

City of Wilton Manors, Florida Proposed Operating and Capital Budget Fiscal Year 2017-2018

Prepared by the Finance Department



City employees and volunteers responded to the call to submit photos showing the “Natural Beauty of Wilton Manors.” Photos on this page and on the binder cover are by: Scott Arthofer, Ingrid Ayluardo, Biagio Balistreri, Patrick Cann, Matthew Dreger, Mike Herman, Julie Kunz, Joy Rossy, and Rick Sterling.

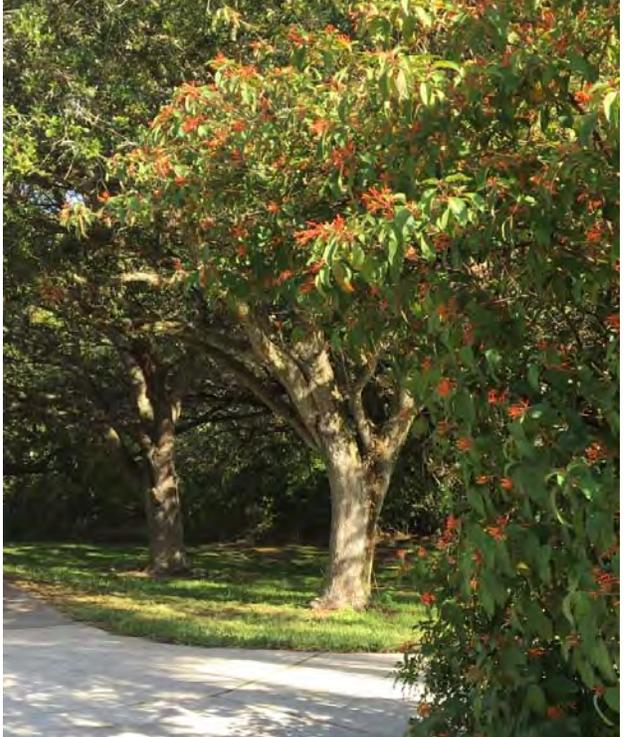




**City of
Wilton
Manors**



**Fiscal Year
2017-2018
Proposed
Budget**



CITY OF WILTON MANORS
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2017-2018



CITY COMMISSION

Gary Resnick, Mayor
Justin Flippen, Vice-Mayor
Julie Carson, Commissioner
Tom Green, Commissioner
Scott Newton, Commissioner

CITY MANAGER

Leigh Ann Henderson

ASSISTANT CITY MANAGER

Pamela Landi

DEPARTMENT DIRECTORS

Kerry Ezrol, City Attorney
Kathryn Sims, City Clerk
Bob Mays, Finance Director
Dio Sanchez, Human Resources Director
Paul O'Connell, Police Chief
Roberta Moore, Community Development Services Director
Patrick Cann, Leisure Services Director
David Archacki, Emergency Management/Utilities Director



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The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Wilton Manors, Florida for its annual budget for the fiscal year beginning October 1, 2016.

In order to receive this award, a governmental unit must publish a budget document that meet program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. The City administration believes the current budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wilton Manors
Florida**

For the Fiscal Year Beginning

October 1, 2016

Executive Director

City of Wilton Manors



Life's Just Better Here

Date: June 22, 2017
To: Mayor and City Commission
From: Leigh Ann Henderson, City Manager
Re: Submittal of Fiscal Year 2017-2018 Budget

Enclosed you will find your individual City Commission Budget binders, submitting the proposed budget for Fiscal Year 2017-2018. The Commission's first advertised budget workshop with the Budget Review Committee is scheduled for Tuesday, July 25 at 6:30 pm. The two advertised budget workshops with the City staff have been scheduled for Wednesday, July 26 and Tuesday, August 22, both at 6:30 pm. All workshops and hearings will be held in the Commission Chambers in City Hall.

In similar manner as the prior fiscal year, your budget book includes the newly-updated section on the following pages that provides "Budget Highlights". This section has been prepared to assist you in easily identifying the changes proposed in the submitted budget in the following areas: personnel; major capital items; operating, and revenues.

In addition, the revenues section includes details on the ad valorem rates for the current year (FY 17) and the proposed rates for the upcoming fiscal year (FY 18).

The Commission's two budget hearings with the public are scheduled for Wednesday, September 13 and Monday, September 25, both at 6:30 pm. As you review the proposed budget prior to the scheduled workshops and throughout the next few weeks, should you have any questions at all, please contact me or Assistant City Manager Pamela Landi. We will be happy to answer your questions at any time either by phone, e-mail or to set up an appointment to meet with you individually or jointly with the City's Finance Director and Departmental staff.

A handwritten signature in black ink, appearing to read "Leigh Henderson".

Leigh Ann Henderson
City Manager

City of Wilton Manors

At A Glance

<p>The City of Wilton Manors, located in Broward County, was incorporated in 1947, and was created as a municipality under Chapter 165, Florida Statutes and named the Village of Wilton Manors. The Laws of Florida, 1953, Chapter 29609 established the present municipality, designated it the City of Wilton Manors and enacted its Charter. The City operates under the Commission-City Manager form of government and provides the following services as authorized by its Charter: general government, public safety, public services, transportation, and culture and recreation. The City is a Certified Wildlife Community Habitat.</p>	<p>CITY DEMOGRAPHICS <i>(2010 Census)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Population:</td><td style="text-align: right;">11,632</td></tr> <tr><td>Median Age:</td><td style="text-align: right;">46.8</td></tr> <tr><td>Median HH Income:</td><td style="text-align: right;">\$49,991</td></tr> <tr><td>Average HH Size:</td><td style="text-align: right;">1.82</td></tr> <tr><td>No. of HH</td><td style="text-align: right;">6,235</td></tr> <tr><td>Total Housing Units (HH = Household)</td><td style="text-align: right;">7,162</td></tr> </table>	Population:	11,632	Median Age:	46.8	Median HH Income:	\$49,991	Average HH Size:	1.82	No. of HH	6,235	Total Housing Units (HH = Household)	7,162	<p>EDUCATION</p> <p>Wilton Manors Elementary Pace Center for Girls Somerset Academy Village Little Flower Montessori School</p>																																													
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CITY OF WILTON MANORS

BUDGET HIGHLIGHTS FISCAL YEAR 2017-18 BUDGET

Significant Factors Affecting Budget Preparation

General Fund Budget

The General Fund is the City's primary operating fund, and its primary source of revenue is ad valorem taxes (property taxes), which account for 45% of total General Fund revenues. The taxable value of the City's real estate has continued its recovery, increasing again for the sixth consecutive year after several years of decline due to the Great Recession. The City's Taxable Value at June 1, 2017 is \$1,335,121,813, a total overall increase of 12.76% over last year, including \$46.6 million of new construction. When comparing existing properties year-over-year, without including new construction, the City's taxable property values increased 8.83% as of June 1. Since the end of the Great Recession, the City has been in the upper tier of Broward County cities for property value increases, with the City's increase in taxable value this year being the third highest in Broward County. This increase in property values brings in additional revenue to the General Fund of \$806,900 based on the FY18 proposed millage rate of 5.9500.

As always, there are other factors which counterbalance this increased revenue, most notably the increased costs of employee compensation, including significant increases in the costs for the Florida Retirement System pension contributions and the anticipated increase in health insurance costs. At the time of publication of this Recommended Budget, negotiations were not complete on the union contract between the City and the members of the Police Benevolent Association bargaining unit. The current contract expires on September 30, 2017, and the terms of the newly-negotiated contract will begin on October 1, 2017, the first day of the fiscal year covered by this budget.

A backdrop to these challenges is the proposed constitutional amendment that will go before Florida voters in 2018. If approved, as expected, this amendment would grant an additional \$25,000 exemption to the taxable values of eligible residential properties beginning January 1, 2019. This amendment would be effective for the FY 2019-20 budget, and would reduce the tax base of Wilton Manors by over \$55 million, or about 4.3% of the total tax base, based on June 1, 2017 values. At current millage rates this would result in a loss of over \$330,000 in ad valorem tax revenues to the General Fund. The City is committed to reviewing current operations with a view to increasing efficiency prior to the effective date of this amendment.

With these factors in mind, management was faced with the challenge of bringing into balance the staff-requested General Fund budget (the "wish list" budget) of \$19.1 million, which would have been an

increase of more than \$2.2 million over the FY16-17 adopted General Fund budget. The resulting proposed FY17-18 General Fund budget of \$16,816,170 is an increase of only \$1,941, or 0.01% from FY17. This Recommended Budget reduces the operating millage rate to 5.9500, a decrease of 0.0400 mills. Debt service millage will decrease 0.0632 mills, bringing the proposed combined total City FY18 millage rate down to 6.4515, a total decrease of 0.1032 mills, or -1.6%.

All-Funds Budget

The FY17-18 Recommended Budget for all funds is \$34,987,741. The tables below compare the proposed FY17-18 budget to the adopted FY16-17 budget.

FY17-18 All-Funds Budget, Summary By Fund

Fund	Proposed FY17-18	Adopted FY16-17	\$ Change	% Change	Fund as % of Budget
General Fund	\$16,816,170	\$16,814,229	\$1,941	0.01%	48.1%
Recycling Fund	3,725,218	3,453,000	272,218	7.9%	10.6%
Fire Rescue Assessment Fund	2,585,339	2,575,624	9,715	0.4%	7.4%
Road Improvement Fund	300,038	400,674	(100,636)	-25.1%	0.9%
Miscellaneous Grants Fund	159,418	627,754	(468,336)	-74.6%	0.5%
Federal Police Forfeiture Fund	10,000	73,000	(63,000)	-86.3%	0.0%
Police Training & Education Fund	7,500	6,500	1,000	15.4%	0.0%
State Police Forfeiture Fund	15,000	5,000	10,000	200.0%	0.0%
Water and Sewer Utilities Fund	9,698,876	10,367,127	(668,251)	-6.4%	27.7%
Parking Fund	831,200	794,000	37,200	4.7%	2.4%
Drainage Utility Fund	726,882	601,335	125,547	20.9%	2.1%
Jenada Fund	16,100	18,350	(2,250)	-12.3%	0.0%
Wilton Drive Improvement District	96,000	96,000	0	0.0%	0.3%
	\$34,987,741	\$35,832,593	(\$844,852)	-2.4%	100%

FY17-18 All-Funds Budget, Summary by Category

Category	Proposed FY17-18	Adopted FY16-17	\$ Change	% Change	Category as % of Budget
Personnel Wages	\$8,106,563	\$7,798,161	\$308,402	4.0%	23.17%
Personnel Benefits	5,148,250	4,923,533	224,717	4.6%	14.71%
Operating Expenditures	14,243,698	13,746,139	497,559	3.6%	40.71%
Capital Expenditures	3,730,756	4,408,600	(677,844)	-15.4%	10.66%
Debt Service	918,123	2,135,885	(1,217,762)	-57.0%	2.62%
Depreciation	943,771	908,261	35,510	3.9%	2.70%
Transfers	1,896,580	1,912,014	(15,434)	-0.8%	5.42%
	\$34,987,741	\$35,832,593	(\$844,852)	-2.4%	100%

Strategic Plan

In the summer of 2015 the City adopted the 2020 Strategic Plan, a five-year plan that will guide future policy development, budgeting and management decisions toward the accomplishment of defined goals and objectives.

An important part of the process in developing the Plan was ensuring community participation. Focus group meetings with the City Commission, members of boards and advisory committees, and members of the business community were held and participants were asked to assess and discuss the strengths, weaknesses, opportunities, and challenges of the City. A city-wide resident survey was conducted and requested residents to:

- assess their level of satisfaction with staff and city services;
- examine perceptions about quality of life and standard of living
- measure priorities; and
- assess critical issues.

Through the information collected, the focus areas of the Plan were developed. Multiple planning sessions with City department leaders were conducted to develop the vision and mission statements, goals, objectives, and strategies for each of the Plan's four priority areas:

- Proactive Public Safety
- Sound Governance
- Strategic Growth and Redevelopment
- Innovating and Adapting for the Future

The final component of the Plan is defining the performance measurements that will allow for tracking progress toward the accomplishment of the goals. The process of developing relevant and appropriate performance measures is underway.

The Strategic Plan provided the foundation for the FY17-18 Recommended Budget. Future budgets will continue to align with and reflect the Plan.

Utility User Fees

Water and sewer user fees must be set to allow prudent and efficient operation of the City's water distribution and sewage collection systems while being sensitive to the rates being charged to utility customers. Revenues to the system must cover the system costs so that the utility can be operated as a going concern that will be able to provide services in perpetuity to the City's residents and businesses.

There are three major components to the costs of the water and sewer system:

- First is the actual cost to produce drinking water and treat sewage. As a very small City with no water treatment plant or sewage treatment plant of our own, Wilton Manors contracts with the City of Fort Lauderdale (CFL) to purchase both drinking water and sewage treatment services.
- Second is the day-to-day cost to operate the City's water distribution and sewage collection systems. This includes the cost of the personnel, equipment, supplies, etc. needed to provide the ongoing maintenance of the systems.
- Third is the cost to continually upgrade the system's infrastructure.

The cost to produce water depends upon the actions of two independent governments – the City of Fort Lauderdale (CFL) and the South Florida Water Management District (SFWMD). As previously mentioned, the City of Wilton Manors contracts with CFL for water purchases and sewer treatment. CFL’s rates are determined by their City Commission which has enacted an ordinance increasing water fees by 5% every year.

In addition, the SFWMD issues water-use restrictions in phases depending on the severity of drought conditions. CFL has instituted additional drought-rate surcharges intended to limit water consumption during SFWMD-issued drought phases. These drought surcharges, which increase according to the severity of drought conditions, are added to their base water rates and are passed through directly to all customers, thereby increasing the rates that the City of Wilton Manors pays for water purchases from CFL. Listed below is the current schedule of drought-rate surcharges charged by CFL.

	<u>Phase 1</u>	<u>Phase 2</u>	<u>Phase 3</u>	<u>Phase 4</u>
Water Rates	(**)	(**)	17%	31%

(**) Included in rates

The cost of sewage treatment is also determined by CFL, but is based on the actual costs of operating Fort Lauderdale’s Central Regional Wastewater System. Sewage treatment rates are set in August, but are currently not expected to increase more than 3% for FY18.

Day-to-day operations costs of the water and sewer systems are described in much greater detail in Section R of this budget. System operating costs are expected to increase by approximately 3.7% in FY18.

Infrastructure renewal costs - October 1, 2017 marked a milestone for the Water & Sewer Utility Fund. On that date the City made its final \$1.2 million annual payment on the 2007 Water & Sewer Bonds. This reduces the amount required to be budgeted for debt service by \$1.2 million annually. The City wants to pass along as much of this savings to customers as possible, but first must determine the future infrastructure needs of the utility system to prevent potentially lowering rates below a sustainable level.

During the last several years, the Fund has been financing needed infrastructure upgrades on a pay-as-you-go basis without incurring additional debt. In order to clearly define the City’s future utility infrastructure needs, the FY16-17 budget included funding for a Water, Sewer, and Stormwater Master Plan. An RFP for a consultant to develop this plan is expected to be released in the summer of 2017. This plan will identify the future funding needs for the City’s utility infrastructure, thus providing a key component of future utility rates. After the infrastructure needs are determined, the FY18 budget provides for a Utility Rate Study to be performed that will establish a solid framework for setting future utility rates.

Taking all of these factors into account, for FY18 the City will be taking several actions on rates. The City’s utility rate structure combines both a Base Rate (fixed fee) and a Consumption Rate (variable fee), both for water and sewer.

- As a result of the reduced debt service requirement, the monthly Base Rates paid for both water and sewer services will decrease 15.2%. A residential user with a standard 5/8-inch water meter will see a reduction in their Base Rate of \$8.04 monthly, or \$96.48 annually.

- The Variable Sewer Consumption Rates will increase by 2.25% to cover increased operating costs.
- The Variable Water Consumption Rates will increase by 5.0% to cover increased costs from CFL.

A rate increase of 5% has been adopted for the Drainage Utility Fund (Stormwater) for FY17-18. The City's stormwater system will also be included in the upcoming Master Plan and Utility Rate Study, enabling the City to set sustainable rates for future years.

Fire and Emergency Medical Services

Since June 2000 the City of Wilton Manors has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). In 2010 this contract was renewed for an additional 5-year term which expired on September 30, 2015. After exploring and rejecting alternatives to the partnership with Fort Lauderdale, City staff negotiated a 5-year renewal of the Fire-EMS contract that was adopted by the City Commissions of both Wilton Manors and Fort Lauderdale.

The terms of the newly-negotiated contract include provisions for annual increases based on the CPI, with each year's increase limited to no more than 1.25 times the previous year's increase. The CPI increase this year was limited to 0.90%, translating into an increase of only \$14,727 for Fire Services and only \$9,818 for Emergency Medical Services. This is considerably lower than the increases under the prior 5-year contract. In addition, the contract calls for the City to receive credit for EMS revenue actually collected. The actual collections were slightly higher than expected, resulting in a reduction in the General Fund's EMS contract cost of (\$23,383).

While the General Fund accounts for the EMS portion of the CFL contract, the fire portion of the contract expenditures are accounted for in the City's Fire Assessment Fund. The principal source of revenue for this fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures.

The Fire Assessment Fees are budgeted to increase in FY18 for single family homeowners from \$210.88 to \$214.72, or \$3.84 annually (+1.8%), due to the anticipated increase in total operational costs. The total Fire Assessment of \$2,289,979 is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective property use designation. The last assessment allocation study was conducted by an outside consulting firm during the summer of 2015. The FY18 budget includes an appropriation to have this study renewed in the coming year.

The FY18 rates are calculated using the methodology of the 2015 study. As mentioned above, one important component of the allocation of costs is the total number of response calls to properties in each of the property use categories. The methodology uses the average of the last three year's calls in order to smooth out any unusual spikes in responses to a particular category in any given year. Below is a table that compares the proposed FY17-18 Fire Assessment Fees to those of last fiscal year.

Fire Assessment Fees

Wilton Manors Assessment Rates by Property Use Category	Fees for Budget Year FY17-18	FY16-17	Increase (Decrease)	% Change
Residential (per unit)	\$214.72	\$210.88	\$3.84	1.8%
<i>The Rates below are per 100 Square Feet of building space:</i>				
Commercial	\$41.59	\$42.65	(\$1.06)	-2.5%
Industrial/Warehouse	\$8.02	\$2.90	\$5.12	176.6%
Institutional	\$27.28	\$26.42	\$0.86	3.3%
Government	\$30.55	\$34.89	(\$4.34)	-12.4%
Nursing Home	\$76.48	\$76.10	\$0.38	0.5%

Personnel

The City's Human Resources Department strives to maintain competitiveness in employee recruitment and retention. A full compensation and classification study was performed by the City for the FY14-15 budget. Based on the recommendations of the study, the City's policy is to adjust employee pay ranges every two years by the average of the change in the Consumer Price Index (CPI) over the last two years. Pay ranges were adjusted for FY16-17 and will be adjusted again for FY18-19. A table showing the job classifications and pay ranges can be seen in Section Y of this budget.

- Number of Positions**

The Requested Budget from staff (the "wish list" budget) included requests for two new temporary Part Time positions (Parking Fund) and the reclassification of three part time positions in the General Fund to be full time positions (one in Police Department, two in Leisure Services Department). The net effect would have been to add 1.1 FTEs.

This Recommended Budget, however, includes the addition of only the two temporary Part Time positions in the Parking Fund. These would be shuttle drivers that would work for 20 weeks only on Friday and Saturday nights during the peak tourist season from Thanksgiving through the end of March. The FY18 budget also fully funds the Parks and Recreation Division Director for a full year, with the net effect of adding 0.5 FTEs. See the tables below for more information on the changes to personnel between the FY16-17 budget and the FY17-18 budget. A staffing summary chart for all funds can be found later in this section.

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Full Time Positions	106.00	105.50	106.00	106.00
Part Time Positions	47.00	26.775	49.00	26.975
TOTALS	153.00	132.275	155.00	132.975

Summary of Changes to Personnel Positions from FY16-17 to FY17-18		
Department	Change in FTE	Explanation
Leisure Services	0.500	Director of Recreation and Parks Division Position was funded for a half year in FY16-17, but is funded for a full year in FY17-18.
Parking	0.200	Add two temporary part time shuttle drivers.
Total	0.700	

- **Life and Health Insurance Costs**

In January 2008 the City implemented an insurance opt-out program for all full time employees participating in the City’s health insurance. As an incentive for employees to decline coverage and reduce the City’s expenses for health insurance, the City provides employees with the option of receiving \$100 per month if they have insurance coverage under another medical plan. This program is limited to a maximum of fourteen (14) participants citywide.

In 2010 the City made available to all employees a lower-cost High Deductible Health Plan (HDHP). This plan was introduced as an alternative to traditional HMO and POS plans and gained wide acceptance among employees. In FY13-14 the old HMO and POS plans were eliminated and now all employees electing health insurance coverage are enrolled in an HDHP.

Premiums for health, life, dental, and disability insurance are set on a calendar year basis. The budget, therefore, includes premiums at the current calendar year rate for the first three months of FY17-18, and premiums at the projected rate of increase for the last nine months of the fiscal year.

Actual premiums for the coming calendar year are not known until several months after the budget is adopted. For the previous budget (FY16-17), the City had anticipated a 15% increase in health insurance premiums. Due to benefits changes and other factors, the actual increase was only about 6.4%. For the FY17-18 Recommended Budget, health insurance premium increases of 9% are anticipated for calendar year 2018. Premium increases of 5% are being budgeted for FY17-18 for dental and life insurance. Due to the combination of all of these factors, the FY17-18 budget for health, dental, and life insurance is \$1,492,433, an increase of \$54,343, or +3.8% over the FY16-17 budgeted amount.

- **Pension Contribution Costs**

The City Commission approved participation in the Florida Retirement System (FRS) during Fiscal Year 2006-07. At that time the City’s defined benefit (DB) pension plan was closed to new members. All new employees must participate in the FRS plan and existing employees were given the option of remaining in the City’s pension plan or participating in the FRS Plan, with the City paying for five years of past service.

Rates for the FRS plan are set by the state legislature, and are effective for the state’s fiscal year from July 1 through June 30. Therefore rates for the first nine months of FY17-18 (October 1, 2017 through June 30, 2018) have been set, but the rates for the last three months of FY17-18 (July 1, 2018-September 30, 2018) will not be adopted until the spring of 2018.

FRS Rates for the first nine months of FY16-17 increased an average of 7% over the FY15-16 rates. Based on the rate increases over the last three years, a rate increase of +5% was anticipated for the last three months of FY17-18.

Total Budgeted Pension Contributions	FY16-17 Budget	FY17-18 Budget	\$ Change	% Change
General / Non-Sworn:				
Wilton Manors Plan	\$769,609	\$731,518	(38,091)	-4.9%
Florida Retirement System (FRS)	556,885	611,451	54,566	9.8%
Total Non-Sworn	\$1,326,494	\$1,342,969	\$16,475	1.2%
Sworn:				
Wilton Manors Plan	\$915,635	\$906,971	-8,664	-0.9%
Florida Retirement System (FRS)	533,097	575,556	42,459	8.0%
Total Sworn	\$1,448,732	\$1,482,527	\$33,795	2.3%
TOTALS	\$2,775,226	\$2,825,496	\$50,270	1.8%
By Plan				
Total Wilton Manors Plan	\$1,685,244	\$1,638,489	-46,755	-2.8%
Total Florida Retirement System (FRS)	1,089,982	1,187,007	97,025	8.9%
	\$2,775,226	\$2,825,496	\$50,270	1.8%

- **Wage Adjustments**

The City’s three-year contract with the Broward County Police Benevolent Association (PBA), which represents 39 sworn and non-sworn Police Department employees, will expire on September 30, 2017. As of the publication of this budget negotiations on a new contract were not yet complete.

Management has adopted a compensation policy that calls for future pay increases for General Employees (non-PBA) to include an annual merit adjustments of 0% - 3% based on the results of annual performance reviews, and a cost of living adjustment (COLA) tied to the annual change in the Consumer Price Index (CPI) for the prior year. The policy calls for the COLA to vary between a minimum of 1% and a maximum of 3% when the change in the CPI is positive. No COLA would be granted when the change in the CPI is negative. The compensation policy recognizes that all wage increases are subject to both budgetary restrictions and City Commission approval.

The change in the CPI for the prior year is 2.1%, however due to budgetary restrictions this Recommended Budget includes a pay increase (COLA) for General Employees (non-PBA) of 1% in addition to merit pay of 0% - 3%, and the ability to “sell back” up to 30 hours of unused sick time and up to 30 hours of unused vacation time this fiscal year.

Compensation for the City Manager is determined by contract.

Capital

In FY17-18 the City continues its Capital Replacement Plan which is designed to fund the scheduled replacement of vehicles, equipment, and selected infrastructure. Capital expenditures by fund are shown in the table below.

FY17-18 All-Funds Budget, Capital Summary By Fund

Fund	Proposed FY17-18	Adopted FY16-17	\$ Change	% Change	Fund as % of Budget
General Fund	\$769,105	\$817,453	(\$48,348)	-5.9%	20.6%
Recycling Fund	16,200	41,200	(25,000)	-60.7%	0.4%
Fire Rescue Assessment Fund	162,500	90,000	72,500	80.6%	4.4%
Road Improvement Fund	120,000	270,500	(150,500)	-55.6%	3.2%
Miscellaneous Grants Fund	84,951	549,287	(464,336)	-84.5%	2.3%
Federal Police Forfeiture Fund	0	66,000	(66,000)	-100.0%	0.0%
Police Training & Education Fund	0	0	0		0.0%
State Police Forfeiture Fund	0	0	0		0.0%
Water and Sewer Utilities Fund	2,068,500	1,640,000	428,500	26.1%	55.4%
Parking Fund	0	12,000	(12,000)	-100.0%	0.0%
Drainage Utility Fund	162,000	124,000	38,000	30.6%	4.3%
Jenada Fund	8,000	10,000	(2,000)	-20.0%	0.2%
Wilton Drive Improvement District	0	0	0		0.0%
Contingencies for Capital Equipment, All Funds	80,000	78,000	2,000	2.6%	2.1%
Contributions to Capital Replacement Plan, All Funds	259,500	710,160	(450,660)	-63.5%	7.0%
	\$3,730,756	\$4,408,600	(\$677,844)	-15.4%	100%

Other Major Budgeted Capital (\$10,000 and over)

General Fund

Citywide Personal Computer Replacements	\$20,000
Wifi at Island City Park Preserve	16,000
Firewall Replacement	12,500
City Hall Interior Repainting	15,000
City Hall A/C Unit Replacement	10,000
Replace Three Marked Police Patrol Vehicles	110,500
Code Compliance Vehicle	34,000
Laptop Computer Replacements	17,500
In-Car Video Cameras	21,000
Ballistic Helmets	19,000
Contribution to Train Station Fund	50,000
Wayfinding, Including Design of Entryway Features and Banners	42,750
Library Publications	35,000
Colohatchee Park Improvements	230,000
Hagen Park New Volleyball Court	15,000
Richardson Historic Park Sidewalk Widening	13,000
Drinking Water Fountains for Mickel Park and ICPP	10,980
Hagen Park A/C Replacement	26,000
Replace Vehicle #336	32,000

\$730,230

Recycling Fund

Replace Recycling Containers	\$10,000
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\$10,000

Fire Assessment Fund

Radio Replacements	\$15,000
Fire Station Door Security Upgrades	47,500
Fire Station Roof Replacement	100,000

\$162,500

Miscellaneous Grants Fund

Library Publications (State Aid to Libraries)	\$19,893
Mickel Field Improvements	65,058

\$84,951

Road Improvement Fund

NE 26th Street Complete Streets Design	\$100,000
New Sidewalks NE 24th Street (Dixie Highway to FEC Tracks)	20,000

\$120,000

Water and Sewer Utility Fund

Sewer Lift Station 12 Replacement	\$700,000
Sewer Lift Station 12 Force Main Replacement	400,000
6" x 6" Pump Replacement	50,000
Water Line Replacement on NE 6th Avenue	800,000
Sandblasting & Coating Water Pipes on Two Bridges	100,000
Fire Hydrant Replacements	10,000

\$2,060,000

Drainage Utility Fund

Backhoe Replacement	\$150,000
Conflict Box Installation	12,000

\$162,000

Major capital purchases, all funds

\$3,329,681

Debt Service

Budgeted Debt Service for FY17-18	Annual Payment	Payoff Date	Principal Balance at End of FY17-18
City Hall General Obligation Loan	428,550	9/30/2028	3,569,320
Parks General Obligation Loan	214,170	6/1/2019	210,796
Utility and Parking Loan	186,893	12/1/2026	1,421,961
Mickel Park Loan	88,511	6/1/2025	547,000
Totals:	\$918,124		\$5,749,077

Fund Balance

It is the City's policy to maintain Unassigned Fund Balance in the General Fund at between 15% - 20% of General Fund expenditures. The Proposed FY17-18 budget keeps Unassigned Fund Balance at about 15.4% of total General Fund's total expenditures, and at about 16.2% of the General Fund's operating expenditures (excluding capital). A detailed Fund Balance Analysis follows later in this Overview section of the budget.

2020 STRATEGIC PLAN

In February 2014, the City of Wilton Manors hired an outside consultant to assist in developing a five-year strategic plan. The process, which started with the city-wide resident survey, resulted in the development of a city vision and mission statements and four (4) priority areas. Detailed long-term and short-term goals and strategies were then developed to implement the 2020 Strategic Plan.

Vision Statement

The City of Wilton Manors government strives to take effective actions to ensure quality services, while sustaining a diverse culture and small-town charm.

Mission Statement

The City of Wilton Manors government is committed to improving the quality of life in our community by delivering valued and fiscally-sound services with integrity and respect to the residents, businesses and guests of our City.

Priority Areas

- Proactive Public Safety
- Sound Governance
- Strategic Growth & Redevelopment
- Innovating and Adapting for the Future

The following tables show the relationships between the City’s priority areas, the goals and strategies for each priority area, and the budgeted programs and services to achieve those goals.



Proactive Public Safety

Goals	Strategies	Budgeted Programs/Services
<i>Utilize technology to reduce crime and increase awareness of public safety</i>	Implement RMS’s Crime Analysis Plus (CA+)	License Plate Reader Program Utilize contract with public relations/marketing contractor RAIDS Online initiative



Proactive Public Safety (continued)

Goals	Strategies	Budgeted Programs/Services
<p><i>Develop capacity of employees to address public safety</i></p>	<p>Provide professional development training</p>	<p>Budgeted \$48,500 for police training and tuition reimbursement programs for FY17-18.</p> <p>As of March 1, 2017 all sworn officers, excluding command and probationary officers, are CIT certified.</p> <p>Hired Burns & McDonnell Engineering Company to perform a citywide security risk assessment and to develop a master security plan for the city. Total budget: \$25,000.</p> <p>Emergency Preparedness Classes</p> <p>Implemented Cannabis Civil Citation Program in January 2017.</p> <p>Formed a second canine team.</p> <p>“Stop the Bleed” initiative</p> <p>On-going initiative – Master Security Plan development</p>
	<p>Achieve Crisis Intervention (CIT) certification</p>	
	<p>Develop a Master Security Plan</p>	
<p><i>Enhance emergency management services</i></p>	<p>Provide WMPD and City EOC. representatives</p>	<p>Maintained two trained EOC representatives</p> <p>Met FEMA mandated emergency preparedness training for all City employees to ensure compliance with the National Incident Management System (NIMS)</p>



Proactive Public Safety (concluded)

Goals	Strategies	Budgeted Programs/Services
<i>Enhance fire safety and emergency medical services</i>	Conduct inspection of Fire Station 16 to identify areas where maintenance and repairs are needed	Contracted Republic Construction Corp. to perform renovation of Fire Station 16. Total budget: \$170,000.
<i>Utilize Code Compliance to support and enhance public safety</i>	Enhance code compliance officers assignment by geographical areas	Purchased application licenses to enhanced alarm systems management and reduce false alarms. On-going initiative – develop Citywide Code Compliance Action Plan
<i>Provide safe roadways</i>	Employ Bicycle Safety Operation Plan Continue partnership with Florida’s Law Enforcement Liaison Program	Annual Bike Rodeo Event License Plate Recognition Program Partnership with the University of South Florida under the Bicycle Safety Enforcement Campaign program
	Adopt a Complete Streets Policy	Budgeted \$120,000 for NE 26 th Street Complete Streets Design
<i>Ensure marine and water safety</i>	Enhance educational efforts to promote marine safety	Continue partnership with Broward County under the Enhanced Marine Law Enforcement Grant. #SaferBy4 campaign Annual Waterway Clean-up



Goals	Strategies	Budgeted Programs/Services
<p><i>Operate in a fair and transparent manner</i></p>	Continue use of city’s website to publish relevant and easily accessible information in a timely manner	Completed website redesign (now mobile responsive)
	Enhance social media communication to provide information to residents	Ongoing – integrating icompass, the City’s web-based agenda and records management software, into wiltonmanors.com.
	Continue publication of the Town Crier	Citizens Police Academy
	Provide customer service training	Island City University
		Town Crier Citizens Police Academy
<p><i>Provide excellent customer service</i></p>	Implement on-line police and accident report dissemination	Participate in neighborhood association meetings.
	Enhanced alarm monitoring to reduce false alarms incidents	Budgeted \$120,800 for citywide employee training and tuition reimbursement programs for FY17-18.
	Continue to assess the service needs of the community and garner feedback	Business Enhancement Grant Business Roundtable
	Provide excellent service through employee training and development	
<p><i>Promote and maintain financial stability and integrity</i></p>	Develop a budget that maintains the required minimum fund balance.	FY17-18 budgetary fund balance is within required minimum fund balance requirement. Maintain Capital Replacement Plan
	Develop operating and capital budgets in line with City’s strategic plan.	



Goals	Strategies	Budgeted Programs/Services
<p><i>Ensure that government employees are qualified and competent</i></p>		<p>Budgeted \$120,000 for citywide training and tuition reimbursement programs for FY17-18</p>
<p><i>Support and make use of community resources</i></p>	<p>Support and utilize advisory boards</p> <p>Utilize the pool of volunteers to assist the City</p> <p>Support neighborhood associations throughout the City</p>	<p>Participate in neighborhood association meetings.</p> <p>Volunteers’ Luncheon</p> <p>Wilma Tov (Wilton Manors Team of Volunteers)</p> <p>CERT (Community Emergency Response Team) Program</p> <p>Partnership with universities (Internship Program)</p> <p>Community Outreach Plan to increase event sponsorships</p> <p>Intergovernmental agreements for use of school facility for after school program</p>



Strategic Growth & Redevelopment

Goals	Strategies	Budgeted Programs/Services
<i>Develop standards to maintain small-town feel</i>	Evaluate Code of Ordinances and Unified Land Development Regulations	On-going
	Assess Land Use for Andrews Avenue and Oakland Park Boulevard	On-going
	Develop Affordable Housing Plan	On-going
<i>Ensure that City properties and infrastructure meet the present and future needs of the City</i>	Develop and use an Economic Development Plan.	Collaborate with the WDID, the City of Fort Lauderdale and others to plan for the redevelopment of Wilton Drive
	Assessed IT infrastructure	Develop plan to address IT needs into the next decade Fire Station 16 expansion
<i>Develop and use a Master Economic Plan</i>	Develop and implement an Economic Development Plan	Continue efforts to create synergy with the Broward Alliance Continue efforts to create and execute a plan to be chosen as a site for the future TriRail Coastal Link
	Promote the City as a tourism destination point	Budgeted \$13,000 to support Stonewall Festival and Parade Concerts in the Park Budgeted \$61,500 for marketing and advertisement to promote the City for FY17-18. Will execute an economic impact survey of the 2017 Stonewall Festival and Parade



Innovating and Adapting for the Future

Goals	Strategies	Budgeted Programs/Services
<p><i>Explore the possibilities of environmentally sustainable policies within the parameters of the established budget</i></p>	<p>Continue to explore and promote environmental sustainability</p>	<p>Electric car charging stations installed at City Hall and Mickel Park</p> <p>Added Hazardous Household Waste service in the new Waste Management contract</p> <p>LED lighting installed at Mickel park ballfields which is expected to save \$10k in energy bills annually</p> <p>Tree Give-Away</p>

PROPERTY VALUE AND MILLAGE RATE SUMMARY

JUNE 1, 2017 PRELIMINARY TAXABLE VALUE ESTIMATE

2016 Final Gross Taxable Value	\$ 1,184,047,207
Increase in 2016 Taxable Value due to Reassessments	104,503,246
Current Year Adjusted Taxable Value	\$ 1,288,550,453
2016 Net New Taxable Value	<u>46,571,360</u>
Current Year Gross Taxable Value for Operating Purposes	<u>\$ 1,335,121,813</u>

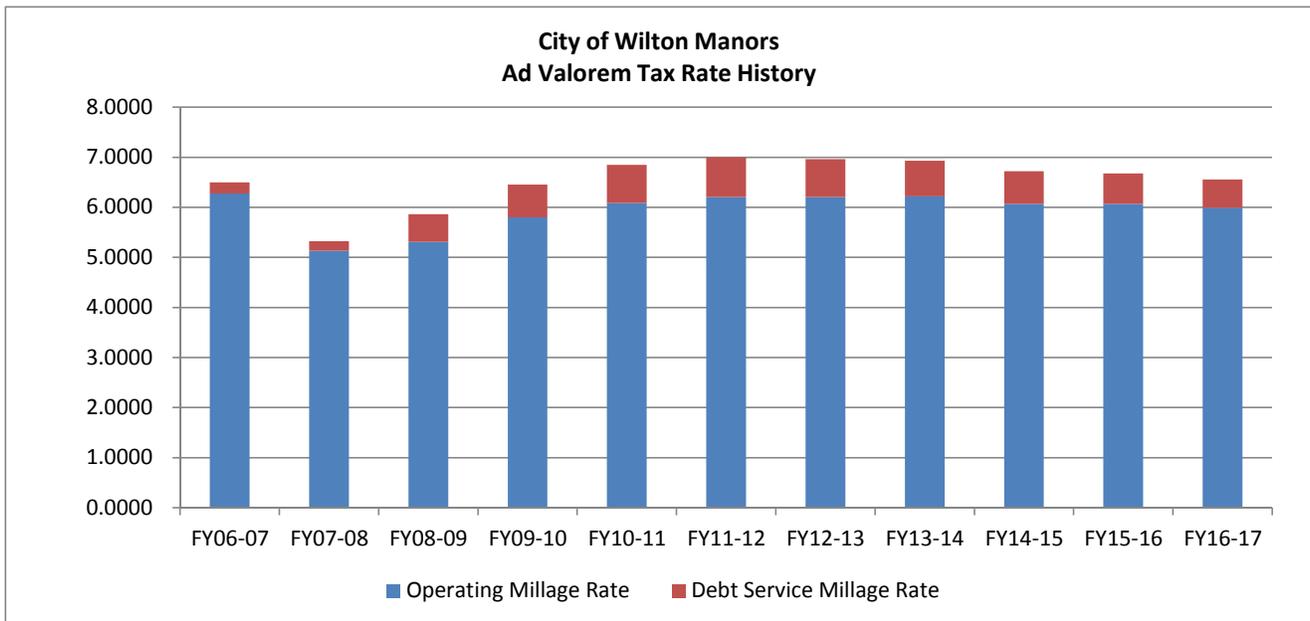
	FY17 TAX RATE	FY18 ROLLED BACK RATE	FY18 PROPOSED TAX RATE	INCREASE (DECREASE) OVER	
				FY17 RATE	ROLLED BACK RATE
Operating Millage	5.9900	5.5042	5.9500	-0.67%	8.10%
				REVENUES GENERATED	
			MILLS	GROSS	NET (4% Discount)
PROPOSED FY18 OPERATING MILLAGE			5.9500	\$ 7,943,975	\$ 7,626,216
CURRENT YEAR FY17 OPERATING MILLAGE			5.9900	\$ 7,092,443	\$ 6,819,316
ROLLED BACK RATE			5.5042	\$ 7,348,781	\$ 7,054,830
PROPOSED INCREASE (DECREASE) OVER FY16 RATE			-0.0400	\$ 851,532	\$ 817,471
1999 PARKS GO BOND DEBT SERVICE MILLAGE RATE			0.1671	\$ 223,094	\$ 214,170
2008 CITY HALL GO BOND DEBT SERVICE MILLAGE			0.3344	\$ 446,406	\$ 428,550

	2016-17 Adopted Millage Rates	2017-18 Proposed Millage Rates	Change	% Change
Operating	5.9900	5.9500	(0.0400)	-0.7%
Debt Service - 99 Parks GO Bond	0.1881	0.1671	(0.0210)	-11.2%
Debt Service - 08 City Hall GO Bond	0.3766	0.3344	(0.0422)	-11.2%
	6.5547	6.4515	(0.1032)	-1.6%

**City of Wilton Manors
FY2017-2018 Budget**

Ad Valorem Tax Rates History

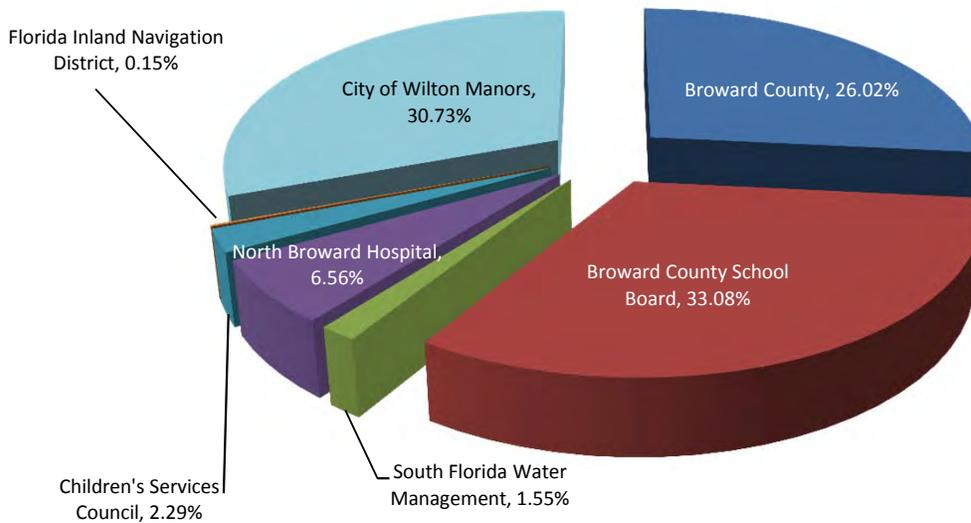
Fiscal Year Ended September 30,	Tax Roll Year	Operating Millage Rate	Debt Service Millage Rate	Total Millage Rate
2007	2006	6.2764	0.2236	6.5000
2008	2007	5.1340	0.1879	5.3219
2009	2008	5.3122	0.5530	5.8652
2010	2009	5.8000	0.6527	6.4527
2011	2010	6.0855	0.7628	6.8483
2012	2011	6.2068	0.7926	6.9994
2013	2012	6.2068	0.7537	6.9605
2014	2013	6.2166	0.7153	6.9319
2015	2014	6.0683	0.6542	6.7225
2016	2015	6.0683	0.6081	6.6764
2017	2016	5.9900	0.5647	6.5547
2018	2017	5.9500	0.5015	6.4515



Where Your Property Tax Dollars Go

Based on 2016-17 Millage Rates

Ad valorem taxes (property taxes) are the General Fund's largest single revenue source, accounting for 45% of the fund's total revenues. The chart below shows the makeup of the total property tax bill received by Wilton Manors Residents. Only about 31 cents of each property tax dollar comes to the City of Wilton Manors. FY2016-17 is the last year for which final millage rates are available.



Component of a Wilton Manors Property Tax Bill for FY 2016-17

Broward County	5.6690	26.58%
Broward County School Board	6.9063	32.38%
South Florida Water Management	0.3307	1.55%
North Broward Hospital	1.3462	6.31%
Children's Services Council	0.4882	2.29%
Florida Inland Navigation District	0.0320	0.15%
City of Wilton Manors	6.5547	30.73%
Total Millage Rate	21.3271	100.00%

CITY OF WILTON MANORS

**FISCAL YEAR 2017-2018 RECOMMENDED BUDGET
STAFFING SUMMARY - ALL FUNDS**

	FY2015-16		FY2016-17		FY2017-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
GENERAL FUND						
City Commission	5.00	2.50	5.00	2.50	5.000	2.500
City Manager	3.00	3.00	3.00	3.00	3.000	3.000
City Clerk	2.00	2.00	2.00	2.00	2.000	2.000
Finance	5.45	5.08	5.45	5.08	5.450	5.075
Human Resources	3.00	3.00	3.00	3.00	3.000	3.000
City Attorney	0.00	0.00	0.00	0.00	0.000	0.000
Information Technology & Non-departmental	3.00	2.70	3.00	3.00	3.000	3.000
Police	52.00	50.55	52.00	50.80	52.000	50.800
Community Development Services	6.75	6.75	6.30	6.30	6.300	6.300
Emergency Medical Services	0.00	0.00	0.00	0.00	0.000	0.000
Emergency Management/Public Services	0.25	0.25	0.25	0.25	0.250	0.250
Leisure Services	57.00	40.87	59.00	42.35	59.000	42.850
TOTAL GENERAL FUND	137.45	116.70	139.00	118.275	139.000	118.775
SPECIAL REVENUE FUNDS						
Recycling *	1.50	1.50	0.00	0.00	0.000	0.000
Fire	2.25	2.25	2.70	2.70	2.700	2.700
Road Improvement	0.00	0.00	0.00	0.00	0.000	0.000
TOTAL SPECIAL REVENUE FUNDS	3.75	3.75	2.70	2.70	2.700	2.700
TOTAL GOVERNMENTAL FUNDS	141.20	120.45	141.70	120.98	141.700	121.475
ENTERPRISE FUNDS						
Water & Sewer Utility Fund	7.75	7.75	7.75	7.75	7.750	7.750
Drainage	2.00	2.00	2.00	2.00	2.000	2.000
Recycling *	0.00	0.00	1.50	1.50	1.500	1.500
Parking	0.05	0.05	0.05	0.05	2.050	0.250
TOTAL ENTERPRISE FUNDS	9.80	9.80	11.30	11.30	13.300	11.500
TOTAL - ALL FUNDS	151.00	130.25	153.00	132.275	155.000	132.975

* The Recycling Fund was converted from a Special Revenue Fund to an Enterprise Fund in FY2016-17.

**CITY OF WILTON MANORS
FUND BALANCE ANALYSIS
FY2017-2018 BUDGET**

	General Fund	Non-major Fire Fund	Non-major Special Revenue Funds (Aggregate)	Utility Fund	Recycling Fund	Parking Fund	Non-major Drainage Fund	TOTAL
Fund Balance/Net Position, October 1, 2016	\$ 4,991,249	\$ 123,550	\$ (80,669)	\$ 15,735,081	\$ 115,233	\$ 1,026,032	\$ 1,718,671	\$ 23,629,147
Fiscal Year 2016-17 (Estimated)								
Amended Revenues/Sources	15,501,681	2,504,639	1,834,977	8,941,725	3,418,000	782,000	457,700	33,440,722
Amended Expenditures/Uses	17,167,385	2,680,294	1,610,132	7,496,134	3,405,800	711,550	477,335	33,548,630
Net increase (decrease)	(1,665,704)	(175,655)	224,845	1,445,591	12,200	70,450	(19,635)	(107,908)
Fund Balance, September 30, 2017	3,325,545	(52,105)	144,176	17,180,672	127,433	1,096,482	1,699,036	23,521,239
Fiscal Year 2017-2018 Budget								
Revenues/Sources	16,393,100	2,439,142	532,336	8,891,467	3,551,737	831,200	489,182	33,128,164
Expenditures/Uses	16,816,170	2,585,339	579,056	7,569,741	3,704,018	743,583	564,882	32,562,789
Net increase (decrease) - use of fund balance	(423,070)	(146,197)	(46,720)	1,321,726	(152,281)	87,617	(75,700)	565,375
Fund Balance, September 30, 2018 (Estimated)	\$ 2,902,475	\$ (198,302)	\$ 97,456	\$ 18,502,398	\$ (24,848)	\$ 1,184,099	\$ 1,623,336	\$ 24,086,614
Fund Balance/Net Position:								
Net investment in capital assets	\$ -	\$ -	\$ -	\$ 17,277,214	\$ 362,960	\$ 871,557	\$ 1,027,583	\$ 19,539,314
Non-spendable	-	-	-	-	-	-	-	-
Restricted	307,223	(198,302)	-	577,302	-	-	-	686,223
Committed	-	-	-	-	-	-	-	-
Assigned	-	-	97,456	-	-	-	-	97,456
Unassigned/Unrestricted*	2,595,252	-	-	647,882	(387,808)	312,542	595,753	3,763,621
Total	\$ 2,902,475	\$ (198,302)	\$ 97,456	\$ 18,502,398	\$ (24,848)	\$ 1,184,099	\$ 1,623,336	\$ 24,086,614

Significant changes in Fund Balance are primarily due to the following:

In the General Fund - Planned Project Costs.

In Special Revenue Funds - Planned Capital Outlay Costs.

* For the General Fund, the City Commission has adopted a fund balance policy to maintain an Unassigned Fund Balance of 15%-20% of budgeted General Fund expenditures. The projected General Fund Unassigned Fund Balance at September 30, 2018 is 15.4% of total budgeted General Fund expenditures, and 16.2% of FY2017-18 budgeted operating expenditures (excluding capital).

The Budget Process

Budget Preparation

The City's Budget process began in early March with the Goals and Objectives workshop between city staff and members of the city commission. During this meeting department directors present their goals for the next fiscal year. In early April, operating and capital budget request forms, data on prior year appropriations, and personnel cost projections are distributed to the City departments through the Finance department. Each department director must then compile a budget request for the upcoming fiscal year. The budget preparation process provides the department directors an opportunity to examine their programs of operation, to propose changes in current services, to recommend revisions in organizations, and to outline requirements for capital outlay items. During the months of May and June, the departmental requests are reviewed and prioritized by the City Manager.

The annual budget is a financial plan, operating and capital plan for the coming fiscal year. It is an estimate of proposed spending and the means of paying for the spending.

In early June, the City Manager submits to the Wilton Manors City Commission a proposed operating budget and budget timetable for the upcoming fiscal year. From June through September, the proposed budget is discussed during City Commission budget workshops, and staff and committee meetings. The budget workshops provide City Commission members an opportunity to review the budget and ensure that the budget requests meet the best interests of the City of Wilton Manors and its citizens. The Budget Review Advisory Committee, comprised of five people who live or work within the City of Wilton Manors, also offers input during this period.

By August 4, the City must submit its tentative and rolled-back millage rates, and the date of the first public hearing on the budget to the Broward County Property Appraiser. The Property Appraiser then must notify all property owners by August 24 of the tentative millage rate and the date of the first public hearing on the mailed Truth in Millage (TRIM) notice.

Budget Adoption

The budget is legally enacted through the passage of resolutions adopting the millage rate, special assessment rates, and the budget. These resolutions are discussed at public hearings during the last two weeks of July (the tentative rates for the special assessments must be set prior to August 4), and during the month of September. During the public hearings, public input is encouraged prior to the adoption of each resolution. Under Florida Statutes, the first public budget hearing must be held between September 3 and September 18. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. The second public hearing on the budget must be held not less than two days or more than five days after the date of the advertisement.

Budget Amendment

After the budget is formally adopted, the City Manager may approve line item adjustments within a department or a division. Budget adjustments must be approved by the City Commission if there are increases or decreases to total budgeted expenditures within any City department; or if there are increases or decreases to total budgeted revenues within any of the City's funds.

The City Commission may approve supplemental appropriation of revenues and expenditures during the year. Such changes are reflected in an amended budget resolution, which is adopted within sixty days of the end of that fiscal year. The adopted amended budget resolution is posted to the City's website within five days after adoption in accordance with F.S. 166.241(5).

Budget Control and Monitoring

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable laws. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund. The budget is regularly monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly budget review meetings are held with the City Commission.

Capital Budget Process

The City Manager and the various department directors submit capital plan, which are incorporated as part of the Five-Year Capital Budget. The source of funding is identified five years before the actual expenditures are made. The department directors are also responsible for preparing the annual budget to operate new facilities. Capital expenditures are an integral part of the annual operating budget process.

BUDGET DEVELOPMENT GUIDELINES

The City of Wilton Manors' financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions with the exception of when changes in financial policy are necessary to maintain the integrity of the City and its operations, and in conformance with Generally Accepted Accounting Principles (GAAP) in accordance with the Governmental Accounting Standards Board (GASB). These policies assist the decision making process of the City Commission and the City Administration and provide guidelines for evaluating both current activities and proposals for future programs.

Operating Budget Policies

1. All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
2. The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
3. Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of services areas or service levels previously approved by the City Commission.
4. As required by City Charter, the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of unassigned fund balance in any fund to balance the current year budget must be approved by the City Commission.
5. Cash management and investment will be maintained in accordance with State law and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity and financial return.
6. Health and life insurance is a shared responsibility between the City and its employees. In concert with City employees through the Labor/Management Insurance Committee, City expenditures for medical insurance will be kept in control by sharing of costs.
7. In an effort to control overtime expenditures, total budgeted overtime shall not exceed four percent of total budgeted personnel wages.
8. The City shall support investments that reduce future operating costs. Investing activities shall be in compliance with the City's investment policy.
9. The City shall monitor all expense/expenditure line items. It shall be the goal of the City to operate in the most efficient, cost effective manner possible.

10. The City shall deposit all funds received within 24 hours of receipt.
11. The City shall collect revenues aggressively, including past due bills of any type.
12. The City will not use long-term debt to finance expenditures required for current operations.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City shall continue to aggressively seek grant revenue from all available sources.
3. The City shall review user fee charges at least once a year and modify these charges to coincide with the cost of providing services. The City shall consider similar services provided by private industry when establishing new user fee charges.

Capital Budget Policies

1. Annually, the City will prepare a five-year capital improvement plan (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources.
2. Annually, the City will coordinate development of the CIP with the development of the annual operating budget.
3. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required, and additional operating expenses.
4. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and equipment.
5. The City shall support a vehicle acquisition and maintenance policy that is fiscally sound.

Cash Management/Investment Policies

1. The City's order of priority in investing funds over earning investment income is to preserve capital and to insure liquidity.
2. The City has established a maximum maturity date of five years on any investment.
3. The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Cash and cash equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds.

Debt Policies

1. The City shall not issue notes for the purpose of financing general operating activity.
2. The City shall publish and distribute an official statement for each revenue bond issue.

3. General obligation debt shall not be used for enterprise activities.

Accounting, Auditing, and Financial Reporting Policies

1. An independent audit by a qualified Certified Public Accounting firm will be performed annually.
2. The City shall produce audited annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
3. The annual financial reports shall be issued by March 31st following the end of the fiscal year.
4. The City's financial records shall be maintained at a level that will ensure a smooth and systematic audit process.

Fund Balance Policies

The City shall prepare an annual budget that will safeguard the General Fund's unassigned fund balance. It shall be the City's goal to maintain a minimum fifteen (15) percent unassigned fund balance and to strive to achieve a twenty (20) percent unassigned fund balance in the General Fund. The dollar amount shall be determined by multiplying the total General Fund operating budget by the applicable percentage. These percentages are based on a combination of recommendations made by the Government Finance Officers Association (5 to 15% minimum) and the City's external auditors (20 to 25% minimum) to mitigate future risks, such as revenue shortfalls and unanticipated expenditures, and to ensure stable tax rates. Further, it is the City's intent that fund balance may be expended only for emergency purposes and only with the prior approval of the City Commission. If the unassigned fund balance in the General Fund should fall below the minimum fifteen (15) percent threshold at the conclusion of the most recently audited fiscal year, the City will budget the difference during the next fiscal year's budget process as a contingency amount within the General Fund. As of the date of the last completed audit on September 30, 2015, the General Fund unassigned fund balance was \$2,862,742 or 20.6% of the General Fund operating budget and 18% of the total budget for Fiscal Year 2015-16. Since the fifteen (15) percent minimum funding goal was met during FY2014-15, the most recently audited fiscal year, no contingency amount has been budgeted for FY2016-17.

Fund Balance Definitions and Classifications

Fund Balance refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories in order from most to least restrictive.

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. "Not in spendable form" includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The City Commission is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Assigned: Amount in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Commission has by resolution authorized the City Manager to assign fund balance. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

Spending Order of Fund Balance

When expenditure is incurred for the purpose for which both restricted and unrestricted funds are available, the City considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Commission or City Manager has provided otherwise in its commitment or assigned actions.

Fund Structure Overview

The City's budget is divided into funds and departments. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. A fund receives revenues from a specific source(s) and spends them on specific activities. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with the finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. All funds of the City are appropriated.

The City legally adopts a budget for the following governmental and proprietary fund types:

Governmental Fund Type

Governmental Funds are those funds through which most governmental functions are typically financed. Governmental Funds are subdivided into two types: General Fund and Special Revenue Fund. The City does not have Debt Service Fund and Capital Projects Fund.

1. **General Fund** (always a major fund) - is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from taxes, franchise and utility taxes, charges for services, and intergovernmental revenues. Expenditures are incurred to provide general government, public safety, community development and culture and recreation services.
2. **Special Revenue Funds** – accounts for revenue sources that are legally restricted to expenditures of specific purposes.
 - a. **Fire Assessment Fund** (major fund) – accounts for the City's revenues and expenditures associated with fire prevention, suppression, and emergency medical services.
 - b. **Miscellaneous Grants Fund** – accounts for the City's grant revenues from federal and state agencies, other governmental units or private organizations.
 - c. **Federal Police Forfeiture Fund** – accounts for monies received for financial transactions involving confiscations through forfeitures.
 - d. **Police Training and Education Fund** – accounts for monies received for training and professional development.
 - e. **Road Improvement Fund** – accounts for the financial resources to be used to pave streets, perform right-of-way grounds maintenance, and purchase and repair of equipment.
 - f. **State Police Forfeiture Fund** – accounts for financial transactions involving confiscations through forfeitures.
 - g. **Jenada Assessment Fund** – accounts for special assessment and is limited to residents located in the Jenada Isles neighborhood.

- h. **Wilton Drive Improvement District Fund** – accounts for special assessment for the purpose of creating a cleaner, safer, and more attractive Wilton Drive.

Proprietary Fund Type

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a commercial enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

1. **Utility Fund** (major fund) – use to account for maintaining the financial operations of the City’s water and wastewater transmission lines.
2. **Parking Fund** (major fund) – used to account for fees collected for the maintenance and capital improvement of the City’s parking system.
3. **Drainage Fund** – used to account for fees collected to maintain the City’s drainage system.
4. **Recycling Fund** – accounts for the revenues and expenditures associated with solid waste disposal and recycling. This is the first year this fund is accounted as an enterprise fund.

Budgetary Basis

The budgets of the *governmental funds* are prepared on a modified accrual basis of accounting. This means that revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exception between the basis of budgeting and the basis of accounting for the governmental funds.

Budget for the proprietary funds are adopted using the accrual basis of accounting, which means that transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures
- Depreciation is budgeted
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities
- Principal payments are shown as expenditures rather than reduction of liabilities

Departments and Funds Relationships

Governmental Funds	
General Funds (always a major fund)	Special Revenue Funds
<ul style="list-style-type: none"> • City Manager • City Clerk • Finance • Human Resources & Risk Management • Community Development • Police • Leisure Services • Emergency Mgt./Utilities Dept. <ul style="list-style-type: none"> - Emergency Management - Public Services (Streets, Signs & Sidewalks) • Non-departmental 	<ul style="list-style-type: none"> • Fire Assessment Fund • Road Improvement <ul style="list-style-type: none"> - Public Services - Parks & Facilities • Miscellaneous Grants <ul style="list-style-type: none"> - Library - Police - Leisure Services • Federal/State Forfeiture & Training Funds <ul style="list-style-type: none"> - Police • Jenada Assessment Fund • Wilton Drive Improvement District Fund

ENTERPRISE FUNDS			
Water/Sewer Utility Fund (major fund)	Parking Fund (major fund)	Drainage Fund	Recycling Fund
<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. <ul style="list-style-type: none"> - Water & Sewer Division 	<ul style="list-style-type: none"> • Parking Program (contracted with Lanier Parking) 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. <ul style="list-style-type: none"> - Streets/Drainage Division 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Department <ul style="list-style-type: none"> - Recycling Division

**CITY OF WILTON MANORS
SCHEDULE OF PUBLIC BUDGET MEETINGS**

FISCAL YEAR 2017-18

ALL DATES ARE IN 2017

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Monday, March 20	7:00 PM	City Commission Chambers	Budget Goals Workshop (City Commission and Departments)
Monday, July 10	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #1 - Police, Human Resources, and Community Development Departments. Revenues.
Wednesday, July 12	6:30 PM	EOC - City Hall Emergency Operations Ctr. Conf. Room	Budget Review Advisory Committee Meeting #2 - City Clerk, Leisure Services and Emergency Management/Utilities Departments
Thursday, July 13	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #3 - City Commission, City Manager, IT, City Attorney, Parking, Non-Departmental, and Finance.
Monday, July 17	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #4 - Preparation of Final Report.
Tuesday, July 18	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #5 - Contingency Date if Needed
Tuesday, July 25	6:30 PM	City Commission Chambers	City Commission Budget Workshop #1 with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.
Wednesday, July 26	6:30 PM	City Commission Chambers	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop #2.
Tuesday, August 22	6:30 PM	City Commission Chambers	City Commission Budget Workshop #3 (Prior to regularly-scheduled Commission meeting).
Wednesday, September 13	6:30 PM	City Commission Chambers	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Monday, September 25	6:30 PM	City Commission Chambers	Final Budget Public Hearing - Adoption of Final Budget and Millages.

6/22/2017

CITY OF WILTON MANORS
BUDGET TIMETABLE
FISCAL YEAR 2017-18
ALL DATES ARE IN 2017

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Thursday, March 9			Budget Goals Due to City Manager
Monday, March 20	7:00 PM	City Commission Chambers	Budget Goals Workshop (City Commission and Departments)
Monday, April 3			Budget Software Unlocked for Department Budget Entry; Budget Forms Distributed to Department Directors
Monday, April 17			Any requested personnel changes submitted to Human Resources for approval
Monday, May 1			Requested Budget Due to Finance Department; Budget Software Locked (Must have prior HR approval for any requested personnel changes.)
Monday, May 1			Proposed Budgets due from Wilton Drive Improvement District and Jenada Entrance, Inc.
Wednesday, May 10	8:00 AM	EOC	Departmental Review with City Manager - Human Resources Department
Wednesday, May 10	9:00 AM	EOC	Departmental Reviews with City Manager - City Commission, City Manager, Finance, City Attorney, Non-Departmental, and Parking. Revenues.
Wednesday, May 10	2:00 PM	EOC	Departmental Review with City Manager - City Clerk Department
Wednesday, May 10	2:30 PM	EOC	Departmental Review with City Manager - Police Department
Thursday, May 11	8:00 AM	EOC	Departmental Review with City Manager - Emergency Mgmt / Utilities Department
Thursday, May 11	9:30 AM	EOC	Departmental Review with City Manager - Leisure Services Department
Thursday, May 11	2:00 PM	EOC	Departmental Review with City Manager - Community Development Services Department
Thursday, June 1			Property Appraiser notifies taxing authorities of estimate of taxable value. Statutory deadline is June 1st.
Tuesday, June 20			Proposed Budget Distributed to City Commission, City Departments, and Budget Review Advisory Committee (statutory deadline is August 3rd).
Saturday, June 24 through Wednesday, June 28			FGFOA Annual Conference, Hollywood FL
Friday, June 30			Property Appraiser submits Certification of Values to ad valorem taxing authorities.
July TBA	TBA	HR Conference Room	Budget Overview with QWL Committee (City Manager and Human Resources)
Monday, July 10	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #1 - Police, Human Resources, and Community Development Departments. Revenues.
Wednesday, July 12	6:30 PM	EOC - City Hall Emergency Operations Ctr. Conf. Room	Budget Review Advisory Committee Meeting #2 - City Clerk, Leisure Services and Emergency Management/Utilities Departments
Thursday, July 13	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #3 - City Commission, City Manager, IT, City Attorney, Parking, Non-Departmental, and Finance.
Monday, July 17	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #4 - Preparation of Final Report.
Tuesday, July 18	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #5 - Contingency Date if Needed

BUDGET TIMETABLE

FISCAL YEAR 2017-18

ALL DATES ARE IN 2017

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

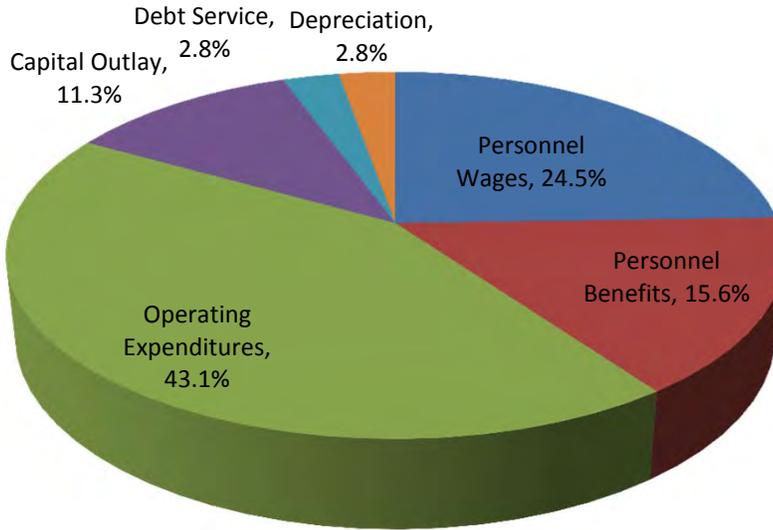
Date	Time	Location	Event
Tuesday, July 25	6:30 PM	City Commission Chambers	City Commission Budget Workshop #1 with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.
Wednesday, July 26	6:30 PM	City Commission Chambers	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop #2.
Tuesday, August 1		School Board Office	Broward County School Board First Public Hearing Date
Friday, August 4			Ad valorem taxing authorities to certify their roll-back rate, proposed millage rate, and time, date, and place of the first required public hearing via DOR's etrim application. Taxing authorities to certify proposed non-ad valorem rates to the Property Appraiser.
Saturday, August 12			Property Appraiser begins to mail Proposed Property Tax Notices (TRIM Notices).
Tuesday, August 22	6:30 PM	City Commission Chambers	City Commission Budget Workshop #3 (Prior to regularly-scheduled Commission meeting).
Thursday, August 24			Last day for advertisement for September 13 Final Public Hearing on the Fire and Jenada Special Assessments
Thursday, August 24			Last day for Property Appraiser to mail TRIM Notices.
August 24 - September 18			Review and Filing Period for the Value Adjustment Board (25 day period after mailing the TRIM notices)
Tuesday, September 12			Earliest Date to Hold First Public Hearing for the Budget (no sooner than 10 days after the TRIM notice is mailed). Hearing must be held between September 3 and September 18.
Tuesday, September 12		School Board Office	Broward County School Board Final Public Hearing
Wednesday, September 13	6:30 PM	City Commission Chambers	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Wednesday, September 13		City Commission Chambers	Final Public Hearing on Wilton Drive Assessment District Special Assessments (WDID Board Only)
Thursday, September 14		Broward Commission Chambers	Broward County Commission First Public Hearing Date
Friday, September 15			Statutory deadline to advise Broward Tax Collector and Property Appraiser of final special assessment rates.
Monday, September 18			Statutory Deadline to Hold First Budget Public Hearing
Wednesday, September 20			Advertisement of Final Public Hearing for millages and budget in Sun-Sentinel.
Monday, September 25	6:30 PM	City Commission Chambers	Final Budget Public Hearing - Adoption of Final Budget and Millages.
Tuesday, September 26		Broward Commission Chambers	Broward County Commission Final Public Hearing Date
Thursday, September 28			Last day to deliver the resolution adopting final millage to Property Appraiser, Tax Collector, and Department of Revenue.
Monday, October 23			Tax Roll Certified to Revenue Collector Except for Value Adjustment Board Cases
Thursday, October 26			Statutory Deadline to Certify TRIM compliance to the Department of Revenue on Form DR-487. Must be certified within thirty days of Final Budget Public Hearing. Adopted Budget must also be posted to the City's website within 30 days after adoption.

