

# City of Wilton Manors, Florida Proposed Operating and Capital Budget Fiscal Year 2018-2019

Prepared by the Finance Department



The City's newest parking lot has been dubbed, "23@23" because it provides 23 parking spaces at the corner of NE 11<sup>th</sup> Avenue and NE 23<sup>rd</sup> Drive.



The parking lots at NE 8<sup>th</sup> Terrace (left) and at Richardson Park (right) offer convenient parking amid beautiful landscaping.



The City Hall/Hagen Park parking lot (left) offers spaces for EV charging and hybrid vehicles. At the right are the 5 new parking spaces at Jaycee Park.

Photos by Johnnie Goodnight and Bob Mays

**CITY OF WILTON MANORS**  
**OPERATING AND CAPITAL BUDGET**  
**FISCAL YEAR 2018-2019**



**CITY COMMISSION**

Gary Resnick, Mayor  
Justin Flippen, Vice-Mayor  
Julie Carson, Commissioner  
Tom Green, Commissioner  
Scott Newton, Commissioner

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**CITY MANAGER**

Leigh Ann Henderson

**ASSISTANT CITY MANAGER**

Pamela Landi

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**DEPARTMENT DIRECTORS**

Kerry Ezrol, City Attorney  
Faith Lombardo, City Clerk  
Bob Mays, Finance Director  
Dio Sanchez, Human Resources Director  
Paul O'Connell, Police Chief  
Roberta Moore, Community Development Services Director  
Patrick Cann, Leisure Services Director  
David Archacki, Emergency Management/Utilities Director



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The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Wilton Manors, Florida for its annual budget for the fiscal year beginning October 1, 2017.

In order to receive this award, a governmental unit must publish a budget document that meet program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. The City administration believes the current budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Wilton Manors**

**Florida**

For the Fiscal Year Beginning

**October 1, 2017**

*Christopher P. Morrill*

Executive Director

# City of Wilton Manors



*Life's Just Better Here*

Date: June 22, 2018  
To: Mayor and City Commission  
From: Leigh Ann Henderson, City Manager  
Re: Submittal of Fiscal Year 2018-2019 Budget

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Enclosed you will find your individual City Commission Budget binders, submitting the proposed budget for Fiscal Year 2018-2019. The Commission's first advertised budget workshop with the Budget Review Committee is scheduled for Tuesday, July 24 at 6:30 pm. The two advertised budget workshops with the City staff have been scheduled for Wednesday, July 25 and Tuesday, August 28, both at 6:30 pm. All workshops and hearings will be held in the Commission Chambers in City Hall.

In similar manner as the prior fiscal year, your budget book includes the newly-updated section on the following pages that provides "Budget Highlights". This section has been prepared to assist you in easily identifying the changes proposed in the submitted budget in the following areas: personnel; major capital items; operating, and revenues.

In addition, the revenues section includes details on the ad valorem rates for the current year (FY 18) and the proposed rates for the upcoming fiscal year (FY 19).

The Commission's two budget hearings with the public are scheduled for Wednesday, September 12 and Monday, September 24, both at 6:30 pm. As you review the proposed budget prior to the scheduled workshops and throughout the next few weeks, should you have any questions at all, please contact me or Assistant City Manager Pamela Landi. We will be happy to answer your questions at any time either by phone, e-mail or to set up an appointment to meet with you individually or jointly with the City's Finance Director and Departmental staff.

A handwritten signature in black ink, appearing to read "Leigh Henderson".

Leigh Ann Henderson  
City Manager

# City of Wilton Manors

## At A Glance

<p>The City of Wilton Manors, located in Broward County, was incorporated in 1947, and was created as a municipality under Chapter 165, Florida Statutes and named the Village of Wilton Manors. The Laws of Florida, 1953, Chapter 29609 established the present municipality, designated it the City of Wilton Manors and enacted its Charter. The City operates under the Commission-City Manager form of government and provides the following services as authorized by its Charter: general government, public safety, public services, transportation, and culture and recreation. The City is a Certified Wildlife Community Habitat.</p>	<p><b>CITY DEMOGRAPHICS</b></p> <p><i>(2017 Census Estimates)</i></p> <table style="width: 100%; border: none;"> <tr> <td>Population:</td> <td style="text-align: right;">12,773</td> </tr> <tr> <td>Median Age <i>(2010 Census)</i> :</td> <td style="text-align: right;">46.8</td> </tr> <tr> <td>Median HH Income:</td> <td style="text-align: right;">\$53,642</td> </tr> <tr> <td>Average HH Size:</td> <td style="text-align: right;">1.79</td> </tr> <tr> <td>No. of HH</td> <td style="text-align: right;">6,687</td> </tr> <tr> <td>Total Housing Units</td> <td style="text-align: right;">7,795</td> </tr> </table> <p>(HH = Household)</p>	Population:	12,773	Median Age <i>(2010 Census)</i> :	46.8	Median HH Income:	\$53,642	Average HH Size:	1.79	No. of HH	6,687	Total Housing Units	7,795	<p><b>EDUCATION</b></p> <p>Wilton Manors Elementary Pace Center for Girls Somerset Academy Village Little Flower Montessori School</p>																																													
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## CITY OF WILTON MANORS

### BUDGET HIGHLIGHTS FISCAL YEAR 2018-19 BUDGET

#### Significant Factors Affecting Budget Preparation

##### General Fund Budget

The General Fund is the City's primary operating fund, and its primary source of revenue is ad valorem taxes (property taxes), which account for 51% of total General Fund revenues. The taxable value of the City's real estate has continued its recovery, increasing again for the sixth consecutive year after several years of decline due to the Great Recession. The City's Taxable Value at June 1, 2018 is \$1,420,611,750, a total overall increase of 7.73% over last year. Since the end of the Great Recession, the City has been in the upper tier of Broward County cities for property value increases, with the City's increase in taxable value this year being on par with the Broward County average. This increase in property values brings in additional revenue to the General Fund of \$494,725 based on the FY19 proposed millage rate of 5.9837.

As always, there are other factors which counterbalance this increased revenue, most notably the increased costs of employee compensation, including significant increases in the costs for the Florida Retirement System pension contributions. Pay increases for general employees were budgeted based on the City's employee compensation policy as stated in the Personnel and Safety Rules and Regulations. Pay increases for employees who are members of the collective bargaining unit represented by the Broward County Police Benevolent Association (PBA) were budgeted according to the terms of the three-year union contract which runs through September 30, 2019.

A backdrop to these challenges is the proposed constitutional amendment that will go before Florida voters in November 2018. If approved, as expected, this amendment would grant an additional \$25,000 exemption to the taxable values of eligible residential properties beginning January 1, 2019. This amendment would be effective for the FY 2019-20 budget, and would reduce the tax base of Wilton Manors by over \$55 million, or about 4.3% of the total tax base, based on June 1, 2017 values. At current millage rates this would result in a loss of over \$330,000 in ad valorem tax revenues to the General Fund. The City is committed to reviewing current operations with a view to increasing efficiency prior to the effective date of this amendment.

With these factors in mind, management was faced with the challenge of bringing into balance the staff-requested General Fund budget (the "wish list" budget) of \$22.7 million, which would have been an increase of more than \$5.8 million over the FY17-18 adopted General Fund budget. The resulting

proposed FY18-19 General Fund budget of \$17,581,719 is an increase of \$726,026, or 4.3% from FY18. This Recommended Budget retains the FY18 operating millage rate of 5.9837. Debt service millage will decrease 0.0306 mills, bringing the proposed combined total City FY19 millage rate down to 6.4548, a total decrease of 0.0306 mills, or -0.5%.

### **All-Funds Budget**

The FY18-19 Recommended Budget for all funds is \$36,640,426. The tables below compare the proposed FY18-19 budget to the adopted FY17-18 budget.

#### **FY18-19 All-Funds Budget, Summary By Fund**

Fund	Proposed FY18-19	Adopted FY17-18	\$ Change	% Change	Fund as % of Budget
General Fund	<b>\$17,581,719</b>	\$16,855,693	\$726,026	4.31%	48.0%
Recycling Fund	<b>3,402,332</b>	3,726,264	(323,932)	-8.7%	9.3%
Fire Rescue Assessment Fund	<b>2,609,321</b>	2,588,707	20,614	0.8%	7.1%
Road Improvement Fund	<b>1,451,406</b>	298,410	1,152,996	386.4%	4.0%
Miscellaneous Grants Fund	<b>156,003</b>	159,418	(3,415)	-2.1%	0.4%
Federal Police Forfeiture Fund	<b>5,000</b>	10,000	(5,000)	-50.0%	0.0%
Police Training & Education Fund	<b>11,000</b>	7,500	3,500	46.7%	0.0%
State Police Forfeiture Fund	<b>40,000</b>	34,000	6,000	17.6%	0.1%
Water and Sewer Utilities Fund	<b>9,653,005</b>	9,708,932	(55,927)	-0.6%	26.3%
Parking Fund	<b>985,386</b>	831,200	154,186	18.5%	2.7%
Drainage Utility Fund	<b>640,054</b>	727,754	(87,700)	-12.1%	1.7%
Jenada Fund	<b>8,000</b>	16,100	(8,100)	-50.3%	0.0%
Wilton Drive Improvement District	<b>97,200</b>	96,000	1,200	1.3%	0.3%
	<b>\$36,640,426</b>	\$35,059,978	\$1,580,448	4.5%	100%

#### **FY18-19 All-Funds Budget, Summary by Category**

Category	Proposed FY18-19	Adopted FY17-18	\$ Change	% Change	Category as % of Budget
Personnel Wages	<b>\$8,549,439</b>	\$8,106,563	\$442,876	5.5%	23.33%
Personnel Benefits	<b>5,046,870</b>	5,148,250	(101,380)	-2.0%	13.77%
Operating Expenditures	<b>15,156,104</b>	14,246,685	909,419	6.4%	41.36%
Capital Expenditures	<b>4,580,668</b>	3,800,006	780,662	20.5%	12.50%
Debt Service	<b>917,573</b>	918,123	(550)	-0.1%	2.50%
Depreciation	<b>960,106</b>	943,771	16,335	1.7%	2.62%
Transfers	<b>1,429,666</b>	1,896,580	(466,914)	-24.6%	3.90%
	<b>\$36,640,426</b>	\$35,059,978	\$1,580,448	4.5%	100%

## **Strategic Plan**

In the summer of 2015 the City adopted the 2020 Strategic Plan, a five-year plan that will guide future policy development, budgeting and management decisions toward the accomplishment of defined goals and objectives.

An important part of the process in developing the Plan was ensuring community participation. Focus group meetings with the City Commission, members of boards and advisory committees, and members of the business community were held and participants were asked to assess and discuss the strengths, weaknesses, opportunities, and challenges of the City. A city-wide resident survey was conducted and requested residents to:

- assess their level of satisfaction with staff and city services;
- examine perceptions about quality of life and standard of living
- measure priorities; and
- assess critical issues.

Through the information collected, the focus areas of the Plan were developed. Multiple planning sessions with City department leaders were conducted to develop the vision and mission statements, goals, objectives, and strategies for each of the Plan's four priority areas:

- Proactive Public Safety
- Sound Governance
- Strategic Growth and Redevelopment
- Innovating and Adapting for the Future

The final component of the Plan is defining the performance measurements that will allow for tracking progress toward the accomplishment of the goals. The process of developing relevant and appropriate performance measures is underway.

The Strategic Plan provided the foundation for the FY18-19 Recommended Budget. Future budgets will continue to align with and reflect the Plan.

## **Utility User Fees**

Water and sewer user fees must be set to allow prudent and efficient operation of the City's water distribution and sewage collection systems while being sensitive to the rates being charged to utility customers. Revenues to the system must cover the system costs so that the utility can be operated as a going concern that will be able to provide services in perpetuity to the City's residents and businesses.

There are three major components to the costs of the water and sewer system:

- First is the actual cost to produce drinking water and treat sewage. As a very small City with no water treatment plant or sewage treatment plant of our own, Wilton Manors contracts with the City of Fort Lauderdale (CFL) to purchase both drinking water and sewage treatment services.
- Second is the day-to-day cost to operate the City's water distribution and sewage collection systems. This includes the cost of the personnel, equipment, supplies, etc. needed to provide the ongoing maintenance of the systems.
- Third is the cost to continually upgrade the system's infrastructure.

The cost to produce water depends upon the actions of two independent governments – the City of Fort Lauderdale (CFL) and the South Florida Water Management District (SFWMD). As previously mentioned, the City of Wilton Manors contracts with CFL for water purchases and sewer treatment. CFL’s rates are determined by their City Commission which has enacted an ordinance increasing water fees by 5% every year.

In addition, the SFWMD issues water-use restrictions in phases depending on the severity of drought conditions. CFL has instituted additional drought-rate surcharges intended to limit water consumption during SFWMD-issued drought phases. These drought surcharges, which increase according to the severity of drought conditions, are added to their base water rates and are passed through directly to all customers, thereby increasing the rates that the City of Wilton Manors pays for water purchases from CFL. Listed below is the current schedule of drought-rate surcharges charged by CFL.

	<u>Phase 1</u>	<u>Phase 2</u>	<u>Phase 3</u>	<u>Phase 4</u>
Water Rates	( ** )	( ** )	17%	31%

( \*\* ) Included in rates

The cost of sewage treatment is also determined by CFL, but is based on the actual costs of operating Fort Lauderdale’s Central Regional Wastewater System. Sewage treatment rates are not set until August, however Wilton Manors has received notice from CFL of a recent large bond issuance that will fund sewer infrastructure improvements. Debt service on those bonds is expected to increase actual sewer treatment costs by 23 cents per thousand gallons. At the time of the publication of this Recommended Budget (June, 2018) it is anticipated that a 10% increase in sewer consumption rates will be needed for FY19 to cover the additional costs.

Day-to-day operations costs of the water and sewer systems are provided in much greater detail in Section T of this budget. System operating costs are expected to remain relatively flat in FY19.

Infrastructure renewal costs - October 1, 2017 marked a milestone for the Water & Sewer Utility Fund. On that date the City made its final \$1.2 million annual payment on the 2007 Water & Sewer Bonds. This reduces the amount required to be budgeted for debt service by \$1.2 million annually. During FY19 the City is passing along the full amount of this savings to customers in the form of reduced base rates.

During the last several years, the Water & Sewer Utility Fund has been financing needed infrastructure upgrades on a pay-as-you-go basis without incurring additional debt. In order to clearly define the City’s future utility infrastructure needs, the FY17-18 budget included funding for a Water, Sewer, and Stormwater Master Plan. The procurement process for a consultant to develop this plan is currently underway. This plan will identify the future funding needs for the City’s utility infrastructure, thus providing a key component of future utility rates. After the infrastructure needs are determined, the FY19 budget provides for a Utility Rate Study to be performed that will establish a solid framework for setting future utility rates.

Taking all of these factors into account, for FY19 the City will be taking several actions on rates. The City’s utility rate structure combines both a Base Rate (fixed fee) and a Consumption Rate (variable fee), both for water and sewer.

- As a result of the reduced debt service requirement, the monthly Base Rates paid for both water and sewer services will decrease 15%. This follows on the heels of last year’s 15.2% decrease in

base rates. With the reduced base rates, a residential user with a standard 5/8-inch water meter will see a reduction in their Base Rate of \$7.20 monthly, or \$86.40 annually.

- The Variable Sewer Consumption Rates will increase by 10.0% to cover increased operating costs.
- The Variable Water Consumption Rates will increase by 5.0% to cover increased costs from CFL.

The net effect of all of these changes for the average customer with a 5/8" water meter and using 5,000 gallons of water per month will be a monthly savings of \$2.59 or 2.4% over the FY18 costs for water and sewer.

A rate increase of 5% has been adopted for the Drainage Utility Fund (Stormwater) for FY18-19. The City's stormwater system will also be included in the upcoming Master Plan and Utility Rate Study, enabling the City to set sustainable rates for future years.

### **Fire and Emergency Medical Services**

Since June 2000 the City of Wilton Manors has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). In 2010 this contract was renewed for an additional 5-year term which expired on September 30, 2015. After exploring and rejecting alternatives to the partnership with Fort Lauderdale, City staff negotiated a 5-year renewal of the Fire-EMS contract that was adopted by the City Commissions of both Wilton Manors and Fort Lauderdale.

The terms of the newly-negotiated contract include provisions for annual increases based on the CPI, with each year's increase limited to no more than 1.25 times the previous year's increase. The CPI increase this year was limited to 1.125%, translating into an increase of only \$18,574 for Fire Services and only \$12,383 for Emergency Medical Services. This is considerably lower than the large annual increases under the prior 5-year contract. In addition, the contract calls for the City to receive credit for EMS revenue actually collected. The actual collections were slightly higher than expected, resulting in a reduction in the General Fund's EMS contract cost of (\$51,003).

While the General Fund accounts for the EMS portion of the CFL contract, the fire portion of the contract expenditures are accounted for in the City's Fire Assessment Fund. The principal source of revenue for this fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures.

The total Fire Assessment of \$2,294,053 is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective property use designation. The Fire Assessment Fees are budgeted to increase in FY18 for single family homeowners from \$214.72 to \$219.45, or \$4.73 annually (+2.2%). The Fire Fund's budget had only a minor increase for FY19, however the percentage of residential properties using fire services increased in proportion to other property types. These rates are based on a new assessment allocation study that was recently conducted by an outside consulting firm during the spring of 2018.

The new 2018 rate study has confirmed the existing methodology that has been in use by the City for many years. As mentioned above, one important component of the allocation of costs is the total number of response calls to properties in each of the property use categories. Below is a table that compares the proposed FY18-19 Fire Assessment Fees to those of last fiscal year.

Wilton Manors Assessment Rates by Property Use Category	Fees for Budget Year FY18-19	FY17-18	Increase (Decrease)	% Change
Residential (per unit)	\$219.45	\$214.72	\$4.73	2.2%
<i>The Rates below are per 100 Square Feet of building space:</i>				
Commercial	\$38.02	\$41.59	(\$3.57)	-8.6%
Industrial/Warehouse	\$10.92	\$8.02	\$2.90	36.2%
Institutional	\$20.07	\$27.28	(\$7.21)	-26.4%
Government	\$29.53	\$30.55	(\$1.02)	-3.3%
Nursing Home	\$71.62	\$76.48	(\$4.86)	-6.4%
<b>Total Fire Services Assessment:</b>	<b>\$2,294,053</b>	<b>\$2,289,979</b>	<b>\$4,074</b>	<b>0.2%</b>

## **Personnel**

The City's Human Resources Department strives to maintain competitiveness in employee recruitment and retention. A full compensation and classification study was performed by the City for the FY14-15 budget. Based on the recommendations of the study, the City's policy is to adjust employee pay ranges every two years by the average of the change in the Consumer Price Index (CPI) over the last two years. Pay ranges were adjusted for FY16-17 and are being adjusted again for FY18-19. A table showing the job classifications and pay ranges can be seen in Section AB of this budget. The Human Resources Department has budgeted money in FY19 for an updated Classification and Compensation Study.

- **Number of Positions**

The Requested Budget from staff (the "wish list" budget) included requests from the Leisure Services Department for six new positions (2.7 Full Time Equivalents – FTEs). This Recommended Budget, however, does not add any new positions, and it deletes two temporary Part Time positions in the Parking Fund with the net effect of reducing FTEs by 0.2. More information is in the tables below. A staffing summary chart for all funds can be found later in this section.

PERSONNEL POSITIONS	Fiscal Year 18-19		Fiscal Year 17-18	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Full Time Positions	106.00	106.00	106.00	106.00
Part Time Positions	47.00	26.775	49.00	26.975
<b>TOTALS</b>	<b>153.00</b>	<b>132.775</b>	<b>155.00</b>	<b>132.975</b>

Summary of Changes to Personnel Positions from FY17-18 to FY18-19			
Department	Change in Positions	Change in FTE	Explanation
Recycling Fund	0.0	-0.25	Changed Allocation of Office Manager
Water & Sewer Utility Fund	0.0	0.25	Changed Allocation of Office Manager
Parking Fund	-2.0	-0.200	Deleted two temporary part time shuttle drivers.
<b>Total</b>	<b>-2.0</b>	<b>-0.200</b>	

- **Life and Health Insurance Costs**

In January 2008 the City implemented an insurance opt-out program for all full time employees participating in the City's health insurance. As an incentive for employees to decline coverage and reduce the City's expenses for health insurance, the City provides employees with the option of receiving \$100 per month if they have insurance coverage under another medical plan. This program is limited to a maximum of fourteen (14) participants citywide.

In 2010 the City made available to all employees a lower-cost High Deductible Health Plan (HDHP). This plan was introduced as an alternative to traditional HMO and POS plans and gained wide acceptance among employees. In FY13-14 the old HMO and POS plans were eliminated and now all employees electing health insurance coverage are enrolled in an HDHP.

Premiums for health, life, dental, and disability insurance are set on a calendar year basis. The budget, therefore, includes premiums at the current calendar year rate for the first three months of FY18-19, and premiums at the projected rate of increase for the last nine months of the fiscal year.

Actual premiums for the coming calendar year are not known until several months after the budget is adopted. For the previous budget (FY17-18), the City had anticipated a 9% increase in health insurance premiums for 2018. Due to a very low bid from a competing insurer, the City switched carriers and benefitted in 2018 from a premium decrease of over 13.5%. For the FY18-19 Recommended Budget, health insurance premium increases of 10% are being anticipated for calendar year 2019. No premium increases are expected or being budgeted for FY18-19 for dental, life, or disability insurance. Due to the combination of all of these factors, and primarily to the large health insurance premium decrease for 2018, the FY18-19 budget for health, dental, and life insurance is \$1,264,852, a decrease of \$227,581 from the FY17-18 budgeted amount.

- **Pension Contribution Costs**

The City Commission approved participation in the Florida Retirement System (FRS) during Fiscal Year 2006-07. At that time the City’s defined benefit (DB) pension plan was closed to new members. All new employees must participate in the FRS plan and existing employees were given the option of remaining in the City’s pension plan or participating in the FRS Plan, with the City paying for five years of past service.

Rates for the FRS plan are set by the state legislature, and are effective for the state’s fiscal year from July 1 through June 30. Therefore rates for the first nine months of FY18-19 (October 1, 2018 through June 30, 2019) have been set, but the rates for the last three months of FY18-19 (July 1, 2019-September 30, 2020) will not be adopted until the spring of 2018.

FRS Rates for the first nine months of FY18-19 increased an average of 10.8% over the FY17-18 rates. Based on the rate increases over the last three years, a rate increase of +5% was anticipated for the last three months of FY18-19.

<b>Total Budgeted Pension Contributions</b>	<b>FY18-19 Budget</b>	<b>FY17-18 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>General / Non-Sworn:</b>				
Wilton Manors Plan	\$762,090	\$769,609	(\$7,519)	-1.0%
Florida Retirement System (FRS)	\$672,328	611,451	60,877	10.0%
<b>Total Non-Sworn</b>	<b>\$1,434,418</b>	<b>\$1,381,060</b>	<b>\$53,358</b>	<b>\$0</b>
<b>Sworn:</b>				
Wilton Manors Plan	\$904,959	\$915,635	(\$10,676)	-1.2%
Florida Retirement System (FRS)	\$618,733	575,556	43,177	7.5%
<b>Total Sworn</b>	<b>\$1,523,692</b>	<b>\$1,491,191</b>	<b>\$32,501</b>	<b>2.2%</b>
<b>TOTALS</b>	<b>\$2,958,110</b>	<b>\$2,872,251</b>	<b>\$85,859</b>	<b>3.0%</b>
<b>By Plan</b>				
Total Wilton Manors Plan	\$1,667,049	\$1,685,244	(\$18,195)	-1.1%
Total Florida Retirement System (FRS)	\$1,291,061	1,187,007	104,054	8.8%
	<b>\$2,958,110</b>	<b>\$2,872,251</b>	<b>\$85,859</b>	<b>3.0%</b>

### **Wage Adjustments**

The City negotiated a three-year contract with the Broward County Police Benevolent Association (PBA), which represents 39 sworn and non-sworn Police Department employees. This contract became effective October 1, 2017 and will expire on September 30, 2020. The contract guarantees annual wage increases of 1% for all bargaining unit members. In addition, members are eligible to receive merit increases of 0% - 3% annually based on the results of annual performance reviews, and have the ability to “sell back” up to 30 hours of unused sick time and up to 30 hours of unused vacation time each year.

Management has adopted a compensation policy that calls for future pay increases for General Employees (non-PBA) to include an annual merit adjustments of 0% - 3% based on the results of annual performance reviews, and a cost of living adjustment (COLA) tied to the annual change in the Consumer Price Index (CPI) for the prior year. The policy calls for the COLA to vary between a minimum of 1% and a maximum of 3% when the change in the CPI is positive. No COLA would be granted when the change in the CPI is negative. The compensation policy recognizes that all wage increases are subject to both budgetary restrictions and City Commission approval.

The budgeted COLA for General Employees, based on the change in the CPI for the prior year, is 2.1%. The CPI index used is the same index used by the Florida Department of Revenue to determine the allowable increases in property values under the Save our Homes amendment. Compensation for the City Manager is determined by contract and is approved annually by the City Commission as a part of the Adopted Budget. The budgeted compensation for FY 19 provides an adjustment equal to the rates budgeted for general employees. The budget also gives General Employees the ability to “sell back” up to 30 hours of unused sick time and up to 30 hours of unused vacation time this fiscal year.

### **Capital**

In FY18-19 the City continues its Capital Replacement Plan which is designed to fund the scheduled replacement of vehicles, equipment, and selected infrastructure. Capital expenditures by fund are shown in the table below.

**FY17-18 All-Funds Budget, Capital Summary By Fund**

Fund	Proposed FY18-19	Adopted FY17-18	\$ Change	% Change	Fund as % of Budget
General Fund	\$1,046,048	\$819,355	\$226,693	27.7%	22.8%
Recycling Fund	0	16,200	(16,200)	-100.0%	0.0%
Fire Rescue Assessment Fund	137,000	162,500	(25,500)	-15.7%	3.0%
Road Improvement Fund	1,155,000	120,000	1,035,000	862.5%	25.2%
Miscellaneous Grants Fund	86,552	84,951	1,601	1.9%	1.9%
Federal Police Forfeiture Fund	0	0	0	0.0%	0.0%
Police Training & Education Fund	0	0	0		0.0%
State Police Forfeiture Fund	0	19,000	(19,000)		0.0%
Water and Sewer Utilities Fund	1,625,000	2,068,500	(443,500)	-21.4%	35.5%
Parking Fund	0	0	0	0.0%	0.0%
Drainage Utility Fund	38,000	162,000	(124,000)	-76.5%	0.8%
Jenada Fund	1,300	8,000	(6,700)	-83.8%	0.0%
Wilton Drive Improvement District	26,800	0	26,800		0.6%
Contingencies for Capital Equipment, All Funds	80,000	80,000	0	0.0%	1.7%
Contributions to Capital Replacement Plan, All Funds	384,968	259,500	125,468	48.3%	8.4%
	<b>\$4,580,668</b>	<b>\$3,800,006</b>	<b>\$780,662</b>	<b>20.5%</b>	<b>100%</b>

### Funding of Capital Replacement Plan

General Fund	108,968
Recycling Fund	4,500
Fire Assessment Fund	7,500
Road Improvement Fund	15,000
Water and Sewer Utilities Fund	140,000
Parking Fund	30,000
Drainage Fund	79,000
	\$384,968

### Other Major Budgeted Capital (\$10,000 and over)

#### General Fund

Improvements to Public Space, Corner NE 6th Ave. & Wilton Dr.	\$10,000
Art in Public Places	10,000
Citywide PC & Laptop Replacements	65,400
Install WiFi at Hagen Park	23,000
Move Commission Chambers Podium	16,000
Fiber Replacement Managed Network Services	10,000
Phase I IT Master Plan	10,000
Marine Patrol Dock Replacement	15,000
City Hall Roof Upgrade	40,000
City Hall A/C Replacements	93,000
Police Department Carpeting Replacement	11,000
Four Police Vehicle Replacements, Fully Equipped	182,400
Speed Detector Lasers and In-Car Radar Detectors	15,500
City Grant Match for Purchase of Replacement PD Marine Unit	16,850
Contribution to Train Station Fund	50,000
Wayfinding (New appropriation for FY19)	36,500
Library Gable Roof Repainting	10,000
Colohatchee Park Improvements	127,875
Hagen Fitness Center Upgrades	20,344
Colohatchee Stabilized Construction Entrance	14,531
Parks System Master Plan	53,281
Mickel Park Amenities	14,531
Barge Motor	11,625
Hagen Volleyball Pavilion	11,625
Contribution to Converting 2 Tennis Courts to Clay	32,000
Replacement of 58" Mower	24,219

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**\$924,681**

**Fire Assessment Fund**

Fire Station Upgrades	\$92,000
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**\$92,000**

**Miscellaneous Grants Fund**

Library Publications (State Aid to Libraries)	\$21,494
Mickel Maintenance/Storage Building	65,058

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**\$86,552**

**Road Improvement Fund**

Utility Box Wraps	\$15,000
New Sidewalks	20,000
NE 26th Street Improvement Project	1,120,000

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**\$1,155,000**

**Water and Sewer Utility Fund**

Replace Roof and Repaint EM/Utilities Shop Building	\$60,000
Painting of EM/Utilities Shop Building	10,000
Lift Station #2 and Force Main Replacement	650,000
Manor Grove Water Line Replacement	75,000
Jenada Isle Water Main & Hydrant Replacement	800,000
Water Valve Insertions	35,000

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**\$1,630,000**

**Drainage Utility Fund**

Pinch Valves	\$30,000
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**\$30,000**

**Major capital purchases, all funds**

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**\$3,918,233**

**Debt Service**

Budgeted Debt Service for FY18-19	Annual Payment	Payoff Date	Principal Balance at End of FY18-19
City Hall General Obligation Loan	428,347	9/30/2028	3,268,150
Parks General Obligation Loan	214,170	6/1/2019	0
Utility and Parking Loan	186,894	12/1/2026	1,269,950
Mickel Park Loan	88,162	6/1/2025	477,000
<b>Totals:</b>	<b>\$917,573</b>		<b>\$5,015,100</b>

## **Fund Balance**

It is the City's policy to maintain Unassigned Fund Balance in the General Fund at between 15% - 20% of General Fund operating expenditures. The Proposed FY18-19 budget keeps Unassigned Fund Balance at about 15.7% of total General Fund's total expenditures, and at about 16.7% of the General Fund's operating expenditures (excluding capital). A detailed Fund Balance Analysis follows later in this Overview section of the budget.

## COMBINED BUDGET SUMMARY

FY2018-2019

	General Fund	Fire Fund	Other Special Revenue Funds	Water & Sewer Fund	Solid Waste Fund	Parking Fund	Drainage Fund	Total
<b>Revenue by Type:</b>								
Ad Valorem Taxes - Operating	\$ 8,275,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,275,494
Ad Valorem Taxes - Voted Debt	642,516	-	-	-	-	-	-	642,516
Utility Taxes	2,122,036	-	-	-	-	-	-	2,122,036
Franchise Fees	1,266,371	-	-	-	-	-	-	1,266,371
Permits, Fees & Special Assessments	778,700	2,294,053	104,000	4,500	4,000	-	-	3,185,253
Intergovernmental	1,374,452	143,468	1,361,403	-	-	-	-	2,879,323
Charges for Services	555,955	105,000	-	8,302,635	3,169,490	782,800	506,300	13,422,180
Fines and Forfeitures	286,500	-	7,200	-	-	155,000	-	448,700
Miscellaneous Revenues	431,700	36,800	49,685	158,417	41,100	24,000	24,800	766,502
Unassigned Fund Balance Appropriations/Net Assets	443,330	30,000	221,321	1,187,453	187,742	23,586	108,954	2,202,386
Interfund Transfers In	1,404,665	-	25,000	-	-	-	-	1,429,665
Total Revenues and Other Financing Sources	<u>\$ 17,581,719</u>	<u>\$ 2,609,321</u>	<u>\$ 1,768,609</u>	<u>\$ 9,653,005</u>	<u>\$ 3,402,332</u>	<u>\$ 985,386</u>	<u>\$ 640,054</u>	<u>\$ 36,640,426</u>
<b>Expenditures by Object:</b>								
Personnel Wages	\$ 7,504,932	\$ 201,178	\$ 28,015	\$ 498,936	\$ 68,834	\$ 8,610	\$ 81,273	\$ 8,391,778
Personnel Benefits	4,427,528	233,828	2,321	243,114	43,238	3,953	40,756	4,994,738
Operating	3,847,532	1,949,995	453,621	5,213,727	3,066,445	727,369	286,176	15,544,865
Capital Outlay	1,046,048	144,500	1,284,652	1,765,000	4,500	40,000	117,000	4,401,700
Debt Service	730,679	-	-	76,440	-	110,454	-	917,573
Depreciation	-	-	-	752,266	22,991	70,000	114,849	960,106
Interfund Transfers Out	25,000	79,820	-	1,103,522	196,324	25,000	-	1,429,666
Total Expenditures and Other Financing Uses	<u>\$ 17,581,719</u>	<u>\$ 2,609,321</u>	<u>\$ 1,768,609</u>	<u>\$ 9,653,005</u>	<u>\$ 3,402,332</u>	<u>\$ 985,386</u>	<u>\$ 640,054</u>	<u>\$ 36,640,426</u>

# PROPERTY VALUE AND MILLAGE RATE SUMMARY

JUNE 1, 2018 PRELIMINARY TAXABLE VALUES

2017 Final Gross Taxable Value	\$ 1,318,634,401
Increase in 2016 Taxable Value due to Reassessments	99,713,599
Current Year Adjusted Taxable Value	<b>\$ 1,418,348,000</b>
2016 Net New Taxable Value	<u>2,263,750</u>
Current Year Gross Taxable Value for Operating Purposes	<b><u>\$ 1,420,611,750</u></b>

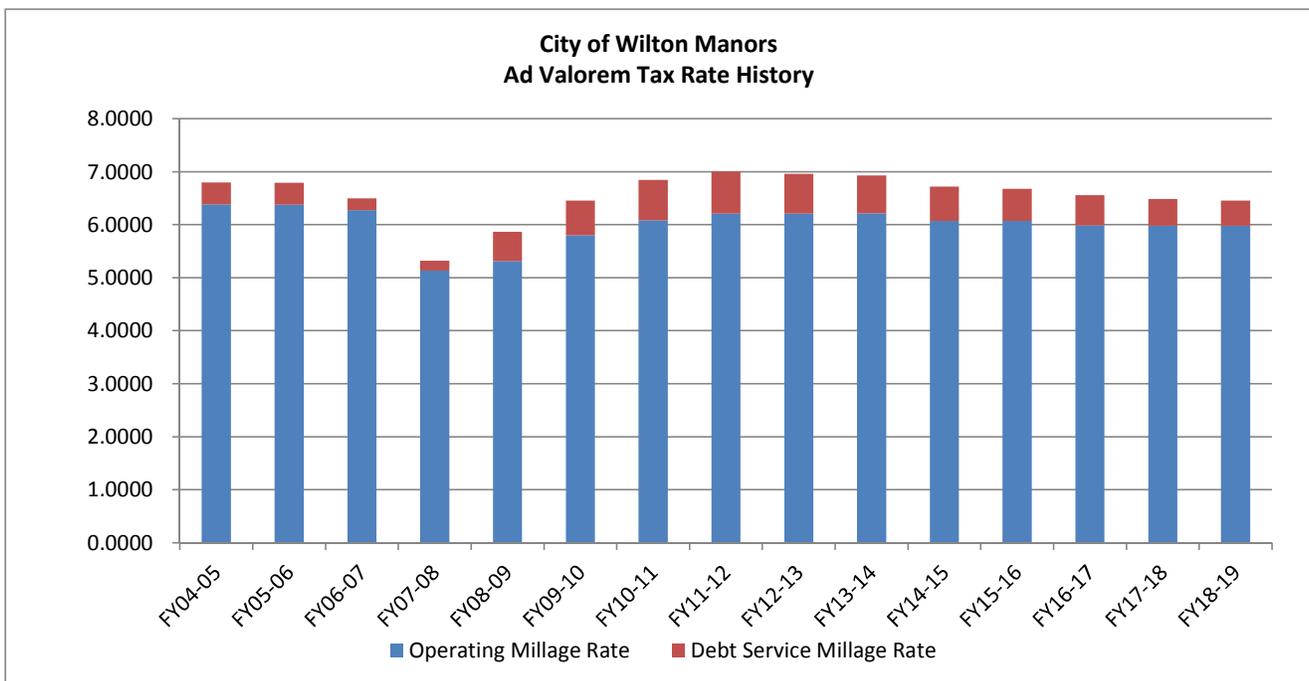
	FY18 TAX RATE	FY19 ROLLED BACK RATE	FY19 PROPOSED TAX RATE	INCREASE (DECREASE) OVER	
				FY18 RATE	ROLLED BACK RATE
Operating Millage	5.9837	5.6299	5.9837	0.00%	6.28%
				REVENUES GENERATED	
			MILLS	GROSS	NET (4% Discount)
PROPOSED FY19 OPERATING MILLAGE			5.9837	\$ 8,500,515	\$ 8,160,494
CURRENT YEAR FY18 OPERATING MILLAGE			5.9837	\$ 7,985,176	\$ 7,665,769
ROLLED BACK RATE			5.6299	\$ 7,997,921	\$ 7,678,004
PROPOSED INCREASE (DECREASE) OVER FY18 RATE			0.0000	\$ 515,339	\$ 494,725
1999 PARKS GO BOND DEBT SERVICE MILLAGE RATE			0.1570	\$ 223,094	\$ 214,170
2008 CITY HALL GO BOND DEBT SERVICE MILLAGE			0.3141	\$ 446,195	\$ 428,347

	2017-18 Adopted Millage Rates	2018-19 Proposed Millage Rates	Change	% Change
Operating	5.9837	5.9837	0.0000	0.0%
Debt Service - 99 Parks GO Bond	0.1672	0.1570	(0.0101)	-6.1%
Debt Service - 08 City Hall GO Bond	0.3345	0.3141	(0.0204)	-6.1%
	6.4854	6.4548	(0.0306)	-0.5%

**City of Wilton Manors  
FY2017-2018 Budget**

**Ad Valorem Tax Rates History**

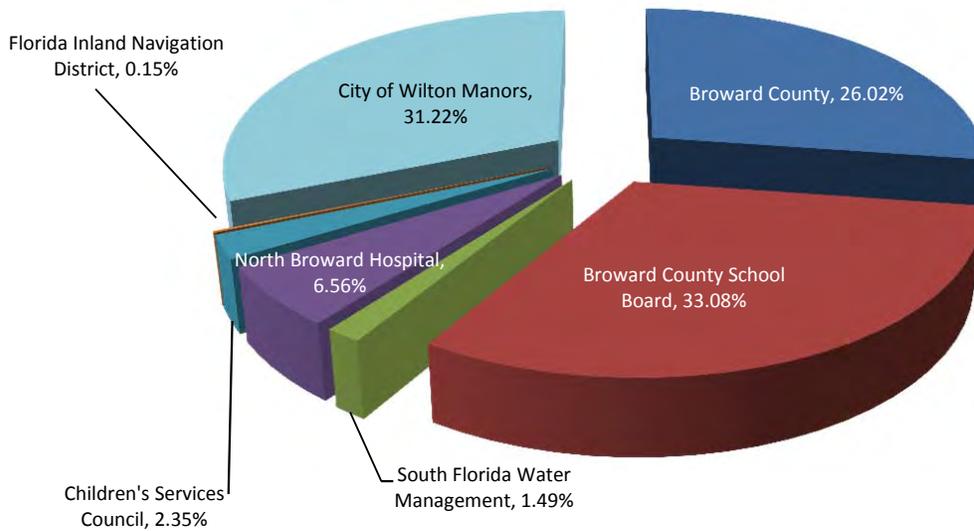
<b>Fiscal Year Ended September 30,</b>	<b>Tax Roll Year</b>	<b>Operating Millage Rate</b>	<b>Debt Service Millage Rate</b>	<b>Total Millage Rate</b>
2005	2004	6.3813	0.4135	6.7948
2006	2005	6.3800	0.4135	6.7935
2007	2006	6.2764	0.2236	6.5000
2008	2007	5.1340	0.1879	5.3219
2009	2008	5.3122	0.5530	5.8652
2010	2009	5.8000	0.6527	6.4527
2011	2010	6.0855	0.7628	6.8483
2012	2011	6.2068	0.7926	6.9994
2013	2012	6.2068	0.7537	6.9605
2014	2013	6.2166	0.7153	6.9319
2015	2014	6.0683	0.6542	6.7225
2016	2015	6.0683	0.6081	6.6764
2017	2016	5.9900	0.5647	6.5547
2018	2017	5.9837	0.5017	6.4854
2019	2018	5.9837	0.4711	6.4548



## Where Your Property Tax Dollars Go

### Based on 2017-18 Millage Rates

Ad valorem taxes (property taxes) are the General Fund's largest single revenue source, accounting for 45% of the fund's total revenues. The chart below shows the makeup of the total property tax bill received by Wilton Manors Residents. Only about 31 cents of each property tax dollar comes to the City of Wilton Manors. FY2016-17 is the last year for which final millage rates are available.



#### Component of a Wilton Manors Property Tax Bill for FY 2016-17

Broward County	5.6690	27.29%
Broward County School Board	6.5394	31.48%
South Florida Water Management	0.3100	1.49%
North Broward Hospital	1.2483	6.01%
Children's Services Council	0.4882	2.35%
Florida Inland Navigation District	0.0320	0.15%
City of Wilton Manors	6.4854	31.22%
<b>Total Millage Rate</b>	<u>20.7723</u>	<u>100.00%</u>

**CITY OF WILTON MANORS**

**FISCAL YEAR 2018-2019 RECOMMENDED BUDGET  
STAFFING SUMMARY - ALL FUNDS**

	FY2016-17		FY2017-18		FY2018-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>GENERAL FUND</b>						
City Commission	5.00	2.50	5.000	2.500	5.000	2.500
City Manager	3.00	3.00	3.000	3.000	3.000	3.000
City Clerk	2.00	2.00	2.000	2.000	2.000	2.000
Finance	5.45	5.08	5.450	5.075	5.450	5.075
Human Resources	3.00	3.00	3.000	3.000	3.000	3.000
City Attorney	0.00	0.00	0.000	0.000	0.000	0.000
Information Technology & Non-departmental	3.00	3.00	3.000	3.000	3.000	3.000
Police	52.00	50.80	52.000	50.800	52.000	50.800
Community Development Services	6.30	6.30	6.300	6.300	6.300	6.300
Emergency Medical Services	0.00	0.00	0.000	0.000	0.000	0.000
Emergency Management/Public Services	0.25	0.25	0.250	0.250	0.250	0.250
Leisure Services	59.00	42.35	59.000	42.850	59.000	42.850
<b>TOTAL GENERAL FUND</b>	<b>139.00</b>	<b>118.275</b>	<b>139.000</b>	<b>118.775</b>	<b>139.000</b>	<b>118.775</b>
<b>SPECIAL REVENUE FUNDS</b>						
Recycling *	0.00	0.00	0.000	0.000	0.000	0.000
Fire	2.70	2.70	2.700	2.700	2.700	2.700
Road Improvement	0.00	0.00	0.000	0.000	0.000	0.000
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>2.70</b>	<b>2.70</b>	<b>2.700</b>	<b>2.700</b>	<b>2.700</b>	<b>2.700</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>141.70</b>	<b>120.98</b>	<b>141.700</b>	<b>121.475</b>	<b>141.700</b>	<b>121.475</b>
<b>ENTERPRISE FUNDS</b>						
Water & Sewer Utility Fund	7.75	7.75	7.750	7.750	8.000	8.000
Drainage	2.00	2.00	2.000	2.000	2.000	2.000
Recycling *	1.50	1.50	1.500	1.500	1.250	1.250
Parking	0.05	0.05	2.050	0.250	0.050	0.050
<b>TOTAL ENTERPRISE FUNDS</b>	<b>11.30</b>	<b>11.30</b>	<b>13.300</b>	<b>11.500</b>	<b>11.300</b>	<b>11.300</b>
<b>TOTAL - ALL FUNDS</b>	<b>153.00</b>	<b>132.275</b>	<b>155.000</b>	<b>132.975</b>	<b>153.000</b>	<b>132.775</b>

\* The Recycling Fund was converted from a Special Revenue Fund to an Enterprise Fund in FY2016-17.

**CITY OF WILTON MANORS  
FUND BALANCE ANALYSIS  
FY2018-2019 BUDGET**

	General Fund	Fire Fund	Non-major Special Revenue Funds (Aggregate)	Utility Fund	Recycling Fund	Parking Fund	Non-major Drainage Fund	TOTAL
<b>Fund Balance/Net Position, October 1, 2017</b>	<b>\$ 4,005,451</b>	<b>\$ 180,803</b>	<b>\$ 609,895</b>	<b>\$ 17,953,186</b>	<b>\$ 238,774</b>	<b>\$ 1,453,512</b>	<b>\$ 1,837,932</b>	<b>\$ 26,279,553</b>
Fiscal Year 2017-18 (Estimated)								
Revenues/Sources	16,664,131	2,439,142	532,086	8,891,467	3,551,737	831,200	489,182	33,398,945
Expenditures/Uses	16,855,693	2,588,707	620,828	7,579,797	3,705,064	743,583	565,754	32,659,426
Net increase (decrease)	(191,562)	(149,565)	(88,742)	1,311,670	(153,327)	87,617	(76,572)	739,519
<b>Fund Balance, September 30, 2018</b>	<b>3,813,889</b>	<b>31,238</b>	<b>521,153</b>	<b>19,264,856</b>	<b>85,447</b>	<b>1,541,129</b>	<b>1,761,360</b>	<b>27,019,072</b>
Fiscal Year 2018-19 Budget								
Revenues/Sources	17,138,389	2,579,321	1,547,288	8,465,552	3,214,590	961,800	531,100	34,438,040
Expenditures/Uses	17,581,719	2,609,321	1,743,609	7,965,832	3,402,332	895,547	602,054	34,800,414
Net increase (decrease) - use of fund balance	(443,330)	(30,000)	(196,321)	499,720	(187,742)	66,253	(70,954)	(362,374)
<b>Fund Balance, September 30, 2019 (Estimated)</b>	<b>\$ 3,370,559</b>	<b>\$ 1,238</b>	<b>\$ 324,832</b>	<b>\$ 19,764,576</b>	<b>\$ (102,295)</b>	<b>\$ 1,607,382</b>	<b>\$ 1,690,406</b>	<b>\$ 26,656,698</b>
<b>Fund Balance/Net Position:</b>								
Net investment in capital assets	\$ -	\$ -	\$ -	\$ 17,219,635	\$ 136,258	\$ 505,446	\$ 832,777	\$ 18,694,116
Non-spendable	115,174	-	-	-	-	-	-	115,174
Restricted	322,402	1,238	-	281,846	-	-	-	605,486
Committed	85,014	-	-	-	-	-	-	85,014
Assigned	87,000	-	324,832	-	-	-	-	411,832
Unassigned/Unrestricted*	2,760,969	-	-	2,263,095	(238,553)	1,101,936	857,629	6,745,076
<b>Total</b>	<b>\$ 3,370,559</b>	<b>\$ 1,238</b>	<b>\$ 324,832</b>	<b>\$ 19,764,576</b>	<b>\$ (102,295)</b>	<b>\$ 1,607,382</b>	<b>\$ 1,690,406</b>	<b>\$ 26,656,698</b>

Significant changes in Fund Balance are primarily due to the following:

In the General Fund - Planned Project Costs.

In Special Revenue Funds - Planned Capital Outlay Costs.

\* For the General Fund, the City Commission has adopted a fund balance policy to maintain an Unassigned Fund Balance of 15%-20% of budgeted General Fund expenditures. The projected General Fund Unassigned Fund Balance at September 30, 2019 is 15.7% of total budgeted General Fund expenditures, and 16.7% of FY2018-19 budgeted operating expenditures (excluding capital).

## The Budget Process

### **Budget Preparation**

The City's Budget process began in early March with the Goals and Objectives workshop between city staff and members of the city commission. During this meeting department directors present their goals for the next fiscal year. In early April, operating and capital budget request forms, data on prior year appropriations, and personnel cost projections are distributed to the City departments through the Finance department. Each department director must then compile a budget request for the upcoming fiscal year. The budget preparation process provides the department directors an opportunity to examine their programs of operation, to propose changes in current services, to recommend revisions in organizations, and to outline requirements for capital outlay items. During the months of May and June, the departmental requests are reviewed and prioritized by the City Manager.

The annual budget is a financial plan, operating and capital plan for the coming fiscal year. It is an estimate of proposed spending and the means of paying for the spending.

In early June, the City Manager submits to the Wilton Manors City Commission a proposed operating budget and budget timetable for the upcoming fiscal year. From June through September, the proposed budget is discussed during City Commission budget workshops, and staff and committee meetings. The budget workshops provide City Commission members an opportunity to review the budget and ensure that the budget requests meet the best interests of the City of Wilton Manors and its citizens. The Budget Review Advisory Committee, comprised of five people who live or work within the City of Wilton Manors, also offers input during this period.

By August 4, the City must submit its tentative and rolled-back millage rates, and the date of the first public hearing on the budget to the Broward County Property Appraiser. The Property Appraiser then must notify all property owners by August 24 of the tentative millage rate and the date of the first public hearing on the mailed Truth in Millage (TRIM) notice.

### **Budget Adoption**

The budget is legally enacted through the passage of resolutions adopting the millage rate, special assessment rates, and the budget. These resolutions are discussed at public hearings during the last two weeks of July (the tentative rates for the special assessments must be set prior to August 4), and during the month of September. During the public hearings, public input is encouraged prior to the adoption of each resolution. Under Florida Statutes, the first public budget hearing must be held between September 3 and September 18. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. The second public hearing on the budget must be held not less than two days or more than five days after the date of the advertisement.

## **Budget Amendment**

After the budget is formally adopted, the City Manager may approve line item adjustments within a department or a division. Budget adjustments must be approved by the City Commission if there are increases or decreases to total budgeted expenditures within any City department; or if there are increases or decreases to total budgeted revenues within any of the City's funds.

The City Commission may approve supplemental appropriation of revenues and expenditures during the year. Such changes are reflected in an amended budget resolution, which is adopted within sixty days of the end of that fiscal year. The adopted amended budget resolution is posted to the City's website within five days after adoption in accordance with F.S. 166.241(5).

## **Budget Control and Monitoring**

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable laws. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund. The budget is regularly monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly budget review meetings are held with the City Commission.

## **Capital Budget Process**

The City Manager and the various department directors submit capital plan, which are incorporated as part of the Five-Year Capital Budget. The source of funding is identified five years before the actual expenditures are made. The department directors are also responsible for preparing the annual budget to operate new facilities. Capital expenditures are an integral part of the annual operating budget process.

## BUDGET DEVELOPMENT GUIDELINES

The City of Wilton Manors' financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions with the exception of when changes in financial policy are necessary to maintain the integrity of the City and its operations, and in conformance with Generally Accepted Accounting Principles (GAAP) in accordance with the Governmental Accounting Standards Board (GASB). These policies assist the decision making process of the City Commission and the City Administration and provide guidelines for evaluating both current activities and proposals for future programs.

### ***Operating Budget Policies***

1. All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
2. The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
3. Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of services areas or service levels previously approved by the City Commission.
4. As required by City Charter, the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of unassigned fund balance in any fund to balance the current year budget must be approved by the City Commission.
5. Cash management and investment will be maintained in accordance with State law and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity and financial return.
6. Health and life insurance is a shared responsibility between the City and its employees. In concert with City employees through the Labor/Management Insurance Committee, City expenditures for health insurance will be kept in control by sharing of costs.
7. In an effort to control overtime expenditures, total budgeted overtime shall not exceed 4.5% of total budgeted personnel wages.
8. The City shall support investments that reduce future operating costs. Investing activities shall be in compliance with the City's investment policy.
9. The City shall monitor all expense/expenditure line items. It shall be the goal of the City to operate in the most efficient, cost effective manner possible.

10. The City shall deposit all funds received within 24 hours of receipt.
11. The City shall collect revenues aggressively, including past due bills of any type.
12. The City will not use long-term debt to finance expenditures required for current operations.

### ***Revenue Policies***

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City shall continue to aggressively seek grant revenue from all available sources.
3. The City shall review user fee charges at least once a year and modify these charges to coincide with the cost of providing services. The City shall consider similar services provided by private industry when establishing new user fee charges.

### ***Capital Budget Policies***

1. Annually, the City will prepare a five-year capital improvement plan (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources.
2. Annually, the City will coordinate development of the CIP with the development of the annual operating budget.
3. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required, and additional operating expenses.
4. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and equipment.
5. The City shall support a vehicle acquisition and maintenance policy that is fiscally sound.

### ***Cash Management/Investment Policies***

1. The City's order of priority in investing funds over earning investment income is to preserve capital and to insure liquidity.
2. The City has established a maximum maturity date of five years on any investment.

3. The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Cash and cash equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds.

### ***Debt Policies***

1. The City shall not issue notes for the purpose of financing general operating activity.
2. The City shall publish and distribute an official statement for each revenue bond issue.
3. General obligation debt shall not be used for enterprise activities.

### ***Accounting, Auditing, and Financial Reporting Policies***

1. An independent audit by a qualified Certified Public Accounting firm will be performed annually.
2. The City shall produce audited annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
3. The annual financial reports shall be issued by March 31<sup>st</sup> following the end of the fiscal year.
4. The City's financial records shall be maintained at a level that will ensure a smooth and systematic audit process.

### ***Fund Balance Policies***

The City shall prepare an annual budget that will safeguard the General Fund's unassigned fund balance. It shall be the City's goal to maintain a minimum fifteen (15) percent unassigned fund balance and to strive to achieve a twenty (20) percent unassigned fund balance in the General Fund. The dollar amount shall be determined by multiplying the total General Fund operating budget by the applicable percentage. These percentages are based on a combination of recommendations made by the Government Finance Officers Association (5 to 15% minimum) and the City's external auditors (20 to 25% minimum) to mitigate future risks, such as revenue shortfalls and unanticipated expenditures, and to ensure stable tax rates. Further, it is the City's intent that fund balance may be expended only for emergency purposes and only with the prior approval of the City Commission. If the unassigned fund balance in the General Fund should fall below the minimum fifteen (15) percent threshold at the conclusion of the most recently audited fiscal year, the City will budget the difference during the next fiscal year's budget process as a contingency amount within the General Fund. As of the date of the last completed audit on September 30, 2017, the General Fund unassigned fund balance was \$2,972,791 – 19.3% of actual General Fund expenditures for FY2016-17, and 18.5% of the General Fund operating budget for FY2017-18. Since the fifteen (15) percent minimum funding goal was met during FY2016-17, the most recently audited fiscal year, no contingency amount has been budgeted for FY2018-19.

### ***Fund Balance Definitions and Classifications***

Fund Balance refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories in order from most to least restrictive.

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. The City Commission is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Assigned: Amount in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Commission has by resolution authorized the City Manager to assign fund balance. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

### ***Spending Order of Fund Balance***

When expenditure is incurred for the purpose for which both restricted and unrestricted funds are available, the City considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Commission or City Manager has provided otherwise in its commitment or assigned actions.

## Fund Structure Overview

The City's budget is divided into funds and departments. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. A fund receives revenues from a specific source(s) and spends them on specific activities. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with the finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. All funds of the City are appropriated.

The City legally adopts a budget for the following governmental and proprietary fund types:

### **Governmental Fund Type**

Governmental Funds are those funds through which most governmental functions are typically financed. Governmental Funds are subdivided into two types: General Fund and Special Revenue Fund. The City does not have Debt Service Fund and Capital Projects Fund.

1. **General Fund** (always a major fund) - is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from taxes, franchise and utility taxes, charges for services, and intergovernmental revenues. Expenditures are incurred to provide general government, public safety, community development and culture and recreation services.
2. **Special Revenue Funds** – accounts for revenue sources that are legally restricted to expenditures of specific purposes.
  - a. **Fire Assessment Fund** (major fund) – accounts for the City's revenues and expenditures associated with fire prevention, suppression, and emergency medical services.
  - b. **Miscellaneous Grants Fund** – accounts for the City's grant revenues from federal and state agencies, other governmental units or private organizations.
  - c. **Federal Police Forfeiture Fund** – accounts for monies received for financial transactions involving confiscations through forfeitures.
  - d. **Police Training and Education Fund** – accounts for monies received for training and professional development.
  - e. **Road Improvement Fund** – accounts for the financial resources to be used to pave streets, perform right-of-way grounds maintenance, and purchase and repair of equipment.
  - f. **State Police Forfeiture Fund** – accounts for financial transactions involving confiscations through forfeitures.

- g. Jenada Assessment Fund** – accounts for special assessment and is limited to residents located in the Jenada Isles neighborhood.
- h. Wilton Drive Improvement District Fund** – accounts for special assessment for the purpose of creating a cleaner, safer, and more attractive Wilton Drive.

### **Proprietary Fund Type**

**Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to a commercial enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

- 1. Utility Fund** (major fund) – use to account for maintaining the financial operations of the City’s water and wastewater transmission lines.
- 2. Parking Fund** (major fund) – used to account for fees collected for the maintenance and capital improvement of the City’s parking system.
- 3. Drainage Fund** – used to account for fees collected to maintain the City’s drainage system.
- 4. Recycling Fund** – accounts for the revenues and expenditures associated with solid waste disposal and recycling. This is the second year this fund is accounted as an enterprise fund.

### **Budgetary Basis**

The budgets of the *governmental funds* are prepared on a modified accrual basis of accounting. This means that revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exception between the basis of budgeting and the basis of accounting for the governmental funds.

Budget for the proprietary funds are adopted using the accrual basis of accounting, which means that transactions and events are recognized as revenues/gains or expenditures/losses when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures
- Depreciation is budgeted
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities
- Principal payments are shown as expenditures rather than reduction of liabilities

## Departments and Funds Relationships

Governmental Funds	
General Funds (always a major fund)	Special Revenue Funds
<ul style="list-style-type: none"> <li>• City Manager</li> <li>• City Clerk</li> <li>• Finance</li> <li>• Human Resources &amp; Risk Management</li> <li>• Community Development</li> <li>• Police</li> <li>• Leisure Services</li> <li>• Emergency Mgt./Utilities Dept.                             <ul style="list-style-type: none"> <li>- Emergency Management</li> <li>- Public Services (Streets, Signs &amp; Sidewalks)</li> </ul> </li> <li>• Non-departmental</li> </ul>	<ul style="list-style-type: none"> <li>• Fire Assessment Fund</li> <li>• Road Improvement                             <ul style="list-style-type: none"> <li>- Public Services</li> <li>- Parks &amp; Facilities</li> </ul> </li> <li>• Miscellaneous Grants                             <ul style="list-style-type: none"> <li>- Library</li> <li>- Police</li> <li>- Leisure Services</li> </ul> </li> <li>• Federal/State Forfeiture &amp; Training Funds                             <ul style="list-style-type: none"> <li>- Police</li> </ul> </li> <li>• Jenada Assessment Fund</li> <li>• Wilton Drive Improvement District Fund</li> </ul>

ENTERPRISE FUNDS			
Water/Sewer Utility Fund (major fund)	Parking Fund (major fund)	Drainage Fund	Recycling Fund
<ul style="list-style-type: none"> <li>• Emergency Mgt./Utilities Dept.                             <ul style="list-style-type: none"> <li>- Water &amp; Sewer Division</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Parking Program (contracted with Lanier Parking)</li> </ul>	<ul style="list-style-type: none"> <li>• Emergency Mgt./Utilities Dept.                             <ul style="list-style-type: none"> <li>- Streets/Drainage Division</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Emergency Mgt./Utilities Department                             <ul style="list-style-type: none"> <li>- Recycling Division</li> </ul> </li> </ul>

## 2020 STRATEGIC PLAN

In February 2014, the City of Wilton Manors hired an outside consultant to assist in developing a five-year strategic plan. The process, which started with the city-wide resident survey, resulted in the development of a city vision and mission statements and four (4) priority areas. Detailed long-term and short-term goals and strategies were then developed to implement the 2020 Strategic Plan.

### Vision Statement

The City of Wilton Manors government strives to take effective actions to ensure quality services, while sustaining a diverse culture and small-town charm.

### Mission Statement

The City of Wilton Manors government is committed to improving the quality of life in our community by delivering valued and fiscally-sound services with integrity and respect to the residents, businesses and guests of our City.

### Priority Areas



#### **Proactive Public Safety**

*Goal 1: Utilize technology to reduce crime and increase awareness of public safety.*

*Goal 2: Continuously develop capacity of City employees to address public safety.*

*Goal 3: Provide emergency management to ensure public safety in the City.*

*Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.*

*Goal 5: Utilize Code Compliance to support and enhance public safety.*

*Goal 6: Provide safe roadways for all users.*

*Goal 7: Ensure marine and water safety.*



#### **Sound Governance**

*Goal 1: Operate in a fair and transparent manner.*

*Goal 2: Provide excellent services to the community.*

*Goal 3: Promote and maintain financial stability and integrity.*

*Goal 4: Ensure government employees are qualified and competent.*

*Goal 5: Support and make use of community resources*



## **Strategic Growth & Redevelopment**

*Goal 1: Utilize development standards to maintain small-town feel in the City.*

*Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.*

*Goal 3: Develop and use a Master Economic Plan.*



## **Innovating and Adapting for the Future**

*Goal 1: Explore the possibilities of environmentally sustainable policies within the parameters of the established budget.*

*Goal 2: Encourage environmentally sustainable practices.*

*Goal 3: Utilize relationships with other agencies to address future regional issues.*

The following pages detail the City's strategic plan accomplishments as reported to the City commission on January 9, 2018.



