



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, JUNE 1, 2022**

- **CALL TO ORDER:** Michael Sansevero called the June 1, 2022 CAAB meeting to order at 7:01p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Michael led the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Robert Hadley, Carvelle Estriplet, Harrison C. Davies, and Jasmen Rogers were present. Roger Cruttenden and Glen Rogers were absent.
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** The Agenda was accepted as written.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a. None.
- **APPROVAL OF MINUTES FROM THE MEETING OF MAY 4, 2022:** Minutes approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that he emailed the City's Event Co-Sponsorship Policy/Procedure to all members (as requested in the May meeting); shared the current CAAB financial statement; and reported that Ordinance 2022-010 is on the Commission Meeting Agenda of June 14 regarding City Boards and Committees – this Ordinance adds rules and procedures, makes changes regarding term limits, the number of members on Boards, Board Budgets, and other items; the Ordinance will be in the Agenda backup on the City's website should you wish to review it or attend the Commission Meeting next Tuesday. Johnnie further reported that the terms of Roger, Robert, and Glen expire on September 1st and the Commission may choose to only appoint 1 member to reduce membership to the 5 seats noted in the new Ordinance.
- **UPDATE FROM CHAIR:** Michael reported on the successful completion of the Bike Safety Event and the 3rd Car Show; he encouraged public comment at the next Commission Meeting RE: maintaining 7 members on CAAB; he stated that he feels the 2 additional members allow more CAAB input and work-power.
- **PUBLIC COMMENTS:** No members of the public were in attendance.
- **UNFINISHED BUSINESS:**
 - a.) CAAB Mission Statement – Michael noted that the CAAB proposed CAAB Mission Statement has been submitted to the Commission and will be addressed in a future Commission meeting – possibly next Tuesday's meeting.
 - b.) "I am Wilton Manors": Robert noted that this will be taken over by the Wilton Manors Social Club and asked that it be removed from the CAAB agenda.
 - c.) Bicycle Safety Event – May 14, 2022 (Robert): Robert reported that there were 26 attendees at the Bike event and 8 vendors; setup and the event went smoothly. There was discussion on the need to improve marketing efforts should this event be repeated. Mike referred to a public comment at the last Commission Meeting that someone made disparaging comments to a woman who had attempted to drive through the cones/barricades of the bike obstacle course – he stated that he recalled the driver but did not recall the comments or know who she could have been referring to; others agreed. Mike said that if it was that much of a spectacle one of them surely would have noticed.
 - d.) Caribbean Island Festival (Jasmen) – Jasmen reported that the event is moving forward, with WMEG submitting the Event Permit Application for Saturday, August 13 from 3-10p.m. at Richardson Park. Jasmen requested that the updated CAAB logo file be provide to include with event collateral. Johnnie will send the file to all Board members.
 - e.) Wilton Manors Car Show (Mike) – Mike stated that he secured \$380 in financial sponsorships of this event to limit CAAB's portion of the \$500 Cobra Joe event fee to \$120 – Johnnie noted that the invoice for the \$120 was submitted to City Finance for processing. Mike stated that he hopes that the Flamingo Auto Club – the local LGBT+ car group will take this event over moving forward.
 - f.) CAAB Shirts/CAAB branding (Harrison): Harrison reported that he had selected a collared unisex red polo shirt with the CAAB logo embroidered on the chest at a cost of \$19.50 each with a \$40 set-up fee. Carvelle made a motion

to approve spending up to \$500 on CAAB shirts, seconded by Robert, the motion carried unanimously. Harrison will share a link to a picture/details of the selected shirt.

- **NEW BUSINESS:**
a.) None.
- **COMMUNICATIONS TO COMMISSION:** None noted.
- **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:** None noted.
- **NEXT SCHEDULED MEETING DATE:** Wednesday, August 3, at 7pm – Chambers.
- **ADJOURNMENT:**
Michael adjourned the meeting at 8:00p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 8/3/22; Attested to by:

Johnnie Goodnight, Staff Liaison/Secretary