6/22/2017

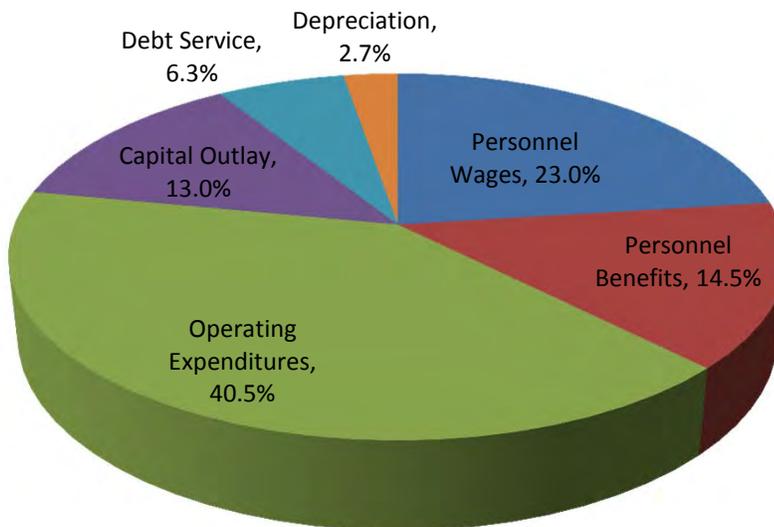
CITY OF WILTON MANORS, FLORIDA

EXPENDITURES BY OBJECT - ALL FUNDS

FISCAL YEAR 2017-2018 - \$34,987,741

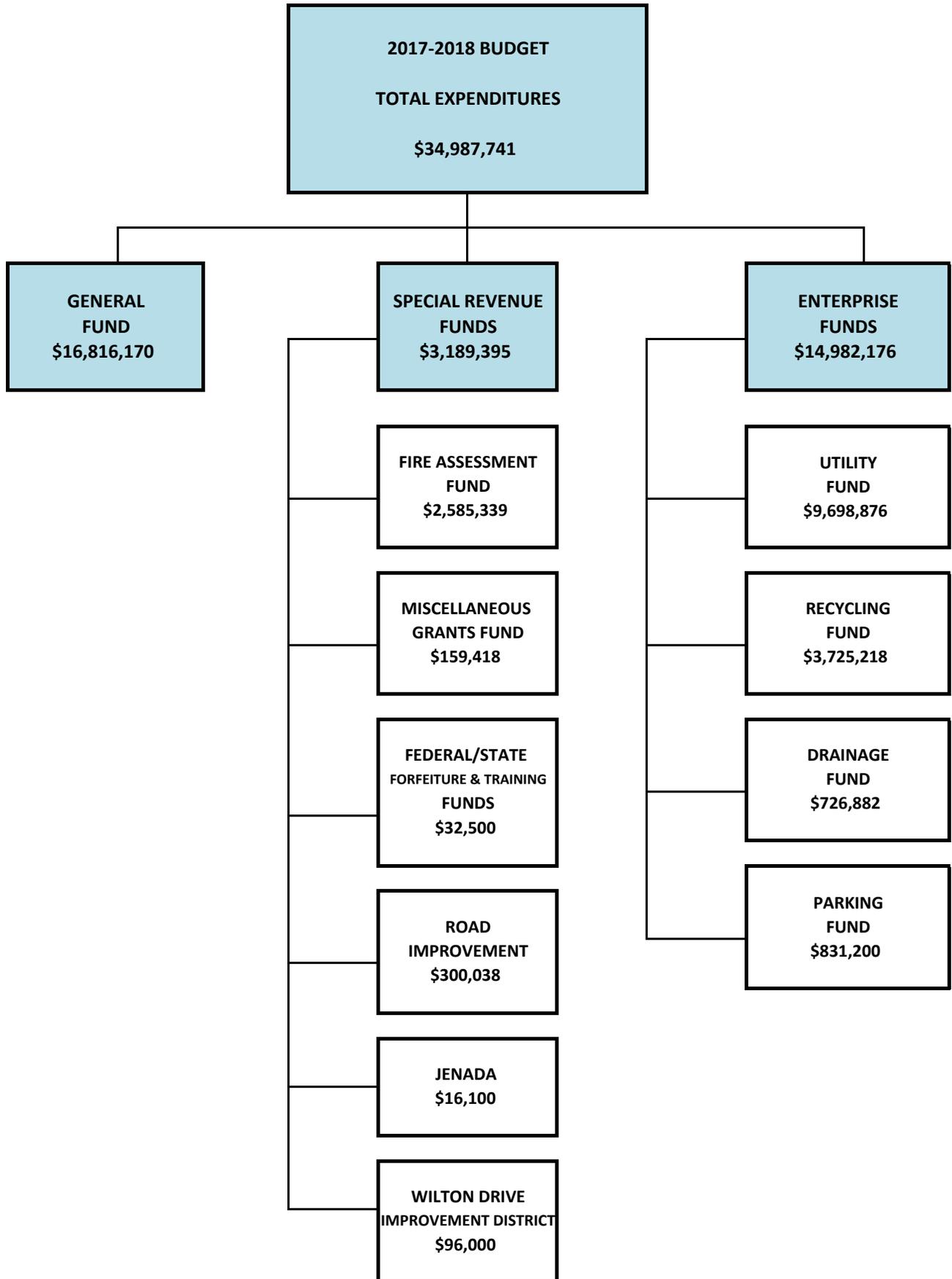


Fiscal Year 2016-2017 - \$35,832,593



CITY OF WILTON MANORS, FLORIDA

FUND STRUCTURE OVERVIEW - EXPENDITURES



CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2017-2018 BUDGET**

	FY2015-16 ACTUAL	FY2016-17 ADOPTED BUDGET	FY2017-18 RECOMMENDED BUDGET	INC (DEC) FROM FY16-17 TO FY 17-18 BUDGET
GENERAL FUND				
Personnel Wages	\$ 6,609,689	\$ 6,936,078	\$ 7,231,009	\$ 294,931
Personnel Benefits	3,978,236	4,315,780	4,527,923	212,143
Total Wages and Benefits	10,587,925	11,251,858	11,758,932	507,074
Operating Expenditures	3,243,127	3,527,981	3,531,903	3,922
Capital Outlay	829,356	1,267,453	769,105	(498,348)
Debt Service	841,897	741,937	731,230	(10,707)
Sub-Total	15,502,305	16,789,229	16,791,170	1,941
Transfers In/Out	25,000	25,000	25,000	-
TOTALS	\$ 15,527,305	\$ 16,814,229	\$ 16,816,170	\$ 1,941
FIRE ASSESSMENT				
Personnel Wages	\$ 130,047	\$ 186,287	\$ 190,924	\$ 4,637
Personnel Benefits	258,882	231,870	236,850	4,980
Total Wages and Benefits	388,929	418,157	427,774	9,617
Operating Expenditures	1,691,796	1,819,845	1,831,924	12,079
Capital Outlay	685,904	98,160	166,000	67,840
Debt Service	-	-	-	-
Sub-Total	2,766,629	2,336,162	2,425,698	89,536
Transfers In/Out	206,197	239,462	159,641	(79,821)
TOTALS	\$ 2,972,826	\$ 2,575,624	\$ 2,585,339	\$ 9,715
ROAD IMPROVEMENT				
Operating Expenditures	\$ 101,126	\$ 115,174	\$ 164,038	\$ 48,864
Capital Outlay	1,289,617	285,500	136,000	(149,500)
Sub-Total	1,390,743	400,674	300,038	(100,636)
Transfers In/Out	-	-	-	-
TOTALS	\$ 1,390,743	\$ 400,674	\$ 300,038	(100,636)
MISCELLANEOUS GRANTS				
Personnel Wages	\$ 24,769	\$ 32,832	\$ 32,832	\$ -
Personnel Benefits	1,895	2,720	2,720	-
Total Wages and Benefits	26,664	35,552	35,552	-
Operating Expenditures	29,877	42,915	38,915	(4,000)
Capital Outlay	79,645	549,287	84,951	(464,336)
Sub-Total	136,186	627,754	159,418	(468,336)
Transfers In/Out	-	-	-	-
TOTALS	\$ 136,186	\$ 627,754	\$ 159,418	\$ (468,336)
FEDERAL POLICE FORFEITURE				
Operating Expenditures	\$ 9,593	\$ 7,000	\$ 10,000	\$ 3,000
Capital Outlay	-	66,000	-	(66,000)
Sub-Total	9,593	73,000	10,000	(63,000)
Transfers In/Out	-	-	-	-
TOTALS	\$ 9,593	\$ 73,000	\$ 10,000	\$ (63,000)

CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2017-2018 BUDGET**

	FY2015-16 ACTUAL	FY2016-17 ADOPTED BUDGET	FY2017-18 RECOMMENDED BUDGET	INC (DEC) FROM FY16-17 TO FY 17-18 BUDGET
POLICE TRAINING & EDUCATION				
Operating Expenditures	\$ 2,921	\$ 6,500	\$ 7,500	\$ 1,000
Capital Outlay	-	-	-	-
Sub-Total	2,921	6,500	7,500	1,000
Transfers In/Out	-	-	-	-
TOTALS	\$ 2,921	\$ 6,500	\$ 7,500	\$ 1,000
STATE POLICE FORFEITURE				
Operating Expenditures	\$ 17,694	\$ 5,000	\$ 15,000	\$ 10,000
Capital Outlay	-	-	-	-
Sub-Total	17,694	5,000	15,000	10,000
Transfers In/Out	-	-	-	-
TOTALS	\$ 17,694	\$ 5,000	\$ 15,000	\$ 10,000
JENADA GATEHOUSE SPECIAL ASSESSMENT				
Operating Expenditures	\$ 4,902	\$ 8,350	\$ 8,100	\$ (250)
Capital Outlay	6,820	10,000	8,000	(2,000)
TOTALS	\$ 11,722	\$ 18,350	\$ 16,100	\$ (2,250)
WILTON DRIVE IMPROVEMENT DISTRICT				
Personnel Wages	\$ -	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-	-
Total Wages and Benefits	-	-	-	-
Operating Expenditures	-	96,000	96,000	-
Capital Outlay/Contingency	-	-	-	-
Debt Service	-	-	-	-
Depreciation	-	-	-	-
Sub-Total	-	96,000	96,000	-
Transfers In/Out	-	-	-	-
TOTALS	\$ -	\$ 96,000	\$ 96,000	\$ -
UTILITIES FUND				
Personnel Wages	\$ 475,613	\$ 486,454	\$ 496,254	\$ 9,800
Personnel Benefits	500,887	271,805	281,608	9,803
Total Wages and Benefits	976,500	758,259	777,862	19,603
Operating Expenditures	3,851,221	4,371,556	4,554,728	183,172
Capital Outlay/Contingency	1,755,642	1,830,000	2,258,500	428,500
Debt Service	634,777	1,283,494	76,439	(1,207,055)
Depreciation	853,586	752,266	752,266	-
Sub-Total	8,071,726	8,995,575	8,419,795	(575,780)
Transfers In/Out	1,475,000	1,371,552	1,279,081	(92,471)
TOTALS	\$ 9,546,726	\$ 10,367,127	\$ 9,698,876	\$ (668,251)

CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2017-2018 BUDGET**

	FY2015-16 ACTUAL	FY2016-17 ADOPTED BUDGET	FY2017-18 RECOMMENDED BUDGET	INC (DEC) FROM FY16-17 TO FY 17-18 BUDGET
RECYCLING FUND				
Personnel Wages	\$ 82,930	\$ 64,264	\$ 62,863	\$ (1,401)
Personnel Benefits	44,602	39,835	49,927	10,092
Total Wages and Benefits	<u>127,532</u>	<u>104,099</u>	<u>112,790</u>	<u>8,691</u>
Operating Expenditures	211,224	3,025,701	3,158,370	132,669
Capital Outlay	4,029	47,200	21,200	(26,000)
Debt Service	-	-	-	-
Sub-Total	<u>342,785</u>	<u>3,177,000</u>	<u>3,292,360</u>	<u>115,360</u>
Transfers In/Out	209,583	276,000	432,858	156,858
TOTALS	<u>\$ 552,368</u>	<u>\$ 3,453,000</u>	<u>\$ 3,725,218</u>	<u>\$ 272,218</u>
DRAINAGE UTILITY				
Personnel Wages	\$ 96,249	\$ 89,705	\$ 81,454	\$ (8,251)
Personnel Benefits	99,787	58,177	44,239	(13,938)
Total Wages and Benefits	<u>196,036</u>	<u>147,882</u>	<u>125,693</u>	<u>(22,189)</u>
Operating Expenditures	99,078	138,604	244,340	105,736
Capital Outlay	124,937	200,000	242,000	42,000
Debt Service	-	-	-	-
Depreciation	118,848	114,849	114,849	-
Sub-Total	<u>538,899</u>	<u>601,335</u>	<u>726,882</u>	<u>125,547</u>
Transfers In/Out	-	-	-	-
TOTALS	<u>\$ 538,899</u>	<u>\$ 601,335</u>	<u>\$ 726,882</u>	<u>\$ 125,547</u>
PARKING				
Personnel Wages	\$ 4,022	\$ 6,021	\$ 11,227	\$ 5,206
Personnel Benefits	6,861	3,182	4,983	1,801
Total Wages and Benefits	<u>10,883</u>	<u>9,203</u>	<u>16,210</u>	<u>7,007</u>
Operating Expenditures	445,477	578,197	605,871	27,674
Capital Outlay	587,696	55,000	45,000	(10,000)
Debt Service	109,719	110,454	110,454	-
Depreciation	46,853	41,146	53,665	12,519
Sub-Total	<u>1,200,628</u>	<u>794,000</u>	<u>831,200</u>	<u>37,200</u>
Transfers In/Out	-	-	-	-
TOTALS	<u>\$ 1,200,628</u>	<u>\$ 794,000</u>	<u>\$ 831,200</u>	<u>\$ 37,200</u>
TOTALS - ALL FUNDS				
Personnel Wages	\$ 7,423,319	\$ 7,801,641	\$ 8,106,563	\$ 304,922
Personnel Benefits	4,891,150	4,923,369	5,148,250	224,881
Total Wages and Benefits	<u>12,314,469</u>	<u>12,725,010</u>	<u>13,254,813</u>	<u>529,803</u>
Operating Expenditures	9,708,036	13,742,823	14,266,689	523,866
Capital Outlay	5,363,646	4,408,600	3,730,756	(677,844)
Debt Service	1,586,393	2,135,885	918,123	(1,217,762)
Depreciation	1,019,287	908,261	920,780	12,519
Sub-Total	<u>29,991,831</u>	<u>33,920,579</u>	<u>33,091,161</u>	<u>(829,418)</u>
Transfers Out	1,915,780	1,912,014	1,896,580	(15,434)
TOTALS	<u>\$ 31,907,611</u>	<u>\$ 35,832,593</u>	<u>\$ 34,987,741</u>	<u>\$ (844,852)</u>

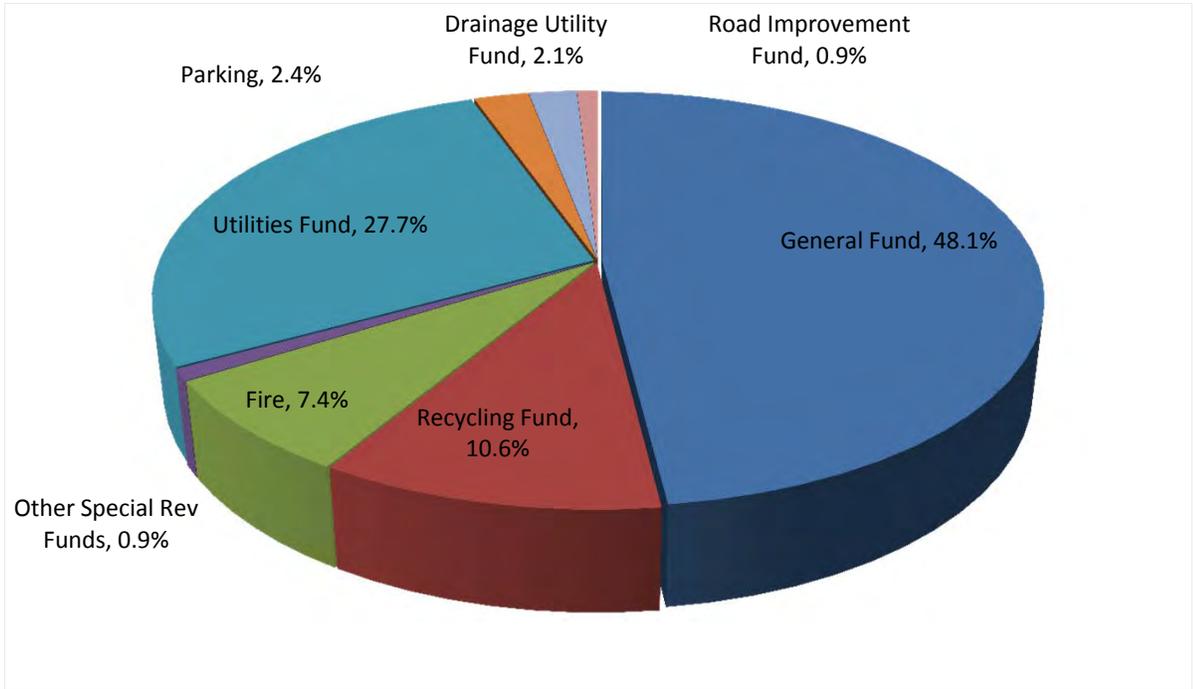
CITY OF WILTON MANORS, FLORIDA

FY2017-2018 BUDGET

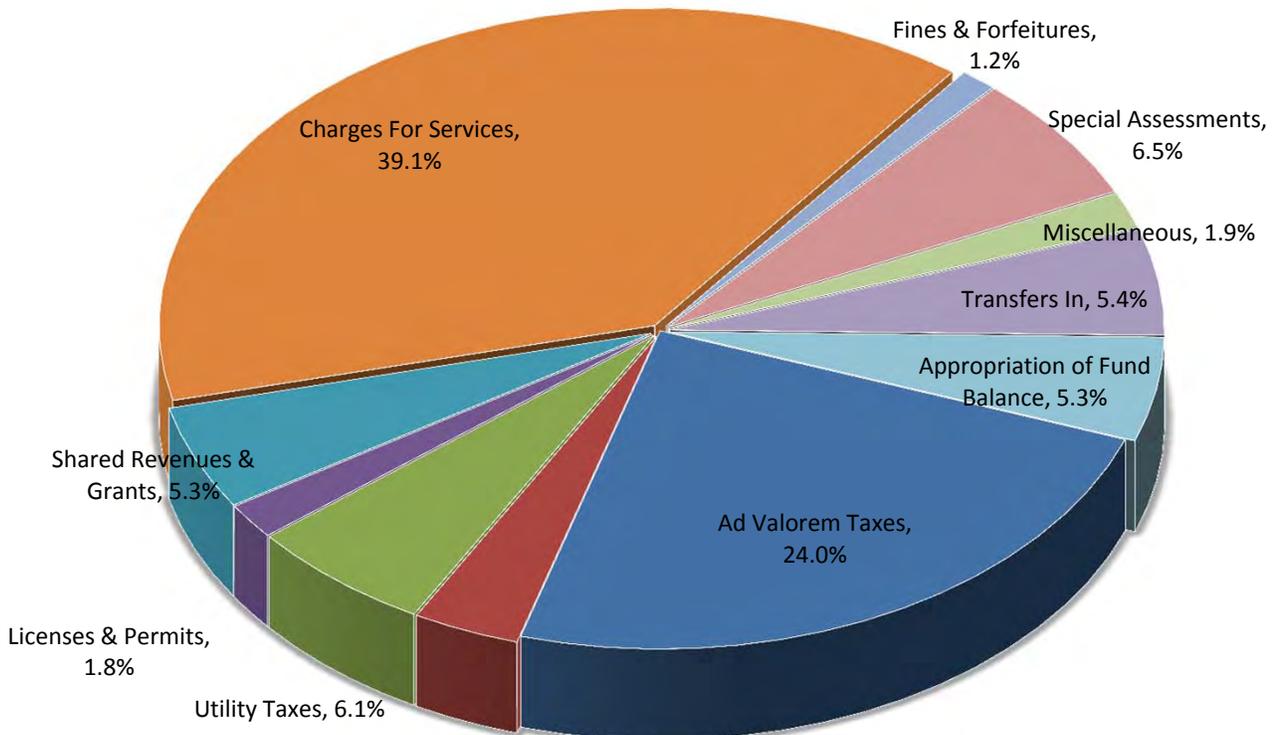
REVENUE BUDGET SUMMARY

\$34,987,741

REVENUES BY FUND

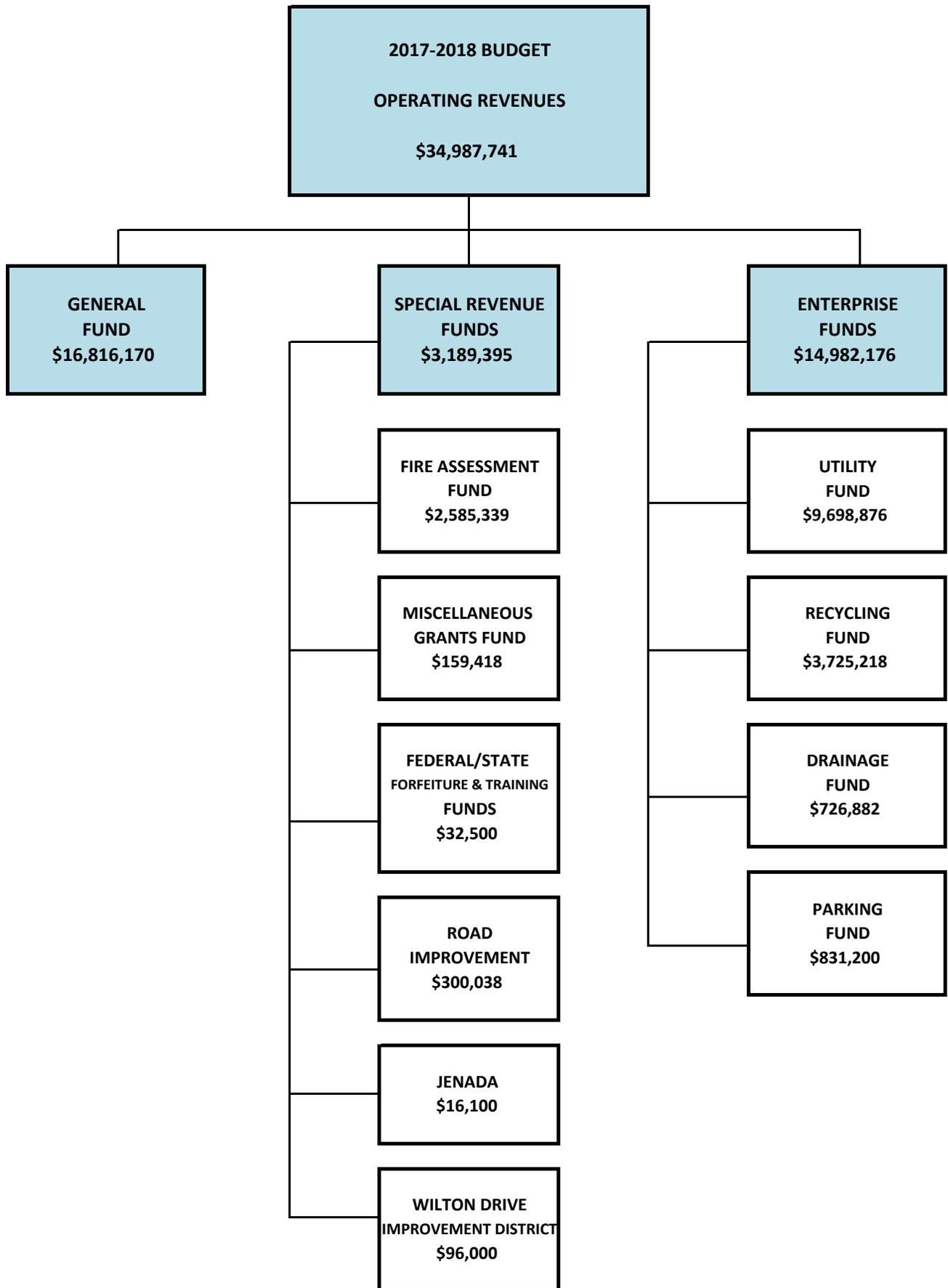


REVENUES BY SOURCE



CITY OF WILTON MANORS

FUND STRUCTURE OVERVIEW - REVENUES



CITY OF WILTON MANORS, FLORIDA

**FY2017-2018 BUDGET
REVENUE SUMMARIES- ALL FUNDS**

	FY2015-16 ACTUAL	FY2016-17 ADOPTED BUDGET	FY2017-18 RECOMMENDED BUDGET	INC (DEC) FROM FY16-17 TO FY17-18 BUDGET
GENERAL FUND				
Ad-Valorem Taxes	\$ 6,994,529	\$ 7,562,234	\$ 8,383,966	\$ 821,732
Franchise Fees	832,021	886,837	820,200	(66,637)
Utility Taxes	2,088,448	2,166,409	2,120,643	(45,766)
Licenses, Permits & Fees	639,356	581,400	611,400	30,000
Shared Revenues and Grants	1,355,687	1,353,752	1,345,661	(8,091)
Charges For Services	530,463	501,965	511,725	9,760
Fines and Forfeitures	248,759	244,500	261,275	16,775
Miscellaneous	416,895	327,570	466,650	139,080
Transfers In	1,890,780	1,887,014	1,871,580	(15,434)
Debt Proceeds	-	-	-	-
Appropriation of Fund Balance	-	1,302,548	423,070	(879,478)
TOTALS	\$ 14,996,938	\$ 16,814,229	\$ 16,816,170	\$ 1,941
FIRE ASSESSMENT FUND				
Shared Revenues and Grants	\$ 190,242	\$ 143,468	\$ 143,468	\$ -
Charges for Services	102,169	105,000	105,000	-
Special Assessments	1,918,811	2,252,171	2,177,674	(74,497)
Miscellaneous	48,906	4,000	13,000	9,000
Appropriation of Fund Balance	-	70,985	146,197	75,212
TOTALS	\$ 2,260,128	\$ 2,575,624	\$ 2,585,339	\$ 9,715
ROAD IMPROVEMENT				
Shared Revenues and Grants	\$ 397,533	\$ 219,588	\$ 223,938	\$ 4,350
Miscellaneous	27,915	30,100	32,740	2,640
Transfers In	-	-	-	-
Appropriation of Fund Balance	-	150,986	43,360	(107,626)
TOTALS	\$ 425,448	\$ 400,674	\$ 300,038	\$ (100,636)
MISCELLANEOUS GRANTS				
Shared Revenues and Grants	\$ 136,894	\$ 602,754	\$ 134,418	\$ (468,336)
Miscellaneous	107	-	-	-
Transfer In	25,000	25,000	25,000	-
Appropriation of Fund Balance	-	-	-	-
TOTALS	\$ 162,001	\$ 627,754	\$ 159,418	\$ (468,336)
FEDERAL POLICE FORFEITURE				
Fines and forfeitures	\$ 98,617	\$ -	\$ -	\$ -
Miscellaneous	498	350	2,000	-
Appropriation of Fund Balance	-	72,650	8,000	(64,650)
TOTALS	\$ 99,115	\$ 73,000	\$ 10,000	\$ (63,000)
POLICE TRAINING & EDUCATION				
Fines and Forfeiture	\$ 6,026	\$ 6,500	\$ 6,500	\$ -
Miscellaneous	43	-	140	-
Appropriation of Fund Balance	-	-	860	860
TOTALS	\$ 6,069	\$ 6,500	\$ 7,500	\$ 1,000

CITY OF WILTON MANORS, FLORIDA

**FY2017-2018 BUDGET
REVENUE SUMMARIES- ALL FUNDS**

	FY2015-16 ACTUAL	FY2016-17 ADOPTED BUDGET	FY2017-18 RECOMMENDED BUDGET	INC (DEC) FROM FY16-17 TO FY17-18 BUDGET
STATE POLICE FORFEITURE				
Fines and Forfeitures	\$ 130,237	\$ -	\$ -	\$ -
Miscellaneous	1,361	-	3,000	
Appropriation of Fund Balance	-	5,000	12,000	7,000
TOTALS	\$ 131,598	\$ 5,000	\$ 15,000	\$ 10,000
UTILITIES FUND				
Shared Revenues and Grants	\$ -	\$ -	\$ -	\$ -
Charges For Services	8,434,297	8,887,900	8,790,446	(97,454)
Licenses, Permits & Fees	3,320	4,000	4,500	500
Miscellaneous	91,910	49,825	96,521	46,696
Appropriation of Fund Balance	-	1,425,402	807,409	(617,993)
TOTALS	\$ 8,529,527	\$ 10,367,127	\$ 9,698,876	\$ (668,251)
RECYCLING FUND				
Franchise Fees	\$ 470,684	\$ 395,000	\$ 395,000	\$ -
Licenses, Permits & Fees	-	7,000	6,500	(500)
Charges For Services	16,767	2,996,000	3,126,237	130,237
Shared Revenues and Grants	-	-	-	-
Miscellaneous	36,176	20,000	24,000	4,000
Appropriation of fund Balance R/E	-	35,000	173,481	138,481
TOTALS	\$ 523,627	\$ 3,453,000	\$ 3,725,218	\$ 272,218
DRAINAGE UTILITY FUND				
Charges For Services	\$ 433,291	\$ 454,700	\$ 482,182	\$ 27,482
Miscellaneous	11,336	3,000	7,000	4,000
Transfer In	-	-	-	-
Appropriation of Fund Balance	-	143,635	237,700	94,065
TOTALS	\$ 444,627	\$ 601,335	\$ 726,882	\$ 125,547
PARKING				
Charges For Services	\$ 675,161	\$ 663,000	\$ 675,900	\$ 12,900
Fines and Forfeitures	156,164	119,000	151,800	32,800
Miscellaneous	7,545	-	3,500	3,500
Appropriation of Fund Balance	-	12,000	-	(12,000)
TOTALS	\$ 838,870	\$ 794,000	\$ 831,200	\$ 37,200
JENADA ASSESSMENT				
Special Assessments	\$ 8,185	\$ 8,350	\$ 8,350	\$ -
Miscellaneous	331	75	250	175
Appropriation of Fund Balance	-	9,925	7,500	(2,425)
TOTALS	\$ 8,516	\$ 18,350	\$ 16,100	\$ (2,250)
WILTON DRIVE IMPROVEMENT DISTRICT				
Special Assessments	\$ -	\$ 96,000	\$ 96,000	\$ -
Miscellaneous	-	-	-	-
TOTALS	\$ -	\$ 96,000	\$ 96,000	\$ -
GRAND TOTAL - ALL FUNDS	\$ 28,426,464	\$ 35,832,593	\$ 34,987,741	\$ (844,852)

**CITY OF WILTON MANORS
ANNUAL REVENUE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
FUND 001 - GENERAL FUND								
1	AD VALOREM TAXES							1
2	001-0000-3110.001 Current Ad Valorem	6,238,480	6,819,316	6,819,316	6,668,582	10,644,022	7,626,246	2
3	001-0000-3110.002 Delinquent Ad-Valorem	119,029	100,000	100,000	1,743	100,000	115,000	3
4	001-0000-3110.044 Ad Val Debt Svc 99 Parks GOB	212,130	214,170	214,170	205,820	214,170	214,170	4
5	001-0000-3110.045 Ad Val Debt Svc 08 City HallGO	424,889	428,748	428,748	419,371	428,550	428,550	5
6	AD VALOREM TAXES	6,994,528	7,562,234	7,562,234	7,295,516	11,386,742	8,383,966	6
8	UTILITY SERVICES TAXES							8
9	001-0000-3140.100 10% Electric Utility Tax	1,053,091	1,079,500	1,079,500	576,283	1,084,277	1,091,000	9
10	001-0000-3140.300 10% Water Utility Tax	468,262	505,680	505,680	308,798	537,490	498,314	10
11	001-0000-3140.400 10% Gas Utility Tax	47,378	70,000	70,000	35,651	60,000	60,500	11
12	001-0000-3150.000 Communications Service Tax	519,716	511,229	511,229	246,029	470,829	470,829	12
13	UTILITY SERVICES TAXES	2,088,447	2,166,409	2,166,409	1,166,761	2,152,596	2,120,643	13
15	PERMITS, FEES, & SPECIAL ASSESSMENTS							15
16	001-0000-3160.010 Local Bus Lic Tax Receipt	103,600	100,000	100,000	103,201	100,000	101,550	16
17	001-0000-3220.000 Building Permits	499,489	450,000	450,000	356,619	465,000	475,000	17
18	001-0000-3220.100 DEVELOPMENT REVIEW FEE	13,740	15,000	15,000	17,000	15,000	15,100	18
19	001-0000-3230.100 5.9% Electric Franchise Fees	760,857	818,200	818,200	282,156	746,367	750,500	19
20	001-0000-3230.900 Franchise Fees - Misc.	71,164	68,637	68,637	64,613	69,272	69,700	20
21	001-0000-3290.003 Letters of Determination	400	400	400	350	500	500	21
22	001-0000-3290.005 Vacant Property Registration	6,150	5,500	5,500	2,250	4,000	4,000	22
23	001-0000-3290.006 Bonds Administrative Fee	(1,683)	0	0	400	0	0	23
24	001-0000-3290.007 Specific Use Permits-Alc Sales	0	500	500	0	250	250	24
25	001-0000-3290.013 VACATION RENTAL REGISTRATION FEE	5,511	10,000	10,000	10,705	15,000	15,000	25
26	001-0000-3630.220 Public Safety Impact Fees	1,061	0	0	340	0	0	26
27	001-0000-3630.270 Culture/Rec Impact Fees	7,579	0	0	92	0	0	27
28	001-0000-3630.291 Aff. Housing Impact Fees	3,509	0	0	3,677	0	0	28
29	PERMITS, FEES, & SPECIAL ASSESSMENTS	1,471,377	1,468,237	1,468,237	841,403	1,415,389	1,431,600	29
31	INTERGOVERNMENTAL							31
32	001-0000-3310.219 SCHOOL RESOURCE OFFICER GRANT	46,252	46,252	46,252	27,751	46,252	46,252	32
33	001-0000-3340.701 FDEP REC TRAIL PROGRAM	55,835	0	0	0	0	0	33
34	001-0000-3350.120 State Revenue Sharing	432,085	446,000	446,000	286,242	441,724	444,109	34
35	001-0000-3350.140 Mobile Home License	463	500	500	62	500	500	35
36	001-0000-3350.150 Alcoholic Beverage License	25,966	28,000	28,000	28,566	28,000	28,200	36
37	001-0000-3350.180 1/2 Cent Local Sales Tax	795,086	833,000	833,000	476,976	822,096	826,600	37
38	001-0000-3350.210 FIREFIGHTER SUPPLEMENTAL COMPENSATIC	0	0	0	1,920	0	0	38
39	INTERGOVERNMENTAL	1,355,687	1,353,752	1,353,752	821,517	1,338,572	1,345,661	39
41	CHARGES FOR SERVICES							41
42	001-0000-3400.001 Tennis Court Fees	27,167	25,965	25,965	20,159	25,965	27,150	42
43	001-0000-3400.002 Vending/Concessions	283	300	300	0	300	300	43
44	001-0000-3400.003 Adult Athletics	3,069	0	0	413	0	0	44
45	001-0000-3400.005 Special Events	25,726	35,000	35,000	25,255	31,000	35,250	45
46	001-0000-3400.006 Youth Classes	4,172	3,000	3,000	1,379	2,000	3,050	46
47	001-0000-3400.007 Adult Classes	30,879	20,000	20,000	18,104	19,600	23,125	47
48	001-0000-3400.008 Senior Activities	1,557	800	800	1,301	800	1,200	48
49	001-0000-3400.009 Summer Youth Activities	145,448	112,000	112,000	38,986	112,000	120,000	49
50	001-0000-3400.010 After School Program	169,218	177,500	177,500	160,940	177,500	178,475	50
51	001-0000-3400.011 Advertising Fees	2,434	11,000	11,000	10,409	10,600	14,275	51
52	001-0000-3400.012 Dog Park Registration Fees	3,960	2,250	2,250	1,110	2,250	2,250	52
53	001-0000-3400.014 BEFORE SCHOOL CARE	17,812	15,000	15,000	13,049	14,000	14,100	53
54	001-0000-3400.015 After School Late Pickup Fees	651	500	500	1,070	500	500	54
55	001-0000-3410.900 Other Gen'l Govt Chgs & Fees	818	0	0	0	0	0	55
56	001-0000-3410.910 Lobbyist Registration Fees	1,950	1,000	1,000	1,650	1,000	1,500	56
57	001-0000-3420.100 Fingerprinting	3,236	3,900	3,900	2,394	2,500	2,500	57
58	001-0000-3420.910 Alarm Registration Fees	2,350	2,500	2,500	4,600	2,500	2,500	58
59	001-0000-3420.920 Alarm Civil Penalties	0	500	500	7,275	4,500	4,500	59
60	001-0000-3420.930 Alarm Late Charge Assessments	1,150	500	500	100	500	500	60
61	001-0000-3470.101 FEES FOR COPIES - LIBRARY	6,978	7,000	7,000	4,989	7,000	7,050	61
62	001-0000-3470.102 MISCELLANEOUS FEES - LIBRARY	1,126	1,300	1,300	735	1,000	1,000	62
63	001-0000-3470.500 Fitness Center Membership	14,159	11,950	11,950	10,439	11,950	12,000	63
64	001-0000-3490.100 Lien Search Fees	66,320	70,000	70,000	37,700	60,000	60,500	64
65	CHARGES FOR SERVICES	530,463	501,965	501,965	362,057	487,465	511,725	65

**CITY OF WILTON MANORS
ANNUAL REVENUE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET		
1	FINES & FORFEITS							1	
2	001-0000-3500.000	Fines & Forfeits	228,834	164,300	164,300	108,573	164,000	201,000	2
3	001-0000-3520.000	Library Fines	5,125	5,200	5,200	3,417	5,050	5,075	3
4	001-0000-3540.000	Code Enforcement Fines	14,800	75,000	75,000	149,451	50,000	50,000	4
5	001-0000-3540.001	FINES - CANNABIS	0	0	0	1,300	5,200	5,200	5
6	FINES & FORFEITS		248,759	244,500	244,500	262,741	224,250	261,275	6
7									7
8	OTHER & MISCELLANEOUS								8
9	001-0000-3600.000	Miscellaneous Income	93,018	74,370	74,370	47,473	147,900	148,700	9
10	001-0000-3600.002	Vending Machines - City Hall	1,192	1,300	1,300	653	1,200	1,200	10
11	001-0000-3600.010	ATTORNEY'S FEES REVENUE	5,500	500	500	0	0	0	11
12	001-0000-3600.020	Fees for Copies	2,806	2,500	2,500	1,236	2,500	2,500	12
13	001-0000-3610.100	Interest Earned	43,359	50,000	50,000	38,902	50,000	121,500	13
14	001-0000-3620.000	Facility Rentals	64,988	50,900	50,900	52,601	50,900	61,250	14
15	001-0000-3640.000	Sale of Fixed Assets	37,395	20,000	20,000	13,324	25,000	30,000	15
16	001-0000-3650.010	Sale of Surplus Materials	(357)	1,000	1,000	0	0	0	16
17	001-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	11,698	0	0	5,471	0	0	17
18	001-0000-3660.001	Donations - Veterans Park	0	0	0	100	0	0	18
19	001-0000-3660.003	DONATIONS - LS SPONSORSHIPS	3,093	0	0	7,475	0	0	19
20	001-0000-3670.000	Other Non-Bus License/Permits	1,025	7,000	7,000	620	1,000	1,000	20
21	001-0000-3670.001	Residential Rental License	107,829	105,000	105,000	97,652	100,000	100,500	21
22	001-0000-3670.002	CONTRACTOR'S REGISTRATION FEE	21,478	15,000	15,000	16,176	0	0	22
23	001-0000-3690.901	Prior Year Adjustments	23,870	0	0	19,485	0	0	23
24	001-0000-3810.001	Transfers In	1,890,780	1,887,014	1,887,014	1,887,014	1,711,939	1,871,580	24
25	001-0000-3890.901	Approp Fund Balance R/E	0	1,302,548	1,655,704	0	0	423,070	25
26	OTHER & MISCELLANEOUS		2,307,674	3,517,132	3,870,288	2,188,182	2,090,439	2,761,300	26
27									27
28	TOTAL GENERAL FUND REVENUES		14,996,935	16,814,229	17,167,385	12,938,177	19,095,453	16,816,170	28
29									29
30	Fund 151 - RECYCLING FUND								30
31									31
32	UTILITY SERVICES TAXES								32
33	151-0000-3130.700	GARBAGE FRANCHISE FEE	470,684	395,000	395,000	263,333	395,000	395,000	33
34	UTILITY SERVICES TAXES		470,684	395,000	395,000	263,333	395,000	395,000	34
35									35
36	PERMITS, FEES, & SPECIAL ASSESSMENTS								36
37	151-0000-3230.701	RECYCLING FRANCHISE FEE	2,500	2,500	2,500	0	2,500	2,500	37
38	151-0000-3290.014	SOLID WASTE APPLICATION FILING FEE	500	500	500	0	0	0	38
39	151-0000-3670.003	SOLID WASTE COLL LICENSE FEE	0	4,000	4,000	0	4,000	4,000	39
40	PERMITS, FEES, & SPECIAL ASSESSMENTS		3,000	7,000	7,000	0	6,500	6,500	40
41									41
42	CHARGES FOR SERVICES								42
43	151-0000-3400.012	Recycling Charges	0	2,901,000	2,901,000	0	0	0	43
44	151-0000-3430.401	SPECIAL BULK PICK UP	5,850	0	0	4,400	5,000	5,000	44
45	151-0000-3430.402	SOLID WASTE COLLECTION CHARGES	0	0	0	1,773,509	2,712,003	2,712,003	45
46	151-0000-3430.403	RECYCLING CHARGES	0	0	0	155,713	234,935	234,935	46
47	151-0000-3430.404	HOUSEHOLD HAZARDOUS WASTE	0	0	0	51,757	79,299	79,299	47
48	151-0000-3490.101	ADMIN COST REIMBURSEMENT FEE	7,917	95,000	95,000	63,333	95,000	95,000	48
49	CHARGES FOR SERVICES		13,767	2,996,000	2,996,000	2,048,712	3,126,237	3,126,237	49
50									50
51	OTHER & MISCELLANEOUS								51
52	151-0000-3600.000	Miscellaneous Income	29,863	0	0	19,147	0	0	52
53	151-0000-3610.100	Interest Earned	2,023	0	0	989	0	4,000	53
54	151-0000-3620.020	RECYCLING ROYALTIES	4,289	0	0	10,298	0	0	54
55	151-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	0	20,000	20,000	11,667	20,000	20,000	55
56	151-0000-3890.901	Approp Fund Balance R/E	0	35,000	37,000	0	195,241	173,481	56
57	OTHER & MISCELLANEOUS		36,175	55,000	57,000	42,101	215,241	197,481	57
58									58
59	TOTAL RECYCLING FUND REVENUES		523,626	3,453,000	3,455,000	2,354,146	3,742,978	3,725,218	59

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Fund 155 - FIRE ASSESSMENT FUND								
1	INTERGOVERNMENTAL							
2	155-0000-3120.510 INSURANCE PREMIUM TAX	190,242	143,468	143,468	22,751	143,468	143,468	
3	155-0000-3350.210 FIREFIGHTER SUPPLEMENTAL COMPENSATIC	0	0	0	0	0	0	
4	INTERGOVERNMENTAL	190,242	143,468	143,468	22,751	143,468	143,468	
5								
6	CHARGES FOR SERVICES							
7	155-0000-3400.020 Fire Protection Services	102,168	105,000	105,000	107,977	105,000	105,000	
8	CHARGES FOR SERVICES	102,168	105,000	105,000	107,977	105,000	105,000	
9								
10	OTHER & MISCELLANEOUS							
11	155-0000-3600.000 Miscellaneous Income	16,026	0	0	7,938	0	0	
12	155-0000-3610.100 Interest Earned	7,880	4,000	4,000	5,502	0	13,000	
13	155-0000-3630.112 Fire Special Assessments	1,918,811	2,252,171	2,252,171	2,160,888	2,177,674	2,177,674	
14	155-0000-3640.000 Sale of Fixed Assets	25,000	0	0	0	0	0	
15	155-0000-3890.901 Appropriate Fund Balance	0	70,985	175,655	0	16,475	146,197	
16	OTHER & MISCELLANEOUS	1,967,717	2,327,156	2,431,826	2,174,328	2,194,149	2,336,871	
17								
18	TOTAL FIRE ASSESSMENT FUND REVENUES	2,260,127	2,575,624	2,680,294	2,305,056	2,442,617	2,585,339	
19								
20	Fund 157 - MISCELLANEOUS GRANTS FUND							
21	INTERGOVERNMENTAL							
23	157-0000-3310.202 Bulletproof Vest Grant	2,898	0	0	322	0	0	
24	157-0000-3310.491 USF PEDESTRIAN & BICYCLE SAFETY GRANT	4,665	0	0	0	0	0	
25	157-0000-3310.703 CDBG 41ST YEAR	0	0	0	39,000	0	0	
26	157-0000-3310.704 CDBG 42ND YEAR	0	64,535	64,535	0	0	0	
27	157-0000-3310.706 CDBG 43RD YEAR	0	0	0	0	65,058	65,058	
28	157-0000-3340.702 FRDAP MICKEL PARK	0	50,000	50,000	0	0	0	
29	157-0000-3340.706 FRDAP COLOHATCHEE GRANT	0	50,000	50,000	0	0	0	
30	157-0000-3370.202 Metro Broward Drug Task Force	13,683	13,915	13,915	9,894	13,915	13,915	
31	157-0000-3370.705 MPO MICKEL PARK	0	368,752	368,752	0	0	0	
32	157-0000-3370.728 CDBG 40TH YEAR	65,700	0	0	0	0	0	
33	157-0000-3370.902 Broward EMLEG Grant	27,663	35,552	35,552	3,520	35,552	35,552	
34	157-0000-3470.100 State Aid to Libraries	17,285	16,000	16,000	19,693	19,893	19,893	
35	157-0000-3770.718 Broward Tree Trust Fund Grant	0	0	0	0	0	0	
36	INTERGOVERNMENTAL	131,894	598,754	598,754	72,429	134,418	134,418	
37								
38	OTHER & MISCELLANEOUS							
39	157-0000-3600.000 Miscellaneous Income	107	0	0	47	0	0	
40	157-0000-3660.004 KEEP AMERICA BEAUTIFUL GRANT	5,000	4,000	4,000	0	0	0	
41	157-0000-3810.001 Transfers In	25,000	25,000	25,000	25,000	25,000	25,000	
42	157-0000-3890.901 Appropriation of Fund Balance	0	0	39,000	0	0	0	
43	OTHER & MISCELLANEOUS	30,107	29,000	68,000	25,047	25,000	25,000	
44								
45	TOTAL MISCELLANEOUS GRANTS FUND REVENUES	162,001	627,754	666,754	97,476	159,418	159,418	
46								
47	Fund 158 - FEDERAL POLICE FORFEITURE FUND							
48								
49	FINES & FORFEITS							
50	158-0000-3510.201 Confiscated Property	98,617	0	0	16,181	0	0	
51	FINES & FORFEITS	98,617	0	0	16,181	0	0	
52								
53	OTHER & MISCELLANEOUS							
54	158-0000-3600.000 Miscellaneous Income	0	0	0	2	0	0	
55	158-0000-3610.100 Interest Earned	498	350	350	753	0	2,000	
56	158-0000-3890.901 Appropriate Fund Balance	0	72,650	72,650	0	7,000	8,000	
57	OTHER & MISCELLANEOUS	498	73,000	73,000	755	7,000	10,000	
58								
59	TOTAL FEDERAL POLICE FORFEITURE FUND REVENUES	99,115	73,000	73,000	16,936	7,000	10,000	

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Fund 161 - POLICE TRAINING & EDUCATION FUND							
1	ESTIMATED REVENUES						
2	Dept 0000-NO DEPT						
3	Revenue						
4	FINES & FORFEITS						
5	161-0000-3510.300 \$2 Education Assessment	6,026	6,500	6,500	3,995	6,500	6,500
6	FINES & FORFEITS	6,026	6,500	6,500	3,995	6,500	6,500
7							
8	OTHER & MISCELLANEOUS						
9	161-0000-3600.000 Miscellaneous Income	3	0	0	8	0	0
10	161-0000-3610.100 Interest Earned	40	0	0	53	0	140
11	161-0000-3890.901 Appropriate Fund Balance	0	0	0	0	0	860
12	OTHER & MISCELLANEOUS	43	0	0	61	0	1,000
13							
14	TOTAL POLICE TRAINING & EDUCATION FUND REVENUES	6,069	6,500	6,500	4,056	6,500	7,500
15							
16	Fund 163 - ROAD IMPROVEMENT FUND						
17							
18	INTERGOVERNMENTAL						
19	163-0000-3120.410 1st Loc Opt Fuel Tax 1-6 cents	173,959	127,389	127,389	83,678	129,889	129,889
20	163-0000-3120.420 2nd Loc Opt Fuel Tax 1-5 cents	91,159	92,199	92,199	47,450	94,049	94,049
21	163-0000-3310.493 DIXIE H-WAY FDOT PROJ 8886-425-A	132,415	0	0	389,681	0	0
22	INTERGOVERNMENTAL	397,533	219,588	219,588	520,809	223,938	223,938
23							
24	CHARGES FOR SERVICES						
25	163-0000-3440.910 Other Transportation Revenue	26,553	29,600	29,600	6,490	28,740	28,740
26	CHARGES FOR SERVICES	26,553	29,600	29,600	6,490	28,740	28,740
27							
28	OTHER & MISCELLANEOUS						
29	163-0000-3600.000 Miscellaneous Income	268	0	0	326	0	0
30	163-0000-3610.100 Interest Earned	1,093	500	500	0	0	4,000
31	163-0000-3890.901 Appropriate Fund Balance	0	150,986	543,458	0	148,946	43,360
32	OTHER & MISCELLANEOUS	1,361	151,486	543,958	326	148,946	47,360
33							
34	TOTAL ROAD IMPROVEMENT FUND REVENUES	425,447	400,674	793,146	527,625	401,624	300,038
35							
36	Fund 165 - STATE POLICE FORFEITURE FUND						
37							
38	FINES & FORFEITS						
39	165-0000-3510.201 Confiscated Property	129,470	0	0	6,754	0	0
40	165-0000-3510.300 \$2 Education Assessment	767	0	0	0	0	0
41	FINES & FORFEITS	130,237	0	0	6,754	0	0
42							
43	OTHER & MISCELLANEOUS						
44	165-0000-3600.000 Miscellaneous Income	31	0	0	18	0	0
45	165-0000-3610.100 Interest Earned	1,329	0	0	1,326	0	3,000
46	165-0000-3890.901 Appropriate Fund Balance	0	5,000	5,000	0	5,000	12,000
47	OTHER & MISCELLANEOUS	1,360	5,000	5,000	1,344	5,000	15,000
48							
49	TOTAL STATE POLICE FORFEITURE FUND REVENUES	131,597	5,000	5,000	8,098	5,000	15,000

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GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET
Fund 401 - WATER & SEWER UTILITY FUND							
1	PERMITS, FEES, & SPECIAL ASSESSMENTS						
2	401-0000-3290.011 BACK-FLOW INSPECTION FEE	4,559	4,000	4,000	4,056	4,500	4,500
3	401-0000-3630.235 Impact Fee - Sewer	3,320	0	0	1,224	0	0
4	PERMITS, FEES, & SPECIAL ASSESSMENTS	7,879	4,000	4,000	5,280	4,500	4,500
5							
6	CHARGES FOR SERVICES						
7	401-0000-3400.038 Water Sales	4,821,928	5,056,800	5,056,800	3,169,695	5,374,927	4,952,380
8	401-0000-3400.039 Water Meters Installed	1,965	3,500	3,500	1,455	4,000	4,000
9	401-0000-3400.040 Fire Line Fees	8,400	11,000	11,000	7,500	9,000	9,000
10	401-0000-3400.042 Sewer Charges	3,602,004	3,816,600	3,816,600	2,367,020	4,006,048	3,825,066
11	CHARGES FOR SERVICES	8,434,297	8,887,900	8,887,900	5,545,670	9,393,975	8,790,446
12							
13	OTHER & MISCELLANEOUS						
14	401-0000-3600.000 Miscellaneous Income	46,868	0	0	24,157	49,211	49,211
15	401-0000-3600.010 ATTORNEY'S FEES REVENUE	3,109	10,000	10,000	663	1,000	1,000
16	401-0000-3600.030 Dishonored Check Fees	2,547	1,000	1,000	1,281	1,000	1,000
17	401-0000-3610.100 Interest Earned	5,467	4,000	4,000	7,678	7,000	10,000
18	401-0000-3620.010 Rental & Leases	34,413	32,325	32,325	18,866	32,810	32,810
19	401-0000-3640.000 Sale of Fixed Assets	(493)	2,500	2,500	0	2,500	2,500
20	401-0000-3890.901 Approp Fund Bal R/E	0	1,425,402	2,798,904	0	304,609	807,409
21	OTHER & MISCELLANEOUS	91,911	1,475,227	2,848,729	52,645	398,130	903,930
22							
23	TOTAL WATER & SEWER UTILITY FUND REVENUES	8,534,087	10,367,127	11,740,629	5,603,595	9,796,605	9,698,876
24							
25	Fund 406 - PARKING FUND						
26							
27	PERMITS, FEES, & SPECIAL ASSESSMENTS						
28	406-0000-3290.004 Payment in Lieu of Parking	0	0	0	30,000	0	0
29	PERMITS, FEES, & SPECIAL ASSESSMENTS	0	0	0	30,000	0	0
30							
31	CHARGES FOR SERVICES						
32	406-0000-3440.500 Parking Meter Revenue	160,287	465,000	465,000	168,713	186,300	186,300
33	406-0000-3440.501 Parking Permit Revenue	3,355	5,000	5,000	1,633	1,800	1,800
34	406-0000-3440.505 HAGEN PAYSTATION REVENUES	107,733	117,000	117,000	93,621	104,400	104,400
35	406-0000-3440.510 RICHARDSON PAYSTATION REVENUES	30,129	35,000	35,000	23,019	26,100	26,100
36	406-0000-3440.511 NE 8TH TERRACE LOT REVENUES	33,972	36,000	36,000	19,563	27,900	27,900
37	406-0000-3440.512 SPECIAL EVENT - STONEWALL	0	2,500	2,500	0	0	0
38	406-0000-3440.513 SPECIAL EVENT - HALLOWEEN	5,483	2,500	2,500	(2,627)	0	0
39	406-0000-3440.515 NE 23RD DRIVE LOT REVENUES	0	0	0	0	0	18,200
40	406-0000-3440.520 PARKMOBILE REVENUE - METERS	214,681	0	0	139,890	175,500	175,500
41	406-0000-3440.521 PARKMOBILE REVENUE HAGEN	74,656	0	0	73,212	79,200	79,200
42	406-0000-3440.522 PARKMOBILE REVENUE - RICHARDSON	17,743	0	0	17,718	18,000	18,000
43	406-0000-3440.523 PARKMOBILE REVENUE - NE 8TH TERR	22,930	0	0	17,867	20,700	20,700
44	406-0000-3440.524 PARKMOBILE REVENUE - 2309 N DIXIE	3	0	0	507	1,000	1,000
45	406-0000-3440.525 PARKMOBILE REVENUE - NE 23RD DRIVE	0	0	0	0	0	16,800
46	CHARGES FOR SERVICES	670,972	663,000	663,000	553,116	640,900	675,900
47							
48	FINES & FORFEITS						
49	406-0000-3510.510 Citations - Parking Mgt. Co.	156,164	115,000	115,000	103,829	150,000	150,000
50	406-0000-3510.530 PARKING CITATIONS - COUNTY CLERK	4,190	4,000	4,000	884	1,800	1,800
51	FINES & FORFEITS	160,354	119,000	119,000	104,713	151,800	151,800
52							
53	OTHER & MISCELLANEOUS						
54	406-0000-3600.000 Miscellaneous Income	4,296	0	0	3,164	0	0
55	406-0000-3610.100 Interest Earned	3,247	0	0	3,404	3,500	3,500
56	406-0000-3810.001 Transfers In	0	0	0	0	0	0
57	406-0000-3890.901 APPROPRIATE FUND BALANCE R/E	0	12,000	313,855	0	0	0
58	OTHER & MISCELLANEOUS	7,543	12,000	313,855	6,568	3,500	3,500
59							
60	TOTAL PARKING FUND REVENUES	838,869	794,000	1,095,855	694,397	796,200	831,200

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Fund 450 - DRAINAGE UTILITY FUND							
1	CHARGES FOR SERVICES						
2	450-0000-3430.330 Drainage Utility Fee	433,291	454,700	454,700	284,340	482,182	482,182
3	CHARGES FOR SERVICES	433,291	454,700	454,700	284,340	482,182	482,182
4							
5	OTHER & MISCELLANEOUS						
6	450-0000-3600.000 Miscellaneous Income	1,282	0	0	556	1,300	1,300
7	450-0000-3610.100 Interest Earned	4,320	3,000	3,000	4,473	4,000	5,700
8	450-0000-3640.000 Sale of Fixed Assets	4,006	0	0	0	0	0
9	450-0000-3890.901 Approp Fund Bal R/E	0	143,635	152,742	0	243,340	237,700
10	OTHER & MISCELLANEOUS	9,608	146,635	155,742	5,029	248,640	244,700
11							
12	TOTAL DRAINAGE FUND REVENUES	442,899	601,335	610,442	289,369	730,822	726,882
13							
14	Fund 601 - JENADA SPECIAL ASSESSMENT						
15							
16	OTHER & MISCELLANEOUS						
17	601-0000-3600.000 Miscellaneous Income	49	0	0	15	0	0
18	601-0000-3610.100 Interest Earned	282	75	75	186	250	250
19	601-0000-3630.113 Jenada Isles Assessments	8,185	8,350	8,350	7,946	8,350	8,350
20	601-0000-3890.901 Appropriate Fund Balance	0	9,925	9,925	0	7,500	7,500
21	OTHER & MISCELLANEOUS	8,516	18,350	18,350	8,147	16,100	16,100
22							
23	TOTAL JENADA SPECIAL ASSESSMENT FUND REVENUES	8,516	18,350	18,350	8,147	16,100	16,100
24							
25	Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT						
26							
27	PERMITS, FEES, & SPECIAL ASSESSMENTS						
28	602-0000-3290.012 SPECIAL ASSESSMENT - BID	0	96,000	96,000	93,587	96,000	96,000
29	PERMITS, FEES, & SPECIAL ASSESSMENTS	0	96,000	96,000	93,587	96,000	96,000
30							
31	OTHER & MISCELLANEOUS						
32	602-0000-3600.000 Miscellaneous Income	0	0	0	11	0	0
33	602-0000-3610.100 Interest Earned	0	0	0	285	0	0
34	OTHER & MISCELLANEOUS	0	0	0	296	0	0
35							
36	TOTAL WILTON DRIVE IMPROVEMENT DISTRICT REVENUES	0	96,000	96,000	93,883	96,000	96,000
37							
38							
39							
40							
41							
42							
43							
44							
45							
46							
47							
48							
49	TOTAL ESTIMATED REVENUES - ALL FUNDS	28,429,288	35,832,593	38,408,355	24,940,961	37,296,317	34,987,741

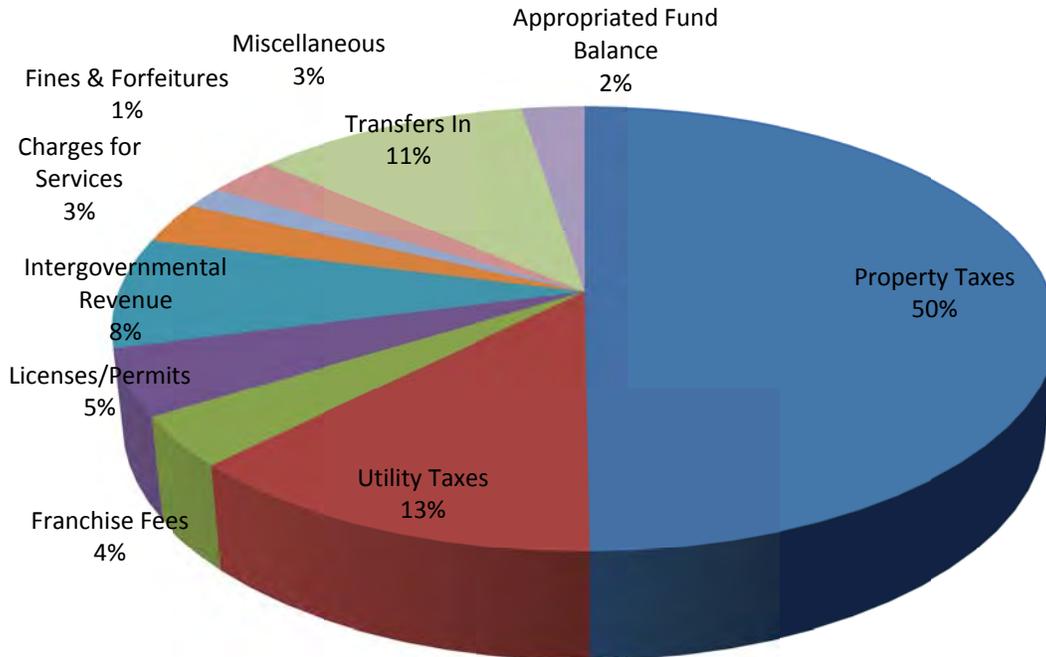
City of Wilton Manors, Florida
2017-2018 Budget
Major Revenue Sources Trend Analysis

General Fund

Major Revenue Sources	FY2018 Recommended Budget	% of General Fund Revenue (1)
Ad valorem (operating)	\$7,626,246	52.5%
Ad valorem (debt service)	\$642,720	4.4%
Electric Utility Tax	\$1,091,000	7.5%
Half Cent Sales Tax	\$826,600	5.7%
Electric Franchise Fee	\$750,500	5.2%
Water Utility Tax	\$498,314	3.4%
Communications Service Tax	\$470,829	3.2%
State Revenue Sharing	\$444,109	3.1%
Building Permit Fees	\$475,000	3.3%
Total Major Revenue Sources	\$12,825,318	88.3%

(1) General Fund revenue excluding transfers and appropriated fund balance, **\$14,521,520**.

The graph below represents total General Fund budget of **\$16,816,170**.

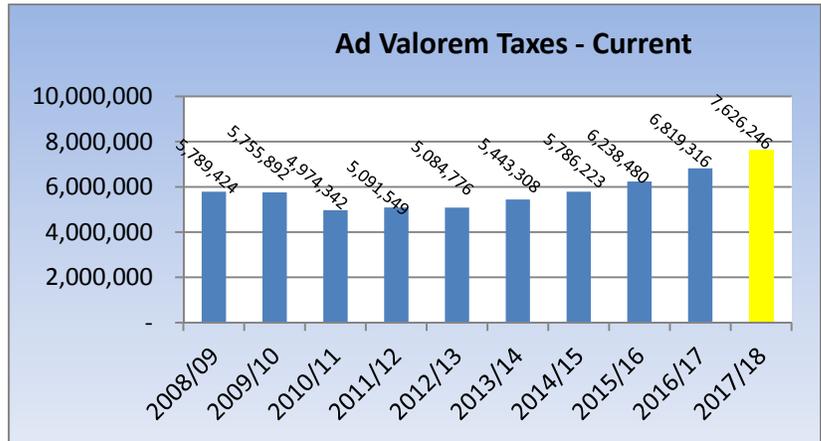


City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

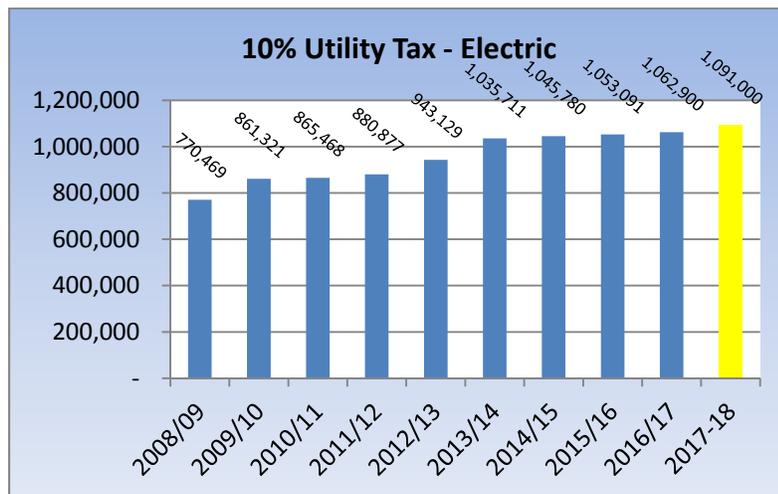
Ad Valorem Taxes – Operating

The major revenue source funding of the City of Wilton Manor’s general operations continues to be the property tax. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The City’s taxable value as reported by the Property Appraiser at June 1, 2017 is \$1,335,121,813. This amount is 8.83% higher than last year. The ad valorem millage levy for fiscal year 2017-18 is recommended to be 5.9500, a 0.67% decrease from last year’s millage rate of 5.9900. This is the second reduction in property tax rate since 2008.



Utility Tax – Electric

Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on electric services provided by FPL to the residents of Wilton Manors. Revenue estimate was determined based on historical data and current economic environment.

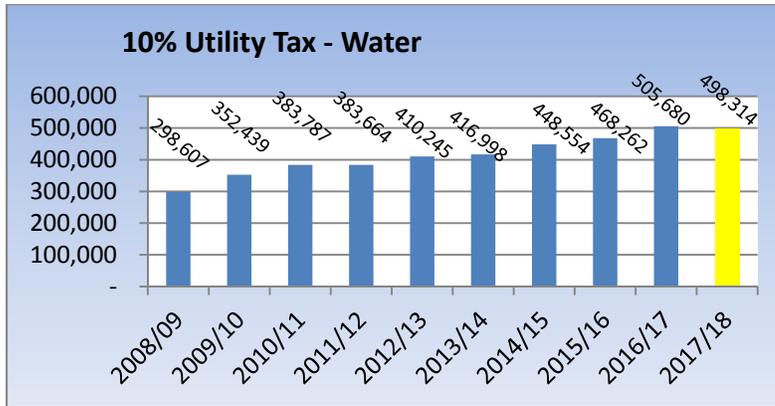


City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

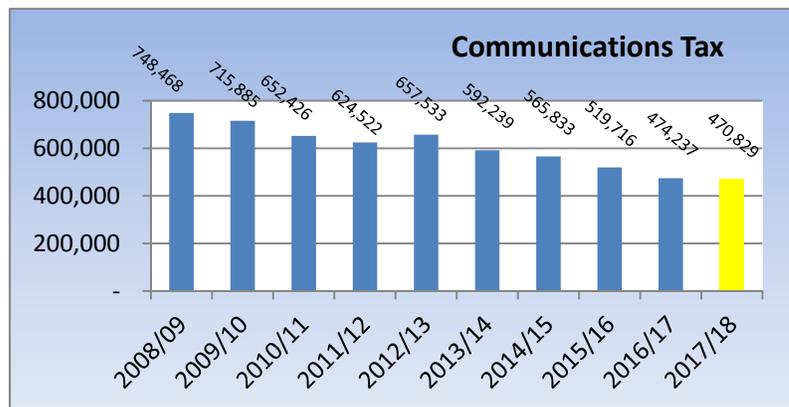
10% Utility Tax – Water

Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on water services. Revenue estimate is 10% of budgeted water charges.



Utility Tax – Communication Service Tax

As of 2001, Communications Service Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is collected and distributed by the State of Florida. This revenue source has been declining as customers consolidate taxable services, eliminate phone land lines and change to communications technologies not subject to tax.

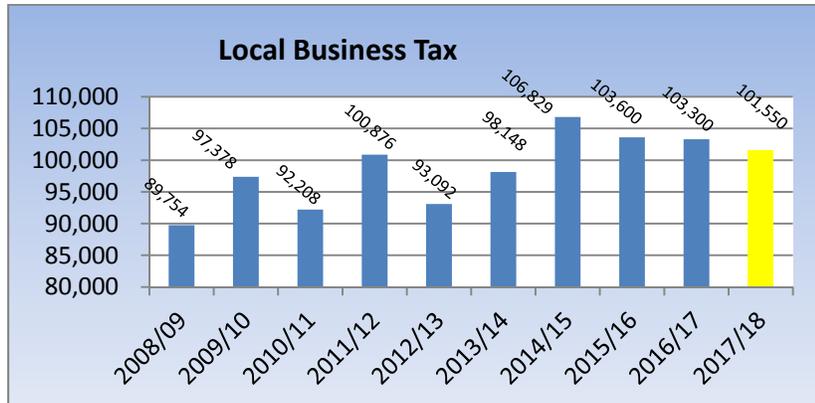


City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

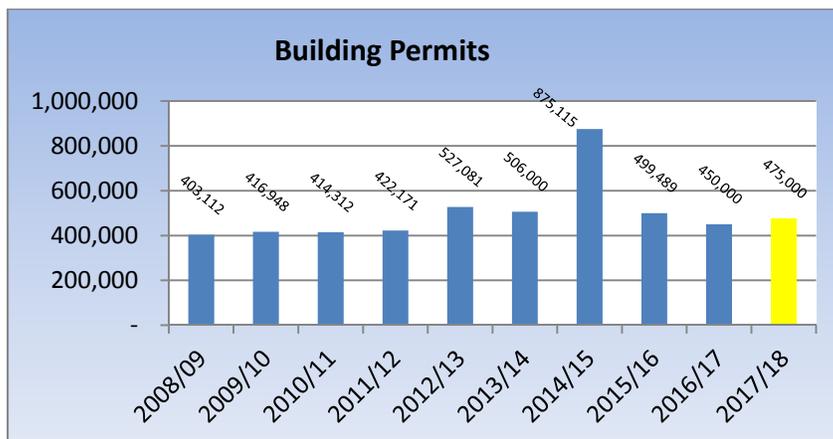
City Business Tax

Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession or occupation within the City. Business tax receipt fees vary based on the type of business. The amount budgeted is based on past collection trends.



Building Permits

Permits must be issued to any individual or business that performs constructions work within City limits. These permits are issued for construction, such as plumbing, electrical, structural, mechanical, etc. The fees are set by Ordinance. A significant increase in revenue occurred in 2015 as a result of the construction of a 179-unit rental community during that year. Revenue estimate is based on historical trends and known building permit activities.

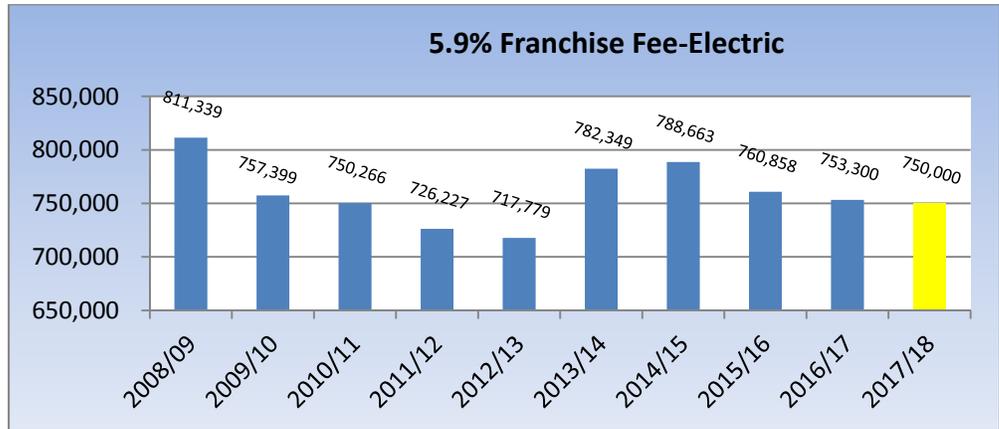


City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

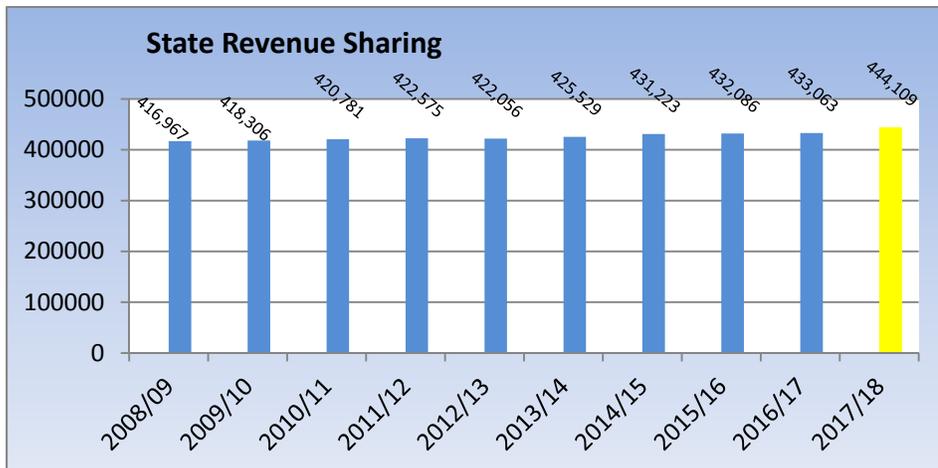
Franchise Fee – Electric

A city may charge electric companies for the use of its rights-of-way per Florida Statutes 166.021 and 337.401. The City enacted Ordinance 927 granting Florida Power and Light Company an electric franchise in exchange for a 5.9% fee. The amount projected is based on past collections.



Intergovernmental Revenue - State Revenue Sharing

The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities, which currently receives: (1) 1.3409 percent of sales and use tax collections, (2) 12.5 percent of the state alternative fuel user decal fee collections, and (3) the net collections from the one-cent municipal fuel tax. However, effective January 1, 2014, the trust fund will no longer receive any state alternative fuel user decal fee collections. An allocation formula serves as the basis for revenue distribution to each municipality that meets strict eligibility requirements. As the economy recovers, this revenue source will grow.



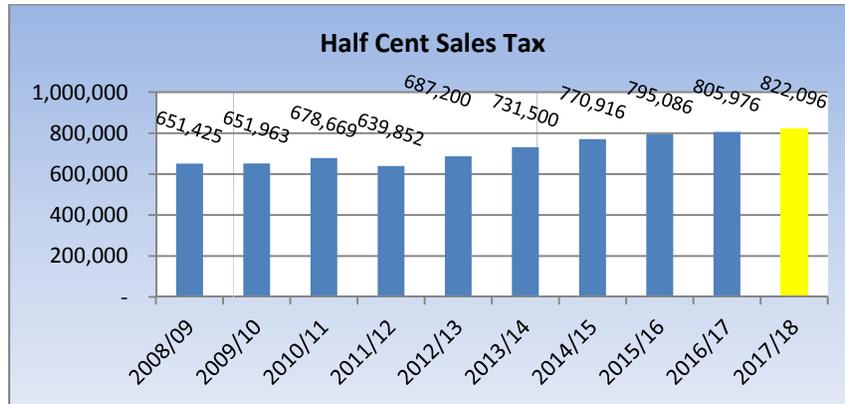
City of Wilton Manors, Florida

2017-2018 Budget

Major Revenue Sources Trend Analysis

Intergovernmental Revenue-Local Government Half Cent Sales Tax

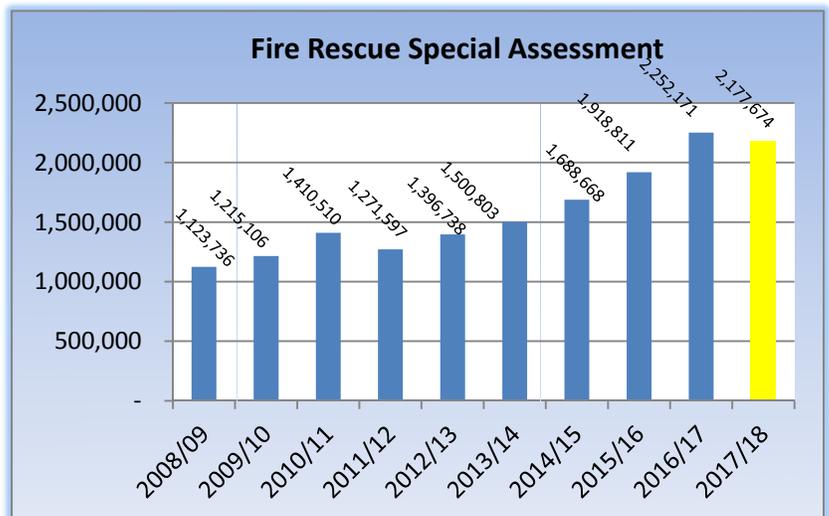
The State of Florida collects the Local Government Half-Cent Sales Tax. The State distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes. Revenue estimate was determined based on historical numbers and a slight boost in the economy.



Special Revenue Funds

Fire Fund - Fire Special Assessments

The proposed fire fund budget for FY17-18 is \$2,585,339. Due to the increase in the estimated total operational costs of the fund, the Fire Assessment Fees are budgeted to increase next year for the single family homeowner from \$210.88 to \$214.72. The total Fire Assessment is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective assessment land designation.



City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

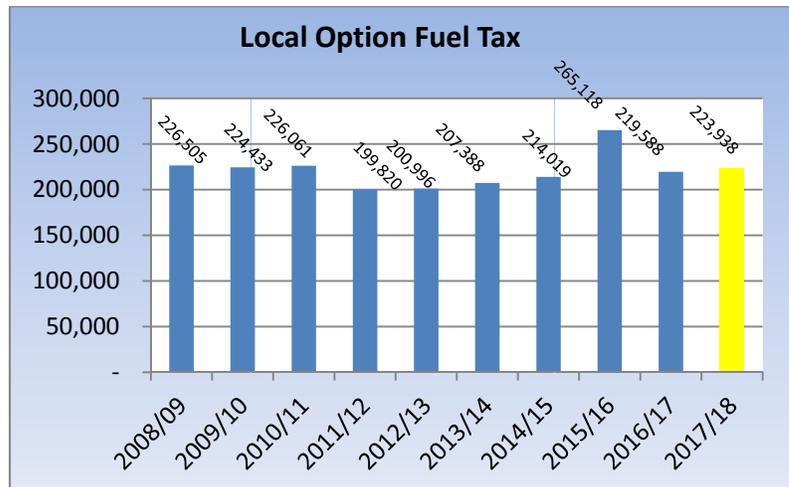
Fire Fund - Fire Inspection Fees

City Ordinance 8-86 established a fee for all buildings and structures within the city, except single-family and duplex residential buildings, to cover the costs of annual fire prevention inspection of these buildings and structures. Revenue forecast was determined based on past collections trend.