*Life's Just Better Here*

## **Strategic Plan 2016-2017 Accomplishments**



### **Wilton Manors 2017 Top Ten**

- The City saw an overall 3% decrease in crime when the data was released by FDLE in June for year 2016. This was a 20 year low for Wilton Manors.
- Out of 2,645 code compliance cases, voluntary compliance was achieved in 2,405 or 91% of cases. There was also a 165% increase in proactive cases, while complaints filed decreased by 31%.
- City Parks and Library visits exceeded a half million annually in 2017
- The City leveraged resources resulting in approximately \$2.7 million dollars in grants for capital improvements.
- The City continued to collaborate with FDOT, Fort Lauderdale, residents, businesses and other external stakeholders to ensure the best possible design of the SR811/NE4th Avenue/Wilton Drive Lane Elimination project.
- The City received the Government Finance Officers' Association Certificate of Achievement in Financial Reporting Award) for the nineteenth year in a row, and worked with the City's independent auditor on the annual audit, receiving a clean audit opinion with no findings for the fifth year in a row. The City's finances are in excellent shape.
- Staff created the City's first Consolidated Fee Schedule combining fees from various departments into one document approved by City Commission.
- Staff created and marketed several videos promoting the City as a destination.
- Working with Fishkind & Associates, city staff and volunteers, an economic impact survey was created and conducted during the 2017 Stonewall event. The results of the survey were provided to a consultant that, using an established methodology, led to an estimated crowd size of 34,000 people, an economic impact of \$4.1 million and more than 8100 room nights. This ROI information will be utilized with potential grantors and sponsors to grow the event.
- The City was awarded a Treasure Coast Planning Council grant for services in the amount of \$120,000 to formulate a Master Plan for the potential Tri-Rail Coastal Link Station on the NE 26<sup>th</sup> Street Transit Oriented Corridor. The Master Plan will move this effort la big step forward.

# All Accomplishments



## Proactive Public Safety

### **UTILIZE TECHNOLOGY TO REDUCE CRIME AND INCREASE AWARENESS OF CRIME IN THE CITY**

- ✓ After much effort, staff convinced Broward County Office of Regional Communications and Technology (ORCAT) to install two T1 internet data circuits that will enhance communications with ORCAT. This was an important stepping stone toward further improving online initiatives related to community awareness and improved public safety.
- ✓ The City continued to promote our community crime mapping initiative (RAIDS) which allows the community to see crime data on a map, sign up for neighborhood watch reports and submit anonymous tips to Crimestoppers. There is a mobile app associated with the software.
- ✓ The Police continued to collaborate with Conceptual Communications to plan, maximize and schedule social media and electronic communications with our community in advance with forethought. The PD posts to Facebook and Twitter regularly, and the City schedules at least two posts per week regarding public safety. The Police saw a 23% increase in Facebook followers.
- ✓ Utilized social media successfully to obtain information about unsolved crimes.

### **CONTINUOUSLY DEVELOP CAPACITY OF CITY EMPLOYEES TO ADDRESS PUBLIC SAFETY**

- ✓ The Police maintained all required officer certifications, and increased certifications in several areas.
- ✓ The Police deployed a second narcotics detection canine team financed through the use of confiscated monies.
- ✓ The Police implemented the Cannabis Civil Citation program January 1, 2017 and have since issued 58 citations bringing to the City \$3,050 in fine revenue.
- ✓ The Police purchased software which makes it more efficient to memorialize and monitor investigative interviews in both the detective bureau and holding cell interview rooms. Personnel now have the ability to monitor and access these processes remotely.
- ✓ The Police collaborated with the IT Department to implement the automatic download feature of our Watchguard In-Car Video Systems. Videos automatically download upon an officer's arrival at the police station saving personnel hours and improving the public's perception of integrity based law enforcement.
- ✓ A master security assessment for the City was completed and the process begun to create and memorialize a plan to address the identified needs.

### **PROVIDE EMERGENCY MANAGEMENT TO ENSURE PUBLIC SAFETY IN THE CITY.**

- ✓ The City purchased and implemented the CodeRED Emergency Notification System for enhancing communication with employees and residents during emergency situations. Utilized the system effectively during the Hurricane Irma activation, with seven separate calls reaching 57,000 contacts.

- ✓ Staff initiated an effort to update the City’s Emergency Operations Plan, due to be completed prior to Hurricane Season 2018.
- ✓ The Code Compliance Unit distributed information related to Zika virus protection and hurricane preparedness to the public using city approved communication resources.

**Hurricane Irma Activation**

- Staff maintained the City website with the latest storm updates daily.
- The City provided a daily email blast to subscribers with latest information on preparation and recovery.
- The City utilized social media to direct message public safety information before, during and after the storm.
- Prior to the storm, the City effectively distributed information and ensured enforcement associated with ensuring bulk items, construction sites and other hazards were properly addressed or secured.
- Prior to the storm, staff updated and maintained City’s database of ‘special needs’ residents for emergency contact Information.
- Staff maintained the City’s portion of the County’s Vulnerable Population Registry.
- Staff attended the Vulnerable Population Registry Training given by Broward County.
- After the storm, Staff called all City residents on County Vulnerable Population Registry and City Special Needs List and made at least two personal visits to 90% of the City residents who were on these two lists.

**PROVIDE FIRE SAFETY AND EMERGENCY MEDICAL SERVICES TO ENSURE PUBLIC SAFETY IN THE CITY.**

- ✓ Fire Station 16 began undergoing interior renovations which will assist in the life span of the building.

**UTILIZE CODE COMPLIANCE TO SUPPORT AND ENHANCE PUBLIC SAFETY.**

- ✓ Out of 2,645 code compliance cases, voluntary compliance was achieved in 2,405 or 91% of the cases. There was also a 165% increase in proactive cases, while complaints filed decreased by 31%.
- ✓ Staff attended several Code Enforcement related meetings and trainings. Education continued to be provided by different media to all members of the community, and staff worked with Neighborhood Associations and residents in order to advocate property maintenance standards as well as voluntary compliance.
- ✓ Through the completion of the Corridor Action Plan, Code Compliance brought about a positive change in the appearance of the main roads. In all approximately 440 properties were inspected and 546 violations were found. At the end, only very few properties are in non-compliance, with most of those still in the compliance process, and only four (4) properties compelled the City to impose a lien due to their continued non-compliance.

**PROVIDE SAFE ROADWAYS FOR ALL USERS.**

- ✓ Once again the Police received a grant from the University of South Florida to focus education and enforcement efforts related to improving pedestrian and bicycle safety in our City.
- ✓ The Police conducted 105 hours of bicycle patrols throughout the city.

- ✓ The Police conducted annual bicycle safety rodeo for summer camp participants that educates our youth fundamental safety techniques to use when riding their bicycles.
- ✓ A second traffic officer was identified, trained and deployed to further address traffic safety matters.
- ✓ The City conducted 8 traffic counts in various areas of the city, providing the results and recommended enforcement times to the Police Department.
- ✓ City staff assisted with the deployment of enhanced Maintenance of Traffic (MOT) requirements for Wicked Manors and the 2017 Stonewall Festival and Parade.
- ✓ City staff deployed the speed trailer 11 times during the fiscal year, at various locations throughout the city to inform motorists of the speed limit and their current speed.
- ✓ The City completed installation of new sidewalks on NE 1<sup>st</sup> Avenue, from NE 21<sup>st</sup> Court to NE 24<sup>th</sup> Street to provide safe walkways for pedestrians.
- ✓ The City continued to liaise with FPL, Broward County, FDOT and our own contractor to ensure that streetlights and pedestrian lights in the city function properly.
- ✓ The City installed crosswalk safety devices on North Dixie Highway.

**ENSURE MARINE AND WATER SAFETY.**

- ✓ Two additional officers were added to the marine patrol to enhance waterway safety efforts.



## **Sound Governance**

### **OPERATE IN A FAIR AND TRANSPARENT MANNER.**

- ✓ The City created almost \$125,000 in earned media placements.
- ✓ The City increased website traffic by 4.8% over FY 16.
- ✓ The City increased Facebook followers by 54% year over year. The PD facilitated 217 Facebook and 179 Twitter posts associated with public safety messages and agency activities
- ✓ The City maintained an average email open rate of 39% - the industry average is 23%
- ✓ The City completed website redesign, including mobile responsiveness.
- ✓ The Police executed its 5<sup>th</sup> Citizens Police Academy that provides City residents and associates an inside peek at the law enforcement profession.
- ✓ The Clerk executed its 2<sup>nd</sup> Island City University to educate residents on our activities, policies and practices.
- ✓ The City continued to maintain and improve transparency and the public's access to information and process.
- ✓ The Personnel & Safety Rules and Regulations manual, last revised in 2011, was updated to be congruent with applicable laws and changing trends in employment practices and to provide the City and its employees with a more comprehensive, current, and refined set of policies to which to adhere.
- ✓ The City executed a public records/Sunshine law training for members of boards and committees, with 16 people in attendance.

### **PROVIDE EXCELLENT SERVICES TO THE COMMUNITY.**

- ✓ Parks and library visits exceeded a half million annually in 2017.
- ✓ The City provided over 750 trips for senior residents to doctor's appointments and local grocery stores.
- ✓ Leisure Services coordinated, organized and facilitated over 40 diverse, multi-generational, community based special events.
- ✓ The City worked to ensure accessibility and service to external stakeholders. All departments attended at least one meeting of each of the three primary homeowner association meetings. Some departments, such as the Police, attend all HOA meetings.
- ✓ Staff participated in the Central Regional Large User Group Meetings on sewer services.

### **PROMOTE AND MAINTAIN FINANCIAL STABILITY AND INTEGRITY.**

- ✓ The City achieved a long-held goal to re-align the City's three billing cycles by geographic region.
- ✓ The City increased number of e-mailed utility by 283 each month (an additional 7% for the year).

- ✓ The City increased the number of customers paying electronically by ACH debit by 134 (an additional 3% for the year).
- ✓ The Five Year Capital Improvement plan grew in strength and validity, especially in the area of IT infrastructure.
- ✓ An effort to increase sponsorships of events led to an additional \$15,000 in revenue, another \$3,000 in in-kind services, and affiliations with about a dozen new organizations.
- ✓ The Police Department was awarded \$2000 for a pedestrian and bicycle safety grant from the University of South Florida. They were also awarded \$30,104 from Broward County's Enhanced Marine Law Enforcement Grant and annually receive grant funding from the US Department of Justice's Bulletproof Vest Partnership.
- ✓ The City received a rebate of \$78,075 from the SunTrust p-card program for 2016 p-card activity.
- ✓ The City Successfully negotiated and concluded a three year contract between the City and the members of the Police Benevolent Association.
- ✓ City staff completed the 2017-2018 budget process, including conducting more than a dozen public meetings.
- ✓ The City received a return of premium from the Florida League of Cities in the amount of \$19,485 related to the City's lower-than-expected claims experience for its worker's compensation, liability, and property policies.
- ✓ The City performed an annual inventory and reconciliation of City-owned fixed assets.
- ✓ 13 Formal competitive procurements were completed during the fiscal year.
- ✓ The City maintained City cash and investments in compliance with the City's goals set forth in the Investment Policy: Safety, Liquidity, and Yield.
- ✓ The City earned \$120,657 on City investments for the year.
- ✓ Staff created the City's first Consolidated Fee Schedule combining fees from various departments into one document approved by City Commission.
- ✓ Staff made the final loan payment on the 2007 Water & Sewer Refunding Bonds.
- ✓ Staff attended monthly local chapter meetings for National Institute of Governmental Purchasing and the area purchasing co-op, providing opportunity and network for piggybacking and City cost savings.
- ✓ The City expanded use of email reminders to customers with delinquent accounts.

**ENSURE GOVERNMENT EMPLOYEES ARE QUALIFIED AND COMPETENT.**

- ✓ A mandatory training for supervisors, Supervision and Communication for Managers was conducted.
- ✓ A mandatory training for all full-time employees, Public Sector Ethics, was conducted.
- ✓ The Police coordinated "Active Killer" and "Bleeding Control" training with all City employees and the Commission.
- ✓ Finance Director and Assistant Finance Director attended annual investments training.
- ✓ The Assistant Finance Director achieved certification as a Florida Public Sector Labor Relations Professional.
- ✓ Uncounted employees improved their skills and certifications.
- ✓ The City utilized the tuition reimbursement program that supported the enrollment of nine employees in a total of 27 higher education courses.
- ✓ The City funded attendance at professional conferences for 68% of our professional employees, and some type of training for 95% of all full time employees.
- ✓ Staff collaborated to enhance the police oral board, truth verification and background portions of the hiring process.

- ✓ Several employees completed the annual National Pollutant Discharge Elimination System (NPDES) training.

#### **SUPPORT AND MAKE USE OF COMMUNITY RESOURCES.**

- ✓ It has been a productive year for the Wilton Drive Improvement District as the Board has begun to find their voice. WDID completed several projects this year, including creation of a logo and a brand, design and installation of banners, contracting for powerwashing of Wilton Drive sidewalks, regular trash pickup on the Drive and sponsorship and involvement with the Stonewall Festival.
- ✓ The Community Affairs Advisory Board conceived of, created and printed a brochure called the Senior Resource Guide, which was distributed citywide and featured on our website and social media.
- ✓ The Planning and Zoning Board reviewed development applications for ten site plans, six variances, five code amendments and one conditional use.
- ✓ The Economic Development Task Force initiated the wayfinding concept, contributed to the selection process, and participated in the design selection.
- ✓ The Economic Development Task Force contributed key data to the successful Tri-Rail Coastal Link Master Plan grant application.
- ✓ The Economic Development Task Force is working to create a Photo Spot and citywide banner program.



## **Strategic Growth and Redevelopment**

### **UTILIZE DEVELOPMENT STANDARDS TO MAINTAIN SMALL TOWN FEEL OF THE CITY.**

- ✓ Staff has been working with Mellgren Group to draft and present the Land Use Plan Amendment related to the Andrews Avenue/Oakland Park Boulevard Corridor Study to the City Commission. Three public workshops have been held to provide information and collect feedback from stakeholders. A workshop was held on December 4, 2017.

### **DEVELOP AND USE A MASTER ECONOMIC DEVELOPMENT PLAN.**

- ✓ The Economic Development Strategic Plan was completed by the consultant and adopted by the City Commission. Implementation has begun.
- ✓ The initial marketing of the Commission approved plan, including dissemination of information to the business community, presentation to the EDTF and WDID, was implemented.
- ✓ Staff began advertising the City as an LGBTQ tourism destination point.
- ✓ Staff continued to grow the collaboration between the City and the CVB.
- ✓ The City Commission expanded business enhancement incentives.
- ✓ Staff began a relationship with the GFL Alliance and become a member with the goal of bringing new businesses to the City.
- ✓ Working with Fishkind & Associates, city staff and volunteers, an economic impact survey was created and conducted during the 2017 Stonewall event. The results of the survey were provided to a consultant that, using an established methodology, led to an estimated crowd size of 34,000 people, an economic impact of \$4.1 million and more than 8100 room nights. This ROI information will be utilized with potential grantors and sponsors to grow the event.

### **CREATE A PARKING MASTER PLAN**

- ✓ The City received the Parking Demand Study from Lanier Parking Solutions.
- ✓ The City began construction of new 23-space parking lot on NE11th Ave & NE 23<sup>rd</sup> Drive.
- ✓ The City implemented a new parking shuttle service pilot project.
- ✓ The City began a pilot project for business employee parking permits.
- ✓ The City continued to fund parking activities in the new Parking enterprise fund.
- ✓ The City increased parking signage throughout the Arts & Entertainment district.
- ✓ The City provided daily oversight of parking issues with the City's parking contractor, and responded to and resolved citizen complaints regarding parking.
- ✓ The City assisted with a parking plan for the Wicked Manors Festival and Stonewall Street Festival.
- ✓ The City worked with vendor ParkMobile to update the parking maps on that company's mobile parking applications.



## **Innovating and Adapting for the Future**

### **ENCOURAGE ENVIRONMENTALLY SUSTAINABLE PRACTICES.**

- ✓ The City completed its first ever municipal greenhouse gas inventory. This will provide us with a baseline for future carbon reductions.
- ✓ For the first time in City history, paid more invoices by Electronic Funds Transfer than by paper check. (61% of total invoices; 57% of total dollar amount paid were by EFT)
- ✓ Added two hybrid vehicles to the fleet, bringing the total to 4 hybrids and one electric.
- ✓ The City conducted the second annual tree giveaway, resulting cumulatively in more than 600 trees provided to residents.
- ✓ The PACE program entered its second year, with 18 applications submitted, six completed, with an energy savings potential of 6763 kWh.
- ✓ Green building components have been submitted as part of development applications and building permits. Components include electric vehicle charging infrastructure and solar paneling.
- ✓ The City installed two electric vehicle chargers in separate locations.
- ✓ The City completed its first year of partnership with WMAAtYourDoor to offer single family home residents door-step pick up of their household hazardous waste . More than 300 residents have taken advantage of the program, safely disposing of about 18,000 pounds of household hazardous waste!

### **UTILIZE RELATIONSHIPS WITH OTHER AGENCIES TO ADDRESS FUTURE REGIONAL ISSUES.**

#### **2017**

- ✓ Collectively and collaboratively, the City received more than \$2.7 million in grants funds.
- ✓ The Police collaborated with local, state and federal law enforcement partners to provide a safe and secure venue for our Stonewall and Wicked Manors festivals, protests and a visit from presidential candidate Hillary Clinton.
- ✓ The Police participated in multiple agency law enforcement efforts: Multiple Agency Gang Taskforce (6 officers), DUI (as needed), BAT (as needed), BCDTF (1 detective) and Mobile Field Force (1 sergeant). Additional multi-agency relationships to include but not limited to labor-management, Broward County Chiefs of Police Association, FBI National Academy Associates, criminal investigations and criminal intelligence data exchange were retained and sustained as needed.
- ✓ Assistant Chief Blocker participated in the Matthew Shepard Foundation's hate crimes panel discussion.
- ✓ The City continued working with FDOT, MPO and the City of Fort Lauderdale to complete design on the NE 4<sup>th</sup> Avenue/Wilton Drive Lane Elimination project, to eliminate two lanes on Wilton Drive.
- ✓ The City collaborated with Oakland Park to pursue a climate change related grant opportunity. Although we were ruled ineligible to apply, we began to discuss future joint ventures.

**CITY OF WILTON MANORS**  
**BUDGET TIMETABLE**  
**FISCAL YEAR 2018-19**  
**ALL DATES ARE IN 2018**

**NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.**

Date	Time	Location	Event
Thursday, March 1			Budget Goals Due to City Manager
<b>Tuesday, March 20</b>	<b>7:00 PM</b>	<b>City Commission Chambers</b>	<b>Budget Goals Workshop (City Commission and Departments)</b>
Monday, April 2			Budget Software Unlocked for Department Budget Entry; Budget Forms Distributed to Department Directors
Monday, April 16			Any requested personnel changes submitted to Human Resources for approval
Monday, April 30			Requested Budget Due to Finance Department; Budget Software Locked (Must have prior HR approval for any requested personnel changes.)
Tuesday, May 1			Proposed Budgets due from Wilton Drive Improvement District and Jenada Entrance, Inc.
Wednesday, May 9	8:00 AM	EOC	Departmental Review with City Manager - Human Resources Department
Wednesday, May 9	9:00 AM	EOC	Departmental Reviews with City Manager - City Commission, City Manager, Finance, City Attorney, Non-Departmental, and Parking. Revenues.
Wednesday, May 9	9:30 AM	EOC	Departmental Review with City Manager - City Clerk Department
Wednesday, May 9	1:30 PM	EOC	Departmental Review with City Manager - Emergency Mgmt / Utilities Department
Wednesday, May 9	2:30 PM	EOC	Departmental Review with City Manager - Police Department
Thursday, May 10	9:30 AM	EOC	Departmental Review with City Manager - Leisure Services Department
Thursday, May 10	2:00 PM	EOC	Departmental Review with City Manager - Community Development Services Department
Friday, June 1			Property Appraiser notifies taxing authorities of estimate of taxable value. Statutory deadline is June 1st.
Thursday, June 14			Proposed Budget Distributed to City Commission, City Departments, and Budget Review Advisory Committee (statutory deadline is August 3rd).
Saturday, June 16 through Wednesday, June 20			FGFOA Annual Conference, Orlando, FL
Friday, June 29			Property Appraiser submits Certification of Values to ad valorem taxing authorities.
July TBA	TBA	HR Conference Room	Budget Overview with QWL Committee (City Manager and Human Resources)
<b>Monday, July 9</b>	<b>6:30 PM</b>	<b>EOC</b>	<b>Budget Review Advisory Committee Meeting #1 - Police, Human Resources, City Commission, City Manager, and IT Departments. Revenues.</b>
<b>Wednesday, July 11</b>	<b>6:30 PM</b>	<b>EOC</b>	<b>Budget Review Advisory Committee Meeting #2 - City Clerk, Leisure Services and Emergency Management/Utilities Departments</b>
<b>Thursday, July 12</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>Budget Review Advisory Committee Meeting #3 - Community Development, City Attorney, Parking, Non-Departmental, and Finance.</b>
<b>Monday, July 16</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>Budget Review Advisory Committee Meeting #4 - Preparation of Final Report.</b>
<b>Tuesday, July 17</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>Budget Review Advisory Committee Meeting #5 - Contingency Date if Needed</b>

**BUDGET TIMETABLE**

**FISCAL YEAR 2018-19**

**ALL DATES ARE IN 2018**

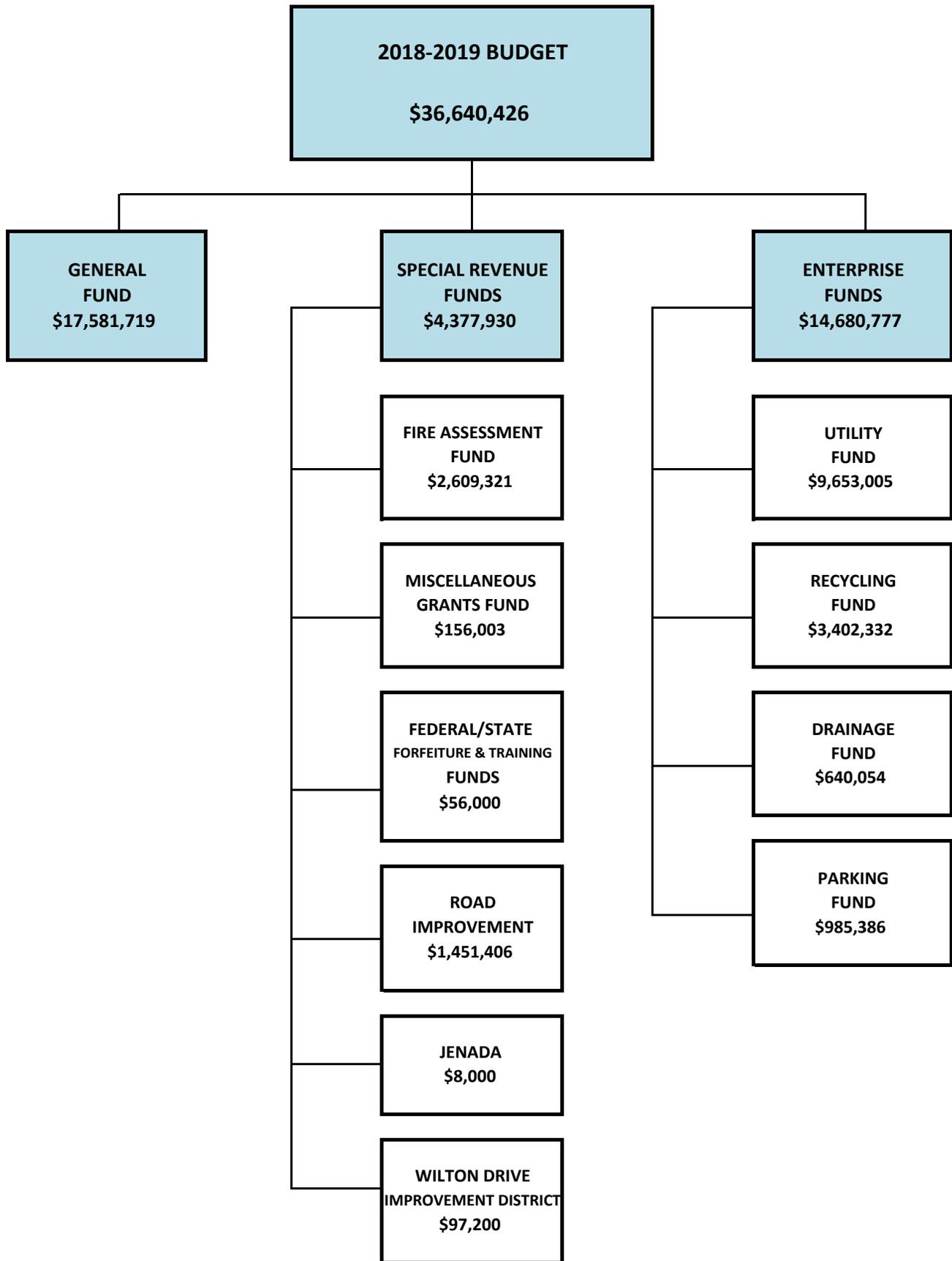
**NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.**

Date	Time	Location	Event
<b>Tuesday, July 24</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>City Commission Budget Workshop #1 with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.</b>
<b>Wednesday, July 25</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop #2.</b>
<b>Tuesday, July 31</b>		<b>School Board Office</b>	<b>Broward County School Board First Public Hearing Date</b>
Friday, August 3			Ad valorem taxing authorities to certify their roll-back rate, proposed millage rate, and time, date, and place of the first required public hearing via DOR's etrim application. Taxing authorities to certify proposed non-ad valorem rates to the Property Appraiser.
Monday, August 13			Property Appraiser begins to mail Proposed Property Tax Notices (TRIM Notices).
Sunday, August 19			Advertisement in Sun-Sentinel of Sept. 12 Final Public Hearing for Fire and Jenada Special Assessments.
Thursday, August 23			Last day for advertisement for September 12 Final Public Hearing on the Fire and Jenada Special Assessments
Friday, August 24			Last day for Property Appraiser to mail TRIM Notices.
Friday, August 24 through Tuesday, September 18			Review and Filing Period for the Value Adjustment Board (25 day period after mailing the TRIM notices)
<b>Tuesday, August 28</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>City Commission Budget Workshop #3 (Prior to regularly-scheduled Commission meeting).</b>
<b>Wednesday, September 5</b>		<b>School Board Office</b>	<b>Broward County School Board Final Public Hearing</b>
Wednesday, September 12			Earliest Date to Hold First Public Hearing for the Budget (no sooner than 10 days after the TRIM notice is mailed). Hearing must be held between September 3 and September 18.
<b>Wednesday, September 12</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.</b>
<b>Thursday, September 13</b>		<b>Broward Commission Chambers</b>	<b>Broward County Commission First Public Hearing Date</b>
Saturday, September 15			Statutory deadline to advise Broward Tax Collector and Property Appraiser of final special assessment rates.
Saturday, September 15			Statutory Deadline to Hold First Budget Public Hearing
Friday, September 21			Advertisement in Sun-Sentinel of Final Public Hearing for millages and budget.
<b>Monday, September 24</b>	<b>6:30 PM</b>	<b>City Commission Chambers</b>	<b>Final Budget Public Hearing - Adoption of Final Budget and Millages.</b>
<b>Tuesday, September 25</b>		<b>Broward Commission Chambers</b>	<b>Broward County Commission Final Public Hearing Date</b>
Thursday, September 27			Last day to deliver the resolution adopting final millage to Property Appraiser, Tax Collector, and Department of Revenue.
Tuesday, October 23			Tax Roll Certified to Revenue Collector Except for Value Adjustment Board Cases
Thursday, October 25			Statutory Deadline to Certify TRIM compliance to the Department of Revenue on Form DR-487. Must be certified within thirty days of Final Budget Public Hearing. Adopted Budget must also be posted to the City's website within 30 days after adoption.

6/16/2018

CITY OF WILTON MANORS

FUND STRUCTURE OVERVIEW



## COMBINED BUDGET SUMMARY

FY2018-2019

	General Fund	Fire Fund	Other Special Revenue Funds	Water & Sewer Fund	Solid Waste Fund	Parking Fund	Drainage Fund	Total
<b>Revenue by Type:</b>								
Ad Valorem Taxes - Operating	\$ 8,275,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,275,494
Ad Valorem Taxes - Voted Debt	642,516	-	-	-	-	-	-	642,516
Utility Taxes	2,122,036	-	-	-	-	-	-	2,122,036
Franchise Fees	1,266,371	-	-	-	-	-	-	1,266,371
Permits, Fees & Special Assessments	778,700	2,294,053	104,000	4,500	4,000	-	-	3,185,253
Intergovernmental	1,374,452	143,468	1,361,403	-	-	-	-	2,879,323
Charges for Services	555,955	105,000	-	8,302,635	3,169,490	782,800	506,300	13,422,180
Fines and Forfeitures	286,500	-	7,200	-	-	155,000	-	448,700
Miscellaneous Revenues	431,700	36,800	49,685	158,417	41,100	24,000	24,800	766,502
Unassigned Fund Balance Appropriations/Net Assets	443,330	30,000	221,321	1,187,453	187,742	23,586	108,954	2,202,386
Interfund Transfers In	1,404,665	-	25,000	-	-	-	-	1,429,665
<b>Total Revenues and Other Financing Sources</b>	<b>\$ 17,581,719</b>	<b>\$ 2,609,321</b>	<b>\$ 1,768,609</b>	<b>\$ 9,653,005</b>	<b>\$ 3,402,332</b>	<b>\$ 985,386</b>	<b>\$ 640,054</b>	<b>\$ 36,640,426</b>
<b>Expenditures by Object:</b>								
Personnel Wages	\$ 7,504,932	\$ 201,178	\$ 28,015	\$ 498,936	\$ 68,834	\$ 8,610	\$ 81,273	\$ 8,391,778
Personnel Benefits	4,427,528	233,828	2,321	243,114	43,238	3,953	40,756	4,994,738
Operating	3,847,532	1,949,995	453,621	5,213,727	3,066,445	727,369	286,176	15,544,865
Capital Outlay	1,046,048	144,500	1,284,652	1,765,000	4,500	40,000	117,000	4,401,700
Debt Service	730,679	-	-	76,440	-	110,454	-	917,573
Depreciation	-	-	-	752,266	22,991	70,000	114,849	960,106
Interfund Transfers Out	25,000	79,820	-	1,103,522	196,324	25,000	-	1,429,666
<b>Total Expenditures and Other Financing Uses</b>	<b>\$ 17,581,719</b>	<b>\$ 2,609,321</b>	<b>\$ 1,768,609</b>	<b>\$ 9,653,005</b>	<b>\$ 3,402,332</b>	<b>\$ 985,386</b>	<b>\$ 640,054</b>	<b>\$ 36,640,426</b>

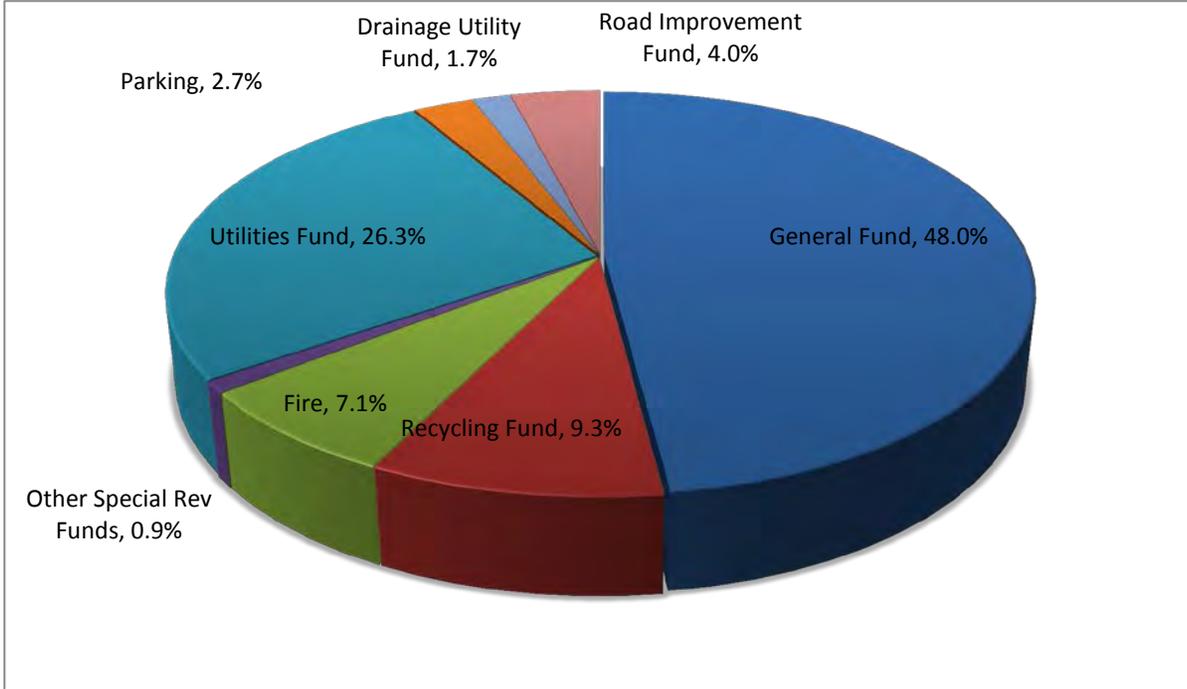
**CITY OF WILTON MANORS, FLORIDA**

**FY2018-2019 BUDGET**

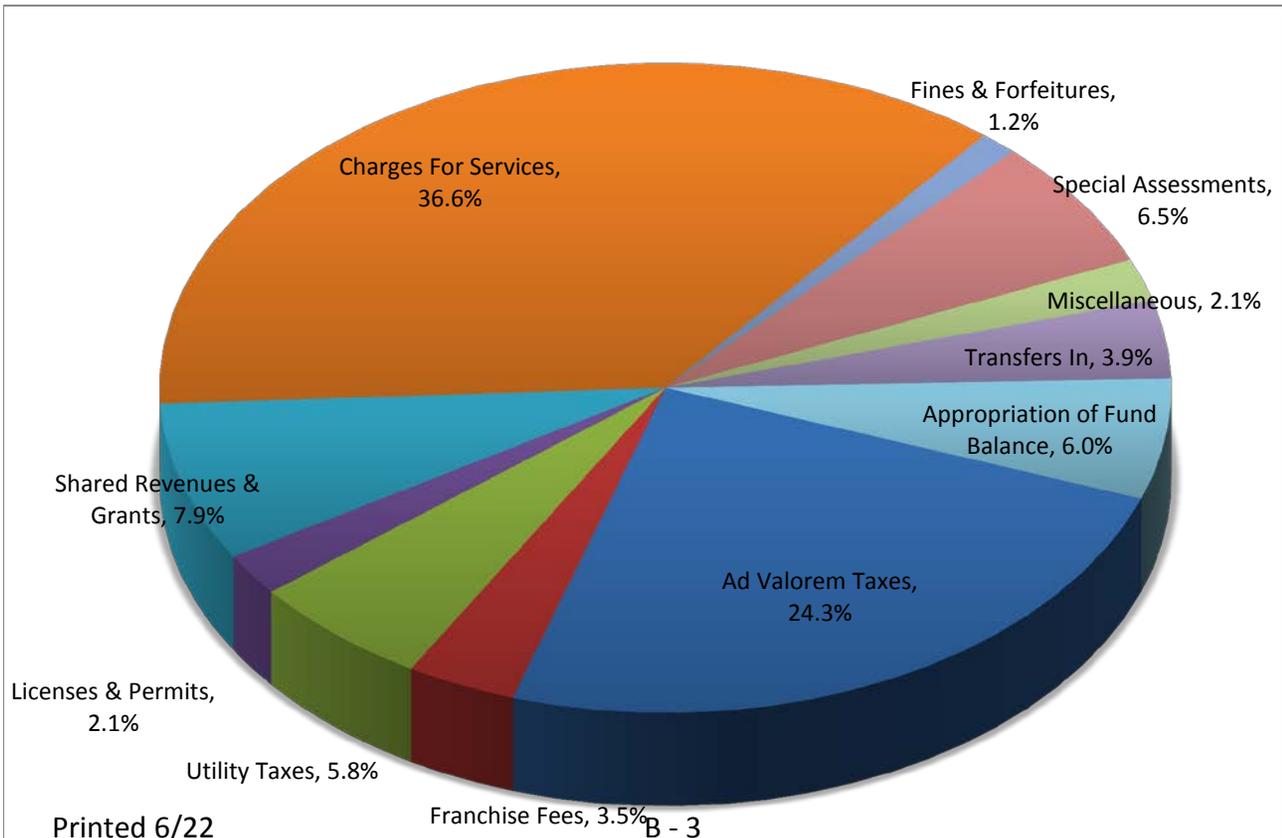
**REVENUE BUDGET SUMMARY**

**\$36,640,426**

**REVENUES BY FUND**



**REVENUES BY SOURCE**



**CITY OF WILTON MANORS, FLORIDA**

**FY2018-2019 BUDGET**

**REVENUE SUMMARIES- ALL FUNDS**

	<b>FY2016-17 ACTUAL</b>	<b>FY2017-18 ADOPTED BUDGET</b>	<b>FY2018-19 RECOMMENDED BUDGET</b>	<b>INC (DEC) FROM FY17-18 TO FY18-19 BUDGET</b>
<b>GENERAL FUND</b>				
Ad-Valorem Taxes	\$ 7,480,407	\$ 8,423,489	\$ 8,918,010	\$ 494,521
Franchise Fees	842,709	820,200	1,266,371	446,171
Utility Taxes	2,115,441	2,120,643	2,122,036	1,393
Licenses, Permits, & Fees	710,844	611,400	778,700	167,300
Shared Revenues and Grants	1,504,174	1,345,661	1,374,452	28,791
Charges For Services	552,113	511,725	555,955	44,230
Fines and Forfeitures	363,939	261,275	286,500	25,225
Miscellaneous	459,218	466,650	431,700	(34,950)
Transfers In	1,887,014	1,871,580	1,404,665	(466,915)
Appropriation of Fund Balance	-	423,070	443,330	20,260
<b>TOTALS</b>	<b>\$ 15,915,859</b>	<b>\$ 16,855,693</b>	<b>\$ 17,581,719</b>	<b>\$ 726,026</b>
<b>FIRE ASSESSMENT FUND</b>				
Shared Revenues and Grants	\$ 25,151	\$ 143,468	\$ 143,468	\$ -
Charges for Services	111,827	105,000	105,000	-
Special Assessments	2,220,347	2,177,674	2,294,053	116,379
Miscellaneous	20,120	13,000	36,800	23,800
Appropriation of Fund Balance	-	149,565	30,000	(119,565)
<b>TOTALS</b>	<b>\$ 2,377,445</b>	<b>\$ 2,588,707</b>	<b>\$ 2,609,321</b>	<b>\$ 20,614</b>
<b>ROAD IMPROVEMENT</b>				
Shared Revenues and Grants	\$ 1,011,303	\$ 223,938	\$ 1,230,600	\$ 1,006,662
Miscellaneous	34,922	32,740	38,531	5,791
Transfers In	-	-	-	-
Appropriation of Fund Balance	-	41,732	182,275	140,543
<b>TOTALS</b>	<b>\$ 1,046,225</b>	<b>\$ 298,410</b>	<b>\$ 1,451,406</b>	<b>\$ 1,152,996</b>
<b>MISCELLANEOUS GRANTS</b>				
Shared Revenues and Grants	\$ 251,017	\$ 134,418	\$ 130,803	\$ (3,615)
Miscellaneous	4,115	-	200	200
Transfer In	25,000	25,000	25,000	-
Appropriation of Fund Balance	-	-	-	-
<b>TOTALS</b>	<b>\$ 280,132</b>	<b>\$ 159,418</b>	<b>\$ 156,003</b>	<b>\$ (3,415)</b>
<b>FEDERAL POLICE FORFEITURE</b>				
Fines and forfeitures	\$ 50,975	\$ -	\$ -	\$ -
Miscellaneous	1,435	2,000	3,620	
Appropriation of Fund Balance	-	8,000	1,380	(6,620)
<b>TOTALS</b>	<b>\$ 52,410</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ (5,000)</b>
<b>POLICE TRAINING &amp; EDUCATION</b>				
Fines and Forfeiture	\$ 6,631	\$ 6,500	\$ 7,200	\$ 700
Miscellaneous	107	140	230	
Appropriation of Fund Balance	-	860	3,570	2,710
<b>TOTALS</b>	<b>\$ 6,738</b>	<b>\$ 7,500</b>	<b>\$ 11,000</b>	<b>\$ 3,500</b>

**CITY OF WILTON MANORS, FLORIDA**

**FY2018-2019 BUDGET**

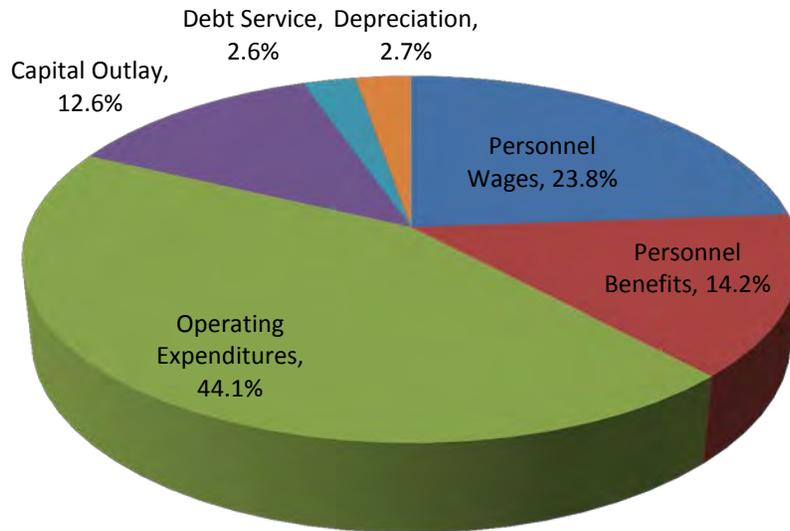
**REVENUE SUMMARIES- ALL FUNDS**

	<b>FY2016-17 ACTUAL</b>	<b>FY2017-18 ADOPTED BUDGET</b>	<b>FY2018-19 RECOMMENDED BUDGET</b>	<b>INC (DEC) FROM FY17-18 TO FY18-19 BUDGET</b>
<b>STATE POLICE FORFEITURE</b>				
Fines and Forfeitures	\$ 11,431	\$ -	\$ -	\$ -
Miscellaneous	2,665	3,000	5,904	
Appropriation of Fund Balance	-	31,000	34,096	3,096
<b>TOTALS</b>	<b>\$ 14,096</b>	<b>\$ 34,000</b>	<b>\$ 40,000</b>	<b>\$ 6,000</b>
<b>UTILITIES FUND</b>				
Shared Revenues and Grants	\$ -	\$ -	\$ -	\$ -
Charges For Services	8,861,677	8,790,446	8,302,635	(487,811)
Licenses, Permits & Fees	9,466	4,500	4,500	-
Miscellaneous	154,477	96,521	158,417	61,896
Appropriation of Fund Balance	-	817,465	1,187,453	369,988
<b>TOTALS</b>	<b>\$ 9,025,620</b>	<b>\$ 9,708,932</b>	<b>\$ 9,653,005</b>	<b>\$ (55,927)</b>
<b>DRAINAGE UTILITY FUND</b>				
Charges For Services	\$ 460,856	\$ 482,182	\$ 506,300	\$ 24,118
Miscellaneous	10,559	7,000	24,800	17,800
Transfer In	-	-	-	-
Appropriation of Fund Balance	-	238,572	108,954	(129,618)
<b>TOTALS</b>	<b>\$ 471,415</b>	<b>\$ 727,754</b>	<b>\$ 640,054</b>	<b>\$ (87,700)</b>
<b>RECYCLING FUND</b>				
Franchise Fees	\$ 395,000	\$ 395,000	\$ -	\$ (395,000)
Licenses, Permits & Fees	-	6,500	4,000	(2,500)
Charges For Services	3,054,558	3,126,237	3,169,490	43,253
Shared Revenues and Grants	-	-	-	-
Miscellaneous	199,569	24,000	41,100	17,100
Appropriation of fund Balance R/E	21,251	174,527	187,742	13,215
<b>TOTALS</b>	<b>\$ 3,670,378</b>	<b>\$ 3,726,264</b>	<b>\$ 3,402,332</b>	<b>\$ (323,932)</b>
<b>PARKING</b>				
Charges For Services	\$ 770,944	\$ 675,900	\$ 782,800	\$ 106,900
Fines and Forfeitures	179,328	151,800	155,000	3,200
Miscellaneous	35,081	3,500	24,000	20,500
Appropriation of Fund Balance	-	-	23,586	23,586
<b>TOTALS</b>	<b>\$ 985,353</b>	<b>\$ 831,200</b>	<b>\$ 985,386</b>	<b>\$ 154,186</b>
<b>JENADA ASSESSMENT</b>				
Special Assessments	\$ 8,049	\$ 8,350	\$ 8,000	\$ (350)
Miscellaneous	394	250	-	(250)
Appropriation of Fund Balance	-	7,500	-	(7,500)
<b>TOTALS</b>	<b>\$ 8,443</b>	<b>\$ 16,100</b>	<b>\$ 8,000</b>	<b>\$ (8,100)</b>
<b>WILTON DRIVE IMPROVEMENT DISTRICT</b>				
Special Assessments	\$ 96,144	\$ 96,000	\$ 96,000	\$ -
Miscellaneous	705	-	1,200	1,200
<b>TOTALS</b>	<b>\$ 96,849</b>	<b>\$ 96,000</b>	<b>\$ 97,200</b>	<b>\$ 1,200</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$ 33,950,963</b>	<b>\$ 35,059,978</b>	<b>\$ 36,640,426</b>	<b>\$ 1,580,448</b>

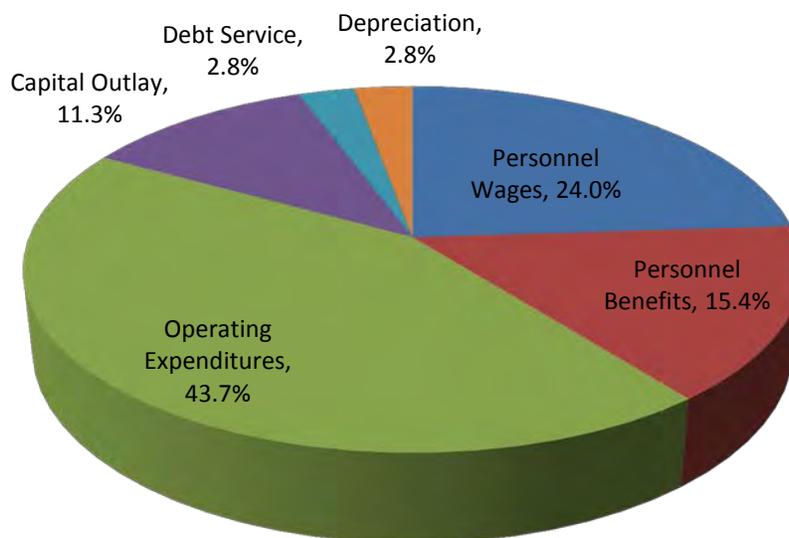
**CITY OF WILTON MANORS, FLORIDA**

**EXPENDITURES BY OBJECT - ALL FUNDS**

**FISCAL YEAR 2018-2019 - \$36,640,426**



**Fiscal Year 2017-2018 - \$35,059,978**



**CITY OF WILTON MANORS, FLORIDA**

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS  
FISCAL YEAR 2018-2019 BUDGET**

	FY2016-17 ACTUAL	FY2017-18 ADOPTED BUDGET	FY2018-19 RECOMMENDED BUDGET	INC (DEC) FROM FY17-18 TO FY18-19 BUDGET
<b>GENERAL FUND</b>				
Personnel Wages	\$ 7,190,887	\$ 7,081,571	\$ 7,504,932	\$ 423,361
Personnel Benefits	4,198,921	4,473,747	4,427,528	(46,219)
Total Wages and Benefits	11,389,808	11,555,318	11,932,460	377,142
Operating Expenditures	3,292,476	3,780,390	3,883,464	103,074
Capital Outlay	696,027	763,755	1,010,116	246,361
Debt Service	731,709	731,230	730,679	(551)
Sub-Total	16,110,020	16,830,693	17,556,719	726,026
Transfers In/Out	25,000	25,000	25,000	-
<b>TOTALS</b>	<b>\$ 16,135,020</b>	<b>\$ 16,855,693</b>	<b>\$ 17,581,719</b>	<b>\$ 726,026</b>
<b>FIRE ASSESSMENT</b>				
Personnel Wages	\$ 181,941	\$ 190,924	\$ 201,178	\$ 10,254
Personnel Benefits	109,629	236,850	233,828	(3,022)
Total Wages and Benefits	291,570	427,774	435,006	7,232
Operating Expenditures	1,715,745	1,835,292	1,949,995	114,703
Capital Outlay	73,415	166,000	144,500	(21,500)
Debt Service	-	-	-	-
Sub-Total	2,080,730	2,429,066	2,529,501	100,435
Transfers In/Out	239,462	159,641	79,820	(79,821)
<b>TOTALS</b>	<b>\$ 2,320,192</b>	<b>\$ 2,588,707</b>	<b>\$ 2,609,321</b>	<b>\$ 20,614</b>
<b>ROAD IMPROVEMENT</b>				
Operating Expenditures	\$ 132,511	\$ 162,410	\$ 281,406	\$ 118,996
Capital Outlay	237,031	136,000	1,170,000	1,034,000
Sub-Total	369,542	298,410	1,451,406	1,152,996
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 369,542</b>	<b>\$ 298,410</b>	<b>\$ 1,451,406</b>	<b>1,152,996</b>
<b>MISCELLANEOUS GRANTS</b>				
Personnel Wages	\$ 23,710	\$ 32,832	\$ 28,015	\$ (4,817)
Personnel Benefits	1,326	2,720	2,321	(399)
Total Wages and Benefits	25,036	35,552	30,336	(5,216)
Operating Expenditures	40,494	38,915	39,115	200
Capital Outlay	188,993	84,951	86,552	1,601
Sub-Total	254,523	159,418	156,003	(3,415)
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 254,523</b>	<b>\$ 159,418</b>	<b>\$ 156,003</b>	<b>\$ (3,415)</b>
<b>FEDERAL POLICE FORFEITURE</b>				
Operating Expenditures	\$ 4,368	\$ 10,000	\$ 5,000	\$ (5,000)
Capital Outlay	57,910	-	-	-
Sub-Total	62,278	10,000	5,000	(5,000)
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 62,278</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>	<b>\$ (5,000)</b>

**CITY OF WILTON MANORS, FLORIDA**

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS  
FISCAL YEAR 2018-2019 BUDGET**

	FY2016-17 ACTUAL	FY2017-18 ADOPTED BUDGET	FY2018-19 RECOMMENDED BUDGET	INC (DEC) FROM FY17-18 TO FY18-19 BUDGET
<b>POLICE TRAINING &amp; EDUCATION</b>				
Operating Expenditures	\$ 6,492	\$ 7,500	\$ 11,000	\$ 3,500
Capital Outlay	-	-	-	-
Sub-Total	6,492	7,500	11,000	3,500
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 6,492</b>	<b>\$ 7,500</b>	<b>\$ 11,000</b>	<b>\$ 3,500</b>
<b>STATE POLICE FORFEITURE</b>				
Operating Expenditures	\$ 8,665	\$ 15,000	\$ 40,000	\$ 25,000
Capital Outlay	26,866	19,000	-	(19,000)
Sub-Total	35,531	34,000	40,000	6,000
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 35,531</b>	<b>\$ 34,000</b>	<b>\$ 40,000</b>	<b>\$ 6,000</b>
<b>UTILITIES FUND</b>				
Personnel Wages	\$ 504,125	\$ 496,254	\$ 498,936	\$ 2,682
Personnel Benefits	270,491	281,608	243,114	(38,494)
Total Wages and Benefits	774,616	777,862	742,050	(35,812)
Operating Expenditures	3,835,681	4,564,784	5,163,727	598,943
Capital Outlay/Contingency	279,620	2,258,500	1,815,000	(443,500)
Debt Service	1,283,493	76,439	76,440	1
Depreciation	808,858	752,266	752,266	-
Sub-Total	6,982,268	8,429,851	8,549,483	119,632
Transfers In/Out	1,371,552	1,279,081	1,103,522	(175,559)
<b>TOTALS</b>	<b>\$ 8,353,820</b>	<b>\$ 9,708,932</b>	<b>\$ 9,653,005</b>	<b>\$ (55,927)</b>
<b>DRAINAGE UTILITY</b>				
Personnel Wages	\$ 76,160	\$ 81,454	\$ 81,273	\$ (181)
Personnel Benefits	47,745	44,239	40,756	(3,483)
Total Wages and Benefits	123,905	125,693	122,029	(3,664)
Operating Expenditures	107,789	245,212	266,176	20,964
Capital Outlay	20,745	242,000	137,000	(105,000)
Debt Service	-	-	-	-
Depreciation	120,445	114,849	114,849	-
Sub-Total	372,884	727,754	640,054	(87,700)
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 372,884</b>	<b>\$ 727,754</b>	<b>\$ 640,054</b>	<b>\$ (87,700)</b>
<b>RECYCLING FUND</b>				
Personnel Wages	\$ 95,998	\$ 62,863	\$ 68,834	\$ 5,971
Personnel Benefits	48,825	49,927	43,238	(6,689)
Total Wages and Benefits	144,823	112,790	112,072	(718)
Operating Expenditures	2,995,671	3,136,425	3,066,445	(69,980)
Capital Outlay	33,373	21,200	4,500	(16,700)
Debt Service	-	-	-	-
Depreciation	15,111	22,991	22,991	-
Sub-Total	3,188,978	3,293,406	3,206,008	(87,398)
Transfers In/Out	276,000	432,858	196,324	(236,534)
<b>TOTALS</b>	<b>\$ 3,464,978</b>	<b>\$ 3,726,264</b>	<b>\$ 3,402,332</b>	<b>\$ (323,932)</b>

**CITY OF WILTON MANORS, FLORIDA**

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS  
FISCAL YEAR 2018-2019 BUDGET**

	FY2016-17 ACTUAL	FY2017-18 ADOPTED BUDGET	FY2018-19 RECOMMENDED BUDGET	INC (DEC) FROM FY17-18 TO FY18-19 BUDGET
<b>PARKING</b>				
Personnel Wages	\$ 9,964	\$ 11,227	\$ 8,610	\$ (2,617)
Personnel Benefits	4,369	4,983	3,953	(1,030)
Total Wages and Benefits	14,333	16,210	12,563	(3,647)
Operating Expenditures	455,312	605,871	727,369	121,498
Capital Outlay	14,138	45,000	40,000	(5,000)
Debt Service	109,736	110,454	110,454	-
Depreciation	63,942	53,665	70,000	16,335
Sub-Total	657,461	831,200	960,386	129,186
Transfers In/Out	-	-	25,000	25,000
<b>TOTALS</b>	<b>\$ 657,461</b>	<b>\$ 831,200</b>	<b>\$ 985,386</b>	<b>\$ 154,186</b>
<b>JENADA GATEHOUSE</b>				
<b>SPECIAL ASSESSMENT</b>				
Operating Expenditures	\$ 5,927	\$ 8,100	\$ 6,700	\$ (1,400)
Capital Outlay	1,760	8,000	1,300	(6,700)
<b>TOTALS</b>	<b>\$ 7,687</b>	<b>\$ 16,100</b>	<b>\$ 8,000</b>	<b>\$ (8,100)</b>
<b>WILTON DRIVE IMPROVEMENT DISTRICT</b>				
Personnel Wages	\$ -	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-	-
Total Wages and Benefits	-	-	-	-
Operating Expenditures	78,270	96,000	70,400	(25,600)
Capital Outlay/Contingency	-	-	26,800	26,800
Debt Service	-	-	-	-
Depreciation	-	-	-	-
Sub-Total	78,270	96,000	97,200	1,200
Transfers In/Out	-	-	-	-
<b>TOTALS</b>	<b>\$ 78,270</b>	<b>\$ 96,000</b>	<b>\$ 97,200</b>	<b>\$ 1,200</b>
<b>TOTALS - ALL FUNDS</b>				
Personnel Wages	\$ 8,082,785	\$ 7,957,125	\$ 8,391,778	\$ 434,653
Personnel Benefits	4,681,306	5,094,074	4,994,738	(99,336)
Total Wages and Benefits	12,764,091	13,051,199	13,386,516	335,317
Operating Expenditures	12,679,401	14,505,899	15,510,797	1,004,898
Capital Outlay	1,629,878	3,744,406	4,435,768	691,362
Debt Service	2,124,938	918,123	917,573	(550)
Depreciation	1,008,356	943,771	960,106	16,335
Sub-Total	30,206,664	33,163,398	35,210,760	2,047,362
Transfers Out	1,912,014	1,896,580	1,429,666	(466,914)
<b>TOTALS</b>	<b>\$ 32,118,678</b>	<b>\$ 35,059,978</b>	<b>\$ 36,640,426</b>	<b>\$ 1,580,448</b>

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2018-2019 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 05/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET	
<b>1</b>	<b>Fund 001 - GENERAL FUND</b>							<b>1</b>
2	AD VALOREM TAXES							2
3	001-0000-3110.001 Current Ad Valorem	6,727,380	7,665,769	7,665,769	7,416,021	14,017,511	8,160,494	3
4	001-0000-3110.002 Delinquent Ad-Valorem	111,894	115,000	115,000	1,453	115,000	115,000	4
5	001-0000-3110.044 Ad Val Debt Svc 99 Parks GOB	211,130	214,170	214,170	207,267	214,169	214,169	5
6	001-0000-3110.045 Ad Val Debt Svc 08 City HallGO	430,003	428,550	428,550	414,658	428,347	428,347	6
7	AD VALOREM TAXES	7,480,407	8,423,489	8,423,489	8,039,399	14,775,027	8,918,010	7
8								8
9	UTILITY SERVICES TAXES							9
10	001-0000-3140.100 Utility Tax - Electric	1,076,664	1,091,000	1,091,000	615,127	1,124,000	1,137,000	10
11	001-0000-3140.300 Utility Tax - Water	492,698	498,314	498,314	274,509	444,036	444,036	11
12	001-0000-3140.400 Utility Tax - Gas	60,124	60,500	60,500	36,421	61,000	61,000	12
13	001-0000-3150.000 Communications Service Tax	485,955	470,829	470,829	243,790	475,529	480,000	13
14	UTILITY SERVICES TAXES	2,115,441	2,120,643	2,120,643	1,169,847	2,104,565	2,122,036	14
15								15
16	PERMITS, FEES, & SPECIAL ASSESSMENTS							16
17	001-0000-3160.010 Local Bus Lic Tax Receipt	112,216	101,550	101,550	95,672	101,550	101,550	17
18	001-0000-3220.000 Building Permits	535,034	475,000	475,000	530,579	475,000	625,000	18
19	001-0000-3220.100 Development Review Fee	31,000	15,100	15,100	57,903	25,000	25,000	19
20	001-0000-3230.100 Franchise Fee - Electric	770,075	750,500	750,500	356,333	773,000	800,000	20
21	001-0000-3230.700 Franchise Fee - Sold Waste	0	0	0	0	395,000	395,000	21
22	001-0000-3230.701 Franchise Fee - Recycling	0	0	0	0	2,500	2,500	22
23	001-0000-3230.900 Franchise Fees - Misc.	72,634	69,700	69,700	35,083	68,871	68,871	23
24	001-0000-3290.003 Letters of Determination	400	500	500	225	500	500	24
25	001-0000-3290.005 Vacant Property Registration	1,800	4,000	4,000	1,200	2,000	2,000	25
26	001-0000-3290.006 Bonds Administrative Fee	600	0	0	100	300	300	26
27	001-0000-3290.007 Specific Use Permits-Alc Sales	0	250	250	0	250	250	27
28	001-0000-3290.013 Vacation Rental Registration Fee	14,615	15,000	15,000	19,610	20,000	20,000	28
29	001-0000-3630.220 Public Safety Impact Fees	1,249	0	0	1,667	0	0	29
30	001-0000-3630.270 Culture/Rec Impact Fees	6,446	0	0	13,468	0	0	30
31	001-0000-3630.291 Aff. Housing Impact Fees	7,484	0	0	5,945	0	0	31
32	001-0000-3670.003 Solid Waste Collection Fee	0	0	0	0	4,100	4,100	32
33	PERMITS, FEES, & SPECIAL ASSESSMENTS	1,553,553	1,431,600	1,431,600	1,117,785	1,868,071	2,045,071	33
34								34
35	INTERGOVERNMENTAL							35
36	001-0000-3310.204 FEDERAL DISASTER GRANT-H. IRMA	173,639	0	0	0	0	0	36
37	001-0000-3310.219 SCHOOL RESOURCE OFFICER GRANT	46,252	46,252	46,252	37,002	46,252	46,252	37
38	001-0000-3310.514 FEMA HURRICANE MATTHEW	0	0	0	10,389	0	0	38
39	001-0000-3340.208 STATE DISASTER GRANT-H. IRMA	9,647	0	0	0	0	0	39
40	001-0000-3340.500 STATE HURRICANE MATTHEW	0	0	0	1,732	0	0	40
41	001-0000-3350.120 State Revenue Sharing	434,032	444,109	444,109	288,171	446,300	446,300	41
42	001-0000-3350.140 Mobile Home License	62	500	500	86	500	500	42
43	001-0000-3350.150 Alcoholic Beverage License	32,073	28,200	28,200	25,586	28,200	30,000	43
44	001-0000-3350.180 1/2 Cent Local Sales Tax	808,468	826,600	826,600	504,328	851,400	851,400	44
45	001-0000-3370.705 BROWARD PARK BOND PROGRAM GRAN	0	0	0	35,557	0	0	45
46	INTERGOVERNMENTAL	1,504,173	1,345,661	1,345,661	902,851	1,372,652	1,374,452	46
47								47
48	CHARGES FOR SERVICES							48
49	001-0000-3400.001 Tennis Court Fees	24,023	27,150	27,150	15,957	32,830	32,830	49
50	001-0000-3400.002 Vending/Concessions	0	300	300	90	300	300	50
51	001-0000-3400.003 Adult Athletics	521	0	0	600	500	500	51
52	001-0000-3400.005 Special Events	25,804	35,250	35,250	23,720	30,000	30,000	52
53	001-0000-3400.006 Youth Classes	2,294	3,050	3,050	290	300	300	53
54	001-0000-3400.007 Adult Classes	24,409	23,125	23,125	11,688	15,550	15,550	54
55	001-0000-3400.008 Senior Activities	1,829	1,200	1,200	1,606	1,500	2,000	55
56	001-0000-3400.009 Summer Youth Activities	142,966	120,000	120,000	34,263	116,000	135,000	56
57	001-0000-3400.010 After School Program	194,505	178,475	178,475	153,435	215,000	215,000	57
58	001-0000-3400.011 Advertising Fees	11,649	14,275	14,275	10,239	12,500	12,500	58
59	001-0000-3400.012 Dog Park Registration Fees	1,440	2,250	2,250	850	2,250	1,125	59
60	001-0000-3400.014 BEFORE SCHOOL CARE	16,226	14,100	14,100	12,793	14,000	14,000	60
61	001-0000-3400.015 After School Late Pickup Fees	1,245	500	500	319	350	350	61
62	001-0000-3410.300 ADMINISTRATIVE SERVICE FEES	0	0	0	7,200	0	3,600	62
63	001-0000-3410.910 Lobbyist Registration Fees	2,100	1,500	1,500	1,500	1,500	1,500	63
64	001-0000-3420.100 Fingerprinting	3,644	2,500	2,500	2,252	3,000	3,200	64

