



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, MAY 4, 2022**

- **CALL TO ORDER:** Michael Sansevero called the May 4, 2022 CAAB meeting to order at 7:00p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Michael invited Robert to lead the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Robert Hadley, Roger Cruttenden, Glen Rogers, Carvelle Estriplet, Harrison C. Davies, and Jasmen Rogers were present.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** Harrison asked that discussion of CAAB shirts/branding be added as New Business; the agenda was accepted with this change.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a. None.
- **APPROVAL OF MINUTES FROM THE MEETING OF APRIL 6, 2022:** Minutes approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that the CAAB approved 22/23 CAAB Budget request (\$5k) was submitted to the City Manager/Finance Director; prepared the City Proclamations for Skip Stadnik Community Spirit Award honorees Amy Waxman and Claudia Castillo Art Studio; updated and shared the current CAAB Financial Statement; received material from Brightline for Robert for the Bike Safety Event.
- **UPDATE FROM CHAIR:** Michael shared that the Community Spirit Awards were presented in both the Volunteer Appreciation Luncheon and the Commission Meeting of April 26, and addressed the nomination process.
- **PUBLIC COMMENTS:** No members of the public were in attendance.
- **UNFINISHED BUSINESS:**
 - a.) CAAB Mission Statement – Michael noted that the CAAB proposed CAAB Mission Statement has been submitted to the Commission and will be addressed in a future Commission meeting.
 - b.) “I am Wilton Manors”: Robert noted that this is on hold due to the upcoming Bike event. Mike noted that Robert raised this issue with the WiltonNext consultant; but Robert noted that he did not receive a favorable reception.
 - c.) Bicycle Safety Event – May 2022 (Robert): Robert shared an updated event outline with the group and a site map; also noted that due to City Management liability concerns the Scavenger Hunt element of the event has been dropped.
 - d.) Caribbean Island Festival (Jasmen) – Jasmen reported that she and Johnnie attended a meeting with Leisure Services on this event wherein we were notified that CAAB cannot be an event co-sponsor and a co-sponsorship event application must be submitted by a non-profit organization; or, recommendation could be made to the City Commission to approve and direct that this be a city event. Jasmen stated that she has discussed this matter with Commissioner Bracchi and he informed her that he would raise this issue as new business to the Commission; Mike asked that Jasmen let Johnnie know if she is made aware of if/when this is added to a Commission agenda so he can inform the Board.
 - e.) Wilton Manors Car Show (Mike) – Mike stated that he continues to work on securing financial sponsorship of this event to limit CAAB’s sponsorship of the \$500 Cobra Joe event fee; he currently has potential commitments totaling \$480.
- **NEW BUSINESS:**
 - a.) CAAB Shirts/CAAB branding (Harrison): Harrison suggested new CAAB member shirts with the new/approved CAAB logo. The Board agreed with the necessity and asked that Harrison return in the June CAAB meeting with a shirt/design/cost proposal and also agreed on these basics: embroidered logo vs. silk screen, red color, polo style.
- **COMMUNICATIONS TO COMMISSION:** Mike noted the possibility of Jasmen supporting the Commission discussion on the Caribbean Pride event.

▪ **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:**

None noted.

▪ **NEXT SCHEDULED MEETING DATE:** Wednesday, June 1, at 7pm – Chambers.

▪ **ADJOURNMENT:**

Michael adjourned the meeting at 7:55p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 6/1/22; Attested to by:

Johnnie Goodnight, Staff Liaison/Secretary