Road Fund - Local Option Gas Tax

A county's proceeds from the 1 to 6 cents and 1 to 5 cents fuel taxes are distributed by the State according to the distribution factors determined at the local level by inter-local agreement between county and municipalities within the county's boundaries. These funds must be used for transportation related expenditures, and transportation expenditures need to meet the requirements of the capital improvements elements of an adopted comprehensive plan. Revenue estimate is based on historical trend and current economic environment.



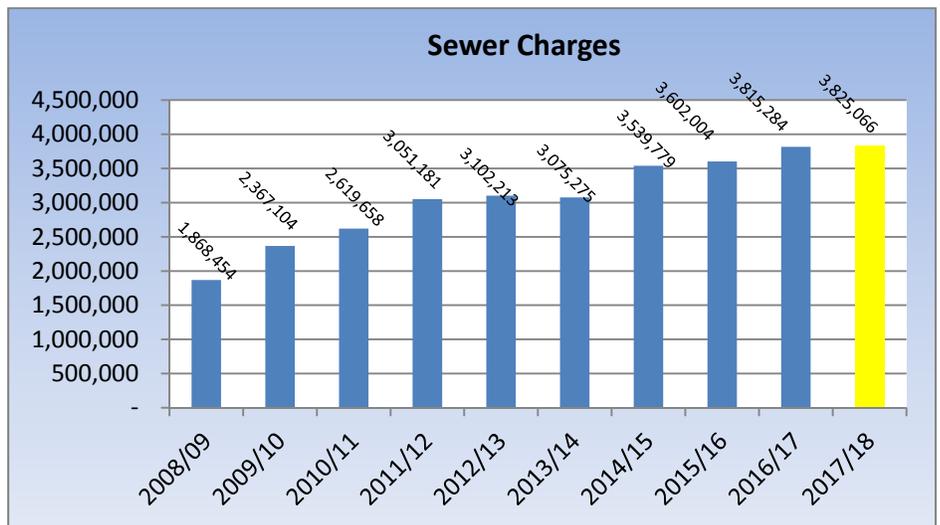
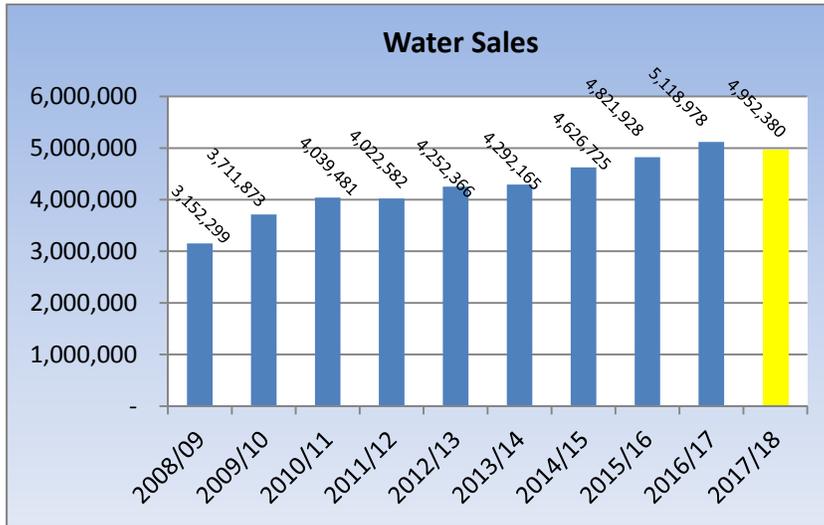
City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

Enterprise Funds

Utility Fund - Charges for Services Water and Sewer Utility

Users of water and sewer services are charged an appropriate amount to pay the cost of providing and maintaining the City's water and sewer distribution systems. Costs are reviewed annually and fees are adjusted as needed. The City has no water or sewer treatment facilities of its own. Water is supplied and sewage is treated by the City of Fort Lauderdale through contractual agreements. The fee that Wilton Manors pays to the City of Fort Lauderdale is a major item to be considered when determining the City's water and sewer rate structure. The City's water and sewer rate schedule for the upcoming fiscal year is included at the end of this section. Revenue estimates are based on 5% anticipated consumption rate increase from the City of Fort Lauderdale and 2.25% increase in sewer consumption rates to cover increased operating costs. As a result of reduced debt service requirement, the monthly base rates for both water and sewer services will decrease by 15.2%.



City of Wilton Manors, Florida

2017-2018 Budget Major Revenue Sources Trend Analysis

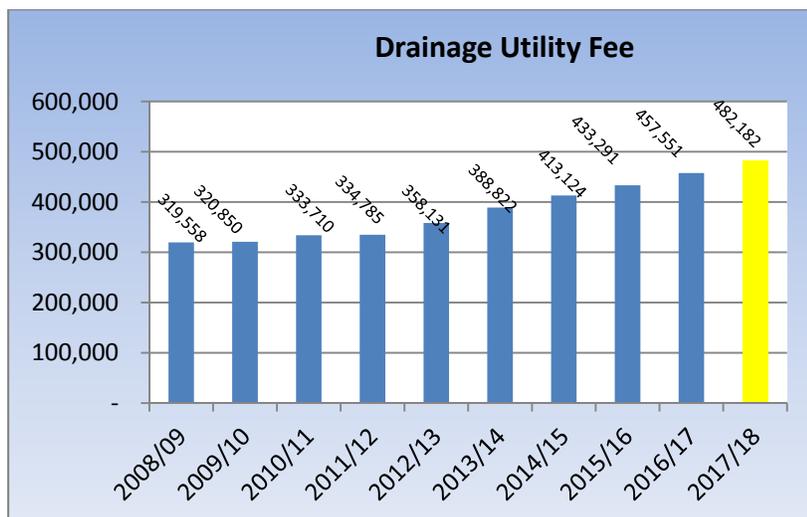
Parking Fund - Parking Fees

The City maintains several public parking lots for access to various city locations. On April 30, 2014, the City opened a new 42-space parking lot on the corner of NE 26th Street and NE 8th Terrace. This lot will provide the north end of Wilton Drive with much-needed additional parking. In 2016 parking fees increased from \$1.00 to \$1.50 per hour to generate funds for future parking projects. Revenue estimates were determined based on historical data, new parking spaces and slight boost in the economy.



Drainage Fund - Drainage Fee

This revenue is collected to support the requirements of a federal mandated National Pollutant Discharge Elimination System Permit. The drainage fee is charged to residential and commercial dwellings. Revenue estimates are based on a 5% rate increase.



City of Wilton Manors, Florida
2017-2018 Budget
Major Revenue Sources Trend Analysis

Recycling Fund – Solid Waste Collection and Recycling Charges

The Recycling Fund accounts for the solid waste and recycling activities of the City. The fund has traditionally been accounted for as a Special Revenue Fund and recognized franchise fees as revenue in relation to the solid waste contract with a third party. Since the fund provides services that are financed primarily by user charges, staff has determined that it is more appropriate that the fund be accounted as an Enterprise Fund starting in FY16-17. As a result the fund reflected for the first time the revenues from user charges in FY16-17.

The combined monthly garbage, recycling and household hazardous waste collection rate, for single family homes, for FY17-18 is \$25.03. This is the same rate in FY16-17. The revenue estimate for FY17-18 is \$3,126,237 based on the number of customers and established rates.

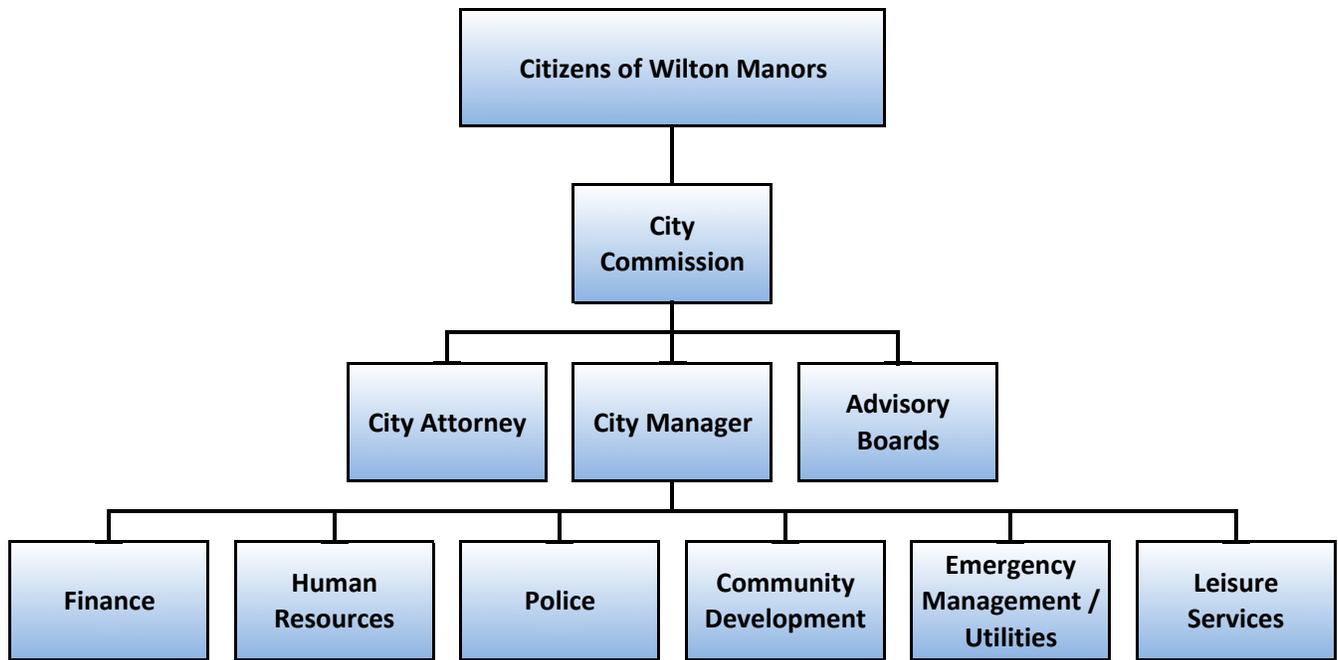
MAYOR AND CITY COMMISSION

The City Commission of the City of Wilton Manors is composed of a Mayor and four Commissioners. The Mayor is elected for a two-year term and Commissioners are elected for four-year staggered terms. The City Commission is responsible to the citizens of Wilton Manors for the establishment of policy and the overview of the operation of the City, which is performed by the City Manager and the various operating departments.

The City Commission holds regular meetings on the second and fourth Tuesdays of each month, at which time City policy is established through the passage of ordinances and resolutions. Additional Commission meetings and special meetings are held periodically as required.

The duties of the City Commission include attendance at regular and special Commission meetings and workshop meetings; public hearings; passage of ordinances and resolutions; acting on items required by City Charter such as acceptance of proposals, grants, agreements, proclamations, awards, etc.; and dealing with citizens on a daily basis both formally and informally. The Commission also has a primary responsibility for the establishment of the annual City budget and the provision of revenues sufficient for the effective operation of City government.

City of Wilton Manors



DEPARTMENTAL BUDGET SUMMARY
MAYOR AND CITY COMMISSION

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 55,738	\$ 55,800	\$ 55,800
Personnel Benefits	\$ 60,816	70,293	73,127
Operating Expenditures	\$ 45,599	45,670	43,705
Capital	\$ 798	-	-
Debt Service	\$ -	-	-
Depreciation	\$ -	-	-
Interfund Transfers	\$ -	-	-
TOTAL DEPARTMENT COST	\$ 162,950	\$ 171,763	\$ 172,632

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Mayor	1.00	0.50	1.00	0.50
Vice Mayor	1.00	0.50	1.00	0.50
Commissioner	3.00	1.50	3.00	1.50
Total Part Time	5.00	2.50	5.00	2.50
MAYOR AND COMMISSION TOTALS	5.00	2.50	5.00	2.50

NOTE: The Mayor and City Commission are salaried positions. An assumption of 1,040 annual hours (20 hours per week) was made to calculate the number of full time equivalents.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET
Department 5111-MAYOR AND COMMISSION							
1	PERSONNEL WAGES						
2	001-5111-5111.000 Executive Salaries	50,250	50,250	50,250	33,500	50,250	50,250
3	001-5111-5151.000 Cellular Phone Stipend	2,400	2,400	2,400	1,600	2,400	2,400
4	001-5111-5157.000 TAX EQUITY STIPENDS	688	750	750	500	750	750
5	001-5111-5232.000 Insurance Opt-Out	2,400	2,400	2,400	1,600	2,400	2,400
6	PERSONNEL WAGES	55,738	55,800	55,800	37,200	55,800	55,800
7							
8	PERSONNEL BENEFITS						
9	001-5111-5211.000 FICA	3,441	4,085	4,085	4,713	4,085	4,085
10	001-5111-5222.000 Pension - FRS	17,260	21,607	21,607	10,461	23,149	23,149
11	001-5111-5231.000 Life & Health Insurance	40,115	44,601	44,601	30,062	45,893	45,893
12	PERSONNEL BENEFITS	60,816	70,293	70,293	45,236	73,127	73,127
13							
14	OPERATING EXPENDITURES						
15	001-5111-5401.000 Meetings & Conferences	16,218	18,000	18,000	10,404	18,000	18,000
16	001-5111-5411.000 Telephone	494	430	430	246	358	358
17	001-5111-5412.000 Postage	358	330	330	243	330	330
18	001-5111-5481.000 Promotional Activities	15,120	11,750	11,750	8,346	11,600	10,100
19	001-5111-5491.000 City Hall Indirect Charges	6,914	6,615	6,615	3,823	5,801	5,272
20	001-5111-5511.000 Office Supplies	119	200	200	110	200	200
21	001-5111-5521.000 Operating Supplies	195	800	800	20	800	400
22	001-5111-5541.000 Subs, Memberships, Dues	6,182	7,545	7,545	7,812	9,045	9,045
23	OPERATING EXPENDITURES	45,600	45,670	45,670	31,004	46,134	43,705
24							
25	CAPITAL						
26	001-5111-5641.000 Capital Outlay - Mayor & Comm.	798	0	0	0	0	0
27	CAPITAL	798	0	0	0	0	0
28							
29	Totals for Department 5111-MAYOR AND COMMISSION	162,952	171,763	171,763	113,440	175,061	172,632

CITY MANAGER

The City Manager is responsible for the supervision and efficient operation of all City departments, in accordance with the policies established by the City Commission. Serving at the pleasure of the City Commission, the City Manager is the chief administrative official of the City and directs the operation of all municipal functions. The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. Working closely with the City's department directors, the City Manager coordinates the provision of services to the residents of the City. As the chief administrative officer of the City, the City Manager is responsible to the City Commission for the preparation and monitoring of the City's annual budget. Additionally, the City Manager is responsible for all personnel and purchasing functions.

CITY CLERK

Under the administrative direction of the City Manager, the City Clerk is the official Records Custodian for the City, serves as the municipal Supervisor of Elections, is custodian of the City seal, Clerk to the City Commission, and carries out other functions as set forth in the City Charter and City Code. Responsibilities include attending Commission meetings, managing the preparation of meeting agendas and minutes, certifying ordinances and resolutions, organizing and supervising municipal elections, preparing and publishing legal notices. The City Clerk also serves as registrar for lobbyists and assists in the compliance of the Broward County Ethics Code. The City Clerk performs other work as required.

2016-2017 Accomplishments – City Manager

The number one goal for the City Manager’s Office in 2016-2017 was to provide growth and leadership to the organization while making strides in the full execution and accomplishment of the Strategic Plan. All our activities revolved around these two goals.

- ✓ The Manager implemented a plan to achieve the goals and objectives of the Strategic Plan by 2020. The Finance Department conducted the 2016-2017 budget process with prioritization being given to fund projects and programs that achieve the goals and objectives of the Strategic Plan. The Manager also implemented a plan to update the City Commission on the progress of the plan biannually. The Commission passed the budget based on the Strategic Plan.

Strides were made in the following Priority Areas:



Proactive Public Safety

Goal 2: Continuously develop capacity of city employees to address public safety.

Objective 2: Develop a master security plan for all public facilities.

Goal 3: Provide emergency management to ensure public safety in the city.

Objective 4: Ensure City’s emergency management plan is updated.

- ✓ Although not completed, progress was made in achieving both goals in the area of Proactive Public Safety. A RFP for a consultant to assess public facilities and offer a master security plan was completed and a firm was hired. The security assessment is expected to be completed by Burns & McDonnell in the third quarter of FY 2016-2017. Personnel were assigned and trained to act as liaisons between the City and County government in the result of an incident, and the Utilities/Emergency Management Department reviewed the City’s Emergency Management Plan prior to the start of hurricane season.



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Goal 3: Maintain financial stability and integrity.

Goal 4: Ensure government employees are qualified and competent.

- ✓ Progress was attained in all areas. The website redesign is complete, and www.wiltonmanors is now mobile responsive and more attractive. Staff is still working to increase content and improve transparency and searchability. A campaign to seek external feedback from users has begun.

- ✓ Great progress was achieved in improving the strength and validity of the 5 Year Capital Improvement Plan, especially in the area of information technology infrastructure; additional strategies will be implemented in both areas in the year to come.
- ✓ We are proud of the Commission and City Administration's commitment to supporting opportunities for growth and achievement in our work force. A succession plan review has been initiated and further development is expected in 2017-2018.
- ✓ In coordination with the Leisure Service Department and To Do Management, we executed a Community Outreach plan to increase event sponsorships. It is currently in process, and several new companies have agreed to sponsor events.



Strategic Growth & Redevelopment

Goal 1: Utilize development standards to maintain small town feel in the City.

Goal 2: Ensure that the City's properties and infrastructure meet the present & future needs of the City.

Goal 3: Develop and utilize a Master Economic Development Plan.

Objective 1: Develop and utilize a Master Economic Development Plan.

Objective 3: Promote the city as a tourism destination point.

- Staff is currently in the process of implementing all of the goals. It is expected that by the end of FY 2016-2017, the affordable housing program will have been implemented, and the funds expended.
- The City's IT operation and infrastructure was badly in need of updating. An infrastructure inventory was completed and key strengths and weaknesses were identified. All IT functions were consolidated and for the first time, all IT tasks and funds were included under an IT Department budget. An IT capital improvement plan was created and funded to address immediate vulnerabilities. Thanks to our IT staff and consultant, at least two potentially devastating malware plots were foiled, with minimal loss. A plan is now in the works to address the City's IT needs into the next decade.
- The Community Development Services Department completed the Master Economic Development Plan and has begun the process of implementation. In the interim, we created a short term plan including the following components:
 - expand an existing program to provide incentives to businesses to improve their property;
 - execution of two business roundtables to provide information and access to city businesses
 - growing communication between the City and businesses
- The Commission provided funding for the marketing and advertisement of the City as a tourism destination point, and the subcampaigns for LGBT and ecotourism travel are underway. Data on the results of the campaigns will be available later this year. In addition, the City has established an ongoing collaboration with the Convention & Visitors Bureau.

- Staff is collaborating with the Wilton Drive Improvement District, the Economic Development Task Force, FDOT, the City of Fort Lauderdale and others to plan for the redevelopment of Wilton Drive after the lane elimination construction project is completed.



Innovating and Adapting for the Future

Goal 1: Explore the possibilities of environmentally sustainable city policies within the parameters of the established budget.

Objective 1: Implement technologies that can eliminate the use of paper.

Goal 2: Encourage environmentally sustainable practices.

Goal 3: Utilize relationships with other agencies to address future regional issues.

- Incremental progress was made in this area. A suite of strategies to make the city “greener” were implemented, including:
 - Electric car charging stations were installed at City Hall and Mickel Park
 - An RFP for solid waste disposal was created and executed. A multi-year franchise agreement was entered into with Waste Management.
 - The agreement included one of the first household hazardous waste concierge pickup programs for single family homes.
 - The second annual Tree Giveaway was held and more than 400 trees were provided free to residents.
 - LED Lighting was installed at the Mickel Park ballfields and is expected to save about \$10K in energy bills annually.

FY2017-2018 Strategic Plan Goals and Objectives – City Manager

Once again in 2017-2018, the number one goal for the City Manager’s Office will be to execute the vision of the Strategic Plan utilizing strategies to accomplish the Plan’s specific goals and objectives. The strategies will be contextualized within the Commission’s expressed priorities of thoughtful growth and redevelopment, the careful maintenance of our small town sensibility and common sense fiscal policies.



Proactive Public Safety

Goal 2: Continuously develop capacity of City employees to address public safety.

Objective 2: Develop a master security plan for city facilities.

- The Manager’s Office will continue to work with WMPD, the consultant and other departments to pursue the completion of a Master Security Plan for the City.

Goal 4: Enhance public safety through Code Compliance.

- The Manager's Office will continue to work with WMPD, Community Development Services and others to implement the Citywide Code Compliance Action Plan.



Sound Governance

Goal 1: Operate in a fair and transparent manner.

- Working with the Clerk's Office, we will integrate icompass into wiltonmanors.com, as well as using other strategies to increase transparency, information availability, accuracy, ease of use, and visual attractiveness of wiltonmanors.com . We will be seeking Commission approval of a part time position in the Clerk's Office to assist in the icompass integration and the transition to electronic records in the context of the Sunshine and Records Compliance laws.



Strategic Growth & Redevelopment

Goal 2: Ensure that the City's properties and infrastructure meet the present & future needs of the City.

- We will be closely monitoring the IT budget, in order to understand and evaluate categorical costs, identify efficiencies and provide for long term asset upgrades and maintenance.
- We will begin to create a long term strategy for ensuring the infrastructure meets the needs of our workforce in 2025.

Goal 3: Develop and Use a Master Economic Development Plan

- We will continue efforts to create synergy with the Broward Alliance
- We will continue efforts to create and execute a plan to be chosen as a site for the future TriRail Coastal Link.

Objective 3: Promote the City as a tourism destination point.

- We will continue the current campaign to reach LGBT and ecotourism travelers, and report the results to the Commission.
- We will seek additional funds in 2017-2018 to continue this effort.
- We will execute an economic impact survey of the 2016 Stonewall Festival and Parade in order to assist in the long term maturation of the annual event and begin to understand the City's economic impact on the region.



Innovating & Adapting for the Future

- We will continue to explore and promote environmental sustainability internally and externally.

2016-2017 Accomplishments – City Clerk

Practicing the requirements of the Sunshine Law in Open Government (PA: Sound Governance G5/O1)

The City Clerk's office has continued to work closely with the City Attorney's office to support advisory boards through periodic Sunshine Law training for all board and committee members. Recently adopted ordinances require Sunshine Law and Public Records Training to all advisory board members.

Internal Training and Education (PA: Sound Governance G4/O1)

Deputy City Clerk Patricia Staples attended the Florida Association of City Clerks' (FACC) Summer Academy in June 2016. She also completed a business writing course.

City Clerk Kathryn Sims completed her tenure as President of the Broward County Municipal Clerks Association and now serves as Past President. She continues to be a member of the Emerging Leaders Development Program through the International City/County Managers Association and will be applying for a scholarship to attend the ICMA's Annual Conference in the fall. The City Clerk is a member of Leadership Broward's Class XXXV and will be graduating in June 2017.

Local Government Academy (PA: Sound Governance G1/O2/S4)

2016 marked the inaugural year for the Island City University. It was a success, with top marks from all participants. Not only is ICU a tool to educate the public on the daily operations of the City, but it is a way for departments to display their hard work and be proud of the accomplishments they and their staff have made. Staff began ICU with the presumption that it was only a learning experience for the class members, but the warm reception and expressed appreciation proved to be a good motivator - an unexpected positive outcome of the project.

Records Management System (Goal 2: Provide excellent services to the community/Objective 1: Improve service delivery methods/Strategy 3: Incorporate appropriate software that supports City department operations)

The City Clerk's Office contracted with ICompass Technologies, Inc. to begin implementing a records management system. So far this year, the City Clerk's office has transferred a majority of its records to the system and will begin assigning retention schedules to each record over the course of the next year. Once the City Clerk's office has completed its transfer project and has a firm grasp of the entire implementation process, it will engage one department at a time to transfer records. With the understanding that some city records are exempt from public records law, the ultimate goal is to have an electronic records management system which will reduce paper, increase productivity of all departments by way of easily accessing records, streamline records retention procedures, and making all records for public use more transparent.

Volunteer Program (Goal 5: Support and make use of community resources/Objective 2: Utilize the pool of volunteers to assist the City)

In partnership with the Human Resources Department and the City Manager's office, the City Clerk's office is currently developing a structured volunteer program. The Volunteer Committee has revised the volunteer application and has a process for background checks in place. Two Volunteer Coordinators have been recruited and are now working with the committee to make this a solid program. An advertising campaign has been launched; recruiting efforts are taking place at city events. Presently, a needs assessment is being performed on a city departmental level and on a broader city-wide scope.

2017-2018 Strategic Plan Goals and Objectives



Sound Governance

Records Management System (Goal 2: Provide excellent services to the community/Objective 1: Improve service delivery methods/Strategy 3: Incorporate appropriate software that supports City department operations)

As the City works towards sustainability, there is a need to implement technologies to eliminate the use of paper. Coupled with that, the City Clerk's Office is due for advancement in modern records storage solutions. In order to successfully digitize records by scanning, documents should be OCR'd (Optical Character Recognition) and stored in a searchable database since city records are open for inspection under State Statute. All City departments should be equipped to electronically store records using the same program, with certain viewing restrictions for some. Service delivery methods will improve by incorporating such software to support city department operations. This will also allow for greater transparency. Such programs allow for the public to search for records, including ordinances, resolutions, agreements, etc.

As technology improves, more solutions are available that do not require capital investment. Cloud based records management solutions are available at a fraction of the cost of more traditional systems previously considered, all while still maintaining compliance with state public records laws. Although the possibility to move forward with a solution in this fiscal year, there will be annual recurring costs for training, maintenance and support.

Board Administration (Goal 5: Support and make use of community resources/Objective 1: Support and utilize boards)

In order to maximize the contributions of all City Boards, Committees, and Task Forces, the City Clerk's office is taking a stronger approach to managing them. This includes proper training of all Board Liaisons to ensure proper board compliance of Sunshine Law, public records law, ethics. The City Clerk's office is

responsible for assessing board member attendance. This office will begin scheduling new board member orientations held by the City Clerk along with the Board Liaison. The City Clerk's office has also created webpages for each board, of which they are responsible for maintaining. Allowing the public easy access to minutes, agendas, reports and other board information raises the City to a higher level of transparency. In order to effectuate the administration of Advisory Boards, Committees and Task Forces, additional human resources will be needed in the Clerk's office.

Part-time office assistant for the City Clerk's Office (Goal 4: Ensure government employees are qualified and competent)

The City Clerk's office has evolved over the past several years from exercising obvious clerk duties to having added responsibilities, such as compliance with Broward County Ethics Code, proactively pushing towards transparency, outreach to interested board applicants and volunteers and the Island City University. The office is also undertaking the citywide electronic records management system. In order for it to develop, maintain and improve its service delivery the City Clerk's Office will be requesting a part-time office assistant for the upcoming fiscal year to assist the office in daily tasks, data entry and office coverage during trainings and leave. The proposed position will be flexible and able to work evenings and weekends, if necessary, and will allow for the office to remain present on all deadlines and projects, be a tool to measure performance and allow for new projects and extra responsibilities to be welcome in the office. This position will also be available to the City Commission for certain daily tasks and will help other departments as they also undergo the transition to electronic records management system.

Internal Training and Education (PA: Sound Governance G4/O1)

As the City Clerk's Office strives to be the most qualified and competent in the field, training continues. The City Clerk and Deputy City Clerk are on Master Municipal Clerk certification tracks. Both the City Clerk and Deputy City Clerk also plan to continue their educational goals for certifications and higher degrees.

Deputy City Clerk Patricia Staples plans to attend the Florida Association of City Clerk's Fall Academy. She also will be participating in a course, "Keys to Effective Communication."

City Clerk Kathryn Sims will be applying for a scholarship to attend the International City/County Managers Association's Annual Conference in October. Graduation from Leadership Broward Class XXXV occurs in June.



Innovating and Adapting for the Future

Records Management System (Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget/Strategy 2: Develop procedures and training that minimize the need/use of paper documents/Strategy 3: Invest in a records storage software program, accessible and usable by all department with certain rights allowed to information sensitive departments)

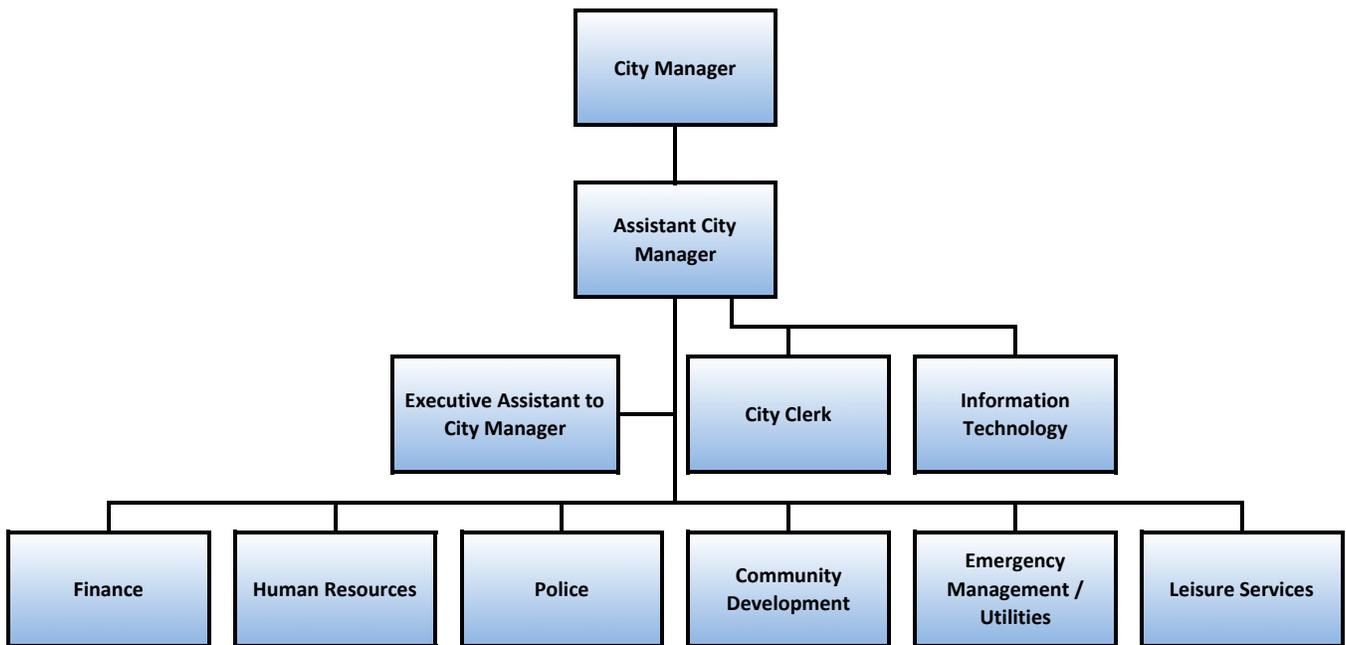
Please see narrative located in Priority Area: Sound Governance.

2017-2018 Other Goals and Objectives

Annual Training on Agenda Management, Public Records, Public Records Requests and Records Retention

Trainings on the above subjects are being planned for the upcoming year.

City Management



DEPARTMENTAL BUDGET SUMMARY
CITY MANAGEMENT

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 534,713	\$ 491,318	\$ 501,904
Personnel Benefits	245,054	259,744	286,765
Operating Expenditures	155,320	192,042	199,164
Capital	4,329	11,500	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 939,416	\$ 954,604	\$ 987,833

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
City Manager Department:				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
City Clerk Department:				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
CITY MANAGEMENT TOTALS	5.00	5.00	5.00	5.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5112-CITY MANAGER								
1	PERSONNEL WAGES							1
2	001-5112-5121.000 SALARIES - FULL TIME	398,116	338,973	338,973	218,674	358,991	355,239	2
3	001-5112-5141.000 Overtime	520	5,500	5,500	1,269	5,500	5,500	3
4	001-5112-5151.000 Cellular Phone Stipend	1,765	1,740	1,740	1,160	1,740	1,740	4
5	001-5112-5155.000 Vehicle Allowance	6,000	6,000	6,000	4,000	6,000	6,000	5
6	001-5112-5157.000 TAX EQUITY STIPENDS	63	0	0	0	0	0	6
7	PERSONNEL WAGES	406,464	352,213	352,213	225,103	372,231	368,479	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5112-5211.000 FICA	24,440	26,944	26,944	11,610	28,476	28,353	10
11	001-5112-5221.000 Pension - WM	47,654	49,422	49,422	49,422	51,530	52,311	11
12	001-5112-5222.000 Pension - FRS	68,107	68,099	68,099	33,252	74,858	74,641	12
13	001-5112-5231.000 Life & Health Insurance	40,339	43,893	43,893	25,728	45,277	45,277	13
14	PERSONNEL BENEFITS	180,540	188,358	188,358	120,012	200,141	200,582	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5112-5311.000 Professional Services	47,150	56,000	71,000	26,247	78,000	49,852	17
18	001-5112-5401.000 Meetings & Conferences	7,217	5,500	5,500	4,045	5,500	5,376	18
19	001-5112-5411.000 Telephone	1,450	1,400	1,400	836	1,178	1,178	19
20	001-5112-5412.000 Postage	296	200	200	106	200	200	20
21	001-5112-5441.000 Equipment Rental	486	0	0	0	0	0	21
22	001-5112-5461.000 Computer Maintenance	1,375	0	0	130	0	0	22
23	001-5112-5471.000 Printing & Binding	461	1,000	1,000	0	0	0	23
24	001-5112-5481.000 Promotional Activities	711	11,000	11,000	995	13,000	11,730	24
25	001-5112-5483.000 ECONOMIC DEVELOPMENT	0	0	0	0	0	30,302	25
26	001-5112-5491.000 City Hall Indirect Charges	26,379	21,386	21,386	12,360	22,188	20,408	26
27	001-5112-5511.000 Office Supplies	1,941	1,300	1,300	1,612	1,300	1,300	27
28	001-5112-5521.000 Operating Supplies	716	300	300	365	600	600	28
29	001-5112-5541.000 Subs, Memberships, Dues	4,033	3,630	3,630	4,082	6,130	5,992	29
30	001-5112-5542.000 Training/Education	3,000	3,250	3,250	0	3,250	3,177	30
31	001-5112-5544.000 TUITION REIMBURSEMENT	0	1,000	1,000	0	0	0	31
32	OPERATING EXPENDITURES	95,215	105,966	120,966	50,778	131,346	130,115	32
33								33
34	CAPITAL							34
35	001-5112-5641.000 Capital Outlay	1,959	0	0	0	0	0	35
36	CAPITAL	1,959	0	0	0	0	0	36
37								37
38	Totals for Department 5112-CITY MANAGER	684,178	646,537	661,537	395,893	703,718	699,176	38

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5113-CITY CLERK								
1	PERSONNEL WAGES							1
2	001-5113-5121.000 SALARIES - FULL TIME	126,242	137,065	137,065	87,935	135,922	132,585	2
3	001-5113-5131.000 SALARIES - PART-TIME	0	0	0	100	0	0	3
4	001-5113-5141.000 Overtime	267	300	300	0	300	300	4
5	001-5113-5151.000 Cellular Phone Stipend	540	540	540	360	540	540	5
6	001-5113-5232.000 Insurance Opt-Out	1,200	1,200	1,200	700	0	0	6
7	PERSONNEL WAGES	128,249	139,105	139,105	89,095	136,762	133,425	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5113-5211.000 FICA	9,763	10,550	10,550	6,565	10,462	10,268	10
11	001-5113-5221.000 Pension - WM	18,222	19,984	19,984	19,984	20,608	19,524	11
12	001-5113-5222.000 Pension - FRS	21,636	22,588	22,588	12,428	22,948	22,754	12
13	001-5113-5231.000 Life & Health Insurance	14,893	18,264	18,264	11,942	33,642	33,637	13
14	PERSONNEL BENEFITS	64,514	71,386	71,386	50,919	87,660	86,183	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5113-5341.000 Contractual Services	5,545	5,000	5,000	4,928	16,000	15,640	17
18	001-5113-5401.000 Meetings & Conferences	1,996	3,600	3,600	650	3,600	2,346	18
19	001-5113-5411.000 Telephone	718	750	750	428	540	540	19
20	001-5113-5412.000 Postage	742	250	250	288	250	250	20
21	001-5113-5461.000 Computer Maintenance	14,298	0	2,662	0	0	0	21
22	001-5113-5462.000 Equipment Maint-Repair	0	250	250	349	250	250	22
23	001-5113-5481.000 PROMOTIONAL	0	0	0	0	1,500	1,500	23
24	001-5113-5482.000 Advertising	14,921	13,500	13,500	6,134	13,500	13,196	24
25	001-5113-5491.000 City Hall Indirect Charges	11,361	26,119	26,119	15,095	26,706	25,680	25
26	001-5113-5492.000 Elections	615	4,400	4,400	4,777	0	0	26
27	001-5113-5493.000 Codification	2,585	5,000	7,415	5,220	5,000	4,887	27
28	001-5113-5511.000 Office Supplies	1,500	1,500	1,500	1,708	1,500	1,500	28
29	001-5113-5521.000 Operating Supplies	1,148	500	500	507	500	500	29
30	001-5113-5541.000 Subs, Memberships, Dues	1,053	850	850	425	850	850	30
31	001-5113-5542.000 Training/Education	3,433	950	950	0	950	750	31
32	001-5113-5544.000 TUITION REIMBURSEMENT	190	3,330	3,330	0	3,330	1,160	32
33	OPERATING EXPENDITURES	60,105	65,999	71,076	40,509	74,476	69,049	33
34								34
35	CAPITAL							35
36	001-5113-5641.000 Capital Outlay	2,370	11,500	11,500	329	0	0	36
37	CAPITAL	2,370	11,500	11,500	329	0	0	37
38								38
39	Totals for Department 5113-CITY CLERK	255,238	287,990	293,067	180,852	298,898	288,657	39
40								40
41								41
42								42
43								43
44								44
45								45
46	TOTALS FOR CITY MANAGEMENT (MANAGER AND CLERK COMBINED)	939,416	934,527	954,604	576,745	1,002,616	987,833	46

FINANCE DEPARTMENT

Accounting and Financial Services include maintaining a system to assure accountability in compliance with legal provisions and in accordance with generally accepted accounting principles. Supporting documents for revenues, expenditures, encumbrances and accounts receivable are reviewed for correctness, legality, adherence to contracts, agreements, and City purchasing procedures, as well as for compliance with the City Commission adopted budget. Financial and management reports indicating financial status are prepared to provide timely information to the City Commission, City Manager, Department Directors, and the general public.

Records for accounts payable are maintained and vendor checks are issued on a weekly basis. Utility billing records reflect the monthly issuance of water, sewer, solid waste, recycling, and stormwater invoices. Fixed asset records are maintained and reviewed annually for internal control purposes and to insure adequate insurance coverages.

In addition to accounting and financial services, the Utility Billing Customer Service personnel field all utility-related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler; processing lien searches; filing utility liens; and insuring the timely collection of utility payments. The Utility Billing Customer Service personnel additionally field all incoming calls from the City's main telephone lines.

The Finance Department, under the direction of the City Manager, is responsible for the preparation and coordination of the Annual Operating Budget and five-year capital improvement program for all funds. This process must be monitored for compliance with the State's Truth in Millage (TRIM) laws. The Department also oversees the implementation of the budget after adoption by the City Commission through appropriate internal accounting control measures.

Cash Management and Revenue Collection. The Finance Department is responsible for the collection and recording of all City revenues. The Department prepares cash reconciliations and internal audits of City revenue accounts to insure that projected revenue targets are being met and recorded properly. Responsibilities also include the investment of all City funds, as well as the coordination of various banking services.

Purchasing. The Finance Department acts as liaison to all City departments for items that require formal bids, proposals, or bulk ordering, and assists in providing resources for the competitive pricing of merchandise.

Parking. The Finance Department is responsible for oversight of the City's parking program. The day-to-day management of the parking program is performed by a major parking corporation under contract to the City.

HUMAN RESOURCES DEPARTMENT

The Human Resources Department (HR) is dedicated to serving the needs of City employees in the most efficient and fair manner, to attract and retain the most qualified employees for the City, to be a leader and change agent, and to be a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, behavioral needs, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

The Human Resources Department is responsible for:

Personnel Functions HR is responsible for the traditional personnel roles of recruitment, assessment and examination, selection, placement, orientation and exit interviews. HR is responsible for maintenance of the Personnel Rules and Safety Regulations. HR must remain current in Public Records Law and maintain all personnel and related records. HR is responsible for the administration and maintenance of the Classification and Compensation Plan.

Payroll/Pension HR is responsible for all payroll records, input of payroll into the ADP payroll system, monitoring of FLSA rules and regulations, and accuracy in employee payroll deductions. HR maintains the payroll related pension records and performs most of the administration of the pension plan, such as estimate of benefits, employee contributions and credited service, and final retirement benefits.

Labor Relations HR is responsible for negotiations with the union, administration of the Collective Bargaining Agreement, the City representative to the General Employee Quality of Work Life Committee, oversight of the EEOC Plan, acts as Critical Incident Coordinator, acts as liaison to Labor Relations Board and Civil Service Board. HR is an active participant in all employee discipline and grievances; EEOC and civil employee lawsuits; and investigates harassment complaints.

Benefits HR is responsible for procuring and administration of Group Medical and Life Insurance, Dental Insurance, Long Term Disability Insurance, State-mandated insurance coverage for law enforcement officers, administration of COBRA, and implementation of Health Insurance Portability and Accountability Act Rules. HR acts as Privacy Officers under the HIPAA Rules and Medical Review Officers for exposure incidents. HR correlates the annual enrollment for all insurances as well as the 125 Cafeteria Plan and voluntary insurance policies. HR administers the Employee Assistance Plan and is responsible for referrals to the EAP. HR is responsible for administration of the two 457 Deferred Compensation Plans and the Executive 401(a) Plan. HR is responsible for accuracy of benefit accruals, adherence to leave rules, as well as the end-of-year reallocation of unused hours and reestablishment of leave banks for the new calendar year.

Training and Development HR is responsible for in-service training of all employees for Harassment, Diversity, Sensitivity, etc. HR maintains records of all required training of employees and HR must approve tuition reimbursement requests.

Risk Management HR is responsible for all Risk Management functions such as maintaining the City's property, flood, liability, and worker's compensation insurance coverage. HR will review annually for competitive pricing and adequate insurance coverage. HR is responsible for all records relating to vehicle accidents, liability and injury claims against the City and all other Risk Management functions. The HR/Risk Director is now responsible for appraisals of City owned property together with the assistance of the Florida League of Cities. HR administers the Safety and Security Committee and all required safety awareness training.

2016-2017 Strategic Plan Accomplishments - Finance

Much of the Finance Department's day-to-day activity is highly technical in nature and tied to correctly and efficiently processing approximately half a million individual accounting transactions annually. Our challenge is to perform these recurring technical accounting tasks which require our much focused attention, while still providing excellent customer service both to the public and to our internal City "customers" and keeping the bigger picture in mind as we strive to prepare the City for a strong financial future.

The following section lists our accomplishments that are specifically identified in the Strategic Plan. The department's other accomplishments for the year are listed below the Strategic Plan accomplishments.

2016-2017 Strategic Plan Accomplishments



Sound Governance

- G1:O1:S1 and O3:S4 – Finance developed the FY17 budget to maintain Unassigned Fund Balance in General Fund within the required range and to fund asset replacement through the Capital Improvement Plan and Capital Replacement Plan.
- G3:O2:S1 – Finance implemented GASB Statement No. 72 on fair value reporting.
- G3:O4:S2 – Finance conducted 17 formal competitive solicitations and issued 71 purchase orders incorporating price comparison strategies.
- G3:O4:S3 – Finance presented monthly budget-to-actual reports to staff and held quarterly budget review workshops with the City Commission.
- G3:O5:S1 – Finance completed the annual inventory and reconciliation of fixed assets.
- G3:O5:S5 – Finance complied with the City's investment policy.
- G4:O1 – Four Finance personnel attended the annual state conferences of their professional organizations; the Accountant earned a Master's Degree in Accounting; the Assistant Finance

Director completed module 1 of 4 of the Labor Relations Certification program; Director and Assistant Director maintained the Certified Government Finance Officer certifications.



Strategic Growth & Redevelopment

- G3:O2 – Lanier’s Parking Study was presented to the City Commission; staff began to implement some of the study’s recommendations.



Innovating and Adapting for the Future

- G1:O1:S1 and S2 – Finance expanded the use of email utility bills, signing up 318 new e-bill customers in the last year; expanded the use of the ACH debit method of utility bill payments, signing up 174 new ACH customers in the last year; discontinued the costly and environmentally un-friendly practice of enclosing return envelopes in all utility bills. Finance also expanded the use of electronic payments, substantially reducing the number of paper checks issued.

2016-2017 Other Accomplishments

Administrative

Finance maintained relationships with over 2,900 vendors/business partners. We expanded our use of electronic recordkeeping. We maintained, expanded, and improved the department’s web pages, including the pages for Finance, Parking, and Pension Plans.

Accounting & Financial Reporting

Finance ensured compliance with audit requirements and expects to receive a clean audit opinion for the FY15-16 financial statements with zero audit findings. We are very proud that this will be the fifth year in a row that we have achieved the difficult standard of zero audit findings. We were awarded the GFOA’s Certificate of Achievement for Excellence in Financial Reporting for the eighteenth year in a row.

Accounts Payable and Internal Customer Service

Finance continued to pay all invoices by their due dates. We substantially increased the use of p-cards for paying City obligations, resulting in a rebate to the City of \$78,075.

Budgeting

Finance published and distributed the proposed budget in mid-June, coordinating our budgeting efforts with City staff, the Budget Review Committee, the City Commission and the public. We more fully integrated the use of the Capital Replacement Plan into the 5-Year Capital Improvement Plan. We are proud to have received our second GFOA Distinguished Budget Presentation Award.

Purchasing

Finance’s purchasing component had an extremely busy year conducting and assisting with 17 formal competitive solicitations along with other daily activities. We completed training of City

staff on the use of the accounting system for direct entry of purchase requisitions, reducing the amount of paper dependency.

Utility Billing

Finance's Utility Billing staff maintained their record of excellent customer service, fully aware that they serve in many instances as the "face of the City" to many new residents. We increased the number and percentage of customers who receive utility bills by email as detailed above. Now almost 26% of all customers receive e-bills. Also as described above, we increased utility payments by ACH debit. Now 21% of all customer payments are received via ACH. We continued our efforts of cross-training Utility Billing staff and provided additional training to other Finance staff to be able to provide additional backup of utility billing operations. We accomplished our long-held goal of re-aligning the City's utility billing cycles to match the three geographical regions of the City – west, central, and east.

Parking

Finance completed the replacement of all old coin-only parking meters with new IPS credit card enabled meters. We worked with ParkMobile to continue the expansion of their pay-by-app program. Now over 51% of all parking payments are via ParkMobile, resulting in higher revenues for the City and a reduced number of citations for customers. We coordinated the purchase of land that will provide additional parking to serve the north end of Wilton Drive, and are nearing completion of negotiations with a contractor for construction of that parking lot. We worked with Lanier Parking on the development of the Parking Study and have started work on implementing some of the study's recommendations.

2017-2018 Strategic Plan Goals and Objectives



Sound Governance

- *G1:O1:S1 – Publish the FY17-18 operating and capital budget on or before October 1, 2017; publish the FY16-17 CAFR on or before March 31, 2018.*
- *G3:O1:S1 – Issue the FY17-18 operating budget to maintain Unassigned Fund Balance in General Fund within the required range and to fund asset replacement through the Capital Improvement Plan and Capital Replacement Plan.*
- *G3:O3:S1 – Develop the operating and capital budgets that incorporate input from the Budget Review Committee, City Commission, and public; set aside funds for capital replacement; and is in line with the City's Strategic Plan.*
- *G3:O4:S2 – Conduct a series of continuing education-type workshops for City staff on the City's procurement policies and procedures; assist all departments in following these policies and procedures.*
- *G3:O4:S3 – Monitor budget-to-actual performance on a monthly basis and continue to hold quarterly budget review workshops.*
- *G4:O1:S2,3,and 6 – Provide funding for four Finance personnel to attend annual state conferences held by their professional associations; provide funding for the Assistant Director to*

attend the national GFOA conference; continue funding the Assistant Director's labor relations certification program; fund the Purchasing Coordinator's efforts to achieve the Certified Public Procurement Buyer certification; support the Director and Assistant Director in maintaining the Certified Government Finance Officer certifications.



Strategic Growth & Redevelopment

G3:O2:S1 and 2 – Work toward development of the City's long-term parking plan and implement appropriate recommendations of the parking study, including a "park and ride" shuttle, and parking permits for employees of local businesses.

2016-2017 Strategic Plan Accomplishments – Human Resources



Proactive Public Safety

Goal 2: Develop capacity of City employees to address public safety; Objective 1

Human Resources will work in collaboration with the Police Department to provide classroom and scenario-based training on “active shooter” situations to all departments.

- The Police Department and Human Resources Department have completed the first draft of the PowerPoint presentation and the content of the agenda for the active killer training.

Goal 3: Provide emergency management to ensure public safety in the City; Objective 1

In FY 15-16, the new employee orientation process was updated to include mandated FEMA / NIMS training. Human Resources will continue to facilitate the online training for new employees and to assist the Emergency Management Department to meet FEMA training requirements for City employees.

- The FEMA training requirements have been incorporated into the new employee orientation process. Currently, 96% of City employees have met the FEMA training requirement. The remaining 4% of employees have been scheduled for the training on March 27, 2017.



Sound Governance

Goal 1: Operate in a fair and transparent manner; Objective 2

In FY 16-17, the Human Resources Department will conduct a systematic review of the City’s Personnel and Safety Rules and Regulations. The review will be conducted by the Human Resources staff and will include updates to current policies and the elimination of obsolete information and procedures. The revised Rules and Regulations will be made available to all existing and new employees primarily in electronic format. A limited number of printed binders will be made available to each department.

- All eighteen (18) sections of the City’s Personnel and Safety Rules and Regulation have been reviewed by the Human Resources Department and a first draft including the proposed modifications has been produced and is currently under review in the Department.

Goal 3: Promote and maintain financial stability and integrity; Objective 5

The Department will continue its policy of reviewing insurance coverage for all City assets on an annual basis. This review includes comparing renewal costs of existing policies with those offered by other insurers and evaluating the current level of coverage on City assets to reach an acceptable balance of risk tolerance and cost effectiveness. To safeguard City assets, Risk Management will maintain and update the existing inventory of City assets and perform periodic risk assessments for City properties. In addition to asset and liability insurances, the Department will continue to solicit and analyze annual competitive bids for employee health insurance coverage.

- In October 2016, the Department reviewed competitive bids from five (5) different insurance companies for the City health insurance coverage. Ultimately, the selected plan allowed to the City to remain with its current health insurance provider with minimal design changes and an increased cost to the city of only 6.68%. The City was able to receive a rate pass for its dental, life, and long term disability insurances. Review of insurance premiums for the fiscal year is complete. Additionally, the City received a return of premiums for its property and liability insurance policies in the amount of \$19,485 in December 2016.

Goal 4: Ensure government employees are qualified and competent; Objective 1

In FY 16-17, funds will be budgeted to offer two Citywide trainings: Effective Practices in Supervisor Management and another topic relevant to all employees.

- Training entitled “Using Communication and Motivation to Manage Employee Relationships” was conducted for all employees in supervisory or management positions on March 7 and March 15, 2017.

Goal 4: Ensure government employees are qualified and competent; Objective 3

A core function of the Human Resources Department is to recruit highly-qualified candidates for open positions via processes that are efficient and expedient. To this end, the Department will continue to prioritize the filling of vacancies in its daily functions. Human Resources will continue to research and implement diverse recruitment efforts and appropriate background checks for potential employees while simultaneously adjusting hiring practices as appropriate according to available technologies.

- The City has experienced fourteen (14) vacancies in this fiscal year and twelve (12) of the vacancies have been filled to date. Seven (7) of the vacancies have been filled by internal candidates via a promotion or a change from part-time to full-time employment. A total of twelve (12) different print and online sources have been utilized for vacancy advertisements.

Goal 4: Ensure government employees are qualified and competent; Objective 1

The Human Resources staff will budget for and continue its membership and participation in professional development opportunities in the following organizations: Florida Public Human Resources Association, Florida Public Employee Labor Relations Association, International Public Management Association, National Safety Council, and Public Risk Management Association.

- Memberships in the above professional organizations have been renewed for the fiscal year. The Human Resources Director continues his service on the executive board of the Florida Public Employer Labor Relations Association the and Human Resources Manager continues to serve on the conference planning committee for the Florida Public Human Resources Association.

Goal 4: Ensure government employees are qualified and competent; Objective 3

In collaboration with the City Manager’s office, the Department will facilitate the creation and implementation of a Citywide succession plan.

- Utilizing the existing position control reports for each department, staff has developed a system for identifying the City’s future staffing and leadership needs.

2016-2017 Other Goals and Objectives

Employee Wellness – Human Resources will facilitate two wellness seminars for employees during the fiscal year on topics such as nutrition, weight loss, exercise, and stress reduction. Additionally, during new employee orientation staff will encourage the use of employee benefits such as the City Fitness Center and participation in City fitness classes.

- In February 2017, the Human Resources staff met with the City’s Cigna Wellness Representative to review the upcoming calendar year and has agreed on a minimum of four (4) wellness events to be planned for the year. The employee orientation process now includes information regarding the City Fitness Center and the classes offered by the Leisure Services Department.

2017-2018 Strategic Plan Goals and Objectives – Human Resources

Utilizing the Strategic Plan and referring to specific goals and objectives, briefly describe the Department’s goals and objectives in each Priority Area for the coming fiscal year, as well as the strategies that will be utilized to attain the goals. Describe allocation of resources to each objective and address operational costs as well as capital improvement program (CIP) related resource requests.



Sound Governance

Goal 3: Promote and maintain financial stability and integrity; Objective 3

In conjunction with other City Management Team members, the Department will successfully negotiate and implement a collective bargaining agreement, effective October 1, 2017, with employees represented by the Broward Police Benevolent Association.

Goal 3: Promote and maintain financial stability and integrity; Objective 5

The Department will continue its policy of reviewing insurance coverage for all City assets on an annual basis. This review includes comparing renewal costs of existing policies with those offered by other insurers and evaluating the current level of coverage on City assets to reach an acceptable balance of risk tolerance and cost effectiveness. To safeguard City assets, Risk Management will maintain and update the existing inventory of City assets and perform periodic risk assessments for City properties. In addition to asset and liability insurances, the Department will continue to solicit and analyze annual competitive bids for employee health insurance coverage.

Goal 4: Ensure government employees are qualified and competent; Objective 1

In FY 17-18, funds will be budgeted to offer two (2) Citywide trainings on topics relevant to all employees. To supplement the offering of in-person training, the Department will research relevant online trainings applicable to City employees and create a menu of options that can be accessed by employees on an as-needed basis.

Goal 4: Ensure government employees are qualified and competent; Objective 3;

A core function of the Human Resources Department is to recruit highly-qualified candidates for open positions via processes that are efficient and expedient. To this end, the Department will continue to prioritize the filling of vacancies in its daily functions. Human Resources will continue to research and implement diverse recruitment efforts and appropriate background checks for potential employees while simultaneously adjusting hiring practices as appropriate according to available technologies.

Goal 4: Ensure government employees are qualified and competent; Objective 1

The Human Resources staff will budget for and continue its membership and participation in professional development opportunities in the following organizations: Florida Public Human Resources Association, Florida Public Employee Labor Relations Association, International Public Management Association, National Safety Council, and Public Risk Management Association.



Innovating and Adapting for the Future

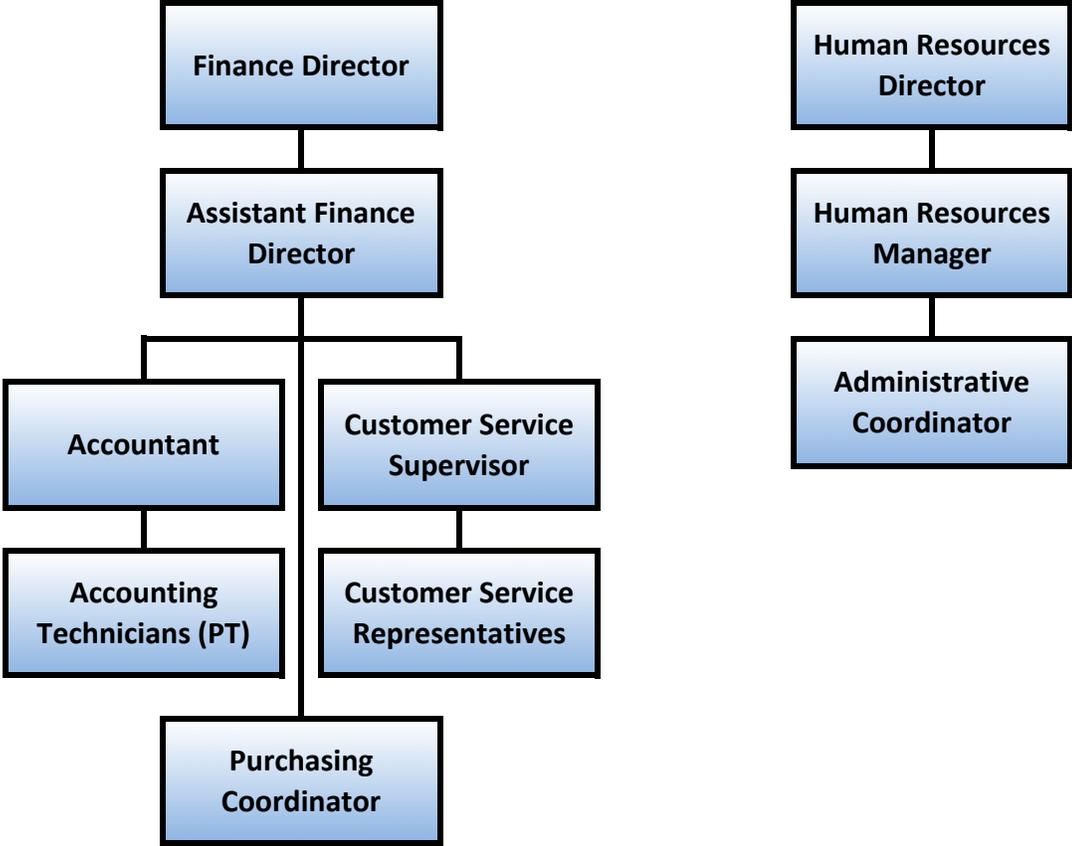
Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the budget: Objective 1

As of March 2017, the payroll dissemination process is fully automated. By the end of FY 17-18, the Department will fully automate the payroll input system for all processes and users. The automated system will greatly curtail the need to use and store paper and bring efficiency to the reporting of timesheets.

2016-2017 Other Goals and Objectives

Employee Wellness – Human Resources will facilitate a minimum of three (3) wellness events on relevant topics for employees during the fiscal year. Additionally, to increase the number of employees and dependents taking advantage of their free annual wellness visit, the department will incentivize or facilitate the process for employees and dependents covered under the City’s health insurance policy.

Financial - Finance and Human Resources Departments



DEPARTMENTAL BUDGET SUMMARY
FINANCIAL

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 599,470	\$ 622,968	\$ 642,630
Personnel Benefits	311,159	349,559	355,025
Operating Expenditures	177,101	189,106	175,850
Capital	1,673	1,200	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,089,402	\$ 1,162,833	\$ 1,173,505

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Department:				
Finance Director	0.95	0.95	0.95	0.95
Assistant Finance Director	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Purchasing Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.95	3.95	3.95	3.95
Part Time Accounting Technician	1.50	1.125	1.50	1.125
Total Part Time	1.50	1.125	1.50	1.125
Total Finance Department	5.45	5.075	5.45	5.075
Human Resources Department:				
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
FINANCIAL TOTALS	8.45	8.075	8.45	8.075

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET
Department 5114-FINANCE							
1	PERSONNEL WAGES						
2	001-5114-5121.000 SALARIES - FULL TIME	334,930	341,262	341,262	220,806	361,801	352,930
3	001-5114-5131.000 SALARIES - PART-TIME	18,238	23,761	23,761	16,446	24,993	24,384
4	001-5114-5141.000 Overtime	0	500	500	0	500	500
5	001-5114-5151.000 Cellular Phone Stipend	1,423	1,404	1,404	936	1,404	1,404
6	001-5114-5153.000 Assignment Pay	0	250	250	0	250	250
7	PERSONNEL WAGES	354,591	367,177	367,177	238,188	388,948	379,468
8							
9	PERSONNEL BENEFITS						
10	001-5114-5211.000 FICA	24,455	26,271	26,271	16,384	27,843	27,327
11	001-5114-5211.005 FICA PART-TIME	1,395	1,818	1,818	967	1,912	1,877
12	001-5114-5221.000 Pension - WM	48,973	53,220	53,220	53,220	55,521	55,562
13	001-5114-5222.000 Pension - FRS	55,673	58,050	58,050	32,294	64,312	63,776
14	001-5114-5231.000 Life & Health Insurance	55,586	74,962	74,962	41,067	63,698	63,690
15	PERSONNEL BENEFITS	186,082	214,321	214,321	143,932	213,286	212,232
16							
17	OPERATING EXPENDITURES						
18	001-5114-5311.000 Professional Services	14,785	2,500	15,000	113	36,000	14,662
19	001-5114-5321.000 Audit & Accounting	14,800	18,000	18,000	15,800	20,000	14,662
20	001-5114-5341.000 Contractual Services	979	0	0	0	0	0
21	001-5114-5401.000 Meetings & Conferences	4,558	3,960	3,960	2,007	9,960	7,292
22	001-5114-5411.000 Telephone	1,475	1,320	1,320	1,111	1,038	1,038
23	001-5114-5412.000 Postage	2,327	2,500	2,500	1,232	2,500	1,900
24	001-5114-5461.000 Computer Maintenance	483	0	0	0	0	0
25	001-5114-5471.000 Printing & Binding	576	600	600	0	900	600
26	001-5114-5491.000 City Hall Indirect Charges	25,729	21,070	21,070	12,178	22,450	20,202
27	001-5114-5511.000 Office Supplies	2,190	1,500	1,500	1,322	2,000	1,750
28	001-5114-5521.000 Operating Supplies	933	1,400	1,400	449	2,400	1,200
29	001-5114-5541.000 Subs, Memberships, Dues	1,285	1,630	1,630	1,140	1,720	1,720
30	001-5114-5542.000 Training/Education	5,051	8,800	8,800	3,191	6,800	4,692
31	001-5114-5543.000 Books & Manuals	0	250	250	60	500	250
32	001-5114-5544.000 TUITION REIMBURSEMENT	4,438	6,600	6,600	0	6,600	6,104
33	OPERATING EXPENDITURES	79,609	70,130	82,630	38,603	112,868	76,072
34							
35	CAPITAL						
36	001-5114-5641.000 Capital Outlay	0	1,200	1,200	1,108	0	0
37	CAPITAL	0	1,200	1,200	1,108	0	0
38							
39	Totals for Department 5114-FINANCE	620,282	652,828	665,328	421,831	715,102	667,772

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5115-HUMAN RESOURCES								
1	PERSONNEL WAGES							1
2	001-5115-5121.000 SALARIES - FULL TIME	242,927	253,751	253,751	163,168	267,492	260,972	2
3	001-5115-5141.000 Overtime	512	600	600	0	750	750	3
4	001-5115-5151.000 Cellular Phone Stipend	1,440	1,440	1,440	900	1,440	1,440	4
5	PERSONNEL WAGES	244,879	255,791	255,791	164,068	269,682	263,162	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5115-5211.000 FICA	18,445	19,568	19,568	12,439	20,631	20,252	8
9	001-5115-5221.000 Pension - WM	33,737	36,996	36,996	36,996	38,396	38,430	9
10	001-5115-5222.000 Pension - FRS	45,561	47,444	47,444	31,239	52,407	51,971	10
11	001-5115-5231.000 Life & Health Insurance	27,333	31,230	31,230	20,790	32,145	32,140	11
12	PERSONNEL BENEFITS	125,076	135,238	135,238	101,464	143,579	142,793	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5115-5311.000 Professional Services	48,697	52,741	52,741	26,753	52,741	49,599	15
16	001-5115-5341.000 Contractual Services	0	339	339	0	339	339	16
17	001-5115-5401.000 Meetings & Conferences	810	3,000	3,000	886	3,000	2,932	17
18	001-5115-5411.000 Telephone	978	1,000	1,000	585	705	705	18
19	001-5115-5412.000 Postage	1,097	1,500	1,500	521	1,500	1,200	19
20	001-5115-5441.000 Equipment Rental	4,100	4,000	4,000	3,075	4,000	3,910	20
21	001-5115-5461.000 Computer Maintenance	2,671	0	0	0	0	0	21
22	001-5115-5463.000 Vehicle Maint-Repair	233	1,000	1,000	105	1,000	1,000	22
23	001-5115-5464.000 Vehicle Operation-Fuel	669	900	900	593	900	900	23
24	001-5115-5471.000 Printing & Binding	310	1,800	1,800	809	1,000	1,000	24
25	001-5115-5482.000 Advertising	1,201	2,500	2,500	1,318	2,500	2,444	25
26	001-5115-5491.000 City Hall Indirect Charges	21,517	19,238	19,238	11,119	19,399	17,895	26
27	001-5115-5511.000 Office Supplies	879	1,800	1,800	366	2,500	2,444	27
28	001-5115-5521.000 Operating Supplies	1,898	1,675	1,675	1,390	1,675	1,675	28
29	001-5115-5541.000 Subs, Memberships, Dues	1,195	1,483	1,483	295	1,483	1,483	29
30	001-5115-5542.000 Training/Education	11,215	12,000	12,000	3,988	11,000	10,752	30
31	001-5115-5543.000 Books & Manuals	21	1,500	1,500	0	1,500	1,500	31
32	001-5115-5544.000 TUITION REIMBURSEMENT	0	0	0	0	0	0	32
33	OPERATING EXPENDITURES	97,491	106,476	106,476	51,803	105,242	99,778	33
34								34
35	CAPITAL							35
36	001-5115-5641.000 Capital Outlay	1,673	0	0	0	0	0	36
37	CAPITAL	1,673	0	0	0	0	0	37
38								38
39	Totals for Department 5115-HUMAN RESOURCES	469,119	497,505	497,505	317,335	518,503	505,733	39
40								40
41								41
42								42
43								43
44								44
45								45
46	TOTALS FOR FINANCIAL (FINANCE AND HUMAN RESOURCES COMBINED)	1,089,401	1,150,333	1,162,833	739,166	1,233,605	1,173,505	46

CITY ATTORNEY

The City Attorney is responsible to the City Commission for the proper administration of all City legal matters. A major portion of the City Attorney's effort is directed in providing on-going legal counsel to the City Commission, City Manager and staff. The City Attorney attends all City Commission meetings and various Advisory Board meetings on an as needed basis. The City Attorney also provides routine guidance to administration in the proper handling of municipal operations. Additionally, the City Attorney represents the City in litigation when such need arises.

A major program objective, developed on a cooperative basis with administration, is to practice "preventative law". It is our goal to eliminate as much as possible situations that have the potential to develop into legal action.

The City Attorney is a contracted position.

DEPARTMENTAL BUDGET SUMMARY
CITY ATTORNEY

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	261,143	325,306	347,067
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 \$ 261,143	 \$ 325,306	 \$ 347,067

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5116-CITY ATTORNEY								
1	OPERATING EXPENDITURES							1
2	001-5116-5312.000 LEGAL SERVICES - CITY ATTORNEY	259,878	275,306	275,306	155,575	297,067	297,067	2
3	001-5116-5314.000 LEGAL SERVICES - OTHER	1,265	50,000	50,000	3,696	50,000	50,000	3
4	001-5116-5490.003 LEGAL SETTLEMENTS	0	0	0	0	0	0	4
5	OPERATING EXPENDITURES	261,143	325,306	325,306	159,271	347,067	347,067	5
6								6
7	Totals for Department 5116-CITY ATTORNEY	261,143	325,306	325,306	159,271	347,067	347,067	7

INFORMATION TECHNOLOGY AND NON-DEPARTMENTAL

The Non-Departmental budget includes the costs associated with items that are for services and/or equipment utilized by all City Departments but not directly related to a specific department. These items include information technology; courier services; insurance; copying and printing; disaster preparedness; utilities for, and maintenance of the City Hall building and grounds; and waterway maintenance, among others. The Non-Departmental budget is divided into three divisions:

- 5117 – Information Technology Activities
- 5118 – Non-Departmental Activities
- 5119 – City Hall and other Citywide Activities

In FY2016-17, for the first time, the City consolidated all of its Information Technology (IT) activity into one location. The new IT Division (5117) is one of three divisions of the Non-Departmental budget. Since the IT Division is an internal service activity, its costs are fully allocated to other departments throughout the City.

Division 5118, Non-Departmental Activities, accounts for the City's support to charitable organizations and City boards and debt service on the City Hall general obligation loan. Division 5118 costs are not allocated to other departments.

Division 5119, City Hall and Citywide Activities, accounts for the City's courier, maintenance for City Hall building and grounds, City Hall utilities, insurance, copying and printing, citywide emergency preparedness, waterway maintenance, and the General Fund's contribution toward the fire assessment fee of exempt properties. Division 5119 costs are fully allocated to other departments throughout the City.

There are three full-time employees accounted for in the IT & Non-Departmental budget. There are two full-time IT employees supervised by the City Manager's department, and the one full-time City Courier is supervised by the Leisure Services Department.