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2018-2019 BUDGET**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 05/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET	
1	001-0000-3420.910 Alarm Registration Fees	6,075	2,500	2,500	2,000	1,500	1,500	1
2	001-0000-3420.920 Alarm Civil Penalties	13,600	4,500	4,500	8,975	4,000	4,000	2
3	001-0000-3420.930 Alarm Late Charge Assessments	100	500	500	0	200	200	3
4	001-0000-3470.101 FEES FOR COPIES - LIBRARY	6,932	7,050	7,050	4,563	6,500	6,500	4
5	001-0000-3470.102 MISCELLANEOUS FEES - LIBRARY	1,142	1,000	1,000	798	1,000	1,000	5
6	001-0000-3470.500 Fitness Center Membership	13,408	12,000	12,000	9,720	12,450	13,000	6
7	001-0000-3490.100 Lien Search Fees	58,200	60,500	60,500	42,700	60,500	62,000	7
8	<b>CHARGES FOR SERVICES</b>	<b>552,112</b>	<b>511,725</b>	<b>511,725</b>	<b>345,558</b>	<b>531,730</b>	<b>555,955</b>	<b>8</b>
9								9
10	<b>FINES &amp; FORFEITS</b>							10
11	001-0000-3500.000 Fines & Forfeits	191,558	201,000	201,000	130,124	201,000	201,000	11
12	001-0000-3520.000 Library Fines	4,959	5,075	5,075	3,174	5,000	5,000	12
13	001-0000-3540.000 Code Enforcement Fines	164,722	50,000	50,000	115,943	75,000	75,000	13
14	001-0000-3540.001 FINES - CANNABIS	2,700	5,200	5,200	3,350	5,500	5,500	14
15	<b>FINES &amp; FORFEITS</b>	<b>363,939</b>	<b>261,275</b>	<b>261,275</b>	<b>252,591</b>	<b>286,500</b>	<b>286,500</b>	<b>15</b>
16								16
17	<b>OTHER &amp; MISCELLANEOUS</b>							17
18	001-0000-3600.000 Miscellaneous Income	103,211	148,700	148,700	57,061	48,300	48,300	18
19	001-0000-3600.002 Vending Machines - City Hall	938	1,200	1,200	686	1,200	1,200	19
20	001-0000-3600.010 ATTORNEY'S FEES REVENUE	320	0	0	0	0	0	20
21	001-0000-3600.020 Fees for Copies	1,746	2,500	2,500	2,045	2,500	2,500	21
22	001-0000-3610.100 Interest Earned	74,033	121,500	121,500	80,414	149,600	149,600	22
23	001-0000-3620.000 Facility Rentals	76,479	61,250	61,250	76,690	79,000	79,000	23
24	001-0000-3640.000 Sale of Fixed Assets	39,498	30,000	30,000	31,047	30,000	30,000	24
25	001-0000-3660.000 CONT/DONATIONS FR PRIVATE SOURCES	8,091	0	0	6,529	1,000	1,000	25
26	001-0000-3660.001 Donations - Veterans Park	100	0	0	250	100	100	26
27	001-0000-3660.003 DONATIONS - LS SPONSORSHIPS	11,175	0	0	16,535	9,000	9,000	27
28	001-0000-3670.000 Other Non-Bus License/Permits	790	1,000	1,000	1,570	1,000	1,000	28
29	001-0000-3670.001 Residential Rental License	101,101	100,500	100,500	107,283	105,000	110,000	29
30	001-0000-3670.002 CONTRACTOR'S REGISTRATION FEE	22,251	0	0	0	0	0	30
31	001-0000-3690.901 Prior Year Adjustments	19,485	0	0	17,594	0	0	31
32	001-0000-3810.001 Transfers In	1,887,014	1,871,580	1,871,580	1,871,580	1,344,590	1,404,665	32
33	001-0000-3890.901 Approp Fund Balance R/E	0	423,070	1,082,381	0	0	443,330	33
34	<b>OTHER &amp; MISCELLANEOUS</b>	<b>2,346,232</b>	<b>2,761,300</b>	<b>3,420,611</b>	<b>2,269,284</b>	<b>1,771,290</b>	<b>2,279,695</b>	<b>34</b>
35								35
36	<b>ESTIMATED REVENUES - FUND 001</b>	<b>15,915,857</b>	<b>16,855,693</b>	<b>17,515,004</b>	<b>14,097,315</b>	<b>22,709,835</b>	<b>17,581,719</b>	<b>36</b>
37								37
38	<b>Fund 155 - FIRE ASSESSMENT</b>							38
39	<b>INTERGOVERNMENTAL</b>							39
40	155-0000-3310.510 INSURANCE PREMIUM TAX	22,751	143,468	143,468	93,880	143,468	143,468	40
41	155-0000-3350.210 FIREFIGHTER SUPPLEMENTAL COMPENS/	2,400	0	0	960	0	0	41
42	<b>INTERGOVERNMENTAL</b>	<b>25,151</b>	<b>143,468</b>	<b>143,468</b>	<b>94,840</b>	<b>143,468</b>	<b>143,468</b>	<b>42</b>
43								43
44	<b>CHARGES FOR SERVICES</b>							44
45	155-0000-3400.020 Fire Protection Services	111,827	105,000	105,000	98,313	105,000	105,000	45
46	<b>CHARGES FOR SERVICES</b>	<b>111,827</b>	<b>105,000</b>	<b>105,000</b>	<b>98,313</b>	<b>105,000</b>	<b>105,000</b>	<b>46</b>
47								47
48	<b>OTHER &amp; MISCELLANEOUS</b>							48
49	155-0000-3600.000 Miscellaneous Income	7,950	0	0	13,352	16,800	16,800	49
50	155-0000-3610.100 Interest Earned	12,170	13,000	13,000	11,198	20,000	20,000	50
51	155-0000-3630.112 Fire Special Assessments	2,220,347	2,177,674	2,177,674	2,094,748	2,177,428	2,294,053	51
52	155-0000-3890.901 Appropriate Fund Balance	0	149,565	356,369	0	30,000	30,000	52
53	<b>OTHER &amp; MISCELLANEOUS</b>	<b>2,240,467</b>	<b>2,340,239</b>	<b>2,547,043</b>	<b>2,119,298</b>	<b>2,244,228</b>	<b>2,360,853</b>	<b>53</b>
54								54
55	<b>ESTIMATED REVENUES - FUND 155</b>	<b>2,377,445</b>	<b>2,588,707</b>	<b>2,795,511</b>	<b>2,312,451</b>	<b>2,492,696</b>	<b>2,609,321</b>	<b>55</b>
56								56
57	<b>Fund 157 - GRANTS - MISC</b>							57
58	<b>INTERGOVERNMENTAL</b>							58
59	157-0000-3310.202 Bulletproof Vest Grant	2,579	0	0	0	0	0	59
60	157-0000-3310.221 2017 JAGD-BROW-4-F8-110	4,036	0	0	0	0	0	60
61	157-0000-3310.491 USF PEDESTRIAN & BICYCLE SAFETY GRAI	2,037	0	0	1,058	0	0	61
62	157-0000-3310.703 CDBG 41ST YEAR	39,000	0	0	0	0	0	62
63	157-0000-3310.706 CDBG 43RD YEAR	0	65,058	65,058	0	0	0	63
64	157-0000-3310.708 CDBG 44TH YEAR	0	0	0	0	65,058	65,058	64

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1	157-0000-3370.202 Metro Broward Drug Task Force	23,202	13,915	13,915	5,769	13,915	13,915	1
2	157-0000-3370.705 BROWARD PARK BOND PROGRAM GRAN	149,596	0	0	171,599	0	0	2
3	157-0000-3370.902 Broward EMLEG Grant	10,875	35,552	35,552	9,190	30,336	30,336	3
4	157-0000-3470.100 State Aid to Libraries	19,693	19,893	19,893	20,674	21,494	21,494	4
5	INTERGOVERNMENTAL	251,018	134,418	134,418	208,290	130,803	130,803	5
6								6
7	OTHER & MISCELLANEOUS							7
8	157-0000-3600.000 Miscellaneous Income	115	0	0	134	200	200	8
9	157-0000-3660.004 KEEP AMERICA BEAUTIFUL GRANT	4,000	0	0	0	0	0	9
10	157-0000-3810.001 Transfers In	25,000	25,000	25,000	25,000	25,000	25,000	10
11	157-0000-3890.901 Appropriation of Fund Balance	0	0	332,077	0	0	0	11
12	OTHER & MISCELLANEOUS	29,115	25,000	357,077	25,134	25,200	25,200	12
13								13
14	<b>ESTIMATED REVENUES - FUND 157</b>	<b>280,133</b>	<b>159,418</b>	<b>491,495</b>	<b>233,424</b>	<b>156,003</b>	<b>156,003</b>	14
15								15
16	<b>Fund 158 - FEDERAL POLICE FORFEITURE FUND</b>							16
17	FINES & FORFEITS							17
18	158-0000-3510.201 Confiscated Property	50,975	0	0	21,846	0	0	18
19	FINES & FORFEITS	50,975	0	0	21,846	0	0	19
20								20
21	OTHER & MISCELLANEOUS							21
22	158-0000-3600.000 Miscellaneous Income	2	0	0	70	220	220	22
23	158-0000-3610.100 Interest Earned	1,433	2,000	2,000	1,636	3,400	3,400	23
24	158-0000-3890.901 Appropriate Fund Balance	0	8,000	8,000	0	62,880	1,380	24
25	OTHER & MISCELLANEOUS	1,435	10,000	10,000	1,706	66,500	5,000	25
26								26
27	<b>ESTIMATED REVENUES - FUND 158</b>	<b>52,410</b>	<b>10,000</b>	<b>10,000</b>	<b>23,552</b>	<b>66,500</b>	<b>5,000</b>	27
28								28
29	<b>Fund 161 - POLICE TRAINING/EDUCATION</b>							29
30	FINES & FORFEITS							30
31	161-0000-3510.300 \$2 Education Assessment	6,630	6,500	6,500	4,247	7,200	7,200	31
32	FINES & FORFEITS	6,630	6,500	6,500	4,247	7,200	7,200	32
33								33
34	OTHER & MISCELLANEOUS							34
35	161-0000-3600.000 Miscellaneous Income	8	0	0	25	30	30	35
36	161-0000-3610.100 Interest Earned	99	140	140	81	200	200	36
37	161-0000-3890.901 Appropriate Fund Balance	0	860	860	0	3,570	3,570	37
38	OTHER & MISCELLANEOUS	107	1,000	1,000	106	3,800	3,800	38
39								39
40	<b>ESTIMATED REVENUES - FUND 161</b>	<b>6,737</b>	<b>7,500</b>	<b>7,500</b>	<b>4,353</b>	<b>11,000</b>	<b>11,000</b>	40
41								41
42	<b>Fund 163 - ROAD IMPROVEMENT</b>							42
43	INTERGOVERNMENTAL							43
44	163-0000-3120.410 1st Loc Opt Fuel Tax 1-6 cents	131,166	129,889	129,889	77,481	133,700	133,700	44
45	163-0000-3120.420 2nd Loc Opt Fuel Tax 1-5 cents	94,057	94,049	94,049	55,186	96,900	96,900	45
	163-0000-3310.493 DIXIE H-WAY FDOT PROJ 8886-425-A	786,080	0	0	0	0	0	0
46	163-0000-3310.496 NE 26TH STREET MPO/FDOT GRANT	0	0	0	0	0	1,000,000	46
47	INTERGOVERNMENTAL	1,011,303	223,938	223,938	132,667	230,600	1,230,600	47
48								48
49	CHARGES FOR SERVICES							49
50	163-0000-3440.910 Other Transportation Revenue	34,217	28,740	28,740	29,363	35,311	35,311	50
51	CHARGES FOR SERVICES	34,217	28,740	28,740	29,363	35,311	35,311	51
52								52
53	OTHER & MISCELLANEOUS							53
54	163-0000-3600.000 Miscellaneous Income	326	0	0	411	420	420	54
55	163-0000-3610.100 Interest Earned	379	4,000	4,000	2,721	2,800	2,800	55
56	163-0000-3890.901 Appropriate Fund Balance	0	41,732	323,421	0	158,678	182,275	56
57	OTHER & MISCELLANEOUS	705	45,732	327,421	3,132	161,898	185,495	57
58								58
59	<b>ESTIMATED REVENUES - FUND 163</b>	<b>1,046,225</b>	<b>298,410</b>	<b>580,099</b>	<b>165,162</b>	<b>427,809</b>	<b>1,451,406</b>	59

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<b>1</b>	<b>Fund 165 - STATE POLICE FORFEITURE FUND</b>							<b>1</b>
2	FINES & FORFEITS							2
3	165-0000-3510.201 Confiscated Property	11,431	0	0	9,811	0	0	3
4	FINES & FORFEITS	11,431	0	0	9,811	0	0	4
5								5
6	OTHER & MISCELLANEOUS							6
7	165-0000-3600.000 Miscellaneous Income	18	0	0	3	4	4	7
8	165-0000-3610.100 Interest Earned	2,648	3,000	3,000	2,682	5,900	5,900	8
9	165-0000-3890.901 Appropriate Fund Balance	0	31,000	31,000	0	9,096	34,096	9
10	OTHER & MISCELLANEOUS	2,666	34,000	34,000	2,685	15,000	40,000	10
11								11
12	<b>ESTIMATED REVENUES - FUND 165</b>	<b>14,097</b>	<b>34,000</b>	<b>34,000</b>	<b>12,496</b>	<b>15,000</b>	<b>40,000</b>	<b>12</b>
13								13
14	<b>Fund 401 - UTILITY FUND</b>							14
15	PERMITS, FEES, & SPECIAL ASSESSMENTS							15
16	401-0000-3290.011 BACK-FLOW INSPECTION FEE	4,921	4,500	4,500	4,536	4,500	4,500	16
17	401-0000-3630.235 Impact Fee - Sewer	4,544	0	0	16,600	0	0	17
18	PERMITS, FEES, & SPECIAL ASSESSMENTS	9,465	4,500	4,500	21,136	4,500	4,500	18
19								19
20	CHARGES FOR SERVICES							20
21	401-0000-3400.038 Water Sales	5,069,152	4,952,380	4,952,380	2,821,171	4,440,360	4,440,360	21
22	401-0000-3400.039 Water Meters Installed	8,855	4,000	4,000	3,890	4,000	4,000	22
23	401-0000-3400.040 Fire Line Fees	7,500	9,000	9,000	7,750	9,000	9,000	23
24	401-0000-3400.042 Sewer Charges	3,776,171	3,825,066	3,825,066	2,180,693	3,713,397	3,849,275	24
25	CHARGES FOR SERVICES	8,861,678	8,790,446	8,790,446	5,013,504	8,166,757	8,302,635	25
26								26
27	OTHER & MISCELLANEOUS							27
28	401-0000-3600.000 Miscellaneous Income	24,358	49,211	49,211	26,175	31,600	31,600	28
29	401-0000-3600.010 ATTORNEY'S FEES REVENUE	1,608	1,000	1,000	1,429	1,200	1,200	29
30	401-0000-3600.030 Dishonored Check Fees	2,062	1,000	1,000	1,628	1,000	1,000	30
31	401-0000-3610.100 Interest Earned	25,765	10,000	10,000	39,872	88,200	88,200	31
32	401-0000-3620.010 Rental & Leases	26,998	32,810	32,810	24,765	33,917	33,917	32
33	401-0000-3640.000 Sale of Fixed Assets	0	2,500	2,500	0	2,500	2,500	33
34	401-0000-3690.900 Pri Per Revenue & Adjustmnts	73,686	0	0	0	0	0	34
35	401-0000-3890.901 Approp Fund Bal R/E	0	817,465	3,317,166	0	1,534,911	1,187,453	35
36	OTHER & MISCELLANEOUS	154,477	913,986	3,413,687	93,869	1,693,328	1,345,870	36
37								37
38	<b>ESTIMATED REVENUES - FUND 401</b>	<b>9,025,620</b>	<b>9,708,932</b>	<b>12,208,633</b>	<b>5,128,509</b>	<b>9,864,585</b>	<b>9,653,005</b>	<b>38</b>
39								39
40	<b>Fund 450 - DRAINAGE UTILITY FUND</b>							40
41	CHARGES FOR SERVICES							41
42	450-0000-3430.330 Drainage Utility Fee	460,856	482,182	482,182	288,984	506,300	506,300	42
43	CHARGES FOR SERVICES	460,856	482,182	482,182	288,984	506,300	506,300	43
44								44
45	OTHER & MISCELLANEOUS							45
46	450-0000-3600.000 Miscellaneous Income	575	1,300	1,300	345	400	400	46
47	450-0000-3610.100 Interest Earned	9,478	5,700	5,700	11,768	24,400	24,400	47
48	450-0000-3640.000 Sale of Fixed Assets	506	0	0	0	0	0	48
49	450-0000-3890.901 Approp Fund Bal R/E	0	238,572	317,360	0	110,466	108,954	49
50	OTHER & MISCELLANEOUS	10,559	245,572	324,360	12,113	135,266	133,754	50
51								51
52	<b>ESTIMATED REVENUES - FUND 450</b>	<b>471,415</b>	<b>727,754</b>	<b>806,542</b>	<b>301,097</b>	<b>641,566</b>	<b>640,054</b>	<b>52</b>
53								53
54	<b>Fund 151 - RECYCLING</b>							54
55	UTILITY SERVICES TAXES							55
56	151-0000-3130.700 GARBAGE FRANCHISE FEE	395,000	395,000	395,000	200,000	0	0	56
57	UTILITY SERVICES TAXES	395,000	395,000	395,000	200,000	0	0	57
58								58
59	PERMITS, FEES, & SPECIAL ASSESSMENTS							59
60	151-0000-3230.701 RECYCLING FRANCHISE FEE	0	2,500	2,500	0	0	0	60
61	151-0000-3290.014 SOLID WASTE APPLICATION FILING FEE	0	0	0	0	0	0	61
62	151-0000-3670.003 SOLID WASTE COLL LICENSE FEE	0	4,000	4,000	4,000	0	4,000	62
63	PERMITS, FEES, & SPECIAL ASSESSMENTS	0	6,500	6,500	4,000	0	4,000	63

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1	CHARGES FOR SERVICES							1
2	151-0000-3430.401 SPECIAL BULK PICK UP	6,800	5,000	5,000	7,850	7,000	12,000	2
3	151-0000-3430.402 SOLID WASTE COLLECTION CHARGES	2,641,640	2,712,003	2,712,003	1,723,763	2,717,308	2,747,308	3
4	151-0000-3430.403 RECYCLING CHARGES	233,075	234,935	234,935	154,449	235,547	235,547	4
5	151-0000-3430.404 HOUSEHOLD HAZARDOUS WASTE	78,042	79,299	79,299	52,592	79,635	79,635	5
6	151-0000-3490.101 ADMIN COST REIMBURSEMENT FEE	95,000	95,000	95,000	47,500	95,000	95,000	6
7	CHARGES FOR SERVICES	3,054,557	3,126,237	3,126,237	1,986,154	3,134,490	3,169,490	7
8								8
9	OTHER & MISCELLANEOUS							9
10	151-0000-3600.000 Miscellaneous Income	19,168	0	0	17,770	2,700	2,700	10
11	151-0000-3610.100 Interest Earned	2,600	4,000	4,000	2,026	6,400	6,400	11
12	151-0000-3620.020 RECYCLING ROYALTIES	16,689	0	0	6,643	0	12,000	12
13	151-0000-3660.000 CONT/DONATIONS FR PRIVATE SOURCES	18,333	20,000	20,000	10,000	20,000	20,000	13
14	151-0000-3690.903 CAPITAL ASSETS TRANSFER	142,779	0	0	0	0	0	14
15	151-0000-3890.901 Approp Fund Balance R/E	0	174,527	182,727	0	163,837	187,742	15
16	151-0000-3890.903 PROPRIETARY-CAPITAL ASSETS TRANSFER	21,251	0	0	0	0	0	16
17	OTHER & MISCELLANEOUS	220,820	198,527	206,727	36,439	192,937	228,842	17
18								18
19	<b>ESTIMATED REVENUES - FUND 151</b>	<b>3,670,377</b>	<b>3,726,264</b>	<b>3,734,464</b>	<b>2,226,593</b>	<b>3,327,427</b>	<b>3,402,332</b>	19
20								20
21	<b>Fund 406 - PARKING FUND</b>							21
22	PERMITS, FEES, & SPECIAL ASSESSMENTS							22
23	406-0000-3290.004 Payment in Lieu of Parking	30,000	0	0	0	0	0	23
24	PERMITS, FEES, & SPECIAL ASSESSMENTS	30,000	0	0	0	0	0	24
25								25
26	CHARGES FOR SERVICES							26
27	406-0000-3440.500 Parking Meter Revenue	213,776	186,300	186,300	153,973	210,000	210,000	27
28	406-0000-3440.501 Parking Permit Revenue	1,678	1,800	1,800	1,542	1,800	1,800	28
29	406-0000-3440.503 PARKING EVENT REVENUE	0	0	0	6,070	0	0	29
30	406-0000-3440.505 HAGEN PAYSTATION REVENUES	130,087	104,400	104,400	83,657	126,000	126,000	30
31	406-0000-3440.510 RICHARDSON PAYSTATION REVENUES	32,747	26,100	26,100	10,473	17,000	17,000	31
32	406-0000-3440.511 NE 8TH TERRACE LOT REVENUES	29,138	27,900	27,900	23,663	34,500	34,500	32
33	406-0000-3440.512 SPECIAL EVENT - STONEWALL	4,339	0	0	0	0	0	33
34	406-0000-3440.513 SPECIAL EVENT - HALLOWEEN	(2,627)	0	0	6,411	0	0	34
35	406-0000-3440.515 NE 23RD DRIVE LOT REVENUES	0	18,200	18,200	4,333	0	0	35
36	406-0000-3440.520 PARKMOBILE REVENUE - METERS	205,459	175,500	175,500	146,549	207,000	207,000	36
37	406-0000-3440.521 PARKMOBILE REVENUE HAGEN	104,089	79,200	79,200	68,762	98,500	98,500	37
38	406-0000-3440.522 PARKMOBILE REVENUE - RICHARDSON	25,491	18,000	18,000	12,981	20,000	20,000	38
39	406-0000-3440.523 PARKMOBILE REVENUE - NE 8TH TERRACE	25,998	20,700	20,700	25,136	36,000	36,000	39
40	406-0000-3440.524 PARKMOBILE REVENUE - 2309 N DIXIE	769	1,000	1,000	1,277	0	0	40
41	406-0000-3440.525 PARKMOBILE REVENUE - NE 23RD DRIVE	0	16,800	16,800	0	32,000	32,000	41
42	CHARGES FOR SERVICES	770,944	675,900	675,900	544,827	782,800	782,800	42
43								43
44	FINES & FORFEITS							44
45	406-0000-3510.510 Citations - Parking Mgt. Co.	174,422	150,000	150,000	153,488	150,000	150,000	45
46	406-0000-3510.530 PARKING CITATIONS - COUNTY CLERK	4,907	1,800	1,800	3,872	5,000	5,000	46
47	FINES & FORFEITS	179,329	151,800	151,800	157,360	155,000	155,000	47
48								48
49	OTHER & MISCELLANEOUS							49
50	406-0000-3600.000 Miscellaneous Income	3,166	0	0	2,671	2,500	2,500	50
51	406-0000-3610.100 Interest Earned	7,954	3,500	3,500	10,418	21,500	21,500	51
52	406-0000-3640.000 Sale of Fixed Assets	(6,038)	0	0	0	0	0	52
53	406-0000-3890.901 APPROPRIATE FUND BALANCE R/E	0	0	367,500	0	23,586	23,586	53
54	OTHER & MISCELLANEOUS	5,082	3,500	371,000	13,089	47,586	47,586	54
55								55
56	<b>ESTIMATED REVENUES - FUND 406</b>	<b>985,355</b>	<b>831,200</b>	<b>1,198,700</b>	<b>715,276</b>	<b>985,386</b>	<b>985,386</b>	56

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2018-2019 BUDGET**

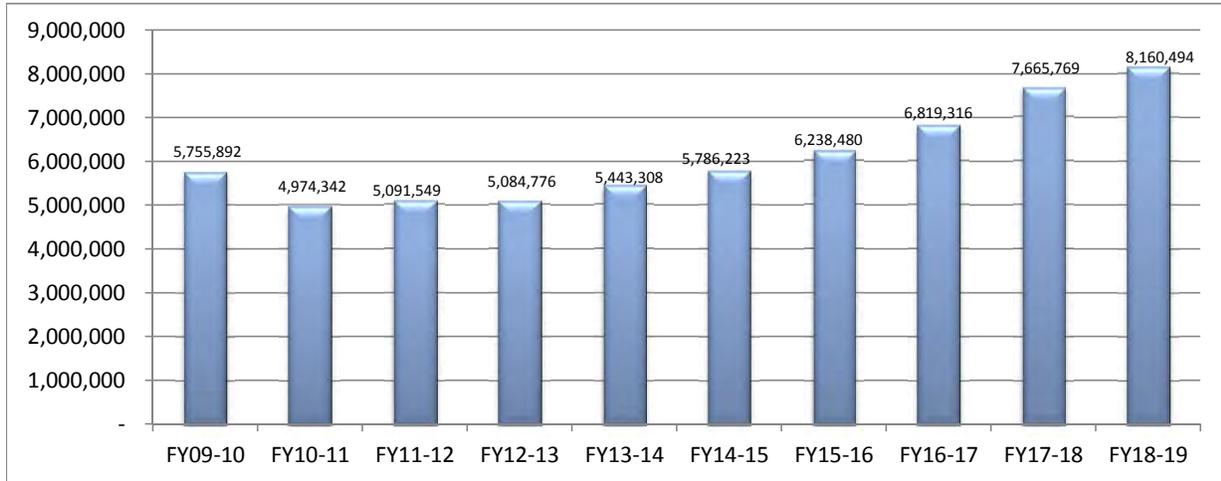
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 05/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET	
1	<b>Fund 601 - JENADA SPECIAL ASSESSMENT</b>							1
2	OTHER & MISCELLANEOUS							2
3	601-0000-3600.000 Miscellaneous Income	15	0	0	12	0	0	3
4	601-0000-3610.100 Interest Earned	379	250	250	382	0	0	4
5	601-0000-3630.113 Jenada Isles Assessments	8,049	8,100	8,100	7,693	8,000	8,000	5
6	601-0000-3890.901 Appropriate Fund Balance	0	7,750	7,750	0	0	0	6
7	OTHER & MISCELLANEOUS	8,443	16,100	16,100	8,087	8,000	8,000	7
8								8
9	<b>ESTIMATED REVENUES - FUND 601</b>	<b>8,443</b>	<b>16,100</b>	<b>16,100</b>	<b>8,087</b>	<b>8,000</b>	<b>8,000</b>	9
10								10
11	<b>Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT</b>							11
12	PERMITS, FEES, & SPECIAL ASSESSMENTS							12
13	602-0000-3290.012 SPECIAL ASSESSMENT - BID	96,144	96,000	96,000	94,501	96,000	96,000	13
14	PERMITS, FEES, & SPECIAL ASSESSMENTS	96,144	96,000	96,000	94,501	96,000	96,000	14
15								15
16	OTHER & MISCELLANEOUS							16
17	602-0000-3600.000 Miscellaneous Income	11	0	0	120	0	0	17
18	602-0000-3610.100 Interest Earned	694	0	0	909	1,200	1,200	18
19	OTHER & MISCELLANEOUS	705	0	0	1,029	1,200	1,200	19
20								20
21	<b>ESTIMATED REVENUES - FUND 602</b>	<b>96,849</b>	<b>96,000</b>	<b>96,000</b>	<b>95,530</b>	<b>97,200</b>	<b>97,200</b>	21
22								22
23								23
24								24
25								25
26								26
27								27
28								28
29								29
30								30
31								31
32	<b>ESTIMATED REVENUES - ALL FUNDS</b>	<b>33,950,963</b>	<b>35,059,978</b>	<b>39,494,048</b>	<b>25,323,845</b>	<b>40,803,007</b>	<b>36,640,426</b>	32

**CITY OF WILTON MANORS  
2018-2019 BUDGET**

**MAJOR REVENUE SOURCES AND TREND**

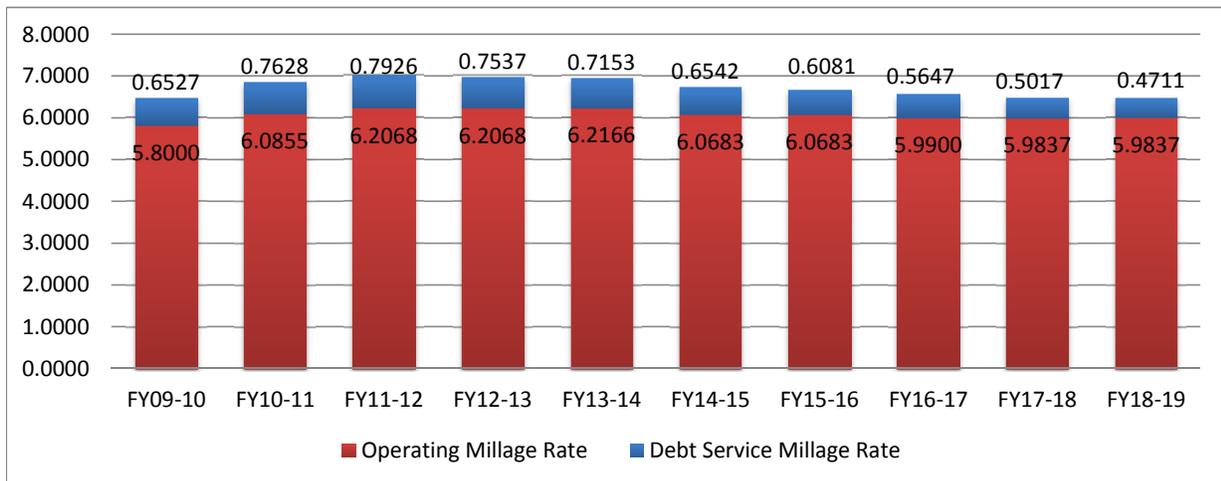
**Governmental Funds**

**Property Tax - Operating**

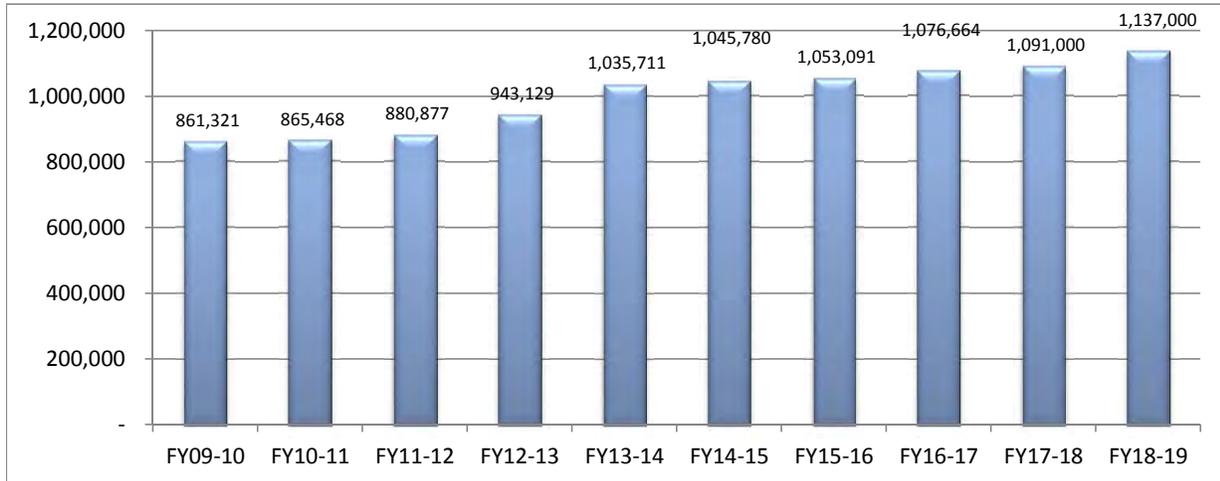


The major revenue source funding of the City of Wilton Manor's general operations continues to be property taxes. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The City's Taxable Value at June 1, 2018 is \$1,420,611,750, a total overall increase of 7.73% over last year. The proposed ad valorem millage levy for fiscal year 2018-19 for operating purposes is to retain last year's rate of 5.9837.

**Ad Valorem Tax History**

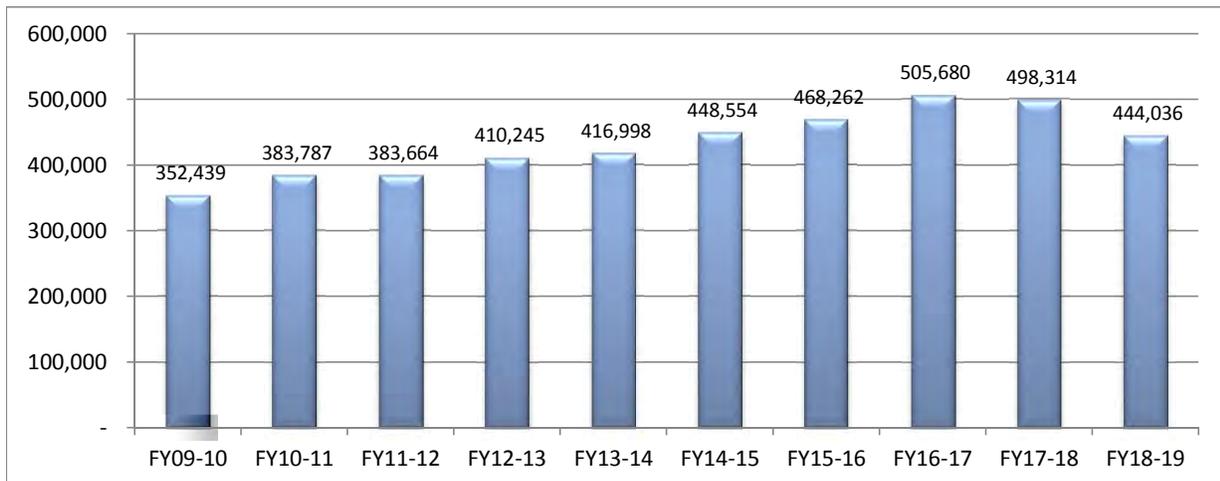


### 10% Utility Tax - Electric



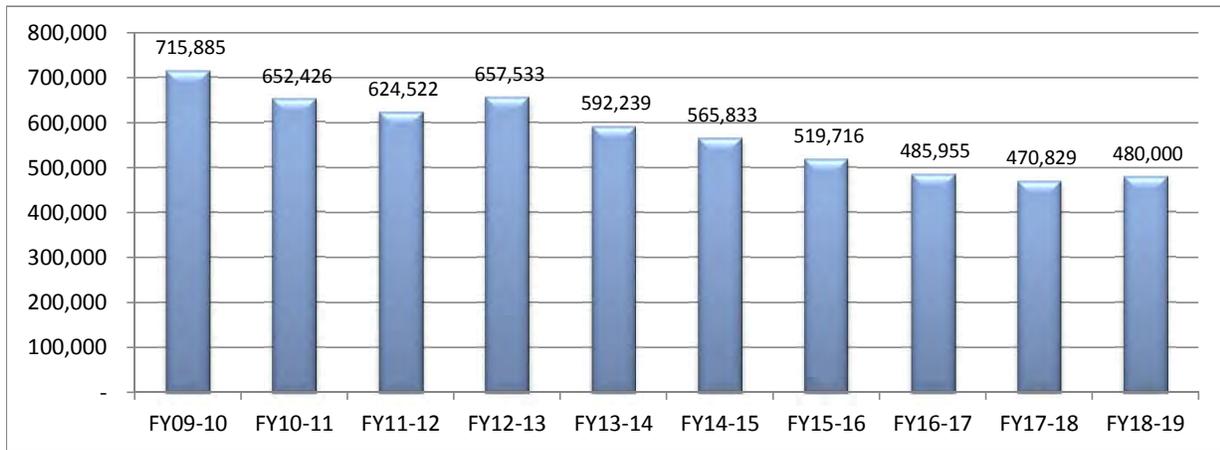
Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on electricity provided by FPL to the residents of the city. The revenue estimate was determined based on historical data and the current economic environment.

### 10% Utility Tax - Water



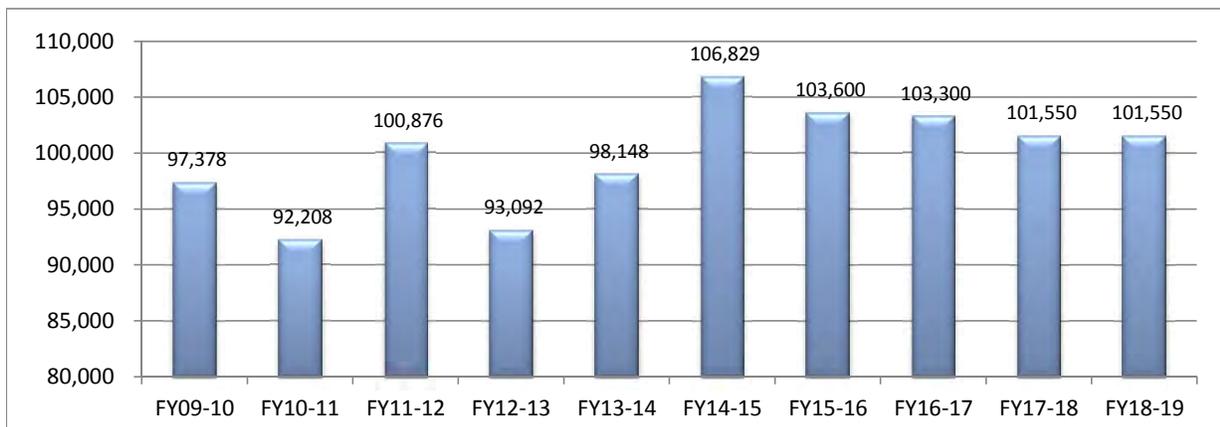
The City also levies the 10% utility tax on water services. The revenue estimate is 10% of projected water revenue of the Utility Fund. This revenue has decreased in FY17-18 and FY18-19 due to lower base rates passed on to customers.

### Communication Service Tax



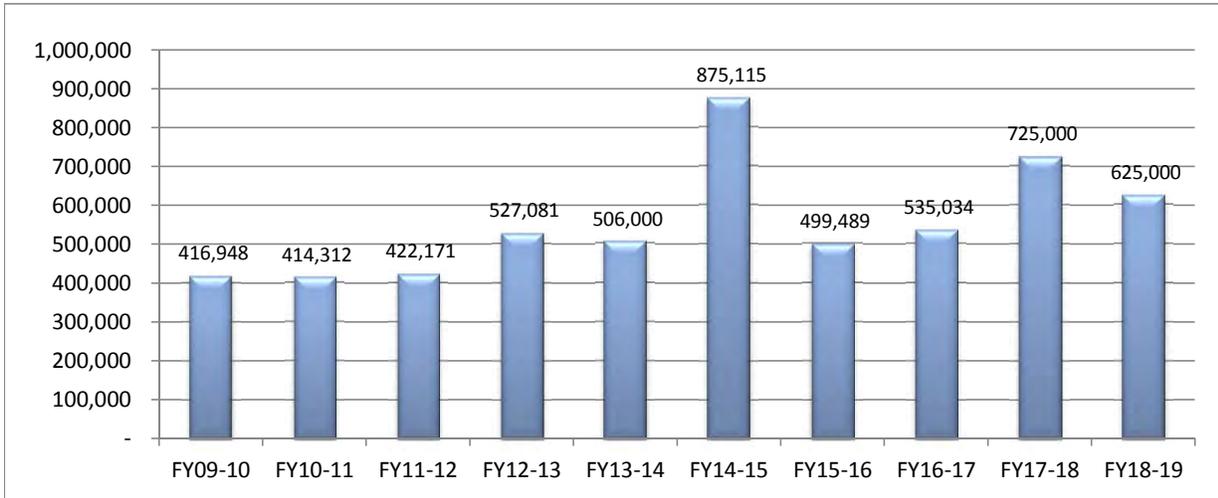
Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite, and related services. The tax is imposed on retail sales of communications services which originate and terminate in the state and are billed to an address within the state. The CST revenue is collected and distributed by the State of Florida.

### Local Business Tax



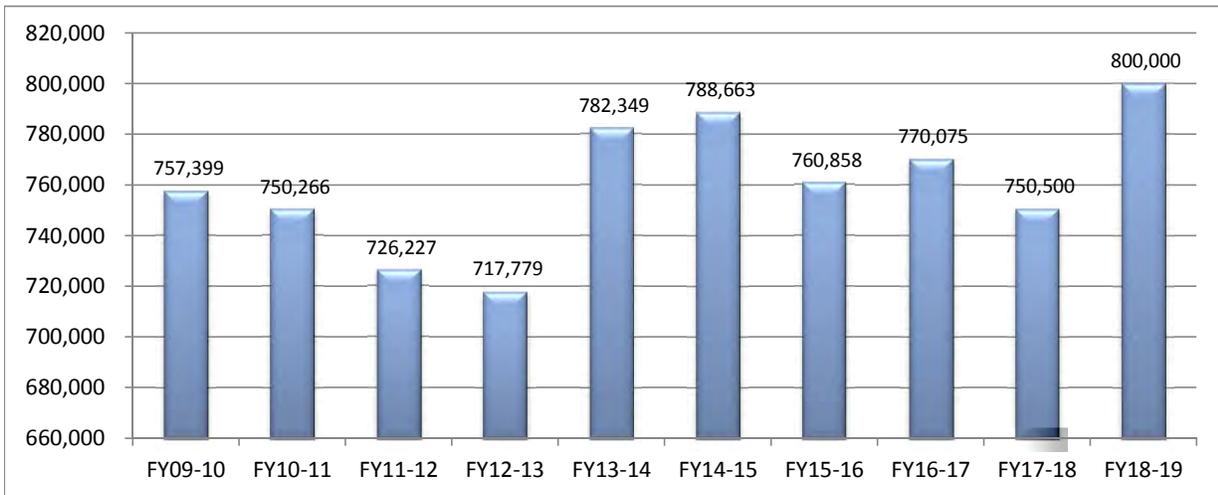
Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession, or occupation within the City. Business tax receipt fees vary based on the type of business. The revenue estimate is based on past collections trends and known business applications activities.

### Building Permits



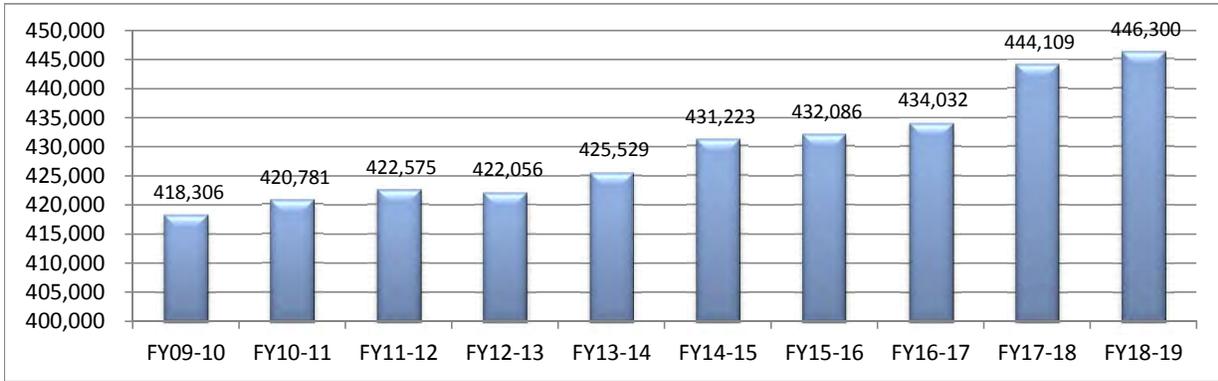
Permits must be obtained by individuals or businesses that perform construction work within City limits. These permits are issued for construction such as plumbing, electrical, structural, mechanical, etc. The fees are set by Ordinance or Resolution. A significant increase in revenue occurred in 2015 as a result of the construction of a 179-unit rental community during that year. Revenues increased again in FY17-18 due to an increase in fees. The FY18-19 revenue estimate is a conservative estimate based on historical trends and known building permit activities.

### Franchise Fee - Electric



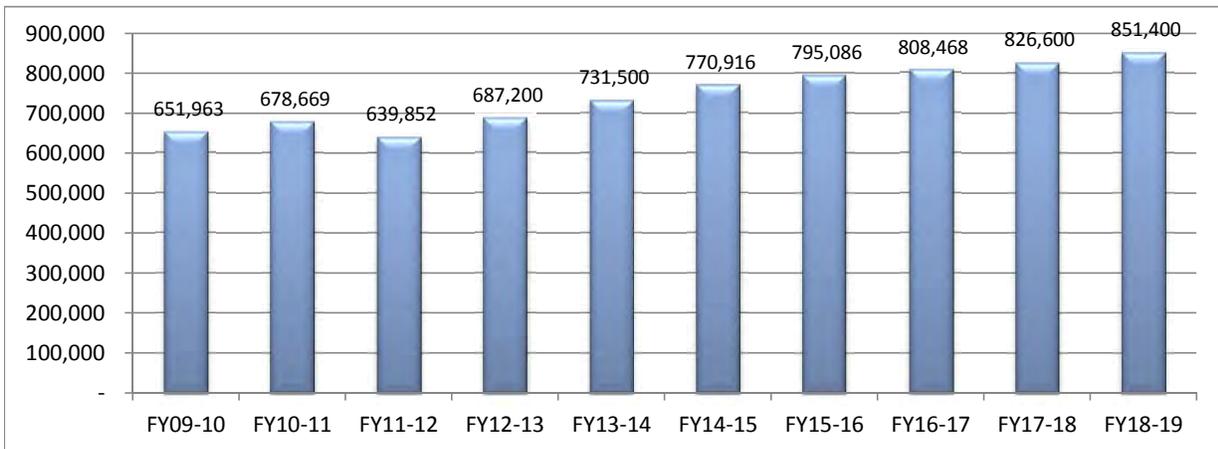
A city may charge electric companies for the use of its right-of-way per Florida Statute 166.021 and 337.401. The City enacted Ordinance 927 granting Florida Power and Light Company an electric franchise in exchange for a 5.9% fee.

### State Revenue Sharing



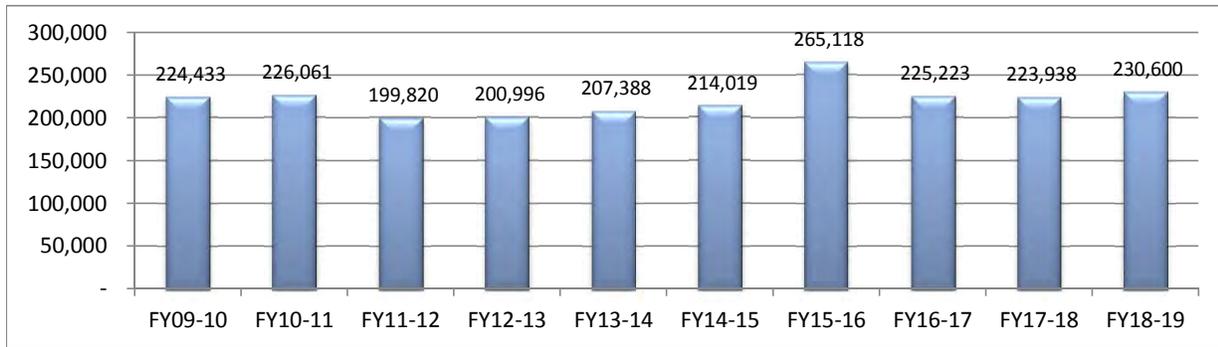
The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities, which currently receives 1.3653 percent of sales and use tax collections and the net collections from the one-cent municipal fuel tax. Effective January 1, 2014, the trust fund no longer receives 12.5 percent of the state alternative fuel user decal fee collections due to the repeal of the annual decal fee program for motor vehicles powered by alternative fuels. However, beginning January 1, 2019, 25 percent of the 4 cents of excise tax levied upon each motor fuel equivalent gallon of natural gas fuel, pursuant to s. 206.9955(2)(a), F.S. shall be transferred to the trust fund. The revenue estimate is provided by the State.

### Half Cent Sales Tax



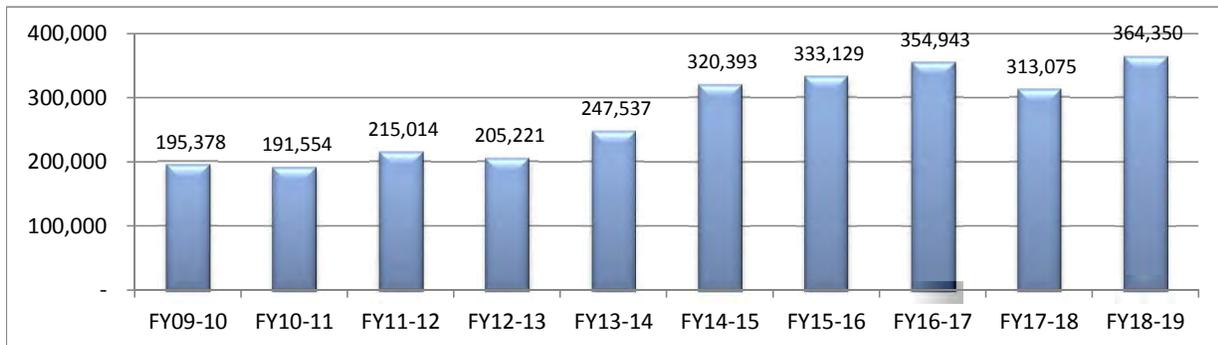
Authorized in 1982, the Local Government Half-Cent Sales Tax Program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. Additionally, the program distributes a portion of communications services tax revenue to eligible local governments. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenue for local programs. The revenue estimate is provided by the State.

### Local Option Fuel Taxes



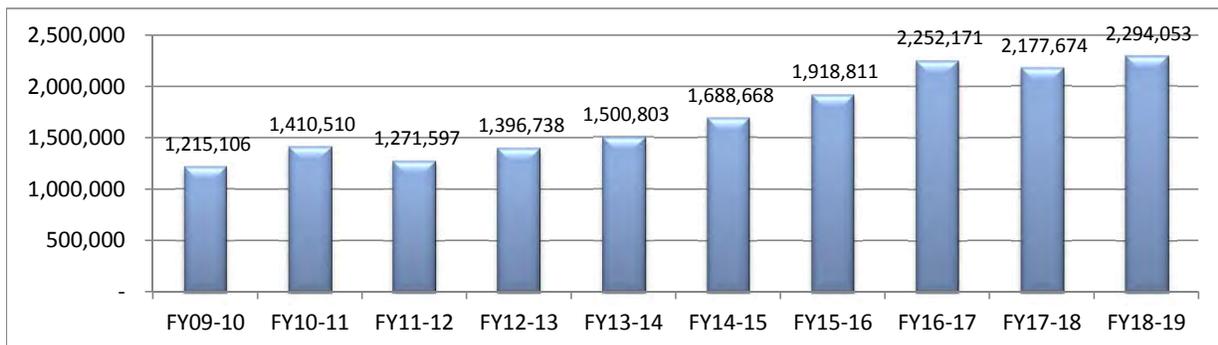
A county's proceeds from the 1 to 6 cents and 1 to 5 cents fuel taxes are distributed by the State according to the distribution factors determined at the local level by inter-local agreement between county and municipalities within the county's boundaries. These funds must be used for transportation related expenditures and transportation expenditures need to meet the requirements of the capital improvements elements of an adopted comprehensive plan.

### Charges for Services - Child Care Services



The City's Leisure Services Department offers child care services which include before and after school care, summer programs, special camps and school day out camps. These programs are conducted primarily by city employees with the assistance of contractual instructors.

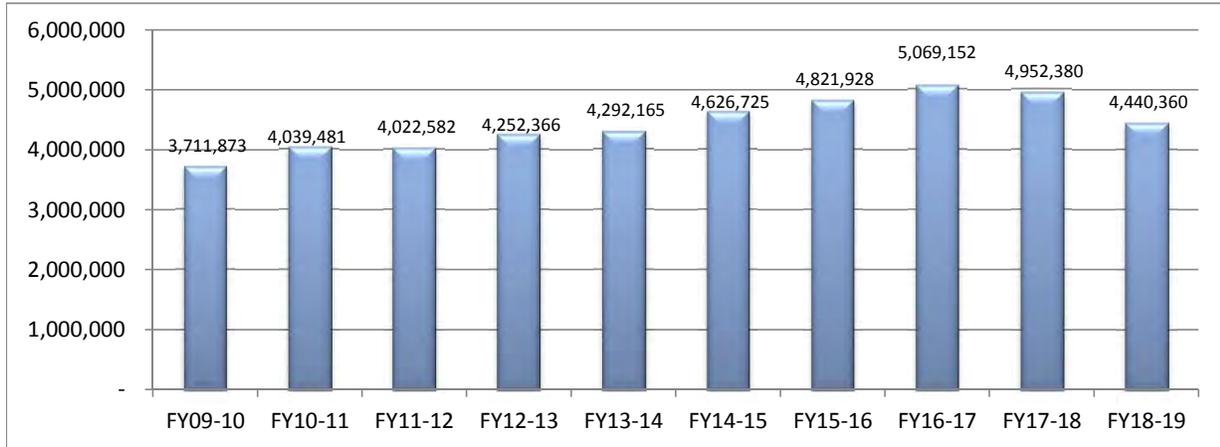
### Fire Assessment Fees



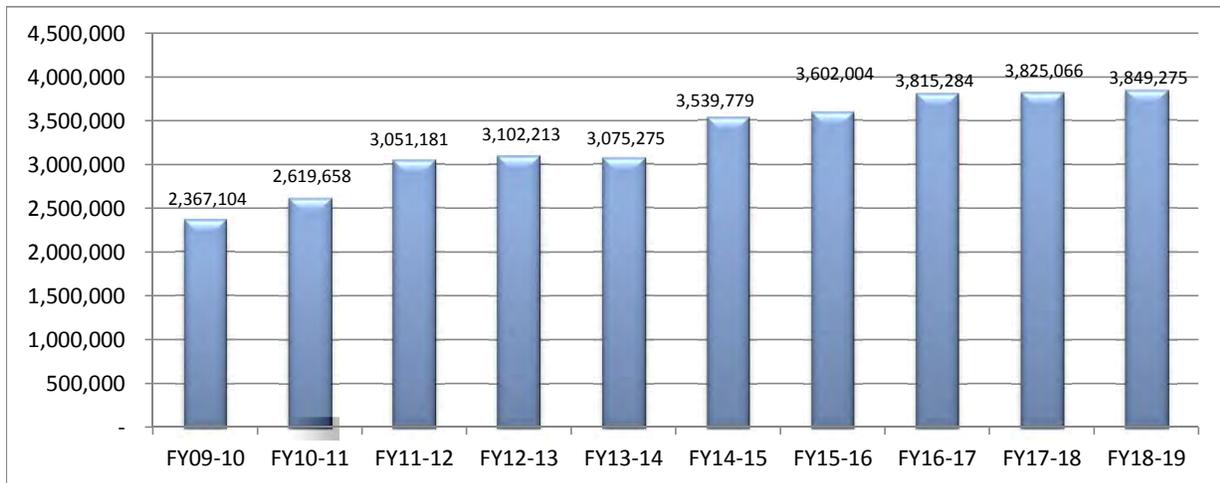
Since June 2000, the City has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). The principal source of revenue for the Fire Assessment Fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures. The fire assessment fee for single family homeowners will increase from \$214.72 in FY17-18 to \$219.45 in FY18-19.

