



WILTON MANORS, *Island City*

2020 WILTON DRIVE, WILTON MANORS, FLORIDA 33305

COMMUNITY DEVELOPMENT SERVICES

(954) 390-2180 FAX: (954) 567-6069

Life's Just Better Here

Local Business Tax Application

Date _____ Business Phone _____ Other Phone _____

Business Fictitious Name (dba) _____

Business Corporation/Incorporation/LLC Name _____

Business Address _____

Mailing Address (if different) _____

Is this a home address: Yes No Business Email: _____

Business Owner's Name: _____

Business Owner's Address: _____

Business Owner's Social Security Number or Federal Tax ID Number: _____

List name of Corporate Officers with title: _____

Type of Business: _____

Describe in detail, the nature or type of business to be conducted: _____

Square Footage: _____ Number of Employees: _____ Retail Stock Value: \$ _____

(Merchants/Storekeeper)

Seating Capacity: _____ Number of Rental Units: _____

(Restaurants)

Submittal requirements at a minimum:

- _____ Articles of Corporation/Incorporation/LLC
- _____ Business Plan
- _____ Fictitious Name Registration (if applicable)
- _____ Executed Lease

(Additional documentation may be required after zoning review)

This is to certify that all information given herein is true and accurate. I understand that providing false or misleading information on this application may result in delay or possible denial of issuance. I further understand that if there are any subsequent changes in the operation of my business as stated, that I will agree to notify the City of Wilton Manors of such changes. I have read this application and the statements contained herein are true and correct to the best of my Knowledge.

Business Owner's Signature _____

Zoning District _____

Zoning Approval _____

Fire Inspection Approved _____

Information Guide for a New Business is enclosed or attached.

Information Guide for a New Business

New businesses must obtain their local business tax receipt prior to engaging in their business, profession, or occupation. No business should be open for business until a local business tax receipt has been issued.

THE MINIMUM REQUIRED TO SUBMIT A LOCAL BUSINESS TAX RECEIPT APPLICATION

- Original Local Business Tax application
- Copy of the Articles of Corporation / Incorporation / LLC
- Copy of the Fictitious Name Registration (dba) (if applicable)
- Copy of the Business Plan (this should include, but not limited to name of business, address of business, summary of the daily operation of the business, hours of operation, manager's name and contact information, signed and dated by owner of business)
- Copy of the Executed Lease

(Additional documentation may be required after zoning review)

FEE - The amount of tax will vary according to the business type and size. The fee is determined upon approval of the application and due at time of issuance.

State of Florida - Division of Corporations / Incorporation / LLC, 850-245-6052, www.sunbiz.org

State of Florida - Fictitious Name registration, 850-245-6059, www.sunbiz.org

Broward County - Business Tax, 954-765-4697, www.broward.org

Florida Department of Revenue, Sales Tax number, 954-346-3000, www.myflorida.com

Business that sell or serve food products must be inspected by either, State of Florida Department of Agriculture & Consumer Services, 800-435-7352, www.freshfromflorida.com or the State of Florida, Division of Hotel & Restaurants, 850-487-1395, www.myfloridalicense.com

Restaurants, Bars, Lounge, Hotels, Apartments, Vacation Rentals, Salons, Barbershops, must be licensed by the State of Florida, Department of Business and Professional Regulations, 850-487-1395, www.myfloridalicense.com

Alcoholic Beverages & Tobacco, State of Florida, Division of Alcoholic Beverages & Tobacco, 954-917-1350, www.myfloridalicense.com

Health Clubs, Health Studios, Gas Stations, Motor Vehicles Repair Shop, must be licensed by the State of Florida, Department of Agriculture & Consumer Services, 800-435-7352, www.freshfromflorida.com

Motor Vehicle Dealers, State of Florida, Department of Highway Safety & Motor Vehicles, 850-922-9000, www.flhsmv.gov