DEPARTMENTAL BUDGET SUMMARY
INFORMATION TECHNOLOGY & NON-DEPARTMENTAL

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 115,443	\$ 155,980	\$ 189,842
Personnel Benefits	63,562	95,423	94,427
Operating Expenditures	(130,789)	(260,688)	(302,454)
Capital	59,056	551,339	80,600
Debt Service	533,935	438,975	428,549
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 641,207	\$ 981,029	\$ 490,964

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Courier	1.00	1.00	1.00	1.00
Information Technnology Manager	1.00	1.00	1.00	1.00
Information Technology Support Analyst	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
Part Time Computer Technician	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL TOTALS	3.00	3.00	3.00	3.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5117-INFORMATION TECHNOLOGY								
1	PERSONNEL WAGES							1
2	001-5117-5121.000 SALARIES - FULL TIME	98,116	112,737	112,737	90,208	149,685	145,978	2
3	001-5117-5131.000 SALARIES - PART-TIME	16,433	0	0	630	0	0	3
4	001-5117-5141.000 Overtime	249	1,000	1,000	125	1,000	1,000	4
5	001-5117-5151.000 Cellular Phone Stipend	645	1,260	1,260	480	1,260	1,260	5
6	001-5117-5232.000 Insurance Opt-Out	0	0	0	0	0	1,200	6
7	PERSONNEL WAGES	115,443	114,997	114,997	91,443	151,945	149,438	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5117-5211.000 FICA	7,267	8,797	8,797	6,596	11,624	11,408	10
11	001-5117-5211.005 FICA PART-TIME	1,113	0	0	48	0	0	11
12	001-5117-5221.000 Pension - WM	22,928	5,809	5,809	5,809	2,858	5,861	12
13	001-5117-5222.000 Pension - FRS	5,329	8,658	8,658	6,008	12,085	11,983	13
14	001-5117-5231.000 Life & Health Insurance	21,274	37,231	37,231	20,535	24,912	24,924	14
15	PERSONNEL BENEFITS	57,911	60,495	60,495	38,996	51,479	54,176	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5117-5311.000 Professional Services	12,162	15,000	15,000	30,123	25,000	25,000	18
19	001-5117-5341.000 Contractual Services	0	40,942	40,942	0	40,942	40,942	19
20	001-5117-5401.000 Meetings & Conferences	0	2,500	2,500	0	2,500	2,500	20
21	001-5117-5411.000 Telephone	0	9,500	9,500	5,689	8,677	8,677	21
22	001-5117-5413.000 COMMUNICATIONS SERVICES	0	44,849	44,849	27,528	44,849	44,849	22
23	001-5117-5461.000 Computer Maintenance	0	20,000	20,000	11,257	13,000	13,000	23
24	001-5117-5462.000 Equipment Maint-Repair	0	0	0	0	0	0	24
25	001-5117-5463.000 Vehicle Maint-Repair	0	0	0	0	0	0	25
26	001-5117-5490.007 SOFTWARE LICENSES & RENEWALS	0	106,798	107,959	94,743	150,629	150,629	26
27	001-5117-5511.000 Office Supplies	0	0	0	403	0	0	27
28	001-5117-5521.000 Operating Supplies	0	8,000	8,000	203	8,434	8,434	28
29	001-5117-5521.002 COMPUTER HARDWARE	0	0	0	1,061	5,000	5,000	29
30	001-5117-5541.000 Subs, Memberships, Dues	0	200	200	369	200	200	30
31	001-5117-5542.000 Training/Education	0	3,000	3,000	0	3,000	3,000	31
32	001-5117-5901.000 Allocation to Department	0	(462,399)	(462,399)	(312,005)	(561,255)	(561,445)	32
33	OPERATING EXPENDITURES	12,162	(211,610)	(210,449)	(140,629)	(259,024)	(259,214)	33
34								34
35	CAPITAL							35
36	001-5117-5641.000 Capital Outlay	0	34,253	51,339	34,849	55,600	55,600	36
37	CAPITAL	0	34,253	51,339	34,849	55,600	55,600	37
38								38
39	Totals for Department 5117-INFORMATION TECHNOLOGY	185,516	(1,865)	16,382	24,659	0	0	39

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5118-NON DEPARTMENTAL ACTIVITIES								
1	PERSONNEL BENEFITS							1
2	001-5118-5231.000 Life & Health Insurance	840	0	0	70	0	0	2
3	001-5118-5251.000 Unemployment Compensatn	4,810	0	0	0	0	0	3
4	PERSONNEL BENEFITS	5,650	0	0	70	0	0	4
5								5
6	OPERATING EXPENDITURES							6
7	001-5118-5810.000 CONTRIBUTIONS TO GOVERNMENT AGENCI	0	0	0	2,000	0	0	7
8	001-5118-5820.000 CONTRIBUTIONS TO PRIVATE ORGANIZATIC	0	0	0	1,000	0	0	8
9	001-5118-5821.000 Women In Distress	1,500	1,500	1,500	1,500	2,000	2,000	9
10	001-5118-5822.000 Aging & Disab Res Centr	8,081	8,081	8,081	8,081	9,977	9,977	10
11	001-5118-5824.001 BROWARD REGIONAL HEALTH PLANNING C	5,000	5,000	5,000	5,000	5,000	5,000	11
12	001-5118-5824.002 CONTRIBUTIONS FOR EVENT SAFETY	0	10,000	10,000	0	10,000	10,000	12
13	001-5118-5824.010 OTHER CHARITABLE ORGANIZATIONS	0	0	0	0	1,720	1,720	13
14	001-5118-5825.000 Miscellaneous Expense	40	0	0	0	0	0	14
15	001-5118-5826.000 Comm Affairs Advisory Bd	4,897	8,000	8,000	500	11,500	8,000	15
16	001-5118-5828.000 Historical Society Board	3,377	2,500	2,500	1,052	1,400	1,400	16
17	001-5118-5951.000 Contingencies	0	0	0	0	0	24,318	17
18	001-5118-5991.000 Contingency - Fund Balance	0	25,508	25,508	0	0	0	18
19	OPERATING EXPENDITURES	22,895	60,589	60,589	19,133	41,597	62,415	19
20								20
21	CAPITAL							21
22	001-5118-5641.000 Capital Outlay	59,056	0	0	0	0	0	22
23	001-5118-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	450,000	450,000	0	0	0	23
24	CAPITAL	59,056	450,000	450,000	0	0	0	24
25								25
26	DEBT SERVICE							26
27	001-5118-5711.000 Principal Payments	369,920	279,960	279,960	279,960	290,370	290,370	27
28	001-5118-5721.000 Interest Payments	164,015	159,015	159,015	76,997	138,179	138,179	28
29	DEBT SERVICE	533,935	438,975	438,975	356,957	428,549	428,549	29
30								30
31	Totals for Department 5118-NON DEPARTMENTAL ACTIVITIES	621,536	949,564	949,564	376,160	470,146	490,964	31

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET
Department 5119-CITY HALL & CITYWIDE ACTIVITIES							
1	PERSONNEL WAGES						
2	001-5119-5121.000 SALARIES - FULL TIME	0	39,843	39,843	23,845	40,811	39,804
3	001-5119-5141.000 Overtime	0	600	600	180	600	600
4	001-5119-5151.000 Cell Phone Stipend	0	540	540	0	0	0
5	PERSONNEL WAGES	0	40,983	40,983	24,025	41,411	40,404
6							
7	PERSONNEL BENEFITS						
8	001-5119-5211.000 FICA	0	3,135	3,135	1,900	3,168	3,109
9	001-5119-5221.000 Pension - WM	0	16,437	16,437	16,437	21,486	21,496
10	001-5119-5231.000 Life & Health Insurance	0	10,356	10,356	2,415	10,648	10,646
11	001-5119-5251.000 Unemployment Compensatn	0	5,000	5,000	3,395	5,000	5,000
12	PERSONNEL BENEFITS	0	34,928	34,928	24,147	40,302	40,251
13							
14	OPERATING EXPENDITURES						
15	001-5119-5311.000 Professional Services	0	0	25,000	0	0	0
16	001-5119-5313.000 Fire Services	149,390	127,128	127,128	127,128	120,519	126,715
17	001-5119-5341.000 Contractual Services	64,343	122,400	122,400	42,257	139,400	104,000
18	001-5119-5411.000 Telephone	9,707	500	500	294	500	500
19	001-5119-5431.000 Utilities	63,019	66,000	66,000	41,151	62,260	61,501
20	001-5119-5451.000 Insurance	338,793	286,000	286,000	296,738	345,950	310,950
21	001-5119-5461.000 Computer Maintenance	81,532	0	0	0	0	0
22	001-5119-5462.000 Equipment Maint-Repair	5,133	4,000	4,000	3,780	4,000	4,000
23	001-5119-5463.000 Vehicle Maint-Repair	685	1,500	1,500	964	2,000	2,000
24	001-5119-5464.000 Vehicle Operation-Fuel	1,488	2,712	2,712	1,380	2,839	2,130
25	001-5119-5465.000 Copy Machine	16,590	13,700	13,700	7,455	13,700	13,700
26	001-5119-5466.000 Building Maintenance	125,755	161,870	161,870	69,720	162,125	132,125
27	001-5119-5467.000 Grounds Maintenance	6,391	11,794	11,794	4,064	12,878	6,878
28	001-5119-5468.000 Waterway Maintenance	1,168	2,998	2,998	2,638	3,203	3,203
29	001-5119-5491.000 Employee Appreciation	500	0	0	0	0	0
30	001-5119-5521.000 Operating Supplies	3,494	2,700	2,700	3,823	2,700	2,700
31	001-5119-5522.000 Emergency Management	4,153	6,278	6,278	3,681	5,578	5,578
32	001-5119-5541.000 Subs, Memberships, Dues	50	0	0	0	0	0
33	001-5119-5542.000 Training/Education	4,257	3,000	3,000	0	3,500	3,500
34	001-5119-5901.000 Allocation to Department	(1,042,293)	(948,408)	(948,408)	(503,376)	(1,012,865)	(885,135)
35	OPERATING EXPENDITURES	(165,845)	(135,828)	(110,828)	101,697	(131,713)	(105,655)
36							
37	CAPITAL						
38	001-5119-5641.000 Capital Outlay	0	50,000	50,000	0	50,000	25,000
39	CAPITAL	0	50,000	50,000	0	50,000	25,000
40							
41	Totals for Department 5119-CITY HALL & CITYWIDE ACTIVITIES	(165,845)	(9,917)	15,083	149,869	0	0
42							
43							
44							
45							
46							
47							
48	TOTALS FOR DEPARTMENTS 5117, 5118, AND 5119 (NON-DEPARTMENTAL)	641,207	937,782	981,029	550,688	470,146	490,964

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology and Non-Departmental
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund:	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500.00
Capital Replacement Plan:	68,100	98,932	215,237	93,245	20,000	\$ 495,514.00
	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 80,600.00	\$ 98,932.00	\$ 215,237.00	\$ 93,245.00	\$ 20,000.00	\$ 508,014.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	55,600	38,932	155,237	33,245	20,000	\$ 303,014.00
Infrastructure:	25,000	60,000	60,000	60,000	-	\$ 205,000.00
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 80,600.00	\$ 98,932.00	\$ 215,237.00	\$ 93,245.00	\$ 20,000.00	\$ 508,014.00

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Information Technology

Name of Project or Purchase:	Firewall Replacement		
Departmental Division:	Information Technology	CIP Number:	H-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	IT Manager		
Project Location:	City Hall		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$12,500		
Estimated Start Date:	2/1/2018		
Estimated Completion Date:	3/1/2018		
Expected Life in Years:	5		
Estimated Replacement Cost:	\$12,500		
Budget Account:	001-5117-5641.000		
Detailed Description, Explanation, and Justification:	<p>The city's current firewall support contract will expire in March 2018. In order to stay current with updates and patches the city must replace the firewall. This service provides software support for McAfee Sidewinder. The request includes equipment and approximately 5 hours labor.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 12,500					\$ 12,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ -					\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	12,500					\$ 12,500
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 12,500	\$ -	\$ -	\$ -	\$ -	\$ 12,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology**

Name of Project or Purchase:	Computer Replacement Plan		
Departmental Division:	Information Technology	CIP Number:	H-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	IT Manager		
Project Location:	City Wide		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	4/1/2018		
Expected Life in Years:	5		
Estimated Replacement Cost:	\$20,000		
Budget Account:	001-5117-5641		
Detailed Description, Explanation, and Justification:	<p>As part of the IT 5 year PC replacement plan, 23 machines are at or over 5 years and need replacement. The old PCs will be recycled internally or surplus.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	20,000	20,000	20,000	20,000	20,000	\$ 100,000
						\$ -
TOTAL SOURCES:	\$ 20,000	\$ 100,000				

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	20,000	20,000	20,000	20,000	20,000	\$ 100,000
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 20,000	\$ 100,000				

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology**

Name of Project or Purchase:	City Parks Wireless Project		
Departmental Division:	Information Technology	CIP Number:	H-1803
Departmental Priority:	3		
Project Manager/Asset Custodian:	IT Manager		
Project Location:	WM ICPP		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$77,302		
Estimated Start Date:	11/1//2017		
Estimated Completion Date:	12/1/2020		
Expected Life in Years:	5		
Estimated Replacement Cost:	Unknown		
Budget Account:	001-5117-5641		
Detailed Description, Explanation, and Justification:	<p>With the Mickel Park wifi completed in 2017, ICPP will be the 2nd installation of a public wireless access network at city parks as directed by the City Commission. Colohatchee, Hagen, and Richardson will follow.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	16,000	18,932	29,125	13,245		\$ 77,302
						\$ -
TOTAL SOURCES:	\$ 16,000	\$ 18,932	\$ 29,125	\$ 13,245	\$ -	\$ 77,302

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	16,000	18,932	29,125	13,245		\$ 77,302
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 16,000	\$ 18,932	\$ 29,125	\$ 13,245	\$ -	\$ 77,302

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology Department**

Name of Project or Purchase:	Digital Air Conditioning Controller		
Departmental Division:	Information Technology	CIP Number:	H-1804
Departmental Priority:	4		
Project Manager/Asset Custodian:	IT Manager		
Project Location:	City Hall		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$7,100		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	11/30/2017		
Expected Life in Years:	5-7 years		
Estimated Replacement Cost:			
Budget Account:	5117-5641		
Detailed Description, Explanation, and Justification:	<p>The City currently utilizes the i-Vu system to digitally control the air handler in City Hall. The system is outdated and unsupported.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	7,100					\$ 7,100
						\$ -
TOTAL SOURCES:	\$ 7,100	\$ -	\$ -	\$ -	\$ -	\$ 7,100

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	7,100					\$ 7,100
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 7,100	\$ -	\$ -	\$ -	\$ -	\$ 7,100

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Non-Departmental - City Hall & Citywide Activities

Name of Project or Purchase:	City Hall A/C Replacement		
Departmental Division:	Parks & Facilities	CIP Number:	H-1805
Departmental Priority:	5		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	City Hall		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the replacement of one roof-located air conditioning units at City Hall. The City had an HVAC professional provide an assessment of the 3 mini split systems (0-5 tons), 6 split systems (11-50 tons), and one package unit (0-10 tons). The A/C units are eight years old and their life expectancy is 6 to 10 years. The Aon roof top package unit was replaced in 2016.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	10,000	60,000	60,000	60,000		\$ 190,000
						\$ -
TOTAL SOURCES:	\$ 10,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ 190,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000	60,000	60,000	60,000		\$ 190,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ 190,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Non-Departmental - City Hall & Citywide Activities

Name of Project or Purchase:	City Hall and Public Safety Building Interior Painting		
Departmental Division:	Parks and Facilities	CIP Number:	H-1806
Departmental Priority:	6		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	City Hall		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$15,000		
Estimated Start Date:	Feb, 2018		
Estimated Completion Date:	Feb, 2018		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the painting of portions of the City Hall and Public Safety Department interior.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	15,000					\$ 15,000
						\$ -
TOTAL SOURCES:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	15,000					\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology**

Name of Project or Purchase:	Microsoft Office Upgrade		
Departmental Division:	Information Technology	CIP Number:	H-2001
Departmental Priority:			
Project Manager/Asset Custodian:	IT Manager		
Project Location:	City Wide		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$61,112		
Estimated Start Date:	FY20		
Estimated Completion Date:	1/1/2020		
Expected Life in Years:	5		
Estimated Replacement Cost:	\$62,000		
Budget Account:	001-5117-5641.000		
Detailed Description, Explanation, and Justification:	<p>Microsoft Corp. will end extended security support for MS Office 2010 in 2020. This includes support for vulnerabilities that could be exploited by malware.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan			61,112			\$ 61,112
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 61,112	\$ -	\$ -	\$ 61,112

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:			61,112			\$ 61,112
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 61,112	\$ -	\$ -	\$ 61,112

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology**

Name of Project or Purchase:	VM Host Replacement Project				
Departmental Division:	Information Technology	CIP Number:	H-2002		
Departmental Priority:					
Project Manager/Asset Custodian:	IT Manager				
Project Location:	City Wide				
Project Status:	New Purchase				
Estimated Total Project Cost:	\$45,000				
Estimated Start Date:	10/1/2019				
Estimated Completion Date:	4/1/2020				
Expected Life in Years:	5				
Estimated Replacement Cost:	\$45,000				
Budget Account:	001-5117-5641.000				
Detailed Description, Explanation, and Justification:	<p>In order to fund the replacement of the VMWare Host servers (3) it is necessary to set aside the cost of each server over 3 years.</p>				

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan			45,000			\$ 45,000
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:			45,000			\$ 45,000
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



WOMEN IN DISTRESS

OF BROWARD COUNTY, INC.

JIM & JAN MORAN FAMILY CENTER

HOTLINE: 954-761-1133 • PHONE: 954-760-9800 • FAX: 954-832-9487 • P.O. BOX 50187, LIGHTHOUSE POINT, FL 33074 • WWW.WOMENINDISTRESS.ORG

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April 19, 2017

Mr. Bob Mays

Finance Director

City of Wilton Manors

2020 Wilton Drive

Wilton Manors, FL 33305

Dear Mr. Mays,

Our agency is grateful for the support from the City of Wilton Manors and the long-standing partnership to help domestic violence survivors in Wilton Manors. Operating as one of the largest domestic violence centers in Florida, Women In Distress (WID) is committed to serving all living in unsafe situations due to domestic violence. Last year, Women In Distress was able to provide 2,798 adults and children with much needed services. In order to meet the growing demands of survivors in our community, Women In Distress is requesting \$2,000 in matching funds from the City of Wilton Manors. With your help, we will be able to not only meet survivor's critical needs – safe shelter, food, and clothing – but also provide them with the resources they need to transition into an independent, violence-free life.

Accomplishing Our Mission: About Our Agency

Women In Distress has been the forerunner for helping domestic violence victims in the Broward County community, for over 42 years. We strive for a world where our services are no longer needed; a world where women, children and men can live a life free of violence. Over time, we have seen progress in addressing the issue and providing more resources to meet the growing need of those in the community. While we have been able to help so many, there is still much to do as we continue to see the rise in severity of domestic abuse in our community.

WID is the only nationally accredited, state-certified, full service domestic violence center in Broward County. Our mission is to stop domestic violence abuse for everyone through intervention, education, and advocacy. Services provided at Women In Distress are confidential, and offered at no cost to survivors of domestic violence no matter their age, gender identity, race, or socio-economic standing. We work to accomplish our mission through a 132 bed Emergency Shelter, 24-hour



Crisis Hotline, and a comprehensive, Outreach (non-residential) Program that includes: advocacy services, therapy, counseling and other critical services to families affected by domestic violence.

How We Work to Accomplish Our Mission

The U.S. Department of Justice defines domestic violence as a pattern of abusive behavior in any relationship that is used by one partner to gain or maintain power and control over another intimate partner. Domestic violence, although prevalent in intimate partnerships, is a household violence that affects adults and their children. Nationally, on average, more than three women a day are killed at the hands of their husbands or boyfriends, and studies have shown that children from homes with violence are more likely to experience significant psychological problems in the future. Sadly, individuals who experience or witness domestic abuse, are subject to a life that may negatively impact them and their family forever. The U.S. Advisory Board on Child Abuse and Neglect suggests that domestic violence may be the single major precursor to child abuse and fatalities in this country.

According to the most recent Florida Department of Law Enforcement Annual Report, there were a total of 5,820 domestic violence offenses in Broward County in 2015. The City of Wilton Manors reported a total of 67 cases of domestic violence, including aggravated and simple assault offenses. These offenses only paint a partial picture; it is well known that domestic violence is one of the most chronically underreported crimes.

Based on the ever changing needs of domestic violence survivors, Women In Distress has expanded services with new and innovative initiatives to meet the needs of survivors in our community. Some of Women In Distress' new initiatives include:

- **Injunction For Protection Legal Services:** Women In Distress implemented a new program, which will provide survivors with legal advice and representation, to assist them with the successful securement of injunctions for protection. As survivors indicate the need for legal assistance, they are paired with an Injunction for Protection (IFP) Project Attorney who meets with the survivor to provide legal advice and to determine whether seeking an injunction is a safe and appropriate approach. Services provided by the attorney will include: providing counsel on the injunction process, assistance with filing the petition and representation during the final hearing and violation hearings. By implementing this service to survivors, at no cost, survivors are now able to eliminate barriers that so often keep them from taking legal action against their abuser. It also lessens the burden of obtaining an attorney, without having the financial means.
- **Economic Empowerment and Justice Program:** The Economic Empowerment and Justice Program will assist survivors, in partnership with direct service staff, to prepare the survivors for the job market, economic independence training, GED and Advanced Coursework



Prep, as well as discuss affordable housing securement. The Economic Empowerment Advocate will work with survivors in our new Ultimate Training Center, by implementing a curriculum that will help survivors become self-sufficient, build new skills, and learn to be financially independent in order to not have to rely on their abuser, as they may have done in the past.

Your Matching Funds Help Domestic Violence Survivors

Women In Distress continues to see an increase in the number of Wilton Manors residents seeking our services, with a 12% increase in crisis hotline calls received in FY 2015-2016, compared to the previous year. The cost of services provided to residents last year was \$18,723.18, of which the City of Wilton Manors generously awarded Women In Distress \$1,500. These funds assisted with providing emergency shelter and supportive services to Wilton Manors residents fleeing their abuser and in need of a safe haven. Overall, WID provided the following services to 49 Wilton Manors residents:

- 118 nights of safe shelter
- 9 residents received 70 hours of outreach services such as individual counseling, group support, children's services, therapy and transitional assistance
- 38 calls were received on WID's 24-hour crisis hotline

Women In Distress partners with the Florida Coalition Against Domestic Violence (FCADV) and through their funding support they require a match for funding awarded to provide emergency shelter and critical supportive services to survivors in the community. In support of Wilton Manors survivors, Women In Distress is requesting \$2,000.00 in matching funds of the estimated \$20,000 expected costs for serving Wilton Manors residents next year. Match funds from the City of Wilton Manors will be used to directly fund:

- Emergency shelter nights and supportive services (\$2,000)
 - FCADV Total Match Funding Required equals \$2,200. Women In Distress is only requesting \$2,000 of the total match fund to supplement the cost of critical services to Wilton Manors residents who are victims of domestic violence.
 - WID will be able to provide 21 nights of emergency shelter and supportive services including counseling, therapy, food, clothing, and basic needs

With strong partnerships, such as our partnership with The City of Wilton Manors, together we can continue to meet the growing, multidimensional needs of domestic violence abuse survivors in our community. Women In Distress has already started the legwork needed to expand services in the city of Wilton Manors by partially securing funds through other federal and private grants. Matching funds provided by the City of Wilton Manors would help to ensure we are fully funded to complete the expansion of critical services offered to Wilton Manors residents in the community.



WOMEN IN DISTRESS
OF BROWARD COUNTY, INC.

JIM & JAN MORAN FAMILY CENTER

HOTLINE: 954-761-1133 • PHONE: 954-760-9800 • FAX: 954-832-9487 • P.O. BOX 50187, LIGHTHOUSE POINT, FL 33074 • WWW.WOMENINDISTRESS.ORG

It is our hope that The City of Wilton Manors will not only continue this partnership, but will increase the support for these survivors to continue to receive services within the city, and provide the important match funding, as we work to stop domestic violence abuse for everyone.

Thank you for supporting survivors of domestic violence. If you should have any questions about this request, please do not hesitate to contact Karlene Chung, Grant Specialist, at 954-760-9800 ext. 1253 or via email at grants@womenindistress.org.

Sincerely,

Mary Riedel
President and CEO

AGING & DISABILITY RESOURCE CENTER OF BROWARD COUNTY



Pointing You in the Right Direction!
www.adrcbroward.org

5300 Hiatus Road, Sunrise, Florida 33351

Elder Helpline: (954) 745-9779

Administration: (954) 745-9567

Fax: (954) 745-9584

Edith Lederberg, Executive Director

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April 28, 2017

The Honorable Gary Resnick
City of Wilton Manors
2020 Wilton Drive
Wilton Manors, Florida 33305

Dear Mayor Resnick,

The Areawide Council on Aging of Broward County, Inc., which administers the Aging and Disability Resource Center, is the prime planning, coordinating, funding and advocacy body for projects and services benefitting the multiplier needs of over 421,006 year round Broward residents, 60 years of age and over.

Our nonprofit 501(c)(3) organization endeavors to raise Federal and State Mandated Match for projects funded through our aegis. Since 1974, we have employed a Fair Share Methodology to secure the required match from local municipalities and the County Commission.

Each year, the Areawide Council on Aging determines the required match and then develops separate reports for each city or town. The data include computerized records noting numbers of participants, services rendered, the associated financial costs, and the amount sought to reach the total mandated match.

Since State funded Community Care for the Elderly Appropriations require a local match, and because the Legislature meets in March, increases in these funds are reflected in the following year's Fair Share Report. In both 2015 and 2016, augments were approved. These factors, plus an increase in Broward's population, over 60 years of age, are demonstrated in the Fair Share computations.

Other data, concerning services offered through our network, also are included for informational purposes. We always are available to respond to questions posed by Broward's municipalities, as well as by the County, should the need arise.

Mayor Resnick
City of Wilton Manors
April 28, 2017
Page 2

For the 2018 Fair Share request, we are employing the latest population figures provided by the U.S. Census Bureau, 2010-2014 American Community Survey; University of Florida, Bureau of Economic and Business Research, 11/1/2015; and the Florida Legislature's Office of Economic and Demographic Research through the Department of Elder Affairs. Our request for 2018 is \$9,977. In 2016, we provided your residents with \$35,277 in services.

For each dollar we are seeking, in match, the Areawide Council on Aging supplied \$3.54 in assistance to your constituents.

We do not employ Alzheimer's Disease Initiative Figures for compiling the Fair Share Request since the Fair Share Figures are developed only to meet mandated Federal Older Americans Act, State, Community Care for the Elderly and Local Service Program Dollar Appropriations. Alzheimer's Disease Initiative Data are informational only.

We are available to discuss Fair Share and other elder related matters with you at your earliest convenience. Please call our office, at 954-745-9603, to calendar a meeting.

The Areawide Council is well aware of the economic problems being faced by our municipalities and the County. That is a prime reason for our expressing both gratitude and admiration to our elected officials. Because of your perpetually evidenced advocacy, on behalf of your senior constituency and their caregivers, we can, and will continue to partner in order to assure the right of Older Browardians to live their retirement years with merited dignity.

Very sincerely,



Edith Lederberg
Executive Director

Great City!
Terrific Leadership
and Staff!
E

EL:cm

cc: City Commission of Wilton Manors
Leigh Ann Henderson, City Manager
Bob Mays, Finance Director
Kathryn Sims, City Clerk

EXPLANATION OF FAIR SHARE

Federal Dollars are provided to the Areawide Council on Aging through Older Americans Act Legislation. State Dollars are allocated by the Community Care for the Elderly Act. Both the Federal and State Dollars must be matched locally on a 90-10% ratio. This means that for every nine dollars provided by the Federal and State Governments, we must raise one dollar in Broward County.

FUNDS REQUIRING LOCAL MATCH FOR 2018

Federal Older Americans Act Dollars	\$7,292,421
General Revenue	681,079
State Community Care for the Elderly	<u>6,180,239</u>
	<u>\$14,153,739</u>
Local Matching Dollars Required	\$1,572,638
Elder Abuse Prevention Program	<u>100,000</u>
Total Matching Funds Requested	<u>\$1,672,638</u>

THE FAIR SHARE FORMULA

Since 1974, the Areawide Council on Aging has utilized a Fair Share Formula to request and receive Matching Funds from Broward's Cities and the County Commission. We divide the required Matching Funds by the number of elderly in Broward County to achieve a figure representing each Broward resident 60 years of age and older.

Projected 2018 Broward Total Population 60 and Over	<u>421,006</u>
Representative Fair Share Dollar Amount per Senior Resident 60 or Over: \$1,672,638 divided by 421,006	<u>\$ 3.97</u>

We request each City to pay 2/3 of the Fair Share Dollars for their senior constituency and the County to pay 1/3. We further ask the County to pay the Full Fair Share for each senior resident of the unincorporated areas.

Fair Share Request per Senior Resident:			<u>\$ 3.97</u>
City Share Request per Senior Resident:	$\$3.97 \times (2/3)$	=	\$ 2.65
County Share Request per Senior Resident:	$\$3.97 \times (1/3)$	=	<u>\$ 1.32</u>
			<u>\$ 3.97</u>

FAIR SHARE REQUEST FROM WILTON MANORS

Number of Residents over 60 in Your City	3,765
Fair Share Request per Senior Resident in Your City	<u>x 2.65</u>
TOTAL FAIR SHARE REQUEST	\$9,977
In 2016, the Areawide Council provided Your City with Services Totaling Over: \$35,277	

Areawide Council on Aging of Broward County

2016



Services Provided to Senior Citizens

in the

City of Wilton Manors



Program	Service Provided	Clients	Units Provided	Unit Cost	Total Cost
OLDER AMERICANS ACT					
	ADULT DAY CARE (III-B)	2	1,299.50	7.44	9,668.28
	ADULT DAY CARE (III-E)	4	657.25	7.92	5,205.42
	CAREGIVER TRNG & SUP - GRP (III-E) *	*	1.00	112.84	112.84
	CONGREGATE MEALS	8	530.00	6.71	3,556.30
	HOME DELIVERED MEALS	8	2,204.00	3.74	8,242.96
	INFORMATION	*	102.00	9.68	987.36
	IN-HOME SCREENING & ASSESS	7	22.50	71.06	1,598.85
	LEGAL ASSISTANCE (III-B)	1	21.50	51.61	1,109.62
	REFERRAL (III-B)	8	9.00	63.46	571.14
	SCREENING & ASSESSMENT (III-B)	5	5.00	37.10	185.50
	Program Totals:		4,851.75		\$31,238.27
COMMUNITY CARE FOR THE ELDERLY					
	CASE MANAGEMENT	2	6.75	59.12	399.06
	HOMEMAKER	1	63.00	18.15	1,143.45
	IN-HOME INTAKE	5	4.50	87.07	391.81
	PERSONAL CARE	1	82.00	17.77	1,457.14
	SPECIALIZED MEDICAL EQUIPMENT	1	6.00	107.85	647.10
	Program Totals:		162.25		\$4,038.56
Totals:			5,014.00		\$35,276.83

In 2016, our Project Family provided Wilton Manors's seniors with \$35,277 in services.

The Aging & Disability Resource Center's 2018 Match Request for Wilton Manors is \$9,977.

For every \$1 we are seeking, the Areawide Council on Aging (Aging and Disability Resource Center) provided Wilton Manors with \$3.54 in services.

Our figures are secured from the annual service cost reports obtained from our Projects.

* Client specific information is not captured for these services.

Unduplicated Senior Count: 37



June 9, 2017

Bob Mays, Finance Director
 City of Wilton Manors
 2020 Wilton Drive
 Wilton Manors, Florida 33305

Dear Mr. Hays:

First of all, on behalf of Broward Regional Health Planning Council (BRHPC) I wanted to express our appreciation for the Local Match funding provided by the City of Wilton Manors for FY16/17.

Since taking over the program in July 2015, BRHPC has been able to increase accessibility to care by providing for on-line registration, partnering with community organizations to provide enrollment at locations throughout the County, as well as increased enrollment capabilities at our office.

For FY2017/2018, BRHPC is requesting Local Match in the amount of \$5,000. This allocation provides children living in Wilton Manors, safe, educational and most importantly licensed child care, thus allowing their parents to begin or continue working. The mandated Local Match of \$780,000 will allow Broward County to draw down over \$13 million in federal funds, specifically dedicated for Economically Eligible *working* parents. These are families in which the parents are working but are still unable to afford the entire cost of licensed child care. Additionally, payments are made directly to the child care facility located in Wilton Manors, allowing these businesses to continue operation, while also paying taxes and fees to the city.

During the first six months of FY16/17, BRHPC made payments in the amount of \$152,902 to an average of 38 providers in Wilton Manors serving an average of 80 children per month.

Again, BRHPC appreciates the City of Wilton Manors past support and we look forward to your continuing funding of this much needed program.

Sincerely,

Michael De Lucca, MPH
 President & CEO

C: J.G. Richter,MS

Broward Regional Health Planning Council, Inc.
 200 Oakwood Lane, Suite 100
 Hollywood, Florida 33020-1929

T: (954) 561-9681
 F: (954) 561-9685
 E: info@brhpc.org

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Broward Regional Health Planning Council, Inc.
Child Care Payments for Economically Eligible
City of Wilton Manors
FY 2016/17 to date

<u>Month</u>	<u>Children Served</u>	<u>Providers</u>	<u>Total Payment</u>
October	76	36	\$27,804.49
November	76	38	\$29,450.54
December	79	38	\$29,632.6
January	82	39	\$29,618.21
February	84	38	\$30,905.97
March	80	39	\$33,132.98

Broward Regional Health Planning Council

Child Care Payments for Economically Eligible Working Parents

The School Readiness Program provides high quality early childhood education for children of **working** parents at approximately 650 *licensed* early learning centers throughout Broward County (38 located in Wilton Manors). The program provides early education programming for children from birth until the age at which they enter kindergarten and also provides high quality afterschool and summer educational programming for children enrolled in kindergarten through age thirteen. This program not only ensures that our children are prepared to be successful in school, but also ensures that parents are able to remain in the workforce.

Not only does the program ensure that parent(s) are able to remain in the workforce, operational licenses and fees paid by the individual licensed child care centers contributes to the economy of the individual municipalities.

Federal Dollars are provided through Child Care Development Fund (CCDF) Legislation to the Florida Office of Early Learning. State Dollars are allocated locally to the Early Learning Coalition of Broward and subcontracted to Broward Regional Health Planning Council.

The General Appropriations Act requires a local match of six (6) percent from local sources for eligible participants in the School Readiness Program. This means that for every ninety-four dollars provided by the Federal and State Governments, BRHPC must raise six dollars locally in Broward County. Historically, as services are provided to children in every municipality in Broward, each municipality is requested to contribute to the Local Match. In addition to the municipalities, United Way of Broward County, Children's Services of Broward County and the Broward County Board of County Commissioners each contribute to meeting the Local Match requirement.

RETURN ON INVESTMENT: ***For every \$6 dollars matched - \$94 dollars are received***

Allocation for FY 17/18 for Economically Eligible: ***\$13 million – requiring a 6% Local Match of \$780,000***

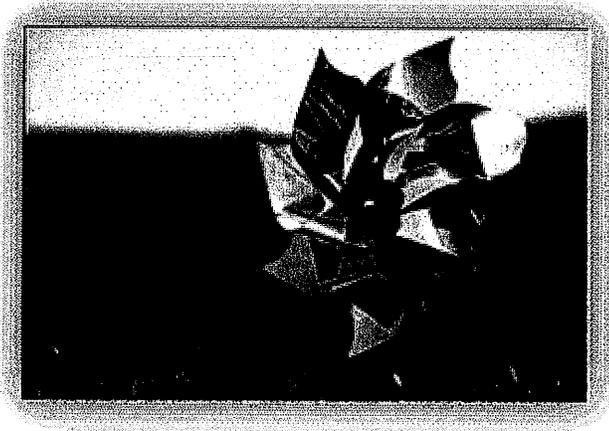
Bob Mays

From: Joanne Richter <jrichter@BRHPC.ORG>
Sent: Thursday, May 18, 2017 5:20 PM
To: Bob Mays
Subject: Information for Funding Request for Child Care Match \$
Attachments: WILTON MANORSSTATS.docx; Presentation information.docx

Bob, apologies for getting this to you so late in the day.

This upcoming Fiscal Year 17/18, BRHPC will be allocated \$13 million for child care services for the Economically Eligible (subsidized child care). These monies are only allocated for parent(s) who are currently working. BRHPC as a requirement of the allocation must provide a 6% Local Match (\$780,000) which is obtained from the county's municipalities, the United Way of Broward County, Children's Services Council of Broward and Broward County Board of Commissioners.

I have attached the breakout of the # of children served for FY16/17 as well as the amount paid directly to the Child Care Centers and the # of child care centers receiving payments. Also attached is a brief description of the program. Thanks so much for keeping me on track. Jo



BRHPC ~ At Corner of Oakwood Lane
April is Child Abuse Prevention Month
As a parent, block out 15 minutes
As a friend, offer your time to baby
As a member of the community, share
BRHPC supports efforts of the Broward

Joanne G. Richter, MS

Special Projects & Grants Manager

Broward Regional Health Planning Council, Inc.

200 Oakwood Lane, Suite 100

Hollywood, FL 33020

☎ 954.561.9681 ext 1211

📠 954.561.9685

✉ JRichter@brhpc.org

Visit our website at www.brhpc.org



Your First Call for Help.

A free service connecting people in need to resources in our community,

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The Signature Grand

Carlos Molinet

Lynne Wines

Administration

Sheila J. Smith
President/CE

2017-2018 Request for Municipal Funds - \$500

May 5, 2017

Leigh Ann Henderson, City Manager
City of Wilton Manors
2020 Wilton Drive
Wilton Manors, FL 33305

Dear City Manager Henderson:

2-1-1 Broward is a unique service which connects Broward County residents who are in need with services that can help them. Available around the clock, 2-1-1 offers crisis intervention, suicide prevention, emotional support, information, and referrals. In Fiscal Year 2015/16, 2-1-1 Broward managed 196,711 calls. This figure includes incoming calls, advocacy (to help callers navigate services), intervention (for life threatening situations), problem solving (alternative sources of support when callers are not eligible for or cannot receive traditional services), planning (what to do next), eligibility screening (for programs like rent assistance), and outgoing calls to seniors living alone (to ensure their safety and well-being). Half of all callers request help for basic needs (food, shelter, rent/utility assistance). Last year, counselors also responded to 745 suicide related calls, 14 every week.

Services to Wilton Manors Residents: 7/1/15 – 6/30/16

295 residents provided with 376 referrals
13 follow-up and advocacy services
2 suicide related calls
98.2% caller satisfaction

The top needs of Wilton Manors callers were Basic Needs, such as food, shelter, rent/utility assistance (184), Government/Community Services (63), Emotional/Mental Health (38), Health (37), and Family Issues (217).

2-1-1 recently received a call from a 16 year old teen. She had been thinking of suicide and became scared after just having placed a knife to her stomach. She was carrying overwhelming feelings of guilt, worried that she was a burden to her single mom who was struggling to provide for her family. 2-1-1 involved the Youth

Emergency Services team at Henderson Mental Health, and today the teen and her mom are both receiving the help and support they need.

2-1-1 Broward functions as a public utility but without direct tax/revenue support. We rely on the generous support of funders like United Way, Children's Services Council, Broward Behavioral Health Coalition, and Broward County. With the support of an active Board of Directors, 2-1-1 has also been successful in diversifying and enhancing funding through fund raising, corporate and individual donations, and foundation support.

This year we hope you will consider a grant in the amount of \$500. Your support will help 2-1-1 continue to deliver the services that it provides *free of charge* to the residents of Wilton Manors.

We deeply appreciate your consideration and would be happy to provide any additional information that might be needed.

Sincerely,



Sheila J. Smith
President/CEO

cc: Mayor Gary Resnick
Vice Mayor Justin Flippen



City of Wilton Manors
2020 Wilton Drive
Wilton Manors, FL 33305



APPLICATION FOR SUPPORT

Organization: Junior Achievement of South Florida

Address: 1130 Coconut Creek Blvd., Coconut Creek, FL 33066

CEO/President: Laurie Sallarulo 954-979-7111 Laurie@jasouthflorida.org

Contact: Gina Griffin 954-232-3806c Gina@jasouthflorida.org

Type of Organization (IRS Tax Qualification): 501(c)3 / 59-0871446

Amount Requested: \$1,220 (\$10 for every child in Wilton Manors served annually through JA BizTown)

About Junior Achievement of South Florida:

Junior Achievement of South Florida's mission is to inspire and prepare young people throughout Broward and south Palm Beach counties to succeed in a global economy. **Last year we served 47,071 K-12 students and utilized 6,862 volunteers** through over twenty programs that address:

- **Drop Out Prevention:** Although there is no single reason that students drop out of school, disengagement is a top one. Junior Achievement (JA) programs reengage students and make learning more relevant. These interactive programs help students realize that school success is tied to real-life success. While the estimated U.S. national graduation rate is 73%, the rate for JA students involved in a longitudinal study with two JA experiences is 93%, and those with more than three JA experiences is 100%.
- **Financial Literacy Gap:** The families with the greatest need are most often those who do not understand budgeting or how to manage their money. JA programs can help close the gap in financial illiteracy by building sound financial behaviors early in life.
- **Career Soft Skills Gap:** Junior Achievement programs help students practice and utilize leadership and career skills, like making critical decisions, working in teams, problem solving, and communication. Applying these skills in real life situations allows students to learn the difference between good and bad behaviors/decisions.
- **Entrepreneurial Education:** Sparking the flame of business ownership can change a family's destiny and an entire community. JA lights the match for hundreds of students and flames the inspiration and courage needed to start a business.
- **Career Awareness:** Many of Junior Achievement's programs allow students to "live in the adult world" for a day and to gain exposure to the vast variety of industries and careers available to them. They are able to explore careers and gain valuable insight and motivation to begin their own path to meaningful work.

Junior Achievement of South Florida (JASF) was founded in 1959 by the Fort Lauderdale Rotary Club and served 373 high school students that first year through the JA Company Program (aka JA Fellows program). In 1981, JASF expanded into the middle and elementary school classrooms, serving 3,202 K-12 students that first year and growing to an average of 17,000 each year. In 2009, with the opening of the JA World Huizenga Center at Broward College, the largest of 36 JA facilities around the world, JASF further expanded its service to impact almost 50,000 students per year. We continually modify our programs to better meet the students' needs and changing economic realities. The bottom line is that we empower young people to own their future economic success by enhancing the relevancy of education.

Detailed Program Descriptions:

Junior Achievement of South Florida (JA) is facing the financial education crisis in this country head-on. In 2009, the Broward County School District mandated that all 5th and 8th grade public school students participate in two of our capstone programs, JA BizTown and JA Finance Park. These programs have been built into the public school curriculum with extensive experiential, hands-on activities.

The JA BizTown and JA Finance Park experiences both start in the classroom with sixteen (16) hours of curriculum taught by Junior Achievement-trained teachers. Junior Achievement provides each teacher with a complete guide including lesson plans, discussion points, tests, handouts, transparencies, posters, etc.

For JA BizTown, the in-class curriculum covers:

- Community and Economy
- Financial Literacy
- Work-Readiness
- Business Management

Students explore, interview for, prepare for, train for, and experience various careers available at JA BizTown. These, include STEM careers, like a Lemon Suds Cleaner at Chick-fil-A; Electricity Experimenter for FPL; or Meteorologist for Local 10. JA BizTown showcases science and math in the real-world and ignites a spark in students to have an interest in careers in these fields.

Students are then transported to JA BizTown for a one-day experience. Students run the various eighteen businesses, earn paychecks, open/manage bank accounts, take out and repay business loans, vote, price and advertise goods and services for sale, and more. Students become full-fledged consumers by making purchases at other student-run businesses within the "town." One of the goals is to pay back their business loan by the end of the day.

For JA Finance Park, students

- Understand the role of financial institutions and their services by learning about credit, interest, debit cards, saving, investing, and stock. They will identify the advantages and disadvantages of saving, investing, and using credit.
- Are introduced to different kinds of taxes. They will identify salaries and benefits and see how deductions are made from an employee's paycheck.
- Experience creating and maintaining a budget and identify the reasons for budgeting. Through case studies, they evaluate budget components and practice making budget decisions.

Students are then transported for a one-day experience at JA Finance Park. Students are assigned family/income scenarios and then visit businesses to gather information for their personal financial decision-making. Students purchase housing, transportation, furnishings, and use banking services to obtain financing, contribute to non-profits, purchase food, health care, and other necessities, make investment decisions, and allow for optional spending such as dining out and entertainment. In all, students create and balance a 21-line item budget covering all the needs and wants of a typical individual or family.

City of Wilton Manors Schools Served by JA BizTown:

<u>School</u>	<u>Number Served Annually</u>	<u>2016-17 JA World Visit</u>
Wilton Manors Elem.	92	5/19/17 - come visit!
Somerset Village Acad.	30	5/ 8/17 - come visit!
122 TOTAL		

Funding Request:

We hope you will invest in this essential education that has been provided at no charge to the public school students in your city since 2009. The students we are training today are the future drivers of our local economy - our consumers, our employees, and our business owners. The current year (2016-17) is the first year we have sought funding from local municipalities, although we have served every 5th and 8th grade public school student in Broward County through JA BizTown and JA Finance Park since JA World Huizenga Center opened. The cities of Hollywood, Margate, Oakland Park and Tamarac, thus far, have provided grants towards their children's completion of JA BizTown and/or JA Finance Park in 2016-17, and our hope is to have the annual support of all the cities we serve.

We are seeking funding of **\$10 per student** (\$1,220) to help provide **122 kids** of Wilton Manors with the **JA BizTown** experience next year. The total direct program cost to serve these students (not including in-kind) is \$8,000, or \$66 per child. (Our 15% expenses for Administration and Fundraising are not included in our request for support.)

Other Funding to Leverage City Funding:

We have a private donor **who will match your donation dollar-for-dollar.**

Broward County Public Schools has provided substantial in-kind benefits such as transportation and some printing since JA BizTown and JA Finance started serving our community. Last year, their support was increased even more with a financial commitment of approximately \$13 per student to offset the \$66 per student cost to implement the program (including in-kind transportation and volunteer services the cost increases to \$85 per student).

The budget reflects the \$20 per student we receive from charter schools who participate in the JA BizTown and JA Finance Park programs.

Organization's Annual Budget: \$5,763,250

Number of Paid Employees: 19 FT and 15 PT

Number of Volunteers: 6,862 volunteer role models utilized during 2015-16 school year

Budget – Organization FY 2017

JUNIOR ACHIEVEMENT OF SOUTH FLORIDA, INC

Year ended June 30, 2017

	Budgeted <u>June 30, 2017</u>
PUBLIC SUPPORT AND REVENUE	
Contributions / Major Gifts	1,450,000
Facility rental & services	40,000
Grants	260,000
Public Funding	400,000
JASF Foundation contributions	
Program revenues	498,000
Special events	817,750
Storefront sponsorships	940,000
In-kind Revenues (Volunteer & Special Events)	1,100,000
In-kind Storefront sponsorships	292,500
Interest Income	
Change in value of SWAP obligation	(35,000)
	<u>\$ 5,763,250</u>
EXPENSES	
Administrative	316,500
Development	150,000
Facility	425,000
Facility rental & services	5,000
Franchise Fees to JA National	150,000
Interest Expense	85,000
Loan Costs (LOC and remarketing)	48,000
Program	200,000
Salaries and benefits	1,709,278
Special Event Expense	225,000
Depreciation and Amortization	450,000
In-Kind Storefront Expenses	292,500
In-kind Expenses (Volunteer & Special Events) –	1,040,000
Bad Debts	10,000
	<u>5,106,278</u>
Change in Net Assets	<u>\$ 656,972</u>

Budget - Programs for 122 Students

<i>Served through this Budget:</i>		122	
Program Budget Item	Total Cost		Amount Requested
Direct Personnel Expenses:			
Direct Program Salaries: VP of Education, Capstone Director, Program Coordinator, Administrative Support Leader, Volunteer Services Manager, Receptionist, Program Manager, and Program Assistants (2)	3,229		842
Benefits	545		
Payroll Taxes	248		
Non-Personnel Expenses:			
Business Development	12		
Capstone Materials	195		195
Facility Use	524		
Insurance	184		
JA USA Capstone Fees (\$1.50/student)	183		183
JA USA Franchise Fees (\$1.50/student)	183		
Leased Equipment	147		
Marketing	2		
Office Supplies	29		
Postage and delivery	22		
Printing and Stationary	78		
Professional Fees	218		
Provision for depreciation & amortization	1,237		
Repairs and Maintenance	347		
Subscriptions and Dues	11		
Telephone and Fax	41		
Travel - Staff	38		
Utilities	276		
Volunteer Recruitment, Training, Recognition	251		
TOTAL DIRECT PROGRAM EXPENSES	\$ 8,000		\$ 1,220
Cost per Student*:	\$66		
REVENUE			
City of Wilton Manors (requesting \$10/student)	1,220		
Matching Gift (private donor)	1,220		
Somerset Village Academy (Charter Schools pay \$20/student)	600		
Broward County Public Schools (@\$13 per student)	1,586		
Storefront Partnership Funds* (portion of total)	3,374		
TOTAL PROGRAM REVENUE	\$ 8,000		
* Cost per student is \$85, including inkind transportation and volunteer services.			
** Storefront partnership commitments were created to help sustain these programs with levels ranging from \$17,000-\$50,000 per year. Current JA BizTown storefront sponsors include: After School Programs; BB&T; Broward County Sheriff's Office; Broward Health; Channel 10 -WPLG; Chick-fil-A; City of Coconut Creek; EY; Humane Society of Broward; Jazwares; Lifestyle Media Group; Metro Signs; Nova Southeastern University; Petri Pest Control; and Touch/Broward Regional Health Planning Council. Current JA Finance Park storefront sponsors include: Advanced Roofing; AutoNation; AT&T; Broward College; Broward Health; City Furniture; Construction Association of South Florida; FPL/NextEra; Health Foundation of South Florida; Minto Homes; Publix Supermarkets; Wells Fargo; Nova Southeastern University; SunTrust; and United Way of Broward County.			

Fiscal Agent Letter from JA USA



March 31, 2016

To Whom It May Concern:

Please accept this letter as confirmation that Junior Achievement of South Florida, Inc., EIN 59-0871446, 1130 Coconut Creek Blvd., Coconut Creek, FL 33066, is an area in good standing with Junior Achievement USA®.

According to the Internal Revenue standards, the above area is considered a subordinate organization of Junior Achievement USA and is recognized as a 501(c)(3) organization and entitled to all rights of a 501(c)(3) organization under group exemption number 1116.

You may also verify Junior Achievement of South Florida's tax exempt status by going to the following IRS website:

<http://www.irs.gov/Charities-&-Non-Profits/Exempt-Organizations-Business-Master-File-Extract-EO-BMF>

Scroll down to the US map, click on the state of Florida. Once the excel spreadsheet opens, either scroll down or use the Excel "Find" feature to locate the EIN of "Junior Achievement of South Florida". You may need to widen the width of column "A" on the spreadsheet for the EIN numbers to read correctly.

Should you wish additional information or have any questions, please give me a call.

Sincerely,

A handwritten signature in cursive script that reads 'Timothy Armijo'.

Timothy Armijo
Chief Financial Officer

501(c)3 Letter Junior Achievement of South Florida



OGDEN UT 84201-0038

In reply refer to: 0441646085
Feb. 19, 2010 LTR 4168C E0
59-0871446 000000 00
00029847
BODC: TE

JUNIOR ACHIEVEMENT OF SOUTH FLORIDA
1130 COCONUT CREEK BLVD
COCONUT CREEK FL 33066-1647

RECEIVED FEB 23 2010



14994

Employer Identification Number: 59-0871446
Person to Contact: A. HOPKINS
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Feb. 09, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1994.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Sheila Bronson
Dept. Manager, Code & Edit/Entity 3

Most Recently Completed Audit 2015-2016 (attached separately)

**CITY OF WILTON MANORS
CAAB BUDGET FOR FISCAL YEAR 2017/2018**

6/13/2017

Proposed Budget

EXPENDITURES

Administrative Fees/Expenses:

Signs, Staff Shirts, Plaques, Nameplates & Postage	\$ 300
City Banners/banner pole installation	\$ 3,500

Festivals & Other Expenses:

Taste of the Island (November)	\$ 1,000
Kiwanis Kids Day (September)	\$ 1,000
Island City Community Service Awards (May)	\$ 250
Transgender Awareness Month Events (November)	\$ 500
Caribbean Pride Fest (May)	\$ 500

CAAB Events:

Bike Safety Event (May)	\$ 1,500
Summer Camp Scholarship (June-August)	\$ 1,700
Holiday Lighting Contest (December)	\$ 250

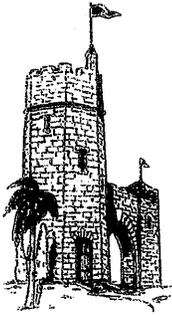
Community Events/Functions

Unidentified	\$ 1,000
--------------	----------

TOTAL EXPENDITURES

\$11,500

Approved for submission by CAAB 6/7/17.
JGoodnight



Wilton Manors Historical Society

2020 Wilton Drive • Wilton Manors, Florida 33305

www.WiltonManorsHistoricalSociety.org

May 3, 2017

THRU: Mary G. Ulm, President, Wilton Manors Historical Society *MGU*
TO: Robert S. Mays, Finance Director, City of Wilton Manors
FROM: Paul A. Kuta, Treasurer, Wilton Manors Historical Society *PAK*

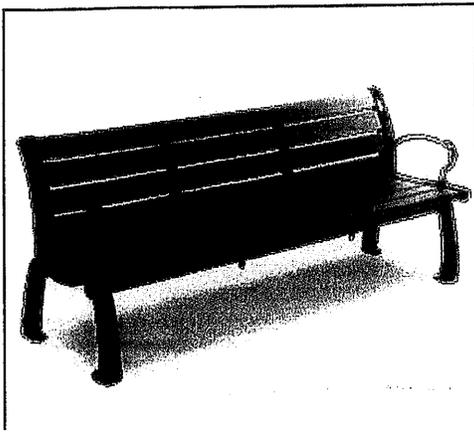
RE: Historical Society Budget Request for Fiscal Year 2017-2018

1. Request: The Board of Directors of the Wilton Manors Historical Society respectfully requests that \$1,400.00 be included in the Proposed City Budget for Fiscal Year 2017-2018 to add a railing up the stairs to the second floor of the Carriage House and to bolt in place a park bench on the cement slab adjacent to the sidewalk just west of the Carriage House in Richardson Historic Park.

2. Costs: The black pipe railing is estimated to cost \$450.00 for materials and labor and would be similar to that in front of the outdoor bar on the south side of the Carriage House. This railing is required for safety purposes to ascend and descend the steep cement stairs. Late last year, the Historical Society spent \$3,000.00 to have its contractor fix the exterior door and its surrounding frame and wall on the second floor of the Carriage House.

The 6-foot Resolution Bench from Upbeat Site Furnishings would cost \$795.00 plus \$155.00 for shipping via FedEx for a total cost of \$950.00. As shown in the photo below and the enclosed pages, the bench has a rust-resistant, black aluminum frame and recycled plastic slats in a cedar color. The bench is the same as those in place in front of our Public Library which have stood the test of time for the past six years.

6' Resolution Bench



6' Resolution Bench
30"H x 22"W x 72"L, 140 lbs

- o FIVE-YEAR WARRANTY
- o Zinc coated hardware will not rust
- o Base comes predrilled for mounting with your own hardware

PROPOSED BENCH FOR RICHARDSON PARK
SAME AS IN FRONT OF LIBRARY



Sign In | My Account | Contact Us | Shopping Cart(0)



1-800-325-3047

Satisfaction Guaranteed

enter keyword or item #

- Benches Bike & Skate Racks Cigarette Waste Entryway Events Facility Maintenance Floor Mats Office & Lobby Park Furnishings Picnic Tables Pool & Patio Furnishings Signage Trash Receptacles

[Email to Colleague](#) | [Print This Page](#)

6' Resolution Bench



Item # RESOL6

⁷
~~\$195~~ / each



6' Resolution Bench
30"H x 22"W x 72"L, 140 lbs

- o FIVE-YEAR WARRANTY
- o Zinc coated hardware will not rust
- o Base comes predrilled for mounting with your own hardware

▶ BENCH COLOR: SELECT OPTION

▶ FRAME COLOR: SELECT OPTION

Quantity

1



Description Shipping Warranty

This updated classic bench won't sag or bend over time.

Featuring a rust-resistant aluminum frame with an under structure that is heavily braced, this comfortable bench offers sag-free comfort season after season. Eco-friendly 100% recycled plastic slats with UV inhibitors stand up to the worst climate conditions----heat, direct sun, rain or snow----without fading, splitting or cracking. You'll be helping the environment while you enjoy big savings on maintenance costs.

Assembly required.

See other items produced by [Jayhawk](#).

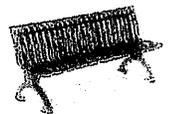
You May Also Like



6' Rally Bench



6' Latitude Flat Bench



6' Latitude Contour Bench



6' Flat Rendezvous Bench



6' Custom Contour Balance Bench

Upbeat Site Furnishings
1-800-325-3047
www.upbeat.com



6' Resolution Bench

Item #RESOL6

Price: \$⁷95 / each

6' Resolution Bench
30"H x 22"W x 72"L, 140 lbs

- FIVE-YEAR WARRANTY
- Zinc coated hardware will not rust
- Base comes predrilled for mounting with your own hardware

This updated classic bench won't sag or bend over time.

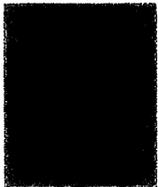
Featuring a rust-resistant aluminum frame with an under structure that is heavily braced, this comfortable bench offers sag-free comfort season after season. Eco-friendly 100% recycled plastic slats with UV inhibitors stand up to the worst climate conditions---heat, direct sun, rain or snow---without fading, splitting or cracking. You'll be helping the environment while you enjoy big savings on maintenance costs.

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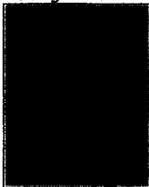
Options

BENCH COLOR:

Cedar ✓



Gray



Green



FRAME COLOR:

Black ✓

Green

Accessories

Shipping

At UpBeat, Inc., our professional customer service representatives are trained to find the most suitable and cost-effective method of shipping your order, as well as assist you with any other shipping needs. All of our merchandise is sold FOB Factory using a carrier of our choice. Unless otherwise stated, UpBeat will invoice you for shipping merchandise to your place of business anywhere in the contiguous (48) United States. Additional charges may apply for shipments to Alaska, Hawaii, Puerto Rico, and other destinations outside of the 48 states. The shipping cost is pre-paid by UpBeat, Inc. and included on your invoice. UpBeat continuously negotiates with our freight carriers to ensure you receive competitive rates, which are typically better than those rates available to most customers.

When shipping your order, our first choice is to ship UPS. Items that are not heavy (typically under 150 lbs.) can ship via UPS. For heavier items, items with an unusual shape or size, or customer orders with large total weights, we will ship via a common carrier truck. To expedite delivery of your items, please include a physical street address, as we are not able to ship to a Post Office Box. For common carrier truck shipments, please be aware that the driver will bring the freight only to the back of the truck (known as tailgate delivery). ~~You are responsible for offloading the merchandise delivered to you.~~ *- @ \$155 each via Fed Ex*

Special Shipping Services

At an additional charge, you may request special or expedited delivery services, such as airfreight, over-night, or second-day delivery. The common carrier truck companies also offer a variety of services like inside delivery, lift-gate delivery, or notification prior to delivery. Additional charges for these services may apply. If you need any other special services, contact our customer service representatives for assistance. In some cases, prepayment may be required. These special services include:

Lift-gate delivery is recommended for heavier or larger shipments, where no loading dock is available. The lift gate only lowers the merchandise to street level. You must then remove the shipment from the lift.

Call before delivery is recommended when you need the common carrier truck company to contact you 24 to 48 hours prior to delivery.

Damaged Shipments

All shipments are insured against damage in transit. If your shipment shows any sign of visual damage, it should be noted on the freight bill or receiving ticket and signed by the driver. If damage to the shipment is concealed (not visible until the carton is opened), please keep all of the packing materials and the original carton. In either case, please notify UpBeat immediately. If your order is damaged in shipment, we will either issue credit for the item and the shipping costs, or ship a replacement item at no cost for the item and shipping.

Item #RESOL6 features a five year warranty from shipping date.

Call 1.800.325.3047 for more information

Manufacturer's Warranty

If the item is defective due to manufacturing, we will accept its return within the manufacturer's warranty period listed above. We will gladly work with you to rectify such defects, through replacement or refund. Should there be any problems after the warranty expires, contact us and we will help replace defective or damaged parts.

Upbeat's 100% Satisfaction Guarantee

Your satisfaction is 100% guaranteed with every Upbeat purchase. If your order isn't exactly what you expected, we'll make it right. Period. This is our promise to you.

You can find detailed information about our Guarantee, Warranties and Returns in our policy section or by calling Customer Service at 800-325-3047.

POLICE DEPARTMENT

*The Wilton Manors Police Department
Is Dedicated to Policing with a Passion for our Profession
And
Compassion for Those We Serve*

The mission, function and objectives of the Police Department are conducted by three Bureaus (see attached Departmental Organization Chart). The Police Department operates in unison with other City Departments to enhance our community's quality of life.

Office of the Police Chief

The Office of the Police Chief provides the vision, leadership and direction for the Police Department. All of our Police Officers and all of our support staff must create a direct and personal relationship with our citizens in order to achieve our goal and earn the respect and trust of our community. Policing truly is a Partnership between the Police and the members of the community. Only in this way can law enforcement succeed in its mission to serve and protect our community. The Code Compliance Unit reports directly to the Chief of Police, maintaining uniform enforcement of City Codes and Ordinances.

Administration Bureau

The Administrative Bureau is responsible for the coordination of all police support services provided by the Department. This is accomplished by the management of sub-divisions within the Bureau which include Records Management, Front Desk Services, Fleet Management, Grant Management, Accreditation, Budget Review / Control and Inventory Control. Cost effective planning is critical in maintaining a balanced budget while meeting the needs of the Department.

Investigations Bureau

The Investigations Bureau is responsible for all criminal investigations in "property crime" such as larceny, burglary and computer crimes. In addition, this Bureau is tasked with investigations of all "persons crime" such as assault, battery, all sex crimes and other crimes of violence. Long term narcotics investigations (through Task Force assignment) are also a critical part of this Bureau as such activity can be directly related to crimes of violence. Property and Evidence is managed by the Investigations Bureau.

Operations Bureau

The Operations Bureau oversees all Uniformed Patrol functions in an effort to respond to all police calls for service in a timely manner. This Bureau works to maintain quality of life issues

alongside not just “state of the art” law enforcement techniques but also with a “state of mind” approach to our ever changing and ever challenging function. WMPD works with the community to create a safer and more secure environment in which to live, work and play. It includes Road Patrol, Crime Prevention, Marine Patrol, Canine Drug Detection, Bicycle Patrol, Training (such as continuing education and all FTO functions), Community Policing Officer and our School Resource Officer (who works with our school children teaching D.A.R.E., GREAT and computer safety).

FUNDING SOURCES

Most Police Department activities are funded through the City’s General Fund. The Department receives supplemental support from three additional funds:

Federal Equitable Sharing Forfeiture Fund

Through this program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The funds are for use by the law enforcement agency to enhance law enforcement operations not otherwise available through general funding sources.

State Law Enforcement Forfeiture Trust Fund

Florida State Statute 932.7055 was established to allow law enforcement agencies to seize and forfeit any contraband assets that have been used in the commissions of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other item of value. After a final legal settlement or judgment is obtained, the cash or proceeds from the sale of the seized items go into the Law Enforcement Forfeiture Trust Fund account for use by the law enforcement agency. Like the federal forfeiture funds, these state-authorized forfeiture funds are designed to enhance law enforcement operations not otherwise available through general funding sources.

Police Training & Education Fund

Florida State Statute 938.15 provides funding for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator. The source of this funding comes from a surcharge on traffic citations.

Additionally the Police Department actively seeks all available grant funding.

2016-2017 Strategic Plan Accomplishments

Utilizing last year's stated goals and objectives, quantify your success through a brief narrative or listing of strategic goals attained and major accomplishments. Wherever possible, please provide concrete performance measures.

Over the past two (2) years the WMPD made recruiting and retaining qualified sworn and civilian staff a top priority by setting a goal of achieving full staffing. We accomplished our goal for over four (4) months between October 2016 and March 2017, but now have been charged with filling one recently vacated sworn police officer position and we look forward to filling this position in an expeditious manner.

This past year saw the WMPD provide security at our annual Stonewall Festival one week after the terrorist attack at the Pulse nightclub in Orland, Florida. The commitment of our personnel to ensure this special event occurred without incident and that the attendees felt safe was evident as via mutual aid we were able to collaborate with other law enforcement agencies to deploy over 100 law enforcement staffing and resources at this event.

This past year also saw our City host presidential candidate Hillary Clinton at The Venue and we were also the location of an anti-Donald Trump protest. On short notice our agency collaborated with neighboring law enforcement jurisdictions to provide safety and security services at these events while also mitigating any potential for protester related violence.

Training has been and always will be a top priority of the WMPD as we continue to develop our personnel as well as train them for future ambitions. One of our primary training goals over the past two (2) years was to have all current sworn personnel trained in Crisis Intervention (CIT). As of March 1, 2017 all sworn officers excluding command and probationary officers in the field training program are CIT certified. We look forward to providing CIT training for every new officer here forward. In addition, we trained employees in areas that include but are not limited to Field Training Officer (3), Bicycle Patrol (2), Criminal Justice Information Systems (2), Uniform Crime Reporting (2), Crime Analysis (1) and Leadership (2). To date we have approved 35 training courses that our employees have attended and will continue to approve more courses as deemed appropriate. In addition to professional training, 4 officers obtained academic degrees (2 Associates / 2 Bachelors).

In January 2017 the WMPD implemented our Cannabis Civil Citation Program (3cP) which provides eligible adults an option to be issued a civil citation for possessing 20 grams or less of cannabis in lieu of being arrested. Civil citation fines range from \$100.00 to \$500.00 per violation up to three violations per person.

This past year the WMPD secured grant funding in the amount of \$6,000.00 to improve pedestrian and bicycle safety along our major corridors. We are in the midst of the grant financed education and enforcement Action Plan (#2016-04) in our endeavor to improve these specific traffic safety issues. Also

awarded was approximately \$37,000.00 in grant funding for Broward County's Enhanced Marine Law Enforcement Grant and the Department of Justice body armor grant that allowed us to provide for safe waterways and officer safety protection equipment.

Crime prevention and mitigation is a top priority of the WMPD. The WMPD responded to crime trends in formal and informal resource deployment actions. Informal actions consisted of directed officer deployment, message board deployment, communications with neighborhood associations and social media postings. Formal responses included action plans with strategically stated goals and objectives with coordinated resource deployment. Our responses to crime in our City netted an overall 3% reduction in UCR crimes when comparing 2016 to 2015. Violent crimes to include the categories of murder, forcible sex offenses, robbery and aggravated assault decreased 4% when comparing 2016 to 2015. Robberies (24%) and burglaries (18%) showed double digit decreases and the WMPD achieved a 91% increase in recovered stolen property.

Incidents of residential burglaries decreased 38% (121 to 75) from 2015 to 2016 pursuant to proactive public safety techniques and community engagement initiatives.

The WMPD hosted our 5th Annual Citizens Police Academy where 16 residents were invited into our police station to learn about our law enforcement operations.

The WMPD has made social media communications a priority over the past year and we use these information dissemination sources to educate our residents about crime/traffic safety, special events, road closures, etc. This year we saw a 66% increase in "LIKES" on Facebook surpassing the 1,000 mark (1,188 LIKES). Our Twitter account also surpassed the 1,000 mark and currently we have 1,001 followers.

The WMPD has selected two officers to fulfill the responsibilities of our ACE Team (Aggressive Criminal Enforcement) that will proactively address crime trends to include but not limited to burglaries and robberies as they surface. Now that we are fully staffed we are on the cusp of mobilizing this unit.

The WMPD deployed a second narcotics detection canine team under current approved law enforcement staffing.

In order to improve operational efficiency and effectiveness and to mitigate sick time usage the department transitioned from 12 hour to 8.6 hour shifts in the road patrol division. We have retained the four (4) road patrol squad design.

Our agency purchased and deployed our License Plate Recognition (LPR) system and has trained our personnel in the use thereof. This system allowed our officers to detect criminal activity associated with information from a vehicle and/or trailer license plate using real time information from our LPR and LPR's deployed in neighboring jurisdictions. Our Detectives have also used this LPR database to assist them with active criminal investigations.

The WMPD was approved and is in the process of purchasing two (2) mobile fingerprint scanners that will be deployed into road patrol. These fingerprint scanners will provide our law enforcement officers the ability to identify individuals who we are unable to positively identify or refuse to properly identify themselves.

The WMPD Code Compliance Unit reassigned tasks and specific geographical areas in order to place the type of officer in a position that meets the demands of our residents, businesses owners, and visitors.

The WMPD Code Compliance Unit has continued to maintain more proactively generated cases versus complaint generated ones which has reduced the overall number of complaints being received. The Code Compliance Unit has also been able to maintain a voluntary compliance rate of approximately 85%.

The WMPD Code Compliance Unit successfully completed all inspections related to the corridor action plan where 65% of the properties have come into compliance, and numerous others are currently going through the permit process. This action plan and the actions of our code compliance officers allowed us to accomplish our goal of improving safety mechanisms and improving the optics on select properties.

The WMPD led the way collaborating with the Fort Lauderdale Fire Department in our "Stop the Bleed" initiative where we deployed ten (10) bleeding control kits at our City facilities. The kits were deployed in our AED boxes with a goal that should a situation occur where an individual(s) is bleeding profusely the first aid equipment can be used to save lives.

The WMPD launched its upgraded false alarm management program in Cry Wolf with a goal of false alarm mitigation.

The WMPD added two hybrid vehicles to our fleet. We now have a total of four (4) hybrid vehicles and one (1) electric motorcycle.

As Hurricane Matthew approached our area in early October 2016, the WMPD collaborated with other City departments to fulfill the requirements of our emergency management plan and preparations. The WMPD disseminated several social media postings updating the community about the approaching storm and ensuring the WMPD was here to protect them during this weather event.

In May 2016 the WMPD implemented RAIDS Online which is a free consumer web based product that maps crime in our city in an easy to understand fashion for the public, our agency, and also allows for anonymous tips to be submitted through Crime Stoppers. This public safety initiative was promoted to the members of our community so they could stay informed about incidents of crime in their area.

2017-2018 Strategic Plan Goals and Objectives

Utilizing the Strategic Plan and referring to specific goals and objectives, briefly describe the Department's goals and objectives in each Priority Area for the coming fiscal year, as well as the strategies that will be utilized to attain the goals. Describe allocation of resources to each objective and address operational costs as well as capital improvement program (CIP) related resource requests.



Proactive Public Safety

Goal 1: Utilize technology to reduce crime and increase awareness about crime in the City.

Objective 1: Implement RMS's Crime Analysis Plus (CA+) Module to monitor crime

Crime analysis is a key component to proactively detecting and solving crime. The WMPD will continue its efforts to ensure the Office of Regional Communications and Technology (ORCAT) completes the necessary tasks in order for us to conduct more efficient and effective crime analysis through the Records Management System's Crime Analysis Plus (CA+) module.

Objective 3: Explore predictive policing for possible implementation in 2017 – 2018

Our Crime Analyst has been tasked with exploring predictive models so WMPD Command can assess the results of this research to determine whether or not this crime mitigation model should be implemented in our City.

Objective 4: Enhance social media communications with residents to improve public safety.

Adequate communications with our residents is important to maintaining and building relationships and trust within our community, and social media plays an important role with achieving this endeavor. The WMPD will continue to conduct timely posts on our social media outlets that include but are not limited to crime trends, critical incidents, traffic safety matters, crime prevention, code compliance and general public safety issues. We will also monitor social media trends in an attempt to identify additional social media methods to use for public communication purposes.

Goal 2: Continuously develop capacity of City employees to address public safety

Objective 1: Provide professional development training opportunities

Training has been and always will be a top priority of the WMPD. As all current WMPD sworn personnel (excluding Command Staff) are trained in Crisis Intervention (CIT), we will continue our efforts and train new officers who join our force. We will evaluate the benefits of training our personnel on interacting with individuals with special needs and should this type of training be of good quality and applicable to our mission, we will endeavor to train our personnel in this area. In addition, employees will be provided training opportunities that relate to their growth in current positions, support future ambitions and supervisory development.

Objective 2: Develop a Master Security plan for all public facilities.

With Burns and McDonnell currently conducting a security and threat assessment of all City facilities, the WMPD will evaluate their findings and recommendations in an attempt to identify our next

operational and fiscal decisions to be made. This security assessment will assist the City with achieving long term security improvement planning goals for each facility.

Goal 3: *Provide emergency management to ensure public safety in the City.*

Objective 1: *Provide W.M.P.D. and City E.O.C. representatives with continued training.*

All WMPD employees are FEMA NIMS trained and ready for deployment during emergency situations. In addition, we have successfully trained two (2) employees in Emergency Operations and they are prepared to be deployed during a critical incident that impacts our city and warrants the activation of the City of Wilton Manors and/or Broward County Emergency Operations Center.

Objective 2: *Ensure adequate communications between all disciplines during active E.O.C. scenarios.*

The WMPD has been and will continue to be actively involved in matters during active E.O.C. scenarios.

Objective 3: *Utilize all resources to include C.E.R.T., volunteers, etc. in appropriate E.O.C. scenarios.*

The WMPD is prepared to utilize the above techniques and resources should a major event impact our City.

Objective 4: *Ensure City employee Emergency Management plan is up-to-date.*

The WMPD will conduct a review of this plan and make any recommended adjustments, if necessary, to the Emergency Manager.

Objective 5: *Ensure mitigation awareness throughout the City.*

The WMPD will utilize social media, website and personnel resources to communicate with our residents and neighboring jurisdictions as needed should a major event impact our city.

Goal 5: *Code Compliance to support and enhance public safety.*

Objective 1: *Assign geographic areas of responsibility to code officers to promote community engagement and improve levels of customer service.*

Officers have been re-assigned geographical areas and we will continue to identify and implement Actions Plans associated with our property maintenance standards to improve the overall image of the City.

Objective 2: *Research and implement Code Enforcement civil citation system.*

The WMPD Code Compliance Unit will continue to conduct tasks associated with implementing a civil citation program that would enable more efficient and effective code compliance operations/services.

Goal 6: *Provide safe roadways for all users.*

Objective 1: *Employ Traffic Safety Operational plans.*

Objective 2: *Employ Pedestrian Safety Operational plans.*

Objective 3: *Employ Bicycle Safety Operational plans.*

The WMPD will continue its partnership with Florida's Law Enforcement Liaison Program that advocates for safer roadways for all. We will continue to conduct formal and informal pedestrian education and

enforcement operations to address general and specific issues along our roadways/pathways. We also endeavor to be an active participant in the Wilton Drive redevelopment planning process to ensure appropriate traffic, pedestrian and bicycle safety measures are considered and implemented. We have requested \$40,000.00 in grant money from the Florida Department of Transportation that if awarded will be used to combat aggressive driving.

Objective 4: Continued involvement in traffic, bicycle & pedestrian safety programs.

The WMPD will continue its partnership with Florida's Law Enforcement Liaison Program that advocates for safer roadways for all. The WMPD will also collaborate with the Leisure Services Department to conduct our annual Bike Rodeo that promotes bike safety and maintains relationships with the members of our community who assist the WMPD with promoting bike safety. In addition, the WMPD looks forward to partnering with the University of South Florida by applying for their High Visibility Enforcement pedestrian and bicycle safety grant to financially support additional traffic safety operations.

Objective 5: Collect data related to motorists driving patterns/speeds.

The WMPD will continue to deploy speed measurement detection devices in strategic locations in order to calm traffic and collect data. The data will be used to educate residents about the data uncovered and the WMPD's response to the data, and to deploy law enforcement resources to address a traffic concern in order to calm traffic and improve traffic safety.

Goal 7: Ensure marine and water safety.

Objective 1: Enhance educational efforts to promote marine safety.

The WMPD will continue to distribute boating and water safety materials to our residents via our Marine Patrol Unit and other personnel. The WMPD also intends to distribute this information to our residents via our website, e-blasts and social media.

Objective 4: Keep waterways clean for public safety.

The WMPD will continue to investigate all acts of illegal dumping into our waterways and waterway access portals. Violators will be held accountable via the appropriate process and/or venue. In addition and if appropriate, the WMPD will engage and recruit other applicable agencies to address illegal waterway dumping. The WMPD will remain actively involved in the annual waterway cleanup initiative traditionally held every March.



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 1: Use the City's website to publish relevant and easily accessible information in a timely manner.

The WMPD will continue to use the agency's website to distribute relevant public safety information to the members of our community.

Objective 2: *Provide the public access to information about how the City operates, establishes priorities, and makes decisions.*

Coordinate with other City departments researching various emergency notification systems that would enhance public communications in an emergency or priority situation.