**Enterprise Funds**

**Charges for Services - Water**

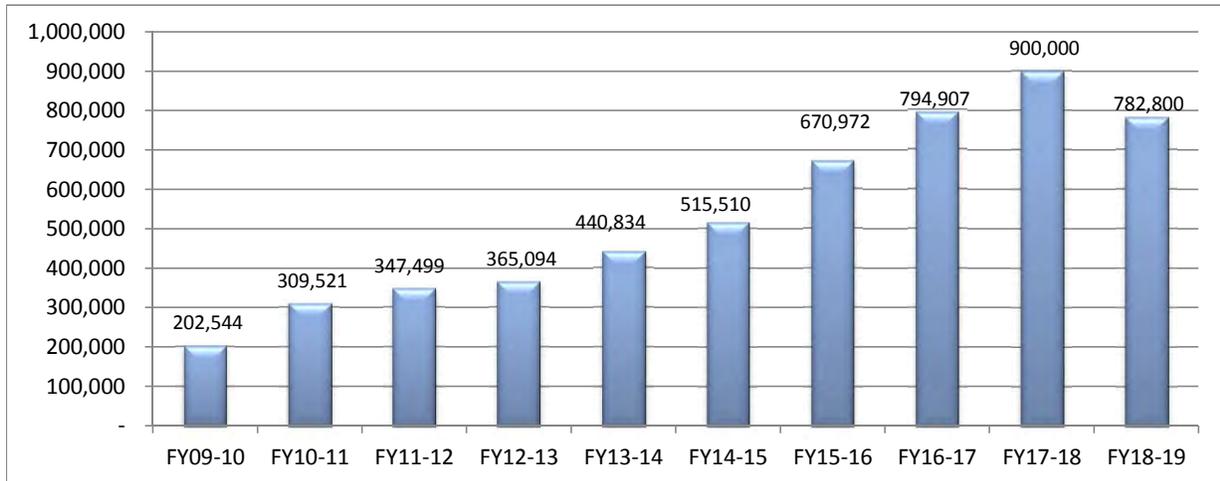


**Charges for Services - Sewer**



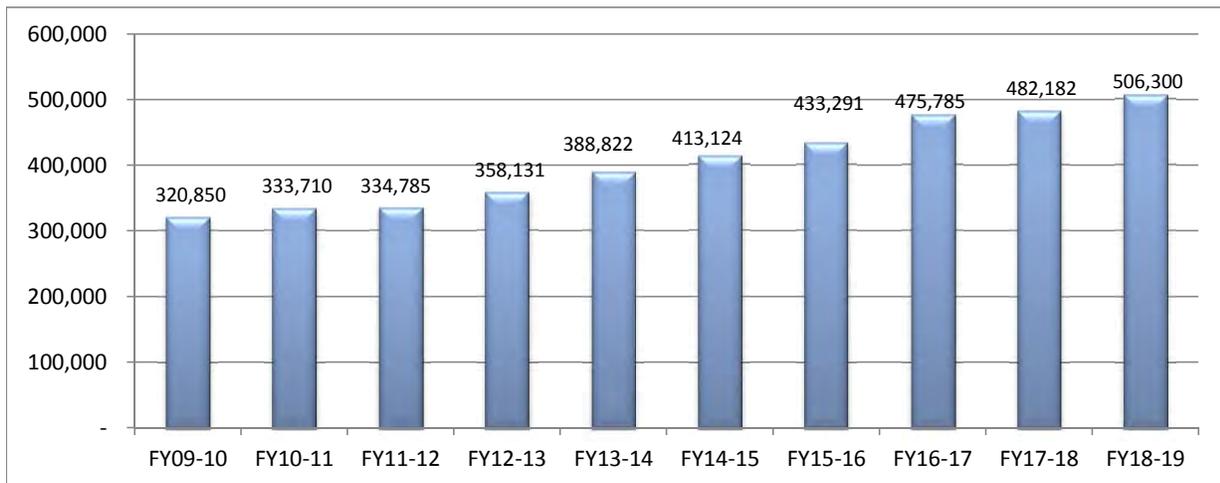
Users of water and sewer services are charged an appropriate amount to pay the cost providing and maintaining the City's water and sewer distribution systems. Costs are reviewed annually and fees are adjusted as needed. The City has no water or sewer treatment facilities of its own. Water is supplied and sewage is treated by the City of Fort Lauderdale (CFL) through contractual agreements. The fee that Wilton Manors pays to the City of Fort Lauderdale is a major item to be considered when determining the City's water and sewer rate structure. In fiscal year 2017-2018 the monthly Base Rate for water and sewer services were reduced by 15.2%. Current revenue estimate considers the proposed rates adjustments of: (1) 15% reduction in monthly Base Rates for both water and sewer; (2) 10% increase in Variable Sewer Consumption Rates to cover increased operating costs from CFL; and (3) 5% increase in Variable Water Consumption Rates also to cover increased costs from CFL.

### Charges for Services - Parking



The City maintains on-street parking spaces and several public parking lots for access to various city locations in the Arts & Entertainment District along Wilton Drive. The City's metered parking program began in 2007 and was greatly expanded in 2010. Since 2010 the City has expanded parking space inventory from 390 to 479 spaces by adding two new parking lots and additional parking spaces in appropriate locations. In FY2016, the parking fee was increased from \$1.00 to \$1.50 per hour. In April 2018, the City opened its newest parking lot at NE 23rd Drive and NE 11th Avenue with 23 parking spaces to serve the north end of Wilton Drive. FY16-17 and FY17-18 have seen increased economic activity leading to greater parking revenues. The estimate for FY18-19 is purposely conservative.

### Charges for Services - Stormwater (Drainage) Fee



The stormwater fee is collected to maintain the City's stormwater collection system and to support the requirements of a federally mandated National Pollutant Discharge Elimination System Permit. The drainage fee is charged to residential and commercial dwellings. The Revenues are estimated based on a 5% rate increase.

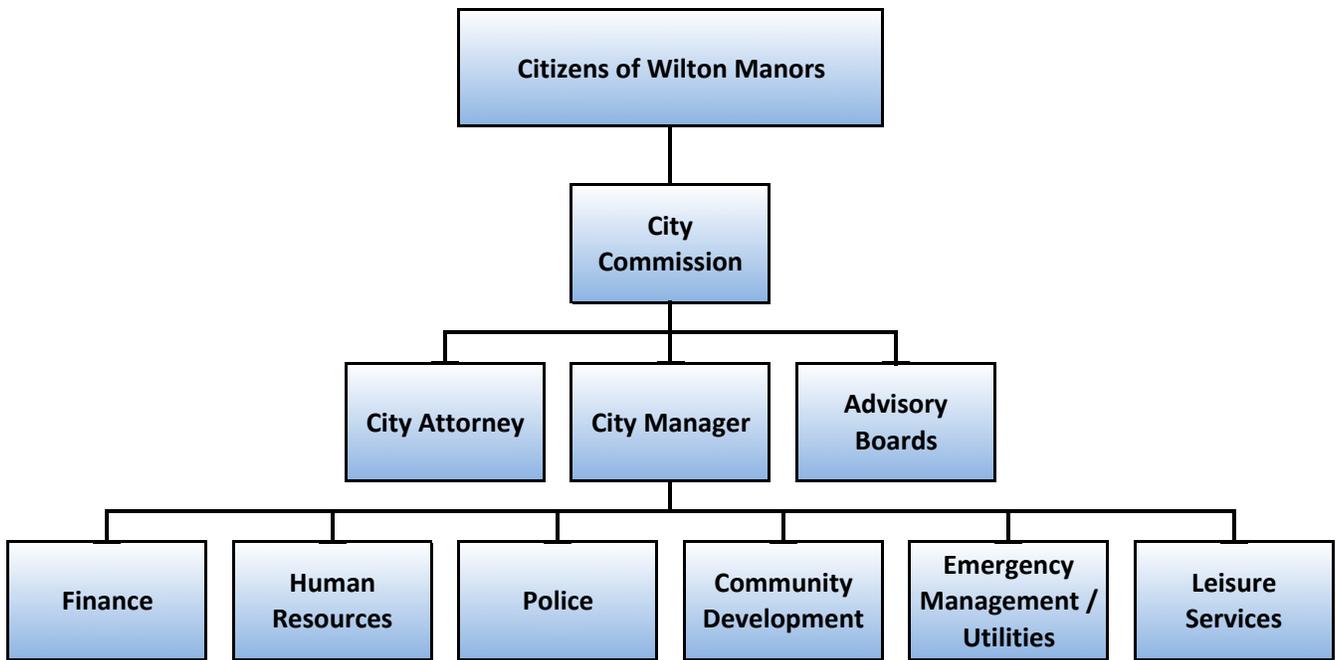
## **MAYOR AND CITY COMMISSION**

The City Commission of the City of Wilton Manors is composed of a Mayor and four Commissioners. The Mayor is elected for a two-year term and Commissioners are elected for four-year staggered terms. The City Commission is responsible to the citizens of Wilton Manors for the establishment of policy and the overview of the operation of the City, which is performed by the City Manager and the various operating departments.

The City Commission holds regular meetings on the second and fourth Tuesdays of each month, at which time City policy is established through the passage of ordinances and resolutions. Additional Commission meetings and special meetings are held periodically as required.

The duties of the City Commission include attendance at regular and special Commission meetings and workshop meetings; public hearings; passage of ordinances and resolutions; acting on items required by City Charter such as acceptance of proposals, grants, agreements, proclamations, awards, etc.; and dealing with citizens on a daily basis both formally and informally. The Commission also has a primary responsibility for the establishment of the annual City budget and the provision of revenues sufficient for the effective operation of City government.

# City of Wilton Manors



DEPARTMENTAL BUDGET SUMMARY  
MAYOR AND CITY COMMISSION

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 55,800	\$ 55,800	\$ 55,800
Personnel Benefits	\$ 61,555	73,127	72,576
Operating Expenditures	\$ 46,700	46,322	45,287
Capital	\$ -	-	-
Debt Service	\$ -	-	-
Depreciation	\$ -	-	-
Interfund Transfers	\$ -	-	-
<b>TOTAL DEPARTMENT COST</b>	<u>\$ 164,055</u>	<u>\$ 175,249</u>	<u>\$ 173,663</u>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Mayor	1.00	0.50	1.00	0.50
Vice Mayor	1.00	0.50	1.00	0.50
Commissioner	3.00	1.50	3.00	1.50
Total Part Time	5.00	2.50	5.00	2.50
MAYOR AND COMMISSION TOTALS	5.00	2.50	5.00	2.50

NOTE: The Mayor and City Commission are salaried positions. An assumption of 1,040 annual hours (20 hours per week) was made to calculate the number of full time equivalents.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5111 - MAYOR &amp; COMMISSION</b>								
PERSONNEL WAGES								
1	001-5111-5111.000	Executive Salaries	50,250	50,250	50,250	33,500	50,250	<b>50,250</b> 1
2	001-5111-5151.000	Cellular Phone Stipend	2,400	2,400	2,400	1,600	2,400	<b>2,400</b> 2
3	001-5111-5157.000	TAX EQUITY STIPENDS	750	750	750	500	750	<b>750</b> 3
4	001-5111-5232.000	Insurance Opt-Out	2,400	2,400	2,400	1,600	2,400	<b>2,400</b> 4
5	PERSONNEL WAGES		55,800	55,800	55,800	37,200	55,800	<b>55,800</b> 5
6								
7	PERSONNEL BENEFITS							
8	001-5111-5211.000	FICA	3,425	4,085	4,085	3,274	4,085	<b>4,085</b> 8
9	001-5111-5222.000	Pension - FRS	18,250	23,149	23,149	12,800	28,872	<b>28,872</b> 9
10	001-5111-5231.000	Life & Health Insurance	39,879	45,893	45,893	28,388	39,735	<b>39,619</b> 10
11	PERSONNEL BENEFITS		61,554	73,127	73,127	44,462	72,692	<b>72,576</b> 11
12								
13	OPERATING EXPENDITURES							
14	001-5111-5401.000	Meetings & Conferences	20,220	18,000	20,500	12,380	20,700	<b>19,700</b> 14
15	001-5111-5411.000	Telephone	549	358	358	416	363	<b>363</b> 15
16	001-5111-5412.000	Postage	424	330	330	135	330	<b>330</b> 16
17	001-5111-5481.000	Promotional Activities	10,698	10,100	10,100	9,848	10,200	<b>10,000</b> 17
18	001-5111-5491.000	City Hall Indirect Charges	6,373	5,389	5,389	2,995	6,765	<b>6,099</b> 18
19	001-5111-5511.000	Office Supplies	215	200	200	69	200	<b>200</b> 19
20	001-5111-5521.000	Operating Supplies	409	400	400	0	400	<b>400</b> 20
21	001-5111-5541.000	Subs, Memberships, Dues	7,812	9,045	9,045	6,972	8,195	<b>8,195</b> 21
22	OPERATING EXPENDITURES		46,700	43,822	46,322	32,815	47,153	<b>45,287</b> 22
23								
24	<b>Totals for Department 5111 - MAYOR &amp; COMMISSION</b>		<b>164,054</b>	<b>172,749</b>	<b>175,249</b>	<b>114,477</b>	<b>175,645</b>	<b>173,663</b> 24

## **CITY MANAGER**

The City Manager is responsible for the supervision and efficient operation of all City departments, in accordance with the policies established by the City Commission. Serving at the pleasure of the City Commission, the City Manager is the chief administrative official of the City and directs the operation of all municipal functions. The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. Working closely with the City's department directors, the City Manager coordinates the provision of services to the residents of the City. As the chief administrative officer of the City, the City Manager is responsible to the City Commission for the preparation and monitoring of the City's annual budget. Additionally, the City Manager is responsible for all personnel and purchasing functions.

### **Department's Core Operational Mission and Key Roles and Functions**

The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. The City Manager's Office includes the Information Technology Department and the Clerk's Office.

### **2017-2018 Strategic Plan Accomplishments**

The City Manager's Office continued to oversee all business operations of the City while pursuing and achieving the goals and objectives of the City of Wilton Manors 2020 Strategic Plan. The City Manager also worked closely in 2017-2018 with the City Commission and Leadership Team to develop the long range vision of the City's future, and to begin to implement strategies which will make that vision a reality.

Focal points for growth in the CMO in 2017 included marketing the City as a tourism destination, enhancing revenue through grants and collaboration and the Wilton Drive Lane Elimination Project.

Specifically, growth and achievement were seen in the following Priority Areas:



### ***Proactive Public Safety***

- The City saw an overall 3% decrease in crime when the data was released by FDLE in June for year 2016. This was a 20 year low for Wilton Manors.
- The Master Security Assessment was completed and presented to the City Commission in a “shade” session. Several strategies have been implemented to address weaknesses, and several more are planned for the coming year. Once immediate deficiencies are mitigated, a work plan will be created to achieve a Master Security Plan.
- Renovations to Fire Station 16 were completed, providing an additional decade of lifespan for the facility.
- The Corridor Action Plan, begun in 2015, continued to improve the safety conditions and appearance of the City. In 2017-2018, voluntary compliance was achieved in 91% of cases.



### ***Sound Governance***

- The City continued to increase content, transparency, information availability, accuracy, ease of use, and visual attractiveness of wiltonmanors.com.
- After review and consultation, it was decided that iCompass software, originally chosen to assist in the records retention and transparency areas, was not the best resource. Utilizing part time, temporary labor provided by the Commission in the 2017-2018 budget, there is now a system for contract and insurance certificate expiration tracking.
- The City Manager’s office continued to work to identify and apply for federal, state, local, and private grant opportunities to provide additional resources to accomplish the strategic and budgetary goals of the City, leveraging resources resulting in approximately \$2.7 million dollars in grants for capital improvements.
- Resident communication via the Town Crier – timeliness was greatly improved this past fiscal year, with most issues delivered to residents by the first weekend of the two-month issue period. The City requested bids for Town Crier printing services and selected a new printer in February 2018 – with annual savings of approximately \$17,000.

- The City maintained its perfect 100 score on the Human Rights Campaign's (HRC) Municipal Equality Index (MEI) for 2017. The original/preliminary score of 95 was improved to the perfect/maximum score of 100 by providing HRC with supporting documentation to correctly reflect the City's score in various categories (i.e., the City's sponsorship of The Pride Center at Equality Park and SunServe in supporting LGBTQ youth, homeless, and elders, and the transgender community; and the existence of an LGBTQ Police Liaison). (Also as a goal to maintain the 100 score for 2018.)
- The City completed the application process to participate in the AARP/WHO Livable (Network of Age-Friendly) Communities program. Although initial goals are identified in the application process, this multi-year program identifies specific needs and then creates and implements programs, policies, and projects to meet those needs (also included as a 2018-2019 Goal/Objective).
- We were also happy to modify the permitting and inspection process to allow for Monday inspections and we are making progress toward a paperless permitting system.
- Finally, working with the Leisure Services Department, event sponsorships in excess of \$15,000 were raised.



### ***Strategic Growth & Redevelopment***

- Working with Fishkind & Associates, city staff and volunteers, an economic impact survey was created and conducted during the 2017 Stonewall event. The results of the survey were provided to a consultant that, using an established methodology, led to an estimated crowd size of 34,000 people, an economic impact of \$4.1 million and more than 8100 room nights. This ROI information will be utilized with potential grantors and sponsors to grow the event.
- The Economic Development Strategic Plan was completed by the consultant and adopted by the City Commission. Implementation has begun.
- The initial marketing of the Commission approved plan, including dissemination of information to the business community, presentation to the EDTF and WDID, was implemented.
- Staff began advertising the City as an LGBTQ and environmental tourism destination point, and implemented strategic digital marketing.
- Staff continued to grow the collaboration between the City and the CVB.

- The City Commission expanded business enhancement incentives.
- Staff began a relationship with the GFL Alliance and became a member with the goal of bringing new businesses to the City.



### ***Innovating and Adapting for the Future***

- The City completed its first ever municipal greenhouse gas inventory. This will provide us with a baseline for future carbon reductions.

## **2018-2019 Strategic Plan Goals and Objectives**



### ***Proactive Public Safety***

*Goal 2:* Continuously develop capacity of City employees to address public safety.

*Objective 2:* Develop a master security plan for city facilities.

Based on the completed security assessment, the CMO will work with the WMPD to mitigate critical deficiencies and implement recommendations of the consultant.

*Goal 3:* Emergency Management

*Objective 4:* Ensure City's emergency management plan is up to date.

The City Manager's Office will be working with the Emergency Management/Utilities Department to complete a comprehensive update of the City's EM Plan.



### ***Sound Governance***

*Goal 1:* Operate in a fair and transparent manner.

*Objective 1:* Use the City's website to publish relevant and easily accessible information in a timely manner.

The CMO will continue to increase content, transparency and ease of use of [wiltonmanors.com](http://wiltonmanors.com)

*Goal 2:* Provide excellent services to the community.

*Objective 2:* Continue to assess the service needs of the community and garner feedback about services provided.

The CMO will complete, analyze and publicize the results of a Resident Satisfaction Survey. Based on the results, services and programs may be adjusted.

Goal 3: Promote and maintain financial stability and integrity.

Objective 5: Safeguard all city assets.

We will continue to closely monitor the IT budget, in order to understand and evaluate categorical costs, identify efficiencies and provide for long term asset upgrades and maintenance.

The City Manager's Office will complete the initial steps toward the creation of an Information Technology Master Plan.

Objective 6: Explore additional resource opportunities.

The City Manager's office will continue to identify and apply for federal, state, local, and private grant opportunities to provide additional resources to accomplish the strategic and budgetary goals of the City.

Goal 4: Ensure government employees are qualified and competent.

The City Manager's Office, working with Human Resources, will initiate a comprehensive succession planning project to ensure workforce stability and continuity into the next decade.



### ***Strategic Growth & Redevelopment***

Goal 2: Ensure that the City's properties and infrastructure meet the present & future needs of the City.

We will begin to create a long term strategy for ensuring the municipal infrastructure meets the needs of our residents, employees and businesses in 2025.

Goal 3: Development and use an Economic Development Strategic Plan.

The City Manager's Office, working with Community Development Services and the economic development consultant, will be working to implement the strategies of the Plan.



***Innovating and Adapting for the Future***

Goal 2: Encourage environmentally sustainable practices.

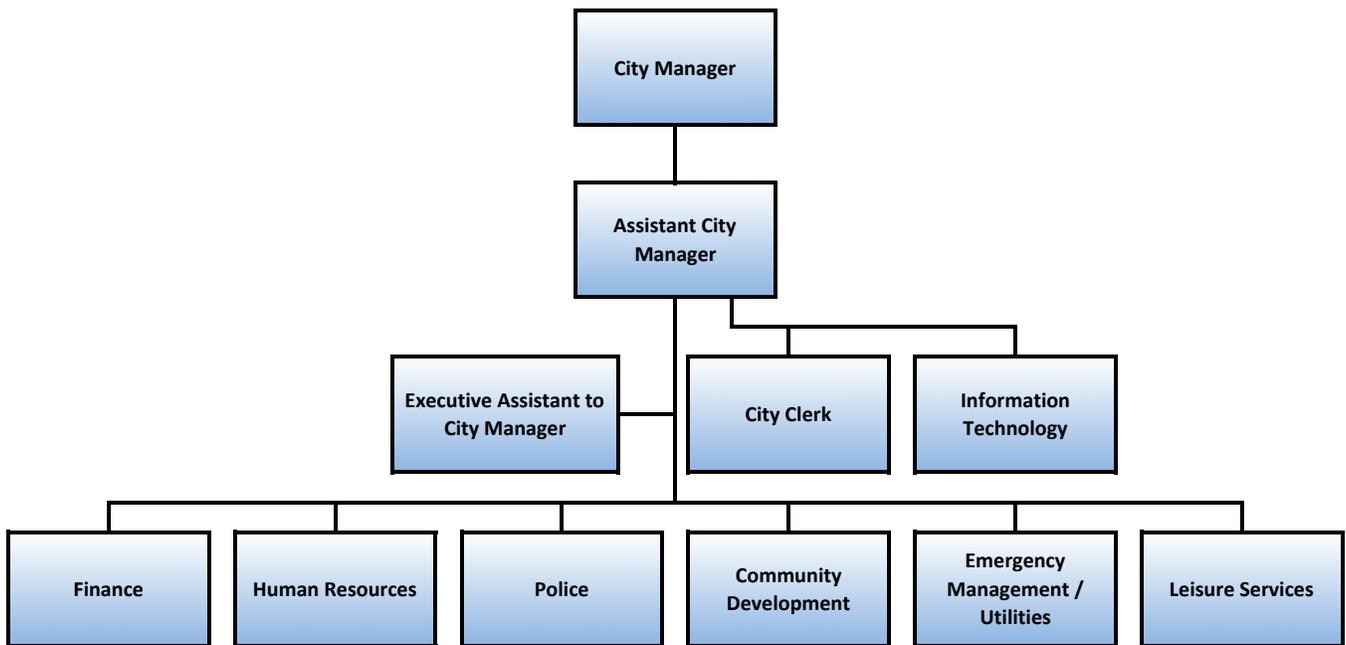
The CMO will complete a community wide GreenHouse Gas Inventory.

Goal 3: Utilize relationships with other agencies to address future regional needs.

The CMO will collaborate with the City of Oakland Park to create a Joint Climate Action Plan.

The CMO will work with FDOT and other partners to complete the Wilton Drive lane elimination project. Subsequently, the CMO will implement integrated landscape/streetscape design and construction for the sidewalks, medians and all other non-road components of the project.

# City Management



DEPARTMENTAL BUDGET SUMMARY  
CITY MANAGER

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 353,376	\$ 368,479	\$ 387,746
Personnel Benefits	178,911	200,582	202,469
Operating Expenditures	99,205	158,537	164,966
Capital	-	-	20,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 631,492</b>	<b>\$ 727,598</b>	<b>\$ 775,181</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>City Manager Department:</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
CITY MANAGER TOTALS	3.00	3.00	3.00	3.00

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5112 - CITY MANAGER</b>								
1	PERSONNEL WAGES							1
2	001-5112-5121.000 SALARIES - FULL TIME	343,223	355,239	355,239	231,854	375,506	<b>375,506</b>	2
3	001-5112-5141.000 Overtime	2,413	5,500	5,500	1,580	5,500	<b>4,500</b>	3
4	001-5112-5151.000 Cellular Phone Stipend	1,740	1,740	1,740	1,160	1,740	<b>1,740</b>	4
5	001-5112-5155.000 Vehicle Allowance	6,000	6,000	6,000	4,000	6,000	<b>6,000</b>	5
6	PERSONNEL WAGES	353,376	368,479	368,479	238,594	388,746	<b>387,746</b>	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5112-5211.000 FICA	23,505	28,353	28,353	13,804	29,739	<b>29,663</b>	9
10	001-5112-5221.000 Pension - WM	50,891	52,311	52,311	52,311	55,570	<b>52,215</b>	10
11	001-5112-5222.000 Pension - FRS	65,698	74,641	74,641	47,701	82,970	<b>82,886</b>	11
12	001-5112-5231.000 Life & Health Insurance	38,817	45,277	45,277	27,707	37,809	<b>37,705</b>	12
13	PERSONNEL BENEFITS	178,911	200,582	200,582	141,523	206,088	<b>202,469</b>	13
14								14
15	OPERATING EXPENDITURES							15
16	001-5112-5311.000 Professional Services	55,854	49,852	50,852	27,865	73,000	<b>67,000</b>	16
17	001-5112-5341.000 Contractual Services	0	0	0	3,900	0	<b>0</b>	17
18	001-5112-5401.000 Meetings & Conferences	5,278	5,376	5,376	2,876	5,500	<b>5,100</b>	18
19	001-5112-5411.000 Telephone	1,641	1,178	1,178	1,152	1,172	<b>1,172</b>	19
20	001-5112-5412.000 Postage	219	200	200	209	200	<b>200</b>	20
21	001-5112-5461.000 Computer Maintenance	130	0	0	0	0	<b>0</b>	21
22	001-5112-5481.000 Promotional Activities	5,445	11,730	11,730	5,261	18,000	<b>12,000</b>	22
23	001-5112-5483.000 ECONOMIC DEVELOPMENT	0	32,302	57,302	1,452	55,000	<b>41,000</b>	23
24	001-5112-5491.000 City Hall Indirect Charges	20,604	20,830	20,830	11,577	35,301	<b>25,964</b>	24
25	001-5112-5511.000 Office Supplies	3,358	1,300	1,300	1,376	1,300	<b>1,300</b>	25
26	001-5112-5521.000 Operating Supplies	698	600	600	0	600	<b>600</b>	26
27	001-5112-5541.000 Subs, Memberships, Dues	5,978	5,992	5,992	5,706	8,630	<b>8,630</b>	27
28	001-5112-5542.000 Training/Education	0	3,177	3,177	49	3,250	<b>2,000</b>	28
29	OPERATING EXPENDITURES	99,205	132,537	158,537	61,423	201,953	<b>164,966</b>	29
30								30
31	CAPITAL							31
32	001-5112-5641.000 Capital Outlay	0	0	0	0	30,000	<b>20,000</b>	32
33	CAPITAL	0	0	0	0	30,000	<b>20,000</b>	33
34								34
35	<b>Totals for Department 5112 - CITY MANAGER</b>	<b>631,492</b>	<b>701,598</b>	<b>727,598</b>	<b>441,540</b>	<b>826,787</b>	<b>775,181</b>	35

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**City Manager's Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	20,000	-	-	-	-	\$ 20,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### City Manager's Department

<b>Name of Project or Purchase:</b>	<b>Art in Public Places</b>		
<b>Departmental Division:</b>		<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	City Manager		
<b>Project Location:</b>	Citywide		
<b>Project Status:</b>	New project		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2019		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5112-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>The City does not have a dedicated funding source for a public art program, which is currently being organized by volunteers of the non-profit Art Gallery 21, Inc.. This funding is intended to supplement private fundraising and donations as ideas emerge for the creation and placement of public art.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### City Manager's Department

<b>Name of Project or Purchase:</b>	<b>Bier Garden Public Improvements</b>		
<b>Departmental Division:</b>		<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	City Manager		
<b>Project Location:</b>	NE 6th Ave & Wilton Drive		
<b>Project Status:</b>	New project		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2019		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5112-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>The City owns right-of-way at the corner of NE 6th Avenue and Wilton Drive. This property was previously utilized, through an encroachment agreement, as an outdoor patio for the former Bier Garden bar and restaurant. The site is now vacant and underutilized and presents an opportunity for a public gathering space that contributes to the vibrancy and sense of place for the Wilton Drive Arts and Entertainment District. These funds will allow for some minor site clearing and upgrades in conjunction with the Wilton Drive Complete Streets project.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

## **CITY CLERK'S OFFICE**

### **Department's Core Operational Mission and Key Roles and Functions**

The City Clerk's office continues to strive to provide expeditious responses to the requests of our constituents and fellow staff members. The City Clerk's office is the official records keeper, elections administrator, advisory board administrator, ethics filing officer and secretariat to the City Commission. The office also prepares and publishes the agenda for City Commission meetings and facilitates all City Commission meetings. The City Clerk's office continues to move forward by improving processes and productivity while remaining fiscally responsible.

### **2017-2018 Strategic Plan Accomplishments**



*Sound Governance*

#### **Board Administration (Goal 5: Support and make use of community resources/Objective 1: Support and utilize boards)**

This office held two orientations for board members on Sunshine Law, Ethics and general expectations. The City Clerk's office created a webpage with general information on the different boards. This office also created an attendance tracker that Board Liaisons are responsible for maintaining the data so the City Clerk's office can monitor attendance.

#### **Internal Training and Education (Goal 4: Ensure government employees are qualified and competent/Objective 1: Continuously support employee training, educational opportunities and licensing/certification)**

The Deputy City Clerk is still on Master Municipal Clerk certification track and attended the Florida Association of City Clerk's Fall Academy.

## 2018-2019 Goals and Objectives



Sound Governance

### **Board Administration and Board Training (Goal 5: Support and make use of community resources/Objective 1: Support and utilize boards)**

In order to maximize the contributions of all City Boards, Committees, and Task Forces, the City Clerk's office will create a proactive program to empower and train Board Liaisons. This office will continue to hold Sunshine Law/ Ethics and general expectations training for new board members with the assistance of Board Liaisons. The City Clerk's office plans to expand available information online about City boards. Allowing the public easy access to minutes, agendas, reports and other board information raises the City to a higher level of transparency. To increase the support and utilizations of the Boards, the City Clerk's office will review and better organize Board supporting documents and files.

### **Internal Training and Education (Goal 4: Ensure government employees are qualified and competent/Objective 1: Continuously support employee training, educational opportunities and licensing/certification)**

The Deputy City Clerk continues on the track for the Master Municipal Clerk certification and the City Clerk will begin to accrue points towards the City Municipal Clerk certification. City Clerk and Deputy City Clerk will also take additional Records trainings to follow changes with retention requirements as technology advances.

### **Records Management (Goal 1: Operate in a fair and transparent manner/ Objective 3 Provide Timely Responses to all resident inquiries & Goal 4: Ensure government employees are qualified and competent/Objective1: Continuously support employee training, educational opportunities and licensing/certification)**

Since the Clerk's office is the City's official records keeper and it is the coordinator of Public Record Requests made to the City, this office will create and hold procedural training on Public Records, Public Records Requests and Records Retention for staff.

### **Complete a successful year of Island City University (Goal 1: Operate in a fair and transparent manner/ Objective 2: Provide the public access to information about how the City operates, establishes priorities, and makes decisions)**

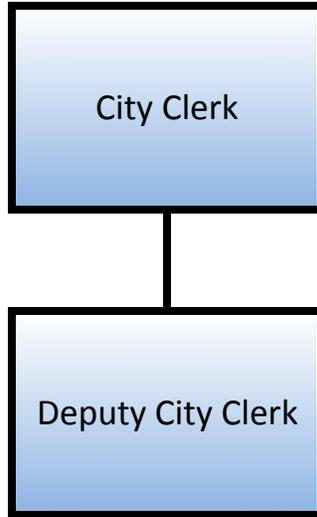
This office coordinates the Island City University, which is set up to provide residents with information on all the operations of the City, through weekly sessions lead by the different City

departments. The City Clerk's office will continue to facilitate the sessions while utilizing the valuable feedback provided by past participants to ensure that the information being presented is relevant knowledge to the resident participants.

**Contract and Insurance certificate tracking (Goal 1: Operate in a fair and transparent manner /Objective 1: Use the City's website to publish relevant and easily accessible information in a timely manner)**

A system has been created to efficiently track active contracts and insurance certificates. The City Clerk's office will maintain the Contract Tracker. The Clerk will also provide updates to contract managers about contract and insurance certificate expirations. This tracker is to be placed on the City's website to allow for greater transparency to the public.

# City Clerk



DEPARTMENTAL BUDGET SUMMARY  
CITY CLERK

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 122,838	\$ 133,425	\$ 125,432
Personnel Benefits	65,079	86,183	72,012
Operating Expenditures	63,479	68,922	91,402
Capital	10,139	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 261,535</b>	<b>\$ 288,530</b>	<b>\$ 288,846</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>City Clerk Department:</b>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
CITY CLERK TOTALS	2.00	2.00	2.00	2.00

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5113 - CITY CLERK</b>								
1	PERSONNEL WAGES							1
2	001-5113-5121.000 SALARIES - FULL TIME	119,777	132,585	132,585	63,363	123,892	<b>123,892</b>	2
3	001-5113-5141.000 Overtime	112	300	300	778	300	<b>1,000</b>	3
4	001-5113-5151.000 Cellular Phone Stipend	450	540	540	180	540	<b>540</b>	4
5	001-5113-5153.000 Assignment Pay	1,500	0	0	5,625	0	<b>0</b>	5
6	001-5113-5232.000 Insurance Opt-Out	1,000	0	0	0	0	<b>0</b>	6
7	PERSONNEL WAGES	122,839	133,425	133,425	69,946	124,732	<b>125,432</b>	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5113-5211.000 FICA	9,037	10,268	10,268	5,143	9,542	<b>9,596</b>	10
11	001-5113-5221.000 Pension - WM	20,578	19,524	19,524	19,524	18,335	<b>17,228</b>	11
12	001-5113-5222.000 Pension - FRS	18,438	22,754	22,754	9,212	21,023	<b>21,082</b>	12
13	001-5113-5231.000 Life & Health Insurance	17,026	33,637	33,637	14,973	24,176	<b>24,106</b>	13
14	PERSONNEL BENEFITS	65,079	86,183	86,183	48,852	73,076	<b>72,012</b>	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5113-5341.000 Contractual Services	6,503	15,640	15,640	4,449	40,600	<b>30,600</b>	17
18	001-5113-5401.000 Meetings & Conferences	725	2,346	2,346	320	3,600	<b>2,400</b>	18
19	001-5113-5411.000 Telephone	671	540	540	453	547	<b>547</b>	19
20	001-5113-5412.000 Postage	505	250	250	523	900	<b>900</b>	20
21	001-5113-5462.000 Equipment Maint-Repair	349	250	250	0	250	<b>250</b>	21
22	001-5113-5481.000 PROMOTIONAL	45	1,500	1,500	1,738	1,500	<b>1,500</b>	22
23	001-5113-5482.000 Advertising	15,354	13,196	13,196	7,119	13,500	<b>13,200</b>	23
24	001-5113-5491.000 City Hall Indirect Charges	25,162	25,849	25,849	14,367	21,814	<b>27,345</b>	24
25	001-5113-5492.000 Elections	4,777	0	0	0	5,000	<b>5,000</b>	25
26	001-5113-5493.000 Codification	5,220	4,887	4,887	1,803	5,350	<b>5,350</b>	26
27	001-5113-5511.000 Office Supplies	2,666	1,500	1,500	1,432	1,500	<b>1,500</b>	27
28	001-5113-5521.000 Operating Supplies	1,077	500	500	448	500	<b>500</b>	28
29	001-5113-5541.000 Subs, Memberships, Dues	425	850	850	564	850	<b>550</b>	29
30	001-5113-5542.000 Training/Education	0	750	750	135	750	<b>750</b>	30
31	001-5113-5544.000 TUITION REIMBURSEMENT	0	864	864	0	3,330	<b>1,010</b>	31
32	OPERATING EXPENDITURES	63,479	68,922	68,922	33,351	99,991	<b>91,402</b>	32
33								33
34	CAPITAL							34
35	Capital Outlay							35
36	001-5113-5641.000 Capital Outlay	10,139	0	0	0	20,000	<b>0</b>	36
37	CAPITAL	10,139	0	0	0	20,000	<b>0</b>	37
38								38
39	<b>Totals for Department 5113 - CITY CLERK</b>	<b>261,536</b>	<b>288,530</b>	<b>288,530</b>	<b>152,149</b>	<b>317,799</b>	<b>288,846</b>	39

## **FINANCE DEPARTMENT**

**Accounting and Financial Services** include maintaining a system to assure accountability in compliance with legal provisions and in accordance with generally accepted accounting principles. Supporting documents for revenues, expenditures, encumbrances and accounts receivable are reviewed for correctness, legality, adherence to contracts, agreements, and City purchasing procedures, as well as for compliance with the City Commission adopted budget. Financial and management reports indicating financial status are prepared to provide timely information to the City Commission, City Manager, Department Directors, and the general public.

Records for accounts payable are maintained and vendor checks are issued on a weekly basis. Utility billing records reflect the monthly issuance of water, sewer, solid waste, recycling, and stormwater invoices. Fixed asset records are maintained and reviewed annually for internal control purposes and to insure adequate insurance coverages.

In addition to accounting and financial services, the Utility Billing Customer Service personnel field all utility-related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler; processing lien searches; filing utility liens; and insuring the timely collection of utility payments. The Utility Billing Customer Service personnel additionally field all incoming calls from the City's main telephone lines.

The Finance Department, under the direction of the City Manager, is responsible for the preparation and coordination of the Annual Operating Budget and five-year capital improvement program for all funds. This process must be monitored for compliance with the State's Truth in Millage (TRIM) laws. The Department also oversees the implementation of the budget after adoption by the City Commission through appropriate internal accounting control measures.

**Cash Management and Revenue Collection.** The Finance Department is responsible for the collection and recording of all City revenues. The Department prepares cash reconciliations and internal audits of City revenue accounts to insure that projected revenue targets are being met and recorded properly. Responsibilities also include the investment of all City funds, as well as the coordination of various banking services.

**Purchasing.** The Finance Department acts as liaison to all City departments for items that require formal bids, proposals, or bulk ordering, and assists in providing resources for the competitive pricing of merchandise.

**Parking.** The Finance Department is responsible for oversight of the City's parking program. The day-to-day management of the parking program is performed by a major parking corporation under contract to the City.

## **Department's Core Operational Mission and Key Roles and Functions**

The Finance Department serves the Wilton Manors community by safeguarding the City's assets, maximizing the use of City revenue and efficiently providing accurate and timely information to the City Commission, City management and the general public. As such, it is the department's responsibility to plan for the City's future financial needs and to implement responsible fiscal strategies for the City's operation. The Finance Department has responsibility for the City's utility billing, accounts payable and receivable, financial reporting, budgeting, purchasing, and oversight of the City's parking program.

### **2017-2018 Strategic Plan Accomplishments**

Much of the Finance Department's day-to-day activity is highly technical in nature and tied to correctly and efficiently processing approximately half a million individual accounting transactions annually. Our challenge is to perform these recurring technical accounting tasks which require our very focused attention, while still providing excellent customer service both to the public and to our internal City "customers" and keeping the bigger picture in mind as we strive to prepare the City for a strong financial future.

The following section lists our accomplishments that are specifically identified in the Strategic Plan. The department's other accomplishments for the year are listed below the Strategic Plan accomplishments.



#### *Sound Governance*

- G1:O1:S1 and O3:S4 – Finance developed the FY18 budget to maintain Unassigned Fund Balance in General Fund within the required range and to fund asset replacement through the Capital Improvement Plan and Capital Replacement Plan.
- G3:O4:S2 – Finance conducted 21 formal competitive solicitations and issued 83 purchase orders incorporating price comparison strategies.
- G3:O4:S3 – Finance presented monthly budget-to-actual reports to staff and held quarterly budget review workshops with the City Commission.
- G3:O5:S1 – Finance completed the annual inventory and reconciliation of fixed assets.
- G3:O5:S5 – Finance complied with the City's investment policy.
- G4:O1 – Four Finance personnel attended the annual state conferences of their professional organizations; the Assistant Finance Director received certification as a Florida Public Sector Labor Relations Professional; Director and Assistant Director maintained the Certified Government Finance Officer certifications; Accountant and Purchasing Coordinator pursued studies in pursuit of professional certifications.



### *Strategic Growth & Redevelopment*

- G3:O2 – Staff implemented pilot programs for a Wilton Drive parking shuttle and for a reduced-price parking permit for employees of Wilton Drive businesses.



### *Innovating and Adapting for the Future*

- G1:O1:S1 and S2 – Finance expanded the use of email utility bills, signing up 215 new e-bill customers in the last year; expanded the use of the ACH debit method of utility bill payments, signing up 136 new ACH customers in the last year. Finance also continued to expand the use of electronic payments, reducing the number of paper checks issued and earning rebates on purchases made with City p-cards.

## **2017-2018 Other Accomplishments**

### **Administrative**

Finance maintained relationships with over 2,900 vendors/business partners. We expanded our use of electronic recordkeeping. We maintained and improved the department's web pages, including the pages for Finance, Parking, and Pension Plans.

### **Accounting & Financial Reporting**

Finance ensured compliance with audit requirements and expects to receive a clean audit opinion for the FY16-17 financial statements with zero audit findings. We are very proud that this will be the sixth year in a row that we have achieved the standard of zero audit findings. We were awarded the GFOA's Certificate of Achievement for Excellence in Financial Reporting for the nineteenth year in a row.

### **Accounts Payable and Internal Customer Service**

Finance continued to pay all invoices by their due dates. We substantially increased the use of p-cards for paying City obligations, resulting in a rebate to the City of \$83,572.

### **Budgeting**

Finance published and distributed the proposed budget in mid-June, coordinating our budgeting efforts with City staff, the Budget Review Committee, the City Commission and the public. We are proud to have received our third GFOA Distinguished Budget Presentation Award.

## Purchasing

Finance's purchasing component had a busy year conducting and assisting with 21 formal competitive solicitations along with other daily activities.

## Utility Billing

Finance's Utility Billing staff maintained their record of excellent customer service, fully aware that they serve in many instances as the "face of the City" to many new residents. We increased the number and percentage of customers who receive utility bills by email as detailed above. Now over 30% of all customers receive e-bills. Also as described above, we increased utility payments by ACH debit. Now 24% of all customer payments are received via ACH. We accomplished our long-held goal of re-aligning the City's utility billing cycles to match the three geographical regions of the City – west, central, and east.

## Parking

Finance continued to oversee the daily operations of the City's contracted parking management company. We implemented two of the recommendations of last year's parking study – a Wilton Drive shuttle, and a parking permit pilot program for employees of Wilton Drive businesses. Construction was begun on the new 23-space parking lot to serve the north end of Wilton Drive. Five additional parking spaces were added at Jaycee Park. We met and spoke with several vendors and stakeholders in preparation for the upcoming release of an RFP for the development of a long-term parking plan.

**Finance Department**  
**2018-2019 Strategic Plan Goals and Objectives**



*Sound Governance*

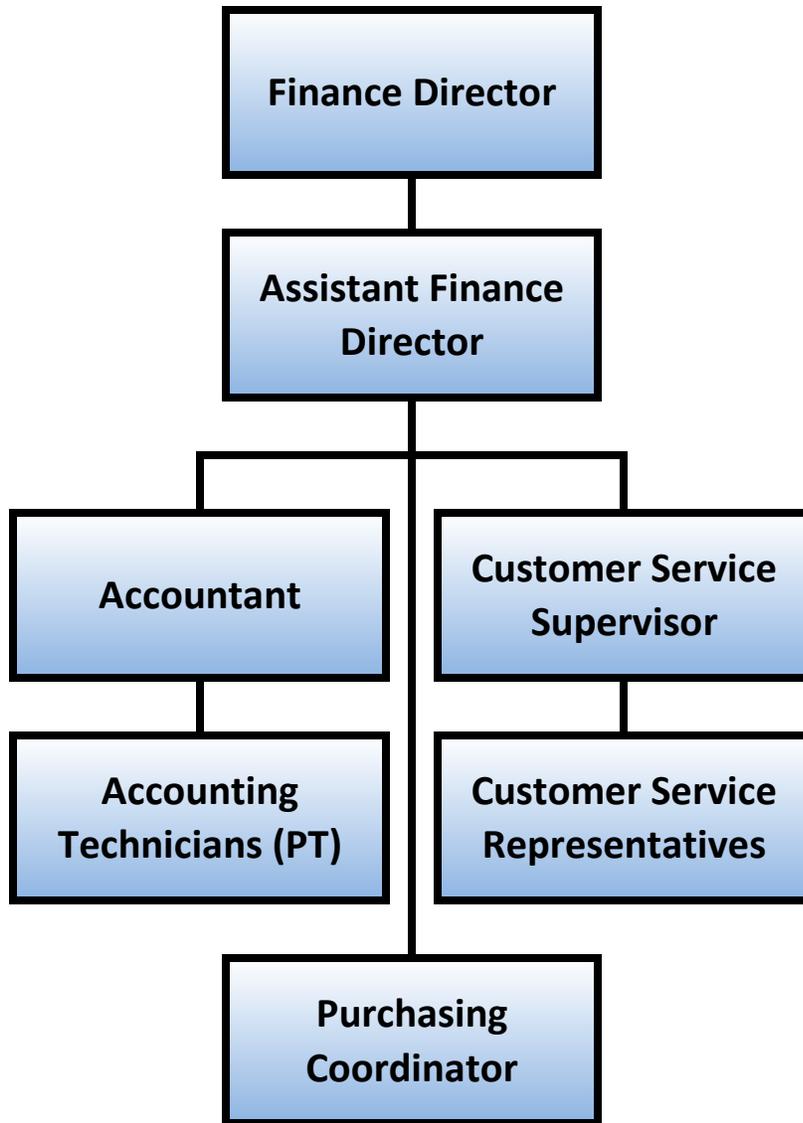
- *G1:O1:S1 – Publish the FY17-18 operating and capital budget on or before October 1, 2017; publish the FY16-17 CAFR on or before March 31, 2018.*
- *G2:O1 – Expand the City’s ability to accept mobile and other online payments for services.*
- *G3:O1:S1 – Issue the FY17-18 operating budget to maintain Unassigned Fund Balance in General Fund within the required range and to fund asset replacement through the Capital Improvement Plan and Capital Replacement Plan.*
- *G3:O3:S1 – Develop the operating and capital budgets that incorporate input from the Budget Review Committee, City Commission, and public; set aside funds for capital replacement; and is in line with the City’s Strategic Plan.*
- *G3:O4:S2 – Conduct training for City staff on the City’s procurement policies and procedures; assist all departments in following these policies and procedures.*
- *G3:O4:S3 – Monitor budget-to-actual performance on a monthly basis and continue to hold quarterly budget review workshops.*
- *G4:O1:S2,3,and 6 – Provide funding for four Finance personnel to attend annual state conferences held by their professional associations; provide funding for the Assistant Director to attend the national GFOA conference; fund the Purchasing Coordinator’s efforts to obtain the Certified Public Procurement Buyer certification; fund the Accountant’s efforts to obtain the Certified Government Finance Officer certification; and support the Director and Assistant Director in maintaining the Certified Government Finance Officer certifications.*



*Strategic Growth & Redevelopment*

- *G3:O2:S1 and 2 – Work toward development of the City’s long-term parking plan.*

# Finance Department



DEPARTMENTAL BUDGET SUMMARY  
FINANCE

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 372,358	\$ 379,468	\$ 438,283
Personnel Benefits	197,357	212,232	221,276
Operating Expenditures	57,101	87,403	90,869
Capital	1,108		-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 627,923</b>	<b>\$ 679,103</b>	<b>\$ 750,428</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>Finance Department:</b>				
Finance Director	0.95	0.95	0.95	0.95
Assistant Finance Director	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Purchasing Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.95	3.95	3.95	3.95
Part Time Accounting Technician	1.50	1.125	1.50	1.125
Total Part Time	1.50	1.125	1.50	1.125
<b>FINANCE TOTALS</b>	<b>5.45</b>	<b>5.075</b>	<b>5.45</b>	<b>5.075</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5114 - FINANCE</b>								
1	PERSONNEL WAGES							1
2	001-5114-5121.000 SALARIES - FULL TIME	344,605	352,930	352,930	229,886	408,826	<b>411,661</b>	2
3	001-5114-5131.000 SALARIES - PART-TIME	26,349	24,384	24,384	16,906	24,468	<b>24,468</b>	3
4	001-5114-5141.000 Overtime	0	500	500	0	500	<b>500</b>	4
5	001-5114-5151.000 Cellular Phone Stipend	1,404	1,404	1,404	936	1,404	<b>1,404</b>	5
6	001-5114-5153.000 Assignment Pay	0	250	250	0	250	<b>250</b>	6
7	PERSONNEL WAGES	372,358	379,468	379,468	247,728	435,448	<b>438,283</b>	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5114-5211.000 FICA	25,352	27,327	27,327	16,716	31,440	<b>31,657</b>	10
11	001-5114-5211.005 FICA PART-TIME	1,725	1,877	1,877	1,293	1,872	<b>1,872</b>	11
12	001-5114-5221.000 Pension - WM	54,802	55,562	55,562	55,562	64,122	<b>60,645</b>	12
13	001-5114-5222.000 Pension - FRS	56,984	63,776	63,776	39,783	70,395	<b>70,395</b>	13
14	001-5114-5231.000 Life & Health Insurance	58,494	63,690	63,690	40,314	56,865	<b>56,707</b>	14
15	PERSONNEL BENEFITS	197,357	212,232	212,232	153,668	224,694	<b>221,276</b>	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5114-5311.000 Professional Services	904	14,662	27,162	18,396	48,000	<b>26,500</b>	18
19	001-5114-5321.000 Audit & Accounting	15,800	14,662	14,662	12,880	13,200	<b>13,200</b>	19
20	001-5114-5401.000 Meetings & Conferences	2,594	7,292	7,292	2,289	6,960	<b>8,460</b>	20
21	001-5114-5411.000 Telephone	1,810	1,038	1,038	1,432	1,053	<b>1,053</b>	21
22	001-5114-5412.000 Postage	1,776	1,900	1,900	1,309	1,900	<b>1,900</b>	22
23	001-5114-5471.000 Printing & Binding	579	600	600	36	900	<b>700</b>	23
24	001-5114-5491.000 City Hall Indirect Charges	20,299	20,590	20,590	11,444	27,367	<b>24,672</b>	24
25	001-5114-5511.000 Office Supplies	2,110	1,750	1,750	1,723	2,000	<b>1,750</b>	25
26	001-5114-5521.000 Operating Supplies	1,187	1,200	1,200	637	2,400	<b>1,200</b>	26
27	001-5114-5541.000 Subs, Memberships, Dues	1,570	1,720	1,720	1,060	1,750	<b>1,750</b>	27
28	001-5114-5542.000 Training/Education	4,690	4,692	4,692	1,484	5,800	<b>4,600</b>	28
29	001-5114-5543.000 Books & Manuals	60	250	250	268	500	<b>250</b>	29
30	001-5114-5544.000 TUITION REIMBURSEMENT	3,722	4,547	4,547	1,258	6,600	<b>4,834</b>	30
31	OPERATING EXPENDITURES	57,101	74,903	87,403	54,216	118,430	<b>90,869</b>	31
32								32
33	CAPITAL							33
34	001-5114-5641.000 Capital Outlay	1,108	0	0	0	1,200	<b>0</b>	34
35	CAPITAL	1,108	0	0	0	1,200	<b>0</b>	35
36								36
37	<b>Totals for Department 5114 - FINANCE</b>	<b>627,924</b>	<b>666,603</b>	<b>679,103</b>	<b>455,612</b>	<b>779,772</b>	<b>750,428</b>	37

## **HUMAN RESOURCES DEPARTMENT**

The Human Resources Department (HR) is dedicated to serving the needs of City employees in the most efficient and fair manner, to attract and retain the most qualified employees for the City, to be a leader and change agent, and to be a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, behavioral needs, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

The Human Resources Department is responsible for:

**Personnel Functions** HR is responsible for the traditional personnel roles of recruitment, assessment and examination, selection, placement, orientation and exit interviews. HR is responsible for maintenance of the Personnel Rules and Safety Regulations. HR must remain current in Public Records Law and maintain all personnel and related records. HR is responsible for the administration and maintenance of the Classification and Compensation Plan.

**Payroll/Pension** HR is responsible for all payroll records, input of payroll into the ADP payroll system, monitoring of FLSA rules and regulations, and accuracy in employee payroll deductions. HR maintains the payroll related pension records and performs most of the administration of the pension plan, such as estimate of benefits, employee contributions and credited service, and final retirement benefits.

**Labor Relations** HR is responsible for negotiations with the union, administration of the Collective Bargaining Agreement, the City representative to the General Employee Quality of Work Life Committee, oversight of the EEOC Plan, acts as Critical Incident Coordinator, acts as liaison to Labor Relations Board and Civil Service Board. HR is an active participant in all employee discipline and grievances; EEOC and civil employee lawsuits; and investigates harassment complaints.

**Benefits** HR is responsible for procuring and administration of Group Medical and Life Insurance, Dental Insurance, Long Term Disability Insurance, State-mandated insurance coverage for law enforcement officers, administration of COBRA, and implementation of Health Insurance Portability and Accountability Act Rules. HR acts as Privacy Officers under the HIPAA Rules and Medical Review Officers for exposure incidents. HR correlates the annual enrollment for all insurances as well as the 125 Cafeteria Plan and voluntary insurance policies. HR administers the Employee Assistance Plan and is responsible for referrals to the EAP. HR is responsible for administration of the two 457 Deferred Compensation Plans and the Executive 401(a) Plan. HR is responsible for accuracy of benefit accruals, adherence to leave rules, as well as the end- of- year reallocation of unused hours and reestablishment of leave banks for the new calendar year.

**Training and Development** HR is responsible for in-service training of all employees for Harassment, Diversity, Sensitivity, etc. HR maintains records of all required training of employees and HR must approve tuition reimbursement requests.

**Risk Management** HR is responsible for all Risk Management functions such as maintaining the City's property, flood, liability, and worker's compensation insurance coverage. HR will review annually for competitive pricing and adequate insurance coverage. HR is responsible for all records relating to vehicle accidents, liability and injury claims against the City and all other Risk Management functions. The HR/Risk Director is now responsible for appraisals of City owned property together with the assistance of the Florida League of Cities. HR administers the Safety and Security Committee and all required safety awareness training.

### **Department's Core Operational Mission and Key Roles and Functions**

**Operational Mission:** The Human Resources Department is dedicated to serving the needs of City employees in the most efficient and fair manner, to attracting and retaining the most qualified employees for the City, to being a leader and change agent, and to being a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

**Key Roles and Functions:** Personnel management; payroll; pension programs; benefits management; risk management; training and development; labor relations

### **2017-2018 Strategic Plan Accomplishments**



*Sound Governance*

#### **Goal 3: Promote and maintain financial stability and integrity; Objective 3**

In conjunction with other City Management Team members, the Department will successfully negotiate and implement a collective bargaining agreement, effective October 1, 2017, with employees represented by the Broward Police Benevolent Association.

- Negotiations with the Broward Police Benevolent Association are complete. The process was successful and resulted in a three-year contract that became effective October 1, 2017.

**Goal 3: Promote and maintain financial stability and integrity; Objective 5**

The Department will continue its policy of reviewing insurance coverage for all City assets on an annual basis. This review includes comparing renewal costs of existing policies with those offered by other insurers and evaluating the current level of coverage on City assets to reach an acceptable balance of risk tolerance and cost effectiveness. To safeguard City assets, Risk Management will maintain and update the existing inventory of City assets and perform periodic risk assessments for City properties. In addition to asset and liability insurances, the Department will continue to solicit and analyze annual competitive bids for employee health insurance coverage.

- In October 2017, the Department reviewed competitive bids from four (4) different insurance companies for the City's health insurance coverage. The selected bid involved a change of insurance company, resulting in a 15% decrease in premium and minimal plan design changes. The City negotiated rate passes for its dental, life, and long term disability insurance policies. Review of insurance premiums for the fiscal year is complete. Additionally, the City received a return of premiums for its property and liability insurance policies in the amount of \$17,594 in December 2017.

**Goal 4: Ensure government employees are qualified and competent; Objective 3;**

A core function of the Human Resources Department is to recruit highly-qualified candidates for open positions via processes that are efficient and expedient. To this end, the Department will continue to prioritize the filling of vacancies in its daily functions. Human Resources will continue to research and implement diverse recruitment efforts and appropriate background checks for potential employees while simultaneously adjusting hiring practices as appropriate according to available technologies.

- The City has experienced twelve (12) vacancies in this fiscal year and seven (7) of the vacancies have been filled to date. A total of ten (10) different print and online sources have been utilized for vacancy advertisements.

**Goal 4: Ensure government employees are qualified and competent; Objective 1**

The Human Resources staff will budget for and continue its membership and participation in professional development opportunities in the following organizations: Florida Public Human Resources Association, Florida Public Employee Labor Relations Association, International Public Management Association, National Safety Council, and Public Risk Management Association.

- Memberships in the above professional organizations have been renewed for the fiscal year.



*Innovating and Adapting for the Future*

**Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the budget: Objective 1**

As of March 2017, the payroll dissemination process is fully automated. By the end of FY 17-18, the Department will fully automate the payroll input system for all processes and users. The automated system will greatly curtail the need to use and store paper and bring efficiency to the reporting of timesheets.

- In March 2018, the Human Resources Department implemented a fully-automated and paperless payroll input process that will be systematically phased into all City departments by the end of FY 17-18. This process represents the last step in the full, paperless automation of the City's payroll system.

**2018-2019 Strategic Plan Goals and Objectives**



*Proactive Public Safety*

**Goal 2: Develop capacity of City employees to address public safety; Objective 2**

Human Resources will work in collaboration with appropriate City staff to develop and implement an evacuation policy for City Hall, including evacuation drills and training for personnel.



*Sound Governance*

**Goal 3: Promote and maintain financial stability and integrity; Objective 5**

The Department will continue its policy of reviewing insurance coverage for all City assets on an annual basis. This review includes comparing renewal costs of existing policies with those offered by other insurers and evaluating the current level of coverage on City assets to reach an acceptable balance of risk tolerance and cost effectiveness. To safeguard City assets, Risk Management will maintain and update the existing inventory of City assets and perform periodic risk assessments for City properties. In addition to asset and liability insurances, the Department will continue to solicit and analyze annual competitive bids for employee health insurance coverage.

**Goal 3: Promote and maintain financial stability and integrity; Objective 4 / Goal 4: Ensure government employees are qualified and competent; Objective 3**

Human Resources will budget for and conduct a market analysis and salary survey during FY 18-19. The City's most recent compensation study was completed in 2014, and professional human resources organizations recommend conducting such studies every three to five years. The purpose of the study is to prevent issues such as salary compression, fiscal ambiguity, and employee turnover.

**Goal 4: Ensure government employees are qualified and competent; Objective 3**

A core function of the Human Resources Department is to recruit highly-qualified candidates for open positions via processes that are efficient and expedient. To this end, the Department will continue to prioritize the filling of vacancies in its daily functions. Human Resources will continue to research and implement diverse recruitment efforts and appropriate background checks for potential employees while simultaneously adjusting hiring practices as appropriate according to available technologies.

**Goal 4: Ensure government employees are qualified and competent; Objective 3**

In collaboration with the City Manager's office and other departmental leaders, the Department will continue to develop and implement a succession plan that identifies projected vacancies, internal promotional opportunities, and leadership training needs for key positions within the City.

**Goal 4: Ensure government employees are qualified and competent; Objective 1**

The Human Resources staff will budget for and continue its membership and participation in professional development opportunities in the following organizations: Florida Public Human Resources Association, Florida Public Employee Labor Relations Association, International Public Management Association, National Safety Council, and Public Risk Management Association.

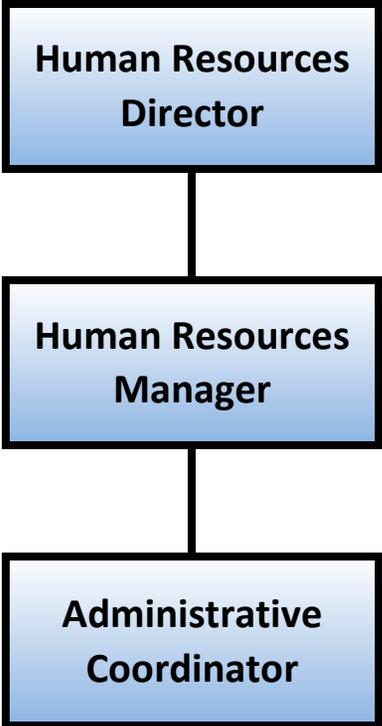


*Innovating and Adapting for the Future*

**Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the budget: Objective 1**

By the end of FY 17-18, the City's payroll system will be fully-automated. To supplement this automated process, the Human Resources department will implement features offered by the City's current payroll vendor to automate the process of employee leave request, approval, and tracking. The automation of the attendance and leave system will augment the efficiency and reporting capabilities of the payroll system and further eliminate the need to use and store paper files.

# Human Resources Department



DEPARTMENTAL BUDGET SUMMARY  
HUMAN RESOURCES

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 254,663	\$ 263,162	\$ 275,717
Personnel Benefits	140,534	142,793	143,085
Operating Expenditures	88,466	100,082	119,302
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 483,663</b>	<b>\$ 506,037</b>	<b>\$ 538,104</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>Human Resources Department:</b>				
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
HUMAN RESOURCES TOTALS	3.00	3.00	3.00	3.00

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5115 - HUMAN RESOURCES</b>								
1	PERSONNEL WAGES							1
2	001-5115-5121.000 SALARIES - FULL TIME	253,283	260,972	260,972	169,291	273,527	<b>273,527</b>	2
3	001-5115-5141.000 Overtime	0	750	750	306	750	<b>750</b>	3
4	001-5115-5151.000 Cellular Phone Stipend	1,380	1,440	1,440	960	1,440	<b>1,440</b>	4
5	PERSONNEL WAGES	254,663	263,162	263,162	170,557	275,717	<b>275,717</b>	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5115-5211.000 FICA	19,929	20,252	20,252	13,009	21,092	<b>21,092</b>	8
9	001-5115-5221.000 Pension - WM	38,096	38,430	38,430	38,430	40,479	<b>38,035</b>	9
10	001-5115-5222.000 Pension - FRS	53,131	51,971	51,971	32,255	56,987	<b>56,987</b>	10
11	001-5115-5231.000 Life & Health Insurance	29,378	32,140	32,140	19,990	27,074	<b>26,971</b>	11
12	PERSONNEL BENEFITS	140,534	142,793	142,793	103,684	145,632	<b>143,085</b>	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5115-5311.000 Professional Services	45,226	49,599	49,599	40,497	69,270	<b>68,270</b>	15
16	001-5115-5341.000 Contractual Services	0	339	339	0	339	<b>273</b>	16
17	001-5115-5401.000 Meetings & Conferences	1,783	2,932	2,932	991	3,000	<b>3,000</b>	17
18	001-5115-5411.000 Telephone	1,057	705	705	790	715	<b>715</b>	18
19	001-5115-5412.000 Postage	735	1,200	1,200	574	1,200	<b>1,200</b>	19
20	001-5115-5441.000 Equipment Rental	4,100	3,910	3,910	2,733	4,200	<b>4,200</b>	20
21	001-5115-5463.000 Vehicle Maint-Repair	385	1,000	1,000	223	1,000	<b>1,000</b>	21
22	001-5115-5464.000 Vehicle Operation-Fuel	837	900	900	663	1,388	<b>1,214</b>	22
23	001-5115-5471.000 Printing & Binding	843	1,000	1,000	541	1,000	<b>1,000</b>	23
24	001-5115-5482.000 Advertising	2,305	2,444	2,444	1,382	3,200	<b>3,000</b>	24
25	001-5115-5491.000 City Hall Indirect Charges	18,534	18,199	18,199	10,115	23,548	<b>20,757</b>	25
26	001-5115-5511.000 Office Supplies	938	2,444	2,444	1,388	1,800	<b>1,800</b>	26
27	001-5115-5521.000 Operating Supplies	2,185	1,675	1,675	804	1,675	<b>1,675</b>	27
28	001-5115-5541.000 Subs, Memberships, Dues	891	1,483	1,483	355	1,448	<b>1,448</b>	28
29	001-5115-5542.000 Training/Education	8,649	10,752	10,752	1,179	13,000	<b>9,000</b>	29
30	001-5115-5543.000 Books & Manuals	0	1,500	1,500	0	750	<b>750</b>	30
31	OPERATING EXPENDITURES	88,468	100,082	100,082	62,235	127,533	<b>119,302</b>	31
32								32
33	<b>Totals for Department 5115 - HUMAN RESOURCES</b>	<b>483,665</b>	<b>506,037</b>	<b>506,037</b>	<b>336,476</b>	<b>548,882</b>	<b>538,104</b>	33

## **CITY ATTORNEY**

The City Attorney is responsible to the City Commission for the proper administration of all City legal matters. A major portion of the City Attorney's effort is directed in providing on-going legal counsel to the City Commission, City Manager and staff. The City Attorney attends all City Commission meetings and various Advisory Board meetings on an as needed basis. The City Attorney also provides routine guidance to administration in the proper handling of municipal operations. Additionally, the City Attorney represents the City in litigation when such need arises.

