



Life's Just Better Here

**City of Wilton Manors
Community Affairs Advisory Board
Meeting Minutes
WEDNESDAY, AUGUST 3, 2022**

- **CALL TO ORDER:** Michael Sansevero called the August 3, 2022 CAAB meeting to order at 7:03p.m. in the City Commission Chambers.
- **PLEDGE OF ALLEGIANCE:** Michael led the Pledge of Allegiance.
- **ROLL CALL:** Johnnie took roll call: Michael Sansevero, Robert Hadley, Roger Cruttenden, Carvelle Estriplet, Harrison C. Davies, and Jasmen Rogers were present. Glen Rogers were absent. Michael introduced guest Marc Marois – newly appointed CAAB member (effective 9/1).
- **ADDITIONS/CHANGES/DELETIONS TO AGENDA:** The Agenda was accepted as written.
- **PRESENTATIONS/SPONSORSHIP REQUESTS:**
 - a. None.
- **APPROVAL OF MINUTES FROM THE MEETING OF JUNE 1, 2022:** Minutes approved unanimously.
- **UPDATE FROM CITY LIAISON:** Johnnie reported that he emailed the CAAB logo file to everyone as requested in the June meeting; shared the current CAAB financial statement and proposed 2023 CAAB meeting dates.
- **UPDATE FROM CHAIR:** Michael reported that the Commission reappointed Robert Hadley and appointed new members Marc Marois and Scott Ballina to CAAB, effective 9/1/22; referenced Marc’s idea of a “welcome wagon” for new residents.
- **PUBLIC COMMENTS:** No members of the general public were in attendance (other than Marc Marois).
- **UNFINISHED BUSINESS:**
 - a.) CAAB Mission Statement – Michael noted that the CAAB proposed CAAB Mission Statement has been submitted to the Commission and will be addressed in a future Commission meeting.
 - b.) Caribbean Island Festival (Jasmen) – Jasmen reported that the event is moving forward for Saturday, August 13 from 6-11p.m. at Richardson Park. Mike asked if CAAB could have a table for the event – Jasmen responded affirmatively but asked if a full table was desired or just participation in a general community partner table. Roger suggested participating in the community partner table so CAAB members would not need to be continually present at a CAAB-specific table. Mike asked Johnnie to provide the CAAB banner and CAAB flyers for the event and asked that CAAB members arrive at 7p.m. and meet at the community partner table. Robert noted that he did not see CAAB as a sponsor on the event webpage – Jasmine stated that she would follow up on this.
 - c.) CAAB Shirts/CAAB branding (Harrison): Harrison shared a photo of the proposed collared unisex red polo shirt with the CAAB logo embroidered on the chest. Concern was expressed that the logo colors did not match city brand standards – Harrison will circle back with the vendor and obtain a new sample by the time of the next CAAB meeting in September. Mike asked if the “Life’s Just Better Here” and “Community Affairs Advisory Board” script could be changed to white or possibly the teal color. Harrison noted that he has the official color codes now and will get back to the vendor.
- **NEW BUSINESS:**
 - a.) New Resident Welcome Wagon – Mike referenced Marc’s comments on new resident welcome/information in his Commission appointment interview; this item will be added as Unfinished Business on the September CAAB agenda for further discussion. Roger suggested reaching out to the Neighborhood Associations on this matter. Mike asked if Marc would propose a plan on moving forward on this; Johnnie suggested finding out what other cities may have a program like this and what organization oversees it, i.e., business association, neighborhood association, etc. The issue was raised as to how do we know when there is a new resident in the city – Johnnie responded that the city knows when a new water/utility account is opened, but that is it – Mike noted there must be other resources.

b.) 2023 CAAB Meeting Schedule – the schedule that Johnnie provided was reviewed – the Wednesday, April 5, 2023 meeting conflicts with Passover so the decision was made to hold this meeting one day early, on Tuesday, April 4. All other meetings will be held on the first Wednesday of each month except Summer recess for July.

- **COMMUNICATIONS TO COMMISSION:** None noted.
- **BOARD MEMBER REPORTS AND REQUEST FOR AGENDA ITEMS:** Roger gave a term-end farewell; everyone thanked Roger for his contributions to CAAB. Harrison asked if it is possible to attend CAAB meetings remotely should a member have a conflict – Johnnie responded that members have been allowed to participate via telephone (before Zoom, and now that we are no longer meeting on Zoom), Michael noted that this would be allowed should the need arise.
- **NEXT SCHEDULED MEETING DATE:** Wednesday, September 7, at 7pm – Chambers.
- **ADJOURNMENT:**
Michael adjourned the meeting at 8:01p.m.

Submitted by: Johnnie Goodnight - CAAB - Staff Liaison/Secretary

Adopted 9/7/22; Attested to by:

Johnnie Goodnight, Staff Liaison/Secretary