Goal 2: *Provide excellent services to the community.*

Objective 1: *Improve service delivery methods.*

The WMPD will continue its efforts to ensure the Office of Regional Communications and Technology (ORCAT) completes the necessary tasks in order for us to activate necessary analytical modules that will enable us to more efficiently and effectively monitor crime trends and deploy our resources in the appropriate locations. The WMPD will continue to assess the level of service our contracted and non-contracted vendors supply us to ensure they met or exceed the expected level of service.

Objective 2: *Continue to assess the service needs of the community and garner feedback about services provided.*

The WMPD will continue to participate in Neighborhood Association meetings to gather information related to their concerns, needs, interests and priorities. We will also continue to survey the need to establish additional relationships with other stakeholder groups within our community. The WMPD will be an active participant in the upcoming citizen survey.

Goal 3: *Promote and maintain financial stability and integrity.*

Objective 3: *Develop operating and capital budgets in line with the City's strategic plan.*

The WMPD Budget Review Team and support staff will evaluate the financial needs of the Department in concert with the Strategic Plan in order to devise a fiscally responsible and sound department budget that will enable us to improve the "Quality of Work Life" for our employees and provide an appropriate level of service to our residents. We endeavor to operate within the budget approved by our Commission.

Objective 4: *Ensure fiscally sound decision making.*

The WMPD will evaluate agency equipment at the appropriate times to identify whether or not purchases are needed to replace or supplement the items. These purchases will be made in concert with the approved budget. Overtime mitigation efforts and the proper use of overtime funds will be employed.

Objective 5: *Safeguard all City assets.*

The WMPD will continue to train our employees in the proper care and use of department equipment. We will also continue to conduct traffic crash reviews to determine fault and if needed, employ training or corrective action in "at fault" crash scenarios. In addition, quarterly employee and vehicle inspections will continue to be conducted to ensure equipment is maintained properly and repaired/replaced as needed.

Goal 4: *Ensure government employees are qualified and competent.*

Objective 1: *Continuously support employee training, educational opportunities, and licensing/certification.*

Training has been and always will be a top priority of the WMPD. Employees will be provided training opportunities that relate to their growth in current positions, support future ambitions and supervisory development. The Department will also support and fund when appropriate tuition related to an employee's endeavor to achieve a college level academic degree that has been preapproved by policy and/or the Chief of Police. We will evaluate the benefits of training our personnel on interacting with individuals with special needs and should this type of training be beneficial and applicable to our mission, we will endeavor to train our personnel in this area. In addition, employees will be provided training opportunities that relate to their growth in current positions, support future ambitions and supervisory development.

Objective 2: *Ensure the continued use of quality annual performance reviews.*

The WMPD will continue its use of the City's annual employee performance evaluation to ensure proper employee development, support and accountability.

Goal 5: *Support and make use of community resources.*

Objective 1: *Support and utilize advisory boards.*

The WMPD Code Compliance Unit will evaluate the potential to partner with the City's Community Affairs Advisory Board that could enable both entities to coordinate providing volunteer property maintenance services to those residents who are incapable of complying with the City's property maintenance standards.

Objective 3: *Support neighborhood associations throughout the City.*

The WMPD will continue to participate in Neighborhood Association meetings to gather information related to their concerns, needs, interests and priorities.



Strategic Growth & Redevelopment

Goal 1: *Utilize development standards to maintain small-town feel in the City.*

Objective 1: *Evaluate Code of Ordinances and Unified Land Development Regulations*

The WMPD Code Compliance Unit will continue to evaluate the code of ordinances for potential improvement. They will also develop new and/or improved ordinances and/or assist the Community Development Services Department as needed with developing new and/or improved ordinances. Should ordinances be updated, the Code Compliance Unit will facilitate public education efforts to promote the changes.

Goal 3: *Develop and use a Master Economic Development Plan.*

Objective 3: *Promote the City as a tourism destination point.*

The WMPD will continue to use social media to reach a broad audience to promote the City's large scale special events (i.e., Stonewall, Wicked Manors.). In addition, we will promote community engagement efforts that improve public safety in an effort to make Wilton Manors more enticing to visit.



Innovating and Adapting for the Future

Goal 1: *Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget.*

Objective 1: *Implement technologies that can eliminate the use of paper.*

The WMPD will continue to research the feasibility of transitioning a portion of our record keeping procedures to a scanning method for retention and review purposes.

Objective 2: *Continue the City's commitment to buying and utilizing fuel-efficient vehicles.*

The WMPD will continue to purchase fuel efficient and eco-friendly vehicles when appropriate.

2017-2018 Other Goals and Objectives

Briefly describe goals and objectives that may be required as a key function but unrelated to the Strategic Plan, i.e., WMPD accreditation. Describe allocation of resources to the attainment of these goals.

Office of the Chief

Staffing continues to be a priority of ours and currently we achieved our full staffing goal for over four (4) months between October 2016 and March 2017. We will endeavor to achieve this important full staffing status again and forecast retirements and departures so we can hire replacements mitigating the time vacancies are present. We will train, develop, lead and provide reasonable opportunities as a method to retain qualified employees that fulfill the needs of our agency.

The WMPD achieved re-accreditation from the Commission for Florida Law Enforcement Accreditation in June 2016. We are committed to fulfilling the constantly evolving requirements of this organization so our agency can maintain our professional and progressive goals and be prepared to achieve our 3rd reaccreditation in 2019.

Operations / Administration

In order to provide better security and law enforcement/youth mentorship the WMPD is seeking to transition our part-time School Resource Officer position to full time. Through this transition we will endeavor to provide improved youth services to the students of Somerset Academy and to our summer youth programs. School safety and youth services are paramount to providing a safe environment for the future of America to continue to develop and mature accordingly.

The WMPD looks to reduce the number of vehicle burglaries in our city. This will be done by crime analysis, proactive law enforcement applications and public safety education initiatives.

The WMPD endeavors to deploy an additional traffic enforcement officer to address traffic, pedestrian and bicycle safety.

Criminal Investigations

The WMPD looks to engage the members of our community more often using our Detectives by speaking to private organizations and homeowner associations about certain police related issues with a goal of improving public safety.

The WMPD looks to assign new officers who successfully complete our Field Training Program to the Detective Bureau for a period of time so they can observe and digest criminal investigative techniques and progressions in order to improve the application of their duties at the road patrol level.

The WMPD is evaluating various investigative applications for potential purchase and implementation by the Detective Bureau which will assist in gathering social media intelligence along with predictive policing software that will assist in predicting future crimes within the City of Wilton Manors.

Code Compliance

The WMPD Code Compliance Unit will continue to maintain and enhance the Alarm Systems Registration program with a goal of false alarm mitigation. We also endeavor to ensure the management of the newly implemented Cannabis Civil Citation program remains efficient and effective in the areas of processing cases, collecting payments, interdepartmental communications and Special Magistrate presentations.

The WMPD Code Compliance Unit endeavors to provide education, assistance, and promote voluntary compliance & enforcement of our code of ordinances throughout our community by; Attending meetings to inform residents and business owners of required standards, coordinating with local groups and organizations to ensure how to efficiently communicate concerns to the Code Compliance Unit and disseminate City Code requirements through social media, publications and the internet to businesses and residences alike.

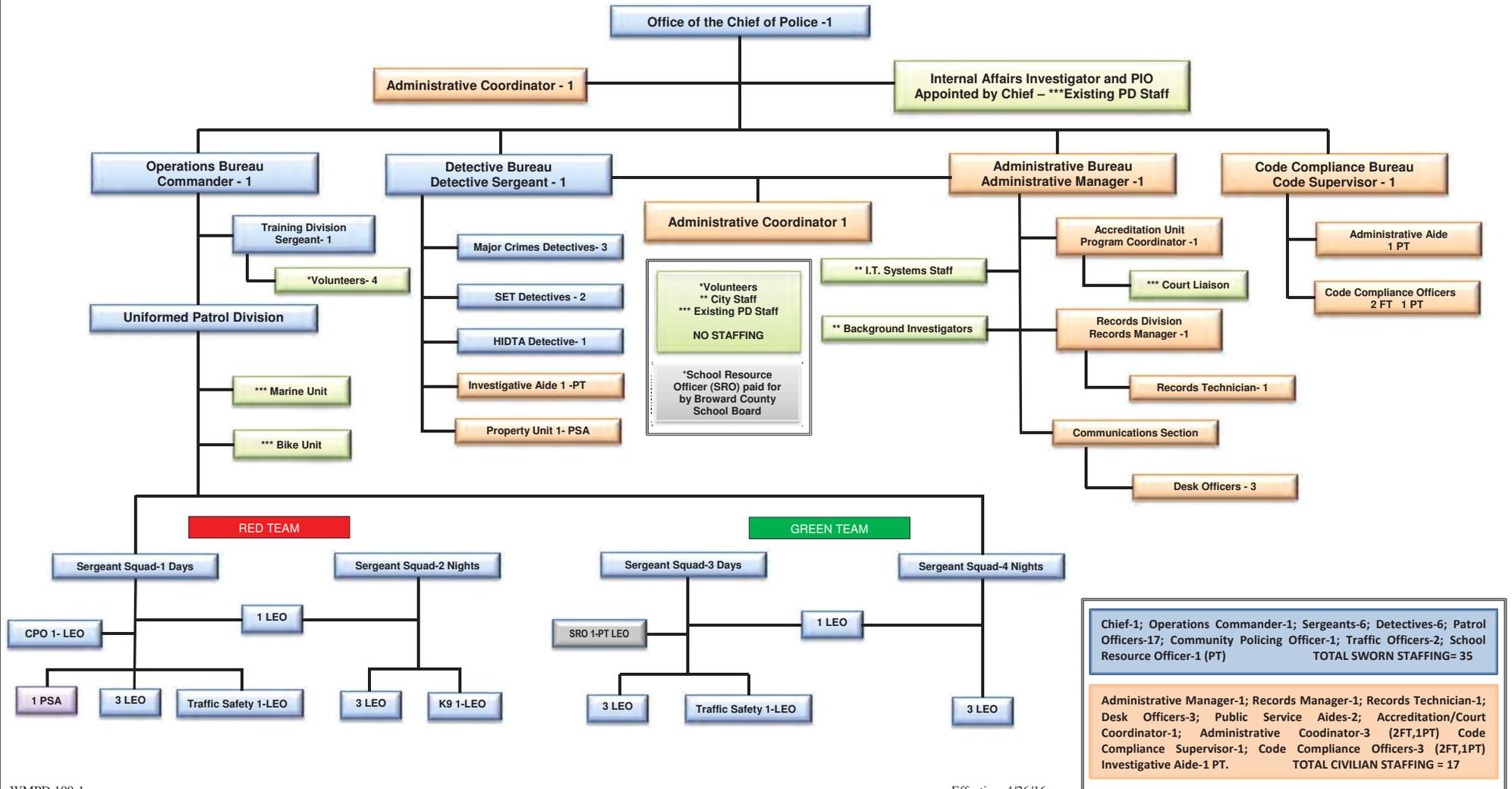
The WMPD Code Compliance Unit will implement action plans which target specific violations related to both residential and commercial property maintenance and business licensing in order to keep quality of life standards high and maintain a positive image of the City.



POLICE

WILTON MANORS

ORGANIZATIONAL CHART



Chief-1; Operations Commander-1; Sergeants-6; Detectives-6; Patrol Officers-17; Community Policing Officer-1; Traffic Officers-2; School Resource Officer-1 (PT)
TOTAL SWORN STAFFING= 35

Administrative Manager-1; Records Manager-1; Records Technician-1; Desk Officers-3; Public Service Aides-2; Accreditation/Court Coordinator-1; Administrative Coordinator-3 (2FT,1PT) Code Compliance Supervisor-1; Code Compliance Officers-3 (2FT,1PT) Investigative Aide-1 PT.
TOTAL CIVILIAN STAFFING = 17

DEPARTMENTAL BUDGET SUMMARY
POLICE DEPARTMENT
GENERAL FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 3,267,380	\$ 3,391,680	\$ 3,518,685
Personnel Benefits	2,408,860	2,505,317	2,595,071
Operating Expenditures	537,241	731,021	777,548
Capital	512,009	387,913	211,500
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 6,725,490	\$ 7,015,931	\$ 7,102,804

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	6.00	6.00	6.00	6.00
Police Officer	17.00	17.00	17.00	17.00
Community Policing Officer	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	2.00	2.00	2.00	2.00
Total Sworn Full Time	34.00	34.00	34.00	34.00
Part Time School Resource Officer	1.00	0.70	1.00	0.70
Total Sworn Part Time	1.00	0.70	1.00	0.70
Total Sworn	35.00	34.70	35.00	34.70
Administrative Manager	1.00	1.00	1.00	1.00
Accreditation Coordinator	1.00	1.00	1.00	1.00
Police Aide / Road Duties	2.00	2.00	2.00	2.00
Police Aide / Desk Officer	3.00	3.00	3.00	3.00
Records Manager / Criminal Analyst	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	2.00	2.00	2.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
Code Compliance Officer	2.00	2.00	2.00	2.00
Total Non-Sworn Full Time	14.00	14.00	14.00	14.00
Part Time Investigative Aide	1.00	0.70	1.00	0.70
Part Time Code Compliance Officer	2.00	1.40	1.00	0.70
Part Time Code Compliance Admin. Asst.	0.00	0.00	1.00	0.70
Total Non-Sworn Part Time	3.00	2.10	3.00	2.10
Total Non-Sworn	17.00	16.10	17.00	16.10
POLICE TOTALS	52.00	50.80	52.00	50.80

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5221-POLICE SWORN								
1	PERSONNEL WAGES							1
2	001-5221-5121.000 SALARIES - FULL TIME	2,163,311	2,247,362	2,247,362	1,571,733	2,443,403	2,327,308	2
3	001-5221-5131.000 SALARIES - PART-TIME	34,025	40,022	40,022	30,254	0	40,694	3
4	001-5221-5141.000 Overtime	181,206	203,232	203,232	132,274	266,396	210,000	4
5	001-5221-5142.000 O/T Traffic Enforcement	7,496	11,555	11,555	6,098	12,000	12,000	5
6	001-5221-5151.000 Cellular Phone Stipend	10,695	12,240	12,240	7,455	12,780	12,780	6
7	001-5221-5153.000 Assignment Pay	12,464	21,082	21,082	6,871	24,997	24,997	7
8	001-5221-5156.000 Academic Incentive Pay	18,369	19,200	19,200	13,426	21,060	21,060	8
9	001-5221-5232.000 Insurance Opt-Out	5,600	6,000	6,000	3,900	4,800	4,800	9
10	PERSONNEL WAGES	2,433,166	2,560,693	2,560,693	1,772,011	2,785,436	2,653,639	10
11								11
12	PERSONNEL BENEFITS							12
13	001-5221-5158.000 LOCAL RESIDENCY STIPEND	2,250	6,000	6,000	3,500	9,000	9,000	13
14	001-5221-5211.000 FICA	179,198	192,760	192,760	126,759	212,834	200,752	14
15	001-5221-5211.005 FICA PART-TIME	2,173	3,133	3,133	1,385	0	3,173	15
16	001-5221-5221.000 Pension - WM	963,831	906,971	906,971	906,971	915,635	915,635	16
17	001-5221-5222.000 Pension - FRS	483,344	533,097	533,097	282,787	596,396	575,556	17
18	001-5221-5231.000 Life & Health Insurance	364,591	440,991	440,991	278,534	466,013	451,037	18
19	PERSONNEL BENEFITS	1,995,387	2,082,952	2,082,952	1,599,936	2,199,878	2,155,153	19
20								20
21	Totals for Department 5221-POLICE SWORN	4,428,553	4,643,645	4,643,645	3,371,947	4,985,314	4,808,792	21

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5222-POLICE NON-SWORN								
1	PERSONNEL WAGES							1
2	001-5222-5121.000 SALARIES - FULL TIME	736,277	723,973	723,973	448,404	769,526	750,594	2
3	001-5222-5131.000 SALARIES - PART-TIME	60,314	78,134	78,134	45,917	83,629	81,572	3
4	001-5222-5141.000 Overtime	32,095	21,000	21,000	17,009	25,000	25,000	4
5	001-5222-5151.000 Cellular Phone Stipend	2,220	3,630	3,630	1,400	3,630	3,630	5
6	001-5222-5153.000 Assignment Pay	957	2,300	2,300	32	2,300	2,300	6
7	001-5222-5157.000 TAX EQUITY STIPENDS	750	750	750	500	750	750	7
8	001-5222-5232.000 Insurance Opt Out	1,600	1,200	1,200	800	1,200	1,200	8
9	PERSONNEL WAGES	834,213	830,987	830,987	514,062	886,035	865,046	9
10								10
11	PERSONNEL BENEFITS							11
12	001-5222-5158.000 LOCAL RESIDENCY STIPEND	4,500	6,000	6,000	3,250	3,000	3,000	12
13	001-5222-5211.000 FICA	56,465	57,960	57,960	39,712	61,522	60,420	13
14	001-5222-5211.005 FICA - PT Non-Sworn	2,341	5,977	5,977	127	6,398	6,278	14
15	001-5222-5221.000 Pension - WM	109,835	116,946	116,946	116,946	122,586	122,541	15
16	001-5222-5222.000 Pension - FRS	86,010	62,834	62,834	70,746	70,613	70,036	16
17	001-5222-5231.000 Life & Health Insurance	154,323	172,648	172,648	126,010	177,674	177,643	17
18	PERSONNEL BENEFITS	413,474	422,365	422,365	356,791	441,793	439,918	18
19								19
20	OPERATING EXPENDITURES							20
21	001-5222-5311.000 Professional Services	17,019	32,310	32,310	16,388	33,339	32,589	21
22	001-5222-5341.000 Contractual Services	41,518	33,570	33,570	20,467	88,570	83,009	22
23	001-5222-5401.000 Meetings & Conferences	7,666	7,500	7,500	3,388	7,500	6,354	23
24	001-5222-5411.000 Telephone	9,944	9,960	9,960	6,383	8,243	8,243	24
25	001-5222-5412.000 Postage	7,774	5,400	5,400	6,125	8,000	7,600	25
26	001-5222-5441.000 Equipment Rental	7,751	7,800	7,800	2,600	7,800	7,624	26
27	001-5222-5461.000 Computer Maintenance	93,211	0	3,339	310	0	0	27
28	001-5222-5462.000 Equipment Maint-Repair	6,376	6,654	6,654	7,147	8,482	8,291	28
29	001-5222-5463.000 Vehicle Maint-Repair	58,169	45,350	45,350	32,011	50,000	50,000	29
30	001-5222-5464.000 Vehicle Operation-Fuel	50,507	119,000	115,000	37,937	119,000	94,084	30
31	001-5222-5465.000 Copy Machine	6,726	7,600	7,600	5,101	7,600	7,429	31
32	001-5222-5471.000 Printing & Binding	3,670	6,000	6,000	2,723	6,000	2,932	32
33	001-5222-5490.002 CODE VIOLATION EXPENSES	1,243	6,786	6,786	216	4,500	2,000	33
34	001-5222-5491.000 City Hall Indirect Charges	97,618	287,731	287,731	166,295	354,533	331,195	34
35	001-5222-5495.000 Investigative Expense	2,211	8,200	8,200	5,173	8,200	8,015	35
36	001-5222-5521.000 Operating Supplies	50,529	49,340	49,340	37,410	42,897	41,932	36
37	001-5222-5523.000 Photo Supplies	62	500	500	0	0	0	37
38	001-5222-5524.000 Uniforms & Clothing	32,496	26,750	26,750	15,432	28,810	26,148	38
39	001-5222-5541.000 Subs, Memberships, Dues	9,516	10,700	10,700	8,299	10,850	10,606	39
40	001-5222-5542.000 Training/Education	15,696	33,531	33,531	12,407	34,325	32,575	40
41	001-5222-5543.000 Books & Manuals	547	2,700	2,700	331	2,700	1,000	41
42	001-5222-5544.000 TUITION REIMBURSEMENT	16,992	24,300	24,300	7,824	35,240	15,922	42
43	OPERATING EXPENDITURES	537,241	731,682	731,021	393,967	866,589	777,548	43
44								44
45	CAPITAL							45
46	001-5222-5641.000 Capital Outlay	512,009	334,500	387,913	166,180	249,250	211,500	46
47	CAPITAL	512,009	334,500	387,913	166,180	249,250	211,500	47
48								48
49	Totals for Department 5222-POLICE NON-SWORN	2,296,937	2,319,534	2,372,286	1,431,000	2,443,667	2,294,012	49

DEPARTMENTAL BUDGET SUMMARY
 FEDERAL POLICE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	9,592	7,000	10,000
Capital	-	66,000	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers		-	-
TOTAL DEPARTMENT COST	\$ 9,592	\$ 73,000	\$ 10,000

DEPARTMENTAL BUDGET SUMMARY
POLICE TRAINING AND EDUCATION FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	2,921	6,500	7,500
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 2,921	\$ 6,500	\$ 7,500

DEPARTMENTAL BUDGET SUMMARY
POLICE STATE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	17,694	5,000	15,000
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 17,694</u>	 <u>\$ 5,000</u>	 <u>\$ 15,000</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 158 - FEDERAL POLICE FORFEITURE FUND								
Department 5221-POLICE SWORN								
1	OPERATING EXPENDITURES							1
2	158-5221-5521.000 Operating Supplies	4,282	2,000	2,000	0	0	0	2
3	158-5221-5542.000 TRAINING/EDUCATION	5,311	0	0	0	0	0	3
4	158-5221-5582.000 CONTRIBUTIONS	0	5,000	5,000	4,250	7,000	10,000	4
5	OPERATING EXPENDITURES	9,593	7,000	7,000	4,250	7,000	10,000	5
6								6
7	CAPITAL							7
8	158-5221-5641.000 Capital Outlay	0	66,000	66,000	10,576	0	0	8
9	CAPITAL	0	66,000	66,000	10,576	0	0	9
10								10
11	TOTAL FEDERAL POLICE FORFEITURE FUND EXPENDITURES	9,593	73,000	73,000	14,826	7,000	10,000	11
12								12
13								13
14								14
15								15
16								16
17								17
18	Fund 161 - POLICE TRAINING & EDUCATION FUND							
19								19
20	Department 5221-POLICE SWORN							20
21	OPERATING EXPENDITURES							21
22	161-5221-5542.000 Training/Education	2,921	6,500	6,500	3,155	6,500	7,500	22
23	OPERATING EXPENDITURES	2,921	6,500	6,500	3,155	6,500	7,500	23
24								24
25	TOTAL POLICE TRAINING & EDUCATION FUND EXPENDITURES	2,921	6,500	6,500	3,155	6,500	7,500	25
26								26
27								27
28								28
29								29
30								30
31								31
32	Fund 165 - STATE POLICE FORFEITURE FUND							
33								33
34	Department 5221-POLICE SWORN							
35	OPERATING EXPENDITURES							35
36	165-5221-5301.006 Confiscated Expenditure	2,284	0	0	0	0	0	36
37	165-5221-5582.000 CONTRIBUTIONS	15,410	5,000	5,000	7,000	5,000	15,000	37
38	OPERATING EXPENDITURES	17,694	5,000	5,000	7,000	5,000	15,000	38
39								39
40	CAPITAL							40
41	165-5221-5641.000 Capital Outlay	0	0	0	26,866	0	0	41
42	CAPITAL	0	0	0	26,866	0	0	42
43								43
44	TOTAL STATE POLICE FORFEITURE FUND EXPENDITURES	17,694	5,000	5,000	33,866	5,000	15,000	44

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Police Department
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 186,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,454,644
Capital Replacement Plan	25,000	-	-	-	-	\$ 25,000
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 211,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,479,644

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 49,500	\$ -	\$ -	\$ -	\$ -	\$ 49,500
Vehicles:	144,500	330,820	313,956	318,367	305,001	\$ 1,412,644
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	17,500	-	-	-	-	\$ 17,500
Infrastructure						\$ -
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 211,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,479,644

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Marked Police Vehicles-Sedans		
Departmental Division:	POLICE	CIP Number:	I-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$110,500		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	6		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>Three (3) marked police pursuit vehicles-2018 Ford Taurus Interceptors. Complete with all graphic and aftermarket emergency equipment.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 110,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,378,644
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 110,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,378,644

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	110,500	330,820	313,956	318,367	305,001	\$ 1,378,644
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 110,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,378,644

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Code Compliance Truck		
Departmental Division:	POLICE	CIP Number:	I-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$34,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	7		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.00		
Detailed Description, Explanation, and Justification:			
<p>Ford F150 XLT pick-up truck for Code Complianace. This truck will replace a 2007 Ford Escape.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 34,000					\$ 34,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ 34,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	34,000					\$ 34,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ 34,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Taser Replacements		
Departmental Division:	POLICE	CIP Number:	I-1803
Departmental Priority:	3		
Project Manager/Asset Custodian:	Training Sergeant		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$6,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	6		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:	<p>Four (4) less lethal XP26 Tasers with additional cartridges and accessories.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	6,000					\$ 6,000
						\$ -
TOTAL SOURCES:	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 6,000					\$ 6,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Dell Laptops		
Departmental Division:	POLICE	CIP Number:	I-1804
Departmental Priority:	4		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$17,500		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	5		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>Ten (10) Dell laptops, (8 ruggedized mobile, 2 admin) will replace aging, out-of-warranty laptops.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 17,500					\$ 17,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	17,500					\$ 17,500
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Watchguard in-car Video Cameras		
Departmental Division:	POLICE	CIP Number:	I-1805
Departmental Priority:	5		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$21,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	6		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>Four (4) 4RE HD Panaromic In-car video camera systems.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 21,000					\$ 21,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ 21,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 21,000					\$ 21,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ 21,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Ballistic Helmets		
Departmental Division:	POLICE	CIP Number:	I-1806
Departmental Priority:	6		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$19,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:			
Thirty-five (35) ballistic helmets for uniformed officers.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	19,000					\$ 19,000
						\$ -
TOTAL SOURCES:	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ 19,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 19,000					\$ 19,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ 19,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Police Department

Name of Project or Purchase:	Motorola Bluetooth Microphones		
Departmental Division:	POLICE	CIP Number:	I-1807
Departmental Priority:	8		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
Estimated Total Project Cost:	\$3,500		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:	8		
Estimated Replacement Cost:			
Budget Account:	001.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>Ten wireless bluetooth Motorola microphones for uniformed officers.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 3,500					\$ 3,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ 3,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 3,500					\$ 3,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ 3,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors
Police Department
Vehicle Replacement Schedule

Number of Vehicles	Type of Vehicle	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
1	Chief, Unmarked	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,466	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1	Deputy Chief, Unmarked	-	29,500	-	-	-	-	-	33,222	-	-	-	-
5	Sergeant, Marked	-	-	-	87,019	88,759	-	41,000	-	-	103,996	108,198	-
1	Sergeant, Unmarked	-	-	-	38,999	-	-	-	-	-	-	-	-
6	Detective, Unmarked	-	38,760	-	-	94,442	27,878	-	-	-	-	47,248	117,427
2	K9, Marked	-	-	-	-	-	111,512	-	-	-	-	-	76,876
19	Patrol, Marked	110,500	155,040	197,676	160,513	121,800	-	128,382	178,092	185,288	144,579	146,602	-
3	Code, Unmarked	-	30,000	-	31,836	-	-	33,785	-	-	-	-	76,154
1	Code, Utility Truck	35,000	-	-	-	-	-	-	-	-	-	42,665	-
1	PSA, Marked	-	-	-	-	-	-	41,386	-	-	-	-	-
3	Pool, Marked	-	-	116,280	-	-	-	-	-	133,569	-	-	-
2	Pool, Unmarked	-	38,760	-	-	-	27,878	-	-	-	-	47,248	-
1	Pool, Decoy/Cab	-	38,760	-	-	-	-	-	44,523	-	-	-	-
46		\$145,500	\$330,820	\$313,956	\$318,367	\$305,001	\$198,734	\$244,553	\$255,837	\$318,857	\$248,575	\$391,961	\$270,457

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

The Community Development Services Department is responsible for improving the quality of life for all City residents, businesses and visitors through a high level of customer service and professional environment. The Department encompasses three (3) Divisions which include the Business Development Division, Construction Services Division, and Neighborhood Planning Division.

The Business Development Division proactively attracts economic development investors to the City, assists existing businesses thrive and seeks to market the City of Wilton Manors as a stable residential community and destination for visitors. The Division also provides administrative support to the City's Economic Development Task Force. The Economic Development Consultant and Business Tax Receipt Administrator are part of the Business Development Division.

The Construction Services Division is responsible for the administration of the Florida Building Code, issuance of building permits and job-site inspections. The Fire Marshal and Building Plans Review and Inspection provider are part of the Construction Services Division.

The Neighborhood Planning Division implements creative solutions to improve the quality of life for all City residents, businesses, and visitors. Through the City's Unified Land Development Regulations, the Comprehensive Plan and neighborhood improvement programs, the Neighborhood Planning Division strives for a multi-generational and sustainable community and promotes environmentally friendly programs and processes. The Division also provides administrative support to the City's Development Review Committee (DRC) and the Planning and Zoning Board (PZB). The Planner and Community Planning Technician are part of the Neighborhood Planning Division.

2016-2017 Strategic Plan Accomplishments

The Community Development Services Department accomplished the following during 2016-2017:

- Improved the notification system of expiring permits and follow up with incomplete projects.
- Entered the second phase of the Andrews Avenue / Oakland Park Corridor Study which implements recommendations from the initial study.
- Citywide Economic Development Strategic Plan was completed and presented to the City Commission.
- Analyzed and proposed changes to the sign code relating to neon signage.
- Implemented Vacation Rental regulations.
- Implemented Medical Marijuana regulations.
- Analyzing opportunities for the Call to Artists for the Photo Spot location.
- Entered into a contract with a consultant for the Wayfinding Program.
- Analyzing opportunities for the citywide Banners program.
- Implemented a citywide Business Enhancement Grant Program.
- Drafted proposed language for the implementation of a special event permit process.
- Evaluating opportunities for station master planning for the Tri-Rail Coastal Link.

2016-2017 Strategic Plan Goals and Objectives



Proactive Public Safety

Goal 6: Provide safe roadways for all users.

Objective 7: Encourage pedestrian-friendly development and walkability.

Strategy 1: Review existing development regulations, and amend development regulations to provide additional requirements for pedestrian-friendly development and walkability.

- As redevelopment occurs, individual permits are reviewed for potential pedestrian friendly strategies.

Goal 6: Provide safe roadways for all users.

Objective 7: Encourage pedestrian-friendly development and walkability.

Strategy 2: Ensure compliance of regulations during site plan review and building permit process.

- During site plan review and building permit review, CDS staff reviews the City's Code of Ordinances and Unified Land Development Regulations to encourage pedestrian-friendly development.

Goal 6: Provide safe roadways for all users.

Objective 7: Encourage pedestrian-friendly development and walkability.

Strategy 3: Promote pedestrian-friendly areas to walk.

- Complete streets concepts are incorporated into new development. Wilton Drive is to have lane elimination; Powerline Road is in the process of lane elimination; and Dixie Highway completed a road narrowing.

Goal 6: Provide safe roadways for all users.

Objective 7: Encourage pedestrian-friendly development and walkability.

Strategy 4: Implement complete streets policies on designated corridors.

- Andrews Avenue / Oakland Park Boulevard corridor land use plan study is currently under review. Wilton Drive is to have lane elimination; Powerline Road is in the process of lane elimination; and Dixie Highway completed a road narrowing.



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 1: Use the City's website to publish relevant and easily accessible information in a timely manner.

Strategy 7: Inform residents, businesses, contractors, and consultants about code changes.

- Legal postings occur as changes are made. HOA forums held at least annually.

Goal 1: Operate in a fair and transparent manner.

Objective 1: Use the City's website to publish relevant and easily accessible information in a timely manner.

Strategy 8: Update Citizenserve to allow online building permit applications.

- CDS staff to work with Citizenserve to begin updates to new modular. FY 2017-2018 proposed budget will include computer upgrades for online permitting process.

Goal 3: Promote and maintain financial stability and integrity.

Objective 6: Explore additional resource opportunities.

Strategy 6: Periodically review fees for services.

- Analysis is underway to review current fees and other cities fee schedules.



Strategic Growth & Redevelopment

Goal 1: Utilize development standards to maintain small-town feel in the City.

Objective 1: Evaluate Code of Ordinances and Unified Land Development Regulations.

Strategy 1: Review existing Code of Ordinances and Unified Land Development Regulations, determine necessary recommended changes, seek approval from City Commission and Planning & Zoning Board (if applicable).

- Workgroup being formed to review and propose changes.

Goal 1: Utilize development standards to maintain small-town feel in the City.

Objective 1: Evaluate Code of Ordinances and Unified Land Development Regulations.

Strategy 3: Review and update the City's Comprehensive Plan.

- Scheduled for FY 2018/2019. Letter to DEO regarding the EAR expected by completed in December 2017.

Goal 1: Utilize development standards to maintain small-town feel in the City.

Objective 2: Assess Land Use Study for Andrews Avenue and Oakland Park Boulevard corridors to create new regulations.

Strategy 3: Work with consultant to implement long term findings from corridor studies.

- Boundaries of corridor for land use plan amendment application are currently under review.

Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.

Objective 1: Develop and utilize inventories for future development plans for City properties and infrastructure.

Strategy 1: Periodically inventory all City owned properties, including existing uses, zoning and land uses.

- CDS has analyzed all City owned properties which includes folio number, address (if appropriate), existing use, zoning and land use.

Goal: Develop and use a Master Economic Development Plan

Objective 1: Develop and use an Economic Development Plan.

Strategy 2: Develop and implement an Economic Development Plan.

- Plan is complete and presented to the City Commission. CDS staff to begin to implement short term recommendations. CDS staff to analyze and propose budget for long term recommendations.

Goal: Develop and use a Master Economic Development Plan
Objective 1: Develop and use an Economic Development Plan.
Strategy 3: Implement Interim Economic Development Plan.

- CDS staff to begin to implement short term recommendations. CDS staff to analyze and propose budget for long term recommendations.

Goal: Develop and use a Master Economic Development Plan
Objective 1: Develop and use an Economic Development Plan.
Strategy 2: Provide incentives for businesses to be code compliant.

- The City Commission approved a Citywide Business Enhancement Grant Program for specific improvements to commercial properties to assist businesses to come into compliance with code.

Goal: Develop and use a Master Economic Development Plan
Objective 3: Promote the City as a tourism destination point.
Strategy 5: Develop possibilities for a hotel in the City.

- Staff is researching opportunities for potential hotel sites and has begun discussions with property owners and developers.



Innovating and Adapting for the Future

Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget.

Objective 4: Explore additional alternative energies and incorporate into the City's green policies.

Strategy 1: Research alternative energy sources available to the City and implement alternative energy sources.

- CDS staff will research alternative energy sources and make recommendations.

Goal 2: Encourage environmentally sustainable practices.

Objective 1: Continue efforts to explore and promote green policies for businesses.

Strategy 2: Offer financial incentives to businesses using green alternatives.

- The City Commission approved a Citywide Business Enhancement Grant Program for specific improvements to commercial properties which includes using green building alternatives.

2017-2018 Other Goals and Objectives

Department and Staff Development

- By identifying the abilities and appropriate skill sets, staff will receive training that will improve the delivery of services to citizens and businesses in the categories of planning and zoning, permitting and review, and business development.
 - Proposed Implementation:
 - Fund to allow use of City program to advance and support higher education goals.
 - Ongoing training to improve job skills.
 - Enhance department web site to provide more information about services.
 - Provide additional online services for residents and businesses.
- Create a concierge service for the business community to assist in navigating the City, Broward County and State of Florida processes.
- Continue to build relationships with various community and business groups such as Wilton Manors Development Alliance, the Wilton Manors Business Alliance, neighborhood associations, Greater Fort Lauderdale Gay & Lesbian Chamber of Commerce, Greater Fort Lauderdale Alliance, and any other civic or business group whose membership may benefit from our assistance.

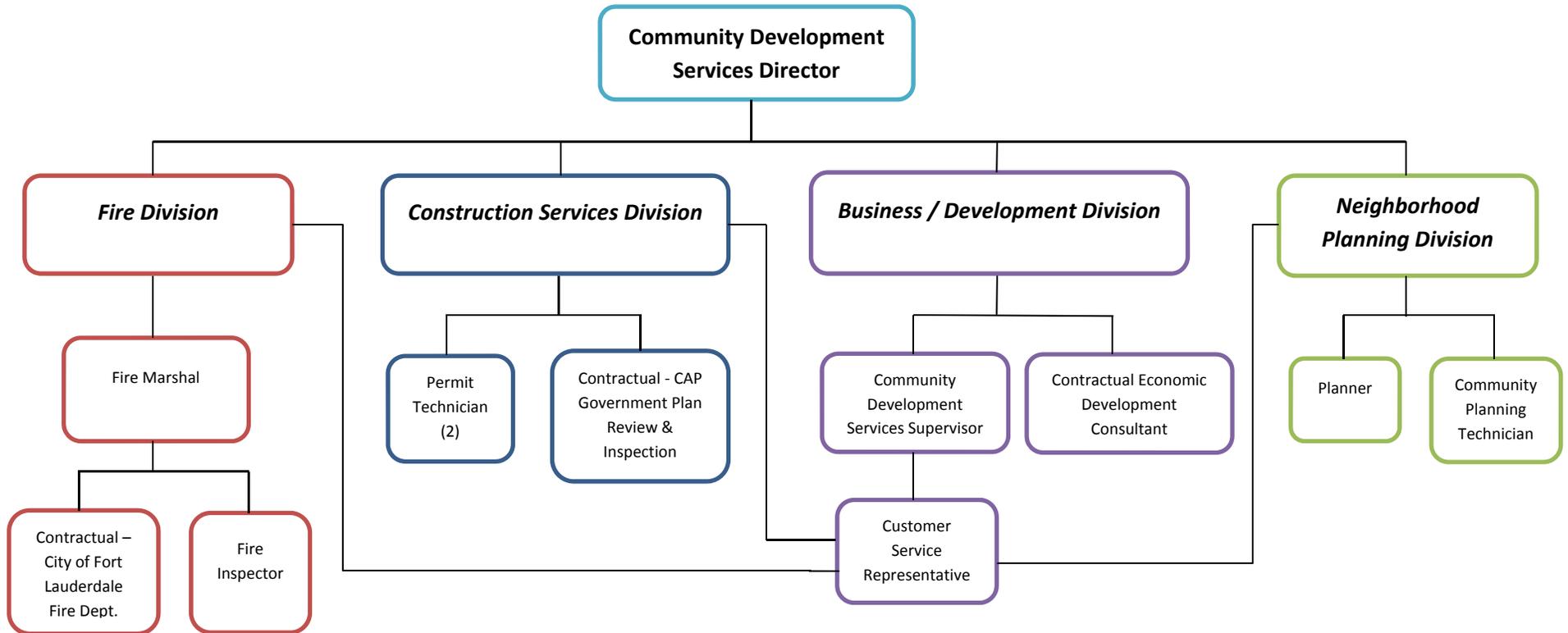
Business Development

- Create the Wayfinding system to assist visitors to Wilton Manors to find parking and local destinations.
- Develop and fund an incentive program to attract businesses to locate in Wilton Manors.
- Partner with other departments in identifying opportunities for economic development and capitalization of City property and the City's natural features such as waterways.
- Fund a targeted Business Enhancement Grant program citywide.

Construction Services

- Continue to improve permitting services and customer service delivery through training, certifications, and continuing education.
- Continue to expand use of online permitting system including online plan review, updates to citizen view, use of notifications and refine submittal requirements.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



**DEPARTMENTAL BUDGET SUMMARY
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 292,005	\$ 339,235	\$ 361,883
Personnel Benefits	144,499	167,544	180,352
Operating Expenditures	600,672	869,690	696,260
Capital	3,260	5,000	97,750
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,040,436	\$ 1,381,469	\$ 1,336,245

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.80	0.80	0.80	0.80
Fire Marshal (a)	0.10	0.10	0.10	0.10
City Planner	1.00	1.00	1.00	1.00
Community Planning Technician (a)	0.90	0.90	0.90	0.90
Business Tax Receipts Officer / Office Manager (a, b)	0.80	0.80	0.00	0.00
Community Development Services Supervisor (b)	0.00	0.00	0.80	0.80
Customer Service Representative (a)	0.90	0.90	0.90	0.90
Permit Technician (a)	1.80	1.80	1.80	1.80
Total Full Time	6.30	6.30	6.30	6.30
COMMUNITY DEVELOPMENT SERVICES TOTALS	6.30	6.30	6.30	6.30

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund

(b) For FY18 the job title for Business Tax Receipts Officer / Office Manager was changed to Community Development Services Supervisor.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5224-COMMUNITY DEVELOPMENT								
1	PERSONNEL WAGES							1
2	001-5224-5121.000 SALARIES - FULL TIME	284,856	335,587	335,587	174,050	367,337	358,235	2
3	001-5224-5141.000 Overtime	126	0	0	0	0	0	3
4	001-5224-5151.000 Cellular Phone Stipend	756	648	648	635	648	648	4
5	001-5224-5153.000 Assignment Pay	2,868	0	0	1,824	0	0	5
6	001-5224-5232.000 Insurance Opt-Out	3,400	3,000	3,000	2,400	3,000	3,000	6
7	PERSONNEL WAGES	292,006	339,235	339,235	178,909	370,985	361,883	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5224-5211.000 FICA	21,999	25,732	25,732	12,636	28,151	27,620	10
11	001-5224-5221.000 Pension - WM	50,709	48,928	48,928	48,928	52,728	52,752	11
12	001-5224-5222.000 Pension - FRS	34,616	37,336	37,336	18,523	42,297	41,939	12
13	001-5224-5231.000 Life & Health Insurance	37,175	55,548	55,548	27,490	58,057	58,041	13
14	PERSONNEL BENEFITS	144,499	167,544	167,544	107,577	181,233	180,352	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5224-5311.000 Professional Services	47,900	212,000	243,200	14,378	210,000	165,246	17
18	001-5224-5341.000 Contractual Services	409,085	330,000	330,000	190,663	328,500	321,109	18
19	001-5224-5401.000 Meetings & Conferences	77	2,500	2,500	0	2,500	2,444	19
20	001-5224-5411.000 Telephone	2,347	1,980	1,980	1,729	1,622	1,622	20
21	001-5224-5412.000 Postage	3,307	7,000	7,000	2,467	7,000	5,000	21
22	001-5224-5461.000 Computer Maintenance	13,375	0	0	0	0	0	22
23	001-5224-5465.000 Copy Machine	5,909	7,500	7,500	2,786	7,500	6,842	23
24	001-5224-5471.000 Printing & Binding	2,869	4,000	4,000	1,266	4,000	3,177	24
25	001-5224-5483.000 ECONOMIC DEVELOPMENT	57,106	77,000	202,457	7,937	295,000	121,210	25
26	001-5224-5491.000 City Hall Indirect Charges	50,217	58,903	58,903	34,043	58,925	53,240	26
27	001-5224-5511.000 Office Supplies	5,172	3,500	3,500	2,741	5,100	4,985	27
28	001-5224-5521.000 Operating Supplies	1,216	1,000	1,000	760	1,000	1,000	28
29	001-5224-5524.000 Uniforms & Clothing	178	400	400	0	400	400	29
30	001-5224-5541.000 Subs, Memberships, Dues	1,103	4,000	4,000	794	4,000	4,399	30
31	001-5224-5542.000 Training/Education	455	1,500	1,500	120	1,500	1,500	31
32	001-5224-5543.000 Books & Manuals	357	250	250	0	250	250	32
33	001-5224-5544.000 TUITION REIMBURSEMENT	0	1,500	1,500	0	1,500	3,836	33
34	OPERATING EXPENDITURES	600,673	713,033	869,690	259,684	928,797	696,260	34
35								35
36	CAPITAL							36
37	001-5224-5641.000 Capital Outlay	3,260	5,000	5,000	0	90,000	97,750	37
38	CAPITAL	3,260	5,000	5,000	0	90,000	97,750	38
39								39
40	Totals for Department 5224-COMMUNITY DEVELOPMENT	1,040,438	1,224,812	1,381,469	546,170	1,571,015	1,336,245	40

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Community Development Services Department
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 102,750	\$ 80,000	\$ 70,000	\$ 70,000	\$ 60,000	\$ 382,750.00
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 102,750.00	\$ 80,000.00	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 382,750.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 10,000					\$ 10,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	92,750					\$ 92,750.00
Computers & Technology:						\$ -
Infrastructure	-	80,000	70,000	70,000	60,000	\$ 280,000.00
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 102,750.00	\$ 80,000.00	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 382,750.00

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Community Development Services Department

Name of Project or Purchase:	Record Retention Equipment		
Department & Division:		CIP Number:	J-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:			
Project Status:			
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2018		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5224-5641.000		
Detailed Description, Explanation, and Justification:			
Cabinets and shelving			

FUNDING SOURCES:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
General Fund	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 10,000					\$ 10,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Community Development Services Department

Name of Project or Purchase:	Wayfinding Program		
Department & Division:		CIP Number:	J-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Department Director		
Project Location:			
Project Status:			
Estimated Total Project Cost:	\$122,750		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5224-5641.000		
Detailed Description, Explanation, and Justification:	<p>Funding is requested over the next several years for Implementation of the Wayfinding Program, including the design of signage, entryway features and banners.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
General Fund	\$ 42,750	\$ 30,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 122,750
						\$ -
						\$ -
TOTAL SOURCES:	<u>\$ 42,750</u>	<u>\$ 30,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 122,750</u>

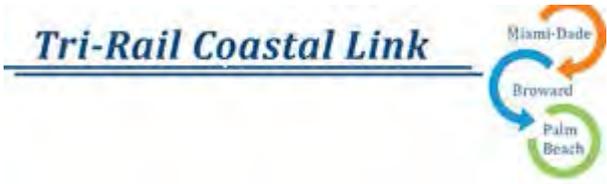
COSTS PER FISCAL YEAR:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	42,750					\$ 42,750
Computers & Technology:						\$ -
Infrastructure		30,000	20,000	20,000	10,000	\$ 80,000
Other (Specify):						\$ -
TOTAL COSTS:	<u>\$ 42,750</u>	<u>\$ 30,000</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>	<u>\$ 10,000</u>	<u>\$ 122,750</u>

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Community Development Services Department

Name of Project or Purchase:	Multi-Modal Transportation Fund		
Department & Division:		CIP Number:	J-1803
Departmental Priority:	3		
Project Manager/Asset Custodian:	Department Director		
Project Location:			
Project Status:			
Estimated Total Project Cost:	\$250,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5224-5641.000		
Detailed Description, Explanation, and Justification:			
Tri-Rail Coastal Link Station			

FUNDING SOURCES:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
						\$ -
						\$ -
TOTAL SOURCES:	<u>\$ 50,000</u>	<u>\$ 250,000</u>				

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	50,000					\$ 50,000
Computers & Technology:						\$ -
Infrastructure		50,000	50,000	50,000	50,000	\$ 200,000
Other (Specify):						\$ -
TOTAL COSTS:	<u>\$ 50,000</u>	<u>\$ 250,000</u>				

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY 20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

EMERGENCY MEDICAL SERVICES

This Division details those expenditures associated with costs for the delivery of emergency medical services (paramedic/emergency medical technicians) to the residents and visitors of the City. These services are provided under contract with the City of Fort Lauderdale. These charges had been billed to the residents in prior years through a special assessment. Pursuant, however, to recent rulings by the courts, EMS services were deemed to be inappropriate for assessment through special assessment districts and are now funded through the City's General Fund.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MEDICAL SERVICES

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	686,699	714,818	699,069
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 686,699</u>	 <u>\$ 714,818</u>	 <u>\$ 699,069</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5226-EMERGENCY MEDICAL								
1	OPERATING EXPENDITURES							1
2	001-5226-5341.000 Contractual Services	651,601	690,884	690,884	439,448	700,702	677,319	2
3	001-5226-5491.000 City Hall Indirect Charges	35,098	23,934	23,934	13,833	24,001	21,750	3
4	OPERATING EXPENDITURES	686,699	714,818	714,818	453,281	724,703	699,069	4
5								5
6	Totals for Department 5226-EMERGENCY MEDICAL	686,699	714,818	714,818	453,281	724,703	699,069	6

EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT

The Emergency Management/Utilities Department is responsible for the water distribution network, the sanitary sewer collection system, traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signs), drainage maintenance, administration of the recycling and solid waste contracts, plan review, various inspections, and emergency preparedness and response. A detailed description of these Emergency Management/Utilities Department responsibilities is listed under separate City funds (Recycling, Utilities, and Drainage Utility). The following is a program description of only the traditional public works functions:

Public Services Division

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars. The budget for these street and sidewalk expenditures is shared with the Road Improvement Fund, and the employees performing these duties are assigned to the Emergency Management/Utilities Department. Part of the salary of the Emergency Management/Utilities Director is allocated to Public Services.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MANAGEMENT & UTILITIES DEPARTMENT
PUBLIC SERVICES DIVISION

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 29,563	\$ 30,051	\$ 31,072
Personnel Benefits	17,032	18,888	19,955
Operating Expenditures	128,859	136,311	138,375
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 175,454	\$ 185,250	\$ 189,402

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Emergency Management & Utilities Director (a)	0.25	0.25	0.25	0.25
Total Full Time	0.25	0.25	0.25	0.25
PUBLIC SERVICES DIVISION TOTALS	0.25	0.25	0.25	0.25

(a) This position is allocated between the General Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5440-PUBLIC SERVICES								
1	PERSONNEL WAGES							1
2	001-5440-5121.000 SALARIES - FULL TIME	29,458	29,871	29,871	19,715	31,677	30,892	2
3	001-5440-5141.000 Overtime	0	0	0	209	0	0	3
4	001-5440-5151.000 Cellular Phone Stipend	105	180	180	120	180	180	4
5	PERSONNEL WAGES	29,563	30,051	30,051	20,044	31,857	31,072	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5440-5211.000 FICA	1,583	2,299	2,299	1,080	2,437	2,391	8
9	001-5440-5221.000 Pension - WM	4,110	4,355	4,355	4,355	4,547	4,549	9
10	001-5440-5222.000 Pension - FRS	6,554	6,583	6,583	3,800	7,283	7,221	10
11	001-5440-5231.000 Life & Health Insurance	4,785	5,651	5,651	3,658	5,796	5,794	11
12	PERSONNEL BENEFITS	17,032	18,888	18,888	12,893	20,063	19,955	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5440-5341.000 Contractual Services	50	1,200	1,200	1,469	1,200	1,200	15
16	001-5440-5431.000 Utilities	107,440	111,638	111,638	68,484	115,999	115,999	16
17	001-5440-5441.000 Equipment Rental	1,007	2,875	2,875	1,635	2,375	2,322	17
18	001-5440-5461.000 Computer Maintenance	184	0	0	0	0	0	18
19	001-5440-5462.000 Equipment Maint-Repair	4,146	3,200	3,200	2,075	3,400	3,323	19
20	001-5440-5463.000 Vehicle Maint-Repair	644	1,100	1,100	226	1,100	1,100	20
21	001-5440-5464.000 Vehicle Operation-Fuel	3,048	2,821	2,821	1,287	3,690	2,923	21
22	001-5440-5491.000 City Hall Indirect Charges	8,551	6,637	6,637	3,836	6,756	6,203	22
23	001-5440-5496.000 Year-End Inventory Adjustment	1,433	0	0	0	0	0	23
24	001-5440-5521.000 Operating Supplies	2,301	5,700	5,700	1,664	5,700	4,105	24
25	001-5440-5524.000 Uniforms & Clothing	55	90	90	75	150	150	25
26	001-5440-5541.000 Subs, Memberships, Dues	0	250	250	0	250	250	26
27	001-5440-5542.000 Training/Education	0	800	800	0	800	800	27
28	OPERATING EXPENDITURES	128,859	136,311	136,311	80,751	141,420	138,375	28
29								29
30	Totals for Department 5440-PUBLIC SERVICES	175,454	185,250	185,250	113,688	193,340	189,402	30

LEISURE SERVICES DEPARTMENT

Core Operational Mission

The Leisure Services Department's responsibility is to serve all residents, local, regional and international communities, tourists and diverse participants who will benefit from our amenities, facilities, programs and services. We are dedicated to providing a safe and clean environment with creative dedicated employees and partners, (team members) who are qualified to provide outstanding program delivery in leisure activities, special events and unlimited services that exceed the diverse needs of our Guests.

Our emphasis is to apply accredited standards among parks, recreation and library establishments. We will continue to provide well-planned and organized wholesome programs including; athletics, boating, child care and youth development, cultural, education, information resources, entertainment, environmental protection, health and fitness, historical, instructional lessons, mentoring, safety, social, transportation and other services.

Partnerships, volunteers, sponsorships, grants, donations and participant fees will enhance our continued high quality programs, amenities and services. We will apply automated resources for effective communication and will continue to use quality recycled materials in the development of new and replaced amenities and facilities.

We shall preserve and protect our small town and Island City heritage by taking a leadership role in community building by implementing forums for effective communication and a festive atmosphere through cultural and diverse events and activities that promote family and community bonding, historical and natural areas preservation, and responsiveness to citizen concerns. Uniting all people as one community and raising the conscious level to enhance the quality of life is our main objective. Our common desire is to lead and serve citizens and display passion and commitment towards community building to achieve our full potential.

Key Roles and Functions

The Leisure Services Department provides key functions including administration, budgeting, planning, organizing, leadership and performance measurements for parks and facilities, recreation, library, grants, capital projects, medians and right of ways, waterways and public facilities. Additional functions include establishing and enforcing policy and procedures, leading department emergency management plan, leisure services management, natural resources management and leisure services program delivery.

The Leisure Services Department ensures fiscal prudence of city resources and seeks out alternative resources for social, economic and environmental sustainability. Leisure Services ensures quality opportunities in a broad range of programs, amenities and services that enhance quality of life. Additionally, the department is also the liaison of (6) ongoing boards and committees and participates in more than 35 active organizations ranging from homeowner and resident associations, grant providers, event committees, SBBC, local schools and churches, FRPA, NRPA, ISA, APWA, ACSM, FFEA, Naturescape, Non-profits and many others.

This fiscal year the Leisure Services Department will continue to follow the Parks System Master Plan

approved in 2010 as a guide to continue to complete amenities of the Repurpose Mickel Park project, which has many new amenities including adding a new playground, splash pad, car charging station and energy efficient lighting. Pursuing development of Phase I in the Colohatchee Park Site Master Plan is the highest priority. Also, leading a focus group to include art in public places, and identify the most appropriate enhancements at Jaycee Park completing a Park Site Master Plan will be among the most creative tasks.

Finally, it is essential to continue to prepare to expand City parks including Hagen Park, Mickel Park, and Colohatchee Park and Boat Ramp through land acquisition to keep up with the growth and interest due to the many successful activities and events.

CAPITAL PROJECTS AND GRANTS The Leisure Services Department coordinates multiple grants including completing and submitting applications, making presentations to grant providing organizations and provides grant monitoring and compliance. Additionally, the department provides the closeouts for City grants. Some of the current grants still active include the 42nd and 43rd year Community Development Block Grant, Florida Department of Transportation Recreation Trails Program, Florida Department of Environmental Protection's Florida Recreation Development Assistance Program, and Broward County Tree Trust Fund.

Additionally, the department is responsible for multiple capital projects with the department and City of Wilton Manors. Capital projects are led by the Leisure Services Department Director with support from City staff and a consultant. Some of these projects include improvements at Richardson Historic Park, Mickel Park Repurposing, Colohatchee Park Improvements and Site Master Plan, Island City Park Preserve Expansion, Improvements to the Woman's Club building, Improvements to NW 26th Street, Irrigation and Landscaping throughout City, and implementing the Park System Master Plan.

CONTRACTS AND EVENTS

The Leisure Services Department manages multiple contracts including the bus bench advertisements, snack and beverage vending, cell tower, recycled eco-bins, bus shelters and many contractual agreements with consultants, contractors and program providers such as Zumba, Dance, Tennis Professional, Yoga, Kayak Rentals, etc.

The Leisure Services Department also develops Event Permits and is Chair of an events committee with appropriate City departments for Citywide community events such as the Stonewall Parade and Festival, Wicked Manors Halloween Event, Community Grand Openings and other major events on Wilton Drive. The department also administers Specific Use and Facility Use Permits as part of the daily operations.

LIBRARY DIVISION

The Richard C. Sullivan Public Library of Wilton Manors provides library services, i.e., lending, information, programs, public space, and Internet access and personal computing applications, to the residents, students, and business owners of Wilton Manors. These services are provided free of charge to everyone in our community. The Library is funded primarily through local tax revenues. This local funding links our services with the community we serve, while funding from private sources (such as grants, individual contributions raised by the Friends of the Library, and bequests) helps support and enhance services. This localized service brings value to our residents. According to the Taxpayer Return on Investment (ROI) survey conducted by the State Library, for every \$1 Floridians invest in the State's public libraries, they receive \$10.18 in

economic benefits.

The Library's services and programs are aimed at fostering community connections and being receptive to patron's needs. Whether through the popular Island City Book Club, author talks, music, or dance programs, the Richard C. Sullivan Public Library strives to engage all and nurture a strong sense of community.

During the past year, Library staff showed incredible creativity in the programs they hosted; fostering confident reading through our Read with Dogs program, exploring Latin American folklore with storyteller Katie Adams, and encouraging artistic development and self-expression through instruction by local artist Sylvie Fournier-Popov.

The Library also supported STEM education, engaging students in the community with innovative programs such as virtual reality and 3D printing programs in partnership with the Broward County Library, fostering creativity and through the creation of our Lego Club, and hosting meteorologist Jordanna Sheermohamed who explained the science behind spinning objects and the effects of climate change upon Florida.

The Friends of the Library is a volunteer group that exists to enrich the cultural and educational opportunities within our community. The Friends provide funding for the Library's extensive video, audio and large print collections. They also sponsor Library programs throughout the year as well as computers for public use.

The Library works hard to provide the best possible services and create a vibrant future for Wilton Manors. In order to accomplish this goal, Library staff work diligently to engage all sectors of the community -- citizens, businesses, government, and education. This creates meaningful conversations among community members ensuring the Richard C. Sullivan Public Library continues to meet and exceed the needs of the community.

RECREATION DIVISION

Recreation provides a variety of affordable leisure opportunities to all the citizens of the community. The recreation program covers a diverse range of services including: toddler, youth, teen, adult and senior recreation activities, social services, facility/equipment rentals, athletics, special events, cultural enrichment activities and after school and seasonal camps. All of these programs, although different, have the common purpose of providing safe, enjoyable programs and facilities to all facets of the community. Programs offered to the community are designed, based on recommendations received from participants, advisory boards, civic groups and City staff. All programs are evaluated annually and changes are implemented when desired by the community/participant interest and budget considerations.

- Toddler, youth, teen, adult and senior recreation activities offer leisure time activities, childcare, and skill improvement programs. Programs are developed to meet the community needs, especially when their needs and interests are not being achieved through school, church or other public and private establishments. Programs are conducted through contractual instructors and City employees.

- A key emphasis for toddler programming is Imagination Mornings, which is for children ages 18 months to 4 years old. Children will explore their creative imaginations through the use of stories, music, arts & crafts, tag games, outdoor play and more! This class provides a time of expressive and inspirational bonding between parent and child. It also serves as a tangible motivational experience for the child, developing motor skills, problem solving abilities, and cooperative group skills.
- Youth programs include a year round program of before and after care for children from kindergarten to 5th grade. Also, there are school days out, seasonal and summer camps for ages 4 through 14. These opportunities provide a full range curriculum to enhance academics and teach life affirming skills that enable the participant to lead positive teen and adult life-styles.
- The teens can be among the most challenging interest group to program for since it is an essential transition stage from youth to adulthood and thinking about very important life situations such as school, career, family, etc. To support our teens during this challenging stage of development, the City provides a Mentoring Young Leaders Program, which is a Teen Club and Volunteer Program made up of fun. Teens from a variety of schools in the surrounding areas are drawn to the City program where the mission of the Mentoring Young Leaders Program is to empower them with the core values of leadership, accountability, and a heart for service. The participants in this program have the opportunity to get involved in activities and events that focus on community awareness/service, leadership/teamwork and fund raising. Participants will also enjoy unique field trips, game days, video games, ping pong tournaments and life mentoring. Our creative program will allow participants to receive first choice for volunteer service opportunities throughout the City. Our motto is, Walk in a teen...Leave a leader!
- Senior programs include activities to continue keeping active, learning, and engaging in quality experiences to help unite our more experienced adults. In addition to senior trips, table tennis, and pot luck and bingo days, one of our paramount opportunities for seniors is "Brains and Balance Past 60". This is a program designed for the unique needs of active older adults who know the importance of staying mentally sharp and physically stable. Researchers no longer believe that falling or losing your mental capacity are inevitable parts of the aging process, and this fascinating class operates based on the premise that specific exercises will decrease the risk of falling while increasing mental acuity. This innovative program is a clever combination of specific activities designed to improve memory, reasoning, conceptualization, language and problem solving skills along with age appropriate exercise to improve stability. Discover how much fun "Brains & Balance" training can be while you exercise your mind and body with our specially designed curriculum.
- Facility and equipment rentals include renting of all facilities, pavilions, parks and

equipment owned and/or operated by the City. When facilities are not in use with regular contractual classes, league sports or club meetings, the rental of facilities and equipment are the best uses of these resources.

- The Fitness Center at Hagen Park has completed ten successful years of operation. This program has enhanced quality of living with an emphasis on a healthy Wilton Manors Community. An additional outdoor Fitness Zone has been implemented at Island City Park Preserve and Mickel Park through grant funding and provides free fitness opportunities. Working out helps reduce stress, (the cause of 90% of illnesses) and will contribute towards reducing the epidemic of obesity in America.
- Youth athletics provide residents with the opportunity to learn and experience the fundamentals of sports and enjoy this experience. The focus is on learning and having fun at the instructional level. However, the concentration includes attention to adaptability and development at the more advanced level of participation. Through sports, participants can develop and maintain an enthusiasm for active participation, which becomes the basis for life-long interest in personal fitness and good health. Current program offerings include: basketball, baseball, soccer, and softball. The Leisure Services Department currently partners with Northeast Little League Baseball, I-9 Sports, Super Soccer Stars, other non-profit organizations that provide youth athletics.
- Adult Athletics consist of softball practice, volleyball open play, basketball open play and baseball. There are currently (7) softball teams that use our ball fields. Many residents use our volleyball courts. However, participants travel from as far as South Beach to play beach volleyball here in Wilton Manors and afterwards patronize our local restaurants.
- Tennis programs are offered for seniors, adults and juniors on four lighted hard surface courts and two lighted hydro-grid clay surface courts. City employees coordinate daily court rentals and use. A contracted tennis professional provides all tennis programs. These include private lessons, group lessons, league play, tournaments and monthly socials.
- Special events are developed to provide opportunities for social exchanges that promote wholesome fun and value. They contribute towards multi-generational gatherings and uniting our families and strengthening our neighborhoods. Most special event programs provide activities or entertainment for all ages although some are aimed at specific age groups. The department has prioritized key events with a focus on cultural diversity, partnerships, street festivals and community collaboration.

PARKS AND FACILITIES DIVISION

Parks and Facilities provides services in six (6) main areas of maintenance, which includes buildings/structures/facilities/fleet service/trades, grounds, landscaping and irrigation, custodial, program support, waterway and emergency management. Working with a broad range of maintenance areas, the five(5) key components of maintenance include, preventive, routine, housekeeping, program support, and special projects.

- The Building/Structure/Facility/Fleet Service and Trade Maintenance consists of

maintaining buildings, docks, boat ramps, boardwalks, pavilions, indoor fitness equipment, outdoor fitness equipment, basketball courts, tennis courts, playgrounds, sand volleyball courts, lighting, signs, bus shelters, parking lot surfacing, playground equipment and surfacing, flag poles, car charging station, structures, vehicles and equipment within the City. This work deals with plumbing, HVAC, elevator, electrical, mechanical, carpentry, rust removal, graffiti removal, painting and general repairs to the structures. There are 25 buildings and/or structures that require on-going building maintenance and the department fleet of trucks, utility vehicles, trailer, boat and mowers. Most of these maintenance services are completed by City team members. However, there are certain services completed by licensed trade technicians and consultants.

- The Grounds, Landscaping, and Irrigation Maintenance consists of maintaining approximately 36 acres of parks, grounds, parking lots, dog play areas, green areas and 42 medians and right-of-way areas. Landscaping and irrigation is completed by City staff and grounds and median maintenance is completed by both City staff and the supervision of contractual maintenance. Maintenance of these areas include mowing, trimming, edging, pest control, turf management, weed control, fertilization, ballfield maintenance, sprinkler and irrigation systems maintenance, fence and gate repairs, sidewalks, walkways, debris removal, mulching, tree and vegetation plantings, etc. Maintenance emphasis is directed toward excellent city entry ways, medians and public areas.
- The Custodial Maintenance consists of ensuring the cleanliness of 25 buildings and structures. This involves daily cleaning, dusting, polishing, and trash removal at all sites. There is a regular schedule for mopping, vacuuming, waxing and window cleaning. Other areas include adding supplies and cleaning products, paper towels, etc. The key buildings and facilities cleaned daily consists of 69,500 Square Feet and includes City Hall, Public Safety, Fire Station, Emergency Management and Utility Services Building, Hagen Park, Women's Club, Island City Park Preserve, Richardson Historic Park Manor House and rest room building, Colohatchee Park, Colohatchee Boat Ramp, Mickel Park, Wilton Manors Elementary School (portion used by After School and Summer Camp), and Library.
- The Program Support Maintenance includes providing set-up, break down, preparation logistical support, clean-up, and various tasks to support activities and many special events and programs. These include facility rentals, recreation programs such as line dancing, yoga, dog obedience and music. Functions also include preparation for ball fields, courts, playgrounds and pavilions. Additionally, responsibilities include assisting other departments with citywide functions, and completing work requests and projects as requested.
- The Waterway Maintenance includes maintaining approximately thirteen and a half miles of navigable waterways on an extremely limited basis with a small boat. Primary emphasis is placed on debris removal, flood and erosion prevention, and ensuring safe and navigable waterways.

The Emergency Management Maintenance includes preventive measures before storms and related

emergencies and providing clean-up after storms and related emergencies. This area has been much more active the past three years and the forecasts continue to project multiple storms during hurricane season. When the City goes into emergency mode, steps are taken from the department emergency management plan to brace for emergencies and to get back to operational mode as quickly as possible after an emergency.

2016-2017 Strategic Plan Accomplishments

Program Attendance:

Program attendance records are essential in allocating resources efficiently and effectively. Some of the benefits include understanding interest levels of programs, efficient scheduling, program maintenance, planning and budgeting. Program attendance is categorized by specific programs such as contractual classes, youth leagues, youth and adult programs, activity memberships, facility reservations and special events. There were 453,402 annual park and library visits compared to 392,034 park and library visits last year, which is a 13.5% increase. Two years ago the park and library visits were recorded at 316,165 annual visits, revealing a 37.5% increase the past two years. The increased participation is from a wide range of programs including after school, before school, summer camp, facility rentals, adult recreational program classes, youth and adult sports, library programs, and City special events.

Revenue Collection:

There are 39 revenue categories that generated \$596,577 for the Fiscal Year, which was a 1.2% increase from \$589,022 the prior Fiscal Year and a 25.2% increase during the past two Fiscal Years when the revenue was \$474,145. The increased revenue was a result of the value leisure services provides the community. Key areas of revenue were from Childcare programs such as After School, Before School, School Days Out, Summer Camp, etc. contributed \$336,206, which is up from \$315,421 last year and \$253,676 during the prior Fiscal Year.

Additional revenue was generated from facility rentals, \$65,922, adult classes, \$33,669, special events/sponsorships, \$26,954, tennis, \$25,748, and fitness center, \$14,249. Also other key areas that contributed toward revenue was library services, \$13,188, youth classes, \$4,426 and dog permits, \$3,990. There are no fees for general use of the playgrounds, fields, basketball courts, volleyball courts, boat ramps, and many special events and activities.

Alternative Funding:

The Leisure Services Department was also awarded additional funding in the amount of \$1,413,020 from alternative sources including grants such as MPO Transportation Alternatives Program, 40th Year CDBG, Keep American Beautiful, Florida Department of Environmental Protection, Recreation Trails Program, Florida League of Cities Safety Grant, Library State grant, and Tree Trust Fund Phase VI.

Risk Management:

Safety and playground inspections are performed to ensure the safety of our leisure services patrons while visiting our facilities, amenities and parks. The Department also tracks and monitors programs to identify patron incidents and injuries, determines the frequency of occurrences, and implements preventive measures as appropriate.

Preventive Maintenance:

In an effort to protect the City's infrastructure and resources, the Department uses a daily and monthly safety and facility checklist for a preventive maintenance program. The checklist helps to identify caution areas, determines resources needed for corrective action and indicates the time frame to resolve issues. Details are listed in monthly activity reports.

Numbered Receipts:

A method of tracking, monitoring and maintaining numbered receipts identifies the number of transactions that occur and help safeguard public funds. The items listed included facility reservation use permits, specific use permits, event permits, cash handling receipts and activity memberships. The total transactions this past Fiscal Year were 10,857, which continues to significantly increase.

Capital Projects:

Community Development Block Grant

The Highland Estates Neighborhood has been receiving federal funds through the Community Development Block Grant (CDBG) Program to improve the area by adding or improving amenities throughout the neighborhood. Past projects have included street & sidewalk restorations, lift station upgrades, crosswalks, lighting, playground improvements, fitness stations, basketball court improvements, property acquisition, and upgrades and new projects within Island City Park Preserve. In 2016, the City installed a shade structure over existing fitness stations at Island City Park Preserve. Future projects include wi-fi and security cameras throughout the park.

Transportation Alternatives Funding

In 2016 the City of Wilton Manors was successful in their grant application to the Broward County Metropolitan Planning Organization for improvements to NE 26th Street between and Five Points and Federal Highway (joint application with Broward County and the City of Fort Lauderdale. The City was awarded approximately \$1,300,000 to create a more "Complete Streets" roadway by narrowing the existing travel lanes, installing dedicated bicycle lanes and improving the sidewalk system. Funding for this project will be available in 2019.

Mickel Park County Grant

In 2016 the City received \$356,752 of grant funds from Broward County for new amenities as part of the Mickel Park Repurposing Phase II. The amenities that will be covered by this grant include the replacement of 58 existing sports light fixtures with 22 new energy efficient light fixtures. This will improve lighting of the ball field while reducing significant energy usage. The existing playground is outdated and does not meet ADA requirements. The funding will allow for removal of the existing playground and addition of a more usable ADA playground for school aged children. The project also includes the installation of a water play area feature. Mickel Park is an accessible location on a state road less than two miles from I-95. The remainder of the funding will be used for the installation of a level three electric vehicle charging station.

Wilton Manors 1st Annual Tree Giveaway

In January of 2016, the City of Wilton Manors had its first annual tree giveaway at Mickel Park. At least two free trees were provided to residents during the event. Six different varieties of native or Florida-friendly trees were available. Prior to receiving plants, residents were asked to visit educational stations including the National Wildlife Federation, Waste Management, proper planting and pruning, and tree selection. The giveaway was funded by a \$5,000 Think Green grant from "Keep America Beautiful".

Richardson Park Carriage House Pavilion

The Carriage House, Improvements in 2016 consisted of a new courtyard and pavilion on the north side of the building.

Woman's Club:

Reconstructed upgraded the ceiling and lighting within the entire Woman's Club, Art Gallery 21.

COLOHATCHEE PARK:

Replacement of the final two thirds of the existing boardwalk pilings will be completed in this FY.

Other Related Accomplishments:

- Conducted daily pre-opening inspections prior to opening the parks. A park closing inspection was also completed by the park ranger team closing the parks.
- Collaborated with Police Department to train Leisure Services Team how to handle public safety.
- Continued to track incidents that occur in the parks and library and monitor the frequency of them to determine any corrective measures to be implemented to prevent them from occurring.
- Human Resources Director/Risk Manager conducted random audits through the Florida League of Cities related facilities, parks and playgrounds. Risk Manager performed inspections at each facility and notified the Leisure Services Director of any necessary corrective requirements.
- Team members evaluated park signage and added necessary signs throughout the City parks.
- Each participant who engaged in programs, classes, or memberships was required to sign a waiver for each program, which had potential hazards.
- The Leisure Services Department conducted 4 department retreats, 3 Orientations and 9 Leaders meetings to communicate information related to safety and industry trends.
- Promoted boating safety by utilizing social media and other sources / pamphlets to disseminate safety education. Leisure Services will provide online information and social media regarding boating safety.
- Leisure Services conducted a waterway signage inventory to ensure no water safety hazards, and that manatee protection and navigation signs are present and visible.
- Identified and reported waterway hazards for correction. The Leisure Services Department conducted waterway maintenance each quarter. During that time, trees that have overgrown, large debris, garbage, etc., were collected and removed to ensure the North and South Fork of the Middle River. The Leisure Services Department also conducted periodic inspections when residents reported any obstructions in the main waterways.

- The City of Wilton Manors partnered with the Marine Industries of South Florida to host a Waterway Cleanup in March of each Year.
- Reinstated the department position of parks and recreation division director. This position will be in charge of the daily operations of parks and recreation and is funded beginning mid-year.
- The Leisure Services Department actively participated in CANA, ENA, WAWM, WMBA and related community meetings throughout the year.
- Expanded sponsorship opportunities to include national sponsors. The Leisure Services Department has worked with City Manager's Office along with Professional Consultant a sponsorship package for all of our major events.
- Leisure Services Team continued to actively participate in producing events that attract thousands of people to the Island City. Some of the events and festivals included: Stonewall Parade & Street Festival, Pride Center Rainbow Run, Wicked Manors Street Festival, Taste of the Island, Hawaiian Festival, Music at Mickel Park Concerts and Community Block Parties.