A major program objective, developed on a cooperative basis with administration, is to practice "preventative law". It is our goal to eliminate as much as possible situations that have the potential to develop into legal action.

The City Attorney is a contracted position.

DEPARTMENTAL BUDGET SUMMARY  
CITY ATTORNEY

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	280,632	345,000	367,735
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 280,632</b>	<b>\$ 345,000</b>	<b>\$ 367,735</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>	
1	<b>Department 5116 - CITY ATTORNEY</b>							1
2	OPERATING EXPENDITURES							2
3	001-5116-5312.000 LEGAL SERVICES - CITY ATTORNEY	274,667	295,000	295,000	199,785	295,000	<b>317,735</b>	3
4	001-5116-5314.000 LEGAL SERVICES - OTHER	5,965	50,000	50,000	1,077	50,000	<b>50,000</b>	4
5	TOTAL EXPENDITURE	280,632	345,000	345,000	200,862	345,000	<b>367,735</b>	5
6								6
7	<b>Totals for Department 5116 - CITY ATTORNEY</b>	<b>280,632</b>	<b>345,000</b>	<b>345,000</b>	<b>200,862</b>	<b>345,000</b>	<b>367,735</b>	7

## **INFORMATION TECHNOLOGY**

In FY2016-17, for the first time, the City consolidated all of its Information Technology (IT) activity into one location. Since the IT Division is an internal service activity, its costs are fully allocated to other departments throughout the City.

### **Department's Core Operational Mission and Key Roles and Functions**

Technology is the cornerstone of the City's business operations and an essential component in staff's ability to provide service. The IT Department's core mission is to maintain the utilized technology, ensure ongoing viability, and plan to ensure the workforce of the future will have the necessary tools.

### **2017-2018 Strategic Plan Accomplishments**

Growth and achievement were seen in the following Priority Areas:



#### *Proactive Public Safety*

- Working closely with the PD, the IT Department assisted in the facilitation of the FDLE audit.
- IT worked with PD to install a secure and wireless video transfer system of WatchGuard in-car video files. Implementing this strategy saved time and money associated with manual transfer of large data files.
- IT worked with the PD and Leisure Services to develop an RFP for video surveillance at ICPP. The RFP was executed, a contractor hired, and the system installed. The system is capable of interfacing with the system at Mickel Park and will be easily viewed by PD at the City Hall.
- Working with the Assistant City Manager and others, the IT Department crafted a scope of services resulting in a competitive bid process and a long term agreement with an IT consultant.
- Working with that consultant, IT was called upon to quickly and without warning take on the duties of the contractor who provided services related to the PD in car laptops. This was completed without incident.



### *Sound Governance*

- The IT department worked with the Finance department to enter into agreement with a telecommunications consortium to reduce the City's long distance rates. The new agreement reduces the rate from \$0.30 a minute to less than \$0.04 cents per minute.



### *Strategic Growth & Redevelopment*

- IT had installed wireless access at Mickel Field in 2017 and in 2018 IT will do so at Island City Park Preserve. ICPP will be getting 8 wireless access points and users will be able to access internet service from the boardwalk as well as within the park offices.



### *Innovating and Adapting for the Future*

- The IT Department, utilizing an updated inventory model, updated 22 of 23 new PCs citywide (including the PD) to use the most recent version of the Windows O/S. This will allow leveraging of new cloud based technologies, as well as power and scalability to run updated version of currently owned software suites.

## **2018-2019 Strategic Plan Goals and Objectives**



### *Proactive Public Safety*

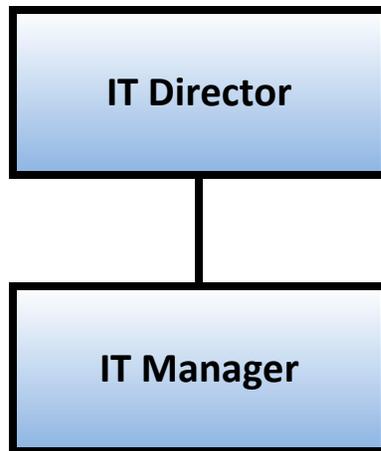
- Working with the PD and EMU, IT will be updating the Emergency Operations Center with enhanced cellular service reception, new laptops to replace the ones purchased eight years ago, and newer display technology.
- IT will be working with PD and other vendors to evaluate officer body worn cameras and the storage of the video.



### *Sound Governance*

- We will continue to closely monitor the IT budget, in order to understand and evaluate categorical costs, identify efficiencies and provide for long term asset upgrades and maintenance.
- We will complete the initial steps toward the creation of an Information Technology Master Plan.

# Information Technology



DEPARTMENTAL BUDGET SUMMARY  
INFORMATION TECHNOLOGY

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 143,427	\$ 149,438	\$ 157,661
Personnel Benefits	57,491	54,176	52,132
Operating Expenditures	(249,982)	(259,214)	(354,693)
Capital	52,086	107,900	144,900
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL BUDGETED DEPARTMENT COST</b>	<b>\$ 3,022</b>	<b>\$ 52,300</b>	<b>\$ -</b>
<b>TOTAL COST OF DEPARTMENT BEFORE ALLOCATIONS</b>	<b>\$ 481,113</b>	<b>\$ 615,745</b>	<b>\$ 637,131</b>
<b>COSTS ALLOCATED TO OTHER DEPARTMENTS AND FUNDS</b>	<b>\$ (478,090)</b>	<b>\$ (563,445)</b>	<b>\$ (637,131)</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Information Technnology Manager	1.00	1.00	1.00	1.00
Information Technology Support Analyst	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
Part Time Computer Technician	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
<b>INFORMATION TECHNOLOGY TOTALS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5117 - INFORMATION TECHNOLOGY</b>								
1	PERSONNEL WAGES							1
2	001-5117-5121.000 SALARIES - FULL TIME	141,752	145,978	145,978	92,947	154,201	154,201	2
3	001-5117-5131.000 SALARIES - PART-TIME	630	0	0	0	0	0	3
4	001-5117-5141.000 Overtime	125	1,000	1,000	0	1,000	1,000	4
5	001-5117-5151.000 Cellular Phone Stipend	720	1,260	1,260	480	1,260	1,260	5
6	001-5117-5232.000 Insurance Opt-Out	200	1,200	1,200	800	1,200	1,200	6
7	PERSONNEL WAGES	143,427	149,438	149,438	94,227	157,661	157,661	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5117-5211.000 FICA	10,622	11,408	11,408	7,012	11,969	11,969	10
11	001-5117-5211.005 FICA PART-TIME	48	0	0	0	0	0	11
12	001-5117-5221.000 Pension - WM	5,982	5,861	5,861	5,861	5,988	5,627	12
13	001-5117-5222.000 Pension - FRS	10,834	11,983	11,983	7,570	12,979	12,979	13
14	001-5117-5231.000 Life & Health Insurance	30,005	24,924	24,924	15,147	21,653	21,557	14
15	PERSONNEL BENEFITS	57,491	54,176	54,176	35,590	52,589	52,132	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5117-5311.000 Professional Services	42,088	25,000	25,000	23,038	0	0	18
19	001-5117-5341.000 Contractual Services	7,178	42,942	42,942	4,625	67,942	40,000	19
20	001-5117-5401.000 Meetings & Conferences	0	2,500	2,500	78	2,500	2,500	20
21	001-5117-5411.000 Telephone	9,921	8,677	8,677	7,282	8,791	8,791	21
22	001-5117-5413.000 COMMUNICATIONS SERVICES	43,255	44,849	44,849	29,615	46,129	46,129	22
23	001-5117-5461.000 Computer Maintenance	7,889	13,000	13,000	8,997	13,636	13,000	23
24	001-5117-5462.000 Equipment Maint-Repair	0	0	0	0	0	3,000	24
25	001-5117-5490.007 SOFTWARE LICENSES & RENEWALS	112,866	150,629	150,629	96,923	158,818	158,818	25
26	001-5117-5511.000 Office Supplies	463	0	0	96	0	0	26
27	001-5117-5521.000 Operating Supplies	2,617	8,434	8,434	870	8,434	5,000	27
28	001-5117-5521.002 COMPUTER HARDWARE	1,226	5,000	5,000	514	5,000	3,000	28
29	001-5117-5541.000 Subs, Memberships, Dues	605	200	200	200	200	200	29
30	001-5117-5542.000 Training/Education	0	3,000	3,000	0	3,000	2,000	30
31	001-5117-5901.000 Allocation to Department	(478,090)	(563,445)	(563,445)	(319,275)	(645,500)	(637,131)	31
32	OPERATING EXPENDITURES	(249,982)	(259,214)	(259,214)	(147,037)	(331,050)	(354,693)	32
33								33
34	CAPITAL							34
35	001-5117-5641.000 Capital Outlay	52,086	55,600	107,900	39,323	120,800	144,900	35
36	CAPITAL	52,086	55,600	107,900	39,323	120,800	144,900	36
37								37
38	<b>Totals for Department 5117 - INFORMATION TECHNOLOGY</b>	<b>3,022</b>	<b>0</b>	<b>52,300</b>	<b>22,103</b>	<b>0</b>	<b>0</b>	38

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Information Technology Department**  
**Department Summary**

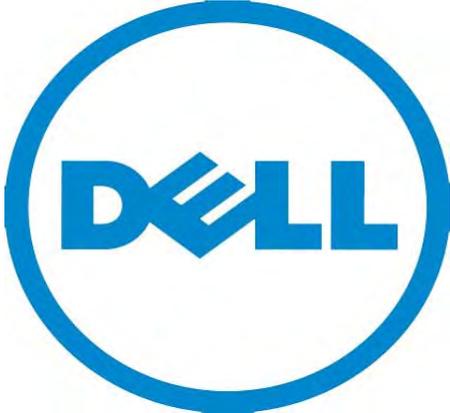
<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 90,397	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 130,397
Capital Replacement Plan	\$ 54,503	\$ 147,006	\$ 31,606	\$ 20,000	\$ 18,500	\$ 271,615
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 144,900</b>	<b>\$ 167,006</b>	<b>\$ 51,606</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 402,012</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plans, Studies, Engineering & Architecture:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Computers & Technology:	\$ 103,900	\$ 167,006	\$ 51,606	\$ 20,000	\$ 18,500	\$ 361,012
Infrastructure	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Capital Replacement Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 144,900</b>	<b>\$ 167,006</b>	<b>\$ 51,606</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 402,012</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>FY19 PC Replacement</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Wide		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$26,500		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	12/1/2018		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$26,500		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Year 3 refresh for Optiplex 3010 PC's. 22PC's and monitors will be replaced at which point we will be current on newer hardware and Windows 10.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 6,897					\$ 6,897
Capital Replacement Plan	19,603	10,000	15,850	20,000	18,500	\$ 83,953
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 26,500</b>	<b>\$ 10,000</b>	<b>\$ 15,850</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 90,850</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	26,500	10,000	15,850	20,000	18,500	\$ 90,850
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 26,500</b>	<b>\$ 10,000</b>	<b>\$ 15,850</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 90,850</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Rugged Mobile Laptops</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$26,500		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2019		
<b>Expected Life in Years:</b>	4		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
Fourteen (14) replacement Dell Latitude 5414 rugged laptops with associated software.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$ 26,500	30,894	15,756			\$ 73,150
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 26,500</b>	<b>\$ 30,894</b>	<b>\$ 15,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,150</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	26,500	30,894	15,756			\$ 73,150
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 26,500</b>	<b>\$ 30,894</b>	<b>\$ 15,756</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 73,150</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Laptop Replacement for Emergency Operations Center (EOC)</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$7,200		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	3/31/2019		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$7,920		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The laptops purchased in 2010 for the City's Emergency Operations Center are now outdated and in need of replacement with current technology. (Dell laptop \$1,200 x 6 = \$7,200.)</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	7,200					\$ 7,200
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 7,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,200</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	7,200					\$ 7,200
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 7,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,200</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>City Park Wireless (Hagen Park in FY19)</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	4		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$23,000		
<b>Estimated Start Date:</b>	1/1/2019		
<b>Estimated Completion Date:</b>	2/1/2019		
<b>Expected Life in Years:</b>	6		
<b>Estimated Replacement Cost:</b>	\$23,000		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>In an effort to provide access to internet and resources delivered over the air, the city has installed wireless at many leisure services locations. Mickel Park in 2017, ICPP in 2018, and Hagen Park in FY18-19. Wifi for Colohatchee and Richardson Parks will follow in subsequent years.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 23,000	\$ 20,000	\$ 20,000			\$ 63,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 23,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	23,000	20,000	20,000			\$ 63,000
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 23,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 63,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Honeywell DVR Replacement</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	5		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$8,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	11/1/2018		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$8,833		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

Due to multiple system failures, the 3 analog video recorders need to be replaced to bring the recorded camera count back to normal. Honeywell does not have the existing DVRs in production anymore so new models will need to be purchased and configured.

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 8,000					\$ 8,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	8,000					\$ 8,000
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Chambers Laptop Replacement</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	6		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$1,200		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	11/1/2018		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$1,200		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>The laptop in the chambers died and needs to be replaced. The laptop in use now is a loaner from the EOC.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	1,200					\$ 1,200
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>

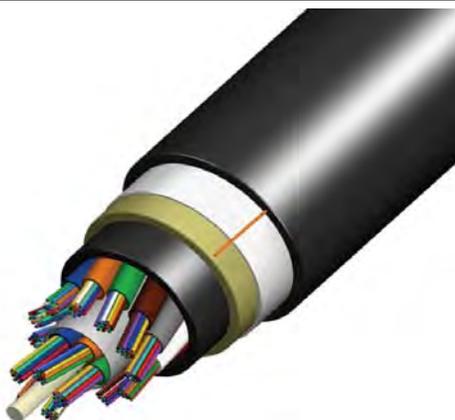
COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	1,200					\$ 1,200
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,200</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Fiber Optic Network Design Study</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	7		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	11/1/2018		
<b>Estimated Completion Date:</b>	12/1/2018		
<b>Expected Life in Years:</b>	0		
<b>Estimated Replacement Cost:</b>	\$15,000		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	Utility locate and design of underground fiber optic network city wide.		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

Server Room Redundancy Project	
<b>Departmental Division:</b>	Information Technology
<b>Departmental Priority:</b>	8
<b>Project Manager/Asset Custodian:</b>	IT Manager
<b>Project Location:</b>	City Hall
<b>Project Status:</b>	New
<b>Estimated Total Project Cost:</b>	\$7,500
<b>Estimated Start Date:</b>	10/1/2018
<b>Estimated Completion Date:</b>	12/1/2018
<b>Expected Life in Years:</b>	10
<b>Estimated Replacement Cost:</b>	\$7,500
<b>Budget Account:</b>	001-5117-5641.000
<b>Detailed Description, Explanation, and Justification:</b>	
	
<p>Replace non-redundant core switches with new power supplies. Design and implement redundant ethernet paths and cable cleanup.</p>	

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 7,500					\$ 7,500
Capital Replacement Plan	-					-
<b>TOTAL SOURCES:</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,500</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	7,500					\$ 7,500
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,500</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Chambers Podium Move</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	9		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$16,000		
<b>Estimated Start Date:</b>	8/1/2019		
<b>Estimated Completion Date:</b>	8/31/2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>Relocation of chambers podium as recommended by security assessment performed in 2017. Will require concrete cutting via general contractor. This will also put the speaker in view of the live streaming camera</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 16,000					\$ 16,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	16,000					\$ 16,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 16,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Infrastructure Lifecycle Management</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	10		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$5,000		
<b>Estimated Start Date:</b>	11/1/2018		
<b>Estimated Completion Date:</b>	12/1/2018		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

In an effort to minimize unplanned IT asset acquisitions or infrastructure investments, the IT department has assigned a lifespan on hardware, software, and network transport. Enduser hardware is on a 5 year age out replacement cycle. Server Room Hardware shall follow the manufacturers lifecycle of support or obsolescence. Network transport infrastructure will be reviewed every 10 years where installed and wholly owned by the city and every 5 years where subscribed by carrier.

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	5,000					\$ 5,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>Phase One, IT Master Plan</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	11		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	11/1/2018		
<b>Estimated Completion Date:</b>	9/30/2019		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$11,000		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 10,000					\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	10,000					\$ 10,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Information Technology

<b>Name of Project or Purchase:</b>	<b>iPads for Planning &amp; Zoning Board</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	12		
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$4,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	11/1/2018		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$4,400		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>These iPads will enable P&amp;Z members to view meeting agendas and plans for projects under review by the board.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 4,000					\$ 4,000
Capital Replacement Plan						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	4,000					\$ 4,000
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program  
General Fund  
Information Technology**

<b>Name of Project or Purchase:</b>	<b>Microsoft Office Upgrade</b>		
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	IT Manager		
<b>Project Location:</b>	City Wide		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$61,112		
<b>Estimated Start Date:</b>	FY20		
<b>Estimated Completion Date:</b>	1/1/2020		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$62,000		
<b>Budget Account:</b>	001-5117-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>Microsoft Corp. will end extended security support for MS Office 2010 in 2020. This includes support for vulnerabilities that could be exploited by malware. MS Licenses 102 + / - 10.</p>			

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY 23</b>	<b>TOTAL</b>
General Fund						\$ -
Capital Replacement Plan		61,112				\$ 61,112
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 61,112	\$ -	\$ -	\$ -	\$ 61,112

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY 23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:		61,112				\$ 61,112
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 61,112	\$ -	\$ -	\$ -	\$ 61,112

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY 23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY18-19 Capital Improvement Program  
General Fund  
Information Technology**

<b>Name of Project or Purchase:</b>	<b>VM Host Replacement Project</b>				
<b>Departmental Division:</b>	Information Technology	<b>CIP Number:</b>			
<b>Departmental Priority:</b>					
<b>Project Manager/Asset Custodian:</b>	IT Manager				
<b>Project Location:</b>	City Wide				
<b>Project Status:</b>	New Purchase				
<b>Estimated Total Project Cost:</b>	\$45,000				
<b>Estimated Start Date:</b>	10/1/2019				
<b>Estimated Completion Date:</b>	4/1/2020				
<b>Expected Life in Years:</b>	5				
<b>Estimated Replacement Cost:</b>	\$45,000				
<b>Budget Account:</b>	001-5117-5641.000				
<b>Detailed Description, Explanation, and Justification:</b>					
<p>In order to fund the replacement of the VMWare Host servers (3 Proliant servers @ \$15,000).</p>					

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
General Fund						\$ -
Capital Replacement Plan		45,000				\$ 45,000
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:		45,000				\$ 45,000
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## **NON-DEPARTMENTAL**

The Non-Departmental budget includes the costs associated with items that are for services and/or equipment utilized by all City Departments but not directly related to a specific department. These items include courier services; insurance; copying and printing; disaster preparedness; utilities for, and maintenance of the City Hall building and grounds; and waterway maintenance, among others. The Non-Departmental budget is divided into three divisions:

- 5118 – Non-Departmental Activities
- 5119 – City Hall and other Citywide Activities
- 5227 – Disaster Relief

Division 5118, Non-Departmental Activities, accounts for the City's support to charitable organizations and City boards and debt service on the City Hall general obligation loan. Division 5118 costs are not allocated to other departments.

Division 5119, City Hall and Citywide Activities, accounts for the City's courier, maintenance for City Hall building and grounds, City Hall utilities, insurance, copying and printing, citywide emergency preparedness, waterway maintenance, and the General Fund's contribution toward the fire assessment fee of exempt properties. Division 5119 costs are fully allocated to other departments throughout the City.

Division 5227, Disaster Relief, accounts for the costs of the City's response to Hurricane Irma.

DEPARTMENTAL BUDGET SUMMARY  
NON-DEPARTMENTAL

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 38,617	\$ 40,404	\$ 41,066
Personnel Benefits	27,442	40,251	38,764
Operating Expenditures	(7,493)	(2,988)	(230,169)
Capital	3,398	44,050	276,968
Debt Service	428,748	428,549	428,347
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 490,712</b>	<b>\$ 550,266</b>	<b>\$ 554,976</b>
<b>TOTAL COST OF DEPARTMENT BEFORE ALLOCATIONS</b>	<b>\$ 1,371,801</b>	<b>\$ 1,457,963</b>	<b>\$ 1,633,413</b>
<b>COSTS ALLOCATED TO OTHER DEPARTMENTS AND FUNDS</b>	<b>\$ (881,089)</b>	<b>\$ (907,697)</b>	<b>\$ (1,078,437)</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Courier	1.00	1.00	1.00	1.00
Total Full Time	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
<b>NON-DEPARTMENTAL TOTALS</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>		
<b>Department 5118 - NON DEPARTMENTAL ACTIVITIES</b>									
1	001-5118-5810.000	CONTRIBUTIONS TO GOVERNMENT AGENCI	2,000	0	0	0	0	1	
2	001-5118-5820.000	CONTRIBUTIONS TO PRIVATE ORGANIZATIO	1,000	0	0	0	0	2	
3	001-5118-5821.000	Women In Distress	1,500	2,000	2,000	2,000	2,000	3	
4	001-5118-5822.000	Aging & Disab Res Centr	8,081	9,977	9,977	9,977	10,782	4	
5	001-5118-5824.000	Family Central	0	0	0	0	5,000	5	
6	001-5118-5824.001	BROWARD REGIONAL HEALTH PLANNING CC	5,000	5,000	5,000	0	0	6	
7	001-5118-5824.002	CONTRIBUTIONS FOR EVENT SAFETY	0	10,000	10,000	0	10,000	7	
8	001-5118-5824.003	CONTRIBUTIONS - BROWARD 211	0	0	0	500	1,000	8	
9	001-5118-5824.010	OTHER CHARITABLE ORGANIZATIONS	0	500	500	0	0	9	
10	001-5118-5825.000	Miscellaneous Expense	539	0	0	0	0	10	
11	001-5118-5826.000	Comm Affairs Advisory Bd	8,000	8,000	8,000	134	8,000	11	
12	001-5118-5828.000	Historical Society Board	1,280	1,400	2,620	896	0	12	
13	001-5118-5951.000	Contingencies	0	28,326	28,326	0	0	13	
14	001-5118-5991.000	Contingency - Fund Balance	0	51,244	51,244	0	0	14	
15	OPERATING EXPENDITURES		27,400	116,447	117,667	13,507	36,782	15	
16									
17	CAPITAL								
18	001-5118-5690.000	CONTRIBUTION TO CAPITAL REPLACEMENT	0	0	0	0	0	18	
19	CAPITAL		0	0	0	0	0	19	
20									
21	DEBT SERVICE								
22	001-5118-5711.000	Principal Payments	279,960	290,370	290,370	290,370	301,170	22	
23	001-5118-5721.000	Interest Payments	148,788	138,179	138,179	71,790	127,177	23	
24	DEBT SERVICE		428,748	428,549	428,549	362,160	428,347	24	
25									
26	<b>Totals for Department 5118 - NON DEPARTMENTAL ACTIVITIE</b>		<b>456,148</b>	<b>544,996</b>	<b>546,216</b>	<b>375,667</b>	<b>465,129</b>	<b>566,895</b>	26

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5119 - CITY HALL &amp; CITYWIDE ACTIVITIES</b>								
1	PERSONNEL WAGES							1
2	001-5119-5121.000 SALARIES - FULL TIME	38,049	39,804	39,804	26,260	40,466	40,466	2
3	001-5119-5141.000 Overtime	567	600	600	249	600	600	3
4	PERSONNEL WAGES	38,616	40,404	40,404	26,509	41,066	41,066	4
5								5
6	PERSONNEL BENEFITS							6
7	001-5119-5211.000 FICA	2,980	3,109	3,109	1,965	3,142	3,142	7
8	001-5119-5221.000 Pension - WM	16,926	21,496	21,496	21,496	22,820	21,442	8
9	001-5119-5231.000 Life & Health Insurance	4,141	10,646	10,646	7,211	9,221	9,180	9
10	001-5119-5251.000 Unemployment Compensatn	3,395	5,000	5,000	4,630	5,000	5,000	10
11	PERSONNEL BENEFITS	27,442	40,251	40,251	35,302	40,183	38,764	11
12								12
13	OPERATING EXPENDITURES							13
14	001-5119-5311.000 Professional Services	24,844	0	0	0	0	0	14
15	001-5119-5313.000 Fire Services	127,128	134,277	134,277	0	134,277	122,358	15
16	001-5119-5341.000 Contractual Services	80,054	104,000	104,000	51,128	149,400	122,400	16
17	001-5119-5411.000 Telephone	504	500	500	438	506	506	17
18	001-5119-5431.000 Utilities	60,086	61,501	61,501	40,218	62,260	62,260	18
19	001-5119-5451.000 Insurance	374,649	310,950	310,950	284,480	345,950	345,950	19
20	001-5119-5462.000 Equipment Maint-Repair	3,214	4,000	4,000	522	4,000	4,000	20
21	001-5119-5463.000 Vehicle Maint-Repair	2,072	2,000	2,000	318	2,000	2,000	21
22	001-5119-5464.000 Vehicle Operation-Fuel	2,081	2,130	2,130	1,950	3,124	2,733	22
23	001-5119-5465.000 Copy Machine	11,738	13,700	13,700	10,042	13,700	15,000	23
24	001-5119-5466.000 Building Maintenance	131,673	132,125	132,125	72,997	132,125	115,000	24
25	001-5119-5467.000 Grounds Maintenance	13,086	6,878	6,878	6,631	14,478	11,000	25
26	001-5119-5468.000 Waterway Maintenance	4,593	3,203	3,203	878	3,203	3,203	26
27	001-5119-5521.000 Operating Supplies	5,339	2,700	2,700	2,696	2,700	2,700	27
28	001-5119-5522.000 Emergency Management	5,112	5,578	5,578	3,173	6,078	6,078	28
29	001-5119-5542.000 Training/Education	24	3,500	3,500	0	3,500	3,500	29
30	001-5119-5901.000 Allocation to Department	(881,089)	(907,697)	(907,697)	(498,353)	(1,187,050)	(1,078,437)	30
31	OPERATING EXPENDITURES	(34,892)	(120,655)	(120,655)	(22,882)	(309,749)	(259,749)	31
32								32
33	CAPITAL							33
34	001-5119-5641.000 Capital Outlay	3,398	40,000	44,050	23,523	378,500	168,000	34
35	CAPITAL	3,398	40,000	44,050	23,523	378,500	168,000	35
36								36
37	<b>Totals for Department 5119 - CITY HALL &amp; CITYWIDE ACTIVITI</b>	<b>34,564</b>	<b>0</b>	<b>4,050</b>	<b>62,452</b>	<b>150,000</b>	<b>(11,919)</b>	37
<b>Department 5227 - EMERGENCY-DISASTER RELIEF</b>								
1	PERSONNEL WAGES							1
2	001-5227-5143.000 OVERTIME - H. IRMA	196,157	0	0	3,260	0	0	2
3	PERSONNEL WAGES	196,157	0	0	3,260	0	0	3
4								4
5	OPERATING EXPENDITURES							5
6	001-5227-5341.000 Contractual Services	105,351	0	177,500	153,763	0	0	6
7	001-5227-5464.000 Vehicle Operation - Fuel	7,810	0	0	0	0	0	7
8	001-5227-5521.000 OPERATING SUPPLIES	129,527	0	11,500	11,219	0	0	8
9	OPERATING EXPENDITURES	242,688	0	189,000	164,982	0	0	9
10								10
11	<b>Totals for Department 5227 - EMERGENCY-DISASTER RELIEF</b>	<b>438,845</b>	<b>0</b>	<b>189,000</b>	<b>168,242</b>	<b>0</b>	<b>0</b>	11

DEPARTMENTAL BUDGET SUMMARY  
EMERGENCY DISASTER RELIEF

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 196,157	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	242,689	189,000	
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 438,846</b>	<b>\$ 189,000</b>	<b>\$ -</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET	
<b>Department 5227 - EMERGENCY-DISASTER RELIEF</b>								
1	PERSONNEL WAGES							1
2	001-5227-5143.000 OVERTIME - H. IRMA	196,157	0	0	3,260	0	0	2
3	PERSONNEL WAGES	196,157	0	0	3,260	0	0	3
4								4
5	OPERATING EXPENDITURES							5
6	001-5227-5341.000 Contractual Services	105,351	0	177,500	153,763	0	0	6
7	001-5227-5464.000 Vehicle Operation - Fuel	7,810	0	0	0	0	0	7
8	001-5227-5521.000 OPERATING SUPPLIES	129,527	0	11,500	11,219	0	0	8
9	OPERATING EXPENDITURES	242,688	0	189,000	164,982	0	0	9
10								10
11	<b>Totals for Department 5227 - EMERGENCY-DISASTER RELIEF</b>	<b>438,845</b>	<b>0</b>	<b>189,000</b>	<b>168,242</b>	<b>0</b>	<b>0</b>	11

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Non-Departmental**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Capital Replacement Plan	133,000	7,500	-	-	-	\$ 140,500
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 168,000</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,500</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	166,500	7,500	-	-	-	\$ 174,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 168,000</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,500</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Marine Patrol Dock Replacement</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$15,000		
<b>Estimated Start Date:</b>	Dec, 2018		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$16,500		
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the replacement of the Police Department's marine patrol dock at Island City Park Preserve. The decking material has deteriorated and is unsafe.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	15,000					\$ 15,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>City Hall Roof Replacement</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	City Hall / Police Department		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$40,000		
<b>Estimated Start Date:</b>	Feb, 2019		
<b>Estimated Completion Date:</b>	Mar, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the replacement of the roof at the City Hall and Public Safety Building. The roof is nine years old and rapidly deteriorating.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	40,000					\$ 40,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	40,000					\$ 40,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 40,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 40,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

Name of Project or Purchase:	City Hall AC Replacements		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:	4		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	City Hall		
Project Status:	Replacement Purchase		
Estimated Total Project Cost:	\$93,000		
Estimated Start Date:	Nov, 2018		
Estimated Completion Date:	Dec, 2018		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$102,300		
Budget Account:	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the replacement of six of the nine roof-located split air conditioning units and the three roof-located mini split units at City Hall. The City had an HVAC consultant provide an assessment of all thirteen of the City Hall A/C units: there are three mini split systems (0-5 tons), nine split systems (11-50 tons), and one package unit (0-10 tons). Three split systems were replaced in the current fiscal year. The remaining six (6) split units are nine years old and at the end of their life expectancy. Each split unit will cost \$14,000. The three mini split systems will cost \$3,000 each.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	93,000					\$ 93,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 93,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	93,000					\$ 93,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 93,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>City Hall and Public Safety Interior Painting</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	5		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	City Hall / Police Department		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$1,500		
<b>Estimated Start Date:</b>	Feb, 2019		
<b>Estimated Completion Date:</b>	Mar, 2019		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the painting of portions of the City Hall and Police Department interior. The facility is entering its ninth year and buildings are typically painted between 7 and 10 years.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 7,500					\$ 7,500
Capital Replacement Plan		7,500				\$ 7,500
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	7,500	7,500				\$ 15,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Leisure Services Department**

<b>Name of Project or Purchase:</b>	<b>Police Department Carpeting Replacement</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	6		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	City Hall / Pplice Department		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$11,000		
<b>Estimated Start Date:</b>	Dec, 2018		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the replacement of carpeting in the Police Department area.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 11,000					\$ 11,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	11,000					\$ 11,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 11,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**GENERAL FUND**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Purchase of Commercial-Grade Refrigerator</b>		
<b>Departmental Division:</b>	Emergency Management	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	City Hall		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$1,500		
<b>Estimated Start Date:</b>	1/1/2019		
<b>Estimated Completion Date:</b>	3/1/2019		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$1,700		
<b>Budget Account:</b>	001.5119.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>At the After Action Review Meeting after Hurricane Irma in 2017, it was agreed by all in attendance that an additional commercial-grade refrigerator should be obtained in order to ensure enough storage for several days of food required by first responders.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 1,500					\$ 1,500
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 1,500					\$ 1,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		170	170	170	170	\$ 680
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 170</b>	<b>\$ 170</b>	<b>\$ 170</b>	<b>\$ 170</b>	<b>\$ 680</b>



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**RECEIVED**  
MAY 29 2018  
BY:   
cc: Bob Mays

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- Michael Farver**  
1<sup>st</sup> Vice Chair
- Felicia Alvaro-Kennedy**  
2nd Vice Chair
- Krista Kennedy**  
Treasurer
- Anne B. Chervony**  
Secretary
- Immediate Past Chair**  
Phyllis Thomas
- At-Large Members**  
Angelo Castillo  
Kathleen Grace  
Patricia Maczko  
Marla Schaefer  
Andrew Scott
- Chair, Board of Trustees**  
Billie Grieb
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**BOARD MEMBERS**

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- Stephanie Coker
- Karen Grosby
- Leslie Nixon
- Audrey Ring
- Tami Clemenza-Wilson
- Bacardi Jackson
- Carol Molnar

**HONORARY BOARD MEMBER**

- Janet A. Boyle  
In Memoriam

May 22, 2018

City Manager, Leigh Ann Henderson  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, FL 33023

Dear Ms. Henderson,

Please accept this letter as a formal request for the City of Wilton Manors to approve the dispersal of \$2,000 in funding to Women In Distress of Broward County, Inc.

On behalf of Women In Distress of Broward County, Inc. (WID) and the families we serve, we would like to thank you and the City of Wilton Manors, our lasting partnership continues to have a positive impact on the residents of Wilton Manors. WID's programs continue to empower our survivors to lead productive independent lives that benefit the economic and social interest in the communities we serve. It is a universally acknowledged truth that living within the confines of domestic violence is detrimental to the well-being of everyone who experiences it. With your help, we are able to meet the growing needs of survivors of domestic violence.

For 43 years, Women In Distress has worked to *stop domestic violence abuse for everyone through intervention, advocacy and education*. As the only nationally accredited, state-certified, full service domestic violence center in Broward County, Women In Distress not only provides Emergency Shelter and care but our programs are designed to benefit our communities by developing independent survivors free from the debilitating effects of violence. Through our 24 hour emergency hotline we begin the rewarding process of transforming those citizens in need into productive survivors that thrive. Our mission, *to stop domestic violence abuse for everyone through intervention, education and advocacy* is accomplished by providing the following programs and services free of charge to families affected by domestic violence, regardless of gender, race, age, or socio-economic standing.

- 24 hour crisis hotline
- Emergency Shelter
- Advocacy and Support
- Therapy
- Family Services
- Education and Prevention
- Injunction for Protection Legal Services (IFP)
- Economic Empowerment & Justice
- Emergency Pet Shelter
- Multiple Satellite locations
- Pet Shelter (Summer 2018)





WOMEN IN DISTRESS  
OF BROWARD COUNTY, INC.™

JIM & JAN MORAN FAMILY CENTER

HOTLINE: 954-761-1133 • PHONE: 954-760-9800 • FAX: 954-832-9487 • P.O. BOX 50187, LIGHTHOUSE POINT, FL 33074 • WWW.WOMENINDISTRESS.ORG

The approved \$2,000 in funding from Wilton Manors will supplement a portion of the cost associated with providing residents of Wilton Manors with domestic violence services including: emergency shelter, food, advocacy, children's services, counseling, clothing and transportation.

Last Fiscal Year, with the help of funds provided by the City of Wilton Manors, Women In Distress provided 14 residents from Wilton Manors with services including 75 safe shelter nights totaling \$8,787.33 along with the following support services:

- 34 therapy, counseling and advocacy hours
- 7 crisis hotline calls seeking information and critical assistance

As we celebrate our continued success at our expanded Jim and Jan Moran Family Center, we begin a long journey marked with growing need in our community and thank the City of Wilton Manors for your ongoing support as we continue to fight for these families.

The allocation may be sent to:

Mary Riedel  
President and CEO  
Women In Distress of Broward County, Inc.  
PO Box 50187  
Lighthouse Point, FL 33064

If you require any additional information, please do not hesitate to contact Richard McDuffe MNM, Grant Specialist, at 954-760-9800 ext. 1253 or [grants@womenindistress.org](mailto:grants@womenindistress.org).

Sincerely,

Mary Riedel  
President and CEO

# AGING & DISABILITY RESOURCE CENTER OF BROWARD COUNTY



Pointing You in the Right Direction!  
www.adrcbroward.org

5300 Hiatus Road, Sunrise, Florida 33351

**Elder Helpline: (954) 745-9779**

Administration: (954) 745-9567

Fax: (954) 745-9584

**Edith Lederberg, Executive Director**

## AREAWIDE COUNCIL ON AGING BOARD OF DIRECTORS

April 30, 2018

**Theodora Williams**  
*President*

The Honorable Gary Resnick  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, Florida 33305

**Pauline Grant**  
*1st Vice President*

Dear Mayor ~~Resnick~~, *Gary*

**John Primeau**  
*2nd Vice President*

The Areawide Council on Aging of Broward County, Inc., which administers the Aging and Disability Resource Center, is the prime planning, coordinating, funding and advocacy body for projects and services benefitting the multiplier needs of over 437,060 year round Broward residents, 60 years of age and over.

**Naushira Pandya, M.D., CMD**  
*3rd Vice President*

Our nonprofit 501(c)(3) organization endeavors to raise Federal and State Mandated Match for projects funded through our aegis. Since 1974, we have employed a Fair Share Methodology to secure the required match from local municipalities and the County Commission.

**Arthur M. Birken**  
*Treasurer*

Each year, the Areawide Council on Aging determines the required match and then develops separate reports for each city or town. The data include computerized records noting numbers of participants, services rendered, the associated financial costs, and the amount sought to reach the total mandated match.

**Representative Evan Jenne**  
*Secretary*

**Since State funded Community Care for the Elderly Appropriations require a local match, and because the Legislature meets in March, increases in these funds are reflected in the following year's Fair Share Report. In both 2017 and 2018, augments were approved. These factors, plus an increase in Broward's population, over 60 years of age, are demonstrated in the Fair Share computations.**

**Senator Nan H. Rich**  
*Parliamentarian*

**Deborah G. Rand**  
*Immediate Past President*

Other data, concerning services offered through our network, also are included for informational purposes. We always are available to respond to questions posed by Broward's municipalities, as well as by the County, should the need arise.

**Mayor Jack Brady**

**Alan B. Brass, C.P.A.**

**William Edelstein**

**Joel S. Fass, Esq.**

**David Lieberman**

**Audrey Millsaps**

**Hon. Ronald J. Rothschild**

**Kenneth S. Rubin, Esq.**

**Manuel Synalovski, AIA**

**Mary Todd**

Mayor Resnick  
City of Wilton Manors  
April 30, 2018  
Page 2

**For the 2019 Fair Share request, we are employing the latest population figures provided by the U.S. Census Bureau, 2012-2016 American Community Survey; University of Florida, Bureau of Economic and Business Research, 11/2017; and the Florida Legislature's Office of Economic and Demographic Research through the Department of Elder Affairs. Our request for 2019 is \$10,782. In 2017, we provided your residents with \$51,646 in services.**

**For each dollar we are seeking, in match, the Areawide Council on Aging supplied \$4.79 in assistance to your constituents.**

We do not employ Alzheimer's Disease Initiative Figures for compiling the Fair Share Request since the Fair Share Figures are developed only to meet mandated Federal Older Americans Act, State, Community Care for the Elderly and Local Service Program Dollar Appropriations. Alzheimer's Disease Initiative Data are informational only.

We are available to discuss Fair Share and other elder related matters with you at your earliest convenience. Please call our office, at 954-745-9603, to calendar a meeting.

The Areawide Council is well aware of the economic problems being faced by our municipalities and the County. That is a prime reason for our expressing both gratitude and admiration to our elected officials. Because of your perpetually evidenced advocacy, on behalf of your senior constituency and their caregivers, we can, and will continue to partner in order to assure the right of Older Browardians to live their retirement years with merited dignity.

Very sincerely,



Edith Lederberg  
Executive Director

*Terrific City  
Wonderful Leadership  
and Staff!*

EL:cm

cc: City Commission of Wilton Manors  
Leigh Ann Henderson, City Manager  
Bob Mays, Finance Director  
Faith Lombardo, City Clerk

## EXPLANATION OF FAIR SHARE

Federal Dollars are provided to the Areawide Council on Aging through Older Americans Act Legislation. State Dollars are allocated by the Community Care for the Elderly Act. Both the Federal and State Dollars must be matched locally on a 90-10% ratio. This means that for every nine dollars provided by the Federal and State Governments, we must raise one dollar in Broward County.

### FUNDS REQUIRING LOCAL MATCH FOR 2019

Federal Older Americans Act Dollars	\$7,145,537
General Revenue	681,079
State Community Care for the Elderly	<u>6,585,643</u>
	<u>\$14,412,259</u>
Local Matching Dollars Required	\$1,601,362
Elder Abuse Prevention Program	<u>100,000</u>
Total Matching Funds Requested	<u>\$1,701,362</u>

### THE FAIR SHARE FORMULA

Since 1974, the Areawide Council on Aging has utilized a Fair Share Formula to request and receive Matching Funds from Broward's Cities and the County Commission. We divide the required Matching Funds by the number of elderly in Broward County to achieve a figure representing each Broward resident 60 years of age and older.

Projected 2019 Broward Total Population 60 and Over	<u>437,060</u>
Representative Fair Share Dollar Amount per Senior Resident 60 or Over: \$1,701,362 divided by 437,060	<u>\$ 3.89</u>

We request each City to pay 2/3 of the Fair Share Dollars for their senior constituency and the County to pay 1/3. We further ask the County to pay the Full Fair Share for each senior resident of the unincorporated areas.

Fair Share Request per Senior Resident:			<u>\$ 3.89</u>
City Share Request per Senior Resident:	$\$3.89 \times (2/3)$	=	\$ 2.59
County Share Request per Senior Resident:	$\$3.89 \times (1/3)$	=	<u>\$ 1.30</u>
			<u>\$ 3.89</u>

### FAIR SHARE REQUEST FROM WILTON MANORS

Number of Residents over 60 in Your City	4,163
Fair Share Request per Senior Resident in Your City	<u>x 2.59</u>
<b>TOTAL FAIR SHARE REQUEST</b> .....	<b>\$10,782</b>

In 2017, the Areawide Council provided Your City with Services Totaling Over: **\$51,646**

*Areawide Council on Aging of Broward County*

**2017**



**Services Provided to Senior Citizens**

*in the*

**City of Wilton Manors**



<b>Program</b>	<b>Service Provided</b>	<b>Clients</b>	<b>Units Provided</b>	<b>Unit Cost</b>	<b>Total Cost</b>
<b>OLDER AMERICANS ACT</b>					
	ADULT DAY CARE (III-B)	2	1,427.50	7.33	10,463.57
	ADULT DAY CARE (III-E)	6	1,721.50	7.88	13,565.42
	CONGREGATE DISASTER MEALS	1	5.00	2.67	13.35
	CONGREGATE MEALS	7	628.00	6.76	4,245.28
	HOME DELIVERED DISASTER MEALS	2	10.00	3.25	32.50
	HOME DELIVERED MEALS	4	1,170.00	3.31	3,872.70
	INFORMATION	*	175.00	11.27	1,972.25
	IN-HOME SCREENING & ASSESS	4	17.25	73.06	1,260.28
	LEGAL ASSISTANCE (III-B)	1	26.25	48.92	1,284.15
	REFERRAL (III-B)	1	27.00	69.96	1,888.92
	SCREENING & ASSESSMENT (III-B)	2	2.00	72.34	144.68
	<b>Program Totals:</b>		5,209.50		\$38,743.10
<b>COMMUNITY CARE FOR THE ELDERLY</b>					
	CASE AIDE	1	1.00	32.03	32.03
	CASE MANAGEMENT	4	36.00	55.95	2,014.20
	EMERGENCY ALERT RESPONSE	1	98.00	0.80	78.40
	HOMEMAKER	1	183.50	17.73	3,253.45
	IN-HOME INTAKE	14	14.00	69.54	973.56
	PERSONAL CARE	2	375.00	17.47	6,551.25
	<b>Program Totals:</b>		707.50		\$12,902.89
	<b>Totals:</b>		5,917.00		\$51,645.99

*In 2017, our Project Family provided Wilton Manors's seniors with \$51,646 in services.*

*The Aging & Disability Resource Center's 2019 Match Request for Wilton Manors is \$10,782.*

*For every \$1 we are seeking, the Areawide Council on Aging (Aging and Disability Resource Center) provided Wilton Manors with \$4.79 in services.*

*Our figures are secured from the annual service cost reports obtained from our Projects.*

\* Client specific information is not captured for these services.

**Unduplicated Senior Count: 33**



cc: Bob Mays

**Officers**

**Gavin Gaukroger, Esq., Chair**  
Berger Singerman Attorneys at Law

**Michael Wild, Esq., Vice Chair**  
Wild, Felice & Partners, P.A.

**Brett Friedman, CPA, Treasurer**  
RSM US LLP

**David Ross, Secretary**  
SunTrust Bank

**Bob Birdsong, Immediate Past Chair**  
OK Generators

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Calvin, Giordano & Associates, Inc.

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**Kip Hunter-Epstein**  
Kip Hunter Marketing

**Veronica Jimenez**  
Brown & Brown of Florida

**Dr. Preston Jones, D.B.A.**  
Nova Southeastern University

**Jen Klaassens**  
Jen Klaassens Consulting

**DeAnna McCutcheon**  
The Signature Grand

**Dana Somerstein, Esq.**  
Greenspoon Marder

**Lynne Wines**

**Administration**

**Sheila J. Smith**  
President/CEO

April 3, 2018

Leigh Ann Henderson, City Manager  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, FL 33305

Dear City Manager Henderson,

211-Broward is a unique service which connects Broward County residents who are in need with the organizations and services that can help them. Always available (24/7/365), 211-Broward offers crisis intervention, suicide prevention, emotional support, important information and valuable referrals. In fiscal year 2016-17, 211-Broward successfully managed 102501 calls for help. These calls identified and addressed 147554 specific needs of Broward County residents. This figure includes incoming calls, advocacy to help callers navigate essential services, intervention for life-threatening situations, problem solving and planning, eligibility screening for programs such as rent assistance, and outgoing reassurance calls to seniors living on their own in order to ensure their safety and well-being. More than half of all callers request support for basic needs such as food, shelter, rent and/or utility assistance. Last year counselors also responded to 1083 suicide related calls which reflects a significant increase (45%) over the prior year.

**Services to Wilton Manors Residents : 7/1/16 - 6/30/17**

197 residents provided with 324 referrals

1 suicide related call

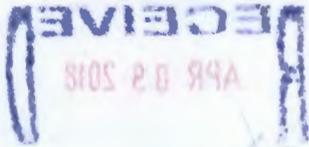
12 non-English speaking callers seeking assistance

100% caller satisfaction

The top needs of Wilton Manors residents were Basic Needs such as food, shelter, rent/utility assistance (125), Government/Community Services (34), Emotional/Mental Health (37), Health (36), and Family Issues (43).

**Parent sent to 2-1-1. No edits were made to this letter by 2-1-1.**

When I think about 2-1-1 I get tears in my eyes always. I was in a very scary place when I first took that step and called 211 Broward. I remember saying hi my name is Tiffany, I'm homeless and am having a baby. A warm soft voice full of care resonated through the phone, and told me everything was going to be alright. Deborah immediately started working to find me places that would assist me but also started inquiring on why I was homeless and so forth. After speaking with her I was encouraged with trying to find



work, putting my ego aside and contacting my family whom I thought abandoned me in my time of need.

Deborah became my life coach. Checking on me so often making sure I was mentally maintaining because I had become mentally tired. It's was when my daughter was born at 24 weeks and 1lb, my depression was at its worst. I was afraid my baby wasn't going to make it.

I started to blame myself. Just like clock work I got a call. Hey Tiffany it's Deborah. I always think of her like my angel because for some reason she calls at those times when I just wanted to run away. She assured me that when my daughter Billie came home she would do everything she could to assist me and she did. She found me a medical day care so I could continue to work. She connected me to early steps were I'm now being assisted with physical therapy for my daughter. When I had a set back and could afford diapers she sent me were I could have the need fulfilled.

The reason why i have such an appreciation for help me grow is because I wasn't treated like a nobody with nothing begging for something. I was treated like a woman, who circumstance weren't the best but could be assisted. I was listen to, I was encouraged. Sometimes the mother is forgotten about and people go straight to the child. I was built up so I could create a healthy foundation for my child. Billie is currently enrolled in daycare, still going to therapy. I currently am a 3.00 student while working full time. It's not easy but I know there's always someone to talk to, to make things a little more easier.

**211-Broward changes and saves lives, yet it functions without direct tax revenue or support.** We rely on generous funders such as United Way, Children's Services Council, and municipalities such as Wilton Manors. We are grateful for the leadership and support which you have provided in the past. We strive to garner dollars from every municipality in Broward. This year we respectfully request that you consider a grant in the amount of \$ 1000. This grant will enable us to continue delivering services *free of charge* to residents of Wilton Manors. Thank you for your kind attention and we would happily provide any additional information that you request.

Sincerely,

Sheila J. Smith  
President/CEO

## Bob Mays

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**From:** Johnnie Goodnight  
**Sent:** Wednesday, April 11, 2018 9:49 AM  
**To:** Bob Mays  
**Subject:** CAAB Budget 2018-2019  
**Attachments:** FY 2018-19 CAAB Budget Approved by CAAB.xlsx

Good Morning!

In last week's CAAB meeting, the Board approved submittal of the \$8000 budget that has been in place for the last couple of years for 2018-2019, with the following allocation.

### CITY OF WILTON MANORS

#### CAAB BUDGET FOR FISCAL YEAR 2018/19

2018/2019 Proposed
-----------------------

#### EXPENDITURES

##### Administrative Fees/Expenses:

Signs, Staff Shirts, Plaques, Nameplates & Postage	\$ 300
City Banners/banner pole installation	

##### Festivals & Other Expenses:

Taste of the Island (November)	\$ 1,000
Kiwanis Kids Day (September - April 2018)	\$ 1,000
Island City Community Spirit Awards	\$ 250
Transgender Awareness Month Events	\$ 500
(SunServe) Caribbean Pride Event (May)	\$ 500

##### City Functions:

Summer Camp Scholarships (June - August)	\$ 1,700
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##### CAAB Events:

Bike Safety Event (May)	\$ 1,500
Holiday Lighting Contest	\$ 250

##### Community Events/Functions

Unidentified	\$ 1,000
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#### **TOTAL EXPENDITURES**

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<b>\$ 8,000</b>
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Approved for submission by CAAB 4/4/18.

JGoodnight

Thank you,  
Johnnie Goodnight  
Office Manager/City Manager's Office  
2020 Wilton Drive  
Wilton Manors, FL 33305  
Office: (954) 390-2120  
Fax: (954) 390-2199



*Life's Just Better Here*

*Please Note: Florida Public Records Law provides that most written communications to or from municipal employees regarding city business are public records, available to the public and media upon request. Therefore, this e-mail message may be subject to public disclosure.*



# Wilton Manors Historical Society

2020 Wilton Drive • Wilton Manors, Florida 33305

www.WiltonManorsHistoricalSociety.org

May 7, 2018

THRU: Mary G. Ulm, President, Wilton Manors Historical Society *MSU*  
TO: Robert S. Mays, Finance Director, City of Wilton Manors  
FROM: Paul A. Kuta, Treasurer, Wilton Manors Historical Society **PAK**

RE: No Historical Society Funding Request for FY2018-2019 Budget

The Wilton Manors Historical Society will not seek any grant funding this year from the City of Wilton Manors in its Proposed Budget for Fiscal Year 2018-2019.

Of the city's \$1,400.00 grant to the Historical Society in FY2017-2018, \$896.35 has been spent on the exterior bench which has been placed near the Carriage House in Richardson Historic Park. The remaining balance of some \$500.00 is for the installation of an exterior railing up the stairs to the second floor of the Carriage House. We await a break in the construction schedule of contractor Ted Arpin for him to undertake the installation.

Of the \$1,220.00 FY2016-2017 city grant balance carried over into FY2018, the Society does intend to use this funding to mount past oral and video history interviews undertaken with important Wilton Manors personages such as James Dean, Alvar Hagen and George Richardson on the Society's web site. This is part of the Society's digitization project to make its archival holdings available to the public.

cc: Leigh Ann Henderson  
City Manager

*Paul A. Kuta*

# **POLICE DEPARTMENT**

*The Wilton Manors Police Department  
Is Dedicated to Policing with a Passion for our Profession  
And  
Compassion for Those We Serve*

The mission, function and objectives of the Police Department are conducted by three Bureaus (see attached Departmental Organization Chart). The Police Department operates in unison with other City Departments to enhance our community's quality of life.

## **Office of the Police Chief**

The Office of the Police Chief provides the vision, leadership and direction for the Police Department. All of our Police Officers and all of our support staff must create a direct and personal relationship with our citizens in order to achieve our goal and earn the respect and trust of our community. Policing truly is a Partnership between the Police and the members of the community. Only in this way can law enforcement succeed in its mission to serve and protect our community. The Code Compliance Unit reports directly to the Chief of Police, maintaining uniform enforcement of City Codes and Ordinances.

## **Administration Bureau**

The Administrative Bureau is responsible for the coordination of all police support services provided by the Department. This is accomplished by the management of sub-divisions within the Bureau which include Records Management, Front Desk Services, Fleet Management, Grant Management, Accreditation, Budget Review / Control and Inventory Control. Cost effective planning is critical in maintaining a balanced budget while meeting the needs of the Department.

## **Investigations Bureau**

The Investigations Bureau is responsible for all criminal investigations in "property crime" such as larceny, burglary and computer crimes. In addition, this Bureau is tasked with investigations of all "persons crime" such as assault, battery, all sex crimes and other crimes of violence. Long term narcotics investigations (through Task Force assignment) are also a critical part of this Bureau as such activity can be directly related to crimes of violence. Property and Evidence is managed by the Investigations Bureau.

## **Operations Bureau**

The Operations Bureau oversees all Uniformed Patrol functions in an effort to respond to all police calls for service in a timely manner. This Bureau works to maintain quality of life issues alongside not just "state of the art" law enforcement techniques but also with a "state of mind" approach to

our ever changing and ever challenging function. WMPD works with the community to create a safer and more secure environment in which to live, work and play. It includes Road Patrol, Crime Prevention, Marine Patrol, Canine Drug Detection, Bicycle Patrol, Training (such as continuing education and all FTO functions), Community Policing Officer and our School Resource Officer (who works with our school children teaching D.A.R.E., GREAT and computer safety).

### **FUNDING SOURCES**

Most Police Department activities are funded through the City's General Fund. The Department receives supplemental support from three additional funds:

#### **Federal Equitable Sharing Forfeiture Fund**

Through this program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The funds are for use by the law enforcement agency to enhance law enforcement operations not otherwise available through general funding sources.

#### **State Law Enforcement Forfeiture Trust Fund**

Florida State Statute 932.7055 was established to allow law enforcement agencies to seize and forfeit any contraband assets that have been used in the commissions of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other item of value. After a final legal settlement or judgment is obtained, the cash or proceeds from the sale of the seized items go into the Law Enforcement Forfeiture Trust Fund account for use by the law enforcement agency. Like the federal forfeiture funds, these state-authorized forfeiture funds are designed to enhance law enforcement operations not otherwise available through general funding sources.

#### **Police Training & Education Fund**

Florida State Statute 938.15 provides funding for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator. The source of this funding comes from a surcharge on traffic citations.

Additionally the Police Department actively seeks all available grant funding.

## **Department's Core Operational Mission and Key Roles and Functions**

The Mission Statement of the Wilton Manors Police Department is *"Policing with a Passion for Our Profession and with Compassion for Those We Serve."* To maintain our focus on this Mission Statement the Wilton Manors Police Department continuously strives to obtain and maintain a fully staffed, well trained Department. Our emphasis has been and will continue to be on training and retaining our personnel as well as providing competent and professional law enforcement services to the members of our community.

The WMPD is charged with providing public safety, code compliance and administrative services to the members of our community through proactive and innovative measures. We accomplish these tasks via the five main components of our Agency: The Office of the Chief, Operations Division, Criminal Investigations Division, Code Compliance Division and Administrative Division. Through these divisions we continuously endeavor to provide outstanding customer service to our residents and visitors alike.

### **2017-2018 Strategic Plan Accomplishments**

This past year saw the WMPD provide security at our annual Stonewall and Wicked Manors Halloween Festivals knowing of the continued attacks on mass crowds around the globe. The commitment of our personnel and partner agencies to ensure these special events occurred without major incident and that the attendees felt safe was evident as we were able to deploy a well-choreographed public safety operational plan at these events.

This past year our City was the site of one anti-Donald Trump protest. On short notice our agency collaborated with neighboring law enforcement jurisdictions to provide safety and security services at this event while also mitigating any potential for protester related unlawful activity or violence.

Training continues to be a top priority of the WMPD as we strive to develop our personnel as well as train them for future ambitions. The PD provided mandatory training to all LEO's (and non-sworn where applicable) in the areas of firearms, defensive tactics, less-lethal weapons, first aid, dangers of fentanyl, autism awareness and ethics. Our motor and canine units conducted ongoing training to maintain their specialized proficiency. Additionally, the PD approved employees to attend 103 specialized training schools above and beyond mandatory trainings. The PD accomplished our goal of having all essential veteran personnel CIT trained. Newer officers will be trained at upcoming schools.

The WMPD took the lead and facilitated Active Killer and Bleeding Control training for all City Department employees and the Commission.

Pursuant to the current opioid crisis and the influx of the deadly drug Fentanyl, the WMPD trained all sworn and civilian staff in the use and deployment of Narcan (aka Naloxone) in order to combat these drug overdoses. Officers have administered Narcan to members of our community who have experienced overdoses with several successful life-saving results. This program also protects

our officers and support staff should they inadvertently come into contact with Fentanyl whose pure form is deadly even in extremely small doses.

In January 2017 the WMPD implemented our Cannabis Civil Citation Program (3cP) which provides eligible adults an option to be issued a civil citation for possessing 20 grams or less of cannabis in lieu of being arrested. As of February 1, 2018 we have issued 96 civil citations and have collected \$4,750.00 in fines. Most were first time 3cP offenders and were provided an alternative to being arrested for a misdemeanor crime.

This past year the WMPD secured grant funding in the amount of \$2,000.00 to improve pedestrian and bicycle safety along our major corridors through an education and enforcement action plan. The WMPD was also awarded approximately \$30,336.00 in grant funding for Broward County's Enhanced Marine Law Enforcement Grant; and \$1,425.00 from the Department of Justice's body armor grant that allowed us to provide for safe waterways and officer safety protection equipment.

Crime prevention and mitigation is a top priority of the WMPD. The WMPD responded to crime trends in formal and informal resource deployment actions. Informal actions consisted of directed officer deployments, message board deployments, communications with neighborhood associations and social media postings. Formal responses included action plans with strategically stated goals and objectives with coordinated resource deployment. Our responses to crime in our City netted an overall 2% reduction (unofficial figures) in UCR crimes when comparing 2017 to 2016. Non-violent crimes of larceny decreased 5% while incidents of burglaries decreased 3%. Total arrests increased by 9% this past year. Also seeing a decrease was the amount of stolen property that declined by 24%. Incidents of residential burglaries decreased 4% (73 to 70) from 2016 to 2017 pursuant to proactive public safety techniques and community engagement initiatives.

The WMPD hosted our 6<sup>th</sup> Annual Citizens Police Academy where 18 residents were invited into our police station to learn about our law enforcement operations.