2017-2018 Strategic Plan Goals and Objectives



Proactive Public Safety

Leisure Services Goal 1: Strengthen the department culture committed to public and employee safety.

Objectives:

1. *Provide proper guidance for maintenance team to continue daily pre-opening inspections at all parks.*
2. *Continue to track incidents that occur in the parks/library and monitor the frequency of them to determine effective corrective measures to prevent them from occurring in the future.*
3. *Continue waterway maintenance on a quarterly basis and be responsive to provide cleanup as needed.*
4. *Participate in the Waterway Clean-up event annually.*
5. *Install visible informational signage especially where there are considerable risks involved.*
6. *Utilize waivers to inform public of hazards with participating in activities and amenities.*

7. *Collaborate with Police Department to train Leisure Services Team how to handle public safety.*
8. *Emphasize safety training where noticeable employee injuries have occurred in the work environment.*



Sound Governance

Leisure Services Goal 1: Utilize three (3) internal performance measures that identify the efficiency of the Leisure Services Department.

Objectives:

- *Track the attendance of participation in all city activities and events and allocate resources where programs are favorably desired.*
- *Monitor the revenue from all programs, amenities and services to determine the key sources of revenue.*
- *Record the number of transactions conducted for all programs, amenities and services and evaluate with historical results.*

Leisure Services Goal 2: Establish three (3) key external performance measures and evaluate the effectiveness of the programming initiatives to improve the quality of life.

Objectives:

1. *Improve youth overall health by reducing childhood obesity through the after school programming.*
2. *Increase the graduation rate at Fort Lauderdale High School through the Mentoring Young Leaders programming.*
3. *Improve overall health of adults and seniors through coordinating activities to enhance balance and using indoor/outdoor fitness activities, walking trails, and other adult programming initiatives.*

Leisure Services Goal 3: Increase department participation and revenue by 5%.

Objectives:

1. *Actively participate in Neighborhood Association meetings to gather information that will enable our team to address community concerns, needs, interests and priorities.*
2. *Partner with organizations to pursue the City Commission's vision and develop Jaycee Park as a City focal point, building on the landmark, LGBTQ flag display.*

3. *Pursue park improvements at Colohatchee Park, Hagen Park, Island City Park Preserve, Mickel Park, Richardson Historic Park and the Woman's Club.*
4. *Ensure diverse choices for leisure opportunities that will encourage a wider range of participation by adding new special events and activities.*
5. *Ensure parks provide safe and adequate accessibility to promote inclusive opportunities.*
6. *Consistently evaluate Guest experiences to determine if the programs, amenities and services are meeting or exceeding expectations.*
7. *Partner with marketing experts to promote fitness center, outdoor fitness zones and trails, tennis center, ball fields, assembly facilities, pavilions, instructional classes, child care programs, and special events.*
8. *Ensure library staff provides programs and services to elder adults to improve program delivery.*
9. *Increase the use of free social media to provide up-to-date information and marketing of City special events, services and activities offered to our residents using free WiFi, City Webpage, and Facebook.*
10. *Update user fees of leisure services programs, amenities and services, including library services, camps, special events, receptions, and facility and field rentals.*

Leisure Services Goal 4: Obtain alternative funding and resources to provide quality leisure opportunities.

Objectives:

1. *Complete grant tracking report to identify the amount of grant funding received.*
2. *Partner with a consultant experienced with obtaining local and national named sponsorships for activities, amenities and special events.*
3. *Continue partnering with appropriate organizations that can provide relevant services that ensure quality memorable experiences for our Guests.*
4. *Provide adequate support to non-profit groups offering programs and services within the community.*

Leisure Services Goal 5: Incorporate adequate technology and training to ensure proficient leisure services management.

Objectives:

- 1. Provide consistent training for all team members that will actively use the different software to enhance the Guest experience.*
- 2. Continue to collaborate with the IT Manager to ensure the hardware, software and storage accommodates the level of technology required to ensure efficient administrative services.*
- 3. Professional Library staff will participate in a minimum of 4 hours of continuing education programs and self-education regarding emerging technologies and new library applications of existing ones.*
- 4. Library assistants and associates will receive a minimum of 5 hours of training to ensure their ability to provide in-person information services.*

Leisure Services Goal 6: Evaluate, maintain, and improve the delivery of all library services.

Objectives:

- 1. Ensure the Library Advisory Board is well informed about the programs, policies, budget, and plans of the Library by providing a written report to the Board at least monthly.*
- 2. Determine feasibility of increasing power availability to all locations in the Library to accommodate laptop computers and determine future power needs.*
- 3. Evaluate space allocations for staff offices and workstations, public seating, public use computer workstations, materials shelving, and meeting space in order to make recommendations for Fiscal Year 2018-2019 budget.*
- 4. Highlight information on the holdings of other libraries at least 3 times by Oct. 1, 2018.*
- 5. Update the Library's disaster response and recovery procedures.*



Leisure Services Goal 1: Ensure the effective growth and redevelopment of library, parks, trails, open spaces and waterways to meet current and future recreational needs.

Objectives:

- 1. Hire a consultant to update the Parks System Master Plan that was adopted in 2010.*
- 2. Adopt 5-Year CIP budget to determine key priorities with funding sources.*
- 3. Implement repurposing amenities approved in the Colohatchee Park Site Master Plan.*
- 4. Discuss acquiring Site 92 Cypress Stand 1.43 acres from Broward County.*
- 5. Pursue land acquisition to expand Colohatchee Park and Boat Ramp.*
- 6. Pursue land acquisition to expand Hagen Park and City Hall Complex.*
- 7. Acquire additional property to expand parking at Mickel Park.*
- 8. Consider acquiring parcels of land throughout the City to expand green spaces.*
- 9. Pursue expanding partnerships with Historical Society, Gallery 21, local schools, local governments and consistent organizations that will help support future library and recreational programs and services.*
- 10. Evaluate acquiring additional land for suitable library, recreational uses and open spaces including land that is vacant, underutilized or owned by private and public establishments.*

Leisure Services Goal 2: Implement strategies of conservation and preservation in designated public areas, parks and waterways to help reduce pollutants while contributing to a cooler climate.

Objectives:

- 1. Remove exotic vegetation throughout the parks and open spaces.*
- 2. Plant additional shade trees along Wilton Drive that are drought and salt tolerant, wind resistant and preferably native plant species as part of the tree trust fund program.*
- 3. Continue coordinating waterway cleanups and maintaining waterways to protect the proper flow of watershed and promote clean waterways for recreational activities.*

4. *Implement attractive landscapes at Donn Eisele Park, the Library and at pocket parks with the support of neighborhood associations.*
5. *Expand the tree give-away program to include more canopy trees and resourceful fruit trees and shrubs for residents throughout the year.*

Leisure Services Goal 4: Initiate becoming a certified Tree City USA Community.

Objectives

1. *Collaborate with Community Development Department to develop a program that encompasses the four standards for Tree City USA recognition. A Tree Board or Department; A Tree Care Ordinance; A Community Forestry Program with an Annual Budget of at Least \$2 Per Capita; An Arbor Day Observance and Proclamation.*
2. *Seek certification to enforce a new Tree Ordinance.*



Innovating and Adapting for the Future

Leisure Services Goal 1: Establish effective processes that support future programs, amenities and services.

Objectives:

1. *Complete 43rd Year CDBG project of field renovations at Mickel Park and Wifi at Island City Park.*
2. *Propose 44th Year CDBG project and apply for during the Fiscal Year.*
3. *Complete improvements at Richardson Historic Park including Carriage House restoration and improved park lighting.*
4. *Pursue improvements to the Woman’s Club, Gallery 21 including an Art Feature.*
5. *Assist the SBBC with the renovation of Wilton Manors Elementary School.*

Leisure Services Goal 2: Evaluate increased library and parks operating hours.

Objectives:

1. *Monitor the usage data of library and recreation buildings and assess the feasibility of extending hours.*
2. *Continue to improve operating process at tennis center including taking reservations on certain courts to effectively support a quality park experience.*

3. *Improve communication methods when library and recreation centers are not open, to ensure participants are provided the hours of operations and services offered.*

Leisure Services Goal 3: Continue to build the most responsive team to apply social and business approaches appropriately to support community needs.

Objectives:

1. *Establish operating procedures related to Guest and Citizen Responsiveness.*
2. *Maintain a positive and knowledgeable team committed to providing the highest standards of professionalism by continuing training at department orientations and retreats to reinforce the organizational culture.*
3. *Train all team members to be compassionate and effective problem solvers and to deliver outstanding Guest Services.*

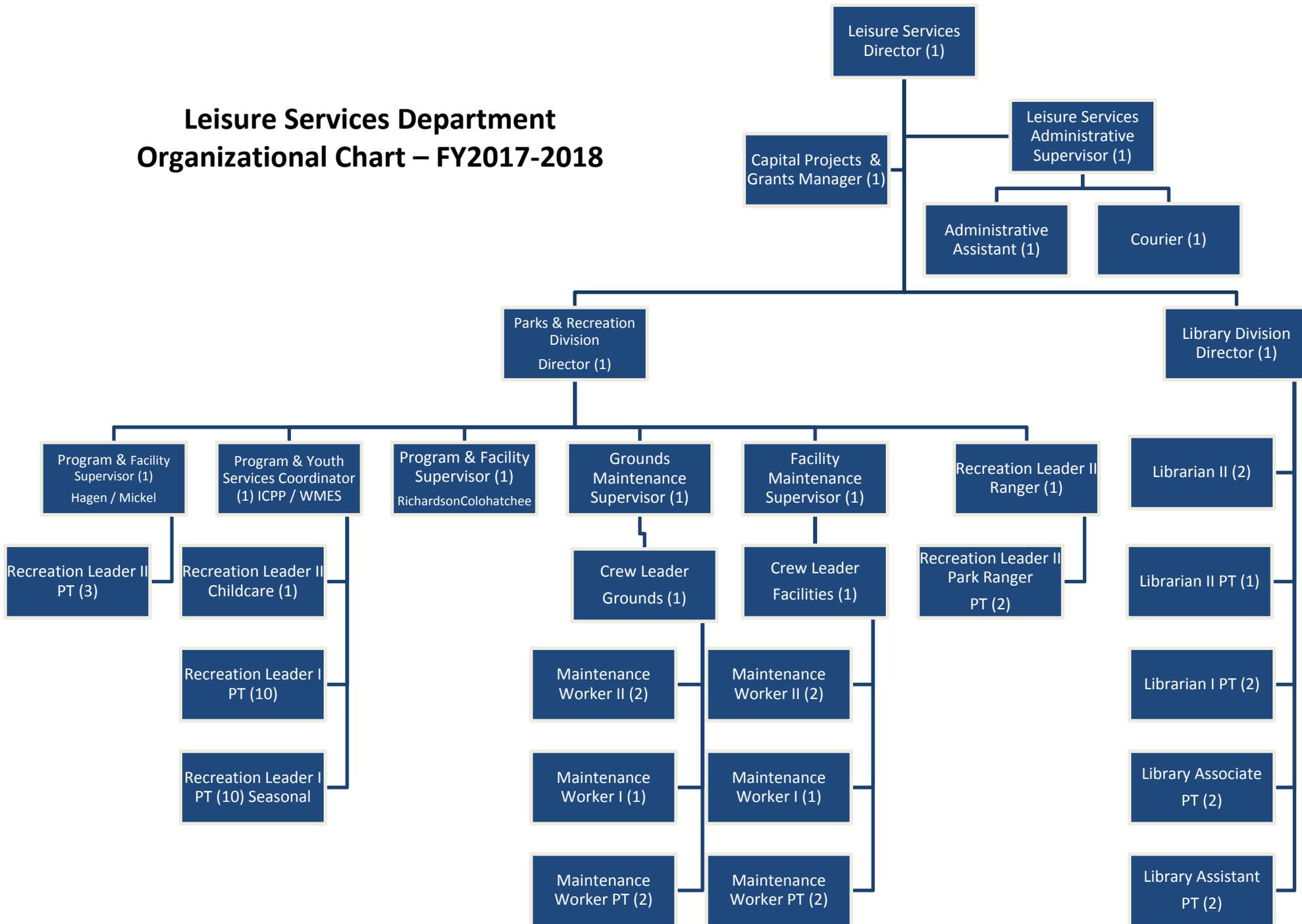
Leisure Services Goal 4: Foster economic development to improve local economy from 452,000 annual park and library visits to Wilton Manors.

Objectives:

1. *Collaborate with Community Development Services Director to establish forum to bridge increased business potential from park and library participants.*
2. *Provide outreach to Wilton Manors Business Association regarding opportunities to reach park and library participants.*
3. *Partner with the Board of Realtors to identify biggest park and library needs of new residents moving to the City.*

Continue to work with Wilton Manors Entertainment Group, The Pride Center, Art Gallery 21 and other organizations to implement park and library activities and special events that will bring new visitors to Wilton Manors.

Leisure Services Department Organizational Chart – FY2017-2018



**DEPARTMENTAL BUDGET SUMMARY
LEISURE SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 1,715,379	\$ 1,849,046	\$ 1,929,193
Personnel Benefits	727,255	849,012	923,201
Operating Expenditures	781,276	799,439	757,319
Capital	248,230	448,923	379,255
Debt Service	307,962	302,962	302,681
Depreciation	-	-	-
Interfund Transfers	25,000	25,000	25,000
TOTAL DEPARTMENT COST	\$ 3,805,102	\$ 4,274,382	\$ 4,316,649

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Leisure Services (a)	1.00	1.00	1.00	1.00
Library Division Director	1.00	1.00	1.00	1.00
Parks and Recreation Division Director (b)	1.00	0.50	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00
Capital Projects & Grants Manager	1.00	1.00	1.00	1.00
Administrative Program Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Program and Youth Services Coordinator	1.00	1.00	1.00	1.00
Program / Facility Supervisor	2.00	2.00	2.00	2.00
Recreation Leader II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Crew Leader	2.00	2.00	2.00	2.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Maintenance Worker I	2.00	2.00	2.00	2.00
Total Full Time	23.00	22.50	23.00	23.00
Part Time Librarian II	1.00	0.68	1.00	0.675
Part Time Librarian I	2.00	0.90	2.00	0.900
Part Time Library Associate	2.00	1.33	2.00	1.325
Part Time Library Technical Assistant	2.00	1.25	2.00	1.25
Part Time Maintenance Worker	4.00	2.80	4.00	2.80
Part Time Recreation Leader II	5.00	3.50	5.00	3.50
Part Time Recreation Leader I	10.00	7.00	10.00	7.00
Part Time Recreation Leader I (seasonal) (c)	10.00	2.40	10.00	2.40
Total Part Time	36.00	19.85	36.00	19.85
LEISURE SERVICES TOTALS	59.00	42.35	59.00	42.850

(a) The salary of the Director of Leisure Services is allocated 1/3 each to the Library, Recreation, and Parks and Facilities Divisions.

(b) The Parks and Recreation Division Director was funded only for a half year during FY16-17.

(c) Seasonal Recreation Leaders I are hired on an as-needed basis to assist with summer camp and other activities when enrollment in these programs warrants.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5771-LIBRARY								
1	PERSONNEL WAGES							1
2	001-5771-5121.000 SALARIES - FULL TIME	238,417	250,224	250,224	159,474	264,789	258,302	2
3	001-5771-5131.000 SALARIES - PART-TIME	177,394	188,047	188,047	116,380	196,778	191,946	3
4	001-5771-5141.000 Overtime	257	300	300	302	385	385	4
5	001-5771-5151.000 Cellular Phone Stipend	799	958	958	638	958	958	5
6	PERSONNEL WAGES	416,867	439,529	439,529	276,794	462,910	451,591	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5771-5211.000 FICA	16,894	19,238	19,238	14,040	20,359	19,982	9
10	001-5771-5211.005 FICA PART-TIME	14,776	14,386	14,386	6,735	15,054	14,772	10
11	001-5771-5221.000 Pension - WM	60,034	63,899	63,899	63,899	66,254	66,302	11
12	001-5771-5222.000 Pension - FRS	49,163	51,844	51,844	28,492	57,356	56,875	12
13	001-5771-5231.000 Life & Health Insurance	38,912	47,248	47,248	29,134	48,818	48,799	13
14	PERSONNEL BENEFITS	179,779	196,615	196,615	142,300	207,841	206,730	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5771-5401.000 Meetings & Conferences	749	1,160	1,160	182	1,160	1,160	17
18	001-5771-5411.000 Telephone	2,617	2,600	2,600	1,636	2,415	2,415	18
19	001-5771-5412.000 Postage	463	450	450	500	555	555	19
20	001-5771-5431.000 Utilities	14,126	16,255	16,255	8,573	16,521	14,029	20
21	001-5771-5461.000 Computer Maintenance	6,128	0	0	0	0	0	21
22	001-5771-5462.000 Equipment Maint-Repair	430	350	350	230	365	365	22
23	001-5771-5465.000 Copy Machine	2,673	3,300	3,300	1,448	4,354	2,301	23
24	001-5771-5491.000 City Hall Indirect Charges	31,843	31,724	31,724	18,335	37,955	35,326	24
25	001-5771-5511.000 Office Supplies	245	500	500	239	500	500	25
26	001-5771-5521.000 Operating Supplies	6,664	6,822	6,822	2,939	6,822	6,669	26
27	001-5771-5524.000 Uniforms & Clothing	200	200	200	282	250	250	27
28	001-5771-5541.000 Subs, Memberships, Dues	4,189	2,440	2,440	0	2,440	2,385	28
29	001-5771-5542.000 Training/Education	0	100	100	0	100	100	29
30	OPERATING EXPENDITURES	70,327	65,901	65,901	34,364	73,437	66,055	30
31								31
32	CAPITAL							32
33	001-5771-5641.000 Capital Outlay	26,050	5,000	5,000	5,000	40,000	4,887	33
34	001-5771-5661.000 CAPITAL OUTLAY - PUBLICATIONS	30,250	30,000	30,000	20,426	35,000	35,000	34
35	CAPITAL	56,300	35,000	35,000	25,426	75,000	39,887	35
36								36
37	Totals for Department 5771-LIBRARY	723,273	737,045	737,045	478,884	819,188	764,263	37

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5772-RECREATION								
1	PERSONNEL WAGES							1
2	001-5772-5121.000 SALARIES - FULL TIME	418,022	458,112	458,112	303,927	507,295	490,353	2
3	001-5772-5131.000 SALARIES - PART-TIME	315,392	350,455	350,455	206,970	322,961	357,160	3
4	001-5772-5141.000 Overtime	14,912	9,750	9,750	11,648	9,700	9,700	4
5	001-5772-5151.000 Cellular Phone Stipend	2,907	3,214	3,214	1,978	3,214	3,214	5
6	001-5772-5153.000 Assignment Pay	0	0	0	0	0	0	6
7	PERSONNEL WAGES	751,233	821,531	821,531	524,523	843,170	860,427	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5772-5211.000 FICA	32,462	36,037	36,037	21,672	39,796	38,726	10
11	001-5772-5211.005 FICA PART-TIME	24,042	26,810	26,810	16,276	24,707	27,488	11
12	001-5772-5221.000 Pension - WM	106,450	117,887	117,887	117,887	124,063	124,801	12
13	001-5772-5222.000 Pension - FRS	58,662	70,721	70,721	37,746	74,036	76,496	13
14	001-5772-5231.000 Life & Health Insurance	75,244	100,278	100,278	71,069	174,843	145,384	14
15	PERSONNEL BENEFITS	296,860	351,733	351,733	264,650	437,445	412,895	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5772-5311.000 Professional Services	2,787	1,750	1,750	1,299	2,750	2,688	18
19	001-5772-5341.000 Contractual Services	16,469	12,684	12,684	10,423	13,984	13,669	19
20	001-5772-5401.000 Meetings, Conferences, Schools	468	250	250	270	250	250	20
21	001-5772-5411.000 Telephone	3,513	3,500	3,500	2,203	3,350	3,630	21
22	001-5772-5412.000 Postage	700	2,000	2,000	777	2,000	1,200	22
23	001-5772-5431.000 Utilities	117,919	110,801	110,801	75,997	122,042	116,491	23
24	001-5772-5461.000 Computer Maintenance	491	0	0	0	0	0	24
25	001-5772-5462.000 Equipment Maint-Repair	1,113	640	640	22	640	640	25
26	001-5772-5463.000 Vehicle Maint-Repair	4,321	5,300	5,300	1,564	5,300	5,300	26
27	001-5772-5464.000 Vehicle Operation-Fuel	4,627	11,152	11,152	2,970	14,400	8,563	27
28	001-5772-5465.000 Copy Machine	9,927	13,000	13,000	4,249	13,000	8,797	28
29	001-5772-5471.000 Printing & Binding	591	3,200	3,200	498	3,400	1,000	29
30	001-5772-5481.000 Adult Athletics (was PromAct.)	289	1,550	1,550	137	950	950	30
31	001-5772-5491.000 City Hall Indirect Charges	63,439	55,354	55,354	31,992	59,194	54,124	31
32	001-5772-5511.000 Office Supplies	3,792	3,375	3,375	2,486	3,575	3,495	32
33	001-5772-5521.000 Operating Supplies	5,170	5,475	5,475	2,152	4,975	4,863	33
34	001-5772-5524.000 Uniforms & Clothing	1,379	3,650	3,650	1,342	3,650	3,568	34
35	001-5772-5525.000 Program Operations	2,575	5,450	5,450	2,550	4,050	2,000	35
36	001-5772-5525.001 Youth Athletics	0	1,000	1,000	0	750	750	36
37	001-5772-5525.002 Tennis	700	2,700	2,700	503	2,500	2,444	37
38	001-5772-5525.003 Special Events	43,359	53,600	53,600	49,017	60,950	64,955	38
39	001-5772-5525.004 Summer Youth Activities	62,855	54,250	54,250	9,089	58,250	56,939	39
40	001-5772-5525.005 New Program Expenditures	3,454	6,300	6,300	1,764	5,300	3,421	40
41	001-5772-5525.006 After School Program	39,788	39,450	39,450	39,798	39,640	38,748	41
42	001-5772-5541.000 Subs, Memberships, Dues	1,445	2,600	2,600	1,394	2,400	2,346	42
43	001-5772-5542.000 Training/Education	9,966	14,255	14,255	8,117	13,500	13,196	43
44	001-5772-5544.000 TUITION REIMBURSEMENT	1,456	6,550	6,550	2,173	10,100	10,907	44
45	OPERATING EXPENDITURES	402,593	419,836	419,836	252,786	450,900	424,934	45
46								46
47	CAPITAL							47
48	001-5772-5641.000 Capital Outlay	41,827	0	0	3,100	0	0	48
49	CAPITAL	41,827	0	0	3,100	0	0	49
50								50
51	Totals for Department 5772-RECREATION	1,492,513	1,593,100	1,593,100	1,045,059	1,731,515	1,698,256	51

CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5779-PARKS & FACILITIES								
1	PERSONNEL WAGES							1
2	001-5779-5121.000 SALARIES - FULL TIME	409,046	474,521	474,521	266,299	515,536	502,843	2
3	001-5779-5131.000 SALARIES - PART-TIME	116,639	92,177	92,177	42,987	92,628	90,344	3
4	001-5779-5141.000 Overtime	19,978	18,500	18,500	24,396	20,000	20,000	4
5	001-5779-5151.000 Cellular Phone Stipend	414	1,588	1,588	653	1,588	1,588	5
6	001-5779-5232.000 Insurance Opt-Out	1,200	1,200	1,200	800	1,200	2,400	6
7	PERSONNEL WAGES	547,277	587,986	587,986	335,135	630,952	617,175	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5779-5211.000 FICA	31,030	37,838	37,838	20,931	41,090	40,351	10
11	001-5779-5211.005 FICA PART-TIME	8,519	7,052	7,052	4,022	7,086	6,953	11
12	001-5779-5221.000 Pension - WM	71,656	82,623	82,623	82,623	87,219	87,350	12
13	001-5779-5222.000 Pension - FRS	38,168	45,778	45,778	20,165	49,240	48,836	13
14	001-5779-5231.000 Life & Health Insurance	101,243	127,373	127,373	79,505	120,104	120,086	14
15	PERSONNEL BENEFITS	250,616	300,664	300,664	207,246	304,739	303,576	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5779-5311.000 Professional Services	950	2,000	2,000	0	2,000	2,000	18
19	001-5779-5341.000 Contractual Services	80,357	87,693	87,693	34,465	54,993	53,756	19
20	001-5779-5401.000 Meetings, Conferences, Schools	0	200	200	0	200	200	20
21	001-5779-5411.000 Telephone	2,507	2,500	2,500	1,501	2,484	2,484	21
22	001-5779-5412.000 Postage	29	250	250	81	250	250	22
23	001-5779-5431.000 Utilities	9,565	10,554	10,554	5,973	6,800	6,800	23
24	001-5779-5461.000 Computer Maintenance	3,953	0	0	0	0	0	24
25	001-5779-5462.000 Equipment Maint-Repair	7,161	8,600	8,600	2,120	8,600	7,429	25
26	001-5779-5463.000 Vehicle Maint-Repair	9,830	9,450	9,450	4,546	9,450	9,450	26
27	001-5779-5464.000 Vehicle Operation-Fuel	10,470	14,100	14,100	7,622	14,100	11,119	27
28	001-5779-5467.000 Grounds Maintenance	66,192	88,900	88,900	37,187	85,700	68,034	28
29	001-5779-5471.000 Printing & Binding	0	125	125	0	125	0	29
30	001-5779-5491.000 City Hall Indirect Charges	101,540	64,255	64,255	37,136	99,767	79,440	30
31	001-5779-5511.000 Office Supplies	24	150	150	0	150	150	31
32	001-5779-5521.000 Operating Supplies	5,949	7,475	7,475	7,310	8,975	8,773	32
33	001-5779-5524.000 Uniforms & Clothing	6,455	6,150	6,150	3,527	5,950	5,816	33
34	001-5779-5525.000 Program Operations	91	1,200	1,200	75	900	900	34
35	001-5779-5541.000 Subs, Memberships, Dues	287	900	900	285	900	900	35
36	001-5779-5542.000 Training/Education	2,950	7,800	7,800	2,148	7,600	7,429	36
37	001-5779-5544.000 TUITION REIMBURSEMENT	50	1,400	1,400	0	1,400	1,400	37
38	OPERATING EXPENDITURES	308,360	313,702	313,702	143,976	310,344	266,330	38
39								39
40	CAPITAL							40
41	001-5779-5641.000 Capital Outlay	141,735	346,000	413,923	167,476	1,824,500	339,368	41
42	001-5779-5650.000 MICKEL PARK PROJECT	8,369	0	0	0	0	0	42
43	CAPITAL	150,104	346,000	413,923	167,476	1,824,500	339,368	43
44								44
45	DEBT SERVICE							45
46	001-5779-5702.000 DEBT ISSUANCE COSTS	0	0	0	0	0	0	46
47	001-5779-5711.000 Principal Payments	261,014	268,050	268,050	133,490	274,377	274,377	47
48	001-5779-5721.000 Interest Payments	46,948	34,912	34,912	18,274	28,304	28,304	48
49	DEBT SERVICE	307,962	302,962	302,962	151,764	302,681	302,681	49
50								50
51	Totals for Department 5779-PARKS & FACILITIES	1,564,319	1,851,314	1,919,237	1,005,597	3,373,216	1,829,130	51
52								52
53	Department 5881-INTERFUND TRANSFERS							53
54								54
55	TRANSFERS OUT							55
56	001-5881-5911.000 Operating Transfers Out	25,000	25,000	25,000	25,000	25,000	25,000	56
57	TRANSFERS OUT	25,000	25,000	25,000	25,000	25,000	25,000	57
58								58
59	Totals for Department 5881-INTERFUND TRANSFERS	25,000	25,000	25,000	25,000	25,000	25,000	59
60								60
61								61
62								62
63								63
64	TOTAL GENERAL FUND EXPENDITURES	15,527,305	16,814,229	17,167,385	10,609,936	19,095,453	16,816,170	64

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 313,255	\$ 4,174,200	\$ 2,691,500	\$ 1,175,500	\$ 1,440,500	\$ 9,794,955
Capital Replacement Plan	66,000	110,500	14,000	-	-	\$ 190,500
Grants	50,000	-	-	-	-	\$ 50,000
Other	75,000					\$ 75,000
TOTAL SOURCES:	\$ 504,255	\$ 4,284,700	\$ 2,705,500	\$ 1,175,500	\$ 1,440,500	\$ 10,110,455

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 61,180	\$ 896,700	\$ 223,000	\$ 73,000	\$ 838,000	\$ 2,091,880
Vehicles:	\$ 32,000	41,000	-	-	-	\$ 73,000
Plans, Studies, Engineering & Architecture:	45,000	80,000	-	-	-	\$ 125,000
Computers & Technology:	-	35,000	2,500	2,500	2,500	\$ 42,500
Infrastructure	366,075	1,332,000	980,000	-	600,000	\$ 3,278,075
Other (Specify):	-	1,900,000	1,500,000	1,100,000	-	\$ 4,500,000
TOTAL COSTS:	\$ 504,255	\$ 4,284,700	\$ 2,705,500	\$ 1,175,500	\$ 1,440,500	\$ 10,110,455

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

The Leisure Services Department made a large number of capital requests, many of which could not be funded in FY18. Projects not funded in FY17 were rolled over into the FY19 Capital Improvement Program

Division	FY 18 Dept. Priority	Project Name	FY 18 Request	FY18 Funded	Not Funded in FY18, rolled over to FY19 CIP	Original CIP Request for FY 19	FY 20	FY 21	FY 22	Total All Years Requests
Library	L1	Library Books	\$35,000	\$35,000		\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
Library	L2	Library Interior Painting	\$5,000	\$4,887						\$4,887
Library	L3	Library RFID Security System	\$35,000		\$35,000	\$2,500	\$2,500	\$2,500	\$2,500	\$42,500
Library	FY19	Library AC (3 units)				\$30,000				\$30,000
P & F *	1	Colohatchee Park Improvements	\$230,000	\$230,000		\$995,000	\$830,000			\$2,180,000
P & F	2	New Volleyball Court	\$10,000	\$10,000						\$10,000
P & F	3	Richardson Sidewalk Widening	\$10,188	\$10,188						\$10,188
P & F	4	Jaycee Park Master Plan	\$5,000	\$5,000						\$5,000
P & F	5	Carriage House Hurricane Panels	\$7,200	\$7,200						\$7,200
P & F	6	Drinking Water Fountains Mickel Park and ICPP	\$10,980	\$10,980						\$10,980
P & F	7	Woman's Club A/C Replacement (1 of 2)	\$8,000	\$8,000	**					\$8,000
P & F	8	Hagen A/C (2 of 4)	\$26,000	\$26,000	**					\$26,000
P & F	9	Replace Vehicle 336	\$32,000	\$32,000	**					\$32,000
P & F	10	Rototiller	\$4,000		\$4,000					\$4,000
P & F	11	Dump Truck Bed	\$7,200		\$7,200					\$7,200
P & F	12	Coral Gardens Park Upgrades	\$6,000		\$6,000					\$6,000
P & F	13	Mickel Park Lightning Detector	\$13,000		\$13,000					\$13,000
P & F	14	Hi Lift	\$48,000		\$48,000					\$48,000
P & F	15	New Park Ranger Vehicle	\$26,000		\$26,000					\$26,000
P & F	16	Hagen Park Energy Efficient Lighting	\$65,000		\$65,000	\$150,000	\$35,000			\$250,000
P & F	17	Parks System Master Plan	\$55,000		\$55,000					\$55,000
P & F	18	Hagen Playground	\$150,000		\$150,000					\$150,000
P & F	19	Air Quality Control System LS Dept	\$9,000		\$9,000	\$3,000	\$3,000	\$3,000	\$3,000	\$18,000
P & F	20	Hagen Park Acoustics Enhancement	\$25,000		\$25,000					\$25,000
P & F	21	Baseball and Volleyball Groomer	\$25,000		\$25,000					\$25,000
P & F	22	Hagen Park Public-Private Master Plan	\$10,000		\$10,000					\$10,000
P & F	23	Hagen Park Gym Upgrades	\$25,500		\$25,500					\$25,500
P & F	24	Golf Cart	\$15,000		\$15,000					\$15,000
P & F	25	WMES Sod	\$45,000		\$45,000					\$45,000
P & F	26	ICPP Storage Shed	\$10,000		\$10,000					\$10,000
P & F	27	Mickel Storage Building	\$40,000		\$40,000					\$40,000
P & F	28	Mobile Message Boards	\$35,000		\$35,000	\$35,000				\$70,000
P & F	29	Mobile Stage	\$126,000		\$126,000					\$126,000
P & F	30	Hagen Park Expansion	\$500,000		\$500,000	\$1,500,000	\$800,000	\$800,000		\$3,600,000
P & F	31	Parking Pay Stations Colohatchee Pk/Boat Ramp	\$40,000		\$40,000					\$40,000
P & F	FY19	ICPP Floor Tiling Replacements				\$21,000				\$21,000
P & F	FY19	ICPP Computer Lab				\$19,000				\$19,000
P & F	FY19	ICPP Kitchen Expansion and Renovations				\$125,000				\$125,000
P & F	FY20	Hagen Park Paint Exterior					\$14,000			\$14,000
P & F	FY19	Hagen Park Roof Replacement				\$35,000				\$35,000
P & F	FY19	ICPP Paint Exterior				\$12,000				\$12,000
P & F	FY20	ICPP Playground Renovations /Expansion					\$40,000			\$40,000
P & F	FY19	Aerator				\$20,000				\$20,000
P & F	FY19	Richardson Manor House Painting				\$8,000				\$8,000
P & F	FY19	Hagen /21st Court Fencing				\$20,000				\$20,000
P & F	FY21	Land Acquisition for Library						\$300,000	\$600,000	\$900,000
P & F	FY20	Colohatchee Boat Ramp Expansion					\$650,000			\$650,000
P & F	FY20	Tennis Court Conversion					\$96,000			\$96,000
P & F	FY19	Mickel Land Acquisition				\$1,000,000				\$1,000,000
Totals:			\$1,694,068	\$379,255	\$1,314,700	\$4,010,500	\$2,505,500	\$1,140,500	\$640,500	\$10,110,455

* P & F = Parks & Facilities Division

** These items were funded through the City's Capital Replacement Plan.

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Books		
Departmental Division:	Library	CIP Number:	
Departmental Priority:	L1		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$175,000		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Nov, 2021		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5771-5661-000		
Detailed Description, Explanation, and Justification:	<p>New book and magazine purchases to maintain currency of Library's collection.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 175,000				

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 35,000	\$ 175,000				

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Interior Painting		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:	38		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Library		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$4,887		
Estimated Start Date:	Feb, 2018		
Estimated Completion Date:	Feb, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5771-5641-000		
Detailed Description, Explanation, and Justification:	This project is for the painting of the Library interior.		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 4,887					\$ 4,887
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 4,887	\$ -	\$ -	\$ -	\$ -	\$ 4,887

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	4,887					\$ 4,887
Other (Specify):						\$ -
TOTAL COSTS:	\$ 4,887	\$ -	\$ -	\$ -	\$ -	\$ 4,887

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library RFID Security System		
Departmental Division:	Library	CIP Number:	
Departmental Priority:	L3		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$35,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Dec, 2019		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5771-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is the installation of an RFID Security System at the Wilton Manors Library. Installation will free up staff time from repetitive and routine tasks while reducing the risk of potential repetitive motion injuries, reduce loss of materials, improve efficiency of check-outs and shelf accuracy, and better manage an increasing loan workload. Such a system would also be required in the future if the use of self-checkout machines were contemplated.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 35,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 42,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 35,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 42,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:		35,000	2,500	2,500	2,500	\$ 42,500
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 35,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ 42,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Air Conditioner Replacement		
Departmental Division:	Library	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Library		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$30,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5771-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the replacement of three 12 year old air conditioning systems at the Library.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan		30,000				\$ 30,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		30,000				\$ 30,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Park Improvements		
Departmental Division:	Parks & Facilities	CIP Number:	M-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Colohatchee		
Project Status:	New Project		
Estimated Total Project Cost:	\$2,180,000		
Estimated Start Date:	Jan, 2018		
Estimated Completion Date:	Apr, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the repurposing Colohatchee Park with constructing new amenities and renovating existing facilities. The Colohatchee Park Master Plan calls for an expanded dog park, a walking trail, fitness stations, new restrooms, a new pavilion, a boardwalk extension, parking improvements, and security lighting. The first phase of development, proposed for FY 17-18, will include the dog park expansion, walking trail, fitness stations and some minor improvements to the parking area. This project also includes the demolition of certain amenities in order to expand the most desirable enhancements. The City has received \$50,000 for this project from the Florida Department of Environmental Protection (FRDAP). An additional \$75,000 will be requested to be rolled over from FY 16-17. Additional funding sources will be sought (e.g. FDEP Recreational Trails Program).</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 230,000	\$ 995,000	\$ 830,000			\$ 2,055,000
Grants	50,000					\$ 50,000
Roll Over FY 16-17	75,000					\$ 75,000
TOTAL SOURCES:	\$ 355,000	\$ 995,000	\$ 830,000	\$ -	\$ -	\$ 2,180,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	40,000					\$ 40,000
Computers & Technology:						\$ -
Infrastructure	315,000	995,000	830,000			\$ 2,140,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 355,000	\$ 995,000	\$ 830,000	\$ -	\$ -	\$ 2,180,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	New Volleyball Court / Develop Vacant Parcels at Hagen Park		
Departmental Division:	Parks & Facilities	CIP Number:	M-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Capital Projects and Grants Manager		
Project Location:	Vacant Lots behind Tennis		
Project Status:	New Project		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	Oct, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the installation of a beach volleyball court on the two vacant lots adjacent to the existing tennis courts. The City purchased these lots three years ago. There has been increased demand for the use of the existing volleyball court and the desire to be in Hagen Park. In the future, if additional land is acquired to redevelop the park pursuant to the Hagen Park Site Master Plan, a volleyball court is an easy and relatively low cost amenity to relocate, if necessary.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Richardson Sidewalk Widening		
Departmental Division:	Parks	CIP Number:	M-1803
Departmental Priority:	3		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Richardson		
Project Status:	New Project		
Estimated Total Project Cost:	\$10,188		
Estimated Start Date:	Oct, 2017		
Estimated Completion Date:	Nov, 2017		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for the widening of existing sidewalks at Richardson Historic Park. This will allow for improved pedestrian flow during special events.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 10,188					\$ 10,188
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,188	\$ -	\$ -	\$ -	\$ -	\$ 10,188

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,188					\$ 10,188
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,188	\$ -	\$ -	\$ -	\$ -	\$ 10,188

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Jaycee Park Site Master Plan		
Departmental Division:	Parks	CIP Number:	M-1804
Departmental Priority:	4		
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Jaycee Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$5,000		
Estimated Start Date:	Dec, 2017		
Estimated Completion Date:	Mar, 2018		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of hiring a consultant to create a Jaycee Park Site Master Plan during Fiscal Year 2018.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	5,000					\$ 5,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Carriage House Hurricane Panels		
Departmental Division:	Parks & Facilities	CIP Number:	M-1805
Departmental Priority:	5		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Richardson Carriage House		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$7,200		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$8,900		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase hurricane panels for the Carriage House at Richardson Historic Park.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 7,200					\$ 7,200
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 7,200	\$ -	\$ -	\$ -	\$ -	\$ 7,200

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 7,200					\$ 7,200
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 7,200	\$ -	\$ -	\$ -	\$ -	\$ 7,200

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Drinking Water Fountains		
Departmental Division:	Parks	CIP Number:	M-1806
Departmental Priority:	6		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$10,980		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of new water fountains at Mickel Park and the ICPP Property Expansion (811) site. These fountains will include water bottle filling features and a dog-friendly water dispenser. These fountains will also be ADA compliant.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund	\$ 10,980					\$ 10,980
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,980	\$ -	\$ -	\$ -	\$ -	\$ 10,980

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 10,980					\$ 10,980
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,980	\$ -	\$ -	\$ -	\$ -	\$ 10,980

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Woman's Club A/C Replacement		
Departmental Division:	Parks & Facilities	CIP Number:	M-1807
Departmental Priority:	7		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Woman's Club		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$8,000		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$9,700		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of replacing one of the two air conditioning units at the Woman's Club.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	8,000					\$ 8,000
						\$ -
TOTAL SOURCES:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 8,000					\$ 8,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park A/C Replacements		
Departmental Division:	Facilities	CIP Number:	M-1808
Departmental Priority:	8		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	City Hall		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$26,000		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Dec, 2017		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>The Hagen Park Community Center has four AC units and two (2) units are fourteen years old and are due for replacement to improve efficiency, air quality, and reduce costs.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	26,000					\$ 26,000
						\$ -
TOTAL SOURCES:	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	26,000					\$ 26,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Vehicle Replacement for #336		
Departmental Division:	Parks and Facilities	CIP Number:	M-1809
Departmental Priority:	9		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Pioneer		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$32,000		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Nov, 2017		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$34,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	This replaces a 13 year old vehicle used by maintenance staff.		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan	32,000					\$ 32,000
						\$ -
TOTAL SOURCES:	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	32,000					\$ 32,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Rototiller		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	6		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Mickel Park		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$4,000		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Dec, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$7,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a rototiller to better maintain the clay at City ball fields including Mickel Park and Wilton Manors Elementary School.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 4,000				\$ 4,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 4,000				\$ 4,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Dump Truck Bed		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	11		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Mickel Park		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$7,200		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Dec, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$10,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	This is for the purchase of a replacement dump truck bed.		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 7,200				\$ 7,200
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 7,200	\$ -	\$ -	\$ -	\$ 7,200

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 7,200				\$ 7,200
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 7,200	\$ -	\$ -	\$ -	\$ 7,200

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Coral Gardens Park Upgrades		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:	12		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Coral Gardens Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$6,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Feb, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the installation of new sod, landscaping, and site furnishings at Coral Gardens Park.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 6,000				\$ 6,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 6,000				\$ 6,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Park Lightning Detector		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	13		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Mickel Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$13,000		
Estimated Start Date:	Oct, 2018		
Estimated Completion Date:	Dec, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$18,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a lightning detector/alert system for Mickel Park.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 13,000				\$ 13,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 13,000				\$ 13,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ 13,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hi Lift		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	14		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$48,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of a mobile lift. Currently, it is necessary to rent a hi lift for Hagen Park light bulb replacements, tree trimming, and banner installations. Based on rental fees and the frequency of a lift rental, the Department spends approximately \$7,000 a year for lift rentals. The cost of the proposed lift will be recovered in six years. This purchase will result in improved customer service to residents by allowing staff to address lighting and other issues in a more timely fashion.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 48,000				\$ 48,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 48,000				\$ 48,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	New Park Ranger Vehicle		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	15		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$26,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$28,500		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This request is to purchase a new maintenance vehicle for staff who will provide programming and rangersing duties at City Parks.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 26,000				\$ 26,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ 26,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		26,000				\$ 26,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 26,000	\$ -	\$ -	\$ -	\$ 26,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Energy Efficient Lighting		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	16		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$250,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	Feb, 2021		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the installation of energy efficient lighting for the basketball courts for the first year, and adding energy efficient lighting for tennis and volleyball courts in subsequent years. It is anticipated that the cost of the lighting will be recovered in a four years due to the advanced technology and savings in energy costs.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 65,000	\$ 150,000	\$ 35,000		\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 65,000	\$ 150,000	\$ 35,000		\$ 250,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Parks System Master Plan		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:	17		
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Various		
Project Status:	Continued Project		
Estimated Total Project Cost:	\$55,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$75,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of hiring a consultant to upgrade the City's Park System Master Plan.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 55,000				\$ 55,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		55,000				\$ 55,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Playground		
Departmental Division:	Parks & Facilities	CIP Number:	
Departmental Priority:	18		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Playground		
Project Status:	New Project		
Estimated Total Project Cost:	\$150,000		
Estimated Start Date:	Mar, 2019		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the construction of a new playground and installation of a new poured-in-place surface. This playground is fifteen years old and replacing the surfacing, playground and shade amenities is essential as it is a big attraction at Hagen Park for toddlers, pre-school and school aged children.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 150,000				\$ 150,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		15,000				\$ 15,000
Computers & Technology:						\$ -
Infrastructure		135,000				\$ 135,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Air Quality Control System		
Departmental Division:	Non Departmental Building Maintenance	CIP Number:	
Departmental Priority:	19		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$18,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Sep, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of purchasing air quality control systems for various City facilities to enhance air quality in offices, public assembly areas and activity rooms. This project promotes a clean air system, which inhibits the growth of mold and microbial contaminants, which also allows the enhanced air flow efficiency.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 9,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 9,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 9,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 9,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 18,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Community Center Acoustics		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	20		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$25,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	Feb, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for improvements to the Hagen Park Community Center to provide better acoustics in the meeting rooms.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 25,000				\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 25,000				\$ 25,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Baseball and Volleyball Groomer		
Departmental Division:	Parks & Facilities	CIP Number:	
Departmental Priority:	21		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Mickel and Hagen		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$25,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Jan, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the purchase of a new groomer to maintain the clay field areas at Mickel Park, Wilton Manors Elementary School and the volleyball courts at Mickel and Hagen Parks.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 25,000				\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 25,000				\$ 25,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Public-Private Master Plan		
Departmental Division:	Parks & Facilities	CIP Number:	
Departmental Priority:	22		
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Hagen Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Mar, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the hiring of a consultant to develop a Hagen Park public-private master plan.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 10,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		10,000				\$ 10,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Gym Upgrades		
Departmental Division:	Parks & Facilities	CIP Number:	
Departmental Priority:	23		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$25,500		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Jan, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$30,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>Pieces of equipment at the Hagen Park gym need to be replaced. This purchase includes two new treadmills (\$13,000), two new elliptical machines (\$9,000), and one new life cycle machine (\$3,500). This equipment is ten (10) years old and replacement is anticipated 5 to 10 years depending on the use.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan		25,500				\$ 25,500
						\$ -
TOTAL SOURCES:	\$ -	\$ 25,500	\$ -	\$ -	\$ -	\$ 25,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 25,500				\$ 25,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 25,500	\$ -	\$ -	\$ -	\$ 25,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Leisure Services Utility Vehicle / Golf Cart		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	24		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$15,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$18,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	Purchase of a golf cart to be used by staff during events and within park facilities.		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		15,000				\$ 15,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Wilton Manors Elementary School Sod		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:	25		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Wilton Manors Elementary School		
Project Status:	Renovation		
Estimated Total Project Cost:	\$45,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov. 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is to purchase new sod for the playing fields at Wilton Manors Elementary School.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 45,000				\$ 45,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 45,000				\$ 45,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):						\$ -
TOTAL COSTS:	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Storage Shed with A/C		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	26		
Project Manager/Asset Custodian:	Recreation Supervisor - ICPP		
Project Location:	ICPP		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Dec, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$12,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	Purchase of a storage shed to at Island City Park Preserve.		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 10,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 10,000				\$ 10,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Storage Building		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	27		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Mickel Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	Dec,2018		
Estimated Completion Date:	Dec,2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$45,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a storage building at Mickel Park for event and general equipment.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 40,000				\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 40,000				\$ 40,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mobile Message Boards		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:	28		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$70,000		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Dec, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of mobile message boards. These boards will provide event and any other city function information to residents on an as-needed basis. The boards are intended to improve information dissemination for City residents.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 35,000	\$ 35,000			\$ 70,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ 70,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 35,000	\$ 35,000			\$ 70,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 35,000	\$ 35,000	\$ -	\$ -	\$ 70,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mobile Stage		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	29		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$126,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of a mobile stage. The stage will be utilized at various City events and will eliminate the need to rent a stage from other agencies. The stage will also promote the City brand providing name recognition throughout the year.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 126,000				\$ 126,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 126,000	\$ -	\$ -	\$ -	\$ 126,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 126,000				\$ 126,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 126,000	\$ -	\$ -	\$ -	\$ 126,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	30		
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Hagen Park		
Project Status:	Land Acquisition		
Estimated Total Project Cost:	\$3,600,000		
Estimated Start Date:	Mar, 2019		
Estimated Completion Date:	Oct, 2023		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			

The project will provide for the acquisition of six real estate parcels between FY 2017 and FY 2021 at \$2,000,000 to provide park expansion. Construction costs include converting the four existing asphalt tennis courts to four Hydro-Grid tennis courts at a cost of \$200,000. Additional construction costs include demolition of existing buildings (\$45,000 and potentially constructing two new asphalt tennis courts with lighting and fencing (\$120,000). Other costs include retention facilities, sidewalks, landscaping and irrigation (\$60,000), the addition of 50 new parking lot spaces and meters (\$145,000), additional lighting, a shelter, bleachers and benches (\$125,000). The expansion will also provide a staging area for street festivals and parades.

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 500,000	\$ 1,500,000	\$ 800,000	\$ 800,000	\$ 3,600,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 500,000	\$ 1,500,000	\$ 800,000	\$ 800,000	\$ 3,600,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:					\$ 800,000	\$ 800,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		500,000	1,500,000	800,000		\$ 2,800,000
TOTAL COSTS:	\$ -	\$ 500,000	\$ 1,500,000	\$ 800,000	\$ 800,000	\$ 3,600,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Parking Pay Stations		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:	31		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Colohatchee Park		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$45,000		
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of two (2) parking pay stations at Colohatchee Park and at Colohatchee Boat Ramp to incorporate paid parking at these locations.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 40,000				\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 40,000				\$ 40,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Floor Tiling Replacement		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$21,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Mar, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 21,000				\$ 21,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 21,000				\$ 21,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Computer Lab		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Recreation Supervisor - ICPP		
Project Location:	ICPP		
Project Status:	New Project		
Estimated Total Project Cost:	\$19,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Mar, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>Construction of a new computer lab at ICPP for Senior Programs and Child Care Programs. Improvements include 13 ocmputers, tables, charis, a printer, wiring, and a drop down screen.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 19,000				\$ 19,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ 19,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 19,000				\$ 19,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ 19,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Kitchen Expansion and Renovations		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	New Project		
Estimated Total Project Cost:	\$125,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for renovations to the existing kitchen at Island City Park Preserve. The project will include the addition of cabinets and counter space.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 125,000				\$ 125,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		125,000				\$ 125,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Community Center Exterior Painting		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$14,000		
Estimated Start Date:	Jan, 2020		
Estimated Completion Date:	Feb, 2020		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
Replacement of the Community Center Roof.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan			14,000			\$ 14,000
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ 14,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			14,000			\$ 14,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ 14,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Community Center Roof Replacement		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$35,000		
Estimated Start Date:	Jan, 2019		
Estimated Completion Date:	Feb, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
Replacement of the Community Center Roof.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan		35,000				\$ 35,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		35,000				\$ 35,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Exterior Community Center Painting		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$12,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	Feb, 2019		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
Exterior painting of the main building at ICPP			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan		12,000				\$ 12,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		12,000				\$ 12,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Playground Renovations		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	Mar, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project will consist of upgrading the playground facilities at the Island City Park Preserve. New equipment will be installed and the playground area will be expanded.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund			\$ 40,000			\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			40,000			\$ 40,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Aerator		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Various		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Nov, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
The purchase of an aerator for park playing fields.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 20,000				\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 20,000				\$ 20,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Richardson Manor House Exterior Painting		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Richardson Park		
Project Status:	Maintenance		
Estimated Total Project Cost:	\$8,000		
Estimated Start Date:	Nov, 2019		
Estimated Completion Date:	Nov, 2019		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
Painting the exterior of the Richardson Park Manor House.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund						\$ -
Capital Replacement Plan		8,000				\$ 8,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 8,000				\$ 8,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Estate Fencing and Site Improvements at Hagen Park		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	Feb, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the installation of estate style fencing adjacent to Hagen Park and NE 21st Court in addition to walking paths, a pavilion, and landscaping adjacent to the existing volleyball court.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 20,000				\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 20,000				\$ 20,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Parking Expansion		
Departmental Division:	Library	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Library		
Project Status:	Land Acquisition		
Estimated Total Project Cost:	\$900,000		
Estimated Start Date:	January, 2021		
Estimated Completion Date:	November, 2022		
Expected Life in Years:	25		
Estimated Replacement Cost:			
Budget Account:	001-5771-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for land acquisition and the construction of a new parking facility to service the existing Wilton Manors Library.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund				\$ 300,000	\$ 600,000	\$ 900,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ 300,000	\$ 600,000	\$ 900,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure					600,000	\$ 600,000
Other (Land Acquisition):				300,000		\$ 300,000
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ 300,000	\$ 600,000	\$ 900,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Boat Ramp Expansion		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:		Insert photo or other image here.	
Project Manager/Asset Custodian:	Augustus Haynes		
Project Location:	Colohatchee		
Project Status:	New Project		
Estimated Total Project Cost:	\$650,000		
Estimated Start Date:	Feb, 2019		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project includes land acquisition and construction of an improved boat ramp including pilings, infrastructure and decking to expand the existing boat ramp and waterfront park at Colohatchee Boat Ramp/Park.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 650,000				\$ 650,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:		\$ 250,000				\$ 250,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		400,000				\$ 400,000
TOTAL COSTS:	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Tennis Court Conversion at Hagen Park		
Departmental Division:	Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$96,000		
Estimated Start Date:	Dec, 2020		
Estimated Completion Date:	Jan, 2021		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the conversion of two existing asphalt tennis courts to clay.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund			\$ 96,000			\$ 96,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 96,000	\$ -	\$ -	\$ 96,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			96,000			\$ 96,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 96,000	\$ -	\$ -	\$ 96,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Park Land Acquisition		
Departmental Division:	Parks	CIP Number:	
Departmental Priority:		Insert photo or other image here.	
Project Manager/Asset Custodian:	Patrick Cann		
Project Location:	Hagen Park		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$1,000,000		
Estimated Start Date:	Dec, 2018		
Estimated Completion Date:	May, 2019		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>The purchase, if available, of parcels adjacent to Mickel Park, in accordance with the Parks Master Plan.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
General Fund		\$ 1,000,000				\$ 1,000,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		1,000,000				\$ 1,000,000
TOTAL COSTS:	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FIRE RESCUE

SPECIAL ASSESSMENT FUND

The mission of the department is to provide Fire, Emergency Medical Services (EMS), Fire Prevention, and Fire Administration in the most efficient and effective way possible to the citizens of Wilton Manors. Operations are based out of one central fire station located at 533 NE 22 Street. Fort Lauderdale Fire-Rescue provides three (3) Firefighters for an Advanced Life Support (ALS) Engine Company and two (2) Firefighters for an ALS Rescue (EMS). Wilton Manors provides a Fire Marshal, a Fire Inspector, and administrative assistance from the Community Development Services Department. The department strives to do this in the following manner:

- Fire Suppression, Rescue (Emergency Medical Services), Hazardous Materials, Mutual Aid Services - Under a contract with the City of Fort Lauderdale Fire-Rescue Department, through the Contract Administrator (Fire Marshal).

- Fire Prevention and Life Safety - Under the direction of the Fire Marshal, the Fire Prevention Division ensures fire code compliance through inspections, and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and also provides fire public safety education.

2016-2017 Strategic Plan Goals and Objectives



Proactive Public Safety

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C.

Strategy 1: Utilize CERT and volunteers for E.O.C. scenarios.

- Fire Marshal shall contact CERT and volunteer groups when E.O.C. scenarios are to be completed.

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C.

Strategy 2: Designate City liaison(s) to maintain adequate communications between CERT and volunteers.

- Fire Marshal is the designated City liaison with CERT and volunteers.

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C.

Strategy 3: Integrate CERT participation into ALL major festival planning.

- Fire Marshal to contact and invite CERT in planning and participation of all major festivals.

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C.

Strategy 4: Assess full range of current and possible CERT activities and recommend long range plan.

- Fire Marshal is working with FLFD on activities CERT can be involved in.

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 1: WMPD cross training with FLFD.

Strategy 2: Plan and execute an organization wide “active killer” training.

- Fire Marshal to work with WMPD and FLFD on organizing training.

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 2: Evaluate Fire Station viability into the next decade.

Strategy 3: Budget and fund appropriate interim repairs.

- Interior renovation of Fire Station 16 is anticipated to be completed by August 2017. Additional repairs have been identified in the Community Development Services CIP Budget and will continue to be updated.

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 2: Evaluate Fire Station viability into the next decade.

Strategy 4: Complete interim repairs.

- Interior renovation of Fire Station to commence by April 2017 with completion by August 2017.

DEPARTMENTAL BUDGET SUMMARY
FIRE ASSESSMENT FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 130,047	\$ 183,722	\$ 190,924
Personnel Benefits	258,882	232,086	236,850
Operating Expenditures	1,691,796	1,822,194	1,831,924
Capital	685,904	202,830	166,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	206,197	239,462	159,641
TOTAL DEPARTMENT COST	\$ 2,972,826	\$ 2,680,294	\$ 2,585,339

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.20	0.20	0.20	0.20
Fire Marshal (a)	0.90	0.90	0.90	0.90
Fire Inspector	1.00	1.00	1.00	1.00
Business Tax Receipts Officer / Office Manager (a)	0.20	0.20	0.20	0.20
Community Planning Technician (a)	0.10	0.10	0.10	0.10
Permit Technician (a)	0.20	0.20	0.20	0.20
Customer Service Representative (a)	0.10	0.10	0.10	0.10
Total Full Time	2.70	2.70	2.70	2.70
FIRE ASSESSMENT FUND TOTALS	2.70	2.70	2.70	2.70

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 155 - FIRE ASSESSMENT FUND								
Department 5223-FIRE PREVENTION								
1	PERSONNEL WAGES							1
2	155-5223-5121.000 SALARIES - FULL TIME	128,553	180,002	180,002	104,512	191,754	187,072	2
3	155-5223-5131.000 SALARIES - PART-TIME	0	0	0	76	0	0	3
4	155-5223-5141.000 Overtime	30	0	0	159	0	0	4
5	155-5223-5151.000 Cellular Phone Stipend	984	1,332	1,332	870	1,332	1,332	5
6	155-5223-5153.000 Assignment Pay	480	0	0	360	0	0	6
7	155-5223-5156.000 Academic Incentive Pay	0	1,788	1,788	2,400	1,920	1,920	7
8	155-5223-5232.000 Insurance Opt-Out	0	600	600	0	600	600	8
9	PERSONNEL WAGES	130,047	183,722	183,722	108,377	195,606	190,924	9
10								10
11	PERSONNEL BENEFITS							11
12	155-5223-5211.000 FICA	9,466	14,009	14,009	9,152	14,918	14,646	12
13	155-5223-5221.000 Pension - WM	24,835	26,244	26,244	26,244	27,524	27,547	13
14	155-5223-5222.000 Pension - FRS	10,954	16,782	16,782	9,357	18,740	18,585	14
15	155-5223-5231.000 Life & Health Insurance	23,385	31,583	31,583	20,560	32,611	32,604	15
16	PERSONNEL BENEFITS	68,640	88,618	88,618	65,313	93,793	93,382	16
17								17
18	OPERATING EXPENDITURES							18
19	155-5223-5311.000 Professional Services	160	1,000	1,000	903	2,000	2,000	19
20	155-5223-5411.000 Telephone	0	220	220	0	0	0	20
21	155-5223-5412.000 Postage	270	300	300	62	300	300	21
22	155-5223-5461.000 Computer Maintenance	2,182	0	0	0	0	0	22
23	155-5223-5462.000 Equipment Maint-Repair	0	300	300	0	300	300	23
24	155-5223-5463.000 Vehicle Maint-Repair	739	1,500	1,500	1,086	2,000	2,000	24
25	155-5223-5464.000 VEHICLE OPERATION-FUEL	2,069	3,000	3,000	1,467	3,000	1,895	25
26	155-5223-5465.000 Copy Machine	487	3,000	3,000	378	3,000	3,000	26
27	155-5223-5471.000 Printing & Binding	544	900	900	74	900	900	27
28	155-5223-5521.000 Operating Supplies	766	2,000	2,000	93	2,000	2,000	28
29	155-5223-5524.000 Uniforms & Clothing	292	1,000	1,000	241	1,000	1,000	29
30	155-5223-5541.000 Subs, Memberships, Dues	419	1,900	1,900	400	1,900	1,900	30
31	155-5223-5542.000 Training/Education	1,115	2,000	2,000	1,070	2,000	2,000	31
32	OPERATING EXPENDITURES	9,043	17,120	17,120	5,774	18,400	17,295	32
33								33
34	CAPITAL							34
35	155-5223-5641.000 Capital Outlay	798	0	104,670	0	0	0	35
36	CAPITAL	798	0	104,670	0	0	0	36
37								37
38	Totals for Department 5223-FIRE PREVENTION	208,528	289,460	394,130	179,464	307,799	301,601	38

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET		
Department 5225-FIRE OPERATIONS									
1	PERSONNEL BENEFITS							1	
2	155-5225-5223.000 PENSION - VOLUNTEER FIREFIGHTERS' PLAN	190,242	143,468	143,468	90,315	143,468	143,468	2	
3	PERSONNEL BENEFITS	190,242	143,468	143,468	90,315	143,468	143,468	3	
4								4	
5	OPERATING EXPENDITURES							5	
6	155-5225-5311.000 Professional Services	3,338	10,000	10,000	1,428	30,000	27,000	6	
7	155-5225-5312.000 LEGAL SERVICES	4,516	5,000	5,000	2,651	5,000	5,000	7	
8	155-5225-5341.000 Contractual Services	1,570,242	1,636,956	1,636,956	1,054,419	1,651,529	1,651,529	8	
9	155-5225-5411.000 Telephone	1,620	1,600	1,600	963	1,682	1,682	9	
10	155-5225-5412.000 Postage	118	100	100	9	100	100	10	
11	155-5225-5431.000 Utilities	14,204	14,500	14,500	9,967	12,578	12,925	11	
12	155-5225-5451.000 Insurance	10,964	8,700	8,700	9,644	12,803	12,803	12	
13	155-5225-5462.000 Equipment Maint-Repair	3,219	4,400	4,400	292	4,400	4,400	13	
14	155-5225-5466.000 Building Maintenance	10,100	34,000	34,000	2,686	25,000	25,000	14	
15	155-5225-5491.000 City Hall Indirect Charges	62,640	85,519	85,519	49,426	80,308	72,240	15	
16	155-5225-5521.000 Operating Supplies	1,792	1,800	1,800	45	1,800	1,800	16	
17	155-5225-5541.000 Subs, Memberships, Dues	0	150	150	0	150	150	17	
18	155-5225-5951.000 Contingencies	0	2,349	2,349	0	0	0	18	
19	OPERATING EXPENDITURES	1,682,753	1,805,074	1,805,074	1,131,530	1,825,350	1,814,629	19	
20								20	
21	CAPITAL							21	
22	155-5225-5641.000 Capital Outlay	685,106	90,000	90,000	1,268	162,500	162,500	22	
23	155-5225-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	8,160	8,160	0	3,500	3,500	23	
24	CAPITAL	685,106	98,160	98,160	1,268	166,000	166,000	24	
25								25	
26	Totals for Department 5225-FIRE OPERATIONS	2,558,101	2,046,702	2,046,702	1,223,113	2,134,818	2,124,097	26	
27								27	
28	Department 5881-INTERFUND TRANSFERS								
29	TRANSFERS OUT							29	
30	155-5881-5911.000 Operating Transfers Out	206,197	239,462	239,462	239,462	0	159,641	30	
31	TRANSFERS OUT	206,197	239,462	239,462	239,462	0	159,641	31	
32								32	
33	Totals for Department 5881-INTERFUND TRANSFERS	206,197	239,462	239,462	239,462	0	159,641	33	
34								34	
35								35	
36								36	
37	TOTAL FIRE ASSESSMENT FUND EXPENDITURES	2,972,826	2,575,624	2,680,294	1,642,039	2,442,617	2,585,339	37	

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Fire Fund	\$ 66,000	\$ 28,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 265,714
Capital Replacement Plan	100,000	45,000	-	-	-	\$ 145,000
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 166,000	\$ 73,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 410,714

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		45,000				\$ 45,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	15,000					\$ 15,000
Infrastructure	147,500	25,000	35,000	75,000	50,000	\$ 332,500
Capital Replacement Plan	3,500	3,570	3,641	3,714	3,789	\$ 18,214
Other:						\$ -
TOTAL COSTS:	\$ 166,000	\$ 73,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 410,714

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund

Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Fire Fund	\$ 3,500	\$ 3,570	\$ 3,641	\$ 3,714	\$ 3,789	\$ 18,214
						\$ -
						\$ -
TOTAL SOURCES:	<u>\$ 3,500</u>	<u>\$ 3,570</u>	<u>\$ 3,641</u>	<u>\$ 3,714</u>	<u>\$ 3,789</u>	<u>\$ 18,214</u>

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	3,500	3,570	3,641	3,714	3,789	\$ 18,214
TOTAL COSTS:	<u>\$ 3,500</u>	<u>\$ 3,570</u>	<u>\$ 3,641</u>	<u>\$ 3,714</u>	<u>\$ 3,789</u>	<u>\$ 18,214</u>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund

Name of Project or Purchase:	Fire Station Renovations		
Departmental Division:	CDS - Fire	CIP Number:	N-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Fire Station, NE 22nd St		
Project Status:	Renovations		
Estimated Total Project Cost:	\$332,500		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			

Fire Station 16 Renovations:
 FY18 - Security Upgrades (Rear bay door motors, card readers, electric gates), \$47,500; and New Roof, \$100,000.
 FY19 - Ventilation fan in second floor of bay, and station alerting, \$25,000.
 FY20 - Window coverings, repaint/restripe bay floors, remove ceiling tiles in bay and replace sprinkler heads, \$35,000.
 FY21 - Replace three front bay doors, \$75,000.
 FY22 - Replace generator and bunker gear lockers, \$50,000.

FUNDING SOURCES:	FY 18	FY 19	FY 20	FY 21	FY 22	TOTAL
Fire Fund	\$ 47,500	\$ 25,000	\$ 35,000	\$ 75,000	\$ 50,000	\$ 232,500
Capital Replacement Plan	100,000					\$ 100,000
						\$ -
TOTAL SOURCES:	\$ 147,500	\$ 25,000	\$ 35,000	\$ 75,000	\$ 50,000	\$ 332,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY 20	FY 21	FY 22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	147,500	25,000	35,000	75,000	50,000	\$ 332,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 147,500	\$ 25,000	\$ 35,000	\$ 75,000	\$ 50,000	\$ 332,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY 20	FY 21	FY 22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund

Name of Project or Purchase:	Replacement Radios		
Departmental Division:	CDS - Fire	CIP Number:	N-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Department Director		
Project Location:			
Project Status:	Equipment Replacement		
Estimated Total Project Cost:	\$15,000		
Estimated Start Date:	10/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	5		
Estimated Replacement Cost:	\$15,000		
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			
Existing radios are several years old and must be replaced to be compatible with the Fort Lauderdale Fire radio system.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Fire Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	15,000					\$ 15,000
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund

Name of Project or Purchase:	Fire Marshal Vehicle Replacement		
Departmental Division:	CDS - Fire	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Department Director		
Project Location:			
Project Status:	Vehicle Replacement		
Estimated Total Project Cost:	\$45,000		
Estimated Start Date:	10/1/2018		
Estimated Completion Date:	12/1/2018		
Expected Life in Years:	10		
Estimated Replacement Cost:			
Budget Account:	155-5223-5641.000		
Detailed Description, Explanation, and Justification:			
Existing radios are several years old and must be replaced to be compatible with the Fort Lauderdale Fire radio system.			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Fire Fund						\$ -
Capital Replacement Plan		45,000				\$ 45,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		45,000				\$ 45,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MISCELLANEOUS GRANTS FUND

This fund's revenues come from grants awarded to the City from federal and state agencies, local governmental entities, and occasionally from private organizations. Grant revenues received may be spent only for purposes specified in the grant agreements and must meet compliance and reporting requirements.

DEPARTMENTAL BUDGET SUMMARY
MISCELLANEOUS GRANTS FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 29,434	\$ 32,832	\$ 32,832
Personnel Benefits	1,895	2,720	2,720
Operating Expenditures	25,212	42,915	38,915
Capital	79,645	588,287	84,951
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 136,187	\$ 666,754	\$ 159,418

NOTE: This Fund has no permanently-assigned employees. Some Personnel Wages and Benefits costs for employees assigned to other funds are accounted for in the Miscellaneous Grants Fund when grant reimbursements are available to cover those costs.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 157 - MISCELLANEOUS GRANTS FUND								
Department 5119-CITY HALL & CITYWIDE ACTIVITIES								
1	OPERATING EXPENDITURES							1
2	157-5119-5951.000 Contingencies	0	25,000	25,000	0	25,000	25,000	2
3	OPERATING EXPENDITURES	0	25,000	25,000	0	25,000	25,000	3
5	Totals for Department 5119-CITY HALL & CITYWIDE ACTIVITIES	0	25,000	25,000	0	25,000	25,000	5
Department 5210-Police								
8	OPERATING EXPENDITURES							8
9	157-5210-5802.004 Bulletproof Vest Grant Expense	2,898	0	0	0	0	0	9
10	157-5210-5807.008 Metro Broward Drug Task Force	13,683	13,915	13,915	0	13,915	13,915	10
11	157-5210-5808.011 2015-JAGD-BROW-5-R1	202	0	0	0	0	0	11
12	OPERATING EXPENDITURES	16,783	13,915	13,915	0	13,915	13,915	12
14	Totals for Department 5210-Police	16,783	13,915	13,915	0	13,915	13,915	14
Department 5221-POLICE SWORN								
17	PERSONNEL WAGES							17
18	157-5221-5141.000 EMLEG Grant Overtime	24,769	32,832	32,832	11,895	32,832	32,832	18
19	PERSONNEL WAGES	24,769	32,832	32,832	11,895	32,832	32,832	19
21	PERSONNEL BENEFITS							21
22	157-5221-5211.000 EMLEG Grant FICA	1,895	2,720	2,720	910	2,720	2,720	22
23	PERSONNEL BENEFITS	1,895	2,720	2,720	910	2,720	2,720	23
25	OPERATING EXPENDITURES							25
26	157-5221-5542.000 EMLEG TRAINING/EDUCATION	999	0	0	0	0	0	26
27	OPERATING EXPENDITURES	999	0	0	0	0	0	27
29	Totals for Department 5221-POLICE SWORN	27,663	35,552	35,552	12,805	35,552	35,552	29
Department 5222-POL NON-SWORN								
32	PERSONNEL WAGES							32
33	157-5222-5490.006 USF PEDESTRIAN & BICYCLE SAFETY	4,665	0	0	0	0	0	33
34	PERSONNEL WAGES	4,665	0	0	0	0	0	34
36	Totals for Department 5222-POL NON-SWORN	4,665	0	0	0	0	0	36
Department 5712-Library								
39	CAPITAL							39
40	157-5712-5802.001 State Aid to Libraries	13,945	16,000	16,000	3,149	19,893	19,893	40
41	CAPITAL	13,945	16,000	16,000	3,149	19,893	19,893	41
43	Totals for Department 5712-Library	13,945	16,000	16,000	3,149	19,893	19,893	43
Department 5771-LIBRARY								
46	OPERATING EXPENDITURES							46
47	157-5771-5521.000 Operating Supplies	2,326	0	0	0	0	0	47
48	OPERATING EXPENDITURES	2,326	0	0	0	0	0	48
50	Totals for Department 5771-LIBRARY	2,326	0	0	0	0	0	50
Department 5772-RECREATION								
53	OPERATING EXPENDITURES							53
54	157-5772-5521.001 KEEP AMERICA BEAUTIFUL	5,104	4,000	4,000	4,000	0	0	54
55	OPERATING EXPENDITURES	5,104	4,000	4,000	4,000	0	0	55
57	Totals for Department 5772-RECREATION	5,104	4,000	4,000	4,000	0	0	57
Department 5779-PARKS & FACILITIES								
60	CAPITAL							60
61	157-5779-5601.008 CDBG 40TH YR EXP	65,700	0	0	0	0	0	61
62	157-5779-5601.010 CDBG 41ST YEAR EXP	0	0	39,000	39,000	0	0	62
63	157-5779-5601.012 CDBG 42ND YEAR EXP	0	64,535	64,535	0	0	0	63
64	157-5779-5601.013 FRDAP MICKEL PARK AMENITIES	0	50,000	50,000	0	0	0	64
65	157-5779-5601.014 BR COUNTY MICKEL PARK AMENITIES	0	368,752	368,752	3,230	0	0	65
66	157-5779-5601.015 CDBG 43RD YEAR	0	0	0	0	65,058	65,058	66
67	157-5779-5630.001 FRDAP COLOHATCHEE GRANT	0	50,000	50,000	0	0	0	67
68	157-5779-5805.009 TREE TRUST FUND PHASE #4 EXPENDITURE	0	0	0	0	0	0	68
69	CAPITAL	65,700	533,287	572,287	42,230	65,058	65,058	69
71	Totals for Department 5779-PARKS & FACILITIES	65,700	533,287	572,287	42,230	65,058	65,058	71
73	TOTAL MISCELLANEOUS GRANT FUND EXPENDITURES	136,186	627,754	666,754	62,184	159,418	159,418	73

City of Wilton Manors FY17-18 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Miscellaneous Grants Fund						\$ -
Capital Replacement Plan						\$ -
Grants	84,951	85,000	20,000	20,000	20,000	\$ 229,951
Other						\$ -
TOTAL SOURCES:	\$ 84,951	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 229,951

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 19,893	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 99,893
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	65,058	65,000	-	-	-	\$ 130,058
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 84,951	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 229,951

City of Wilton Manors FY17-18 Capital Improvement Program

Miscellaneous Grants Fund

Leisure Services Department

Name of Project or Purchase:	Library Books and Other Publications		
Departmental Division:	Library	CIP Number:	O-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
Estimated Total Project Cost:	\$99,893		
Estimated Start Date:	Nov, 2017		
Estimated Completion Date:	Nov, 2021		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	157-5712-5802.001		
Detailed Description, Explanation, and Justification:	<p>New book and magazine purchases to maintain currency of Library's collection.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Miscellaneous Grants Fund						\$ -
State Aid to Libraries Grant	19,893	20,000	20,000	20,000	20,000	\$ 99,893
						\$ -
TOTAL SOURCES:	\$ 19,893	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 99,893

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 19,893	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 99,893
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 19,893	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 99,893

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Miscellaneous Grants Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Park Sod / Irrigation		
Departmental Division:	Parks & Facilities	CIP Number:	O-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Mickel Park		
Project Status:	New Project		
Estimated Total Project Cost:	\$65,058		
Estimated Start Date:	Jul, 2018		
Estimated Completion Date:	Aug, 2018		
Expected Life in Years:	15		
Estimated Replacement Cost:			
Budget Account:	157-5779-5601.015		
Detailed Description, Explanation, and Justification:			
<p>The 43rd Year CDBG program project will partially fund the sprigging of the existing field at Mickel Park. Additional funds will be necessary for soil, fertilizers, and irrigation improvements.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Miscellaneous Grants Fund						\$ -
CDBG Grant	65,058					\$ 65,058
						\$ -
TOTAL SOURCES:	\$ 65,058	\$ -	\$ -	\$ -	\$ -	\$ 65,058

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	65,058					\$ 65,058
Other (Specify):						\$ -
TOTAL COSTS:	\$ 65,058	\$ -	\$ -	\$ -	\$ -	\$ 65,058

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Miscellaneous Grants Fund

Leisure Services Department

Name of Project or Purchase:	CDBG 44th Year				
Departmental Division:	Parks & Facilities	CIP Number:	O-1901		
Departmental Priority:	FY19-1				
Project Manager/Asset Custodian:	Capital Projects and Grants Manager				
Project Location:	Various				
Project Status:	New Project				
Estimated Total Project Cost:	\$65,000				
Estimated Start Date:	April, 2019				
Estimated Completion Date:	July, 2019				
Expected Life in Years:	15				
Estimated Replacement Cost:					
Budget Account:	001-5779-5641-000				
Detailed Description, Explanation, and Justification:					
<p>It is estimated that the city will be allocated \$65,000 from the Community Development Block Program. There is an opportunity for land acquisition of a small parcel in the Highland Estates Area. This site may be converted into a pocket park for the community.</p>					

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Miscellaneous Grants Fund						\$ -
CDBG Grant		65,000				\$ 65,000
						\$ -
TOTAL SOURCES:	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		65,000				\$ 65,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ 65,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

ROAD IMPROVEMENT FUND

The revenue from this fund is generated through a State and Local Option Gas Tax. The City uses this money to overlay streets, install traffic calming devices, perform right-of-way grounds maintenance, and for purchasing related right-of-way maintenance equipment, supplies, and materials.

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. The Fund has no permanently-assigned employees. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house by employees of the Emergency Management/Utilities Department. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars.

Right-of-way mowing and landscape maintenance is performed by contractors and by employees of the Leisure Services Department's Parks and Facilities Division.

2016-2017 Strategic Plan Accomplishments



Priority Area: Proactive Public Safety

1. Utilized adopted Traffic Calming Manual to complete roadway improvements on N Dixie Highway.
2. Replaced 3 light poles (one on each of N Dixie Highway; E Oakland Park Blvd.; Wilton Drive) and 1 gate (2100 N Dixie Highway), due to damage from car accidents.



Priority Area: Strategic Growth & Redevelopment

1. New sidewalks installed on NE 1st Avenue, from NE 21st Court to NE 24th Street.
2. Sidewalk repairs completed on:
 - a. NE 17th Terrace and NE 26th Drive;
 - b. NE 7th Avenue and NE 22nd Street;
 - c. NE 15th Avenue and NE 27th Street;
 - d. N Dixie Highway and NE 20th Street; and,
 - e. 425 NE 24th Street
3. Asphalt overlay/repairs completed on NE 22nd Drive and on NE 24th Court.

2017-2018 Strategic Plan Goals and Objectives



Strategic Growth & Redevelopment

Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.

1. *Maintain and improve roadways and streetscapes:*
 - a. Contract out the annual asphalt overlay and repairs program: *(Estimated cost: \$130,000)*
 - b. Contract out the repair of existing deteriorated sidewalks. *(Estimated cost: \$10,000)*
 - c. Continue to add sidewalks where necessary. In 2016/17, new sidewalks have been installed on NE 1st Avenue, between NE 21st Court and NE 24th Street. *(Estimated cost: \$20,000)*

- d. Contract out the annual thermoplastic striping replacement program. *(Estimated cost: \$17,000)*
- e. Collect data related to motorists' driving patterns/speeds and utilize adopted Traffic Calming Manual to provide safe roadways for all users.
- f. Contract out the design of the NE 26th Street Complete Streets project. *(Estimated cost to the City: \$120,000; plus \$999,477 FDOT grant received)*
- g. Continue to identify and pursue grant funding to assist in improving and modernizing the City's 47-mile network of roads.

2016-2017 Other Goals and Objectives

Continue current additional activities:

Objectives:

1. Continue to act as the liaison for residents'/businesses' concerns and complaints with FPL, Comcast, AT&T, FDOT and Broward County for issues such as streetlight outages and malfunctions, wire and pole maintenance issues, traffic signal outages, missing or damaged signage, etc.

DEPARTMENTAL BUDGET SUMMARY
ROAD IMPROVEMENT FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	101,125	188,755	164,038
Capital (a)	1,289,617	604,391	136,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,390,742	\$ 793,146	\$ 300,038

(a) There was a sharp increase in capital expenditures during FY15-16 due to a large grant-funded road improvement project.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 163 - ROAD IMPROVEMENT FUND								
Department 5441-ROAD IMP/PUBLIC SERVICES								
1	OPERATING EXPENDITURES							1
2	163-5441-5302.000 Road Imprvmnt Operations	33,364	36,250	109,831	51,933	201,250	101,250	2
3	163-5441-5491.000 City Hall Indirect Chgs	20,879	36,230	36,230	20,939	20,067	19,057	3
4	163-5441-5496.000 Year End Inventory Adjmt	897	0	0	0	0	0	4
5	163-5441-5951.000 Contingencies	3,733	0	0	0	0	0	5
6	OPERATING EXPENDITURES	58,873	72,480	146,061	72,872	221,317	120,307	6
7								7
8	CAPITAL							8
9	163-5441-5641.000 Capital Outlay	1,289,617	270,500	589,391	45,723	120,000	120,000	9
10	163-5441-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	15,000	15,000	0	16,000	16,000	10
11	CAPITAL	1,289,617	285,500	604,391	45,723	136,000	136,000	11
12								12
13	Totals for Department 5441-ROAD IMP/PUBLIC SERVICES	1,348,490	357,980	750,452	118,595	357,317	256,307	13
14								14
15	Department 5779-PARKS & FACILITIES							15
16	OPERATING EXPENDITURES							16
17	163-5779-5341.000 Contractual Services	18,812	19,750	19,750	2,449	19,750	19,750	17
18	163-5779-5467.000 Right-of-Way Maintenance	23,441	22,944	22,944	17,652	24,557	23,981	18
19	OPERATING EXPENDITURES	42,253	42,694	42,694	20,101	44,307	43,731	19
20								20
21	Totals for Department 5779-PARKS & FACILITIES	42,253	42,694	42,694	20,101	44,307	43,731	21
22								22
23	TOTAL ROAD IMPROVEMENT FUND EXPENDITURES	1,390,743	400,674	793,146	138,696	401,624	300,038	23

City of Wilton Manors FY17-18 Capital Improvement Program

Road Improvement Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Road Fund	\$ 136,000	\$ 89,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 276,264.00
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	999,477	-	-	-	\$ 999,477.00
Other			-	-	-	\$ -
TOTAL SOURCES:	\$ 136,000.00	\$ 1,088,797.00	\$ 16,646.00	\$ 16,979.00	\$ 17,319.00	\$ 1,275,741.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	20,000	999,477				\$ 1,019,477.00
Capital Replacement Plan	16,000	16,320	16,646	16,979	17,319	\$ 83,264.00
Other (Contingency):	100,000	73,000	-	-	-	\$ 173,000.00
TOTAL COSTS:	\$ 136,000.00	\$ 1,088,797.00	\$ 16,646.00	\$ 16,979.00	\$ 17,319.00	\$ 1,275,741.00

City of Wilton Manors FY17-18 Capital Improvement Program
Road Improvement Fund
Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Road Improvement Fund	\$ 16,000	\$ 16,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 83,264
						\$ -
						\$ -
TOTAL SOURCES:	\$ 16,000	\$ 16,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 83,264

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	16,000	16,320	16,646	16,979	17,319	\$ 83,264
TOTAL COSTS:	\$ 16,000	\$ 16,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 83,264

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

City of Wilton Manors FY17-18 Capital Improvement Program

Road Improvement Fund

Emergency Management / Utilities Department

Name of Project or Purchase:	NE 24th Street Sidewalk Installation		
Departmental Division:	EM/Utilities - Road Improvement	CIP Number:	P-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	NE 24th Street		
Project Status:	New Project		
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	1/1/2017		
Estimated Completion Date:	2/1/2017		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$24,000		
Budget Account:	163.5441.5641.000		
Detailed Description, Explanation, and Justification:	<p>Installation of new sidewalks on the north side of NE 24th Street, from N Dixie Highway to the FEC tracks, will provide sidewalks from N Dixie Highway to NE 13th Avenue.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Road Fund	\$ 20,000					\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	20,000					\$ 20,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

Road Improvement Fund

Leisure Services Department

Name of Project or Purchase:	NE 26th Street Improvements		
Departmental Division:		CIP Number:	P-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Todd DeJesus		
Project Location:	NE 26th Street		
Project Status:	New Project		
Estimated Total Project Cost:	\$1,300,000		
Estimated Start Date:	June, 2019		
Estimated Completion Date:	Jan, 2020		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	163-5441-5641.000		
Detailed Description, Explanation, and Justification:			
<p>The City has received a grant through the Transportation Alternatives Program which is funded by the FDOT. The grant is for \$999,477 that will go towards construction and CEI services. The City will be responsible for contingency costs, design costs, and costs for all FDOT ineligible items. The City allocated \$120,000 in FY 17 for design costs.</p>			

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Road Fund	\$100,000	\$73,000				\$ 173,000
Capital Replacement Plan						\$ -
Grants		999,477				\$ 999,477
TOTAL SOURCES:	\$ 100,000	\$ 1,072,477	\$ -	\$ -	\$ -	\$ 1,172,477

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		\$999,477				\$ 999,477
Other Contingency):	\$100,000	\$73,000				\$ 173,000
TOTAL COSTS:	\$ 100,000	\$ 1,072,477	\$ -	\$ -	\$ -	\$ 1,172,477

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

WATER & SEWER UTILITIES FUND

Emergency Management/Utilities Department

The Emergency Management/Utilities Department is responsible for the water distribution network and the sanitary sewer collection system. The Finance Department is responsible for the preparation and collection of utility bills.

WATER DISTRIBUTION

The City of Wilton Manors receives its water from the City of Fort Lauderdale through a 20 year large user agreement. The water plant named "Five Ash" is located at NW 9th Avenue and 38th Street, and water is distributed to Wilton Manors through three 8" master meters (similar to a standard house meter but larger) located on NW 9th Avenue, N Andrews Avenue and NE 11th Avenue. The City of Fort Lauderdale invoices the City of Wilton Manors for the consumption monthly.

The water meter program includes meter reading; meter repairs and replacement; turn ons/off; non-payment tags, leak detection; pressure checks; meter read checks; backflow certification; and general customer complaints response.

The water distribution program includes service line replacement (between the main and meter); fire hydrant flow testing, repair and replacement; installing hydrant isolation valves, exercise hydrants and valves; and painting valve boxes, hydrants and marking locations in street and main line repairs.

The backflow and cross-connection program is a statutory requirement and it is monitored on an annual basis.

SEWER COLLECTION

The City of Wilton Manors contracts with the City of Fort Lauderdale to treat all sewage that is generated in the City of Wilton Manors. Usage is tracked through one sewer meter 16" in diameter, which is located in the City of Oakland Park at NE 16th Avenue and 42nd Street. This meter is read on a monthly basis for the purposes of billing. After sewage is pumped through the meter, it is sent to a transfer station that pumps it to the George T. Lohmeyer Regional Wastewater Treatment Plant in Port Everglades for the required treatment by the Florida Department of Environmental Protection.

The sewer lift station program provides continual maintenance to the City's twelve stations. The various internal functions of the stations are monitored via a computerized telemetry system. The telemetry system provides the field personnel with a daily record of these functions. Other elements of this program include the biannual cleaning of the station wet well using a vacuum truck, and repairing/replacing valves, motors, pump parts and electrical panels. Routine lift station maintenance is performed at least once a month.

The sewer collection system televideo, smoke testing, and sealing programs are designed to address the sewer system's infiltration in aggregate. This program operates on a continuous schedule until the entire system has been televised and repaired. The process addresses main lines as well as the house service laterals.

The lateral repair and replacement program is an on-going project. Sewer laterals are repaired or replaced on an "as-needed" basis. Laterals have been long identified as a major infiltration contributor to the sewer system. System expansion is necessary to provide adequate space for redevelopment.

UTILITY BILLING

Utility Billing is responsible for the timely preparation and distribution of the monthly utility bills for all water, sewer, stormwater, recycling and solid waste customers. Customer service personnel field all utility related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler, processing utility liens, and maintaining the timely collection of utility payments. The Utility Billing office is located in City Hall and is administered as part of the Finance Department.

2016-2017 Strategic Plan Accomplishments



Priority Area: Sound Governance

1. Employee training:
 - a. Two department employees completed the five day FW&PCOA Water Distribution Level 3 course.
 - b. One department employee has been approved to take the State of Florida certification test for his Water Distribution System Operator Class 3 license.
 - c. One department employee passed the State of Florida certification test and received his State of Florida Water Distribution System Operator Class 3 license.
 - d. Three department employees completed the necessary Continuing Education Units and renewed their State of Florida Water Distribution System Operator licenses; one has a Class 1 license, one has a Class 2 license and one has a Class 3 license.
 - e. In advance of the recent retirement of the City's longtime Recycling Coordinator, the employee taking over that position was provided with intense on-the-job training.
 - f. One department employee was elected to the City's Pension Board and has taken training required for that position.



Priority Area: Strategic Growth & Redevelopment

1. Replaced a 5hp submersible pump in Sewer Lift Station #5.
2. Chen Moore & Associates completed the design phase for Sewer Lift Station #6 Rehab and Sewer Lift Station #3 Rehab.
3. Contracted with Trio Development for Sewer Lift Station #3 Rehab.
4. Allica Architectural Group is completing the design for the Emergency Management/Utilities Office Building Renovation at 2100 N Dixie Highway.

2017-2018 Strategic Plan Goals and Objectives



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 2: Provide the public access to information about how the City operates, establishes priorities, and makes decisions.

1. Continue informing and educating residents through articles for the Town Crier on subjects related to the water system, sewer system, stormwater system, garbage, recycling and emergency preparedness. Topics include twice-yearly water system chlorination, new Household Hazardous Waste curbside collection, annual fire hydrant testing, upcoming projects that may impact traffic and/or water/sewer service, and educational articles on the effect of illicit discharges on the stormwater system. Some notices may also be

communicated through the City's website, other local publications, the City's bi-weekly E-news, and/or e-mails to neighborhood associations' representatives. During an emergency event, the City's two electronic message boards and the City's radio channel (1630AM) are also used to communicate important information to residents and businesses. It is anticipated that the City's new CodeRED contract will add to our capability to communicate urgent information to residents and businesses.

2. Maintain a quality water system to the residents and businesses of Wilton Manors by providing accessibility of our department via e-mail, written request, and telephone. Supply our residents with a yearly Consumer Confidence Report which explains the quality of water supplied by the City of Fort Lauderdale.
3. Maintain the department's website pages.
4. Maintain the "Who You Gonna Call?" flyer, both in handout form in the lobby of City Hall and in an interactive format on the City's website.

Goal 4: Ensure government employees are qualified and competent.

Objective 1: Continuously support employee training, education opportunities, and licensing/certification.

1. Ensure water employees' State certification (a new State mandate) is maintained by their attendance at training courses offering Continuing Education Hours.
2. Continue employee training on GIS software for water and sewer maps.



Strategic Growth & Redevelopment

Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.

1. *Maintain and improve the water system:*
 - a. Continue maintaining fire hydrants, water services, meter boxes, valve boxes, water meters and fire hydrant valves, as necessary to reduce underground leakage. *(Estimated cost: \$45,000).*
 - b. Contract out pipe bursting method for water line replacements on Wilton Drive. *(Estimated cost: \$800,000)*
 - c. Complete water service line replacements at Manor Grove subdivision. *(Estimated cost: \$298,000)*
 - d. Lead and copper testing of the water system is required every three years, and will be due in the summer of 2017. A minimum of 34 samples must be taken. *(Estimated cost: \$1,500)*
 - e. Contracted out architectural design services for ADA access renovation of EM/Utilities Office Building at 2100 N Dixie Highway. *(Estimated cost: \$10,000)*
 - f. ADA access renovation of EM/Utilities Office Building at 2100 N Dixie Highway. *(Estimated cost: \$80,000)*

- g. Continue to identify and pursue grant funding to assist in improving and modernizing the City's water system.
2. *Maintain and improve the sewer system:*
- a. Continue with the City's sewer manhole rehabilitation program, which is contracted out and involves the cleaning and recoating of the inside of manholes to prevent leakage and damage from harmful sewer gases. *(Estimated cost: \$70,000)*
 - b. Continue with sewer system maintenance, including the cleaning, repairing, sliplining or replacement of deteriorated sewer pipe. *(Estimated cost: \$250,000)*
 - c. Due to the size, cost and lifespan of the new submersible pumps at the new Lift Station 11, the Department has started to fund for replacement of the pumps (3 pumps at a current cost of \$60,000 each = \$180,000 funded over the next 12 years) *(It is anticipated that approximately 40% of the total cost will be funded from Sewer Impact Fees).*
 - d. Annual preventive maintenance on the three pumps at Lift Station 11. *(Estimated cost: \$5,000)*
 - e. Complete the Lift Station 6 rehabilitation started in FY15/16. *(Estimated cost: \$640,000)*
 - f. Begin the process for Lift Station 3 rehabilitation. *(Estimated cost: \$624,000)*
 - g. Continue to identify and pursue grant funding to assist in improving and modernizing the City's sewer system.

2016-2017 Other Goals and Objectives

1. Administer contracts in the best interests of the City:

Objectives:

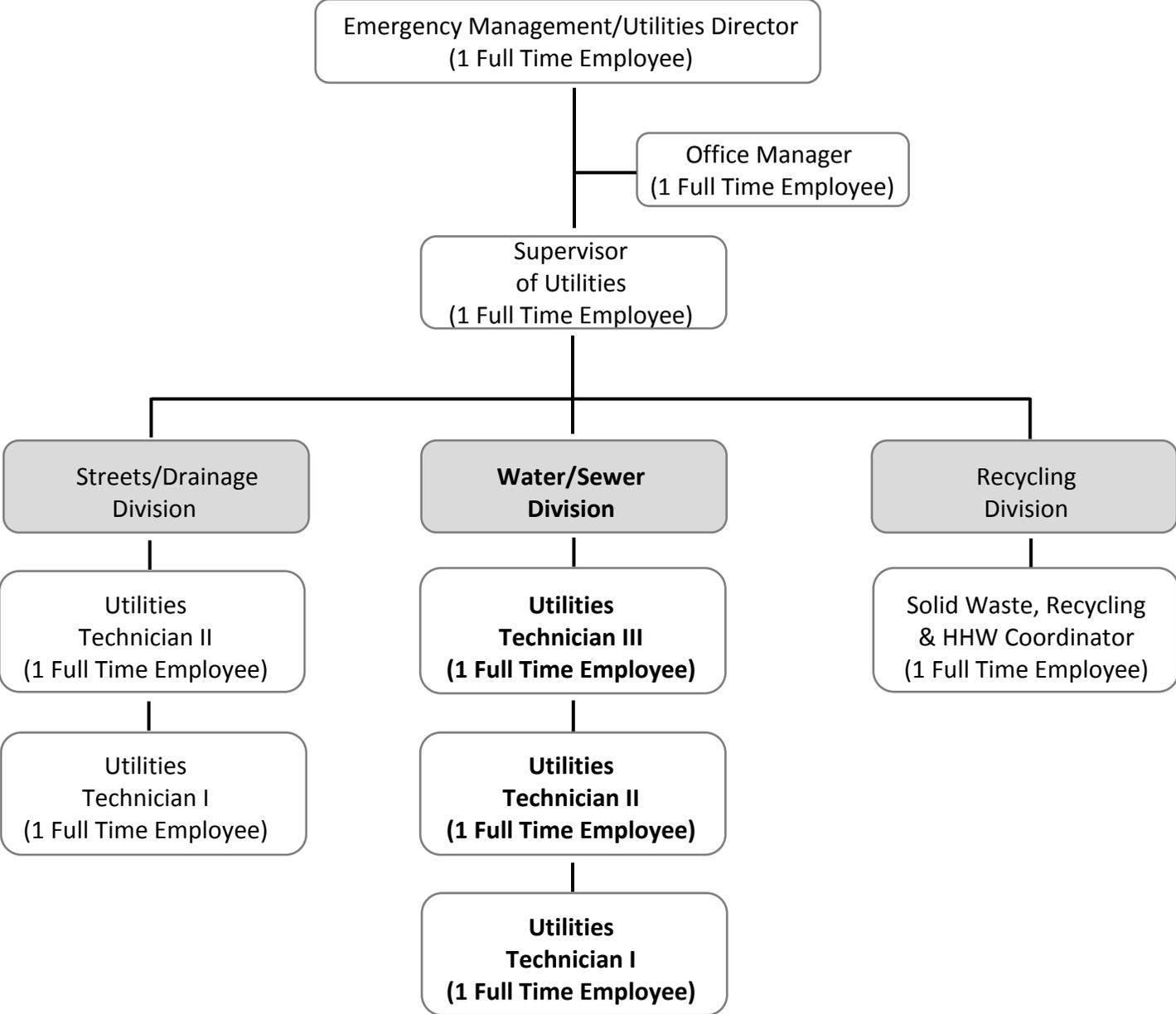
- 1. Maintain the long-term contract with the City of Fort Lauderdale, whereby the City of Wilton Manors purchases its potable water from the City of Fort Lauderdale as part of a consecutive water supply system. The Department and the City Attorney are currently reviewing this contract.
- 2. Maintain the long-term contract with the City of Fort Lauderdale, whereby the City of Fort Lauderdale treats all sewage that is generated in the City of Wilton Manors.
- 3. Continue to contract with Backflow Solutions, Inc. (BSI) to maintain the City's quality backflow prevention program which protects our potable water system and customers.

2. Continue current additional activities:

Objectives:

- 1. Support and participate in the City's efforts to mitigate impending Climate Change effects.
- 2. Continue with plan reviews for redevelopment and household additions, inspections of driveways, and projects affecting the water, sewer and/or stormwater system.

Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY
WATER AND SEWER UTILITIES FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 475,611	\$ 486,454	\$ 496,254
Personnel Benefits	500,888	271,805	281,608
Operating Expenditures	3,851,221	4,384,056	4,554,728
Capital	-	3,191,002	2,258,500
Debt Service	63,711	1,283,494	76,439
Depreciation	853,587	752,266	752,266
Interfund Transfers	1,475,000	1,371,552	1,279,081
TOTAL DEPARTMENT COST	\$ 7,220,017	\$ 11,740,629	\$ 9,698,876

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities (a)	0.75	0.75	0.75	0.75
Office Manager (b)	0.50	0.50	0.50	0.50
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Supervisor of Utilities	1.00	1.00	1.00	1.00
Utilities Technician III	1.00	1.00	1.00	1.00
Utilities Technician II	1.00	1.00	1.00	1.00
Utilities Technician I	1.00	1.00	1.00	1.00
Total Full Time	7.25	7.25	7.25	7.25
Part Time Customer Service Representative (a)	0.50	0.50	0.50	0.50
Total Part Time	0.50	0.50	0.50	0.50
WATER AND SEWER UTILITIES FUND TOTALS	7.75	7.75	7.75	7.75

(a) Payroll costs are allocated between the General Fund and the Water and Sewer Utilities Fund.

(b) Payroll costs are allocated between the Recycling Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 401 - WATER & SEWER UTILITY FUND								
Department 5330-WATER U/B PERSONNEL								
1	PERSONNEL WAGES							1
2	401-5330-5121.000 SALARIES - FULL TIME	65,424	63,529	63,529	42,775	67,261	65,605	2
3	401-5330-5122.000 Curr Lia-Compensated Abs	(831)	0	0	0	0	0	3
4	401-5330-5141.000 Overtime	28	750	750	0	750	750	4
5	PERSONNEL WAGES	64,621	64,279	64,279	42,775	68,011	66,355	5
6								6
7	PERSONNEL BENEFITS							7
8	401-5330-5211.000 FICA	4,539	4,917	4,917	3,073	5,203	5,106	8
9	401-5330-5221.000 Pension - WM	41,528	9,262	9,262	9,262	9,565	9,661	9
10	401-5330-5222.000 Pension - FRS	6,080	2,309	2,309	1,285	2,650	2,628	10
11	401-5330-5231.000 Life & Health Insurance	15,900	18,205	18,205	12,631	18,762	18,758	11
12	PERSONNEL BENEFITS	68,047	34,693	34,693	26,251	36,180	36,153	12
13								13
14	Totals for Department 5330-WATER U/B PERSONNEL	132,668	98,972	98,972	69,026	104,191	102,508	14
15								15
16	Department 5331-SEWER U/B PERSONNEL							
17	PERSONNEL WAGES							17
18	401-5331-5121.000 SALARIES - FULL TIME	62,709	63,529	63,529	40,061	67,261	65,605	18
19	401-5331-5122.000 Curr Lia-Compensated Abs	(831)	0	0	0	0	0	19
20	401-5331-5141.000 Overtime	28	750	750	0	750	750	20
21	PERSONNEL WAGES	61,906	64,279	64,279	40,061	68,011	66,355	21
22								22
23	PERSONNEL BENEFITS							23
24	401-5331-5211.000 FICA	4,619	4,917	4,917	3,065	5,203	5,106	24
25	401-5331-5221.000 Pension - WM	41,528	9,262	9,262	9,262	9,565	9,661	25
26	401-5331-5222.000 Pension - FRS	6,080	2,309	2,309	1,285	2,650	2,628	26
27	401-5331-5231.000 Life & Health Insurance	15,900	18,205	18,205	12,168	18,762	18,758	27
28	PERSONNEL BENEFITS	68,127	34,693	34,693	25,780	36,180	36,153	28
29								29
30	Totals for Department 5331-SEWER U/B PERSONNEL	130,033	98,972	98,972	65,841	104,191	102,508	30

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5332-SEWER OPERATIONS								
1	PERSONNEL WAGES							1
2	401-5332-5121.000 SALARIES - FULL TIME	217,194	218,079	218,079	139,791	227,117	221,549	2
3	401-5332-5122.000 Curr Lia-Compensated Abs	(2,269)	0	0	0	0	0	3
4	401-5332-5141.000 Overtime	9,258	10,400	10,400	4,482	10,400	10,400	4
5	401-5332-5151.000 Cellular Phone Stipend	2,288	1,440	1,440	998	1,440	1,440	5
6	401-5332-5154.000 Duty Pay	5,869	7,800	7,800	3,825	7,800	7,800	6
7	401-5332-5157.000 TAX EQUITY STIPENDS	750	750	750	500	750	750	7
8	PERSONNEL WAGES	233,090	238,469	238,469	149,596	247,507	241,939	8
9								9
10	PERSONNEL BENEFITS							10
11	401-5332-5211.000 FICA	18,181	18,243	18,243	11,880	18,934	18,611	11
12	401-5332-5221.000 Pension - WM	142,586	31,796	31,796	31,796	32,600	32,624	12
13	401-5332-5222.000 Pension - FRS	16,197	12,469	12,469	6,975	13,835	13,722	13
14	401-5332-5231.000 Life & Health Insurance	63,528	71,245	71,245	46,075	73,083	73,073	14
15	PERSONNEL BENEFITS	240,492	133,753	133,753	96,726	138,452	138,030	15
16								16
17	OPERATING EXPENDITURES							17
18	401-5332-5311.000 Professional Services	0	800	7,050	0	800	24,550	18
19	401-5332-5312.000 LEGAL SERVICES	3,839	5,000	5,000	2,804	5,000	5,000	19
20	401-5332-5321.000 Audit & Accounting	11,100	13,500	13,500	10,600	13,500	13,500	20
21	401-5332-5341.000 Contractual Services	13,176	57,794	57,794	6,402	6,158	6,158	21
22	401-5332-5342.000 Contractual - Waste Water	999,570	1,100,000	1,100,000	385,708	1,100,000	1,016,500	22
23	401-5332-5401.000 Meetings & Conferences	0	1,200	1,200	0	1,200	1,200	23
24	401-5332-5411.000 Telephone	2,996	2,825	2,825	1,582	2,885	2,885	24
25	401-5332-5412.000 Postage	14,791	14,100	14,100	8,586	14,100	14,100	25
26	401-5332-5431.000 Utilities	63,026	70,391	70,391	46,453	51,390	58,484	26
27	401-5332-5451.000 Insurance	23,441	18,600	18,600	20,619	24,039	24,039	27
28	401-5332-5461.000 Computer Maintenance	8,144	0	0	0	0	0	28
29	401-5332-5462.000 Equipment Maint-Repair	7,505	9,500	9,500	6,118	10,800	10,800	29
30	401-5332-5463.000 Vehicle Maint-Repair	4,644	5,100	5,100	1,703	4,400	4,400	30
31	401-5332-5464.000 VEHICLE OPERATION-FUEL	5,624	12,416	12,416	3,127	12,416	7,654	31
32	401-5332-5466.000 Building Maintenance	689	3,000	3,000	200	3,000	3,000	32
33	401-5332-5469.000 System Maintenance	34,492	33,500	33,500	22,320	185,500	185,500	33
34	401-5332-5471.000 Printing & Binding	765	1,000	1,000	63	0	0	34
35	401-5332-5491.000 City Hall Indirect Chgs	155,699	257,640	257,640	148,904	252,879	231,328	35
36	401-5332-5511.000 Office Supplies	1,386	3,000	3,000	1,336	3,000	3,000	36
37	401-5332-5521.000 Operating Supplies	4,504	4,000	4,000	2,853	4,000	4,000	37
38	401-5332-5524.000 Uniforms & Clothing	1,623	1,620	1,620	1,245	1,740	1,740	38
39	401-5332-5541.000 Subs, Memberships, Dues	0	1,312	1,312	557	1,312	1,312	39
40	401-5332-5542.000 Training/Education	2,707	7,100	7,100	415	7,100	7,100	40
41	401-5332-5544.000 TUITION REIMBURSEMENT	0	350	350	0	350	350	41
42	401-5332-5951.000 Contingencies	0	0	0	0	0	0	42
43	OPERATING EXPENDITURES	1,359,721	1,623,748	1,629,998	671,595	1,705,569	1,626,600	43
44								44
45	CAPITAL							45
46	401-5332-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	70,000	70,000	0	70,000	70,000	46
47	401-5332-5954.000 Conting - Cap/Equipment	0	25,000	25,000	0	25,000	25,000	47
48	401-5332-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	421,000	1,714,043	59,228	1,155,500	1,155,500	48
49	CAPITAL	0	516,000	1,809,043	59,228	1,250,500	1,250,500	49
50								50
51	DEBT SERVICE							51
52	401-5332-5701.000 Debt Service	53,497	740,319	740,319	50,704	76,439	76,439	52
53	DEBT SERVICE	53,497	740,319	740,319	50,704	76,439	76,439	53
54								54
55	DEPRECIATION							55
56	401-5332-5992.000 DEPRECIATION EXPENSE	2,025	0	0	0	0	0	56
57	401-5332-5994.000 Dep Exp-Furn & Equipment	33,368	32,237	32,237	0	32,237	32,237	57
58	401-5332-5995.000 Depr Exp - Sewer	206,300	206,300	206,300	0	206,300	206,300	58
59	401-5332-5997.000 Dep Exp - Sys Imp Proj	215,234	169,960	169,960	0	169,960	169,960	59
60	DEPRECIATION	456,927	408,497	408,497	0	408,497	408,497	60
61								61
62	Totals for Department 5332-SEWER OPERATIONS	2,343,727	3,660,786	4,960,079	1,027,849	3,826,964	3,742,005	62

CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Department 5333-WATER OPERATIONS								
1	PERSONNEL WAGES							1
2	401-5333-5121.000 SALARIES - FULL TIME	112,130	112,477	112,477	71,700	117,544	114,655	2
3	401-5333-5122.000 Curr Lia-Compensated Abs	(1,560)	0	0	0	0	0	3
4	401-5333-5141.000 Overtime	3,182	3,600	3,600	1,719	3,600	3,600	4
5	401-5333-5151.000 Cellular Phone Stipend	413	750	750	513	750	750	5
6	401-5333-5154.000 Duty Pay	1,831	2,600	2,600	1,300	2,600	2,600	6
7	PERSONNEL WAGES	115,996	119,427	119,427	75,232	124,494	121,605	7
9	PERSONNEL BENEFITS							9
10	401-5333-5211.000 FICA	7,518	9,136	9,136	4,042	9,524	9,356	10
11	401-5333-5221.000 Pension - WM	73,182	16,399	16,399	16,399	16,872	16,884	11
12	401-5333-5222.000 Pension - FRS	14,606	10,790	10,790	6,125	11,949	11,849	12
13	401-5333-5231.000 Life & Health Insurance	28,915	32,341	32,341	21,121	33,189	33,183	13
14	PERSONNEL BENEFITS	124,221	68,666	68,666	47,687	71,534	71,272	14
16	OPERATING EXPENDITURES							16
17	401-5333-5311.000 Professional Services	0	1,500	7,750	0	1,500	25,250	17
18	401-5333-5312.000 LEGAL SERVICES	3,839	5,000	5,000	2,678	5,000	5,000	18
19	401-5333-5321.000 Audit & Accounting	11,100	13,500	13,500	10,600	13,500	13,500	19
20	401-5333-5341.000 Contractual Services	24,248	76,602	76,602	16,135	28,602	28,602	20
21	401-5333-5401.000 Meetings & Conferences	0	2,100	2,100	0	2,100	2,100	21
22	401-5333-5411.000 Telephone	885	830	830	693	1,312	1,312	22
23	401-5333-5412.000 Postage	12,218	11,100	11,100	7,599	11,100	11,100	23
24	401-5333-5432.000 Water Purchases	2,214,373	2,271,150	2,271,150	1,352,451	2,384,708	2,475,900	24
25	401-5333-5451.000 Insurance	17,392	13,800	13,800	15,298	17,836	17,836	25
26	401-5333-5461.000 Computer Maintenance	12,099	0	0	0	0	0	26
27	401-5333-5462.000 Equipment Maint-Repair	1,463	2,950	2,950	1,841	2,950	2,950	27
28	401-5333-5463.000 Vehicle Maint-Repair	3,486	8,550	8,550	1,428	9,550	9,550	28
29	401-5333-5464.000 VEHICLE OPERATIION-FUEL	2,038	7,936	7,936	1,020	7,936	4,312	29
30	401-5333-5466.000 Building Maintenance	117	2,500	2,500	201	2,500	2,500	30
31	401-5333-5469.000 System Maintenance	28,490	23,600	23,600	16,917	48,600	48,600	31
32	401-5333-5471.000 Printing & Binding	1,635	750	750	1,059	750	750	32
33	401-5333-5491.000 City Hall Indirect Chgs	156,599	287,245	287,245	166,014	281,703	260,051	33
34	401-5333-5496.000 Year End Inventory Adjmt	(10,520)	0	0	0	0	0	34
35	401-5333-5511.000 Office Supplies	717	3,700	3,700	1,540	3,700	3,700	35
36	401-5333-5521.000 Operating Supplies	6,241	4,800	4,800	2,080	4,800	4,800	36
37	401-5333-5524.000 Uniforms & Clothing	906	1,620	1,620	953	1,740	1,740	37
38	401-5333-5541.000 Subs, Memberships, Dues	970	1,825	1,825	716	1,825	1,825	38
39	401-5333-5542.000 Training/Education	3,204	6,400	6,400	1,813	6,400	6,400	39
40	401-5333-5544.000 TUITION REIMBURSEMENT	0	350	350	0	350	350	40
41	OPERATING EXPENDITURES	2,491,500	2,747,808	2,754,058	1,601,036	2,838,462	2,928,128	41
43	CAPITAL							43
44	401-5333-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	70,000	70,000	0	70,000	70,000	44
45	401-5333-5954.000 Conting -Cap/Equipment	0	25,000	25,000	0	25,000	25,000	45
46	401-5333-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	1,219,000	1,286,959	86,361	913,000	913,000	46
47	401-5333-5956.000 CURRENT YEAR CAPITAL EXPENDITURE FR C	0	0	0	0	0	0	47
48	CAPITAL	0	1,314,000	1,381,959	86,361	1,008,000	1,008,000	48
50	DEBT SERVICE							50
51	401-5333-5701.000 Debt Service	10,214	543,175	543,175	10,214	0	0	51
52	DEBT SERVICE	10,214	543,175	543,175	10,214	0	0	52
54	DEPRECIATION							54
55	401-5333-5992.000 DEPRECIATION EXPENSE	2,427	0	0	0	0	0	55
56	401-5333-5993.000 Dep Exp -System & Improvements	199,869	195,250	195,250	0	195,250	195,250	56
57	401-5333-5994.000 Dep Exp - Fire Hydrants	63,026	21,455	21,455	0	21,455	21,455	57
58	401-5333-5995.000 Dep Exp - Autos & Trucks	7,350	7,350	7,350	0	7,350	7,350	58
59	401-5333-5996.000 Dep Exp - Furn & Equipment	85,807	86,306	86,306	0	86,306	86,306	59
60	401-5333-5997.000 Dep Exp - Sys Imp Proj	36,364	31,663	31,663	0	31,663	31,663	60
61	401-5333-5998.000 Dep Exp - Buildings	1,816	1,745	1,745	0	1,745	1,745	61
62	DEPRECIATION	396,659	343,769	343,769	0	343,769	343,769	62
64	Totals for Department 5333-WATER OPERATIONS	3,138,590	5,136,845	5,211,054	1,820,530	4,386,259	4,472,774	64
66	Department 5881-INTERFUND TRANSFERS							66
67	TRANSFERS OUT							67
68	401-5881-5911.000 Operating Transfers Out	1,475,000	1,371,552	1,371,552	1,371,552	1,375,000	1,279,081	68
69	TRANSFERS OUT	1,475,000	1,371,552	1,371,552	1,371,552	1,375,000	1,279,081	69
71	Totals for Department 5881-INTERFUND TRANSFERS	1,475,000	1,371,552	1,371,552	1,371,552	1,375,000	1,279,081	71
73	TOTAL WATER & SEWER UTILITY FUND EXPENDITURES	7,220,018	10,367,127	11,740,629	4,354,798	9,796,605	9,698,876	73

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 2,150,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,738,566
Capital Replacement Plan	58,500	-	-	-	-	\$ 58,500
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 2,208,500	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,797,066

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 56,000	\$ -	\$ -	\$ -	\$ -	\$ 56,000
Vehicles:	2,500	-	-	-	-	\$ 2,500
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	2,010,000	-	-	-	-	\$ 2,010,000
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
Other:						\$ -
TOTAL COSTS:	\$ 2,208,500	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,797,066

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 140,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 728,566
						\$ -
						\$ -
TOTAL SOURCES:	\$ 140,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 728,566

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
TOTAL COSTS:	\$ 140,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 728,566

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Sewer Lift Station #12 Rehabilitation		
Departmental Division:	EM/Utilities - Sewer	CIP Number:	QS-1801
Departmental Priority:	Sewer - 1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	649 Kensington Place		
Project Status:	New Project		
Estimated Total Project Cost:	\$700,000		
Estimated Start Date:	3/1/2018		
Estimated Completion Date:	7/1/2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$800,000		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:	<p>This project will replace the current Sewer Lift Station #12, which is a pit station, with a new submersible station.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 700,000					\$ 700,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	700,000					\$ 700,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Sewer Lift Station #12 Force Main Replacement		
Departmental Division:	EM/Utilities - Sewer	CIP Number:	QS-1802
Departmental Priority:	Sewer - 2		
Project Manager/Asset Custodian:	Department Director		
Project Location:	649 Kensington Place		
Project Status:	New Project		
Estimated Total Project Cost:	\$400,000		
Estimated Start Date:	3/1/2018		
Estimated Completion Date:	6/1/2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$450,000		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:	<p>This project will replace the current Sewer Lift Station #12 sub-aqueous force main. This project will be managed by the City's consulting engineers, Chen Moore & Associates, and the construction will be contracted out.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 400,000					\$ 400,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	400,000					\$ 400,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Office Furniture Replacement		
Departmental Division:	EM/Utilities - Sewer	CIP Number:	QS-1803
Departmental Priority:	Sewer - 3		
Project Manager/Asset Custodian:	Department Director		
Project Location:	EM/Utilities Office - Dixie Hwy.		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$3,000		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$4,000		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:	<p>The Department Director's office desk, credenza and hutch are over 15 years old and need to be replaced. The total budget of \$6,000 for this purchase will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund						\$ -
Capital Replacement Plan	3,000					\$ 3,000
						\$ -
TOTAL SOURCES:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 3,000					\$ 3,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	6"x6" Pump Replacement		
Departmental Division:	EM/Utilities - Sewer	CIP Number:	QS-1804
Departmental Priority:	Sewer - 4		
Project Manager/Asset Custodian:	Department Director		
Project Location:	EM/Utilities Office - Dixie Hwy.		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	12/1/2017		
Estimated Completion Date:	1/1/2017		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$55,000		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:	<p>The Department's 6"x6" pump is used during sewer breaks, and is 19 years old.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund						\$ -
Capital Replacement Plan	50,000					\$ 50,000
						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 50,000					\$ 50,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Replace White Trailer #95-223		
Departmental Division:	Sewer	CIP Number:	QS-1805
Departmental Priority:	Sewer - 5		
Project Manager/Asset Custodian:	Department Director		
Project Location:	EM/Utilities Office, Dixie Hwy.		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$2,500		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$3,000		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:	<p>The department's white trailer is now 22 years old and requires replacement.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund						\$ -
Capital Replacement Plan	2,500					\$ 2,500
						\$ -
TOTAL SOURCES:	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	2,500					\$ 2,500
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ 2,500

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Water Line Replacements		
Departmental Division:	Water	CIP Number:	QW-1801
Departmental Priority:	Water -1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	NE 6th Avenue		
Project Status:	New Project		
Estimated Total Project Cost:	\$800,000		
Estimated Start Date:	2/1/2018		
Estimated Completion Date:	3/1/2018		
Expected Life in Years:	50		
Estimated Replacement Cost:	\$900,000		
Budget Account:	401-5333-5955.000		
Detailed Description, Explanation, and Justification:	<p style="text-align: center;"><i>New pipe on the left, replacing old pipe on the right.</i></p> <p>The Department has identified the aging water lines on NE 6th Avenue, from Wilton Drive north to the bridge at the City limit, as needing replacement. This project will be contracted out, and will be completed using the pipebursting method used last year on NE 2nd and NE 3rd Avenues.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 800,000					\$ 800,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	800,000					\$ 800,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Sandblasting & Coating Water Pipes		
Departmental Division:	EM/Utilities - Water	CIP Number:	QW-1802
Departmental Priority:	Water -2		
Project Manager/Asset Custodian:	Department Director		
Project Location:	NE 6th Ave. Bridge & N Andrews Ave. Bridge (north)		
Project Status:	New Project		
Estimated Total Project Cost:	\$100,000		
Estimated Start Date:	2/1/2018		
Estimated Completion Date:	3/1/2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$120,000		
Budget Account:	401-5333-5955.000		
Detailed Description, Explanation, and Justification:	<p>This project will be contracted out and consists of sandblasting and coating the exposed water pipes that run along both the NE 6th Avenue Bridge and the N Andrews Avenue Bridge (on the north end of the City).</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 100,000					\$ 100,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	100,000					\$ 100,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Office Furniture Replacement		
Departmental Division:	EM/Utilities - Sewer	CIP Number:	QW-1803
Departmental Priority:	Water - 3		
Project Manager/Asset Custodian:	Department Director		
Project Location:	EM/Utilities Office - Dixie Hwy.		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$3,000		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$4,000		
Budget Account:	401-5333-5955.000		
Detailed Description, Explanation, and Justification:	<p>The Department Director's office desk, credenza and hutch are over 15 years old and need to be replaced. The total budget of \$6,000 for this purchase will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund						\$ -
Capital Replacement Plan	3,000					\$ 3,000
						\$ -
TOTAL SOURCES:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 3,000					\$ 3,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Emergency Management/Utilities Department

Name of Project or Purchase:	Fire Hydrant Replacements		
Departmental Division:	EM/Utilities - Water	CIP Number:	QW-1804
Departmental Priority:	Water - 4		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Various locations		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	2/1/2018		
Estimated Completion Date:	3/1/2018		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$10,000		
Budget Account:	401-5333-5955.000		
Detailed Description, Explanation, and Justification:	<p>Replacement of deteriorated fire hydrants and hydrant valves which are leaking underground is cost efficient due to decreased underground water leakage.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

RECYCLING FUND

The Recycling Program provides for recycling promotion within the community and related brochure development; garbage, recycling and household hazardous waste contract administration; monitoring of the recycling programs for contamination and container replacement; commercial solid waste audits; and maintenance of the drop-off center.

The City of Wilton Manors uses the most resourceful and energy efficient means possible during construction projects and for replacement structures and amenities. Whenever possible, recycled materials are used for boardwalks, picnic tables and benches, curb stops, playground equipment and surfaces, etc.

2016-2017 Strategic Plan Accomplishments



Priority Area: Sound Governance

1. Employee training:
 - a. In advance of the recent retirement of the City's longtime Recycling Coordinator, the employee taking over that position was provided with intense on-the-job training.
2. The Department Director and the new Solid Waste, HHW & Recycling Coordinator attended meetings held by the Westside Association of Wilton Manors, the Central Area Neighborhood Association and the Eastside Neighborhood Association, to introduce both the new Coordinator and the new Household Hazardous Waste Door-step Collection Program (WMAAtYourDoor).

2017-2018 Strategic Plan Goals and Objectives



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 2: Provide the public access to information about how the City operates, establishes priorities, and makes decisions.

- Continue informing and educating residents through articles for the Town Crier on subjects related to the water system, sewer system, stormwater system, garbage, recycling and emergency preparedness. Topics include twice-yearly water system chlorination, new Household Hazardous Waste curbside collection, annual fire hydrant testing, upcoming projects that may impact traffic and/or water/sewer service, and educational articles on the effect of illicit discharges on the stormwater system. Some notices may also be communicated through the City's website, other local publications, the City's bi-weekly E-news, and/or e-mails to neighborhood associations' representatives. During an emergency event, the City's two electronic message boards and the City's radio channel (1630AM) are also used to communicate important information to residents and businesses. It is anticipated that the City's new CodeRED contract will add to our capability to communicate urgent information to residents and businesses.
- Maintain the department's website pages.
- Maintain the "Who You Gonna Call?" flyer, both in handout form in the lobby of City Hall and in an interactive format on the City's website.



Innovating and Adapting for the Future

Goal 2: Encourage environmentally sustainable practices.

Objective 2: Continue efforts to explore and promote green policies for residents.

1. The new solid waste contract includes single-family household hazardous waste (HHW) curbside collection, which has already become a very popular service with City residents.
2. Negotiate with Waste Management for multi-family AtYourDoor HHW collection – a program currently available only to single-family homes in the City.

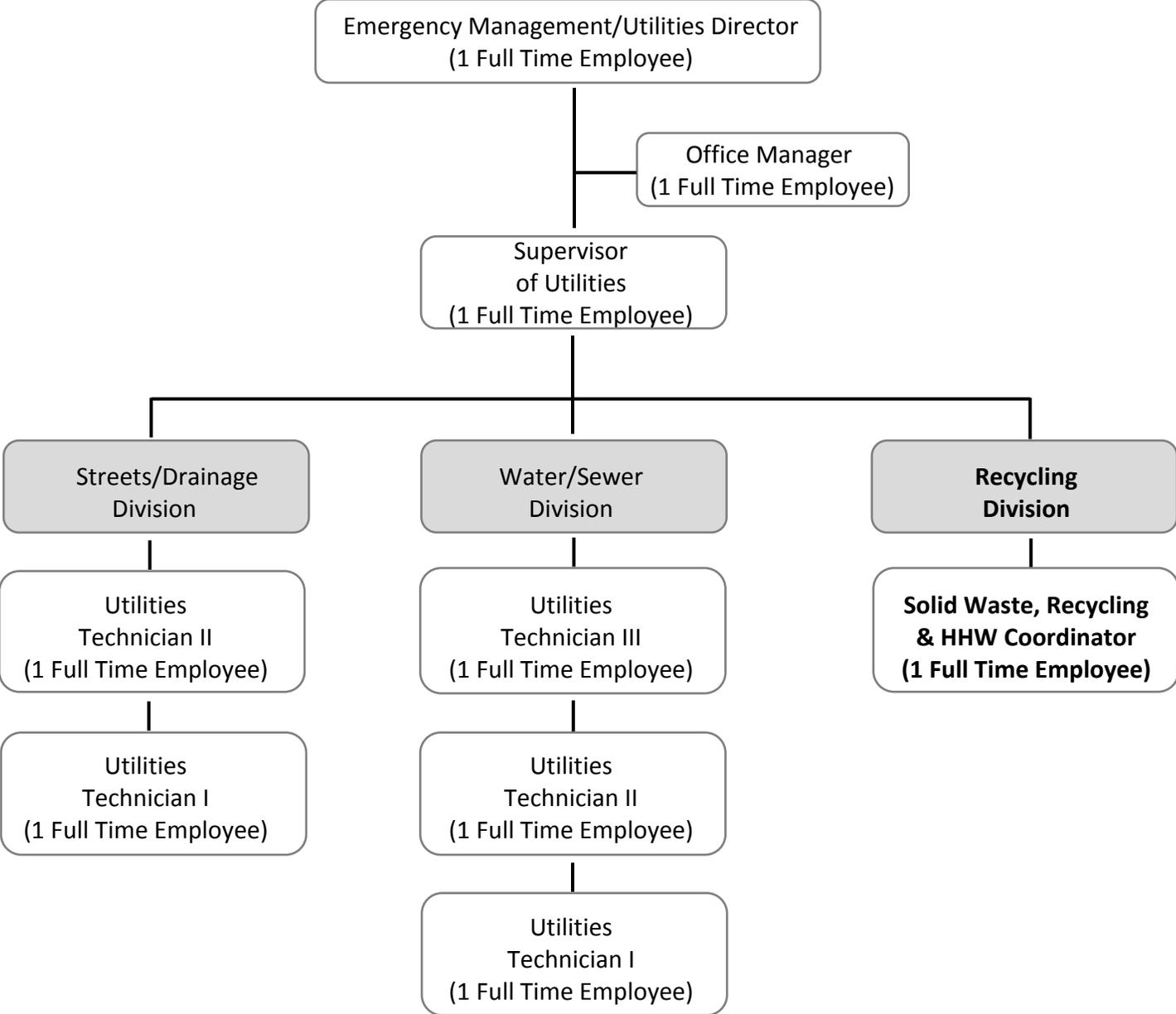
2016-2017 Other Goals and Objectives

1. Administer contracts in the best interests of the City:

Objectives:

1. Maintain a working partnership with trash and recycling collection and disposal contractors.

Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY
RECYCLING FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 82,931	\$ 63,349	\$ 62,863
Personnel Benefits	44,602	39,783	49,927
Operating Expenditures (b)	211,224	3,026,668	3,135,379
Capital	4,029	49,200	21,200
Debt Service	-	-	-
Depreciation	-	-	22,991
Interfund Transfers	209,583	276,000	432,858
TOTAL DEPARTMENT COST	\$ 552,369	\$ 3,455,000	\$ 3,725,218

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Recycling and Code Compliance Officer	1.00	1.00	0.00	0.00
Recycling, Solid Waste, & HHW Coordinator (b)			1.00	1.00
Office Manager (a)	0.50	0.50	0.50	0.50
Total Full Time	1.50	1.50	1.50	1.50
RECYCLING FUND TOTALS	1.50	1.50	1.50	1.50

- (a) This position is allocated between the Recycling Fund and the Water and Sewer Utilities Fund.
- (d) During FY16-17 the Recycling and Code Compliance Officer position was reclassified as Recycling, Solid Waste, and Household Hazardous Waste (HHW) Coordinator.
- (c) For the first time in the FY16-17 budget, the Recycling Fund was accounted for as an enterprise fund, (a business-type fund). Because of this the revenues and expenditures of the new fund will be accounted for differently, therefore sharply increasing both operating revenues and expenditures.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 151 - RECYCLING FUND								
Department 5334-RECYCLING PERSONNEL								
1	PERSONNEL WAGES							1
2	151-5334-5121.000 SALARIES - FULL TIME	82,231	62,579	62,579	55,675	72,731	62,093	2
3	151-5334-5141.000 Overtime	564	500	500	3,257	500	500	3
4	151-5334-5151.000 Cellular Phone Stipend	135	270	270	425	270	270	4
5	PERSONNEL WAGES	82,930	63,349	63,349	59,357	73,501	62,863	5
7	PERSONNEL BENEFITS							7
8	151-5334-5211.000 FICA	5,658	4,846	4,846	3,852	5,623	4,838	8
9	151-5334-5221.000 Pension - WM	11,617	9,124	9,124	9,124	10,440	9,144	9
10	151-5334-5222.000 Pension - FRS	4,035	2,568	2,568	2,745	4,883	3,881	10
11	151-5334-5231.000 Life & Health Insurance	23,292	23,245	23,245	18,400	32,110	32,064	11
12	PERSONNEL BENEFITS	44,602	39,783	39,783	34,121	53,056	49,927	12
14	Totals for Department 5334-RECYCLING PERSONNEL	127,532	103,132	103,132	93,478	126,557	112,790	14
Department 5335-RECYCLING OPERATIONS								
17	OPERATING EXPENDITURES							17
18	151-5335-5312.000 LEGAL SERVICES	3,782	2,000	2,000	105	0	0	18
19	151-5335-5341.000 Contractual Services	36,754	2,911,528	2,911,528	1,963,739	2,952,528	2,952,528	19
20	151-5335-5401.000 Meetings & Conferences	924	1,200	1,200	325	1,200	1,200	20
21	151-5335-5412.000 Postage	0	50	50	0	50	50	21
22	151-5335-5431.000 Utilities	272	270	270	193	287	287	22
23	151-5335-5451.000 Insurance	2,269	1,800	1,800	1,995	2,326	2,326	23
24	151-5335-5462.000 Equipment Maint-Repair	1,454	3,300	3,300	1,159	3,300	3,300	24
25	151-5335-5463.000 Vehicle Maint-Repair	1,628	2,200	2,200	632	1,200	1,200	25
26	151-5335-5464.000 VEHICLE OPERATION-FUEL	1,944	3,682	3,682	924	4,600	2,893	26
27	151-5335-5466.000 Building Maintenance	2,644	3,500	3,500	1,003	3,500	3,500	27
28	151-5335-5469.000 System Maintenance	846	4,500	4,500	159	5,500	5,500	28
29	151-5335-5471.000 Printing & Binding	889	1,500	1,500	1,888	3,500	3,500	29
30	151-5335-5472.000 Town Crier	50,164	49,350	49,350	25,455	49,350	49,350	30
31	151-5335-5491.000 City Hall Indirect Charges	104,328	23,082	23,082	13,340	103,136	100,850	31
32	151-5335-5521.000 Operating Supplies	803	3,500	3,500	2,209	3,500	3,500	32
33	151-5335-5524.000 Uniforms & Clothing	450	675	675	458	885	885	33
34	151-5335-5541.000 Subs, Memberships, Dues	290	300	300	275	300	300	34
35	151-5335-5542.000 Training/Education	0	500	500	0	500	500	35
36	151-5335-5951.000 Contingencies	0	10,021	10,021	0	0	0	36
37	OPERATING EXPENDITURES	209,441	3,022,958	3,022,958	2,013,859	3,135,662	3,131,669	37
39	CAPITAL							39
40	151-5335-5641.000 Capital Outlay	0	35,000	35,000	33,210	10,000	10,000	40
41	151-5335-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	6,000	6,000	0	5,000	5,000	41
42	CAPITAL	0	41,000	41,000	33,210	15,000	15,000	42
44	DEPRECIATION							44
45	151-5335-5990.000 DEPRECIATION EXPENSE- RECYCLING OPERA/	0	0	0	0	22,991	22,991	45
46	DEPRECIATION	0	0	0	0	22,991	22,991	46
48	Totals for Department 5335-RECYCLING OPERATIONS	209,441	3,063,958	3,063,958	2,047,069	3,173,653	3,169,660	48
Department 5779-PARKS & FACILITIES								
51	OPERATING EXPENDITURES							51
52	151-5779-5521.000 Operating Supplies	1,783	3,710	3,710	223	3,710	3,710	52
53	OPERATING EXPENDITURES	1,783	3,710	3,710	223	3,710	3,710	53
55	CAPITAL							55
56	151-5779-5641.000 Capital Outlay	4,029	6,200	8,200	0	6,200	6,200	56
57	151-5779-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	0	0	0	0	0	57
58	CAPITAL	4,029	6,200	8,200	0	6,200	6,200	58
60	Totals for Department 5779-PARKS & FACILITIES	5,812	9,910	11,910	223	9,910	9,910	60
Department 5881-INTERFUND TRANSFERS								
63	TRANSFERS OUT							63
64	151-5881-5911.000 Operating Transfers Out	209,583	276,000	276,000	276,000	432,858	432,858	64
65	TRANSFERS OUT	209,583	276,000	276,000	276,000	432,858	432,858	65
67	Totals for Department 5881-INTERFUND TRANSFERS	209,583	276,000	276,000	276,000	432,858	432,858	67
69	TOTAL RECYCLING FUND EXPENDITURES	552,368	3,453,000	3,455,000	2,416,770	3,742,978	3,725,218	69

City of Wilton Manors FY17-18 Capital Improvement Program

Recycling Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Recycling Fund	\$ 21,200	\$ 11,300	\$ 11,402	\$ 11,506	\$ 11,612	\$ 67,020.00
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 21,200.00	\$ 11,300.00	\$ 11,402.00	\$ 11,506.00	\$ 11,612.00	\$ 67,020.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 16,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 41,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	5,000	5,100	5,202	5,306	5,412	\$ 26,020.00
Other:						\$ -
TOTAL COSTS:	\$ 21,200.00	\$ 11,300.00	\$ 11,402.00	\$ 11,506.00	\$ 11,612.00	\$ 67,020.00

City of Wilton Manors FY17-18 Capital Improvement Program

Recycling Fund

Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Recycling Fund	\$ 5,000	\$ 5,100	\$ 5,202	\$ 5,306	\$ 5,412	\$ 26,020
						\$ -
						\$ -
TOTAL SOURCES:	\$ 5,000	\$ 5,100	\$ 5,202	\$ 5,306	\$ 5,412	\$ 26,020

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	5,000	5,100	5,202	5,306	5,412	\$ 26,020
TOTAL COSTS:	\$ 5,000	\$ 5,100	\$ 5,202	\$ 5,306	\$ 5,412	\$ 26,020

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

**City of Wilton Manors FY17-18 Capital Improvement Program
Recycling Fund
Emergency Management/Utilities Department**

Name of Project or Purchase:	Recycling Container Replacement		
Departmental Division:	EM/Utilities - Recycling	CIP Number:	R-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Wilton Tower		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$12,000		
Budget Account:	151.5335.5641.000		
Detailed Description, Explanation, and Justification:	<p>The recycling container currently in place at Wilton Tower (520 NE 20th Street) is in very poor condition and needs to be replaced.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Recycling Fund	\$ 10,000					\$ 10,000
						\$ -
						\$ -
TOTAL SOURCES:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 10,000					\$ 10,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY17-18 Capital Improvement Program
Recycling Fund
Leisure Services Department**

Name of Project or Purchase:	Entryway Signs and Recycling Receptacles		
Departmental Division:	Parks and Facilities Division	CIP Number:	R-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Project		
Estimated Total Project Cost:	\$6,200		
Estimated Start Date:	Dec, 2017		
Estimated Completion Date:	Jan, 2018		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the installation of entryway signage replacements throughout the City (\$4,200) and recycling receptacles at various parks (\$2,000).</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Recycling Fund	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 31,000
						\$ -
						\$ -
TOTAL SOURCES:	\$ 6,200	\$ 31,000				

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 31,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,200	\$ 31,000				

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

DRAINAGE UTILITY FUND

The stormwater system rehabilitation program consists of replacing outdated catch basins as well as the associated undersized drainage pipes. The program also addresses the continuing maintenance of the network such as cleaning debris out of the catch basins and associated piping, the repair of broken or cracked pipes, and addressing the quality of water entering canals. The City is a co-permittee in Broward County Inter-local Agreement NPDES-00016 for state-mandated maintenance activities and sediment control standards in the City's waterways, thereby reducing the amount of sediment entering the City's drainage system and waterways.

2016-2017 Strategic Plan Accomplishments

Priority Area: Sound Governance

- One department employee (LG) completed the two day FDEP Stormwater, Erosion & Sedimentation Control Inspector training course.

Other Accomplishments

- Continued to track waterway pollution prevention activities for the National Pollution Discharge Elimination System (NPDES) program within the City.

2017-2018 Strategic Plan Goals and Objectives



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 2: Provide the public access to information about how the City operates, establishes priorities, and makes decisions.

1. Continue informing and educating residents through articles for the Town Crier on subjects related to the water system, sewer system, stormwater system, garbage, recycling and emergency preparedness. Topics include twice-yearly water system chlorination, new Household Hazardous Waste curbside collection, annual fire hydrant testing, upcoming projects that may impact traffic and/or water/sewer service, and educational articles on the effect of illicit discharges on the stormwater system. Some notices may also be communicated through the City's website, other local publications, the City's bi-weekly E-news, and/or e-mails to neighborhood associations' representatives. During an emergency event, the City's two electronic message boards and the City's radio channel (1630AM) are also used to communicate important information to residents and businesses. It is anticipated that the City's new CodeRED contract will add to our capability to communicate urgent information to residents and businesses.
2. Maintain the department's website pages.
3. Maintain the "Who You Gonna Call?" flyer, both in handout form in the lobby of City Hall and in an interactive format on the City's website.



Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.

1. *Maintain and improve the stormwater drainage system:*
 - a. Maintain the City's aging drainage system where flooding occurs due to new construction, which decreases the amount of pervious area in the City. This will be achieved by adding new storage underground, extending the current system.
 - b. Continue with drainage system maintenance, including the cleaning, repairing, sliplining or replacement of deteriorated stormwater pipe. *(Estimated cost: \$105,000)* This is a state-mandated program.
 - c. Slipline a stormwater pipe on NE 28th Street, which has deteriorated to the point of causing a sinkhole. *(Estimated cost: \$21,000)*
 - d. Continue to identify and pursue grant funding to assist in improving and modernizing the City's stormwater system.

2016-2017 Other Goals and Objectives

1. Administer contracts in the best interests of the City:

Objectives:

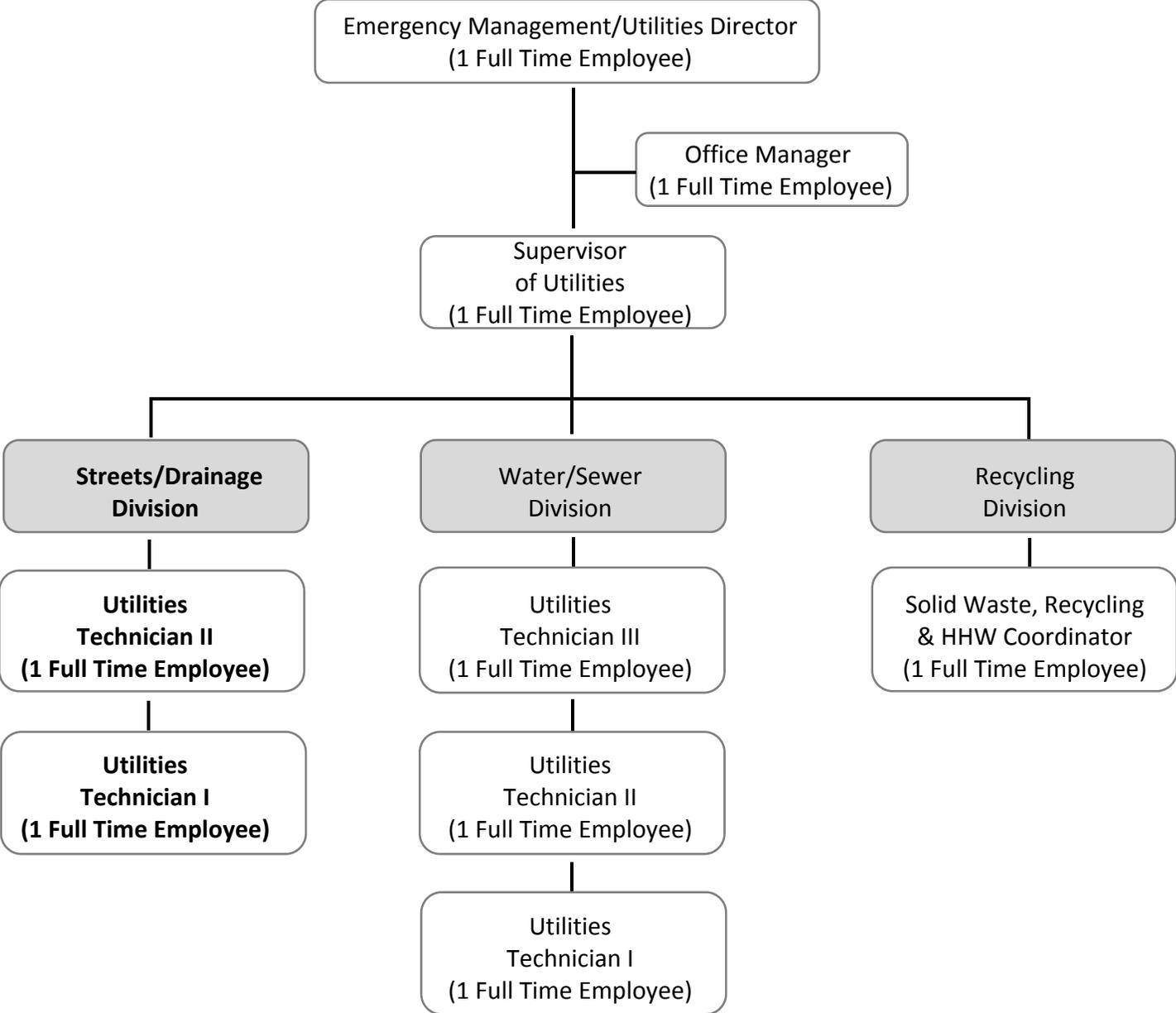
1. Continue to contract out sedimentation and erosion control inspections of construction sites and preparation of the annual National Pollutant Discharge Elimination System (NPDES) annual report to Chen Moore & Associates.

2. Continue current additional activities:

Objectives:

1. Support and participate in the City's efforts to mitigate impending Climate Change effects.
2. Continue with plan reviews for redevelopment and household additions, inspections of driveways, and projects affecting the water, sewer and/or stormwater system.
3. Continue to track waterway pollution prevention activities for the National Pollution Discharge Elimination System (NPDES) program within the City. Such activities include street sweeping, inspecting and cleaning catch basins, canal outfalls and piping, and mandatory sedimentation and erosion control inspections of construction sites.

Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY
DRAINAGE FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 96,249	\$ 89,705	\$ 81,454
Personnel Benefits	99,787	58,177	44,239
Operating Expenditures	99,077	138,604	244,340
Capital	-	209,107	242,000
Debt Service	-	-	-
Depreciation	118,847	114,849	114,849
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 413,959	\$ 610,442	\$ 726,882

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Utility Technician II	1.00	1.00	1.00	1.00
Utility Technician I	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
DRAINAGE FUND TOTALS	2.00	2.00	2.00	2.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 450 - DRAINAGE UTILITY FUND								
Department 5336-DRAINAGE OPERATIONS								
1	PERSONNEL WAGES							1
2	450-5336-5121.000 SALARIES - FULL TIME	81,123	82,685	82,685	43,496	76,309	74,434	2
3	450-5336-5122.000 Curr Lia-Compensated Abs	5,387	0	0	0	0	0	3
4	450-5336-5141.000 Overtime	6,994	4,000	4,000	2,175	4,000	4,000	4
5	450-5336-5151.000 Cell Phone Stipend	420	420	420	185	420	420	5
6	450-5336-5154.000 DUTY PAY	2,325	2,600	2,600	1,600	2,600	2,600	6
7	PERSONNEL WAGES	96,249	89,705	89,705	47,456	83,329	81,454	7
8								8
9	PERSONNEL BENEFITS							9
10	450-5336-5211.000 FICA	6,379	6,862	6,862	3,540	6,375	6,266	10
11	450-5336-5221.000 Pension - WM	53,692	12,055	12,055	12,055	10,953	10,961	11
12	450-5336-5222.000 Pension - FRS	10,669	6,797	6,797	3,539	6,649	6,598	12
13	450-5336-5231.000 Life & Health Insurance	29,047	32,463	32,463	15,282	20,418	20,414	13
14	PERSONNEL BENEFITS	99,787	58,177	58,177	34,416	44,395	44,239	14
15								15
16	OPERATING EXPENDITURES							16
17	450-5336-5311.000 Professional Services	0	1,000	1,000	0	1,000	3,500	17
18	450-5336-5341.000 Contractual Services	14,141	37,866	37,866	10,596	32,866	32,866	18
19	450-5336-5401.000 Meetings & Conferences	1,161	1,200	1,200	0	1,200	1,200	19
20	450-5336-5411.000 Telephone	151	200	200	89	155	155	20
21	450-5336-5412.000 Postage	0	50	50	0	50	50	21
22	450-5336-5451.000 Insurance	8,318	6,600	6,600	7,316	8,530	8,530	22
23	450-5336-5462.000 Equipment Maint-Repair	16,633	10,800	10,800	9,869	10,800	10,800	23
24	450-5336-5463.000 Vehicle Maint-Repair	3,791	2,700	2,700	2,313	2,100	2,100	24
25	450-5336-5464.000 VEHICLE OPERATION-FUEL	2,187	3,800	3,800	1,613	3,800	2,501	25
26	450-5336-5469.000 SYSTEM MAINTENANCE	16,405	24,000	24,000	7,294	131,000	131,000	26
27	450-5336-5491.000 City Hall Indirect Chgs	30,622	40,638	40,638	23,487	44,648	41,538	27
28	450-5336-5521.000 Operating Supplies	2,037	4,500	4,500	307	4,500	4,500	28
29	450-5336-5524.000 Uniforms & Clothing	1,508	1,050	1,050	691	1,350	1,350	29
30	450-5336-5541.000 Subs, Memberships, Dues	425	450	450	500	500	500	30
31	450-5336-5542.000 Training/Education	1,699	3,750	3,750	797	3,750	3,750	31
32	450-5336-5544.000 TUITION REIMBURSEMENT	0	0	0	369	0	0	32
33	450-5336-5951.000 Contingencies	0	0	0	0	0	0	33
34	OPERATING EXPENDITURES	99,078	138,604	138,604	65,241	246,249	244,340	34
35								35
36	CAPITAL							36
37	450-5336-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	56,000	56,000	0	60,000	60,000	37
38	450-5336-5954.000 Conting - Cap/Equipment	0	20,000	20,000	0	20,000	20,000	38
39	450-5336-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	124,000	133,107	26,070	162,000	162,000	39
40	450-5336-5956.000 CURRENT YEAR CAPITAL EXPENDITURE FR C	0	0	0	0	0	0	40
41	CAPITAL	0	200,000	209,107	26,070	242,000	242,000	41
42								42
43	DEPRECIATION							43
44	450-5336-5992.000 DEPRECIATION EXPENSE	513	0	0	0	0	0	44
45	450-5336-5993.000 Dep Exp -System & Improvements	59,147	58,224	58,224	0	58,224	58,224	45
46	450-5336-5994.000 Dep Exp - Furn & Equipment	12,482	11,678	11,678	0	11,678	11,678	46
47	450-5336-5995.000 Dep Exp - Autos & Trucks	23,582	23,582	23,582	0	23,582	23,582	47
48	450-5336-5996.000 Dep Exp - Sys Imp Proj	23,124	21,365	21,365	0	21,365	21,365	48
49	DEPRECIATION	118,848	114,849	114,849	0	114,849	114,849	49
50								50
51	TOTAL DRAINAGE FUND EXPENDITURES	413,962	601,335	610,442	173,183	730,822	726,882	51

City of Wilton Manors FY17-18 Capital Improvement Program

Drainage Utility Fund Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Drainage Fund	\$ 72,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 324,242.00
Capital Replacement Plan	150,000					\$ 150,000.00
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 222,000.00	\$ 61,200.00	\$ 62,424.00	\$ 63,672.00	\$ 64,946.00	\$ 474,242.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 150,000					\$ 150,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	12,000					\$ 12,000.00
Capital Replacement Plan	60,000	61,200	62,424	63,672	64,946	\$ 312,242.00
Other:						\$ -
TOTAL COSTS:	\$ 222,000.00	\$ 61,200.00	\$ 62,424.00	\$ 63,672.00	\$ 64,946.00	\$ 474,242.00

City of Wilton Manors FY17-18 Capital Improvement Program

Drainage Fund

Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Drainage Fund	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 312,242
						\$ -
						\$ -
TOTAL SOURCES:	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 312,242

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	60,000	61,200	62,424	63,672	64,946	\$ 312,242
TOTAL COSTS:	\$ 60,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 312,242

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

City of Wilton Manors FY17-18 Capital Improvement Program
DRAINAGE UTILITY FUND
EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT

Name of Project or Purchase:	Backhoe Replacement		
Departmental Division:	EM/Utilities - Drainage Utility	CIP Number:	T-1801
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$150,000		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	4/1/2018		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$175,000		
Budget Account:	450.5336.5955.00		
Detailed Description, Explanation, and Justification:			

City Backhoe #03-202 is 15 years old and has deteriorated to the point where it is in constant need of repair; most significantly, it has chronic hydraulic leaks. The EM/Utilities Department will be replacing this backhoe in accordance with the City's Capital Replacement Plan.