The WMPD has made social media communications a priority over the past year and we use these information dissemination sources to educate our residents about crime/traffic safety, special events, road closures, etc. This year we saw an 18% increase in "LIKES" on Facebook with 1,401 LIKES. Facebook followers sit at 1,427. Our Twitter account has 1,356 followers making for a 35% increase from last year.

The WMPD has mobilized our ACE Team (Aggressive Criminal Enforcement) to proactively address crime trends to include but not limited to burglaries and robberies as they surface. We look to continue to improve public safety via this proactive and data driven unit.

The WMPD Code Compliance Unit continues to work within specific geographical areas in order to place the type of officer in a position that meets the demands of our residents, businesses owners, and visitors.

The WMPD Code Compliance Unit has continued to maintain more proactively generated cases versus complaint generated ones which has reduced the overall number of complaints being

received. The Code Compliance Unit has also been able to maintain a voluntary compliance rate of approximately 91%.

The WMPD Code Compliance Unit saw an approximately 114% increase in proactive cases with a decrease of 20% in complaints received from the public.

The WMPD Code Compliance Unit implemented an electronic mailing process which is significantly quicker than the manual process, and saves approximately 30¢ per envelope, while also allowing us to better track the amount of funds spent on mail.

The WMPD added two hybrid vehicles to our fleet. We now have a total of 4 hybrid vehicles and 1 electric motorcycle.

As Hurricane Irma approached our area in early September 2017, the WMPD collaborated with other City departments to fulfill the requirements of our emergency management plan and preparations. The WMPD disseminated several social media postings updating the community about the approaching storm and ensuring the WMPD was there to protect them during this weather event. The WMPD also activated Hurricane operations before, during and after the storm impacted our area and maintained care and control of public and traffic safety operations.

### **2018-2019 Strategic Plan Goals and Objectives**



#### *Proactive Public Safety*

**Goal 1:** *Utilize technology to reduce crime and increase awareness about crime in the City.*

**Objective 1:** *Implement RMS's Crime Analysis Plus (CA+) Module to monitor crime*

Crime analysis is a key component to proactively detecting and solving crime. After the successful installation of two (2) T1 internet lines that directly connect the City to Broward County's Office of Regional Communications and Technology (ORCAT), the WMPD will re-visit our efforts to implement Crime Analysis Plus (CA+) in order for us to conduct more efficient and effective crime analysis through the Records Management System's Crime Analysis Plus (CA+) module.

**Objective 3:** *Explore predictive policing for possible implementation in 2017 – 2018*

Our Crime Analyst completed and submitted his research on predictive policing models and WMPD Command looks to assess the results of this research to determine whether or not this crime mitigation model should be implemented in our City.

**Objective 4:** *Enhance social media communications with residents to improve public safety.*

Adequate communications with our residents is important to maintaining and building relationships and trust within our community, and social media plays an important role with achieving this endeavor. The WMPD will continue to conduct timely posts on our social media outlets that include but are not limited to crime trends, critical incidents, traffic safety matters, crime prevention, code compliance and general public safety issues. We will also monitor social media trends in an attempt to identify additional social media methods to use for public communication purposes.

**Goal 2:** *Continuously develop capacity of City employees to address public safety*

***Objective 1: Provide professional development training opportunities***

Training has been and always will be a top priority of the WMPD. As the majority of WMPD's sworn personnel are trained in Crisis Intervention (CIT), we will continue our efforts and train new officers who join our force. We will evaluate the benefits of training our personnel on interacting with individuals with special needs and should this type of training be of good quality and applicable to our mission, we will endeavor to train our personnel in this area. In addition, employees will be provided training opportunities that relate to their growth in current positions, support future ambitions and supervisory development.

***Objective 2: Develop a Master Security plan for all public facilities.***

Burns and McDonnell conducted a security and threat assessment of all City facilities and submitted their final report. The WMPD has evaluated their findings and recommendations for improvement, and we have drafted a plan to implement the recommended changes and improvements where appropriate. We look to finalize this draft and begin the path toward improving safety at and in our facilities.

***Goal 3: Provide emergency management to ensure public safety in the City.***

***Objective 1: Provide W.M.P.D. and City E.O.C. representatives with continued training.***

All WMPD employees are FEMA NIMS trained and ready for deployment during emergency situations. In addition, we have successfully trained two (2) employees in Emergency Operations and they are prepared to be deployed during a critical incident that impacts our city and warrants the activation of the City of Wilton Manors and/or Broward County Emergency Operations Center.

***Objective 2: Ensure adequate communications between all disciplines during active E.O.C. scenarios.***

The WMPD has been and will continue to be actively involved in matters during active E.O.C. scenarios.

***Objective 3: Utilize all resources to include C.E.R.T., volunteers, etc. in appropriate E.O.C. scenarios.***

The WMPD is prepared to utilize the above personnel and resources should a major event impact our City.

***Objective 4: Ensure City employee Emergency Management plan is up-to-date.***

The WMPD will continue to assist with the review of this plan and make any adjustments as needed, if necessary, to the Emergency Manager.

***Objective 5: Ensure mitigation awareness throughout the City.***

The WMPD will utilize social media, Code Red, website and personnel resources to communicate with our residents and neighboring jurisdictions as needed should a major event impact our city.

***Goal 5: Code Compliance to support and enhance public safety.***

**Objective 1:** *Assign geographic areas of responsibility to code officers to promote community engagement and improve levels of customer service.*

Officers have been assigned to geographic specific areas and we will continue to identify and implement Actions Plans associated with our property maintenance standards to improve the overall image of the City.

**Objective 2:** *Research and implement Code Enforcement civil citation system.*

The WMPD Code Compliance Unit will continue to conduct tasks associated with implementing a civil citation program that would enable more efficient and effective code compliance operations/services. This year we will finalize the section of the ordinances governing civil citations via our code re-write project and then proceed forward as appropriate after Commission reviews/approves the modified ordinance.

**Goal 6:** *Provide safe roadways for all users.*

**Objective 1:** *Employ Traffic Safety Operational plans.*

**Objective 2:** *Employ Pedestrian Safety Operational plans.*

**Objective 3:** *Employ Bicycle Safety Operational plans.*

The WMPD makes traffic, pedestrian and bicycle safety a priority through a proactive and systematic approach. The WMPD will continue its partnership with Florida's Law Enforcement Liaison Program that advocates for safer roadways for all. We will continue to conduct formal and informal pedestrian education and enforcement operations to address general and specific issues along our roadways/pathways. We will continue to be an active participant in the Wilton Drive redevelopment planning and construction process to ensure appropriate traffic, pedestrian and bicycle safety measures are implemented as planned. In addition, the WMPD looks forward to once again partnering with the University of South Florida by applying for their High Visibility Enforcement pedestrian and bicycle safety grant to financially support additional traffic safety operations. The WMPD will continue to systematically employ traffic calming efforts along our major roadways and ancillary roads where traffic safety issues continuously surface. We will also look to ensure our officers remain equipped with properly functioning and up to date speed detection systems. **Capital Improvement Item:** *Speed detection systems (radars/lasers).*

**Objective 4:** *Continued involvement in traffic, bicycle & pedestrian safety programs.*

The WMPD will continue its partnership with Florida's Law Enforcement Liaison Program that advocates for safer roadways for all. The WMPD will also collaborate with the Leisure Services Department to conduct our annual Bike Rodeo that promotes bike safety and maintains relationships with the members of our youth community who assist the WMPD with promoting bike safety. In addition, the WMPD looks forward to once again partnering with the University of South Florida by applying for their High Visibility Enforcement pedestrian and bicycle safety grant to financially support additional traffic safety operations. **Capital Improvement Item:** *Bicycles and associated equipment.*

**Objective 5:** *Collect data related to motorists driving patterns/speeds.*

The WMPD will continue to deploy speed measurement detection devices in strategic locations in order to calm traffic and collect data. The data will be used to educate residents about the data

uncovered and the WMPD's response to the data, and to deploy law enforcement resources to address a traffic concern in order to calm traffic and improve traffic safety.

**Capital Improvement Item:** *State of the art solar powered speed detection warning systems.*

**Goal 7:** *Ensure marine and water safety.*

**Objective 1:** *Enhance educational efforts to promote marine safety.*

The WMPD assigned three (3) new members to our Marine Patrol Unit this past year, and our current nine (9) member unit will continue to distribute boating and water safety materials to our residents and visitors. The WMPD also intends to distribute boating and water safety information to our residents and visitors via our website, e-blasts and social media initiatives.

**Objective 4:** *Keep waterways clean for public safety.*

The WMPD will continue to investigate all acts of illegal dumping into our waterways and waterway access portals. Violators will be held accountable via the appropriate process and/or venue. The WMPD will remain actively involved in the annual waterway cleanup initiative traditionally held every March.



Sound Governance

**Goal 1:** *Operate in a fair and transparent manner.*

**Objective 1:** *Use the City's website to publish relevant and easily accessible information in a timely manner.*

The WMPD will continue to use the agency's website's messaging systems to distribute relevant public safety information to the members of our community.

**Objective 2:** *Provide the public access to information about how the City operates, establishes priorities, and makes decisions.*

The WMPD will continue to attend our neighborhood association meetings, meet with other stakeholders and improve relations with our businesses to provide them with an understanding of how we provide services to our community and to seek input to identify whether or not we need to make operational adjustments to meet the public safety goals of our agency and the public safety needs of our community.

**Goal 2:** *Provide excellent services to the community.*

**Objective 1:** *Improve service delivery methods.*

The WMPD will continue to assess the level of service our contracted and non-contracted vendors supply us to ensure they meet or exceed our expected level of service.

**Objective 2:** *Continue to assess the service needs of the community and garner feedback about services provided.*

The WMPD will continue to participate in Neighborhood Association meetings to gather information related to their concerns, needs, interests and priorities. We will also continue to survey the need to establish additional relationships with other stakeholder groups within our community.

**Goal 3:** *Promote and maintain financial stability and integrity.*

**Objective 3:** *Develop operating and capital budgets in line with the City's strategic plan.*

The WMPD Budget Review Team and support staff will evaluate the financial needs of the Department in concert with the Strategic Plan in order to devise a fiscally responsible and sound department budget that will enable us to improve the "Quality of Work Life" for our employees and provide an appropriate level of service to our residents. We endeavor to operate within the budget approved by our Commission.

**Objective 4:** *Ensure fiscally sound decision making.*

The WMPD will evaluate agency equipment at the appropriate times to identify whether or not purchases are needed to replace or supplement the items. These purchases will be made in concert with the approved budget. Overtime mitigation efforts and the proper use of overtime funds will be employed.

**Objective 5:** *Safeguard all City assets.*

The WMPD will continue to train our employees in the proper care and use of department equipment. We will also continue to conduct traffic crash reviews to determine fault and if needed, employ training or corrective action in "at fault" crash scenarios. In addition, quarterly employee and vehicle inspections will continue to be conducted to ensure equipment is maintained properly and repaired/replaced as needed.

**Goal 4:** *Ensure government employees are qualified and competent.*

**Objective 1:** *Continuously support employee training, educational opportunities, and licensing/certification.*

Training has been and always will be a top priority of the WMPD. Employees will be provided training opportunities that relate to their growth in current positions, support future ambitions and supervisory development. The Department will also support and fund, when appropriate, tuition related to an employee's endeavor to achieve a college level academic degree that has been preapproved by policy and/or the Chief of Police. We will continue to train our personnel on best practices to use when interacting with individuals with special needs where appropriate.

**Objective 2:** *Ensure the continued use of quality annual performance reviews.*

The WMPD will continue its use of the City's annual employee performance evaluation to ensure proper employee development, support and accountability.

**Goal 5:** *Support and make use of community resources.*

**Objective 2:** *Utilize the pool of volunteers to assist the City.*

The WMPD will continue to utilize our volunteers to supplement our agency's efforts that will enhance our ability to provide services to our community. The WMPD will recruit prospective volunteers through our Citizens Police Academy and other programs and venues.

**Objective 3:** *Support neighborhood associations throughout the City.*

The WMPD will continue to participate in Neighborhood and Homeowner Association meetings to gather information related to their concerns, needs, interests and priorities.



### *Strategic Growth & Redevelopment*

**Goal 1:** *Utilize development standards to maintain small-town feel in the City.*

**Objective 1:** *Evaluate Code of Ordinances and Unified Land Development Regulations*

The WMPD Code Compliance Unit will continue to evaluate the code of ordinances through our City's "Code Re-Write" project. They will also develop new and/or improved ordinances and/or assist the Community Development Services Department as needed with developing new and/or improved ordinances. Should ordinances be updated, the Code Compliance Unit will assist with public education efforts to promote the changes.

**Goal 3:** *Develop and use a Master Economic Development Plan.*

**Objective 3:** *Promote the City as a tourism destination point.*

The WMPD will continue to use social media to reach a broad audience to promote the City's large scale special events (i.e., Stonewall, Wicked Manors.). In addition, we will promote community engagement efforts that improve public safety in an effort to make Wilton Manors more enticing to visit.



### *Innovating and Adapting for the Future*

**Goal 1:** *Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget.*

**Objective 1:** *Implement technologies that can eliminate the use of paper.*

The WMPD will strive toward transitioning a portion of our record keeping procedures to a scanning method for retention, review and public distribution purposes.

**Objective 2:** *Continue the City's commitment to buying and utilizing fuel-efficient vehicles.*

The WMPD will continue to purchase fuel efficient and eco-friendly vehicles when appropriate.

**Goal 3:** *Utilize relationships with other agencies to address future regional issues.*

**Objective 4:** *Identify multi-agency opportunities that address law enforcement occurring in our City and region.*

WMPD will continue to participate in the following multiple agency law enforcement efforts: Multiple Agency Gang Taskforce, DUI Operations, Broward County Drug Taskforce, Mobile Field Force, Training, Public Information Office, Multi-Agency Networking Sessions and Terrorism Taskforce Networking Group.

## 2018-2019 Other Goals and Objectives

### Office of the Chief

Staffing continues to be a priority of ours under the current challenges law enforcement faces regarding diminishing interest in this profession. We will continue to work with Human Resources to continue our traditional diverse recruitment efforts, and more importantly identify non-traditional methods of recruitment. We will endeavor to achieve the important full staffing status and forecast retirements and departures so we can hire replacements mitigating the time vacancies are present. We will train, develop, lead and provide reasonable opportunities as a method to retain qualified employees that fulfill the needs of our agency.

The WMPD endeavors to achieve our 3<sup>rd</sup> reaccreditation through the Commission for Florida Law Enforcement Accreditation. We remain committed to fulfilling the constantly evolving requirements of this organization so our agency can maintain and achieve our professional and progressive goals.

The WMPD continues to monitor our “Watchguard” body worn camera (BWC) pilot program. We also continue to conduct broad research related to the operational, financial, information technology, legal, criminal justice information systems and other impacts related to the WMPD implementing a BWC program. The WMPD has evaluated multiple companies and their products during this research. Research has concluded one additional full-time IT employee will be needed to implement, manage and enhance a prospective BWC program. **Capital Improvement Item:** *BWC systems with associated equipment and technology.* **Personnel:** *One full-time I.T. BWC and mobile laptop programs manager.*

### Operations / Administration

The WMPD looks to reduce the number of vehicle burglaries and robberies in our city. This will be done by crime analysis, proactive law enforcement applications, multi-agency communications/initiatives and public safety education efforts.

The WMPD endeavors to train and deploy an Explosive Odor Detection (EOD) Canine Unit under current department staffing. **Capital Improvement Item:** *EOD Canine.*

The WMPD looks to enhance law enforcement’s presence at our schools (excluding WMES who already has a School Resource Officer) in order to improve school security, student – law enforcement relations and collaborate accordingly with administrators and educators. School safety and youth services are paramount to providing a safe environment for the future of America to continue to develop and mature accordingly.

The WMPD looks to enhance our defensive tactics and firearms training regimen by adding additional annual training sessions.

The WMPD looks to obtain grant funding via FIND – Florida Inland Navigation District Grant for the purpose of purchasing a new Marine Patrol Vessel to replace our aging vessel. This is a grant where the City will need to match the prospective reward amount. This acquisition would enable

marine patrol operations to be more economical and efficient. **Capital Improvement Item:** *Marine patrol vessel and associated equipment.*

The WMPD endeavors to identify grant funding for the purchase of replacement bicycles and other bicycle unit equipment to include preventive maintenance of our police bicycle fleet.

The WMPD will also seek out grant funding that would enable us to enhance bicycle patrol operations allowing us to conduct additional public and traffic safety operations.

### **Criminal Investigations**

The WMPD looks to acquire a new CVSA (Computer Voice Stress Analyzer) computer that is an important part of our investigative and hiring processes. **Capital Improvement Item:** *CVSA computer.*

The WMPD looks to implement a new door hanger system that will be used to proactively seek out criminal intelligence in areas where crimes or suspicious incidents occur. The intelligence gathered will seek to reduce crime and enhance crime clearance rates. This program also looks to reinforce WMPD'S crime prevention initiatives. This program will supplement traditional investigative and community policing techniques.

The WMPD looks to continue quarterly criminal intelligence meetings with our neighboring jurisdictions to gather information and share intelligence with a goal of deterring, detecting and solving criminal activity. This also enables our detectives to stay abreast of new detectives and detectives who have parted from our neighboring jurisdiction's units.

The WMPD looks to improve upon our 2017 crime clearance rate through a multitude of criminal investigative techniques, both proactive and reactive.

The WMPD will endeavor to either resolve our evidence section software issue that previously sought out to enhance these operations, and we are unable seek out an alternative IT solution.

The WMPD looks to assign new officers who successfully complete our Field Training Program to the Detective Bureau for a period of time so they can observe and digest criminal investigative techniques and progressions in order to improve the application of their duties at the road patrol level.

The WMPD looks to engage the members of our community more often using our Detectives by speaking to private organizations and homeowner associations about certain police related issues with a goal of improving public safety.

### **Code Compliance**

The WMPD Code Compliance Unit will continue to maintain and enhance the Alarm Systems Registration program with a goal of false alarm mitigation. We also endeavor to ensure the management of the newly implemented Cannabis Civil Citation program remains efficient and effective in the areas of processing cases, collecting payments, interdepartmental communications and Special Magistrate presentations.

The WMPD Code Compliance Unit endeavors to provide education, assistance, and promote voluntary compliance & enforcement of our code of ordinances throughout our community by

attending meetings to inform residents and business owners of required standards, coordinating with local groups and organizations to ensure how to efficiently communicate concerns to the Code Compliance Unit and disseminate City Code requirements through social media, publications and the internet to businesses and residents alike.

The WMPD Code Compliance Unit will implement action plans which target specific violations related to both residential and commercial property maintenance and business licensing in order to keep quality of life standards high and maintain a positive image of the City.

**Additional Capital Improvement Items**

- Vehicle purchases in alliance with agency replacement standards and operational needs.
- Replacement tasers due to most of present stock surpassing end of life status (contractual).

**WILTON MANORS POLICE DEPARTMENT CORE VALUES**

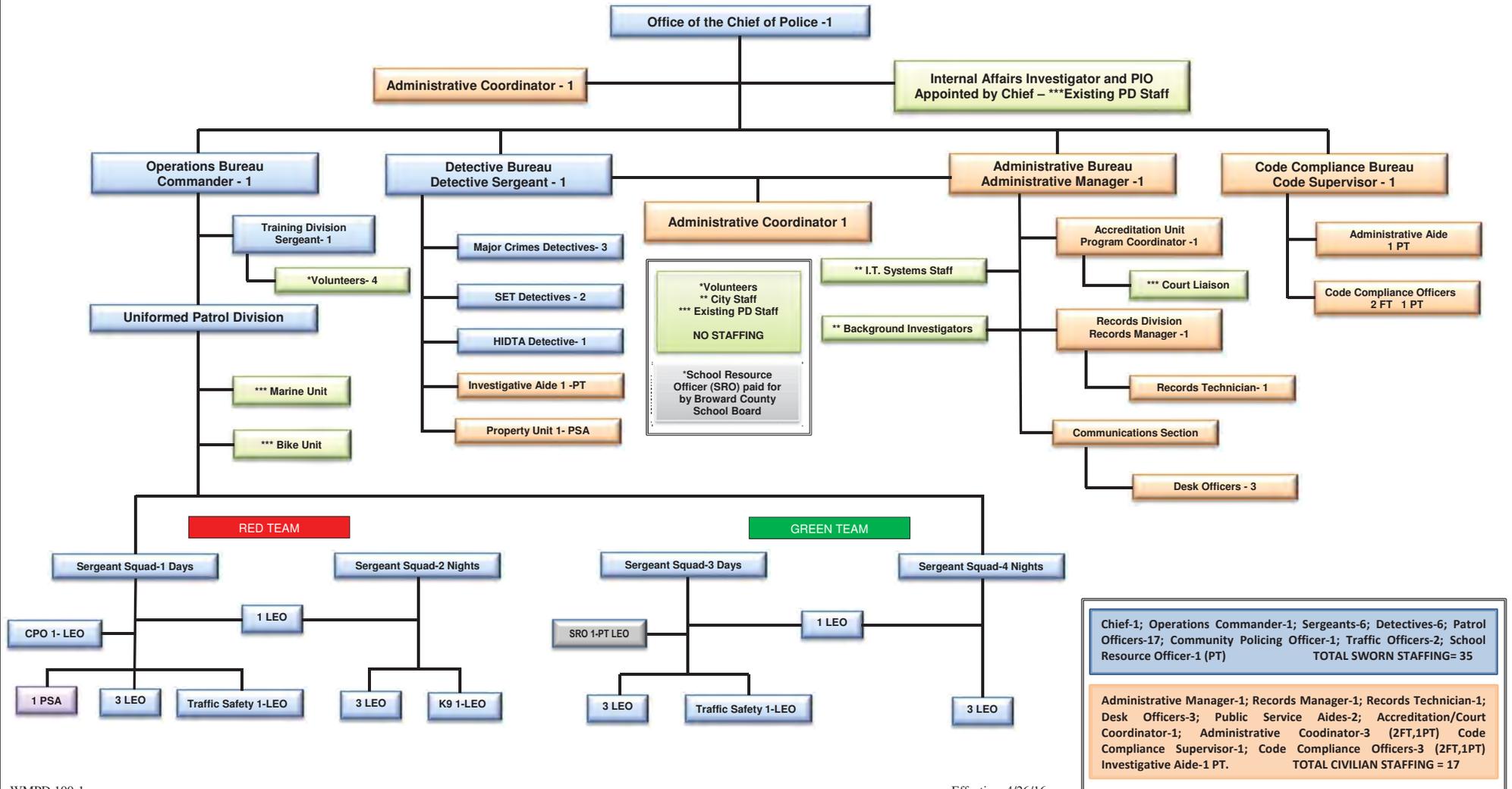
Integrity - Courage - Service



# POLICE

## WILTON MANORS

### ORGANIZATIONAL CHART



Chief-1; Operations Commander-1; Sergeants-6; Detectives-6; Patrol Officers-17; Community Policing Officer-1; Traffic Officers-2; School Resource Officer-1 (PT)  
**TOTAL SWORN STAFFING= 35**

Administrative Manager-1; Records Manager-1; Records Technician-1; Desk Officers-3; Public Service Aides-2; Accreditation/Court Coordinator-1; Administrative Coordinator-3 (2FT,1PT) Code Compliance Supervisor-1; Code Compliance Officers-3 (2FT,1PT) Investigative Aide-1 PT.  
**TOTAL CIVILIAN STAFFING = 17**

DEPARTMENTAL BUDGET SUMMARY  
POLICE DEPARTMENT  
GENERAL FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 3,503,626	\$ 3,518,685	\$ 3,735,923
Personnel Benefits	2,481,944	2,595,071	2,596,671
Operating Expenditures	627,144	748,349	819,087
Capital	285,813	213,495	224,650
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 6,898,528</b>	<b>\$ 7,075,600</b>	<b>\$ 7,376,331</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	6.00	6.00	6.00	6.00
Police Officer	17.00	17.00	17.00	17.00
Community Policing Officer	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	2.00	2.00	2.00	2.00
<b>Total Sworn Full Time</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>	<b>34.00</b>
Part Time School Resource Officer	1.00	0.70	1.00	0.70
<b>Total Sworn Part Time</b>	<b>1.00</b>	<b>0.70</b>	<b>1.00</b>	<b>0.70</b>
<b>Total Sworn</b>	<b>35.00</b>	<b>34.70</b>	<b>35.00</b>	<b>34.70</b>
Administrative Manager	1.00	1.00	1.00	1.00
Accreditation Coordinator	1.00	1.00	1.00	1.00
Police Aide / Road Duties	2.00	2.00	2.00	2.00
Police Aide / Desk Officer	3.00	3.00	3.00	3.00
Records Manager / Criminal Analyst	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	2.00	2.00	2.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
Code Compliance Officer	2.00	2.00	2.00	2.00
<b>Total Non-Sworn Full Time</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>
Part Time Investigative Aide	1.00	0.70	1.00	0.70
Part Time Code Compliance Officer	2.00	1.40	1.00	0.70
Part Time Code Compliance Admin. Asst.	0.00	0.00	1.00	0.70
<b>Total Non-Sworn Part Time</b>	<b>3.00</b>	<b>2.10</b>	<b>3.00</b>	<b>2.10</b>
<b>Total Non-Sworn</b>	<b>17.00</b>	<b>16.10</b>	<b>17.00</b>	<b>16.10</b>
<b>POLICE TOTALS</b>	<b>52.00</b>	<b>50.80</b>	<b>52.00</b>	<b>50.80</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5221 - POLICE SWORN</b>								
1	PERSONNEL WAGES							1
2	001-5221-5121.000 SALARIES - FULL TIME	2,389,557	2,327,308	2,327,308	1,561,155	2,400,947	<b>2,461,308</b>	2
3	001-5221-5131.000 SALARIES - PART-TIME	42,106	40,694	40,694	27,311	40,388	<b>40,388</b>	3
4	001-5221-5141.000 Overtime	181,442	210,000	210,000	140,915	257,009	<b>222,909</b>	4
5	001-5221-5142.000 O/T Traffic Enforcement	11,490	12,000	12,000	5,033	16,000	<b>12,000</b>	5
6	001-5221-5151.000 Cellular Phone Stipend	11,430	12,780	12,780	7,800	13,320	<b>12,780</b>	6
7	001-5221-5153.000 Assignment Pay	10,819	24,997	24,997	12,513	69,598	<b>65,640</b>	7
8	001-5221-5156.000 Academic Incentive Pay	21,722	21,060	21,060	12,924	27,300	<b>26,940</b>	8
9	001-5221-5157.000 TAX EQUITY STIPENDS	0	0	0	0	750	<b>750</b>	9
10	001-5221-5232.000 Insurance Opt-Out	5,600	4,800	4,800	2,400	3,600	<b>2,400</b>	10
11	PERSONNEL WAGES	2,674,166	2,653,639	2,653,639	1,770,051	2,828,912	<b>2,845,115</b>	11
12								12
13	PERSONNEL BENEFITS							13
14	001-5221-5152.000 PBA LONGEVITY PAY	0	0	0	0	0	<b>8,000</b>	14
15	001-5221-5158.000 LOCAL RESIDENCY STIPEND	4,500	9,000	9,000	4,750	15,000	<b>12,000</b>	15
16	001-5221-5211.000 FICA	200,555	200,752	200,752	129,582	213,385	<b>215,280</b>	16
17	001-5221-5211.005 FICA PART-TIME	2,230	3,173	3,173	2,105	3,131	<b>3,131</b>	17
18	001-5221-5221.000 Pension - WM	896,447	915,635	915,635	915,635	980,000	<b>904,959</b>	18
19	001-5221-5222.000 Pension - FRS	533,727	575,556	575,556	371,107	608,625	<b>618,733</b>	19
20	001-5221-5231.000 Life & Health Insurance	393,884	451,037	451,037	266,818	401,364	<b>414,902</b>	20
21	PERSONNEL BENEFITS	2,031,343	2,155,153	2,155,153	1,689,997	2,221,505	<b>2,177,005</b>	21
22								22
23	<b>Totals for Department 5221 - POLICE SWORN</b>	<b>4,705,509</b>	<b>4,808,792</b>	<b>4,808,792</b>	<b>3,460,048</b>	<b>5,050,417</b>	<b>5,022,120</b>	23

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET	
<b>Department 5222 - POL NON-SWORN</b>								
1	PERSONNEL WAGES							1
2	001-5222-5121.000 SALARIES - FULL TIME	721,543	750,594	750,594	524,607	771,970	771,970	2
3	001-5222-5131.000 SALARIES - PART-TIME	73,029	81,572	81,572	45,383	85,608	85,608	3
4	001-5222-5141.000 Overtime	29,660	25,000	25,000	23,282	28,750	25,350	4
5	001-5222-5151.000 Cellular Phone Stipend	2,465	3,630	3,630	1,760	3,630	3,630	5
6	001-5222-5153.000 Assignment Pay	812	2,300	2,300	1,850	2,300	2,300	6
7	001-5222-5157.000 TAX EQUITY STIPENDS	750	750	750	500	750	750	7
8	001-5222-5232.000 Insurance Opt Out	1,200	1,200	1,200	800	1,200	1,200	8
9	PERSONNEL WAGES	829,459	865,046	865,046	598,182	894,208	890,808	9
10								10
11	PERSONNEL BENEFITS							11
12	001-5222-5152.000 PBA LONGEVITY PAY	0	0	0	0	0	1,750	12
13	001-5222-5158.000 LOCAL RESIDENCY STIPEND	3,500	3,000	3,000	0	3,000	3,000	13
14	001-5222-5211.000 FICA	58,550	60,420	60,420	41,280	61,996	61,869	14
15	001-5222-5211.005 FICA - PT Non-Sworn	5,704	6,278	6,278	3,276	6,549	6,549	15
16	001-5222-5221.000 Pension - WM	120,422	122,541	122,541	122,541	126,911	119,248	16
17	001-5222-5222.000 Pension - FRS	84,101	70,036	70,036	54,363	74,311	74,174	17
18	001-5222-5231.000 Life & Health Insurance	178,325	177,643	177,643	126,812	153,263	153,076	18
19	PERSONNEL BENEFITS	450,602	439,918	439,918	348,272	426,030	419,666	19
20								20
21	OPERATING EXPENDITURES							21
22	001-5222-5311.000 Professional Services	22,541	32,589	32,589	18,737	33,339	30,000	22
23	001-5222-5341.000 Contractual Services	25,211	49,009	49,009	36,018	47,230	61,550	23
24	001-5222-5401.000 Meetings & Conferences	4,404	6,354	6,354	3,996	6,354	5,354	24
25	001-5222-5411.000 Telephone	11,312	8,243	8,243	7,919	8,256	8,256	25
26	001-5222-5412.000 Postage	9,137	7,600	7,600	5,198	8,200	8,000	26
27	001-5222-5441.000 Equipment Rental	7,823	7,624	7,624	2,600	8,400	5,400	27
28	001-5222-5462.000 Equipment Maint-Repair	10,870	8,291	8,291	2,988	24,089	14,680	28
29	001-5222-5463.000 Vehicle Maint-Repair	49,753	50,000	50,000	39,122	50,000	45,000	29
30	001-5222-5464.000 Vehicle Operation-Fuel	60,590	94,084	91,584	43,948	138,360	121,065	30
31	001-5222-5465.000 Copy Machine	9,331	7,429	7,429	5,864	13,600	7,500	31
32	001-5222-5471.000 Printing & Binding	4,389	2,932	5,432	6,234	10,500	9,750	32
33	001-5222-5490.002 CODE VIOLATION EXPENSES	657	2,000	2,000	1,487	3,466	2,400	33
34	001-5222-5491.000 City Hall Indirect Charges	277,201	334,978	334,978	186,178	360,364	369,782	34
35	001-5222-5495.000 Investigative Expense	6,310	8,015	8,015	5,903	13,000	11,700	35
36	001-5222-5521.000 Operating Supplies	61,219	41,932	47,010	40,630	44,112	39,112	36
37	001-5222-5524.000 Uniforms & Clothing	25,011	26,148	26,148	18,793	56,810	29,810	37
38	001-5222-5541.000 Subs, Memberships, Dues	8,999	10,606	10,606	7,695	11,090	9,090	38
39	001-5222-5542.000 Training/Education	19,804	32,575	32,575	14,870	34,325	30,892	39
40	001-5222-5543.000 Books & Manuals	1,029	1,000	1,000	1,332	2,700	1,000	40
41	001-5222-5544.000 TUITION REIMBURSEMENT	11,555	11,862	11,862	4,971	15,996	8,746	41
42	OPERATING EXPENDITURES	627,146	743,271	748,349	454,483	890,191	819,087	42
43								43
44	CAPITAL							44
45	001-5222-5641.000 Capital Outlay	285,813	192,500	213,495	169,860	323,905	224,650	45
46	CAPITAL	285,813	192,500	213,495	169,860	323,905	224,650	46
47								47
48	<b>Totals for Department 5222 - POLICE NON-SWORN</b>	<b>2,193,020</b>	<b>2,240,735</b>	<b>2,266,808</b>	<b>1,570,797</b>	<b>2,534,334</b>	<b>2,354,211</b>	48

DEPARTMENTAL BUDGET SUMMARY  
 FEDERAL POLICE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	4,368	10,000	5,000
Capital	57,911	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers		-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 62,278</b>	<b>\$ 10,000</b>	<b>\$ 5,000</b>

DEPARTMENTAL BUDGET SUMMARY  
POLICE TRAINING AND EDUCATION FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	6,492	7,500	11,000
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 6,492</b>	<b>\$ 7,500</b>	<b>\$ 11,000</b>

DEPARTMENTAL BUDGET SUMMARY  
POLICE STATE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	8,665	15,000	40,000
Capital	26,866	19,000	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 35,531</b>	<b>\$ 34,000</b>	<b>\$ 40,000</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>
<b>Fund 158 - FEDERAL POLICE FORFEITURE FUND</b>							
<b>Department 5221 - POLICE SWORN</b>							
1	OPERATING EXPENDITURES						
2	158-5221-5461.000 Computer Maintenance	118	0	0	0	0	0
3	158-5221-5582.000 CONTRIBUTIONS	4,250	10,000	10,000	0	5,000	5,000
4	OPERATING EXPENDITURES	4,368	10,000	10,000	0	5,000	5,000
5							
6	CAPITAL						
7	158-5221-5641.000 Capital Outlay	57,911	0	0	0	61,500	0
8	CAPITAL	57,911	0	0	0	61,500	0
9							
10	<b>TOTAL FEDERAL POLICE FORFEITURE FUND EXPENDITURES</b>	<b>62,279</b>	<b>10,000</b>	<b>10,000</b>	<b>0</b>	<b>66,500</b>	<b>5,000</b>
11							
12							
13							
14							
15							
16							
17	<b>Fund 161 - POLICE TRAINING &amp; EDUCATION FUND</b>						
18							
19	<b>Department 5221 - POLICE SWORN</b>						
20							
21	OPERATING EXPENDITURES						
22	161-5221-5542.000 Training/Education	6,492	7,500	7,500	6,602	11,000	11,000
23	OPERATING EXPENDITURES	6,492	7,500	7,500	6,602	11,000	11,000
24							
25	<b>TOTAL POLICE TRAINING &amp; EDUCATION FUND EXPENDITURES</b>	<b>6,492</b>	<b>7,500</b>	<b>7,500</b>	<b>6,602</b>	<b>11,000</b>	<b>11,000</b>
26							
27							
28							
29							
30							
31							
32	<b>Fund 165 - STATE POLICE FORFEITURE FUND</b>						
33							
34	<b>Department 5221 - POLICE SWORN</b>						
35							
36	OPERATING EXPENDITURES						
37	165-5221-5301.006 Confiscated Expenditure	0	0	0	0	0	25,000
38	165-5221-5526.000 D A R E	0	0	0	389	0	0
39	165-5221-5582.000 CONTRIBUTIONS	8,665	15,000	15,000	11,800	15,000	15,000
40	OPERATING EXPENDITURES	8,665	15,000	15,000	12,189	15,000	40,000
41							
42	CAPITAL						
43	165-5221-5641.000 Capital Outlay	26,866	19,000	19,000	0	0	0
44	CAPITAL	26,866	19,000	19,000	0	0	0
45							
46	<b>TOTAL STATE POLICE FORFEITURE FUND EXPENDITURES</b>	<b>35,531</b>	<b>34,000</b>	<b>34,000</b>	<b>12,189</b>	<b>15,000</b>	<b>40,000</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Police Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 30,490	\$ 32,400	\$ -	\$ -	\$ -	\$ 62,890
Capital Replacement Plan	194,160	402,530	533,334	339,297	57,196	\$ 1,526,517
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 224,650</b>	<b>\$ 434,930</b>	<b>\$ 533,334</b>	<b>\$ 339,297</b>	<b>\$ 57,196</b>	<b>\$ 1,589,407</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 20,400	\$ 85,285	\$ 29,053	\$ 29,053	\$ 29,053	\$ 192,844
Vehicles:	199,250	349,645	504,281	310,244	28,143	\$ 1,391,563
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	5,000	-	-	-	-	\$ 5,000
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 224,650</b>	<b>\$ 434,930</b>	<b>\$ 533,334</b>	<b>\$ 339,297</b>	<b>\$ 57,196</b>	<b>\$ 1,589,407</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Computer Voice Stress Analyzer</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Project		
<b>Estimated Total Project Cost:</b>	\$4,900		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	1/30/2019		
<b>Expected Life in Years:</b>	8		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>One (1) Computer Voice Stress Analyzer utilized by Detective personnel for investigative and hiring processes.</p>		

FUNDING SOURCES:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	4,900		-	-	-	\$ 4,900
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 4,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,900</b>

COSTS PER FISCAL YEAR:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 4,900	\$ -	\$ -	\$ -	\$ -	\$ 4,900
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 4,900</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,900</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Police Vehicles-Marked</b>		
<b>Departmental Division:</b>	Police Vehicles	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Vehicle Replacement Plan		
<b>Estimated Total Project Cost:</b>	\$88,650		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	7/1/2019		
<b>Expected Life in Years:</b>	6		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>Two (2) 2019 Ford Explorer SUV police pursuit vehicles will all necessary emergency equipment, in car video camera and graphics. Cost is \$44,325 each.</p> <p>More information on purchases of replacement vehicles for the remainder of the 5-Year CIP is shown in more detail later in this section.</p>			

FUNDING SOURCES:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
General Fund	\$ 6,710					\$ 6,710
Capital Replacement Plan	81,940	349,645	504,281	310,244	28,143	\$ 1,274,253
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 88,650</b>	<b>\$ 349,645</b>	<b>\$ 504,281</b>	<b>\$ 310,244</b>	<b>\$ 28,143</b>	<b>\$ 1,280,963</b>

COSTS PER FISCAL YEAR:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	88,650	349,645	504,281	310,244	28,143	\$ 1,280,963
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 88,650</b>	<b>\$ 349,645</b>	<b>\$ 504,281</b>	<b>\$ 310,244</b>	<b>\$ 28,143</b>	<b>\$ 1,280,963</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Police Command Vehicle</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	Assistant Chief of Police		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$49,750		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	12/31/2018		
<b>Expected Life in Years:</b>	7		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.00		
<b>Detailed Description, Explanation, and Justification:</b>	<p>One (1) 2019 Ford Expedition unmarked, utilized as a Command vehicle for critical incidents and as needed for special events as well as mobile Incident Command. Vehicle will have all necessary emergency equipment.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 250					\$ 250
Capital Replacement Plan	49,500					\$ 49,500
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 49,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,750</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	49,750					\$ 49,750
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 49,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 49,750</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Police Vehicle-Marked-HYBRID PPV</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	4		
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$44,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2019		
<b>Expected Life in Years:</b>	6		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.00		
<b>Detailed Description, Explanation, and Justification:</b>	<p>One (1) 2019 Ford Fusion HYBRID police pursuit vehicle, will all necessary emergency equipment, in-car video camera and graphics. Total cost \$44,000.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 3,030					\$ 3,030
Capital Replacement Plan	40,970					\$ 40,970
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	44,000					\$ 44,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 44,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 44,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Police Marine Patrol Vessel</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	5		
<b>Project Manager/Asset Custodian:</b>	Marine Patrol Sergeant		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$16,850		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	12/31/2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.00		
<b>Detailed Description, Explanation, and Justification:</b>			

This vessel will replace the Marine Units current 2002 model year vessel and will be funded by Florida Inland Navigation District (FIND) Grant, a 50% match grant if awarded. Vessel Description: 2018 18' Dusky Marine R Flats boat with 115HP Evinrude engine and all necessary marine and emergency equipment and accessories and graphics. \*Total estimated cost is \$33,700.

vessel description

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	16,850					\$ 16,850
Grants						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 16,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,850</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	16,850					\$ 16,850
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 16,850</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,850</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Radar and Lasers</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	7		
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$15,500		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	12/31/2018		
<b>Expected Life in Years:</b>	6		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Four (4) Stalker XS-C Lidar Laser Speed Detectors (hand held) Four (4) Stalker Dual SL (in-car) Radar Detectors.</p>		

FUNDING SOURCES:	FY19	FY 20	FY21	FY22	FY23	TOTAL
General Fund	\$ 15,500					\$ 15,500
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 15,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,500</b>

COSTS PER FISCAL YEAR:	FY19	FY 20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 15,500					\$ 15,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 15,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,500</b>

Future Annual Impact on Operating Budget (positive or negative):	FY19	FY 20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Software-Digital Radio System Upgrade</b>				
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>			
<b>Departmental Priority:</b>	8				
<b>Project Manager/Asset Custodian:</b>	Administrative Manager				
<b>Project Location:</b>	Police Department				
<b>Project Status:</b>	New project				
<b>Estimated Total Project Cost:</b>	\$5,000				
<b>Estimated Start Date:</b>	4/1/2019				
<b>Estimated Completion Date:</b>	3/30/2020				
<b>Expected Life in Years:</b>	8				
<b>Estimated Replacement Cost:</b>					
<b>Budget Account:</b>	001.5222.5641.00				
<b>Detailed Description, Explanation, and Justification:</b>					
<p>Software for police radio upgrades for anticipated Broward County countywide digital radio system upgrade in 2019. Forty-eight (48) radios.</p>					

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	5,000					\$ 5,000
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Solar Speed Signs</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	New project		
<b>Estimated Total Project Cost:</b>	\$13,900		
<b>Estimated Start Date:</b>	10/1/2019		
<b>Estimated Completion Date:</b>	12/31/2019		
<b>Expected Life in Years:</b>	6		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.00		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Three (3) Traffic Logix SP625 solar powered variable speed/message signs, with peripheral equipment and software.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 13,900				\$ 13,900
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 13,900	\$ -	\$ -	\$ -	\$ 13,900

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 13,900				\$ 13,900
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 13,900	\$ -	\$ -	\$ -	\$ 13,900

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Police Department**

<b>Name of Project or Purchase:</b>	<b>Wanco Variable Message Trailer</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$18,500		
<b>Estimated Start Date:</b>	10/1/2019		
<b>Estimated Completion Date:</b>	4/1/2020		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.00		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>One (1) WANCO WVTM-SC-PD 5 color matrix sign with trailer.</p>			

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund		\$ 18,500				\$ 18,500
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ 18,500

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:		\$ 18,500				\$ 18,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 18,500	\$ -	\$ -	\$ -	\$ 18,500

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Police Department

<b>Name of Project or Purchase:</b>	<b>Body Worn Camera</b>		
<b>Departmental Division:</b>	Police	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Administrative Manager		
<b>Project Location:</b>	Police Department		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$169,098		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2023		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001.5222.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
Motorola combination body worn camera-wireless bluetooth radio microphone. Five (5) year agreement include 33 devices all accessories and unlimited cloud storage.			

FUNDING SOURCES:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan		52,885	29,053	29,053	29,053	\$ 140,044
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 52,885	\$ 29,053	\$ 29,053	\$ 29,053	\$ 140,044

COSTS PER FISCAL YEAR:	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ -	\$ 52,885	\$ 29,053	\$ 29,053	\$ 29,053	\$ 140,044
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 52,885	\$ 29,053	\$ 29,053	\$ 29,053	\$ 140,044

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY 20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Wilton Manors**  
**Police Department**  
**Vehicle Replacement Schedule**

<b>Number of Vehicles</b>	<b>Type of Vehicle</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>FY29</b>	<b>FY30</b>
1	Chief, Unmarked	\$ -	\$ 30,600	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,538	\$ -	\$ -	\$ -	\$ -
1	Deputy Chief, Unmarked	49,750	-	-	-	-	-	-	56,860	-	-	-	-
4	Sergeant, Marked	-	-	95,134	97,037	-	-	-	-	107,621	110,029	-	-
1	Sergeant, Unmarked	-	-	47,567	-	-	-	-	-	53,811	-	-	-
6	Detective, Unmarked	-	-	27,050	82,774	-	28,706	29,280	-	-	31,235	95,835	-
2	K9, Marked	-	-	-	-	-	50,479	51,488	-	-	-	-	57,510
21	Patrol, Marked	132,650	250,736	255,751	130,433	-	90,468	184,555	283,003	289,321	147,896	-	103,070
2	Code, Unmarked	-	-	31,212	-	-	33,122	-	-	-	-	36,786	-
1	Code, Utility Truck	-	-	-	-	-	-	-	34,461	-	-	-	-
1	PSA, Marked	-	-	47,567	-	-	-	-	-	-	54,925	-	-
3	Pool, Marked	-	-	-	-	-	90,468	-	-	-	-	49,942	-
2	Pool, Unmarked	-	26,520	-	-	28,143	-	-	-	-	-	-	32,444
1	Pool, Decoy/Cab	-	41,789	-	-	-	-	-	47,167	-	-	-	-
<b>46</b>		<b>\$182,400</b>	<b>\$349,645</b>	<b>\$504,281</b>	<b>\$310,244</b>	<b>\$28,143</b>	<b>\$293,243</b>	<b>\$265,323</b>	<b>\$456,029</b>	<b>\$450,753</b>	<b>\$344,085</b>	<b>\$182,563</b>	<b>\$193,024</b>

## **COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

The Community Development Services Department is responsible for improving the quality of life for all City residents, businesses and visitors through a high level of customer service and professional environment. The Department encompasses three (3) Divisions which include the Business Development Division, Construction Services Division, and Neighborhood Planning Division.

The Business Development Division proactively attracts economic development investors to the City, assists existing businesses thrive and seeks to market the City of Wilton Manors as a stable residential community and destination for visitors. The Division also provides administrative support to the City's Economic Development Task Force. The Economic Development Consultant and Business Tax Receipt Administrator are part of the Business Development Division.

The Construction Services Division is responsible for the administration of the Florida Building Code, issuance of building permits and job-site inspections. The Fire Marshal and Building Plans Review and Inspection provider are part of the Construction Services Division.

The Neighborhood Planning Division implements creative solutions to improve the quality of life for all City residents, businesses, and visitors. Through the City's Unified Land Development Regulations, the Comprehensive Plan and neighborhood improvement programs, the Neighborhood Planning Division strives for a multi-generational and sustainable community and promotes environmentally friendly programs and processes. The Division also provides administrative support to the City's Development Review Committee (DRC) and the Planning and Zoning Board (PZB). The Planner and Community Planning Technician are part of the Neighborhood Planning Division.

The Fire Division is responsible for the administration of the fire code through inspections and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and provides fire public safety education. The Fire Marshal and Fire Inspector provider are part of the Fire Division.

## **Department's Core Operational Mission and Key Roles and Functions**

The Goals of the Community Development Services Department are reflected in the Department's Mission Statement:

*Community Development Services is a customer focused department that facilitates investment in the City in order to create a balanced, sustainable community that enhances the overall quality of life for our residents, business owners and visitors.*

With this as the department's guiding principle, the staff continues to:

- Proactively attract economic development investors;
- Implement creative solutions to continue to improve the quality of life for residents, businesses, and visitors;
- Promote environmentally friendly programs and processes;
- Strive for a multi-generational friendly community; and
- Improve internal Departmental operations and customer service.

## **2017-2018 Strategic Plan Accomplishments**

The Community Development Services Department accomplished the following during 2017-2018:

- Improved the notification system of expiring permits and follow up with incomplete projects.
- Entered the second phase of the Andrews Avenue / Oakland Park Corridor Study which implements recommendations from the initial study.
- Began to implement the Citywide Economic Development Strategic Plan.
- Analyzed and proposed changes to the sign code to address Supreme Court decisions.
- Worked with the City's consultant for the Wayfinding Program, which includes the Photo Spot and citywide Banner program.
- Implemented a citywide Business Enhancement Grant Program.
- Drafted proposed language for the implementation of a special event permit process.
- Continued evaluating opportunities for station master planning for the Tri-Rail Coastal Link.

**Community Development Services**  
**2018-2019 Strategic Plan Goals and Objectives**



*Proactive Public Safety*

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C. scenarios.

*Fire Marshal shall contact CERT and volunteer groups when E.O.C. scenarios are to be completed.*

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 1: WMPD cross training with FLFD.

*Fire Marshal to work with WMPD and FLFD on organizing training.*

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 2: Evaluate Fire Station viability into the next decade.

*Interior renovation of Fire Station 16 completed in February, 2018. Additional needed repairs have been identified and have been included in the Community Development Services CIP Budget.*

Goal 6: Provide safe roadways for all users.

Objective 6: Adopt a Complete Streets Policy.

*The City Commission adopted a Complete Streets Policy (Resolution No. 2015-0071) on August 11, 2015.*

Goal 6: Provide safe roadways for all users.

Objective 7: Encourage pedestrian-friendly development and walkability.

*As part of the Code Rewrite project, the City is reviewing existing development regulations to require more pedestrian-friendly development and walkability. During site plan review and building permit review, CDS staff reviews the City's Code of Ordinances and Unified Land Development Regulations to encourage pedestrian-friendly development. Complete streets concepts are incorporated into new development. Andrews Avenue / Oakland Park Boulevard corridor land use plan study is currently under review. Wilton Drive is to have a lane elimination project in 2018; Powerline Road has completed a lane elimination project; and Dixie Highway completed a road narrowing project.*



## Sound Governance

Goal 1: Operate in a fair and transparent manner.

Objective 1: Use the City’s website to publish relevant and easily accessible information in a timely manner.

*The CDS webpage is update frequently to keep the public informed of changes and what is happening in the department. CDS continues to work with CitizenServe to commence the online permitting process.*

Goal 3: Promote and maintain financial stability and integrity.

Objective 6: Explore additional resource opportunities.

*The department updated its fees for services as a part of the City-Commission adopted consolidated fee schedule.*



## Strategic Growth & Redevelopment

Goal 1: Utilize development standards to maintain small-town feel in the City.

Objective 1: Evaluate Code of Ordinances and Unified Land Development Regulations.

*The Code Rewrite Workgroup has been formed and the review of the Code of Ordinances and Unified Land Development Regulations has begun. On February 28, 2018, a Code Rewrite Open House was held for residents, business owners and property owners. The Open House provided an opportunity for those attending to learn more about the project, provide suggestions and ask questions regarding the project.*

Goal 1: Utilize development standards to maintain small-town feel in the City.

Objective 2: Assess Land Use Study for Andrews Avenue and Oakland Park Boulevard corridors to create new regulations.

*In December, 2017 an Open House was held for residents, business owners and property owners. The Open House provided an opportunity for those attending to learn more about the project and answer questions regarding the project. On February 27, 2018, the City Commission extended the contract with the consultant for the completion of the Land Use Study for the corridors. The consultant is finalizing the boundaries of the project and the application.*

Goal 2: Ensure that the City’s properties and infrastructure meet the present and future needs of the City.

Objective 1: Develop and utilize inventories for future development plans for City properties and infrastructure.

*CDS has analyzed all City owned properties which includes folio number, address (if appropriate), existing use, zoning and land use.*

Goal 3: Develop and use a Master Economic Development Plan.

Objective 1: Develop and use an Economic Development Plan.

*The Economic Development Strategic Plan was completed and presented to the City Commission. CDS staff has begun to implement short term recommendations. CDS staff will analyze and propose a budget for long term recommendations. On February 27, 2018, the City Commission entered into a contract with an Economic Development Consultant to assist the City in the implementation of the Economic Development Strategic Plan.*



*Innovating and Adapting for the Future*

Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget.

Objective 1: Implement technologies that can eliminate the use of paper.

*CDS continues to work with CitizenServe to commence the online permitting process.*

Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the established budget.

Objective 4: Explore additional alternative energies and incorporate into the City's green policies.

*CDS staff will research alternative energy sources and make recommendations.*

Goal 2: Encourage environmentally sustainable practices.

Objective 1: Continue efforts to explore and promote green policies for businesses.

*The City Commission approved a Citywide Business Enhancement Grant Program for specific improvements to commercial properties which includes using green building alternatives. As part of the Code Rewrite project, staff will be researching additional green policies for businesses.*

Goal 2: Encourage environmentally sustainable practices.

Objective 2: Continue efforts to explore and promote green policies for residents.

*As part of the Code Rewrite project, staff will be researching additional green policies for residents.*

## **2018-2019 Other Goals and Objectives**

### **Department and Staff Development**

- By identifying the abilities and appropriate skill sets, staff will receive training that will improve the delivery of services to citizens and businesses in the categories of planning and zoning, permitting and review, and business development.
  - Proposed Implementation:
    - Budget funding to allow use of City program to advance and support higher education goals.
    - Ongoing training to improve job skills.
    - Enhance department website to provide more information about services.
    - Provide additional online services for residents and businesses.
- Promote the concierge service for the business community to assist in navigating the City, Broward County and State of Florida processes.
- Continue to build relationships with various community and business groups such as Wilton Manors Development Alliance, the Wilton Manors Business Alliance, neighborhood associations, Greater Fort Lauderdale Gay & Lesbian Chamber of Commerce, Greater Fort Lauderdale Alliance, and any other civic or business group whose membership may benefit from our assistance.
- Update the Comprehensive Plan and Code of Ordinances.
- Complete the Land Use Study for the Andrews Avenue / Oakland Park Boulevard Corridors. Begin to work with the community on the draft regulations for the text amendment to the Unified Land Development Regulations.

### **Business Development**

- Create the Wayfinding system and begin the construction of the signage to assist visitors to Wilton Manors to find parking and local destinations.
- Develop and fund an incentive program to attract businesses to locate in Wilton Manors.
- Partner with other departments in identifying opportunities for economic development and capitalization of City property and the City's natural features such as waterways.
- Fund a targeted Business Enhancement Grant program citywide.

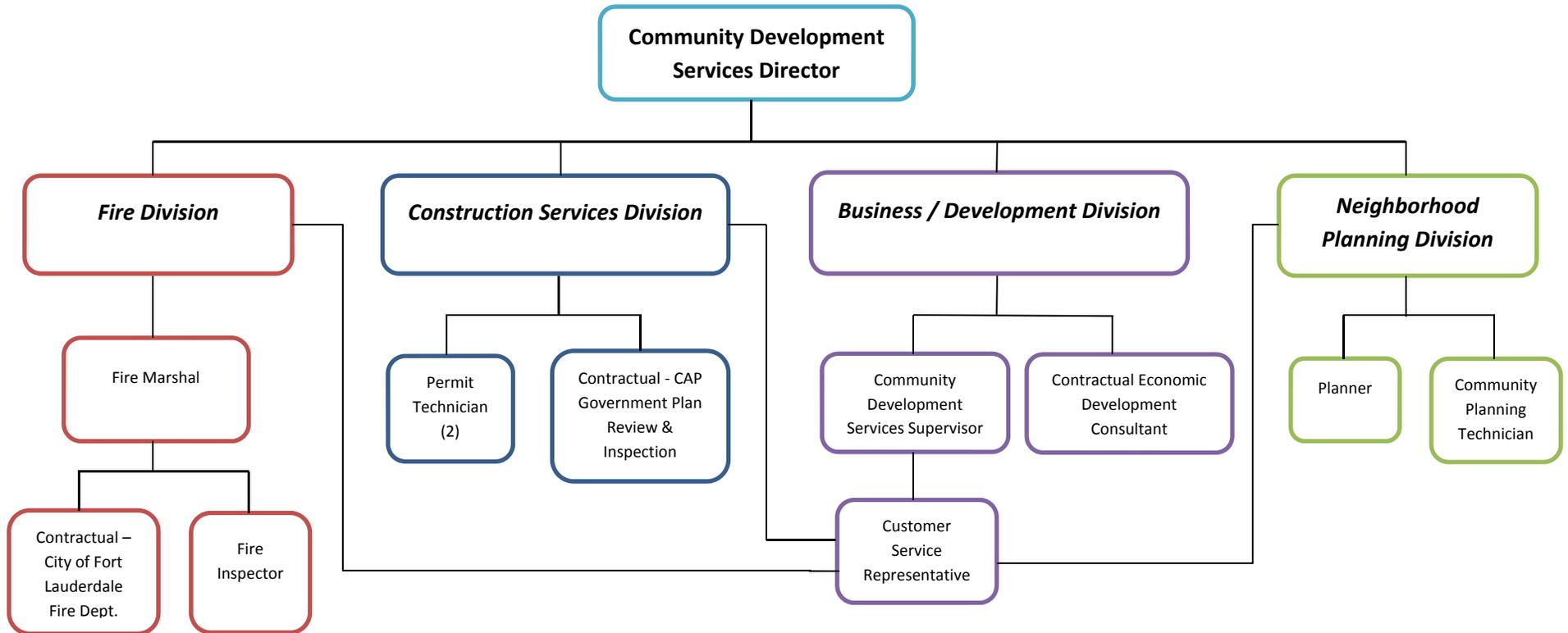
### **Construction Services**

- Continue to improve permitting services and customer service delivery through training, certifications, and continuing education.
- Continue to expand use of online permitting system including online plan review, updates to citizen view, use of notifications and refine submittal requirements.

### **Fire Prevention**

- Create a community outreach program, in association with Fort Lauderdale Fire Rescue, to educate the community.

# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



**DEPARTMENTAL BUDGET SUMMARY  
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 287,808	\$ 361,883	\$ 383,964
Personnel Benefits	143,394	180,352	167,303
Operating Expenditures	491,782	951,590	775,502
Capital		115,000	91,500
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 922,984</b>	<b>\$ 1,608,825</b>	<b>\$ 1,418,269</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services ( a )	0.80	0.80	0.80	0.80
Fire Marshal ( a )	0.10	0.10	0.10	0.10
City Planner	1.00	1.00	1.00	1.00
Community Planning Technician ( a )	0.90	0.90	0.90	0.90
Business Tax Receipts Officer / Office Manager ( a, b )	0.80	0.80	0.00	0.00
Community Development Services Supervisor ( b )	0.00	0.00	0.80	0.80
Customer Service Representative ( a )	0.90	0.90	0.90	0.90
Permit Technician ( a )	1.80	1.80	1.80	1.80
Total Full Time	6.30	6.30	6.30	6.30
<b>COMMUNITY DEVELOPMENT SERVICES TOTALS</b>	<b>6.30</b>	<b>6.30</b>	<b>6.30</b>	<b>6.30</b>

( a ) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund

( b ) For FY18 the job title for Business Tax Receipts Officer / Office Manager was changed to Community Development Services Supervisor.