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Drainage Fund						\$ -
Capital Replacement Plan	150,000					\$ 150,000
						\$ -
TOTAL SOURCES:	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 150,000					\$ 150,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY17-18 Capital Improvement Program

DRAINAGE UTILITY FUND

EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT

Name of Project or Purchase:	Conflict Box Installation		
Departmental Division:	EM/Utilities - Drainage Utility	CIP Number:	T-1802
Departmental Priority:	2		
Project Manager/Asset Custodian:	Department Director		
Project Location:	NE 9th & NE 15th Aves.		
Project Status:	New Project		
Estimated Total Project Cost:	\$12,000		
Estimated Start Date:	11/1/2017		
Estimated Completion Date:	12/1/2017		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$15,000		
Budget Account:	450.5336.5955.00		
Detailed Description, Explanation, and Justification:	<p>The EM/Utilities Department has identified two locations in the City where a junction box needs to be installed on the stormwater pipe. One location is on NE 9th Avenue and the other is on NE 15th Avenue just south of NE 26th Street. This project will be contracted out.</p>		

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Drainage Fund	\$ 12,000					\$ 12,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	12,000					\$ 12,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000

Future Annual Impact on Operating Budget (positive or negative):	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKING FUND

The City is committed to increasing the amount of parking available to citizens patronizing the businesses in the Arts & Entertainment District along Wilton Drive.

In 2007 the City installed parking paystations at Richardson and Hagen Park parking lots and began to charge for parking during peak evening hours. In 2010 the City's parking program was expanded to include on-street meters along Wilton Drive and connecting side streets. Hours for paid parking at these meters were also expanded.

In May, 2014 the City opened a new 42-space parking lot on the corner of NE 8th Terrace and NE 26th Street as part of its commitment to increase parking to serve the north end of Wilton Drive. The City is about to begin construction on a new parking lot to serve this area.

Through FY12 the parking program was accounted for in the General Fund. In FY13 a new Parking Fund was established to account for all revenues and expenditures of the parking program. Revenue for this enterprise fund is generated through user fees from parking meter and permit payment, and fines and forfeitures from parking citations.

Management of the City's parking program is contracted out to a commercial vendor. The City's Finance Director acts as Parking Contract Administrator.

FY2016-2017 Strategic Plan Accomplishments



Strategic Growth & Redevelopment

Goal 3: Develop and use a Master Economic Development Plan

Objective 2: Create a Parking Plan

- Lanier's Parking Study was presented to the City Commission; staff began to implement some of the study's recommendations.

- Implemented the "park and ride" shuttle recommendation of the Parking Study.

2016-2017 Other Accomplishments

Finance completed the replacement of all old coin-only parking meters with new IPS credit card enabled meters. We worked with ParkMobile to continue the expansion of their pay-by-app program. Now over 51% of all parking payments are via ParkMobile, resulting in higher revenues for the City and a reduced number of citations for customers. We coordinated the purchase of land that will provide additional parking to serve the north end of Wilton Drive, and are nearing completion of negotiations with a contractor for construction of that parking lot. We worked with Lanier Parking on the development of the Parking Study and have started work on implementing some of the study's recommendations.

2017-2018 Strategic Plan Goals and Objectives

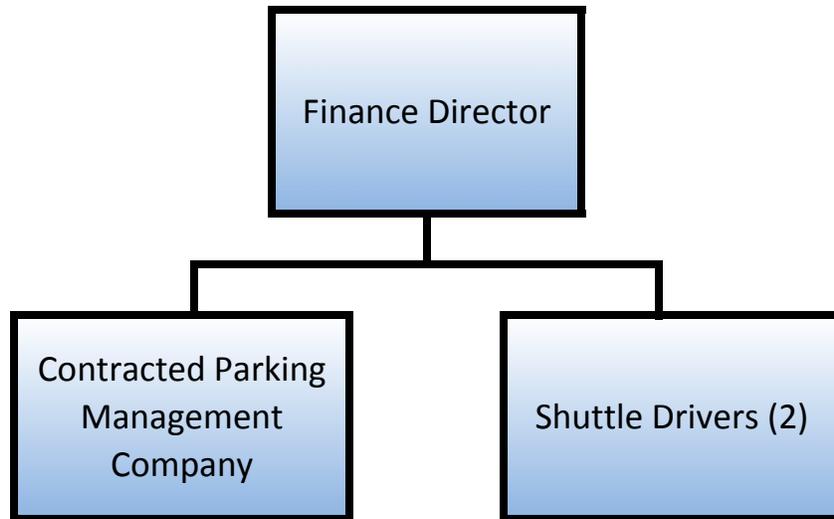


Strategic Growth & Redevelopment

- Oversee the construction of a new parking lot on NE 23rd Drive.

- Continue work on the development of a Long-Term Parking Plan.

Parking Fund



DEPARTMENTAL BUDGET SUMMARY
PARKING FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ 4,022	\$ 6,021	\$ 11,227
Personnel Benefits	6,862	3,182	4,983
Operating Expenditures	445,476	593,197	605,871
Capital	-	341,855	45,000
Debt Service	26,383	110,454	110,454
Depreciation	46,853	41,146	53,665
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 529,596	\$ 1,095,855	\$ 831,200

PERSONNEL POSITIONS	Fiscal Year 16-17		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Director (a)	0.05	0.05	0.05	0.05
Total Full Time	0.05	0.05	0.05	0.05
Temporary, Part Time Shuttle Driver	0.00	0.00	2.00	0.20
Total Part Time	0.00	0.00	2.00	0.20
WATER AND SEWER UTILITIES FUND TOTALS	0.05	0.05	2.05	0.25

(a) Payroll costs are allocated between the General Fund and the Parking Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 406 - PARKING FUND								
1	PERSONNEL WAGES							1
2	406-5450-5121.000 SALARIES - FULL TIME	5,699	5,985	5,985	5,869	6,535	6,376	2
3	406-5450-5122.000 Curr Lia-Compensated Abs	(1,714)	0	0	0	0	0	3
4	406-5450-5131.000 SALARIES - PART-TIME	0	0	0	0	2,468	4,815	4
5	406-5450-5151.000 Cell Phone Stipend	37	36	36	24	36	36	5
6	PERSONNEL WAGES	4,022	6,021	6,021	5,893	9,039	11,227	6
7								7
8	PERSONNEL BENEFITS							8
9	406-5450-5211.000 FICA	450	461	461	451	503	493	9
10	406-5450-5211.005 FICA PART-TIME	0	0	0	0	189	371	10
11	406-5450-5221.000 Pension - WM	3,849	873	873	873	1,292	1,648	11
12	406-5450-5222.000 Pension - FRS	2,097	1,319	1,319	753	1,701	1,883	12
13	406-5450-5231.000 Life & Health Insurance	465	529	529	349	569	588	13
14	PERSONNEL BENEFITS	6,861	3,182	3,182	2,426	4,254	4,983	14
15								15
16	OPERATING EXPENDITURES							16
17	406-5450-5311.000 Professional Services	(50)	15,000	30,000	0	15,000	15,000	17
18	406-5450-5312.000 LEGAL SERVICES	1,684	0	0	714	0	0	18
19	406-5450-5321.000 Audit & Accounting	0	0	0	0	0	0	19
20	406-5450-5341.000 Contractual Services	58,118	65,370	65,370	54,777	78,201	83,601	20
21	406-5450-5343.000 CONTRACTUAL SERVICES-MANAGEMENT C	338,078	377,436	377,436	145,527	290,000	330,000	21
22	406-5450-5401.000 Meetings & Conferences	1,023	2,500	2,500	0	2,500	2,500	22
23	406-5450-5411.000 Telephone	0	0	0	0	1,325	1,325	23
24	406-5450-5431.000 Utilities	1,850	2,160	2,160	1,152	2,641	3,323	24
25	406-5450-5451.000 Insurance	756	600	600	665	775	775	25
26	406-5450-5462.000 Equipment Maint-Repair	450	5,000	5,000	0	5,000	5,000	26
27	406-5450-5464.000 Vehicle Operation - Fuel	0	0	0	222	240	1,180	27
28	406-5450-5467.001 GROUNDS MAINTENANCE	6,345	12,000	12,000	3,071	12,000	12,000	28
29	406-5450-5490.004 SPECIAL EVENT - STONEWALL	0	0	0	0	0	0	29
30	406-5450-5490.005 SPECIAL EVENT - HALLOWEEN	2,243	0	0	0	0	0	30
31	406-5450-5491.000 City Hall Indirect Charges	31,320	57,489	57,489	33,226	53,711	50,625	31
32	406-5450-5511.000 Office Supplies	0	500	500	0	500	500	32
33	406-5450-5521.000 Operating Supplies	3,460	5,000	5,000	2,792	5,000	12,500	33
34	406-5450-5541.000 Subs, Memberships, Dues	200	600	600	0	600	600	34
35	406-5450-5542.000 Training & Education	0	1,000	1,000	0	1,000	1,000	35
36	406-5450-5951.000 Contingencies	0	33,542	33,542	0	105,295	85,942	36
37	OPERATING EXPENDITURES	445,477	578,197	593,197	242,146	573,788	605,871	37
38								38
39	CAPITAL							39
40	406-5450-5641.000 Capital Outlay - Parking System	0	0	0	83	0	0	40
41	406-5450-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	35,000	35,000	0	35,000	35,000	41
42	406-5450-5954.000 Conting - Cap/Equipment	0	8,000	8,000	0	10,000	10,000	42
43	406-5450-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	12,000	298,855	12,338	0	0	43
44	CAPITAL	0	55,000	341,855	12,421	45,000	45,000	44
45								45
46	DEBT SERVICE							46
47	406-5450-5711.000 Principal Payments	0	85,450	85,450	42,457	87,617	87,617	47
48	406-5450-5721.000 Interest Payments	26,383	25,004	25,004	12,769	22,837	22,837	48
49	DEBT SERVICE	26,383	110,454	110,454	55,226	110,454	110,454	49
50								50
51	DEPRECIATION							51
52	406-5450-5591.009 Depreciation - Parking System	8,188	2,218	2,218	0	15,000	15,000	52
53	406-5450-5992.000 DEPRECIATION EXPENSE	38,665	38,928	38,928	0	38,665	38,665	53
54	DEPRECIATION	46,853	41,146	41,146	0	53,665	53,665	54
55								55
56	TOTAL PARKING FUND EXPENDITURES	529,596	794,000	1,095,855	318,112	796,200	831,200	56

City of Wilton Manors FY17-18 Capital Improvement Program

Parking Fund

Capital Replacement Plan

FUNDING SOURCES:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Parking Fund	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 182,141
						\$ -
						\$ -
TOTAL SOURCES:	<u>\$ 35,000</u>	<u>\$ 35,700</u>	<u>\$ 36,414</u>	<u>\$ 37,142</u>	<u>\$ 37,885</u>	<u>\$ 182,141</u>

COSTS PER FISCAL YEAR:	FY 18	FY 19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	35,000	35,700	36,414	37,142	37,885	\$ 182,141
TOTAL COSTS:	<u>\$ 35,000</u>	<u>\$ 35,700</u>	<u>\$ 36,414</u>	<u>\$ 37,142</u>	<u>\$ 37,885</u>	<u>\$ 182,141</u>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section W of this budget book.

JENADA GATEHOUSE SPECIAL ASSESSMENT FUND

The Jenada Gatehouse Special Assessment budget provides for the maintenance and utilities of the gatehouse, and is funded by the residents of Jenada Isle through a special assessment.

DEPARTMENTAL BUDGET SUMMARY
JENADA GATEHOUSE ASSESSMENT FUND

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	4,902	8,350	8,100
Capital	6,820	10,000	8,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 11,722	\$ 18,350	\$ 16,100

**ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET
Fund 601 - JENADA SPECIAL ASSESSMENT FUND							
1	OPERATING EXPENDITURES						
2	601-5440-5312.000 LEGAL SERVICES	1,812	2,300	2,300	400	2,300	2,300
3	601-5440-5466.000 Building Maintenance	3,090	6,050	6,050	1,880	5,800	5,800
4	OPERATING EXPENDITURES	4,902	8,350	8,350	2,280	8,100	8,100
5							
6	CAPITAL						
7	601-5440-5641.000 Capital Outlay	6,820	10,000	10,000	0	8,000	8,000
8	CAPITAL	6,820	10,000	10,000	0	8,000	8,000
9							
10	TOTAL JENADA SPECIAL ASSESSMENT FUND EXPENDITURES	11,722	18,350	18,350	2,280	16,100	16,100

JENADA GATEHOUSE SPECIAL ASSESSMENT RATE HISTORY

Land Designation	FISCAL YEAR 16-17			FISCAL YEAR 17-18			Change From Prior Year	
	Allocation Percent	Cost Per Designation	Cost Per Unit	Allocation Percent	Cost Per Designation	Cost Per Unit	Amount	Percentage
	Residential	100.0%	\$ 8,350	\$ 103.09	100.0%	\$ 8,100	\$ 100.00	\$ (3.09)

Land Designation	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16
	Cost Per Unit							
Residential	\$ 174.47	\$ 155.54	\$ 126.16	\$ 125.84	\$ 120.80	\$ 110.13	\$ 100.77	\$ 103.09

WILTON DRIVE IMPROVEMENT DISTRICT

In late 2014 the City Commission adopted an ordinance creating the Wilton Drive Improvement District (WDID) to work toward creating a cleaner, safer, and more attractive Wilton Drive. The District consists of 56 parcels of commercial property that border Wilton Drive. The district has the power to levy non-ad valorem assessments up to \$100,000 annually to fund its operations. The first assessments provided funding for the District's first full year of operation in FY16-17 beginning October 1, 2016. WDID is a dependent special district under Chapter 189 of Florida Statutes, and is a Component Unit of the City for financial reporting purposes.

The District's board is comprised of seven members appointed by the City Commission. The board was initially appointed in late 2015 and began work to organize itself, establish its funding, and set its priorities. This FY17-18 budget was adopted by the board and per ordinance was subsequently approved by the City Commission.

DEPARTMENTAL BUDGET SUMMARY
WILTON DRIVE IMPROVEMENT DISTRICT

Type of Budgeted Expenditure	FY15-16 Actual Expenditures	FY16-17 Amended Budget	FY17-18 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	96,000	96,000
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ -	\$ 96,000	\$ 96,000

NOTE: The Wilton Drive Improvement District is newly created district with a budget for the first time in FY16-17.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2017-2018**

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 5/31/17	2017-18 REQUESTED BUDGET	2017-18 RECOMMENDED BUDGET	
Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT								
1	OPERATING EXPENDITURES							1
2	602-5520-5311.000 Professional Services	0	3,600	3,600	3,723	3,600	3,600	2
3	602-5520-5312.000 LEGAL SERVICES	0	20,042	20,042	39,592	25,000	25,000	3
4	602-5520-5321.000 Audit & Accounting	0	2,000	2,000	0	2,000	2,000	4
5	602-5520-5341.000 Contractual Services	0	9,100	9,100	8,060	9,100	9,100	5
6	602-5520-5412.000 Postage	0	500	500	0	500	500	6
7	602-5520-5451.000 Insurance	0	3,000	3,000	2,612	2,600	2,600	7
8	602-5520-5481.000 PROMOTIONAL ACTIVITIES	0	17,000	17,000	10,789	20,000	20,000	8
9	602-5520-5482.000 Advertising	0	1,500	1,500	2,081	2,200	2,200	9
10	602-5520-5494.000 Miscellaneous Expense	0	2,758	2,758	0	0	0	10
11	602-5520-5521.000 Operating Supplies	0	1,000	1,000	422	1,000	1,000	11
12	602-5520-5525.003 Special Events	0	35,500	35,500	0	30,000	30,000	12
13	OPERATING EXPENDITURES	0	96,000	96,000	67,279	96,000	96,000	13
14								14
15	TOTAL WILTON DRIVE IMPROVEMENT DISTRICT EXPENDITURES	0	96,000	96,000	67,279	96,000	96,000	15



FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

FY2018 – FY2022



FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

As part of the City's continuing compliance with the comprehensive plan requirements of the State Growth Management Act, City staff has prepared the following five year capital improvement program (CIP). These budget projections represent an overview of anticipated capital expenditures in years to come and serve as a guide for the City in developing proposed programs and operations as funding sources become available. The CIP concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. Since the City's funding capability for major capital programs is severely limited, staff will continue to formulate suggestions and recommendations relative to potential funding sources.

The purpose of the Capital Improvement Program includes the development of a long-range framework in which projects are planned, evaluated, and presented in an order of sequence; the coordination of the capital related projects of the City departments to ensure equitable distributions of projects with regard to the needs of the community, the timing of related projects, and the fiscal ability of the City to undertake the projects; and the assistance of City staff and City Commission members in the determination of project requests and funding with regard to short and long-range plans; and the provision of information regarding the planned capital projects to the residents of the City of Wilton Manors.

A Capital improvement is defined as a capital expenditure of \$500 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, building or improvements, more or less permanent in character, and durable equipment with a life expectancy of more than one (1) year.

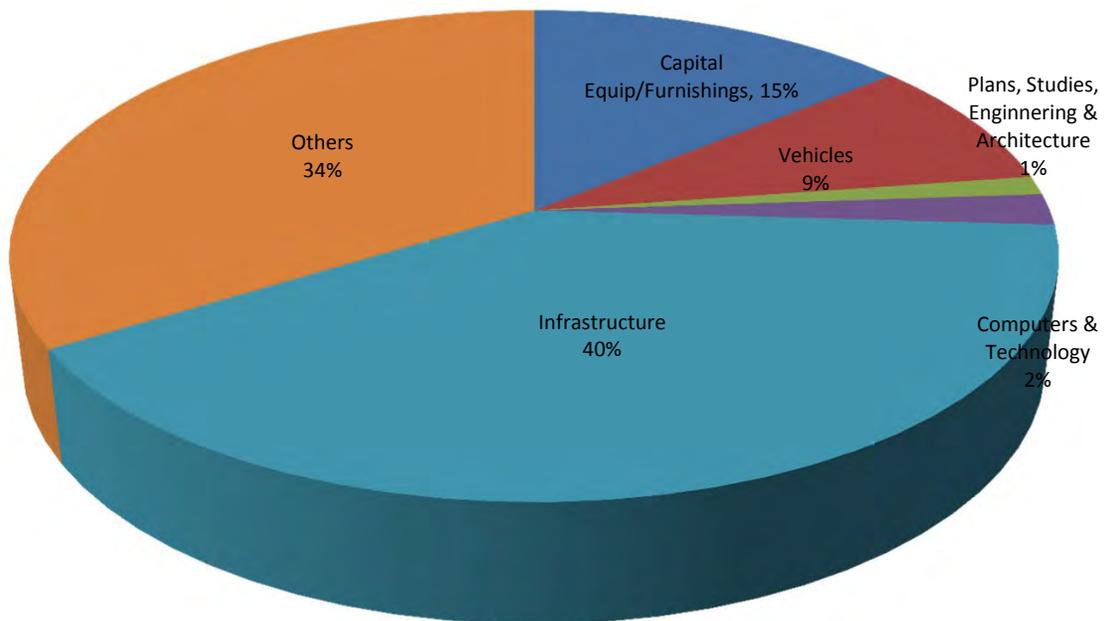
**CAPITAL IMPROVEMENT PROGRAM
2017-2018 MAJOR CAPITAL PROJECTS**

Equipment & Technology	
Citywide Personal Computer Replacements	\$ 37,500
Firewall Replacement	12,500
Wifi at Island City Park Preserve	16,000
A/C Replacements	36,000
Vehicle Replacements	176,500
In-car Video Cameras	21,000
Ballistic Helmets	19,000
Backhoe Replacement	150,000
Recycling Containers Replacement	12,000
Fire Radio Replacements	15,000
Fire Hydrant Replacements	<u>10,000</u>
Total Equipment & Technology Projects	<u>505,500</u>
Facility Repairs/Improvements	
City Hall Interior Repainting	15,000
Colohatchee Park Improvements	230,000
Hagen Park New Volleyball Court	15,000
Richardson Historic Park Sidewalk Widening	13,000
Drinking Water Fountains for Mickel and ICPP	10,980
Fire Stations Door Security Upgrades	47,500
Fire Station Roof Replacement	100,000
Mickel Field Improvements	<u>65,058</u>
Total Facility Repairs/Improvements Projects	<u>496,538</u>
Transportation & Roadway Improvements	
NE 26th Street Complete Streets Design	100,000
New sidewalks NE 24th Street (Dixie Hwy to FEC Tracks)	<u>20,000</u>
Total Transportation & Roadway Improvements Projects	<u>120,000</u>
Utility System Repairs/Improvements	
Sewer Lift Station 12 Replacement	700,000
Sewer Lift Station 12 Force Main Replacement	400,000
6 " x 6" Pump Replacement	50,000
Water Line Replacement on NE 6th Avenue	800,000
Fire Hydrant Replacements	10,000
Sandblasting & Coating Water Pipes on Two Bridges	<u>100,000</u>
Total Utility System Repairs/Improvements Projects	<u>2,060,000</u>
Others	
Wayfinding, including design of entryway features & banners	42,750
Contribution to Train Station Fund	50,000
Library Publications	<u>54,893</u>
Total Other Projects	<u>147,643</u>
Total Major Projects	<u>\$ 3,329,681</u>

**CITY OF WILTON MANORS
CAPITAL IMPROVEMENT PLAN SUMMARY
FY2018 - FY2022**

By Category/Projects	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Total
Equipment/Furnishings	\$ 362,773	\$ 922,900	\$ 249,200	\$ 99,200	\$ 864,200	\$ 2,498,273
Vehicles	179,000	416,820	313,956	318,367	305,001	1,533,144
Plans, Studies, Engineering & Architecture	137,750	80,000	-	-	-	217,750
Computers & Technology	75,600	73,932	157,737	35,745	22,500	365,514
Infrastructure	2,520,633	2,561,477	1,145,000	205,000	710,000	7,142,110
Others	359,500	2,237,690	1,769,983	1,375,382	280,892	6,023,447
TOTAL	\$ 3,635,256	\$ 6,292,819	\$ 3,635,876	\$ 2,033,694	\$ 2,182,593	\$ 17,780,238

Summary by Category

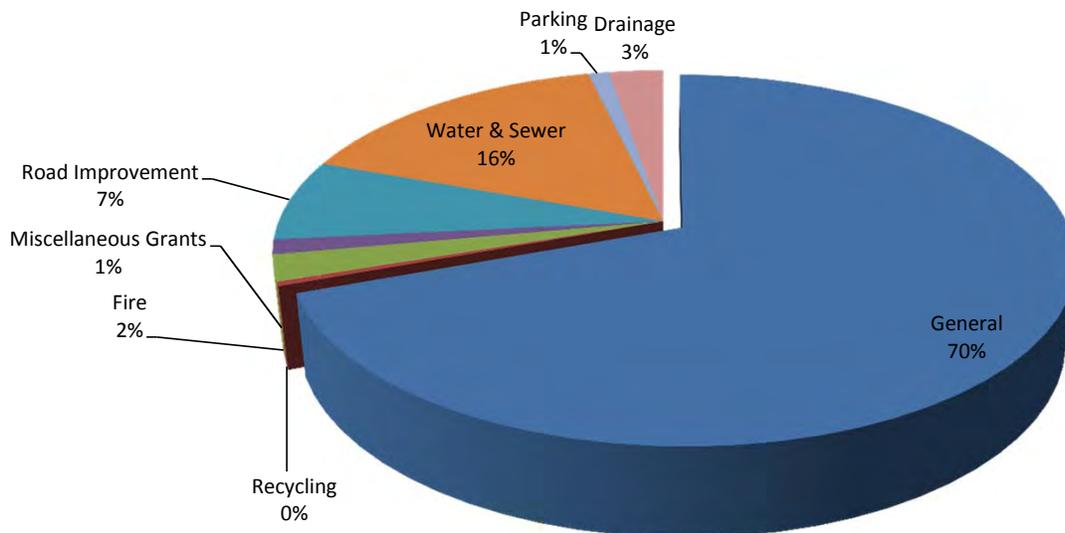


**CITY OF WILTON MANORS
CAPITAL IMPROVEMENT PLAN SUMMARY
FY2018 - FY2022**

By Funding Sources	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Total
General revenue sources	\$ 2,972,205	\$ 4,623,090	\$ 3,072,683	\$ 1,602,082	\$ 1,837,592	\$ 14,107,652
Grant Revenue	84,951	1,084,477	20,000	20,000	20,000	1,229,428
Capital Replacement Reserve	578,100	585,252	543,193	411,612	325,001	2,443,158
Beginning Fund Balance Appropriations	-	-	-	-	-	-
Unfunded	-	-	-	-	-	-
TOTAL	\$ 3,635,256	\$ 6,292,819	\$ 3,635,876	\$ 2,033,694	\$ 2,182,593	\$ 17,780,238

By Fund	FY2017-18	FY2018-19	FY2019-20	FY2020-21	FY2021-22	Total
General	\$ 761,605	\$ 4,794,452	\$ 3,304,693	\$ 1,657,112	\$ 1,825,501	\$ 12,343,363
Recycling	21,200	11,300	11,402	11,506	11,612	67,020
Fire	166,000	73,570	38,641	78,714	53,789	410,714
Miscellaneous Grants	84,951	85,000	20,000	20,000	20,000	229,951
Road Improvement	136,000	1,088,797	16,646	16,979	17,319	1,275,741
Water & Sewer	2,208,500	142,800	145,656	148,569	151,541	2,797,066
Parking	35,000	35,700	36,414	37,142	37,885	182,141
Drainage	222,000	61,200	62,424	63,672	64,946	474,242
Jenada	-	-	-	-	-	-
TOTAL	\$ 3,635,256	\$ 6,292,819	\$ 3,635,876	\$ 2,033,694	\$ 2,182,593	\$ 17,780,238

Summary by Fund



City of Wilton Manors FY17-18 Capital Improvement Program

Citywide Summary

All Funds

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Individual Funds	\$ 3,082,705	\$ 4,953,910	\$ 3,386,639	\$ 1,920,449	\$ 2,142,593	\$ 15,486,296
Capital Replacement Plans	467,600	254,432	229,237	93,245	20,000	\$ 1,064,514
Grants	134,951	1,084,477	20,000	20,000	20,000	\$ 1,279,428
Other	75,000	-	-	-	-	\$ 75,000
TOTAL SOURCES:	\$ 3,760,256	\$ 6,292,819	\$ 3,635,876	\$ 2,033,694	\$ 2,182,593	\$ 17,905,238

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 362,773	\$ 922,900	\$ 249,200	\$ 99,200	\$ 864,200	\$ 2,498,273
Vehicles:	179,000	416,820	313,956	318,367	305,001	\$ 1,533,144
Plans, Studies, Engineering & Architecture:	137,750	80,000	-	-	-	\$ 217,750
Computers & Technology:	75,600	73,932	157,737	35,745	22,500	\$ 365,514
Infrastructure	2,645,633	2,561,477	1,145,000	205,000	710,000	\$ 7,267,110
Capital Replacement Plan	259,500	264,690	269,983	275,382	280,892	\$ 1,350,447
Other:	100,000	1,973,000	1,500,000	1,100,000	-	\$ 4,673,000
TOTAL COSTS:	\$ 3,760,256	\$ 6,292,819	\$ 3,635,876	\$ 2,033,694	\$ 2,182,593	\$ 17,905,238

**City of Wilton Manors FY17-18 Capital Improvement Program
General Fund**

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 602,505	\$ 4,585,020	\$ 3,075,456	\$ 1,563,867	\$ 1,805,501	\$ 11,632,349
Capital Replacement Plan	159,100	209,432	229,237	93,245	20,000	\$ 711,014
Grants	50,000	-	-	-	-	\$ 50,000
Other	75,000	-	-	-	-	\$ 75,000
TOTAL SOURCES:	\$ 886,605	\$ 4,794,452	\$ 3,304,693	\$ 1,657,112	\$ 1,825,501	\$ 12,468,363

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	120,680	896,700	223,000	73,000	838,000	\$ 2,151,380
Vehicles:	176,500	371,820	313,956	318,367	305,001	\$ 1,485,644
Plans, Studies, Engineering & Architecture:	137,750	80,000	-	-	-	\$ 217,750
Computers & Technology:	60,600	73,932	157,737	35,745	22,500	\$ 350,514
Infrastructure	391,075	1,472,000	1,110,000	130,000	660,000	\$ 3,763,075
Other:	-	1,900,000	1,500,000	1,100,000	-	\$ 4,500,000
TOTAL COSTS:	\$ 886,605	\$ 4,794,452	\$ 3,304,693	\$ 1,657,112	\$ 1,825,501	\$ 12,468,363

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Information Technology and Non-Departmental
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund:						\$ -
Capital Replacement Plan:	68,100	98,932	215,237	93,245	20,000	\$ 495,514.00
Grants:						
Other:						\$ -
TOTAL SOURCES:	\$ 68,100.00	\$ 98,932.00	\$ 215,237.00	\$ 93,245.00	\$ 20,000.00	\$ 495,514.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	43,100	38,932	155,237	33,245	20,000	\$ 290,514.00
Infrastructure:	25,000	60,000	60,000	60,000	-	\$ 205,000.00
Other:						\$ -
TOTAL COSTS:	\$ 68,100.00	\$ 98,932.00	\$ 215,237.00	\$ 93,245.00	\$ 20,000.00	\$ 495,514.00

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Police Department
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 186,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,454,644
Capital Replacement Plan	25,000					\$ 25,000
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 211,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,479,644

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 49,500					\$ 49,500
Vehicles:	144,500	330,820	313,956	318,367	305,001	\$ 1,412,644
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	17,500					\$ 17,500
Infrastructure						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 211,500	\$ 330,820	\$ 313,956	\$ 318,367	\$ 305,001	\$ 1,479,644

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Community Development Services Department
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 102,750	\$ 80,000	\$ 70,000	\$ 70,000	\$ 60,000	\$ 382,750.00
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 102,750.00	\$ 80,000.00	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 382,750.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 10,000					\$ 10,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	92,750					\$ 92,750.00
Computers & Technology:						\$ -
Infrastructure	-	80,000	70,000	70,000	60,000	\$ 280,000.00
Other:						\$ -
TOTAL COSTS:	\$ 102,750.00	\$ 80,000.00	\$ 70,000.00	\$ 70,000.00	\$ 60,000.00	\$ 382,750.00

City of Wilton Manors FY17-18 Capital Improvement Program
General Fund
Leisure Services Department
Department Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
General Fund	\$ 313,255	\$ 4,174,200	\$ 2,691,500	\$ 1,175,500	\$ 1,440,500	\$ 9,794,955
Capital Replacement Plan	66,000	110,500	14,000	-	-	\$ 190,500
Grants	50,000	-	-	-	-	\$ 50,000
Other	75,000					\$ 75,000
TOTAL SOURCES:	\$ 504,255	\$ 4,284,700	\$ 2,705,500	\$ 1,175,500	\$ 1,440,500	\$ 10,110,455

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 61,180	\$ 896,700	\$ 223,000	\$ 73,000	\$ 838,000	\$ 2,091,880
Vehicles:	\$ 32,000	41,000	-	-	-	\$ 73,000
Plans, Studies, Engineering & Architecture:	45,000	80,000	-	-	-	\$ 125,000
Computers & Technology:	-	35,000	2,500	2,500	2,500	\$ 42,500
Infrastructure	366,075	1,332,000	980,000	-	600,000	\$ 3,278,075
Other (Specify):	-	1,900,000	1,500,000	1,100,000	-	\$ 4,500,000
TOTAL COSTS:	\$ 504,255	\$ 4,284,700	\$ 2,705,500	\$ 1,175,500	\$ 1,440,500	\$ 10,110,455

City of Wilton Manors FY17-18 Capital Improvement Program

Fire Fund Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Fire Fund	\$ 66,000	\$ 28,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 265,714
Capital Replacement Plan	100,000	45,000	-	-	-	\$ 145,000
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 166,000	\$ 73,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 410,714

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		45,000				\$ 45,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	15,000					\$ 15,000
Infrastructure	147,500	25,000	35,000	75,000	50,000	\$ 332,500
Capital Replacement Plan	3,500	3,570	3,641	3,714	3,789	\$ 18,214
Other:						\$ -
TOTAL COSTS:	\$ 166,000	\$ 73,570	\$ 38,641	\$ 78,714	\$ 53,789	\$ 410,714

City of Wilton Manors FY17-18 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Miscellaneous Grants Fund						\$ -
Capital Replacement Plan						\$ -
Grants	84,951	85,000	20,000	20,000	20,000	\$ 229,951
Other						\$ -
TOTAL SOURCES:	\$ 84,951	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 229,951

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 19,893	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 99,893
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	65,058	65,000	-	-	-	\$ 130,058
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 84,951	\$ 85,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 229,951

City of Wilton Manors FY17-18 Capital Improvement Program

Road Improvement Fund Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Road Fund	\$ 136,000	\$ 89,320	\$ 16,646	\$ 16,979	\$ 17,319	\$ 276,264.00
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	999,477	-	-	-	\$ 999,477.00
Other			-	-	-	\$ -
TOTAL SOURCES:	\$ 136,000.00	\$ 1,088,797.00	\$ 16,646.00	\$ 16,979.00	\$ 17,319.00	\$ 1,275,741.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	20,000	999,477				\$ 1,019,477.00
Capital Replacement Plan	16,000	16,320	16,646	16,979	17,319	\$ 83,264.00
Other (Contingency):	100,000	73,000	-	-	-	\$ 173,000.00
TOTAL COSTS:	\$ 136,000.00	\$ 1,088,797.00	\$ 16,646.00	\$ 16,979.00	\$ 17,319.00	\$ 1,275,741.00

City of Wilton Manors FY17-18 Capital Improvement Program

Water and Sewer Utilities Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Utilities Fund	\$ 2,150,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,738,566
Capital Replacement Plan	58,500	-	-	-	-	\$ 58,500
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 2,208,500	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,797,066

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 56,000	\$ -	\$ -	\$ -	\$ -	\$ 56,000
Vehicles:	2,500	-	-	-	-	\$ 2,500
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	2,010,000	-	-	-	-	\$ 2,010,000
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
Other:						\$ -
TOTAL COSTS:	\$ 2,208,500	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 2,797,066

City of Wilton Manors FY17-18 Capital Improvement Program

Recycling Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Recycling Fund	\$ 21,200	\$ 11,300	\$ 11,402	\$ 11,506	\$ 11,612	\$ 67,020.00
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 21,200.00	\$ 11,300.00	\$ 11,402.00	\$ 11,506.00	\$ 11,612.00	\$ 67,020.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 16,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 6,200	\$ 41,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	5,000	5,100	5,202	5,306	5,412	\$ 26,020.00
Other:						\$ -
TOTAL COSTS:	\$ 21,200.00	\$ 11,300.00	\$ 11,402.00	\$ 11,506.00	\$ 11,612.00	\$ 67,020.00

City of Wilton Manors FY17-18 Capital Improvement Program

Drainage Utility Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Drainage Fund	\$ 72,000	\$ 61,200	\$ 62,424	\$ 63,672	\$ 64,946	\$ 324,242.00
Capital Replacement Plan	150,000					\$ 150,000.00
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 222,000.00	\$ 61,200.00	\$ 62,424.00	\$ 63,672.00	\$ 64,946.00	\$ 474,242.00

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:	\$ 150,000					\$ 150,000.00
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	12,000					\$ 12,000.00
Capital Replacement Plan	60,000	61,200	62,424	63,672	64,946	\$ 312,242.00
Other:						\$ -
TOTAL COSTS:	\$ 222,000.00	\$ 61,200.00	\$ 62,424.00	\$ 63,672.00	\$ 64,946.00	\$ 474,242.00

City of Wilton Manors FY17-18 Capital Improvement Program

Parking Fund

Fund Summary

FUNDING SOURCES:	FY18	FY19	FY20	FY21	FY22	TOTAL
Parking Fund	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 182,141
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 182,141

COSTS PER FISCAL YEAR:	FY18	FY19	FY20	FY21	FY22	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	35,000	35,700	36,414	37,142	37,885	\$ 182,141
Other:						\$ -
TOTAL COSTS:	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 182,141

**FY2017-18 BUDGET
DEBT ADMINISTRATION**

The following pages contain information on the City’s debt philosophy, bond covenants, and outstanding debt obligations. There is no legal debt margin established either by City Charter or by Florida Statutes.

DEBT PHILOSOPHY

It is the City’s policy to structure debt to carefully match the benefits derived from the financing. For example, the repayment schedule of the recently-retired 2007 Water and Sewer Revenue Refunding Bonds coincided with the estimated asset life of the repaired system. The annual principal and interest payments were also calculated to remain constant over the payback period. All of the current debt obligations conform to the City’s debt philosophy of cost-benefit matching and level repayment schedules.

SUMMARY OF OUTSTANDING DEBT

Budgeted Debt Service for FY17-18	Annual Payment	Payoff Date	Principal Balance at End of FY17-18
City Hall General Obligation Loan	428,550	9/30/2028	3,569,320
Parks General Obligation Loan	214,170	6/1/2019	210,796
Utility and Parking Loan	186,893	12/1/2026	1,421,961
Mickel Park Loan	88,511	6/1/2025	547,000
Totals:	\$918,124		\$5,749,077

2008 CITY HALL GENERAL OBLIGATION BOND

A referendum was approved by the voters on March 14, 2006 allowing the City to issue a \$6,000,000 general obligation bond for the construction of new City Hall and Public Safety Complex. The debt has an interest rate of 3.72% payable semi-annually; principal is payable annually in varying amounts through 2028. Outstanding principal as of September 30, 2016 was \$4,139,650.

Debt Service Schedule – 2008 City Hall General Obligation Bond

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
05/14/08	-	\$ -	\$ -	-	-	-	6,000,000
02/01/09	162,500	159,340.00	321,840.00	-	-	-	5,837,500
08/01/09	-	108,577.50	108,577.50	162,500	267,917.50	430,417.50	5,837,500
02/01/10	216,800	108,577.50	325,377.50	-	-	-	5,620,700
08/01/10	-	104,545.02	104,545.02	216,800	213,122.52	429,922.52	5,620,700
02/01/11	224,860	104,545.02	329,405.02	-	-	-	5,395,840
08/01/11	-	100,362.62	100,362.62	224,860	204,907.64	429,767.64	5,395,840
02/01/12	233,230	100,362.62	333,592.62	-	-	-	5,162,610
08/01/12	-	96,024.55	96,024.55	233,230	196,387.17	429,617.17	5,162,610
02/01/13	241,900	96,024.55	337,924.55	-	-	-	4,920,710
08/01/13	-	91,525.21	91,525.21	241,900	187,549.76	429,449.76	4,920,710
02/01/14	250,900	91,525.21	342,425.21	-	-	-	4,669,810
08/01/14	-	86,858.47	86,858.47	250,900	178,383.68	429,283.68	4,669,810
02/01/15	260,240	86,858.47	347,098.47	-	-	-	4,409,570
08/01/15	-	82,018.00	82,018.00	260,240	168,876.47	429,116.47	4,409,570
02/01/16	269,920	82,018.00	351,938.00	-	-	-	4,139,650
08/01/16	-	76,997.49	76,997.49	269,920	159,015.49	428,935.49	4,139,650
02/01/17	279,960	76,997.49	356,957.49	-	-	-	3,859,690
08/01/17	-	71,790.23	71,790.23	279,960	148,787.72	428,747.72	3,859,690
02/01/18	290,370	71,790.23	362,160.23	-	-	-	3,569,320
08/01/18	-	66,389.35	66,389.35	290,370	138,179.58	428,549.58	3,569,320
02/01/19	301,170	66,389.35	367,559.35	-	-	-	3,268,150
08/01/19	-	60,787.59	60,787.59	301,170	127,176.94	428,346.94	3,268,150
02/01/20	312,380	60,787.59	373,167.59	-	-	-	2,955,770
08/01/20	-	54,977.32	54,977.32	312,380	115,764.91	428,144.91	2,955,770
02/01/21	324,000	54,977.32	378,977.32	-	-	-	2,631,770
08/01/21	-	48,950.92	48,950.92	324,000	103,928.24	427,928.24	2,631,770
02/01/22	336,050	48,950.92	385,000.92	-	-	-	2,295,720
08/01/22	-	42,700.39	42,700.39	336,050	91,651.31	427,701.31	2,295,720
02/01/23	348,550	42,700.39	391,250.39	-	-	-	1,947,170
08/01/23	-	36,217.36	36,217.36	348,550	78,917.75	427,467.75	1,947,170
02/01/24	361,520	36,217.36	397,737.36	-	-	-	1,585,650
08/01/24	-	29,493.09	29,493.09	361,520	65,710.45	427,230.45	1,585,650
02/01/25	374,970	29,493.09	404,463.09	-	-	-	1,210,680
08/01/25	-	22,518.65	22,518.65	374,970	52,011.74	426,981.74	1,210,680
02/01/26	388,910	22,518.65	411,428.65	-	-	-	821,770
08/01/26	-	15,284.92	15,284.92	388,910	37,803.57	426,713.57	821,770
02/01/27	403,380	15,284.92	418,664.92	-	-	-	418,390
08/01/27	-	7,782.05	7,782.05	403,380	23,066.97	426,446.97	418,390
02/01/28	418,390	7,782.05	426,172.05	-	-	-	-
09/30/28	-	-	-	418,390	7,782.05	426,172.05	-
TOTALS	\$ 6,000,000	\$ 2,566,941.46	\$ 8,566,941.46	\$ 6,000,000	\$ 2,566,941.46	\$ 8,566,941.46	

2011 Parks General Obligation Bank Loan Refinancing

In December 2011, the City issued 2011 Parks Obligation Bank Loan Refinancing for the purpose of refunding the 1999 Parks and Library General Obligation Bond. The refunding loan was issued at an interest rate of 2.13% with a maturity date of June 1, 2019. The loan is backed by the full faith, credit and full taxing power of the City. Outstanding balance as of September 30, 2016 was \$619,223.

Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
12/01/11			-				\$ 1,477,298
06/01/12	\$ 91,352	\$ 15,733.22	\$ 107,085.22	\$ 91,352	\$ 15,733.22	\$ 107,085.22	1,385,946
12/01/12	92,325	14,760.32	107,085.32				1,293,621
06/01/13	93,308	13,777.06	107,085.06	185,633	28,537.38	214,170.38	1,200,313
12/01/13	94,302	12,783.33	107,085.33				1,106,011
06/01/14	95,306	11,779.02	107,085.02	189,608	24,562.35	214,170.35	1,010,705
12/01/14	96,321	10,764.01	107,085.01				914,384
06/01/15	97,347	9,738.19	107,085.19	193,668	20,502.20	214,170.20	817,037
12/01/15	98,383	8,701.44	107,084.44				718,654
06/01/16	99,431	7,653.67	107,084.67	197,814	16,355.11	214,169.11	619,223
12/01/16	100,490	6,594.72	107,084.72				518,733
06/01/17	101,560	5,524.51	107,084.51	202,050	12,119.23	214,169.23	417,173
12/01/17	102,642	4,442.89	107,084.89				314,531
06/01/18	103,735	3,349.76	107,084.76	206,377	7,792.65	214,169.65	210,796
12/01/18	104,840	2,244.98	107,084.98				105,956
06/01/19	105,956	1,128.43	107,084.43	210,796	3,373.41	214,169.41	-
TOTALS	<u>\$1,477,298</u>	<u>\$ 128,975.55</u>	<u>\$ 1,606,273.55</u>	<u>\$ 1,477,298</u>	<u>\$ 128,975.55</u>	<u>\$ 1,606,273.55</u>	

2011 Utility and Parking Loan

In December 2011, the City issued 2011 Utility and Parking Revenue Bonds in the amount of \$2,230,500 to fund the construction of a sewer lift station and surface parking facilities. The revenue bond was issued at an interest rate of 2.52% and is secured by the City's share of the communication services taxes from the State of Florida. Principal and interest payments are due June 1st and December 1st of each year through 2026. Outstanding balance as of September 30, 2016 was \$1,714,798.

Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
12/01/11							\$ 2,230,500
12/01/12	\$ 37,238	\$ 56,208.60	\$ 93,446.60				2,193,262
06/01/13	65,811	27,635.10	93,446.10	103,049	83,843.70	186,892.70	2,127,451
12/01/13	66,641	26,805.88	93,446.88				2,060,810
06/01/14	67,480	25,966.21	93,446.21	134,121	52,772.09	186,893.09	1,993,330
12/01/14	68,331	25,115.96	93,446.96				1,924,999
06/01/15	69,192	24,254.99	93,446.99	137,523	49,370.95	186,893.95	1,855,807
12/01/15	70,063	23,383.17	93,446.17				1,785,744
06/01/16	70,946	22,500.37	93,446.37	141,009	45,883.54	186,892.54	1,714,798
12/01/16	71,840	21,606.45	93,446.45				1,642,958
06/01/17	72,745	20,701.27	93,446.27	144,585	42,307.72	186,892.72	1,570,213
12/01/17	73,662	19,784.68	93,446.68				1,496,551
06/01/18	74,590	18,856.54	93,446.54	148,252	38,641.22	186,893.22	1,421,961
12/01/18	75,530	17,916.71	93,446.71				1,346,431
06/01/19	76,481	16,965.03	93,446.03	152,011	34,881.74	186,892.74	1,269,950
12/01/19	77,445	16,001.37	93,446.37				1,192,505
06/01/20	78,421	15,025.56	93,446.56	155,866	31,026.93	186,892.93	1,114,084
12/01/20	79,409	14,037.46	93,446.46				1,034,675
06/01/21	80,410	13,036.91	93,446.91	159,819	27,074.37	186,893.37	954,265
12/01/21	81,423	12,023.74	93,446.74				872,842
06/01/22	82,449	10,997.81	93,446.81	163,872	23,021.55	186,893.55	790,393
12/01/22	83,488	9,958.95	93,446.95				706,905
06/01/23	84,540	8,907.00	93,447.00	168,028	18,865.95	186,893.95	622,365
12/01/23	85,605	7,841.80	93,446.80				536,760
06/01/24	86,683	6,763.18	93,446.18	172,288	14,604.98	186,892.98	450,077
12/01/24	87,776	5,670.97	93,446.97				362,301
06/01/25	88,881	4,564.99	93,445.99	176,657	10,235.96	186,892.96	273,420
12/01/25	90,001	3,445.09	93,446.09				183,419
06/01/26	91,135	2,311.08	93,446.08	181,136	5,756.17	186,892.17	92,284
12/01/26	92,284	1,162.78	93,446.78				-
TOTALS	\$ 2,230,500	\$ 479,449.65	\$ 2,709,949.65	\$ 2,138,216	\$ 478,286.87	\$ 2,616,502.87	

2015 Mickel Park Re-Purposing Loan

In March 2015, the City entered into a bank loan agreement in the amount of \$744,200 to finance the re-purposing of Mickel Park. The loan bears interest at 3.43% with principal and interest payments due June 1 and December 1. Outstanding balance as of September 30, 2016 was \$681,000.

Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
03/16/15							\$ 744,200.00
12/01/15	\$ 31,200.00	\$ 18,364.58	\$ 49,564.58				713,000.00
06/01/16	32,000.00	12,227.95	44,227.95	\$ 63,200.00	\$ 30,592.53	\$ 93,792.53	681,000.00
12/01/16	33,000.00	11,679.15	44,679.15				648,000.00
06/01/17	33,000.00	11,113.20	44,113.20	66,000.00	22,792.35	88,792.35	615,000.00
12/01/17	34,000.00	10,547.25	44,547.25				581,000.00
06/01/18	34,000.00	9,964.15	43,964.15	68,000.00	20,511.40	88,511.40	547,000.00
12/01/18	35,000.00	9,381.05	44,381.05				512,000.00
06/01/19	35,000.00	8,780.80	43,780.80	70,000.00	18,161.85	88,161.85	477,000.00
12/01/19	36,000.00	8,180.55	44,180.55				441,000.00
06/01/20	37,000.00	7,563.15	44,563.15	73,000.00	15,743.70	88,743.70	404,000.00
12/01/20	37,000.00	6,928.60	43,928.60				367,000.00
06/01/21	38,000.00	6,294.05	44,294.05	75,000.00	13,222.65	88,222.65	329,000.00
12/01/21	39,000.00	5,642.35	44,642.35				290,000.00
06/01/22	39,000.00	4,973.50	43,973.50	78,000.00	10,615.85	88,615.85	251,000.00
12/01/22	40,000.00	4,304.65	44,304.65				211,000.00
06/01/23	41,000.00	3,618.65	44,618.65	81,000.00	7,923.30	88,923.30	170,000.00
12/01/23	41,000.00	2,915.50	43,915.50				129,000.00
06/01/24	42,000.00	2,212.35	44,212.35	83,000.00	5,127.85	88,127.85	87,000.00
12/01/24	43,000.00	1,492.05	44,492.05				44,000.00
06/01/25	44,000.00	754.60	44,754.60	87,000.00	2,246.65	89,246.65	-
TOTALS	<u>\$ 744,200.00</u>	<u>\$ 146,938.13</u>	<u>\$ 891,138.13</u>	<u>\$ 744,200.00</u>	<u>\$ 146,938.13</u>	<u>\$ 891,138.13</u>	

DEBT SERVICE SCHEDULES – ALL DEBT

FISCAL YEAR	<u>2008 CITY HALL BOND</u>		<u>2011 PARKS BOND</u>		<u>2011 UTILITY/PARKING LOAN</u>		<u>2015 MICKEL PARK LOAN</u>		<u>TOTAL</u>	
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>
2018	\$290,370	\$138,180	\$206,377	\$7,793	\$148,252	\$38,641	\$68,000	\$20,511	\$712,999	\$205,125
2019	301,170	127,177	210,796	3,373	152,011	34,882	70,000	18,162	733,977	183,594
2020	312,380	115,765	-	-	155,866	31,027	73,000	15,744	541,246	162,536
2021	324,000	103,928	-	-	159,819	27,074	75,000	13,223	558,819	144,225
2022	336,050	91,651	-	-	163,872	23,022	78,000	10,616	577,922	125,289
2023	348,550	78,918	-	-	168,028	18,866	81,000	7,923	597,578	105,707
2024	361,520	65,710	-	-	172,288	14,605	83,000	5,128	616,808	85,443
2025	374,970	52,012	-	-	176,657	10,236	87,000	2,247	638,627	64,495
2026	388,910	37,804	-	-	181,136	5,756	-	-	570,046	43,560
2027	403,380	23,067	-	-	-	-	-	-	403,380	23,067
2028	418,390	7,782	-	-	-	-	-	-	418,390	7,782
	<u>\$3,859,690</u>	<u>\$841,994</u>	<u>\$417,173</u>	<u>\$11,166</u>	<u>\$1,477,929</u>	<u>\$204,109</u>	<u>\$615,000</u>	<u>\$93,554</u>	<u>\$6,369,792</u>	<u>\$1,150,823</u>

**CITY OF WILTON MANORS
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2017

Sorted by Pay Grade, Role, and Level

Job Title	FLSA	Role & Level	Grade	FY2017-18 Minimum	FY2017-18 Midpoint	FY2017-18 Maximum	Min Hourly	Mid Hourly	Max Hourly
Recreation Leader I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Courier	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Maintenance Worker I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Utility Technician I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Customer Service Representative	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Administrative Assistant - Code Compliance	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Library Technical Assistant	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Recreation Leader II	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Maintenance Worker II	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Utility Technician II	N	T1	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Assistant City Clerk	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Investigative Aide	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Permit Technician	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Senior Administrative Assistant	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
IT Support Analyst	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Accounting Technician	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Code Compliance Officer	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Human Resources Administrative Coordinator	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Administrative Coordinator	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Crew Leader	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Community Planning Technician	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Library Associate	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Utility Technician III	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Accreditation Coordinator	N	P1	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Office Manager	N	P1	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Customer Service Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Code Compliance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Fire Inspector	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Community Development Services Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Facilities Maintenance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Grounds Maintenance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Utility Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Program & Facility Supervisor	N	L1	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Accountant	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Purchasing Coordinator	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Librarian I	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Administrative Program Coordinator	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Program & Youth Services Supervisor	N	L2	8	\$48,480	\$60,600	\$72,720	\$23.31	\$29.13	\$34.96
Librarian II	N	P3	8	\$48,480	\$60,600	\$72,720	\$23.31	\$29.13	\$34.96
Police Administrative Manager	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Parks & Recreation Division Director	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Library Director	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
City Clerk	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Human Resources Manager	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Fire Marshal	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
City Planner	N	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Capital Projects/Grants Manager	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
IT Manager	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Assistant Finance Director	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Assistant Police Chief	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Human Resources Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Community Development Services Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Leisure Services Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Utilities/Emergency Mgmt Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Finance Director	E	L6	12	\$103,020	\$128,270	\$153,520	\$49.53	\$61.67	\$73.81
Chief of Police	E	L6	12	\$103,020	\$128,270	\$153,520	\$49.53	\$61.67	\$73.81
Assistant City Manager	E	L7	13	\$107,060	\$134,330	\$161,600	\$51.47	\$64.58	\$77.69
Police Aide	N	PBA1	PBA1						
Police Records Technician	N	PBA2	PBA2						
Police Records Manager/Criminal Analyst	N	PBA3	PBA3						
Police Patrol Officer	N	PBA4	PBA4						
Police Community Policing Officer	N	PBA4	PBA4						
Police Detective	N	PBA4	PBA4						
Police School Resource Officer	N	PBA4	PBA4						
Police Sergeant	N	PBA5	PBA5						
Police Detective Sergeant	N	PBA5	PBA5						
Police Training Sergeant	N	PBA5	PBA5						

The salary ranges to the left are determined by the union contract between the City and the Broward County Police Benevolent Association. At the time of publication, this contract was under negotiation.

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt

**CITY OF WILTON MANORS
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2017

Sorted by Department and Pay Grade

Job Title	FLSA	Role & Level	Grade	FY2017-18 Minimum	FY2017-18 Midpoint	FY2017-18 Maximum	Min Hourly	Mid Hourly	Max Hourly
Assistant City Manager	E	L7	13	\$107,060	\$134,330	\$161,600	\$51.47	\$64.58	\$77.69
IT Manager	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Office Manager	N	P1	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
IT Support Analyst	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
City Clerk	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Assistant City Clerk	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Finance Director	E	L6	12	\$103,020	\$128,270	\$153,520	\$49.53	\$61.67	\$73.81
Assistant Finance Director	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Accountant	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Purchasing Coordinator	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Customer Service Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Accounting Technician	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Customer Service Representative	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Human Resources Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Human Resources Manager	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Human Resources Administrative Coordinator	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Chief of Police	E	L6	12	\$103,020	\$128,270	\$153,520	\$49.53	\$61.67	\$73.81
Assistant Police Chief	E	L4	10	\$74,740	\$92,920	\$111,100	\$35.93	\$44.67	\$53.41
Police Administrative Manager	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Accreditation Coordinator	N	P1	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Code Compliance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Administrative Coordinator	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Investigative Aide	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Code Compliance Officer	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Administrative Assistant - Code Compliance	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Community Development Services Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Fire Marshal	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
City Planner	N	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Fire Inspector	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Community Development Services Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Community Planning Technician	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Permit Technician	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Customer Service Representative	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Leisure Services Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Parks & Recreation Division Director	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Library Director	E	L3	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Librarian II	N	P3	8	\$48,480	\$60,600	\$72,720	\$23.31	\$29.13	\$34.96
Librarian I	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Library Associate	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Library Technical Assistant	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Capital Projects/Grants Manager	E	P4	9	\$63,630	\$79,790	\$95,950	\$30.59	\$38.36	\$46.13
Program & Youth Services Supervisor	N	L2	8	\$48,480	\$60,600	\$72,720	\$23.31	\$29.13	\$34.96
Administrative Program Coordinator	N	P2	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Program & Facility Supervisor	N	L1	7	\$45,450	\$56,560	\$67,670	\$21.85	\$27.19	\$32.53
Senior Administrative Assistant	N	A3	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Recreation Leader II	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Recreation Leader I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Facilities Maintenance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Grounds Maintenance Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Crew Leader	N	A4	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Maintenance Worker II	N	A2	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Courier	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Maintenance Worker I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Utilities/Emergency Mgmt Director	E	L5	11	\$84,840	\$106,050	\$127,260	\$40.79	\$50.99	\$61.18
Utility Supervisor	N	T5	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Office Manager	N	P1	6	\$42,420	\$53,530	\$64,640	\$20.39	\$25.74	\$31.08
Utility Technician III	N	T3	4	\$35,350	\$47,470	\$56,560	\$17.00	\$22.82	\$27.19
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$33,330	\$44,440	\$53,530	\$16.02	\$21.37	\$25.74
Utility Technician II	N	T1	2	\$27,270	\$36,360	\$43,430	\$13.11	\$17.48	\$20.88
Utility Technician I	N	A1	1	\$24,240	\$32,320	\$38,380	\$11.65	\$15.54	\$18.45
Police Aide	N	PBA1	PBA1						
Police Records Technician	N	PBA2	PBA2						
Police Records Manager/Criminal Analyst	N	PBA3	PBA3						
Police Patrol Officer	N	PBA4	PBA4						
Police Community Policing Officer	N	PBA4	PBA4						
Police Detective	N	PBA4	PBA4						
Police School Resource Officer	N	PBA4	PBA4						
Police Sergeant	N	PBA5	PBA5						
Police Detective Sergeant	N	PBA5	PBA5						
Police Training Sergeant	N	PBA5	PBA5						

The salary ranges to the left are determined by the union contract between the City and the Broward County Police Benevolent Association. At the time of publication, this contract was under negotiation.

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt

BUDGET GLOSSARY

Account – An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account types include: revenue, expense/expenditure, asset, liability and equity.

Accounting Period – A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

Accounting Standards – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

Accounting System – Organized set of manual and computerized accounting methods, procedures, and controls established to record, classify, analyze, summarize and report financial information of a government or any of its funds or organizations components.

Accrual Basis of Accounting – A basis of accounting which reports revenues when earned and expenses when incurred regardless of the related cash flows.

Accrued Interest – The dollar amount of interest, based on the stated interest rate, which has accumulated on a bond from (and including) the most recent interest date or other date, up to (but not including) the due date of the interest payment.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and applying a specific millage rate.

Adopted Budget – The City Commission approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution and ordinance.

Advance Refunding – A bond refunding in which the proceeds of new debt are placed in an interest-bearing escrow account pending the call dates or maturity dates of the old debt.

Agency Fund – An agency fund is used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

Amended Budget – The original budget plus any amendments passed as of a certain date.

Amortization – The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appropriation – An authorization made by the City Commission, which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations usually are made for fixed amounts and typically are granted for a one-year period.

BUDGET GLOSSARY

Assessed Valuation – The appraised valuation, less any exemptions, set by the Broward County Property Appraiser upon real estate or other property; used as a basis for levying ad valorem taxes.

Asset – Tangible or intangible resources owned or held by a government which possess service potentials that generally are utilized (consumed) in the delivery of municipal services.

Audit – An annual examination of the City’s financial statements performed by independent certified public accountants for the purpose of ascertaining whether the financial statements fairly present the City’s financial positions and results of operations. The audit also includes a review of the City’s internal control system and compliance with certain provision of laws, regulations, contracts, and grant agreements.

Authorized Positions – Employee positions, which are approved and funded in the adopted budget.

Balanced Budget – A budget in which estimated revenues and other available funds equal or exceed estimated expenditures.

Basis of Accounting – The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For Example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis that is, (when cash is received or paid). Basis of accounting is an essential part of measurement focus, because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits including the City’s share of costs for various pension, medical, and life insurance plans.

Bond – A long-term debt obligation primarily used to finance capital projects or other long-term obligations. A bond represents a promise to repay a specified sum of money called the face value of principal amount at a specified maturity date or dates in the future, together with periodic interest at a specified rate.

Bond Proceeds – The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for which the bonds were issued and to pay certain costs of issuance.

Bond Refinancing – The refunding (current or advanced) from the proceeds of a new issue, to reduce debt service costs, i.e. interest, realign maturities and/or modify or remove restrictive bond covenants.

Budget – A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them. It is the primary means by which most of the expenditures of a government are controlled. The budget matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Budget Adjustment or Amendment – A legal procedure use by the City staff and the City Commission to revise a budget appropriation during the fiscal year. The City Commission must approve a budget adjustment by adopting a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure accounts) for any interdepartmental or inter-fund adjustment.

BUDGET GLOSSARY

City staff has the authority to adjust expenditures within a departmental budget.

Budgetary Basis of Accounting – This refers to the basis of accounting used to estimate when revenues and expenditures are recognized for budgetary purposes. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. Budgetary control is exercised at the department level, at which point expenditures cannot legally exceed the appropriated amount.

Budget Document – The official written statement prepared by the City Manager and the Finance Department that presents the proposed budget to the City Commission.

Budget Message – The opening section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager’s transmittal letter.

Budget Schedule or Calendar – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Business Tax – A tax imposed for the privilege of doing business in Wilton Manors. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.

Capital Assets – Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called “fixed assets” and may include land, improvements to land, easements, buildings, building improvements, machinery, equipment, vehicles, infrastructure, and all other tangible or intangible assets that are used in operations and have initial lives extending beyond a single reporting period.

Capital Budget – A plan of proposed capital expenditures and the means of financing them; usually based on the first year of the Capital Improvement Program (CIP) and typically enacted as part of the complete annual budget, which includes both operating and capital outlays.

Capital Improvement Program (CIP) – All capital expenditures planned for the next five years. The program specifies both projects and the resources estimated to be available to fund projected expenditures. The CIP outlines the capital requirements arising from the City’s long-term needs and addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Capital Outlay – Expenditures that result in the acquisition of or addition to capital assets that have a value of \$500 or more and have a useful life of more than one year.

Capital Projects – Projects that purchase or construct capital assets. Typically, a capital project

BUDGET GLOSSARY

encompasses a purchase of land and/or the construction of a building or infrastructure.

Capitalization Threshold – The dollar value at which the City elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives of more than one year. Currently, this amount is \$500 or more.

Cash Basis of Accounting – A basis of accounting in which transactions or events are recognized when related cash amounts are received or disbursed.

Cash Management – is the process of collecting, managing and investing cash. Also includes the activities of forecasting the inflows and outflows of cash and establishing and maintaining banking relationships.

Charges for Services – These refer to program revenues, which finance in part or in whole the provision of a particular service.

Chart of Accounts – A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

City Commission – Legislative branch of local government; for the City of Wilton Manors, it consists of one mayor and four Commission members. The mayor serves a two-year term while the Commission members serve four-year terms.

City Manager – The chief administrative officer of the City.

Collective Bargaining Agreement (CBA) – A legal contract between the City and a recognized bargaining unit for specific terms and conditions of employment (hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Community Development Block Grants (CDBG) Program – Federal funds available to provide communities with resources to address a wide range of unique community development needs.

Comprehensive Annual Financial Report (CAFR) – A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase or decrease in the cost of living (i.e., economic inflation or deflation).

Contingencies – A budgetary reserve set aside for emergencies or unanticipated, non-recurring expenditures not otherwise budgeted for during the fiscal year.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

BUDGET GLOSSARY

Cost-of-living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Current – A term denoting the present fiscal period as opposed to past or future periods. It is often used to refer to items likely to be used up or converted into cash within one year.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services on credit. Debt instrument used by the City of Wilton Manors may include general obligation bonds and revenue bonds. The City Commission must approve all debt instruments. All General Obligation (G.O.) bonds must be approved by the voters in a referendum.

Debt Limit – The maximum amount of debt that the City is permitted to incur under constitutional, statutory or charter provisions.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Requirements – The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of bonds.

Debt Service Reserve – Funds used to pay debt service if the source of the pledged revenues does not generate sufficient funds to satisfy the debt service requirements. It is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

Deficit – The amount by which expenditures exceed revenues during a single accounting period.

Department – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area. Departments define and organize City operations and functions.

Depreciation – The process of estimating and recording the lost usefulness or expired useful life of a capital asset that cannot or will not be restored by repair. Depreciation can be attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and/or obsolescence.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Division – A sub-section within a City department that furthers the objectives of the City Commission by providing specific services or a product.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. Committed funds become encumbered when a purchase requisition becomes an actual purchase order. Encumbrances lapse at year's end and require Commission action to re-appropriate funds to cover any remaining

BUDGET GLOSSARY

encumbrances.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has the following enterprise funds: Utilities, Drainage, Parking and Recycling.

Estimated Revenues – The budgeted projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures; a formal estimate of how much revenue will be earned from specific revenue sources for some future period, typically a future fiscal year.

Expenditure – The outflow of funds paid, or to be paid, for goods and services received during the current period. Budgetary expenditures represent decreases in fund balance.

Fiduciary Fund – Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. In the city, fiduciary funds include the employee pension funds.

Final Millage Rate – The tax rate adopted in the final public budget hearing of a taxing authority.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Wilton Manors is October 1 through September 30.

Fixed rate – an interest rate on a security that does not change for the life of the security.

Franchise Fee – A fee levied by the City Commission on businesses that use the City's rights-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

Full Time Equivalent (FTE) – A conversion of part time personnel hours to full time personnel hours. The full time equivalent for one full time employee is 2,080 hours per year (40 hours per week times 52 weeks per year). Example: the full time equivalent for one part time employee working 1,040 hours per year would be .5 FTE (1,040 hours per year divided by 2,080 hours per year for one full time employee).

Fund – An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses that are segregated for the purpose of carrying out a specific purpose or range of activities.

Fund Balance – The difference between the assets and fund liabilities in the governmental funds balance sheet as is referred to as fund equity. Fund balance could be classified as nonspendable, restricted, committed, assigned and unassigned.

- Nonspendable fund balance – portion of fund balance that is not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted fund balance – portion of fund balance that is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

BUDGET GLOSSARY

- Committed fund balance – portion of fund balance that is constrained to specific purposes by a government itself, using its highest level of decision-making authority. The highest level of decision-making authority of the City is the City Commission.
- Assigned – portion of fund balance that a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned fund balance – portion of fund balance that is available for any purpose.

General Fund – The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. Ad Valorem (property) taxes, licenses and permits, charges for services, franchise fees, and utility taxes are typically accounted under the General Fund.

General Obligation Bonds (GO Bonds) – debt instruments issued to finance public projects. GO Bonds are backed by the full faith and credit of the issuing municipality. This means that the issuing municipality commits its full resources to paying bondholders including general taxation and the ability to raise more funds through credit.

Generally Accepted Accounting Principles (GAAP) – A uniform minimum standard for financial accounting and recording as set forth by the Governmental Accounting Standards Board (GASB).

Goal – A statement that describes the purpose toward which an endeavor is directed, such as a target or target area; a statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body of governmental agencies.

Government Finance Officers Association (GFOA) – An association of public finance professionals. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

Governmental Fund Type – A general classification of funds into the following two categories: General Fund and Special Revenue Funds (i.e. Miscellaneous Grants, Fire Rescue Special Assessment, and Jenada Special Assessment Funds).

Grant – An award of financial assistance to a recipient to carry out a specific purpose. Grants require some level of compliance and reporting.

Homestead Exemption – A state program that permits up to a \$50,000 reduction from the assessed value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. Additional exemptions are available for qualified seniors, the disabled, the blind, and widows/widowers.

BUDGET GLOSSARY

Impact Fees – Fee imposed by a local government on a new or proposed project to pay for all or a portion of the costs of providing public services to the new development. These fees are implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth resulting from the new or proposed project.

Indirect Cost – A cost necessary for the functioning of the City as a whole, but which cannot be directly associated with a particular functional category.

Infrastructure – Long lived capital assets that are usually stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. (e.g., water and sewer systems, streets, public buildings, parks, drainage systems and lighting systems).

Inter-fund Transfers – Budgeted amounts transferred from one fund to another.

Internal Control – A systematic measures (such as review, checks and balances, methods and procedures) put in place by an entity to (1) conduct its business in an orderly and efficient manner, (2) safeguard its assets and resources, (3) deter and detect error, fraud and theft, (4) ensure accuracy and completeness of accounting data, (5) produce reliable and timely financial information and, and (6) ensure adherence to its policies and procedures.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Liability – Debt or other legal obligations, arising from past transactions or events, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Line Item Budget – The presentation of the City's budget in a format that displays each department's expenditures by specific accounts along with the amount budgeted for each account. The City currently uses a Line Item Budget.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance. Ordinarily used to finance long-lived assets or other long-term obligations.

Major Fund – A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

Millage Rate – Rate used in calculating taxes based upon the value of property, expressed in mills per dollar or property value; a mill is equal to 1/1,000 of a dollar or \$.001.

Modified Accrual Basis – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

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Municipal Code – A book containing the City Commission approved ordinances currently in effect.

Non-Departmental – Includes the costs associated with items that are for services and/or equipment not directly related to a specific department but rather utilized by all City departments.

Objective – Something to be accomplished in specific, well defined, and measurable terms, and that is achievable within a specific time frame.

Non-Major Fund - A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.

Operating Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which government and its departments operate.

Operating Expenditures – Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs for capital assets.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance – A formal legislative enactment by the City Commission that has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has higher legal standing than a resolution.

Overtime – Compensation for hours worked beyond 40 hours within a specific workweek.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Budget – A budget format that relates the input of resources and the output of services for each organizational unit individually. Performance budgeting facilitates the evaluation of program efficiency and effectiveness.

Performance Measure – Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services – Costs related to compensating employees, including salaries and wages and fringe benefit costs.

Principal – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prior Year Encumbrance – Unpaid, legally binding obligation from the previous fiscal year in the form of purchase orders, contracts or salary commitments which are chargeable to a prior appropriation.

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Program – A sub-section of a department division that provides specific services or a product; a program is the smallest unit of service. There may be one or more programs within a division.

Program Budget – A budget that allocates resources to the functions of activities or a group of activities with a common focus for the attainment of specific objectives.

Proposed Budget – The status of an annual budget which has been submitted by the City Manager and is pending public review and City Commission adoption.

Proposed Millage Rate – The tax rate certified to a Property Appraiser by each taxing authority within a county.

Proprietary (Enterprise) Fund – accounts services provided to the public and exist primarily by charging user-fees for those goods and services.

Property Taxes – See Ad Valorem Taxes.

Purchase Order – A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding Purchase Orders are called encumbrances.

Purchase Requisition – A written request from a department to the Finance Department for specific goods or services. This action precedes the authorization of a purchase order.

Resolution – A formal special order of the City Commission. A resolution has a lower legal standing than an ordinance.

Special Revenue Fund – A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds include the following funds: Fire Fund, Recycling Fund, Road Improvement Fund, Miscellaneous Grants Fund, Federal Forfeiture Fund, State Forfeiture Fund, Police Training/Education Fund and Jenada Assessment Fund.

Revenue – Inflows of resources to finance the operations of government.

Revenue Bonds – Bonds that pledge a particular source of revenue, usually generated by the new asset funded by the revenue bonds proceeds, as the means of repayment.

Revenue Estimate (see Estimated Revenues)

Risk Management – An organized formal process to protect a government's assets against accidental loss, utilizing the most economical methods.

Rolled Back Millage Rate – The millage rate that will bring in the same amount of taxes as levied the prior year when applied to the current year's tax base. Newly constructed property is not included in the computation of the rate.

Shared Revenue – Revenue that is earned by one governmental unit but that is shared, usually on a predetermined basis, with other units or classes of governments.

BUDGET GLOSSARY

Special Assessment Funds – A governmental accounting fund used to account for a compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The City's Special Assessment Funds include the following: Fire Rescue Special Assessment, and Jenada Gatehouse Special Assessment.

Tax Base – The total property valuations within the City's legal boundaries on which the City levies its tax rates.

Tax Rate Limit – The maximum legal rate at which a locality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Tax Roll – The master list of the assessed value of all taxable properties within the City's jurisdiction. For all local taxing authorities, the Property Appraiser certifies the list on July 1 of each year.

Unit Cost – The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

Taxable Value – The assessed value less homestead and other exemptions, if applicable.

Taxes – Charges levied by a government for the purpose of financing services for the common benefit of the people. Taxes are an involuntary exaction on form of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business).

Trust (Agency) Funds – Funds that are established to collect and distribute monies for a specific function or operation, and are used to account for assets held by the City in a trustee capacity. Trust Funds are classified as either expendable or non-expendable.

Truth in Millage – The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring specific method of tax rate calculation, form of notice, public hearing requirement, and advertised specifications prior to the adoption of a budget tax rate.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Utility Tax – Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

WDID – Wilton Drive Improvement District.