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5224 - COMMUNITY DEVELOPMENT</b>								
1	PERSONNEL WAGES							1
2	001-5224-5121.000 SALARIES - FULL TIME	280,755	358,235	358,235	213,392	379,596	<b>379,596</b>	2
3	001-5224-5141.000 Overtime	83	0	0	26	0	<b>0</b>	3
4	001-5224-5151.000 Cellular Phone Stipend	666	648	648	432	1,368	<b>1,368</b>	4
5	001-5224-5153.000 Assignment Pay	2,704	0	0	32	0	<b>0</b>	5
6	001-5224-5232.000 Insurance Opt-Out	3,600	3,000	3,000	2,400	3,000	<b>3,000</b>	6
7	PERSONNEL WAGES	287,808	361,883	361,883	216,282	383,964	<b>383,964</b>	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5224-5211.000 FICA	20,896	27,620	27,620	16,328	29,144	<b>29,144</b>	10
11	001-5224-5221.000 Pension - WM	50,382	52,752	52,752	52,752	56,176	<b>52,784</b>	11
12	001-5224-5222.000 Pension - FRS	33,125	41,939	41,939	25,191	45,745	<b>45,745</b>	12
13	001-5224-5231.000 Life & Health Insurance	38,991	58,041	58,041	27,101	43,643	<b>39,630</b>	13
14	PERSONNEL BENEFITS	143,394	180,352	180,352	121,372	174,708	<b>167,303</b>	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5224-5311.000 Professional Services	34,143	165,246	312,392	67,928	187,500	<b>104,500</b>	17
18	001-5224-5341.000 Contractual Services	345,836	321,109	321,109	300,101	328,500	<b>437,500</b>	18
19	001-5224-5401.000 Meetings & Conferences	0	2,444	2,444	75	6,000	<b>3,500</b>	19
20	001-5224-5411.000 Telephone	3,167	1,622	1,622	2,405	1,645	<b>1,645</b>	20
21	001-5224-5412.000 Postage	4,123	5,000	5,000	1,931	5,000	<b>5,000</b>	21
22	001-5224-5465.000 Copy Machine	5,810	6,842	6,842	3,942	7,000	<b>6,800</b>	22
23	001-5224-5471.000 Printing & Binding	2,301	3,177	3,177	2,824	4,000	<b>3,500</b>	23
24	001-5224-5483.000 ECONOMIC DEVELOPMENT	27,657	106,210	229,710	10,276	223,500	<b>132,000</b>	24
25	001-5224-5491.000 City Hall Indirect Charges	56,747	53,902	53,902	29,958	71,284	<b>66,083</b>	25
26	001-5224-5511.000 Office Supplies	6,268	4,985	4,985	3,567	17,000	<b>5,000</b>	26
27	001-5224-5521.000 Operating Supplies	3,137	1,000	1,000	446	1,500	<b>1,500</b>	27
28	001-5224-5524.000 Uniforms & Clothing	27	400	400	253	1,500	<b>1,000</b>	28
29	001-5224-5541.000 Subs, Memberships, Dues	2,254	4,399	4,399	1,679	4,850	<b>2,500</b>	29
30	001-5224-5542.000 Training/Education	313	1,500	1,500	450	4,500	<b>1,000</b>	30
31	001-5224-5543.000 Books & Manuals	0	250	250	0	250	<b>250</b>	31
32	001-5224-5544.000 TUITION REIMBURSEMENT	0	2,858	2,858	0	3,924	<b>3,724</b>	32
33	OPERATING EXPENDITURES	491,783	680,944	951,590	425,835	867,953	<b>775,502</b>	33
34								34
35	CAPITAL							35
36	001-5224-5641.000 Capital Outlay	0	115,000	115,000	7,964	335,000	<b>91,500</b>	36
37	CAPITAL	0	115,000	115,000	7,964	335,000	<b>91,500</b>	37
38								38
39	<b>Totals for Department 5224 - COMMUNITY DEVELOPMENT</b>	<b>922,985</b>	<b>1,338,179</b>	<b>1,608,825</b>	<b>771,453</b>	<b>1,761,625</b>	<b>1,418,269</b>	39

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Community Development Services Department**  
**Department Summary**

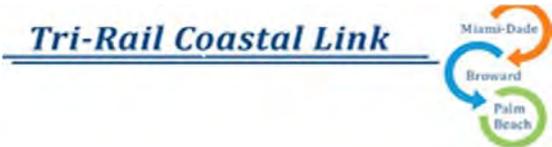
<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 91,500	\$ 164,200	\$ 267,000	\$ 181,550	\$ 94,450	\$ 798,700
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants		-	-	-	-	\$ -
Other	100,000	-	-	-	-	\$ 100,000
<b>TOTAL SOURCES:</b>	<b>\$ 191,500</b>	<b>\$ 164,200</b>	<b>\$ 267,000</b>	<b>\$ 181,550</b>	<b>\$ 94,450</b>	<b>\$ 898,700</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 10,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	186,500	159,200	267,000	181,550	94,450	\$ 888,700
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 191,500</b>	<b>\$ 164,200</b>	<b>\$ 267,000</b>	<b>\$ 181,550</b>	<b>\$ 94,450</b>	<b>\$ 898,700</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Community Development Services Department

<b>Name of Project or Purchase:</b>	<b>Multi-Modal Transportation Fund</b>		
<b>Departmental Division:</b>	CDS	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>			
<b>Project Status:</b>	Future Funding		
<b>Estimated Total Project Cost:</b>	\$250,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2023		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5224-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	City's annual contribution towards funding of future Tri-Rail Coastal Link Station		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000	50,000	50,000	50,000	50,000	\$ 250,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Community Development Services Department**

<b>Name of Project or Purchase:</b>	<b>Records Retention Supplies</b>		
<b>Departmental Division:</b>	CDS	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>			
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	3/31/2019		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5224-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
Cabinets and shelving for plans storage			

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 5,000	\$ 5,000				\$ 10,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Community Development Services Department

<b>Name of Project or Purchase:</b>	<b>Wayfinding</b>		
<b>Departmental Division:</b>	CDS	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>			
<b>Project Status:</b>	New purchase		
<b>Estimated Total Project Cost:</b>	\$638,700		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	3/31/2019		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5224-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Implementation of Wayfinding Program: FY 18-19 \$136,500 for five (5) Gateway signs. FY 19-20 \$109,200 for four (4) Gateway signs. FY 20-21 \$217,000 for 35 Vehicular Guide signs. FY 21-22 \$131,550 for 12 Vehicular Guide Signs and 15 Parking Guide Signs. FY 22-23 \$44,450 for seven (7) Water Access Markers and eight (8) Pedestrian Totem/Map installations.</p> <p>For FY19, total project will be \$136,500; funding is \$100,000 carried forward from FY18; \$25,000 transferred in from Parking Fund. New money from General Fund for FY19 is \$11,500.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 36,500	\$ 109,200	\$ 217,000	\$ 131,550	\$ 44,450	\$ 538,700
Capital Replacement Plan						\$ -
Carryforward	100,000					\$ 100,000
<b>TOTAL SOURCES:</b>	<b>\$ 136,500</b>	<b>\$ 109,200</b>	<b>\$ 217,000</b>	<b>\$ 131,550</b>	<b>\$ 44,450</b>	<b>\$ 638,700</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	136,500	109,200	217,000	131,550	44,450	\$ 638,700
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 136,500</b>	<b>\$ 109,200</b>	<b>\$ 217,000</b>	<b>\$ 131,550</b>	<b>\$ 44,450</b>	<b>\$ 638,700</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

## **EMERGENCY MEDICAL SERVICES**

This Division details those expenditures associated with costs for the delivery of emergency medical services (paramedic/emergency medical technicians) to the residents and visitors of the City. These services are provided under contract with the City of Fort Lauderdale. These charges had been billed to the residents in prior years through a special assessment. Pursuant, however, to recent rulings by the courts, EMS services were deemed to be inappropriate for assessment through special assessment districts and are now funded through the City's General Fund.

DEPARTMENTAL BUDGET SUMMARY  
EMERGENCY MEDICAL SERVICES

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	682,231	699,546	674,579
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 682,231</u>	 <u>\$ 699,546</u>	 <u>\$ 674,579</u>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>	
<b>Department 5226 - EMERGENCY MEDICAL</b>								
1	OPERATING EXPENDITURES							1
2	001-5226-5341.000 Contractual Services	659,172	677,319	677,319	423,678	700,702	<b>649,699</b>	2
3	001-5226-5491.000 City Hall Indirect Charges	23,058	22,227	22,227	12,354	27,598	<b>24,880</b>	3
4	OPERATING EXPENDITURES	682,230	699,546	699,546	436,032	728,300	<b>674,579</b>	4
5								5
6	<b>Totals for Department 5226 - EMERGENCY MEDICAL</b>	<b>682,230</b>	<b>699,546</b>	<b>699,546</b>	<b>436,032</b>	<b>728,300</b>	<b>674,579</b>	6

## **EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT**

The Emergency Management/Utilities Department is responsible for the water distribution network, the sanitary sewer collection system, traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signs), drainage maintenance, administration of the recycling and solid waste contracts, plan review, various inspections, and emergency preparedness and response. A detailed description of these Emergency Management/Utilities Department responsibilities is listed under separate City funds (Recycling, Utilities, and Drainage Utility). The following is a program description of only the traditional public works functions:

### **Public Services Division**

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars. The budget for these street and sidewalk expenditures is shared with the Road Improvement Fund, and the employees performing these duties are assigned to the Emergency Management/Utilities Department. Part of the salary of the Emergency Management/Utilities Director is allocated to Public Services.

DEPARTMENTAL BUDGET SUMMARY  
EMERGENCY MANAGEMENT & UTILITIES DEPARTMENT  
PUBLIC SERVICES DIVISION

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 30,967	\$ 31,072	\$ 33,835
Personnel Benefits	18,720	19,955	20,467
Operating Expenditures	138,368	138,496	144,518
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 188,055</b>	<b>\$ 189,523</b>	<b>\$ 198,820</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Emergency Management & Utilities Director ( a )	0.25	0.25	0.25	0.25
Total Full Time	0.25	0.25	0.25	0.25
PUBLIC SERVICES DIVISION TOTALS	0.25	0.25	0.25	0.25

( a ) This position is allocated between the General Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Department 5440 - PUBLIC SERVICES</b>								
1	PERSONNEL WAGES							1
2	001-5440-5121.000 SALARIES - FULL TIME	30,578	30,892	30,892	27,838	33,655	<b>33,655</b>	2
3	001-5440-5141.000 Overtime	209	0	0	124	0	<b>0</b>	3
4	001-5440-5151.000 Cellular Phone Stipend	180	180	180	170	180	<b>180</b>	4
5	PERSONNEL WAGES	30,967	31,072	31,072	28,132	33,835	<b>33,835</b>	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5440-5211.000 FICA	1,836	2,391	2,391	1,741	2,588	<b>2,588</b>	8
9	001-5440-5221.000 Pension - WM	4,484	4,549	4,549	4,549	4,981	<b>4,680</b>	9
10	001-5440-5222.000 Pension - FRS	7,115	7,221	7,221	5,254	8,198	<b>8,198</b>	10
11	001-5440-5231.000 Life & Health Insurance	5,285	5,794	5,794	3,529	5,010	<b>5,001</b>	11
12	PERSONNEL BENEFITS	18,720	19,955	19,955	15,073	20,777	<b>20,467</b>	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5440-5341.000 Contractual Services	1,519	1,200	1,200	1,169	1,200	<b>1,200</b>	15
16	001-5440-5431.000 Utilities	114,354	115,999	115,999	78,992	120,124	<b>120,124</b>	16
17	001-5440-5441.000 Equipment Rental	1,945	2,322	2,322	890	2,375	<b>2,375</b>	17
18	001-5440-5462.000 Equipment Maint-Repair	3,436	3,323	3,323	961	3,400	<b>3,400</b>	18
19	001-5440-5463.000 Vehicle Maint-Repair	245	1,100	1,100	193	1,100	<b>1,100</b>	19
20	001-5440-5464.000 Vehicle Operation-Fuel	1,709	2,923	2,923	774	4,649	<b>4,068</b>	20
21	001-5440-5491.000 City Hall Indirect Charges	6,394	6,324	6,324	3,515	8,013	<b>7,271</b>	21
22	001-5440-5496.000 Year-End Inventory Adjustment	5,104	0	0	0	0	<b>0</b>	22
23	001-5440-5521.000 Operating Supplies	3,582	4,105	4,105	1,227	5,700	<b>3,750</b>	23
24	001-5440-5524.000 Uniforms & Clothing	75	150	150	161	180	<b>180</b>	24
25	001-5440-5541.000 Subs, Memberships, Dues	0	250	250	0	250	<b>250</b>	25
26	001-5440-5542.000 Training/Education	5	800	800	0	800	<b>800</b>	26
27	OPERATING EXPENDITURES	138,368	138,496	138,496	87,882	147,791	<b>144,518</b>	27
28								28
29	<b>Totals for Department 5440 - PUBLIC SERVICES</b>	<b>188,055</b>	<b>189,523</b>	<b>189,523</b>	<b>131,087</b>	<b>202,403</b>	<b>198,820</b>	29

## **LEISURE SERVICES DEPARTMENT**

### **Department's Core Operational Mission**

The Leisure Services Department's responsibility is to serve all residents, local, regional, and international communities, tourists and diverse participants who will benefit from our amenities, facilities, programs, and services. We are dedicated to providing a safe and clean environment with creative dedicated employees and partners, who are qualified to provide outstanding program delivery in leisure activities, special events, and services that exceed the diverse needs of our Guests.

Our emphasis is to apply accredited standards among library, parks and facilities, and recreation establishments. We will continue to provide well-planned and organized programs including; athletics, boating, child care and youth development, cultural, education, information resources, entertainment, environmental protection, health and fitness, historical, instructional lessons, mentoring, safety, social, adult and older adult programming, transportation, and other essential services.

Partnerships, volunteers, sponsorships, grants, donations, and participant fees will enhance our continued high quality programs, amenities, and services. We will apply automated resources for effective communication. The continued use of high quality recycled and low maintenance materials in the development of new and replaced structures and facilities will be prioritized whenever possible.

We shall preserve and protect our small town Island City heritage by taking a leadership role in community building by implementing forums for effective communication; creating a festive atmosphere through cultural and diverse events and activities that promote family/community bonding, historical and natural areas preservation, and responsiveness to citizen concerns. Uniting all people as one community and raising the level of consciousness to enhance the quality of life is our main objective. Our common desire is to lead and serve citizens toward displaying passion and commitment towards community building to achieve our full potential.

The Leisure Services Department provides key functions including administration, budgeting, planning, organization, leadership, and performance measurements for parks and facilities, recreation, library, grants, capital projects, medians and right of ways, waterways, and public facilities. Additional functions include establishing and enforcing policy and procedures, leading department emergency management plan, leisure services management, natural resources management, and leisure services program delivery.

## **Key Roles and Functions**

The Leisure Services Department practices fiscal prudence in the use of City resources and seeks out alternative resources for social, economic, and environmental sustainability. Leisure Services provides quality opportunities in a broad range of programs, amenities, and services that enhance quality of life. Additionally, the department is also the liaison of six (6) ongoing boards and committees and participates in more than 35 active organizations ranging from homeowner and resident associations, grant providers, event committees, school board and schools, FRPA, NRPA, ISA, APWA, ACSM, FFEA, NatureScape, Non-profits, and many others.

This fiscal year the Leisure Services Department will continue to follow the Parks System Master Plan approved in 2010 as a guide to continue to Repurpose Colohatchee Park and continue additional amenities at Mickel Park, which has many new amenities but will add a new storage building and renovate the multi-purpose field and irrigation. Expanding Hagen Park through land acquisition is a critical component to keep up with the growth and expectations of the community. Also, implementing the features developed in the Jaycee Park Site Master Plan is a high priority in establishing a destination place on Wilton Drive.

### **CAPITAL PROJECTS AND GRANTS**

The Leisure Services Department coordinates multiple grants including completing and submitting applications, making presentations to the grant providing organizations and provides grant monitoring and compliance. Additionally, the department completes the closeouts for City grants. Some of the current grants still active include the 43<sup>rd</sup> and 44<sup>th</sup> year Community Development Block Grants, and projects funded by the Florida Recreation and Development Assistance Program (Colohatchee Park), Treasure Coast Planning Council (Train Station Master Plan), FDOT Complete Streets, Florida Recreational Trails Program, Florida Inland Navigation District, and the Broward County Tree Trust Fund.

Additionally, the department is responsible for multiple capital projects, which are led by the Leisure Services Department Director and Capital Projects and Grants Manager with technical support from an engineering consultant. Some of these projects include improvements at Richardson Historic Park, Mickel Park, Colohatchee Park Site Master Plan Improvements, Island City Park Preserve and 811 Expansion, Hagen Park Expansion, Improvements to NE 26<sup>th</sup> Street, Jaycee Park Site Master Plan and Landscaping, irrigation, and facility projects throughout City.

### **CONTRACTS AND EVENTS**

The Leisure Services Department manages multiple contracts including the bus bench advertisements, snack and beverage vending, cell tower, bus shelter advertisement and many contractual agreements with consultants, contractors and program providers such as Jazzercise, Dance, Tennis Professional, Yoga, Kayak Rentals, and Martial Arts.

The Leisure Services Department is also the steward of all special events held in the City and is Chair of an events committee with appropriate city departments for city-wide community events. The Leisure Services Department develops and provides Event Permits, for the Stonewall Parade

and Street Festival, Wicked Manors Halloween Street Festival, and other related events. The department is host to many City and Community events including the Garden Club Plant Fair, Arts and Crafts Fair, Community Grand Openings, and other major events on Wilton Drive and in City parks. The department also administers Specific Use and Facility Use Permits as part of the daily operations.

#### LIBRARY DIVISION

The Richard C. Sullivan Public Library of Wilton Manors provides library service to the residents and business owners of Wilton Manors and surrounding area. The division provides an important service to the community, using accepted library standards as well as innovative planning. The Library is an institution that prides itself in helping patrons, young and old, with their information and leisure needs. Library service currently available includes patron's access to books, DVDs, books-on-CD, large print books, a children's collection, magazines, eBooks, and local and national newspapers. Computers are available to the public in both the adult's and children's areas. High speed Internet access is made available free of charge.

- The Friends of the Library provides funding for children's programs. The support group also purchases the DVDs and books-on-CD for the collection. They meet on a regular basis and provide social events and activities for Library patrons.
- Other services to the community include use of a fax machine and copier; and book delivery to home bound residents. A meeting room is available for local organizations and city boards.

#### RECREATION DIVISION

Recreation provides a variety of affordable leisure opportunities to all the citizens of the community. The recreation program covers a diverse range of services including: youth, adult and senior recreation activities, social services, facility/equipment rentals, athletics, special events, cultural enrichment activities, after school and seasonal camps. All of these programs, although different, have the common purpose of providing safe, enjoyable programs and facilities to all facets of the community. Programs offered to the community are designed based on recommendations received from participants, advisory boards, interest groups, and City staff. All programs are evaluated annually and changes are implemented when appropriate as determined by trained qualified team members based on input from participant interest and budget considerations.

- Youth, adult and senior recreation activities offer leisure time activities, childcare, and skill improvement programs. Programs are developed to meet the community needs, especially when their needs and interests are not being achieved through school, church or other public and private establishments. Programs are conducted through contractual instructors and City employees.
- Facility rentals include renting of facilities at Hagen Park and Woman's Club, Island City Park Preserve, Mickel Park, Richardson Historic Park, pavilions, park's equipment

owned and/or operated by the Leisure Services Department. When facilities are not in use with regular contractual classes, league sports or club meetings, the rental of facilities and equipment are the best uses of these resources.

- The Fitness Center at Hagen Park has completed eleven (11) successful years of operation. This program has enhanced quality of living with an emphasis on a healthy Wilton Manors Community. An additional outdoor Fitness Zone has been implemented at Island City Park Preserve and Mickel Park through grant funding and provides free fitness opportunities. There will be a third outdoor fitness area at Colohatchee Park in 2018. Working out helps reduce stress (the cause of many illnesses) and will contribute towards reducing the epidemic of childhood obesity, type II diabetes in America, and overall wellness.
- Youth athletics provide residents with the opportunity to learn and experience the fundamentals of sports and enjoy the social exchange. The focus is on learning and having fun at the instructional level. However, the concentration includes attention to adaptability and development at the more advanced level of participation. Through sports, participants can develop and maintain an enthusiasm for active participation, which becomes the basis for life-long interest in personal fitness and good health. Current program offerings include: basketball, baseball, soccer, softball, tennis, and volleyball. The Leisure Services Department currently partners with Northeast Little League Baseball, I-9 Sports, Super Soccer Club, and other non-profit organizations that provide youth athletics.
- Adult Athletics consist of softball practice, volleyball open play, and basketball open play. There are currently eight (8) softball teams that use our ball fields. Many residents use our volleyball courts. However, participants travel from as far as South Beach to play beach volleyball here in Wilton Manors and afterwards patronize our local restaurants.
- Tennis programs are offered for seniors, adults and juniors on four (4) lighted hard surface courts and two (2) lighted hydro-grid clay surface courts. A contracted tennis professional provides all tennis programs. These include court rentals, private lessons, group lessons, league play, tournaments, and monthly socials.
- Special events are developed to provide opportunities for social exchanges that promote a festive environment. Special events contribute towards multi-generational gatherings, uniting our families, and strengthening our neighborhoods. Most special event programs provide activities or entertainment for all ages although some are aimed at specific age groups. The department has prioritized key events with a focus on cultural diversity, partnerships, street festivals, and community collaboration.

## PARKS AND FACILITIES DIVISION

Parks and Facilities provides services in six (6) main areas of maintenance, which includes buildings/structures/facilities/fleet service/trades, grounds and irrigation, custodial, program support, waterway and emergency management. Working with a broad range of maintenance areas, the key components of maintenance include routine, housekeeping, preventive, program support, and specialty projects.

- The Building/Structure/Facility/Fleet Service and Trade Maintenance consists of maintaining buildings, docks, boat ramps, boardwalks, pavilions, indoor fitness equipment, outdoor fitness equipment, basketball courts, tennis courts, playgrounds, sand volleyball courts, lighting, bus shelters, structures, vehicles, and equipment within the City. This work deals with plumbing, HVAC, elevator, electrical, mechanical, carpentry, painting, and general repairs to the structures. There are 25 buildings and/or structures that require on-going building maintenance and the department fleet of trucks, utility vehicles, trailers, boat, and mowers. Most of these maintenance services are completed by the leisure services team. However, there are some services that are outsourced.
- The Grounds and Irrigation Maintenance consists of maintaining approximately 36 acres of parks, grounds, green areas and 42 medians and right-of-way areas through staff and the supervision of contractual maintenance. Maintenance of these areas includes mowing, trimming, edging, pest control, turf management, weed control, fertilization, ballfield maintenance, sprinkler and irrigation systems maintenance, fence and gate repairs, sidewalks, walkways, debris removal, sodding, mulching, etc. Maintenance emphasis is directed toward excellent city entry ways, medians, and public areas. Also, a strong focus is placed on planting native vegetation that are drought and salt tolerant and provide value to wildlife.
- The Custodial Maintenance consists of ensuring the cleanliness of 25 buildings and structures. This involves daily cleaning, dusting, polishing, and trash removal at all sites and a regular schedule for mopping, vacuuming, waxing, and window cleaning. Other areas include adding supplies and cleaning products, paper towels, etc. The key buildings and facilities cleaned daily consists of 69,500 Square Feet and includes City Hall, Public Safety, City Hall Annex which houses the Leisure Services Department Maintenance Division and Emergency Management and Utility Services Department, Hagen Park, Women's Club, Island City Park Preserve, Richardson Historic Park Manor House and restroom building, Colohatchee Park, Colohatchee Boat Ramp, Mickel Park, Wilton Manors Elementary School (portion used by After School and Summer Camp), and City Library.
- The Program Support Maintenance includes providing set-up, break down, preparation logistical support, clean-up, and various tasks to support activities, special events, and programs, which include facility rentals, recreation programs such as line dancing, yoga,

dog obedience, and concerts in the park. Functions also include preparation for city-wide meetings, Block Parties, ballfield maintenance, courts, playgrounds, and pavilions. Additionally, responsibilities include assisting other departments with citywide functions, and work requests.

- The Waterway Maintenance includes maintaining approximately thirteen and a half (13.5) miles of navigable waterways on an extremely limited basis with a small boat. Primary emphasis is placed on debris removal, tree trimming, and flood/erosion prevention; all while ensuring safe and navigable waterways. Waterway maintenance is conducted on a quarterly basis, during the Annual Waterway Cleanup or on an as needed basis.
- The Emergency Management Maintenance includes preventive measures before storms and related emergencies and providing clean-up after storms and related emergencies. This area has been much more active the past several years with Hurricane Irma causing major damage with the loss of significant tree canopy, fencing, and some structural damage. When the City goes into emergency mode, steps are taken from the department emergency management plan to brace for emergencies and to get back to operational mode as quickly as possible after the emergency. The Leisure Services Department assists with clearing the roadways for public accessibility and then opening public facilities, the library, and parks.

## **2017-2018 Strategic Plan Accomplishments**

### **Program Attendance:**

Program attendance records are essential in allocating resources efficiently and effectively. Some of the benefits include understanding interest levels of programs, efficient scheduling, program maintenance, planning, and budgeting. Program attendance is categorized by specific programs such as contractual classes, youth leagues, youth and adult programs, activity memberships, facility reservations, and special events. There were 537,880 annual park and library visits compared to 451,818 park and library visits last year, which is a 16% increase. Two years ago the park and library visits were recorded at 392,034 annual visits, revealing a 23% increase the past two years. The increased participation is from a wide range of programs including after school, before school, summer camp, facility rentals, adult recreational program classes, youth and adult sports, library programs, and City special events.

### **Revenue Collection:**

There are 23 revenue categories that generated \$611,026 for the Fiscal Year, which was a 5% increase from \$581,102 the prior Fiscal Year. The increased revenue was a result of the value leisure services provides the community. Key areas of revenue were from Childcare programs such as After School, Before School, School Days Out, Summer Camp, etc. contributed \$354,942, which is up from \$333,129 last year.

Additional revenue was generated from facility rentals of \$76,479, which increased from \$65,922 last year; adult classes \$24,409, special events/sponsorships \$25,804, tennis \$24,023, and fitness center \$13,408. Also other key areas that contributed toward revenue were library services, \$13,033, youth classes \$2,294, and dog permits \$1,440. There are no fees for general use of the playgrounds, fields, basketball courts, volleyball courts, boat ramps, and many special events and activities.

### **Alternative Funding:**

The Leisure Services Department was also awarded additional funding in the amount of \$1,425,000 from alternative sources including grants such as MPO Transportation Alternatives Program, 42nd Year CDBG, Florida Department of Environmental Protection, Florida Recreation Development Assistance Program, Florida League of Cities Safety Grant, Library State grant, and Broward County Safe Park.

### **Risk Management:**

Safety and playground inspections are performed to ensure the safety of our leisure services patrons while visiting our facilities, amenities, and parks. The Department also tracks and monitors programs to identify patron incidents and injuries, determines the frequency of occurrences, and

implements preventive measures as appropriate.

### **Preventive Maintenance:**

In an effort to protect the City's infrastructure and resources, the Department uses a daily and monthly safety and facility checklist for a preventive maintenance program. The checklist helps to identify caution areas, determines resources needed for corrective action, and indicates the time frame to resolve issues. Details are listed in monthly activity reports.

### **Numbered Receipts:**

A method of tracking, monitoring, and maintaining numbered receipts identifies the number of transactions that occur and helps to safeguard public funds. The items listed included facility reservation use permits, specific use permits, event permits, cash handling receipts, and activity memberships. The total transactions this past Fiscal Year were 10,541, which continues to significantly increase.

### **Capital Projects:**

#### **Community Development Block Grant**

The Highland Estates Neighborhood has been receiving federal funds through the Community Development Block Grant (CDBG) Program to improve the area by adding or improving amenities throughout the neighborhood. Past projects have included street & sidewalk restorations, lift station upgrades, crosswalks, lighting, playground improvements, a fitness station with shade covering, basketball court improvements, and property acquisition. In 2018, the City installed security cameras at Island City Park Preserve; also added to Island City Park Preserve Expansion, 811 included a new ADA drinking fountain featuring a water dispenser to fill water bottles, ADA accessible drinking fountain, a pet drinking location, and a hose bib attachment. Also new fencing and sod were added. In Fiscal Year 2019 the City will renovate the multi-purpose field and also add a storage building at Mickel Park.

#### **Transportation Alternatives Funding**

In 2017 the City of Wilton Manors was successful in their grant application to the Broward County Metropolitan Planning Organization for improvements to NE 26th Street between Five Points and Federal Highway (joint application with Broward County and the City of Fort Lauderdale. The City was awarded approximately \$1,300,000 to create a more "Complete Streets" roadway by narrowing the existing travel lanes, installing dedicated bicycle lanes, and improving the sidewalk system. Funding for this project will be available in 2019.

#### **Mickel Park Improvements Phase II:**

In 2016 the City received \$356,752 of grant funds from Broward County for new amenities as part of the Mickel Park Repurposing Phase II. There was also a FRDAP grant of \$50,000 for a total of \$406,752. The amenities that were completed in 2017/2018 covered by these grants included the replacement of 58 existing sports light fixtures with 22 new energy efficient light fixtures. This will improve lighting of the ball field and during events in the park while significantly reducing energy

usage. The grant also funded a new splash pad and a state of the art ADA accessible school age playground for children ages 5 to 12. Finally, the grants funded a level 2 electric vehicle charging station. Also added to Mickel Park was a new ADA drinking fountain featuring a water dispenser to fill water bottles, an ADA location for drinking, a pet drinking location and a hose bib attachment.

### **Wilton Manors 3<sup>rd</sup> Annual Tree Giveaway**

In January of 2018, the City of Wilton Manors had its 3<sup>rd</sup> annual tree giveaway at Mickel Park. At least 2 free trees were provided to residents during the event. Six different varieties of native or Florida-friendly trees were available. Prior to receiving plants, residents were asked to visit educational stations including the National Wildlife Federation, Waste Management, proper planting and pruning, and tree selection stations. The giveaway was funded by a \$5,000 Think Green grant from "Keep America Beautiful". The event continues to grow with participation and a total of 505 plants were given out.

### **Richardson Historic Park Carriage House Pavilion Courtyard and Landscaping**

The Carriage House Improvements in FY 2018 consisted of a new courtyard on the north side of the building. Also, additional lush landscaping was added into the park as well as completing the long awaited sidewalk widening to help the circulation of Guests during their visits for tours and special events.

### **Hagen Park and Woman's Club:**

In 2017/2018 a new well, pump, and irrigation system was installed with a significant amount of landscaping including sod, ferns, and native plants surrounding Hagen Park along NE 21<sup>st</sup> Court and the Woman's Club. A new A/C unit was installed at the Woman's Club. Additionally, four (4) A/C units have been replaced at Hagen Park and a new sound system was installed improving the sound capabilities.

### **Colohatchee Park:**

City staff conducted a citywide needs assessment and then established a focus group with community participation, which enabled the City to complete a Colohatchee Park Site Master Plan. Staff completed Phase I of the plan, which consisted of constructing a new dog play area for large and small dogs, an 8' walking trail around the park, and an outdoor fitness area with shade. Replacement of the final two thirds of the existing boardwalk pilings was completed in FY 2018.

### **City Hall Public Safety Building:**

Roof repairs, window caulking, and new painting of the exterior were completed at the City Hall Public Safety Building in FY 2018. Additionally, more landscaping was planted, due to the loss of vegetation during Hurricane Irma in 2017.

### **Jaycee Park Site Master Plan:**

City staff is completing a Jaycee Park Site Master Plan during FY 2018, which will provide the guidance for future cultural development at Jaycee Park.

## 2018-2019 Strategic Plan Goals and Objectives



### Proactive Public Safety

#### **Leisure Services Goal 1: Emphasize the department culture and commitment to public and employee safety.**

##### *Objectives:*

- 1. Ensure team members properly use all safety equipment, supplies and uniforms.*
- 2. Provide proper leadership guidance for team to continue daily pre-opening inspections at all parks.*
- 3. Continue to track incidents that occur in the parks/library and monitor their frequency to ensure effective corrective measures are applied to prevent them from occurring in the future.*
- 4. Continue waterway maintenance on a quarterly basis and be responsive to provide cleanup as needed.*
- 5. Participate in the Waterway Clean-up event annually.*
- 6. Install visible informational signage especially where there are potential risks such as playgrounds, fitness equipment, boat ramps and dog play areas.*
- 7. Utilize waivers to inform public of hazards with participating in activities and amenities.*
- 8. Collaborate with Police Department to train Leisure Services Team in delivering public safety.*
- 9. Emphasize safety training where appropriate as identified by Risk Manager, PD and Team Supervisors.*
- 10. Encourage Volunteers and Team Members to attend Crowd Management Training.*



### Sound Governance

#### **Leisure Services Goal 1: Continue to pursue strategies that ensure the proficient use of community investments in the library and parks and recreation programs, amenities and services of \$330 annually or \$28 monthly per capita.**

##### *Objectives:*

- 1. Maintain a positive and knowledgeable team committed to providing the highest standards of professionalism by continuing running a department orientation training and reinforcing the organizational culture, ongoing.*
- 2. Continue to track and monitor key performance measures, (attendance: increase by 5%, revenue: increase by 10%, customer satisfaction: 100% satisfied in programs.*
- 3. Mentor Leadership team to complete plans for growth to ensure they are equipped for future opportunities.*
- 4. Update specialized software to assist staff in activity registration, reservations, and membership management, and train all appropriate staff.*

5. *Ensure staff receive 24 hours or needed levels of continuing education and training by September 30, 2019.*
6. *Evaluate the use of online video and electronic measures to share information concerning library services and programs with users, ongoing.*
7. *Develop updated plans for library automated system streamlining customer and materials records, ongoing.*
8. *Use tools for communication through new apps and software for park rangers and maintenance team.*
9. *Expand POS locations for seamless pay options and increase options to include accepting online payments.*
10. *Ensure all team members are equipped to supervise facility rentals, clean-ups and security deposit procedures.*

**Leisure Services Goal 2: Consistently increase Department participation and revenue by 5% annually to 564,774 annual visits and \$641,000 in annual revenue.**

*Objectives:*

1. *Evaluate new partners that will enhance leisure services opportunities enhancing community value, ongoing.*
2. *Host creativity sessions with leadership team to develop new innovative programs, amenities and services.*
3. *Partner with local non-profit and quality organizations to add three (3) new programs by September 30, 2018.*
4. *Implement two (2) new programs for toddlers in FY 2019 such as music and social skills development.*
5. *Update user fee schedule appropriately to maximize cost recovery.*
6. *Offer more amenities and services such as a new first floor bridal suite at Richardson Historic Park, and renting additional chairs for indoor/outdoor functions.*
7. *Assertively promote library programs, fitness/tennis centers, facility rentals, splash pad and new playground amenities, new expanded dog play area, walking trail and outdoor fitness at Colohatchee Park.*
8. *Continue to partner with Art Gallery 21 to promote cultural art programs at the Woman's Club.*
9. *Institute a Parent's Night Out child care program quarterly.*
10. *Expand tree give away event into a Green Expo in FY 2019.*

**Leisure Services Goal 3: Ensure a high level of customer satisfaction with programs, amenities and services.**

*Objectives:*

1. *Written customer service values and customer engagement practices will be established to ensure consistent, high quality service.*
2. *Implement a communications plan in multiple formats, and appropriate for people with disabilities, for obtaining public opinion and concerns. This plan will include a provision for feedback to the public and ability for staff to make adjustments to service delivery as needed.*

3. *The library and recreation operations will conduct quarterly customer satisfaction surveys obtaining the level of satisfaction of more than 500,000 annual park visits.*

**Leisure Services Goal 4: Increase and enhance child and teen literacy through library activities and events.**

*Objectives:*

1. *The library will appraise using the Every Child Ready to Read program as a basis for developing early literacy classes and events.*
2. *To foster in children and teens a love of reading and to encourage them to become lifelong library customers the library will provide a 2018 Christmas school break reading program.*
3. *In order to increase children's motivation to read, their enjoyment of reading, and to maintain or improve their reading skills, the library will increase outreach to and partnership with parents of children and teens.*



**Strategic Growth & Redevelopment**

**Leisure Services Goal 1: Ensure the effective growth and redevelopment of library, parks, trails, open spaces and waterways to meet current and future recreational needs.**

*Objectives:*

1. *Hire a consultant to update the Parks System Master Plan that was adopted in 2010.*
2. *Adopt 5-Year CIP budget to determine key priorities with funding sources.*
3. *Evaluate potential of future bond issue to fund highest priorities from 5 Year CIP including library and park expansion, land acquisition, library and park repurposing, replacing outdated infrastructure, and improved waterway bridge underpass within City limits.*
4. *Implement repurposing amenities approved in the Colohatchee Park Site Master Plan.*
5. *Follow through with acquiring Site 92 Cypress Stand 1.43 acres from Broward County.*
6. *Pursue land acquisition to expand Colohatchee Park and Boat Ramp.*
7. *Pursue land acquisition to expand City Hall Public Safety Complex and Hagen Park while expanding the parameters of the Municipal Complex by joining NE 21<sup>st</sup> Court and NE 20<sup>th</sup> Street with Wilton Drive.*
8. *Complete park amenities approved in Jaycee Park Site Master Plan.*
9. *Pursue expanding partnerships with Gallery 21, local schools, local governments and consistent organizations that will help support future library and recreational programs and services.*
10. *Evaluate acquiring additional land for suitable library, recreational uses, and open spaces including land that is vacant, underutilized or owned by private and public establishments.*

**Leisure Services Goal 2: Implement strategies that prepare for the impacts of climate change.**

*Objectives:*

1. *Remove exotic vegetation throughout the parks and open spaces.*

2. *Plant an additional 500 native or appropriate shade trees and plants through tree give-away and tree trust fund programs along Wilton Drive, throughout the City and in City parks and open spaces.*
3. *Continue coordinating waterway cleanups and maintaining waterways to protect the proper flow of watershed and promote clean waterways for recreational activities.*
4. *Prevent soil erosion using natural and efficient ground covers that are drought and salt tolerant, flood resistant and resilient toward pests, ongoing.*
5. *Partner with local natural resource management stewards to add support with conservation and preservation initiatives, ongoing.*
6. *Use the most natural approaches to resolving environmental issues and concerns, ongoing.*

**Leisure Goal 3: Business community members will achieve increased business success through the use of library resources and services and attendance at classes, workshops, seminars and events.**

*Objectives:*

1. *Conduct needs assessments to identify the educational needs and desires of business community.*
2. *Incorporate adequate forums to increase awareness of specialized information offered to businesses.*
3. *Provide training to library team to ensure they have expertise in effectively guiding the business community participants with relevant business resources that will enhance their success.*

**Leisure Services Goal 4: Customers will be able to successfully access and use e-government services and improve their computing and technology-use skills.**

*Objectives:*

1. *Provide guidance how to obtain information on training and educational resources that are not available in the library.*
2. *Seek appropriate volunteers to assist in the provision of specialized technology and technology training.*
3. *Increase resources offered in print, non-print, and via the web about job searching, resume development, software applications, career development, and associated topics.*



*Innovating and Adapting for the Future*

**Leisure Services Goal 1: Continue to build the most responsive team to apply social and business approaches appropriately to support community needs.**

*Objectives:*

1. *Evaluate Guest satisfaction related to program diversity, and team responsiveness.*
2. *Invest in training all team members to ensure the awareness and expectations of delivering the highest standards of professionalism by focusing on growth, quality services and leadership education during department orientations and leaders meetings.*

3. *Recruit, retain and develop team members with excellent potential and compassion toward effective problem solving.*
4. *Incorporate entrepreneurial leadership culture to equip leaders to deliver outstanding Guest Services.*

**Leisure Services Goal 2: Encourage economic development to improve local economy from 507,000 annual park and library visits to Wilton Manors.**

*Objectives:*

1. *Bring three new recreation programs into the City of Wilton Manors such as Plant Fair, Crafts and Arts Festival, and one additional new special event by September 30 2019.*
2. *Continue to support Stonewall Summer Pride event, which now attracts more than 34,000 participants.*
3. *Effectively support Halloween Street Festival event, which accommodates 18,000 visitors.*
4. *Promote and support the Pride Center Annual 5K Rainbow Run/Walk on Wilton Drive.*
5. *Provide outreach to Wilton Manors Business Association regarding opportunities to reach park and library participants.*
6. *Partner with the Board of Realtors to identify biggest park and library needs of new residents.*
7. *Continue to work with Wilton Manors Entertainment Group, The Pride Center, Art Gallery 21 and other organizations to implement park and library activities and special events that will bring new visitors to Wilton Manors.*
8. *Collaborate with Community Development Services Director to establish forum to connect business community with recreation and library participants.*

**Leisure Services Goal 3: Pursue increasing the level of service (LOS) through partnerships and donations.**

*Objectives:*

1. *Pursue counting an additional 1.43 park acres from Site 92 Cypress Stand if the land is donated by Broward County and accepted by the City Commission.*
2. *Implement a marketing program to accept land donations, waterways and open spaces.*
3. *Partner with any local organizations interested in resource sharing including churches, schools and related establishments.*

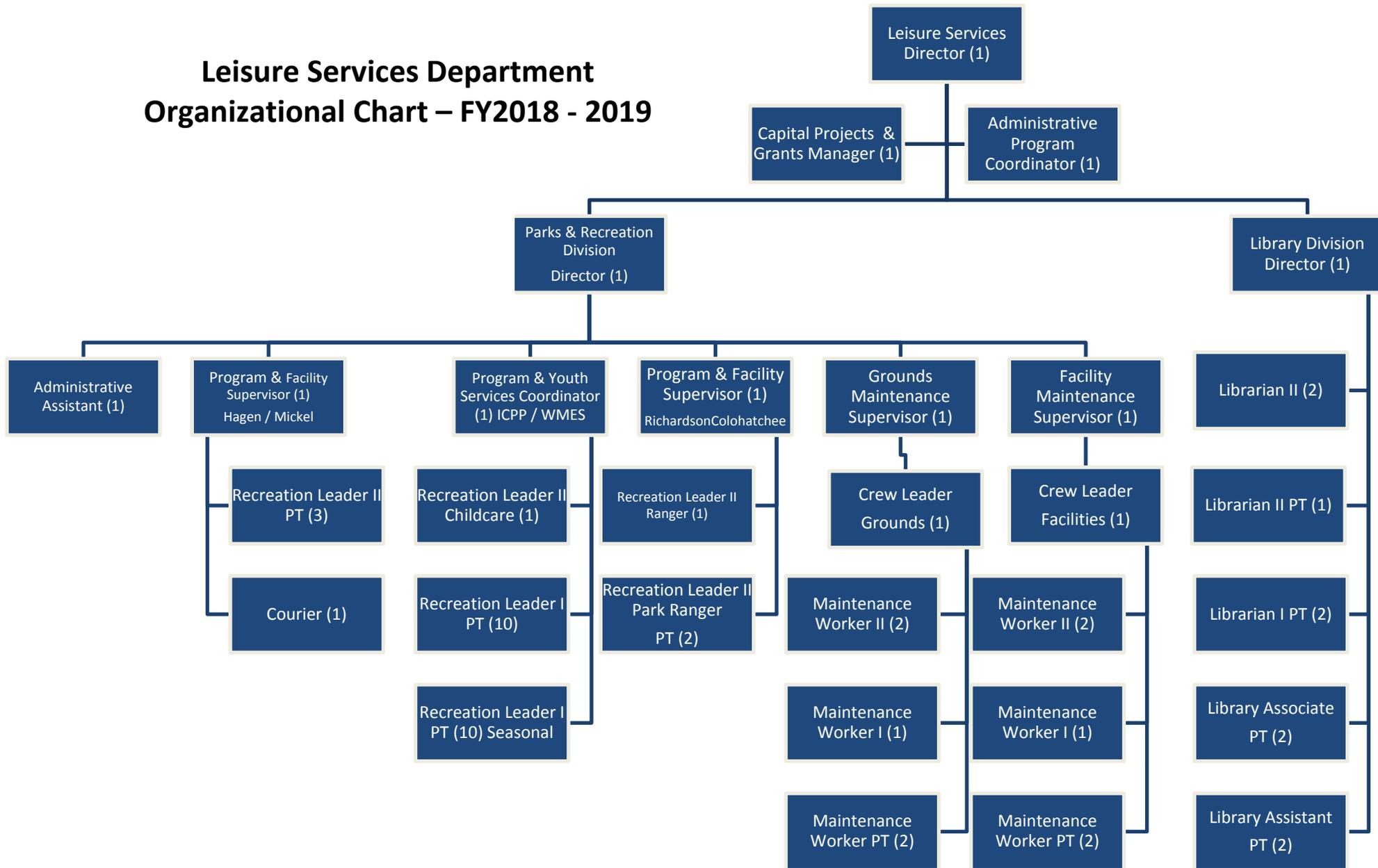
**Leisure Services Goal 4: Obtain alternative funding and resources to provide quality leisure opportunities.**

*Objectives:*

1. *Complete grant tracking report to identify the amount of grant funding received.*
2. *Partner with a consultant experienced with obtaining local and national named sponsorships for activities, amenities and special events.*

3. *Continue partnering with appropriate organizations that can provide relevant services that ensure quality memorable experiences for our Guests.*
4. *Provide adequate support to non-profit groups offering programs and services within the community.*
5. *Utilize grant database program to research potential funding sources for various City capital projects.*
6. *Submit a grant application to seek funding to restore the Carriage House 2<sup>nd</sup> floor, which can be used by the Wilton Manors Historical Society for storage and archives.*
7. *Apply for grant funding through local, state and federal programs as applicable.*

# Leisure Services Department Organizational Chart – FY2018 - 2019



**DEPARTMENTAL BUDGET SUMMARY  
LEISURE SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 1,831,251	\$ 1,929,193	\$ 2,027,166
Personnel Benefits	826,493	923,201	892,905
Operating Expenditures	732,153	764,325	820,386
Capital	343,484	693,855	396,998
Debt Service	302,962	302,681	302,332
Depreciation	-	-	
Interfund Transfers	25,000	25,000	25,000
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 4,061,343</b>	<b>\$ 4,638,255</b>	<b>\$ 4,464,787</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Leisure Services ( a )	1.00	1.00	1.00	1.00
Library Division Director	1.00	1.00	1.00	1.00
Parks and Recreation Division Director ( b )	1.00	1.00	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00
Capital Projects & Grants Manager	1.00	1.00	1.00	1.00
Administrative Program Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Program and Youth Services Coordinator	1.00	1.00	1.00	1.00
Program / Facility Supervisor	2.00	2.00	2.00	2.00
Recreation Leader II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Crew Leader	2.00	2.00	2.00	2.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Maintenance Worker I	2.00	2.00	2.00	2.00
<b>Total Full Time</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>	<b>23.00</b>
Part Time Librarian II	1.00	0.68	1.00	0.675
Part Time Librarian I	2.00	0.90	2.00	0.900
Part Time Library Associate	2.00	1.33	2.00	1.325
Part Time Library Technical Assistant	2.00	1.25	2.00	1.25
Part Time Maintenance Worker	4.00	2.80	4.00	2.80
Part Time Recreation Leader II	5.00	3.50	5.00	3.50
Part Time Recreation Leader I	10.00	7.00	10.00	7.00
Part Time Recreation Leader I (seasonal) ( c )	10.00	2.40	10.00	2.40
<b>Total Part Time</b>	<b>36.00</b>	<b>19.85</b>	<b>36.00</b>	<b>19.85</b>
<b>LEISURE SERVICES TOTALS</b>	<b>59.00</b>	<b>42.85</b>	<b>59.00</b>	<b>42.850</b>

( a ) The salary of the Director of Leisure Services is allocated 1/3 each to the Library, Recreation, and Parks and Facilities Divisions.

( b ) The Parks and Recreation Division Director was funded only for a half year during FY16-17.

( c ) Seasonal Recreation Leaders I are hired on an as-needed basis to assist with summer camp and other activities when enrollment in these programs warrants.

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5771 - LIBRARY</b>								
1	PERSONNEL WAGES							1
2	001-5771-5121.000 SALARIES - FULL TIME	249,930	258,302	258,302	166,361	266,497	<b>266,497</b>	2
3	001-5771-5131.000 SALARIES - PART-TIME	184,165	191,946	191,946	122,051	203,607	<b>203,607</b>	3
4	001-5771-5141.000 Overtime	449	385	385	0	295	<b>295</b>	4
5	001-5771-5151.000 Cellular Phone Stipend	958	958	958	640	958	<b>958</b>	5
6	PERSONNEL WAGES	435,502	451,591	451,591	289,052	471,357	<b>471,357</b>	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5771-5211.000 FICA	20,997	19,982	19,982	12,370	20,483	<b>20,483</b>	9
10	001-5771-5211.005 FICA PART-TIME	11,921	14,772	14,772	8,777	15,576	<b>15,576</b>	10
11	001-5771-5221.000 Pension - WM	65,798	66,302	66,302	66,302	69,570	<b>65,369</b>	11
12	001-5771-5222.000 Pension - FRS	51,234	56,875	56,875	35,347	61,272	<b>61,272</b>	12
13	001-5771-5231.000 Life & Health Insurance	42,005	48,799	48,799	27,772	40,317	<b>40,179</b>	13
14	PERSONNEL BENEFITS	191,955	206,730	206,730	150,568	207,218	<b>202,879</b>	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5771-5401.000 Meetings & Conferences	397	1,160	1,160	25	640	<b>640</b>	17
18	001-5771-5411.000 Telephone	2,770	2,415	2,415	1,854	2,652	<b>2,652</b>	18
19	001-5771-5412.000 Postage	711	555	555	409	555	<b>555</b>	19
20	001-5771-5431.000 Utilities	13,907	14,029	14,029	8,968	13,780	<b>13,780</b>	20
21	001-5771-5462.000 Equipment Maint-Repair	230	365	365	230	300	<b>300</b>	21
22	001-5771-5465.000 Copy Machine	2,480	2,301	2,301	1,985	1,500	<b>1,500</b>	22
23	001-5771-5491.000 City Hall Indirect Charges	30,562	35,794	35,794	19,894	43,274	<b>40,136</b>	23
24	001-5771-5511.000 Office Supplies	465	500	500	282	500	<b>500</b>	24
25	001-5771-5521.000 Operating Supplies	6,765	6,669	6,669	4,184	6,822	<b>6,822</b>	25
26	001-5771-5524.000 Uniforms & Clothing	282	250	250	250	300	<b>300</b>	26
27	001-5771-5541.000 Subs, Memberships, Dues	0	2,385	2,385	0	2,440	<b>2,440</b>	27
28	001-5771-5542.000 Training/Education	0	100	100	0	100	<b>100</b>	28
29	001-5771-5544.000 TUITION REIMBURSEMENT	0	0	0	0	5,797	<b>5,797</b>	29
30	OPERATING EXPENDITURES	58,569	66,523	66,523	38,081	78,660	<b>75,522</b>	30
31								31
32	CAPITAL							32
33	Capital Outlay							33
34	001-5771-5641.000 Capital Outlay	5,000	4,887	4,887	40	51,200	<b>15,000</b>	34
35	001-5771-5661.000 CAPITAL OUTLAY - PUBLICATIONS	34,200	35,000	35,000	30,247	35,000	<b>35,000</b>	35
36	CAPITAL	39,200	39,887	39,887	30,287	86,200	<b>50,000</b>	36
37								37
38	<b>Totals for Department 5771 - LIBRARY</b>	<b>725,226</b>	<b>764,731</b>	<b>764,731</b>	<b>507,988</b>	<b>843,435</b>	<b>799,758</b>	38

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5772 - RECREATION</b>								
1	PERSONNEL WAGES							1
2	001-5772-5121.000 SALARIES - FULL TIME	456,116	490,353	490,353	301,794	554,452	526,610	2
3	001-5772-5131.000 SALARIES - PART-TIME	373,180	357,160	357,160	185,935	400,422	364,745	3
4	001-5772-5141.000 Overtime	16,597	9,700	9,700	6,978	9,800	9,800	4
5	001-5772-5151.000 Cellular Phone Stipend	2,840	3,214	3,214	1,721	3,214	3,214	5
6	PERSONNEL WAGES	848,733	860,427	860,427	496,428	967,888	904,369	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5772-5211.000 FICA	34,304	38,726	38,726	22,918	43,411	41,281	9
10	001-5772-5211.005 FICA PART-TIME	28,529	27,488	27,488	14,753	31,546	27,903	10
11	001-5772-5221.000 Pension - WM	121,391	124,801	124,801	124,801	141,310	123,942	11
12	001-5772-5222.000 Pension - FRS	66,167	76,496	76,496	44,330	88,024	82,712	12
13	001-5772-5231.000 Life & Health Insurance	106,641	145,384	145,384	80,269	134,600	121,102	13
14	PERSONNEL BENEFITS	357,032	412,895	412,895	287,071	438,891	396,940	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5772-5311.000 Professional Services	2,184	2,688	2,688	1,729	2,750	2,750	17
18	001-5772-5341.000 Contractual Services	18,920	13,669	13,669	10,888	21,400	17,500	18
19	001-5772-5401.000 Meetings, Conferences, Schools	270	250	250	0	250	250	19
20	001-5772-5411.000 Telephone	3,824	3,630	3,630	2,747	3,698	3,698	20
21	001-5772-5412.000 Postage	869	1,200	1,200	660	1,300	1,100	21
22	001-5772-5431.000 Utilities	117,235	116,491	116,491	82,406	122,042	122,042	22
23	001-5772-5462.000 Equipment Maint-Repair	112	640	640	793	640	640	23
24	001-5772-5463.000 Vehicle Maint-Repair	4,172	5,300	5,300	1,385	5,300	5,300	24
25	001-5772-5464.000 Vehicle Operation-Fuel	4,357	8,563	8,563	2,175	9,363	8,193	25
26	001-5772-5465.000 Copy Machine	7,627	8,797	8,797	4,281	7,000	7,000	26
27	001-5772-5471.000 Printing & Binding	816	1,000	1,000	54	1,000	1,000	27
28	001-5772-5481.000 Adult Athletics (was PromAct.)	175	950	950	310	950	950	28
29	001-5772-5491.000 City Hall Indirect Charges	53,329	55,084	55,084	30,615	74,928	65,981	29
30	001-5772-5511.000 Office Supplies	3,672	3,495	3,495	2,349	3,345	3,345	30
31	001-5772-5521.000 Operating Supplies	3,612	4,863	4,863	1,371	4,725	3,450	31
32	001-5772-5524.000 Uniforms & Clothing	3,628	3,568	3,568	2,545	3,315	3,315	32
33	001-5772-5525.000 Program Operations	4,637	2,000	2,000	1,497	3,000	1,500	33
34	001-5772-5525.001 Youth Athletics	0	750	750	24	750	750	34
35	001-5772-5525.002 Tennis	1,273	2,444	2,444	2,200	2,250	2,250	35
36	001-5772-5525.003 Special Events	79,506	64,955	64,955	53,386	82,300	68,020	36
37	001-5772-5525.004 Summer Youth Activities	57,973	56,939	56,939	7,136	61,200	56,939	37
38	001-5772-5525.005 New Program Expenditures	1,902	3,421	3,421	808	6,500	4,400	38
39	001-5772-5525.006 After School Program	47,075	38,748	38,748	23,894	41,690	38,748	39
40	001-5772-5541.000 Subs, Memberships, Dues	1,809	2,346	2,346	2,022	2,400	2,400	40
41	001-5772-5542.000 Training/Education	6,459	13,196	13,196	3,927	15,800	14,220	41
42	001-5772-5544.000 TUITION REIMBURSEMENT	6,537	8,126	8,126	1,294	11,798	9,548	42
43	OPERATING EXPENDITURES	431,973	423,113	423,113	240,496	489,694	445,289	43
44								44
45	CAPITAL							45
46	Capital Outlay							46
47	001-5772-5641.000 Capital Outlay	0	0	0	6,096	10,000	5,000	47
48	CAPITAL	0	0	0	6,096	10,000	5,000	48
49								49
50	<b>Totals for Department 5772 - RECREATION</b>	<b>1,637,738</b>	<b>1,696,435</b>	<b>1,696,435</b>	<b>1,030,091</b>	<b>1,906,473</b>	<b>1,751,598</b>	50

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Department 5779 - PARKS &amp; FACILITIES</b>								
1	PERSONNEL WAGES							1
2	001-5779-5121.000 SALARIES - FULL TIME	441,636	502,843	502,843	321,209	570,815	533,884	2
3	001-5779-5131.000 SALARIES - PART-TIME	73,297	90,344	90,344	47,776	75,249	93,268	3
4	001-5779-5141.000 Overtime	29,531	20,000	20,000	18,071	21,500	21,500	4
5	001-5779-5151.000 Cellular Phone Stipend	1,153	1,588	1,588	1,625	1,588	1,588	5
6	001-5779-5232.000 Insurance Opt-Out	1,400	2,400	2,400	1,100	1,200	1,200	6
7	PERSONNEL WAGES	547,017	617,175	617,175	389,781	670,352	651,440	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5779-5211.000 FICA	35,067	40,351	40,351	24,563	45,434	42,608	10
11	001-5779-5211.005 FICA PART-TIME	6,637	6,953	6,953	3,655	5,757	7,135	11
12	001-5779-5221.000 Pension - WM	85,079	87,350	87,350	87,350	95,610	87,207	12
13	001-5779-5222.000 Pension - FRS	38,713	48,836	48,836	30,891	54,796	53,214	13
14	001-5779-5231.000 Life & Health Insurance	112,012	120,086	120,086	68,308	116,250	102,922	14
15	PERSONNEL BENEFITS	277,508	303,576	303,576	214,767	317,847	293,086	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5779-5311.000 Professional Services	0	2,000	2,000	0	4,000	2,000	18
19	001-5779-5341.000 Contractual Services	54,812	53,756	55,756	21,229	66,793	57,863	19
20	001-5779-5401.000 Meetings, Conferences, Schools	0	200	200	0	200	200	20
21	001-5779-5411.000 Telephone	2,564	2,484	2,484	1,729	2,520	2,520	21
22	001-5779-5412.000 Postage	85	250	250	35	250	250	22
23	001-5779-5431.000 Utilities	9,790	6,800	6,800	6,550	9,000	9,000	23
24	001-5779-5462.000 Equipment Maint-Repair	5,661	7,429	7,429	6,053	8,600	8,600	24
25	001-5779-5463.000 Vehicle Maint-Repair	7,223	9,450	12,450	9,962	10,450	10,450	25
26	001-5779-5464.000 Vehicle Operation-Fuel	12,165	11,119	11,119	9,190	21,484	18,798	26
27	001-5779-5467.000 Grounds Maintenance	63,619	68,034	70,284	53,997	84,375	78,375	27
28	001-5779-5471.000 Printing & Binding	0	0	0	36	125	125	28
29	001-5779-5491.000 City Hall Indirect Charges	61,904	80,906	80,906	44,966	85,731	89,469	29
30	001-5779-5511.000 Office Supplies	1,903	150	150	0	150	150	30
31	001-5779-5521.000 Operating Supplies	13,757	8,773	8,773	5,745	8,975	8,975	31
32	001-5779-5524.000 Uniforms & Clothing	4,915	5,816	5,816	3,334	5,950	5,950	32
33	001-5779-5525.000 Program Operations	75	900	900	0	900	900	33
34	001-5779-5541.000 Subs, Memberships, Dues	475	900	900	150	900	900	34
35	001-5779-5542.000 Training/Education	2,661	7,429	7,429	328	9,500	3,800	35
36	001-5779-5544.000 TUITION REIMBURSEMENT	0	1,043	1,043	0	1,400	1,250	36
37	OPERATING EXPENDITURES	241,609	267,439	274,689	163,304	321,303	299,575	37
38								38
39	CAPITAL							39
40	Capital Outlay							40
41	001-5779-5641.000 Capital Outlay	304,284	376,368	653,968	211,467	4,437,000	341,998	41
42	CAPITAL	304,284	376,368	653,968	211,467	4,437,000	341,998	42
43								43
44	DEBT SERVICE							44
45	001-5779-5711.000 Principal Payments	268,050	274,377	274,377	136,642	280,796	280,796	45
46	001-5779-5721.000 Interest Payments	34,912	28,304	28,304	14,990	21,536	21,536	46
47	DEBT SERVICE	302,962	302,681	302,681	151,632	302,332	302,332	47
48								48
49	<b>Totals for Department 5779 - PARKS &amp; FACILITIES</b>	<b>1,673,380</b>	<b>1,867,239</b>	<b>2,152,089</b>	<b>1,130,951</b>	<b>6,048,834</b>	<b>1,888,431</b>	49
50								50
51	<b>Department 5881 - INTERFUND TRANSFERS</b>							51
52	TRANSFERS OUT							52
53	001-5881-5911.000 Operating Transfers Out	25,000	25,000	25,000	25,000	25,000	25,000	53
54	TRANSFERS OUT	25,000	25,000	25,000	25,000	25,000	25,000	54
55								55
56	<b>Totals for Department 5881 - INTERFUND TRANSFERS</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	56
57								57
58								58
59								59
60								60
61	<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>16,135,025</b>	<b>16,855,693</b>	<b>17,724,832</b>	<b>11,393,027</b>	<b>22,709,835</b>	<b>17,581,719</b>	61

## City of Wilton Manors FY18-19 Capital Improvement Program

### General Fund

### Leisure Services Department

The Leisure Services Department made a large number of capital requests, many of which could not be funded in FY19.  
Projects not funded in FY19 were rolled over into the FY20 Capital Improvement Program.

FY 19 Priority	Project Name	FY19 Request	FY 19 Funded	Not Funded in FY19, rolled over to FY20 CIP	Original CIP Request for FY20	FY 21	FY 22	FY23	TOTAL
<b>Recreation Division</b>									
R1	Bounce Houses	\$10,000	\$5,000	\$5,000					\$10,000
<b>Library Division</b>									
L1	Library Books	\$35,000	\$35,000		\$35,000	\$35,000	\$35,000	\$35,000	\$175,000
L3	Library RFID Security System	\$35,000		\$35,000					\$35,000
L4	Library Roof Painting	\$10,000	\$10,000	**					\$10,000
L5	Library Interior Painting	\$5,000	\$5,000						\$5,000
<b>Parks &amp; Facilities Division</b>									
1	Colohatchee Park Improvements	\$132,000	\$127,875		\$1,050,000	\$850,000			\$2,027,875
2	Hagen Park Gym Upgrades	\$21,000	\$20,344	**					\$20,344
3	Colohatchee Stabilized Construction Entrance	\$15,000	\$14,531						\$14,531
4	Parks System Master Plan	\$55,000	\$53,281						\$53,281
5	Mickel Amenities	\$15,000	\$14,531						\$14,531
6	Woman's Club Amenities	\$7,000	\$6,781						\$6,781
7	Barge Motor	\$12,000	\$11,625	**					\$11,625
8	ICPP Exterior Painting	\$15,000		\$15,000					\$15,000
9	Hagen Park Exterior Painting	\$14,000		\$14,000					\$14,000
10	Mower Replacement	\$25,000	\$24,219	**					\$24,219
11	Colohatchee Floating Dock	\$40,000		\$40,000					\$40,000
12	Tennis Court Conversion	\$32,000	\$32,000		\$64,000				\$96,000
13	Hagen Volleyball Court Pavilion	\$12,000	\$11,625						\$11,625
14	Coral Gardens Park Upgrades	\$6,000	\$5,812						\$5,812
15	Facility Ladders	\$10,000	\$9,687						\$9,687
16	Hagen Playground	\$325,000		\$325,000					\$325,000
17	Richardson Park Lighting	\$10,000	\$9,687						\$19,687
20	Tables and Chairs	\$25,000		\$25,000					\$25,000
21	Richardson Manor House Exterior Painting	\$9,000		\$9,000					\$9,000
22	811 K-9 Grass	\$48,000		\$48,000					\$48,000
25	Hi Lift	\$48,000		\$48,000					\$48,000
27	Dump Truck	\$45,000		\$45,000					\$45,000
28	New Park Ranger Vehicle	\$27,000		\$27,000					\$27,000
29	Hagen Park Energy Efficient Lighting	\$65,000		\$65,000		\$150,000	\$35,000		\$250,000
30	Baseball and Volleyball Groomer	\$25,000		\$25,000					\$25,000
31	Hagen Park Public-Private Master Plan	\$10,000		\$10,000					\$10,000
32	Golf Cart	\$15,000		\$15,000					\$15,000
33	Mickel Toddler Playground	\$75,000		\$75,000					\$75,000
34	Hagen Park Community Center Expansion	\$150,000		\$150,000					\$150,000
35	Mobile Message Boards	\$35,000		\$35,000		\$35,000			\$70,000
36	Mobile Stage	\$130,000		\$130,000					\$130,000
37	Hagen Park Expansion	\$500,000		\$500,000		\$1,500,000	\$800,000	\$800,000	\$3,600,000
38	Street Furniture	\$75,000		\$75,000					\$75,000
39	CDBG (45th Year) Research	\$30,000		\$30,000	\$65,000				\$95,000
40	WMES Sod	\$50,000		\$50,000					\$50,000
41	Calvary Property Acquisition	\$2,250,000							\$0
44	Transfer Switches at Library and Mickel	\$27,000		\$27,000					\$27,000
45	Hagen Generator Replacement	\$50,000		\$50,000					\$50,000
46	Hagen Park Sidewalks	\$15,000		\$15,000					\$15,000
47	City Hall Commission Chambers Carpeting	\$11,000		\$11,000					\$11,000
48	Richardson Pavers	\$11,000		\$11,000					\$11,000
FY20	WMES Playground				\$100,000				\$100,000
FY20	ICPP Floor Tiling Replacements				\$30,000				\$30,000
FY20	ICPP Computer Lab				\$25,000				\$25,000
FY20	ICPP Kitchen Expansion and Renovations				\$125,000				\$125,000
FY20	Hagen Park Roof Replacement				\$35,000				\$35,000
FY21	ICPP Playground Renovations /Expansion					\$40,000			\$40,000
FY20	Hagen /21st Court Fencing				\$20,000				\$20,000
FY20	Mickel Land Acquisition				\$1,000,000				\$1,000,000
FY21	Colohatchee Boat Ramp Expansion					\$650,000			\$650,000
FY22	Land Acquisition for Library						\$300,000	\$600,000	\$900,000
Totals:		\$4,567,000	\$396,998	\$1,920,000	\$2,549,000	\$3,260,000	\$1,170,000	\$1,435,000	\$10,730,998

\*\* These items were funded through the City's Capital Replacement Plan.

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Leisure Services Department**

**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 340,029	\$ 4,315,000	\$ 3,260,000	\$ 1,170,000	\$ 1,435,000	\$ 10,520,029
Capital Replacement Plan	56,969	79,000	-	-	-	\$ 135,969
Grants	-	65,000	-	-	-	\$ 65,000
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 396,998</b>	<b>\$ 4,459,000</b>	<b>\$ 3,260,000</b>	<b>\$ 1,170,000</b>	<b>\$ 1,435,000</b>	<b>\$ 10,720,998</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 77,781	\$ 469,000	\$ 110,000	\$ 35,000	\$ 835,000	\$ 1,526,781
Vehicles:	24,219	87,000	-	-	-	\$ 111,219
Plans, Studies, Engineering & Architecture:	73,281	65,000	-	-	-	\$ 138,281
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	221,717	2,338,000	1,650,000	35,000	-	\$ 4,244,717
Other:	-	1,500,000	1,500,000	1,100,000	600,000	\$ 4,700,000
						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 396,998</b>	<b>\$ 4,459,000</b>	<b>\$ 3,260,000</b>	<b>\$ 1,170,000</b>	<b>\$ 1,435,000</b>	<b>\$ 10,720,998</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Bounce House Replacements</b>		
<b>Departmental Division:</b>	Recreation	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	R1		
<b>Project Manager/Asset Custodian:</b>	Recreation Supervisor - ICPP		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	Replacement Purchase		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$12,000		
<b>Budget Account:</b>	001-5772-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the replacement of two inflatable bounce houses to be used at various City events.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 5,000	\$ 5,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 5,000	\$ 5,000				\$ 10,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Library Books</b>		
<b>Departmental Division:</b>	Library	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	L1		
<b>Project Manager/Asset Custodian:</b>	Library Director		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$35,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2021		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5771-5661-000		
<b>Detailed Description, Explanation, and Justification:</b>			
New book and manazine purchases to maintain currency of Library's collection.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 35,000</b>	<b>\$ 175,000</b>				

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 35,000</b>	<b>\$ 175,000</b>				

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Library RFID Security System</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	L2		
<b>Project Manager/Asset Custodian:</b>	Library Director		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$35,000		
<b>Estimated Start Date:</b>	Nov, 2019		
<b>Estimated Completion Date:</b>	Dec, 2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5771-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of an RFID Security System at the Wilton Manors Library. Installation will free up staff time from repetitive and routine tasks while reducing the risk of potential repetitive motion injuries, reduce loss of materials, improve efficiency of check-outs and shelf accuracy, and better manage an increasing loan workload. Such a system would also be required in the future if the use of self-checkout machine is considered.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 35,000				\$ 35,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 35,000				\$ 35,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:			2,500	2,500	2,500	\$ 7,500
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 7,500</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Library Roof Painting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	L3		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Feb, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5771-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
This project is for painting of the library gable roof.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	10,000					\$ 10,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	10,000					\$ 10,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Library Interior Painting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	L4		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$5,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5771-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
This project is for painting of the library interior.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	5,000					\$ 5,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Colohatchee Park Improvements</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Colohatchee		
<b>Project Status:</b>	In Progress- Construction		
<b>Estimated Total Project Cost:</b>	\$2,027,875		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Sept, 2021		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Colohatchee Park Phase I improvements are underway. These improvements consist of an asphalt walking path, a fitness zone, and a major expansion of the existing dog play area. <u>Funding in FY 19 is being requested for K-9 grass for a transition area of the dog park.</u> Resodding of the dog areas costs the City thousands of dollars per year. While either the large dog or small dog areas are being resodded, that respective section is closed for use. A third transition area will be utilized during this transition. Funding is also needed for a shade cover of the fitness area and parking area improvements. Alternative funding sources are being researched for future year land acquisition and additional park improvements.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 127,875	1,050,000	850,000			\$ 2,027,875
Capital Replacement Plan						\$ -
Grants						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 127,875</b>	<b>\$ 1,050,000</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,027,875</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	20,000					\$ 20,000
Computers & Technology:						\$ -
Infrastructure	107,875	1,050,000	850,000			\$ 2,007,875
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 127,875</b>	<b>\$ 1,050,000</b>	<b>\$ 850,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,027,875</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Gym Upgrades</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$20,344		
<b>Estimated Start Date:</b>	Dec, 2018		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$23,500		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>Four (4) pieces of cardio equipment at Hagen Park indoor fitness gym need to be replaced. This purchase includes one new treadmill (\$6,000), two new elliptical machines (\$10,000), and one new life cycle machine (\$5,000). This equipment is over eleven years old and past its life expectancy.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	20,344					\$ 20,344
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 20,344</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,344</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 20,344					\$ 20,344
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 20,344</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,344</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Colohatchee Park Stabilized Maintenance Entrance Area</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Colohatchee		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$14,531		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of a stabilized maintenance/staging area adjacent to the north entrance of Colohatchee Park. This will allow maintenance and construction vehicles better access and parking when utilizing the park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 14,531					\$ 14,531
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 14,531</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,531</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	14,531					\$ 14,531
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 14,531</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,531</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Leisure Services Department**

<b>Name of Project or Purchase:</b>	<b>Parks System Master Plan</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	4		
<b>Project Manager/Asset Custodian:</b>	Leisure Services Director		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	Continued Project		
<b>Estimated Total Project Cost:</b>	\$53,281		
<b>Estimated Start Date:</b>	Feb, 2019		
<b>Estimated Completion Date:</b>	May, 2019		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$75,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project consists of hiring a consultant to upgrade the City's Park System Master Plan, which will be the blueprint in prioritizing community needs and the foundation for a future bond issue.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 53,281					\$ 53,281
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 53,281</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 53,281</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	53,281					\$ 53,281
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 53,281</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 53,281</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mickel Park Enhancements</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	5		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Mickel Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$14,531		
<b>Estimated Start Date:</b>	1/21/2019		
<b>Estimated Completion Date:</b>	5/1/2019		
<b>Expected Life in Years:</b>	10 Years		
<b>Estimated Replacement Cost:</b>	\$30,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for seating for the baseball/softball field and entrance area lighting.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 14,531					\$ 14,531
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 14,531</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,531</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	14,531					\$ 14,531
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 14,531</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,531</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Woman's Club Improvements</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	6		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Woman's Club		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$6,781		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$7,500		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of new lighting at the Woman's Club in addition to pedestals and new blinds (7 sets).</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 6,781					\$ 6,781
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 6,781</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,781</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	6,781					\$ 6,781
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 6,781</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,781</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Barge Motor</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	7		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$11,625		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This request is for the purchase of a new motor for the City barge. A grant has been submitted to the Florida Inland Navigation District to cover 50% of the cost. Should the City be awarded this grant, only \$6,000 would be required as the grant match.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	11,625					\$ 11,625
Grants						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 11,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,625</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 11,625					\$ 11,625
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 11,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,625</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Replacement Mower</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	10		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$24,219		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$28,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the replacement of the City's existing 52 inch mower with a 58 inch mower. The existing mower is 8 years old.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 9,219					\$ 9,219
Capital Replacement Plan	15,000					\$ 15,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 24,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,219</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	24,219					\$ 24,219
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 24,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,219</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Tennis Court Conversion at Hagen Park</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	12		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$96,000		
<b>Estimated Start Date:</b>	Jan, 2022		
<b>Estimated Completion Date:</b>	Feb, 2022		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the conversion of two existing asphalt tennis courts to clay. At its July 26, 2017 budget workshop, the City Commission directed staff to set aside \$32,000 each year, starting with Fiscal Year 2017-18 towards the FY19-20 construction project.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 32,000	\$ 64,000				\$ 96,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 32,000</b>	<b>\$ 64,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 96,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	32,000	64,000				\$ 96,000
Other (Land Acquisition):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 32,000</b>	<b>\$ 64,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 96,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Land Acquisition):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Volleyball Pavilion</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	13		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$11,625		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$13,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the construction of a shade pavilion adjacent to the new volleyball court at Hagen Park.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 11,625					\$ 11,625
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 11,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,625</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	11,625					\$ 11,625
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 11,625</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,625</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Coral Gardens Park Upgrades</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	14		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Coral Gardens Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$5,812		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Feb, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the installation of new sod, landscaping, and site furnishings at Coral Gardens Park</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 5,812					\$ 5,812
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,812</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,812</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 5,812					\$ 5,812
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,812</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,812</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Facility Ladders</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	15		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	City Hall and Others		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$9,687		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$12,000		
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of ladders at the City Hall Public Safety Building, Woman's Club, Island City Park Preserve, and Hagen Park. These ladders are necessary for the City's HVAC contractor to access the City's air conditioning units and HVAC systems.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 9,687					\$ 9,687
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 9,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,687</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	9,687					\$ 9,687
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 9,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,687</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Richardson Park Lighting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	17		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Richardson Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$9,687		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Feb, 2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of elegant outdoor lighting to enhance the quality of special events and facility rentals at Richardson Park. The City currently rents lighting for outdoor events at this park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 9,687					\$ 9,687
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 9,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,687</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	9,687					\$ 9,687
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 9,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,687</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program**

**General Fund**

**Leisure Services Department**

<b>Name of Project or Purchase:</b>	<b>ICPP Community Center Painting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	8		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$15,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Feb, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for painting of the exterior of the Island City Park Preserve Community Center, which includes the main building, the police sub-station and the restroom building.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund						\$ -
Capital Replacement Plan		15,000				\$ 15,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Community Center Exterior Painting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	9		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$14,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Feb, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for painting of the exterior of the Hagen Park Preserve Community Center.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan		14,000				\$ 14,000
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		14,000				\$ 14,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Colohatchee Floating Dock</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	11		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Colohatchee		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$200,000		
<b>Estimated Start Date:</b>	Mar, 2020		
<b>Estimated Completion Date:</b>	May, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of a floating dock and connecting path to the existing parking lot at Colohatchee Park. The City has applied for funding for 80% of the project through the FDEP Recreational Trails program. This request is for the 20% match. If the City is not awarded this grant, this request will not be necessary.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 40,000				\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		40,000				\$ 40,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Playground and Pickleball Court</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	16		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$325,000		
<b>Estimated Start Date:</b>	Mar, 2019		
<b>Estimated Completion Date:</b>	Jun, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$300,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the construction of a new playground and installation of a new poured-in-place surface. This playground is 16 years old and replacing the surfacing, playground, and shade amenities is essential. This is a big attraction at Hagen Park for toddlers, pre-school, and school aged children. This project will also include the installation of a new pickleball court adjacent to the playground.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 325,000				\$ 325,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		25,000				\$ 25,000
Computers & Technology:						\$ -
Infrastructure		300,000				\$ 300,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Table and Chairs</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	20		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$25,000		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Oct, 2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$26,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This is for the purchase of tables (of various sizes) and chairs to be used at City facilities for special events, rentals, and meetings. Many existing tables and chairs need to be replaced. Additional tables and chairs are needed due to the increased number of events and rentals.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 25,000				\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 25,000				\$ 25,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Richardson Park Manor House Exterior Painting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	21		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Richardson Park		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$9,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
This is for the painting of the Richardson Park Manor House exterior.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 9,000				\$ 9,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		9,000				\$ 9,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>811 K-9 Grass</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	22		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	ICPP/811		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$48,000		
<b>Estimated Start Date:</b>	Mar, 2019		
<b>Estimated Completion Date:</b>	May, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$51,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the installation of K-9 (artificial) turf at the 811 parking lot near Island City Park Preserve. The existing grass will be removed and an underground stormwater infiltration system will be installed. The City is currently spending approximately \$8,000 per year to resod the area which is in great demand by residents with pets.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 48,000				\$ 48,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		5,000				\$ 5,000
Computers & Technology:						\$ -
Infrastructure		43,000				\$ 43,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hi Lift</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	25		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$48,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the purchase of a mobile lift. Currently, it is necessary to rent a hi lift for lighting replacements, and tree trimming, throughout fifteen City parks and parking lots. This equipment will assist with the installation and removal of banners. Based on rental fees and the frequency of a lift rental, the Department spends approximately \$7,000 a year for lift rentals. The cost of the proposed lift will be recovered in six years. This purchase will result in improved customer service to residents by allowing staff to address lighting and other issues in a more timely fashion.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 48,000				\$ 48,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 48,000				\$ 48,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ 48,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Dump Truck</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	27		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$45,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$52,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the purchase of a new dump truck (F 350) to assist with various grounds, irrigation, and streetscaping related tasks.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 45,000				\$ 45,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		45,000				\$ 45,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>New Park Ranger Vehicle</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	28		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$27,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$29,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the purchase of a new maintenance vehicle for staff providing programming and rangers duties at City Parks.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 27,000				\$ 27,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		27,000				\$ 27,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Energy Efficient Lighting</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	29		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$250,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Feb, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$285,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the installation of energy efficient lighting for the basketball courts for the upcoming fiscal year, and additional energy efficient lighting for tennis and volleyball courts in subsequent years. It is anticipated that the cost of the lighting will be recovered in five years due to the advanced technology and savings in energy costs.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 65,000	\$ 150,000	\$ 35,000		\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		65,000	150,000	35,000		\$ 250,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Baseball and Volleyball Groomer</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	30		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Hagen and Mickel Parks		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$25,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Jan, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$27,500		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the purchase of a new groomer to maintain the clay field areas at Mickel Park and Wilton Manors Elementary School and the volleyball courts at Mickel and Hagen Parks.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 25,000				\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 25,000				\$ 25,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Public-Private Master Plan</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	31		
<b>Project Manager/Asset Custodian:</b>	Leisure Services Director		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$10,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Mar, 2019		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This is for the hiring of a consultant to develop a Hagen Park public-private master plan.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 10,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		10,000				\$ 10,000
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Leisure Services Utility Vehicle/Golf Cart</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	32		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$15,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$18,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	Purchase a golf cart to be used by staff during events and within park facilities instead of using a truck.		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		15,000				\$ 15,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mickel Park Toddler Playground</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	33		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Mickel		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$75,000		
<b>Estimated Start Date:</b>	Apr, 2019		
<b>Estimated Completion Date:</b>	Jun, 2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is the installation of a toddler playground area at Mickel Park. The new playground must be located outside of the existing playground due to fall zones of the equipment.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 75,000				\$ 75,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		10,000				\$ 10,000
Computers & Technology:						\$ -
Infrastructure		65,000				\$ 65,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Community Center Expansion</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	34		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$150,000		
<b>Estimated Start Date:</b>	Jan, 2019		
<b>Estimated Completion Date:</b>	Mar, 2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$165,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the expansion of the existing Hagen Park Community Center building. Additional space will be used for office, fitness programming, and storage.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 150,000				\$ 150,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		15,000				\$ 15,000
Computers & Technology:						\$ -
Infrastructure		135,000				\$ 135,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mobile Message Boards</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	35		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$70,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the purchase of mobile message boards. These boards will provide event and any other city function information to residents on an as-needed basis. The boards are intended to improve information dissemination for City residents.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 35,000	\$ 35,000			\$ 70,000
Capital Replacement Plan						\$ -
Grants						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 35,000	\$ 35,000			\$ 70,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 70,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mobile Stage</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	36		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$130,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the purchase of a mobile stage. The stage will be utilized at various City events and will eliminate the need to rent a stage from other agencies. The stage will also promote the City brand providing name recognition throughout the year.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 130,000				\$ 130,000
Capital Replacement Plan						\$ -
Grants						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 130,000				\$ 130,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Expansion</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	37		
<b>Project Manager/Asset Custodian:</b>	Leisure Services Director		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	Land Acquisition		
<b>Estimated Total Project Cost:</b>	\$3,600,000		
<b>Estimated Start Date:</b>	Mar, 2019		
<b>Estimated Completion Date:</b>	Oct, 2023		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project will provide for the acquisition of six real estate parcels between FY 2018 and FY 2022 at \$2,800,000 to expand Hagen Park. Construction costs include converting the four existing asphalt tennis courts to four Hydro-Grid tennis courts at a cost of \$200,000. Additional construction costs include demolition of existing buildings (\$45,000) and potentially constructing two new asphalt tennis courts with lighting and fencing (\$120,000). Other costs include retention facilities, sidewalks, landscaping and irrigation (\$60,000), the addition of 50 new parking lot spaces and meters (\$145,000), and additional lighting, a shelter, bleachers, and benches (\$125,000). The expansion will also provide a staging area for street festivals and parades.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 500,000	\$ 1,500,000	\$ 800,000	\$ 800,000	\$ 3,600,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 3,600,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:					\$ 800,000	\$ 800,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		500,000	1,500,000	800,000		\$ 2,800,000
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 3,600,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Street Furniture</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	38		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$75,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the purchase of new street furniture along Wilton Drive (and other major roadways). Furniture would include new recycling receptacles and benches.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 75,000				\$ 75,000
Capital Replacement Plan						\$ -
Grants						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 75,000				\$ 75,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>CDBG 45th Year</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	40		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Various		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$95,000		
<b>Estimated Start Date:</b>	Apr, 2020		
<b>Estimated Completion Date:</b>	Jul, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>It is estimated that the City will be allocated \$65,000 from the Community Development Block Grant Program. There is an opportunity for land acquisition of a small parcel in the Highland Estates Area. This site may be converted into a pocket park for the community.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 30,000				\$ 30,000
Capital Replacement Plan						\$ -
Grant		65,000				\$ 65,000
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		95,000				\$ 95,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>WMES Sod</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	40		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	WMES		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$50,000		
<b>Estimated Start Date:</b>	Nov, 2019		
<b>Estimated Completion Date:</b>	Jan, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$7,500		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	This project is for the installation of new sod at the Wilton Manors Elementary School		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 50,000				\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		50,000				\$ 50,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mickel Park Enhancements</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	44		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Mickel Park and Library		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$27,000		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	15 years		
<b>Estimated Replacement Cost:</b>	\$29,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of one 3-phase 400 amp main disconnect and one 3-phase 400 amp manual transfer switch to connect a generator to the Library building for temporary power outages. This is also for the installation of one 1-phase 400 amp main disconnect and one 1 phase 400 amp manual transfer switch to connect a generator to the building for temporary power during temporary power outages at Mickel Park. Also proposed is the purchase of nine 15 foot cables with Cam-Lock to connect a generator to the switches.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 27,000				\$ 27,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		27,000				\$ 27,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Generator</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	45		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Mickel Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$50,000		
<b>Estimated Start Date:</b>	Oct, 2018		
<b>Estimated Completion Date:</b>	Nov, 2018		
<b>Expected Life in Years:</b>	15 years		
<b>Estimated Replacement Cost:</b>	\$60,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project is for the replacement of the existing generator at Hagen Park with a quieter and more efficient model</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan		50,000				\$ 50,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		50,000				\$ 50,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Sidewalks</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	46		
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$15,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the installation of sidewalks (concrete or asphalt) within Hagen Park in order to provide connectivity within the park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>City Hall Commission Chambers Carpeting</b>				
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>			
<b>Departmental Priority:</b>	47				
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor				
<b>Project Location:</b>	City Hall / Pplice Department				
<b>Project Status:</b>	Maintenance				
<b>Estimated Total Project Cost:</b>	\$11,000				
<b>Estimated Start Date:</b>	Oct, 2018				
<b>Estimated Completion Date:</b>	Oct, 2018				
<b>Expected Life in Years:</b>	10				
<b>Estimated Replacement Cost:</b>	\$12,000				
<b>Budget Account:</b>	001-5119-5641-000				
<b>Detailed Description, Explanation, and Justification:</b>	This project is for the replacement of the carpeting in the City Hall Commission Chambers.				

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 11,000				\$ 11,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 11,000				\$ 11,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Richardson Park Pavers</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	48		
<b>Project Manager/Asset Custodian:</b>	Grounds Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$11,000		
<b>Estimated Start Date:</b>	Nov, 2018		
<b>Estimated Completion Date:</b>	Dec, 2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5119-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of pavers at Richardson Park, adjacent to the Carriage House.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 11,000				\$ 11,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		11,000				\$ 11,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>WMES Playground</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	WMES		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$100,000		
<b>Estimated Start Date:</b>	Nov, 2019		
<b>Estimated Completion Date:</b>	Jan, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$115,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the installation of new playground at the Wilton Manors Elementary School.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 100,000				\$ 100,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		100,000				\$ 100,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>ICPP Floor replacement</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$30,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Feb, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
This is for the replacement of existing floor areas at ICPP.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 30,000				\$ 30,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		30,000				\$ 30,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>ICPP Computer Lab</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Recreation Supervisor - ICPP		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	New Proejct		
<b>Estimated Total Project Cost:</b>	\$25,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Mar, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This is for the construction of a new computer lab at ICPP for Senior Programs and Child Care Programs. Improvements include 13 computers, tables, chairs, a printer, wiring, and a drop down screen.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 25,000				\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 25,000				\$ 25,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>ICPP Kitchen Expansion and Renovations</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	New Proejct		
<b>Estimated Total Project Cost:</b>	\$125,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Mar, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for renovations to the existing kitchen at Island City Park Preserve. The project will include the addition of cabinets and counter space.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 125,000				\$ 125,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		125,000				\$ 125,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 125,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>ICPP Playground Renovations</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	ICPP		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$40,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Mar, 2020		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$47,500		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project will consist of upgrading the playground facilities at Island City Park Preserve. New equipment will be installed and the playground area will be expanded.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund			\$ 40,000			\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:			\$ 40,000			\$ 40,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Community Center Roof Replacement</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	Maintenance		
<b>Estimated Total Project Cost:</b>	\$35,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Mar, 2020		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$40,000		
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project is for the replacement of the Community Center roof at Hagen Park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 35,000				\$ 35,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		35,000				\$ 35,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Hagen Park Estate Fencing and Site Improvements</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Hagen Park		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$20,000		
<b>Estimated Start Date:</b>	Jan, 2020		
<b>Estimated Completion Date:</b>	Feb, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of the installatoin of estate style fencing adjacent to Hagen Park and NE 21st Court in addition to walking paths, a pavilion, and landscaping adjacent to the existing volleyball court.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 20,000				\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 20,000				\$ 20,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Mickel Park Land Acquisition</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Leisure Services Director		
<b>Project Location:</b>	Mickel		
<b>Project Status:</b>	Land Acquisition		
<b>Estimated Total Project Cost:</b>	\$1,000,000		
<b>Estimated Start Date:</b>	Feb, 2020		
<b>Estimated Completion Date:</b>	Jun, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This purchase, if available, is for parcels adjacent to Mickel Park, in accordance with the Parks Master Plan.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 1,000,000				\$ 1,000,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		1,000,000				\$ 1,000,000
<b>TOTAL COSTS:</b>	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Land Acquisition):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Colohatchee Boat Ramp Expansion</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Facilities Supervisor		
<b>Project Location:</b>	Colohatchee		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$650,000		
<b>Estimated Start Date:</b>	Feb, 2020		
<b>Estimated Completion Date:</b>	Jun, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project includes land acquisition and construction of an improved boat ramp, including pilings, infrastrucutre, and decking to expand the existing boat ramp and waterfront park at Colohatchee Boat Ramp/Park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund			\$ 650,000			\$ 650,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ 650,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			650,000			\$ 650,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ 650,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Land Acquisition):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Land Acquisition for Library</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Leisure Services Director		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	Land Acquisition		
<b>Estimated Total Project Cost:</b>	\$900,000		
<b>Estimated Start Date:</b>	Feb, 2021		
<b>Estimated Completion Date:</b>	Jun, 2022		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	001-5779-5641-000		
<b>Detailed Description, Explanation, and Justification:</b>			
This purchase, if available, is for parcels adjacent to the Library.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund				\$ 300,000	\$ 600,000	\$ 900,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ -	\$ -	\$ 300,000	\$ 600,000	\$ 900,000

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):				300,000	600,000	\$ 900,000
<b>TOTAL COSTS:</b>	\$ -	\$ -	\$ -	\$ 300,000	\$ 600,000	\$ 900,000

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Land Acquisition):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## **FIRE RESCUE**

### **SPECIAL ASSESSMENT FUND**

The mission of the department is to provide Fire, Emergency Medical Services (EMS), Fire Prevention, and Fire Administration in the most efficient and effective way possible to the citizens of Wilton Manors. Operations are based out of one central fire station located at 533 NE 22 Street. Fort Lauderdale Fire-Rescue provides three (3) Firefighters for an Advanced Life Support (ALS) Engine Company and two (2) Firefighters for an ALS Rescue (EMS). Wilton Manors provides a Fire Marshal, a Fire Inspector, and administrative assistance from the Community Development Services Department. The department strives to do this in the following manner:

- Fire Suppression, Rescue (Emergency Medical Services), Hazardous Materials, Mutual Aid Services - Under a contract with the City of Fort Lauderdale Fire-Rescue Department, through the Contract Administrator (Fire Marshal).
  
- Fire Prevention and Life Safety - Under the direction of the Fire Marshal, the Fire Prevention Division ensures fire code compliance through inspections, and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and also provides fire public safety education.

## 2018-2019 Strategic Plan Goals and Objectives



### *Proactive Public Safety*

Goal 3: Provide emergency management to ensure public safety in the City.

Objective 3: Utilize all resources to include CERT, volunteers, etc. in appropriate E.O.C. scenarios.

*Fire Marshal shall contact CERT and volunteer groups when E.O.C. scenarios are to be completed.*

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 1: WMPD cross training with FLFD.

*Fire Marshal to work with WMPD and FLFD on organizing training.*

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Objective 2: Evaluate Fire Station viability into the next decade.

*Interior renovation of Fire Station 16 completed in February, 2018. Additional needed repairs have been identified and have been included in the Community Development Services CIP Budget.*

## 2018-2019 Other Goals and Objectives

### Fire Prevention

Create a community outreach program, in association with Fort Lauderdale Fire Rescue, to educate the community.

DEPARTMENTAL BUDGET SUMMARY  
FIRE ASSESSMENT FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 181,941	\$ 190,924	\$ 201,178
Personnel Benefits	109,629	236,850	233,828
Operating Expenditures	1,715,746	1,835,292	1,949,995
Capital	73,415	372,804	144,500
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	239,462	159,641	79,820
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 2,320,192</b>	<b>\$ 2,795,511</b>	<b>\$ 2,609,321</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services ( a )	0.20	0.20	0.20	0.20
Fire Marshal ( a )	0.90	0.90	0.90	0.90
Fire Inspector	1.00	1.00	1.00	1.00
Business Tax Receipts Officer / Office Manager ( a )	0.20	0.20	0.20	0.20
Community Planning Technician ( a )	0.10	0.10	0.10	0.10
Permit Technician ( a )	0.20	0.20	0.20	0.20
Customer Service Representative ( a )	0.10	0.10	0.10	0.10
Total Full Time	2.70	2.70	2.70	2.70
FIRE ASSESSMENT FUND TOTALS	2.70	2.70	2.70	2.70

( a ) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Fund 155 - FIRE ASSESSMENT FUND</b>								
<b>Department 5223 - FIRE PREVENTION</b>								
1	PERSONNEL WAGES							1
2	155-5223-5121.000 SALARIES - FULL TIME	176,781	187,072	187,072	116,436	197,326	<b>197,326</b>	2
3	155-5223-5131.000 SALARIES - PART-TIME	76	0	0	0	0	<b>0</b>	3
4	155-5223-5141.000 Overtime	11	0	0	3	0	<b>0</b>	4
5	155-5223-5143.000 OVERTIME - H. IRMA	59	0	0	0	0	<b>0</b>	5
6	155-5223-5151.000 Cellular Phone Stipend	1,314	1,332	1,332	888	1,332	<b>1,332</b>	6
7	155-5223-5153.000 Assignment Pay	580	0	0	8	0	<b>0</b>	7
8	155-5223-5156.000 Academic Incentive Pay	3,120	1,920	1,920	1,200	1,920	<b>1,920</b>	8
9	155-5223-5232.000 Insurance Opt-Out	0	600	600	0	600	<b>600</b>	9
10	PERSONNEL WAGES	181,941	190,924	190,924	118,535	201,178	<b>201,178</b>	10
11								11
12	PERSONNEL BENEFITS							12
13	155-5223-5211.000 FICA	14,006	14,646	14,646	8,392	15,344	<b>15,344</b>	13
14	155-5223-5221.000 Pension - WM	27,024	27,547	27,547	27,547	29,202	<b>27,439</b>	14
15	155-5223-5222.000 Pension - FRS	16,539	18,585	18,585	11,425	20,162	<b>20,162</b>	15
16	155-5223-5231.000 Life & Health Insurance	29,309	32,604	32,604	18,811	27,284	<b>27,415</b>	16
17	PERSONNEL BENEFITS	86,878	93,382	93,382	66,175	91,992	<b>90,360</b>	17
18								18
19	OPERATING EXPENDITURES							19
20	155-5223-5311.000 Professional Services	3,549	2,000	2,000	925	2,000	<b>2,000</b>	20
21	155-5223-5412.000 Postage	148	300	300	97	300	<b>300</b>	21
22	155-5223-5462.000 Equipment Maint-Repair	0	300	300	0	300	<b>300</b>	22
23	155-5223-5463.000 Vehicle Maint-Repair	2,299	2,000	2,000	1,513	2,000	<b>2,000</b>	23
24	155-5223-5464.000 VEHICLE OPERATION-FUEL	2,277	1,895	1,895	1,574	3,600	<b>3,600</b>	24
25	155-5223-5465.000 Copy Machine	703	3,000	3,000	432	3,000	<b>3,000</b>	25
26	155-5223-5471.000 Printing & Binding	74	900	900	221	900	<b>900</b>	26
27	155-5223-5521.000 Operating Supplies	317	2,000	2,000	0	2,000	<b>2,000</b>	27
28	155-5223-5524.000 Uniforms & Clothing	241	1,000	1,000	385	1,500	<b>1,500</b>	28
29	155-5223-5541.000 Subs, Memberships, Dues	1,676	1,900	1,900	529	1,900	<b>1,900</b>	29
30	155-5223-5542.000 Training/Education	1,848	2,000	2,000	1,227	2,000	<b>2,000</b>	30
31	OPERATING EXPENDITURES	13,132	17,295	17,295	6,903	19,500	<b>19,500</b>	31
32								32
33	CAPITAL							33
34	Capital Outlay							34
35	155-5223-5641.000 Capital Outlay	0	0	104,670	0	0	<b>45,000</b>	35
36	CAPITAL	0	0	104,670	0	0	<b>45,000</b>	36
37								37
38	<b>Totals for Department 5223 - FIRE PREVENTION</b>	<b>281,951</b>	<b>301,601</b>	<b>406,271</b>	<b>191,613</b>	<b>312,670</b>	<b>356,038</b>	38
39								39

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>
40	<b>Department 5225 - FIRE OPERATIONS</b>						
41							
42	PERSONNEL BENEFITS						
43	155-5225-5223.000 PENSION - VOLUNTEER FIREFIGHTERS' PLAN	22,751	143,468	143,468	93,880	143,468	143,468
44	PERSONNEL BENEFITS	22,751	143,468	143,468	93,880	143,468	143,468
45							
46	OPERATING EXPENDITURES						
47	155-5225-5311.000 Professional Services	1,798	27,000	27,000	92	10,000	10,000
48	155-5225-5312.000 LEGAL SERVICES	4,302	5,000	5,000	0	5,000	5,000
49	155-5225-5341.000 Contractual Services	1,581,395	1,651,529	1,651,529	1,063,904	1,670,103	1,670,103
50	155-5225-5411.000 Telephone	1,665	1,682	1,682	1,144	1,706	1,706
51	155-5225-5412.000 Postage	24	100	100	3	100	100
52	155-5225-5431.000 Utilities	13,313	12,925	12,925	5,590	12,578	12,578
53	155-5225-5451.000 Insurance	14,178	12,803	12,803	11,018	12,803	12,803
54	155-5225-5462.000 Equipment Maint-Repair	626	4,400	4,400	3,918	4,400	4,400
55	155-5225-5466.000 Building Maintenance	2,868	25,000	25,000	4,872	25,000	25,000
56	155-5225-5491.000 City Hall Indirect Charges	82,389	75,608	75,608	42,022	94,501	85,407
57	155-5225-5521.000 Operating Supplies	58	1,800	1,800	165	1,800	1,800
58	155-5225-5541.000 Subs, Memberships, Dues	0	150	150	0	150	150
59	155-5225-5951.000 Contingencies	0	0	0	0	19,097	101,448
60	OPERATING EXPENDITURES	1,702,616	1,817,997	1,817,997	1,132,728	1,857,238	1,930,495
61							
62	CAPITAL						
63	Capital Outlay						
64	155-5225-5641.000 Capital Outlay	73,415	162,500	264,634	164,773	92,000	92,000
65	155-5225-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	3,500	3,500	0	7,500	7,500
66	CAPITAL	73,415	166,000	268,134	164,773	99,500	99,500
67							
68	<b>Totals for Department 5225 - FIRE OPERATIONS</b>	<b>1,798,782</b>	<b>2,127,465</b>	<b>2,229,599</b>	<b>1,391,381</b>	<b>2,100,206</b>	<b>2,173,463</b>
69							
70	<b>Department 5881 - INTERFUND TRANSFERS</b>						
71	TRANSFERS OUT						
72	155-5881-5911.000 Operating Transfers Out	239,462	159,641	159,641	159,641	79,820	79,820
73	TRANSFERS OUT	239,462	159,641	159,641	159,641	79,820	79,820
74							
75	<b>Totals for Department 5881 - INTERFUND TRANSFERS</b>	<b>239,462</b>	<b>159,641</b>	<b>159,641</b>	<b>159,641</b>	<b>79,820</b>	<b>79,820</b>
76							
77							
78							
79	<b>TOTAL FIRE ASSESSMENT FUND EXPENDITURES</b>	<b>2,320,195</b>	<b>2,588,707</b>	<b>2,795,511</b>	<b>1,742,635</b>	<b>2,492,696</b>	<b>2,609,321</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Fire Fund	\$ 114,500	\$ 47,650	\$ 82,803	\$ 37,959	\$ 33,118	\$ 316,030
Capital Replacement Plan	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 144,500</b>	<b>\$ 47,650</b>	<b>\$ 82,803</b>	<b>\$ 37,959</b>	<b>\$ 33,118</b>	<b>\$ 346,030</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Plans, Studies, Engineering & Architecture:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computers & Technology:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ 92,000	\$ 40,000	\$ 75,000	\$ 30,000	\$ 25,000	\$ 262,000
Capital Replacement Plan	7,500	7,650	7,803	7,959	8,118	\$ 39,030
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 144,500</b>	<b>\$ 47,650</b>	<b>\$ 82,803</b>	<b>\$ 37,959</b>	<b>\$ 33,118</b>	<b>\$ 346,030</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Fire Assessment Fund**

**Capital Replacement Plan**

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Fire Fund	\$ 7,500	\$ 7,650	\$ 7,803	\$ 7,959	\$ 8,118	\$ 39,030
Capital Replacement Plan	30,000					\$ 30,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 37,500</b>	<b>\$ 7,650</b>	<b>\$ 7,803</b>	<b>\$ 7,959</b>	<b>\$ 8,118</b>	<b>\$ 69,030</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	30,000					\$ 30,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	7,500	7,650	7,803	7,959	8,118	\$ 39,030
<b>TOTAL COSTS:</b>	<b>\$ 37,500</b>	<b>\$ 7,650</b>	<b>\$ 7,803</b>	<b>\$ 7,959</b>	<b>\$ 8,118</b>	<b>\$ 69,030</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section Z of this budget book.

# City of Wilton Manors FY18-19 Capital Improvement Program

## Fire Assessment Fund

### Community Development Services Department

<b>Name of Project or Purchase:</b>	<b>Fire Marshal Replacement Vehicle</b>		
<b>Departmental Division:</b>	CDS - Fire	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	CDS Director		
<b>Project Location:</b>			
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$45,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>			
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$49,500		
<b>Budget Account:</b>	155-5223-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			
2018 Ford Explorer to replace the Dodge Durango that is over 12 years old.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Fire Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan	30,000					\$ 30,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	45,000					\$ 45,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## Fire Assessment Fund

### Community Development Services Department

<b>Name of Project or Purchase:</b>	<b>Fire Station 16 Improvements</b>		
<b>Departmental Division:</b>	CDS - Fire	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	CDS Director		
<b>Project Location:</b>	Fire Station 16		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$262,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2023		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	155-5225-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

**FY18-19:** \$92,000 to replace the ventilation fan in the second floor of the bay, replace window coverings, replace all exterior doors, and upgrade station alerting;

**FY19-20:** \$40,000 to repaint and restripe bay floors and replace ceiling tiles in bay;

**FY20-21:** \$75,000 to replace the three front bay doors;

**FY21-22:** \$30,000 to replace the generator; and

**FY22-23:** \$25,000 to replace the bunker gear lockers.

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Fire Fund	\$ 92,000	\$ 40,000	\$ 75,000	\$ 30,000	\$ 25,000	\$ 262,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 92,000</b>	<b>\$ 40,000</b>	<b>\$ 75,000</b>	<b>\$ 30,000</b>	<b>\$ 25,000</b>	<b>\$ 262,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	92,000	40,000	75,000	30,000	25,000	\$ 262,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 92,000</b>	<b>\$ 40,000</b>	<b>\$ 75,000</b>	<b>\$ 30,000</b>	<b>\$ 25,000</b>	<b>\$ 262,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

## MISCELLANEOUS GRANTS FUND

This fund's revenues come from grants awarded to the City from federal and state agencies, local governmental entities, and occasionally from private organizations. Grant revenues received may be spent only for purposes specified in the grant agreements and must meet compliance and reporting requirements.

The following grants are budgeted in this fund for FY2018-19:

- EMLEG – Enhanced Marine Law Enforcement Grant – funds provided by Broward County for training and overtime for police officers involved in policing the City's waterways.
- State Aid to Libraries – A long-standing grant program funded through the Florida Department of State that provides monies primarily for acquisitions to the library's collection of books and periodicals.
- CDBG – Community Development Block Grant – US Housing and Urban Development grant program that provides funds for projects in areas meeting certain socio-economic criteria.

It should be noted that the City receives additional grants that are accounted for in other funds, most notably the General Fund and the Road Improvement Fund.

DEPARTMENTAL BUDGET SUMMARY  
MISCELLANEOUS GRANTS FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 25,747	\$ 32,832	\$ 28,015
Personnel Benefits	1,327	2,720	2,321
Operating Expenditures	28,962	38,915	39,115
Capital	198,487	417,028	86,552
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 254,524</b>	<b>\$ 491,495</b>	<b>\$ 156,003</b>

NOTE: This Fund has no permanently-assigned employees. Some Personnel Wages and Benefits costs for employees assigned to other funds are accounted for in the Miscellaneous Grants Fund when grant reimbursements are available to cover those costs.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET
<b>Fund 157 - MISCELLANEOUS GRANTS FUND</b>							
<b>Department 5119 - CITY HALL &amp; CITYWIDE ACTIVITIES</b>							
1	OPERATING EXPENDITURES						
2	157-5119-5951.000 Contingencies	0	25,000	25,000	0	25,200	25,200
3	OPERATING EXPENDITURES	0	25,000	25,000	0	25,200	25,200
4							
5	<b>Totals for Department 5119 - CITY HALL &amp; CITYWIDE ACTIVITI</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>	<b>25,200</b>	<b>25,200</b>
6							
7	<b>Department 5210 - Police</b>						
8	OPERATING EXPENDITURES						
9	157-5210-5802.004 Bulletproof Vest Grant Expense	2,579	0	0	0	0	0
10	157-5210-5807.008 Metro Broward Drug Task Force	22,587	13,915	13,915	0	13,915	13,915
11	157-5210-5807.009 2012-JAGD-BROW-2-C5-046	(2,330)	0	0	0	0	0
12	OPERATING EXPENDITURES	22,836	13,915	13,915	0	13,915	13,915
13							
14	<b>Totals for Department 5210 - Police</b>	<b>22,836</b>	<b>13,915</b>	<b>13,915</b>	<b>0</b>	<b>13,915</b>	<b>13,915</b>
15							
16	<b>Department 5221 - POLICE SWORN</b>						
17	PERSONNEL WAGES						
18	157-5221-5141.000 EMLEG Grant Overtime	17,344	32,832	32,832	9,986	28,015	28,015
19	157-5221-5141.001 OVERTIME - 2017 JAGD -BROW-4-F8-110	6,366	0	0	0	0	0
20	PERSONNEL WAGES	23,710	32,832	32,832	9,986	28,015	28,015
21							
22	PERSONNEL BENEFITS						
23	157-5221-5211.000 EMLEG Grant FICA	1,327	2,720	2,720	764	2,321	2,321
24	PERSONNEL BENEFITS	1,327	2,720	2,720	764	2,321	2,321
25							
26	<b>Totals for Department 5221 - POLICE SWORN</b>	<b>25,037</b>	<b>35,552</b>	<b>35,552</b>	<b>10,750</b>	<b>30,336</b>	<b>30,336</b>
27							
28	<b>Department 5222 - POL NON-SWORN</b>						
29	PERSONNEL WAGES						
30	157-5222-5490.006 USF PEDESTRIAN & BICYCLE SAFETY	2,037	0	0	0	0	0
31	PERSONNEL WAGES	2,037	0	0	0	0	0
32							
33	<b>Totals for Department 5222 - POLICE NON-SWORN</b>	<b>2,037</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
34							
35	<b>Department 5712 - Library</b>						
36	CAPITAL						
37	Capital Outlay						
38	157-5712-5802.001 State Aid to Libraries	9,494	19,893	19,893	7,986	21,494	21,494
39	CAPITAL	9,494	19,893	19,893	7,986	21,494	21,494
40							
41	<b>Totals for Department 5712 - LIBRARY</b>	<b>9,494</b>	<b>19,893</b>	<b>19,893</b>	<b>7,986</b>	<b>21,494</b>	<b>21,494</b>
42							
43	<b>Department 5771 - LIBRARY</b>						
44	OPERATING EXPENDITURES						
45	157-5771-5521.000 Operating Supplies	2,126	0	0	0	0	0
46	OPERATING EXPENDITURES	2,126	0	0	0	0	0
47							
48	CAPITAL						
49	Capital Outlay						
50	157-5771-5661.000 CAPITAL OUTLAY - PUBLICATIONS	397	0	0	0	0	0
51	CAPITAL	397	0	0	0	0	0
52							
53	<b>Totals for Department 5771 - LIBRARY</b>	<b>2,523</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
54							

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

		2016-17	2017-18	2017-18	2017-18	2018-19	2018-19	
GL NUMBER	DESCRIPTION	ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED	
			BUDGET	BUDGET	THRU 5/31/18	BUDGET	BUDGET	
55	<b>Department 5772 - RECREATION</b>							55
56	OPERATING EXPENDITURES							56
57	157-5772-5521.001	KEEP AMERICA BEAUTIFUL	4,000	0	0	0	0	57
58	OPERATING EXPENDITURES		4,000	0	0	0	0	58
59								59
60	<b>Totals for Department 5772 - RECREATION</b>		<b>4,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	60
61								61
62	<b>Department 5779 - PARKS &amp; FACILITIES</b>							62
63	CAPITAL							63
64	Capital Outlay							64
65	157-5779-5601.010	CDBG 41ST YEAR EXP	39,000	0	0	0	0	65
66	157-5779-5601.012	CDBG 42ND YEAR EXP	0	0	64,535	45,300	0	66
67	157-5779-5601.013	FRDAP MICKEL PARK AMENITIES	0	0	50,000	0	0	67
68	157-5779-5601.014	BR COUNTY MICKEL PARK AMENITIES	149,596	0	167,542	171,599	0	68
69	157-5779-5601.015	CDBG 43RD YEAR	0	65,058	65,058	0	0	69
70	157-5779-5630.001	FRDAP COLOHATCHEE GRANT	0	0	50,000	0	0	70
71	157-5779-5601.016	CDBG 44TH YEAR EXP	0	0	0	0	65,058	71
72	CAPITAL		188,596	65,058	397,135	216,899	65,058	72
73								73
74	<b>Totals for Department 5779 - PARKS &amp; FACILITIES</b>		<b>188,596</b>	<b>65,058</b>	<b>397,135</b>	<b>216,899</b>	<b>65,058</b>	74
75								75
76	<b>TOTALS FOR FUND 157 - MISCELLANEOUS GRANTS FUND</b>		<b>254,523</b>	<b>159,418</b>	<b>491,495</b>	<b>235,635</b>	<b>156,003</b>	76

## City of Wilton Manors FY18-19 Capital Improvement Program

### Miscellaneous Grants Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	86,552	85,000	20,000	20,000	20,000	\$ 231,552
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 86,552</b>	<b>\$ 115,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 261,552</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 86,552	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 166,552
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	30,000	65,000	-	-	-	\$ 95,000
<b>TOTAL COSTS:</b>	<b>\$ 116,552</b>	<b>\$ 85,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 261,552</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## Miscellaneous Grants Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>Library Books and Other Publications</b>		
<b>Departmental Division:</b>	Library	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Library Director		
<b>Project Location:</b>	Library		
<b>Project Status:</b>	New Purchase		
<b>Estimated Total Project Cost:</b>	\$101,494		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	9/30/2023		
<b>Expected Life in Years:</b>			
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	157-5712-5802.001		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The State Aid to Libraries Grant provides funding for purchases of new books, magazines, and other publications to maintain currency of Library's collection.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Miscellaneous Grants Fund						\$ -
Capital Replacement Plan						\$ -
Grants	21,494	20,000	20,000	20,000	20,000	\$ 101,494
<b>TOTAL SOURCES:</b>	<b>\$ 21,494</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 101,494</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 21,494	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 101,494
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 21,494</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 101,494</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## Miscellaneous Grants Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>CDBG 44th Year Maintenance/Storage Building</b>		
<b>Departmental Division:</b>	Parks and Facilities	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	Mickel		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$65,058		
<b>Estimated Start Date:</b>	Apr, 2019		
<b>Estimated Completion Date:</b>	Jul, 2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	157-5779-5601.016		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>It is estimated that the City will be allocated \$65,000 from the Community Development Block Grant Program. The approved project for this year is the installation of a maintenance/storage building at Mickel Park.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan						\$ -
Grant	65,058					\$ 65,058
<b>TOTAL SOURCES:</b>		\$ -	\$ -	\$ -	\$ -	\$ -

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 65,058					\$ 65,058
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ 65,058	\$ -	\$ -	\$ -	\$ -	\$ 65,058

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## General Fund

### Leisure Services Department

Name of Project or Purchase:	CDBG 45th Year		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	39		
Project Manager/Asset Custodian:	Capital Projects and Grants Manager		
Project Location:	Various		
Project Status:	New Project		
Estimated Total Project Cost:	\$95,000		
Estimated Start Date:	Apr, 2020		
Estimated Completion Date:	Jul, 2020		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	001-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>It is estimated that the City will be allocated \$65,000 from the Community Development Block Grant Program. There is an opportunity for land acquisition of a small parcel in the Highland Estates Area. This site may be converted into a pocket park for the community.</p>			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
General Fund		\$ 30,000				\$ 30,000
Capital Replacement Plan						\$ -
Grant		65,000				\$ 65,000
<b>TOTAL SOURCES:</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):		95,000				\$ 95,000
<b>TOTAL COSTS:</b>	<b>\$ -</b>	<b>\$ 95,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 95,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

## ROAD IMPROVEMENT FUND

The revenue from this fund is generated through a State and Local Option Gas Tax. The City uses this money to overlay streets, install traffic calming devices, perform right-of-way grounds maintenance, and for purchasing related right-of-way maintenance equipment, supplies, and materials.

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. The Fund has no permanently-assigned employees. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house by employees of the Emergency Management/Utilities Department. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars.

Right-of-way mowing and landscape maintenance is performed by contractors and by employees of the Leisure Services Department's Parks and Facilities Division.

This fund also accounts for road improvement project made possible through grant funding from transportation agencies such as the Florida Department of Transportation.

## 2017-2018 Strategic Plan Accomplishments



### **Priority Area: Strategic Growth & Redevelopment**

New sidewalks installed:

- a. NE 15 Avenue and NE 24 Street
- b. 2031 NE 15 Avenue
- c. NE 24 Street and Dixie to Railroad Track
- d. NE 23 Drive and NE 11 Avenue

## 2018-2019 Strategic Plan Goals and Objectives



### **Strategic Growth & Redevelopment**

- Continue to identify and pursue grant funding to assist in improving and modernizing the City's 47-mile network of roads.

## 2018-2019 Other Goals and Objectives

- Continue to act as the liaison for residents'/businesses' concerns and complaints with FPL, Comcast, AT&T, FDOT and Broward County for issues such as streetlight outages and malfunctions, wire and pole maintenance issues, traffic signal outages, missing or damaged signage, etc.

DEPARTMENTAL BUDGET SUMMARY  
ROAD IMPROVEMENT FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	132,511	166,200	281,406
Capital ( a )	237,031	413,899	1,170,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 369,542</b>	<b>\$ 580,099</b>	<b>\$ 1,451,406</b>

( a ) There was a sharp increase in capital expenditures during FY15-16 due to a large grant-funded road improvement project.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
<b>Fund 163 - ROAD IMPROVEMENT FUND</b>							
<b>Department 5441 - ROAD IMP/PUBLIC SERVICES</b>							
1	OPERATING EXPENDITURES						
2	163-5441-5302.000 Road Imprvmnt Operations	61,862	101,250	105,040	23,950	224,250	224,250
3	163-5441-5491.000 City Hall Indirect Chgs	34,904	17,429	17,429	9,686	14,252	12,849
4	163-5441-5496.000 Year End Inventory Adjmt	(171)	0	0	0	0	0
5	OPERATING EXPENDITURES	96,595	118,679	122,469	33,636	238,502	237,099
6							
7	CAPITAL						
8	163-5441-5641.000 Capital Outlay	237,031	120,000	397,899	88,378	130,000	1,155,000
9	163-5441-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	16,000	16,000	0	15,000	15,000
10	CAPITAL	237,031	136,000	413,899	88,378	145,000	1,170,000
11							
12	<b>Totals for Department 5441 - ROAD IMPROVEMENTS/PUBLIC</b>	<b>333,626</b>	<b>254,679</b>	<b>536,368</b>	<b>122,014</b>	<b>383,502</b>	<b>1,407,099</b>
13							
14	<b>Department 5779 - PARKS &amp; FACILITIES</b>						
15							
16	OPERATING EXPENDITURES						
17	163-5779-5341.000 Contractual Services	7,698	19,750	19,750	5,892	19,750	19,750
18	163-5779-5467.000 Right-of-Way Maintenance	28,217	23,981	23,981	13,790	24,557	24,557
19	OPERATING EXPENDITURES	35,915	43,731	43,731	19,682	44,307	44,307
20							
21	<b>Totals for Department 5779 - PARKS &amp; FACILITIES</b>	<b>35,915</b>	<b>43,731</b>	<b>43,731</b>	<b>19,682</b>	<b>44,307</b>	<b>44,307</b>
22							
23							
24							
25	<b>TOTAL ROAD IMPROVEMENT FUND EXPENDITURES</b>	<b>369,541</b>	<b>298,410</b>	<b>580,099</b>	<b>141,696</b>	<b>427,809</b>	<b>1,451,406</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Road Improvement Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Road Fund	\$ 170,000	\$ 195,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 413,060
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	1,000,000	-	-	-	-	\$ 1,000,000
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,170,000</b>	<b>\$ 195,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 1,413,060</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	120,000	-	-	-	-	\$ 120,000
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	1,035,000	180,000	-	-	-	\$ 1,215,000
Capital Replacement Plan	15,000	15,300	15,606	15,918	16,236	\$ 78,060
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,170,000</b>	<b>\$ 195,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 1,413,060</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Road Improvement Fund**

**Capital Replacement Plan**

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Road Fund	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 78,060
						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 15,000</b>	<b>\$ 15,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 78,060</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	15,000	15,300	15,606	15,918	16,236	\$ 78,060
<b>TOTAL COSTS:</b>	<b>\$ 15,000</b>	<b>\$ 15,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 78,060</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section 2 of this budget book.

# City of Wilton Manors FY18-19 Capital Improvement Program

## Road Fund

### Leisure Services Department

<b>Name of Project or Purchase:</b>	<b>NE 26th Street Improvements</b>		
<b>Departmental Division:</b>	Non Departmental	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Capital Projects and Grants Manager		
<b>Project Location:</b>	NE 26th Street		
<b>Project Status:</b>	New Project		
<b>Estimated Total Project Cost:</b>	\$1,300,000		
<b>Estimated Start Date:</b>	June, 2019		
<b>Estimated Completion Date:</b>	Jan, 2020		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>			
<b>Budget Account:</b>	163-5441-5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

The City has received a grant through the Transportation Alternatives Program which is funded by the FDOT. The grant is for \$999,477 that will go towards roadway improvements. The City will be responsible for contingency costs, design costs, ineligible items, and CEI services. The City allocation in FY 17 as for design costs. The allocation in FY 18 was for contingency.

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Road Fund	\$ 120,000	\$ 180,000				\$ 300,000
Capital Replacement Plan						\$ -
Grant	1,000,000					\$ 1,000,000
<b>TOTAL SOURCES:</b>	<b>\$ 1,120,000</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

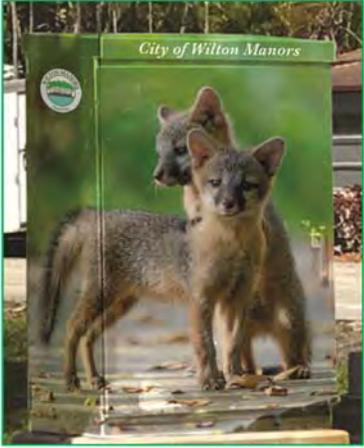
COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	120,000					\$ 120,000
Computers & Technology:						\$ -
Infrastructure	1,000,000	180,000				\$ 1,180,000
Other (CEI):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,120,000</b>	<b>\$ 180,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Land Acquisition):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

**City of Wilton Manors FY18-19 Capital Improvement Program**

**ROAD IMPROVEMENT FUND**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Utility Box Wraps</b>		
<b>Departmental Division:</b>	Road Improvement	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$15,000		
<b>Estimated Start Date:</b>	2/1/2019		
<b>Estimated Completion Date:</b>	3/1/2019		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$10,000		
<b>Budget Account:</b>	163.5441.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The City has identified ten utility box locations in the City to be wrapped with as yet to be determined artwork.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Road Improvement Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	15,000					\$ 15,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		500	500	500	500	\$ 2,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ 500	\$ 500	\$ 500	\$ 500	\$ 2,000

# City of Wilton Manors FY18-19 Capital Improvement Program

## ROAD IMPROVEMENT FUND

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>New Sidewalk Installations</b>		
<b>Departmental Division:</b>	Road Improvement	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$20,000		
<b>Estimated Start Date:</b>	2/1/2019		
<b>Estimated Completion Date:</b>	4/1/2019		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$24,000		
<b>Budget Account:</b>	163.5441.5641.000		
<b>Detailed Description, Explanation, and Justification:</b>			

Installation of new sidewalks increases pedestrian safety in neighborhoods. One of the identified locations for the new sidewalks is on NE 22nd Drive, between NE 9th Avenue and NE 11th Avenue.

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Road Improvement Fund	\$ 20,000					\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	20,000					\$ 20,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		2,000	2,000	2,000	2,000	\$ 8,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 8,000</b>

## **WATER & SEWER UTILITIES FUND**

### **Emergency Management/Utilities Department**

The Emergency Management/Utilities Department is responsible for the water distribution network and the sanitary sewer collection system. The Finance Department is responsible for the preparation and collection of utility bills.

#### **WATER DISTRIBUTION**

The City of Wilton Manors receives its water from the City of Fort Lauderdale through a 20 year large user agreement. The water plant named "Five Ash" is located at NW 9<sup>th</sup> Avenue and 38<sup>th</sup> Street, and water is distributed to Wilton Manors through three 8" master meters (similar to a standard house meter but larger) located on NW 9<sup>th</sup> Avenue, N Andrews Avenue and NE 11<sup>th</sup> Avenue. The City of Fort Lauderdale invoices the City of Wilton Manors for the consumption monthly.

The water meter program includes meter reading; meter repairs and replacement; turn ons/off; non-payment tags, leak detection; pressure checks; meter read checks; backflow certification; and general customer complaints response.

The water distribution program includes service line replacement (between the main and meter); fire hydrant flow testing, repair and replacement; installing hydrant isolation valves, exercise hydrants and valves; and painting valve boxes, hydrants and marking locations in street and main line repairs.

The backflow and cross-connection program is a statutory requirement and it is monitored on an annual basis.

#### **SEWER COLLECTION**

The City of Wilton Manors contracts with the City of Fort Lauderdale to treat all sewage that is generated in the City of Wilton Manors. Usage is tracked through one sewer meter 16" in diameter, which is located in the City of Oakland Park at NE 16<sup>th</sup> Avenue and 42<sup>nd</sup> Street. This meter is read on a monthly basis for the purposes of billing. After sewage is pumped through the meter, it is sent to a transfer station that pumps it to the George T. Lohmeyer Regional Wastewater Treatment Plant in Port Everglades for the required treatment by the Florida Department of Environmental Protection.

The sewer lift station program provides continual maintenance to the City's twelve stations. The various internal functions of the stations are monitored via a computerized telemetry system. The telemetry system provides the field personnel with a daily record of these functions. Other elements of this program include the biannual cleaning of the station wet well using a vacuum truck, and repairing/replacing valves, motors, pump parts and electrical panels. Routine lift station maintenance is performed at least once a month.

The sewer collection system televideo, smoke testing, and sealing programs are designed to address the sewer system's infiltration in aggregate. This program operates on a continuous schedule until the entire system has been televised and repaired. The process addresses main lines as well as the house service laterals.

The lateral repair and replacement program is an on-going project. Sewer laterals are repaired or replaced on an "as-needed" basis. Laterals have been long identified as a major infiltration contributor to the sewer system. System expansion is necessary to provide adequate space for redevelopment.

## **UTILITY BILLING**

Utility Billing is responsible for the timely preparation and distribution of the monthly utility bills for all water, sewer, stormwater, recycling and solid waste customers. Customer service personnel field all utility related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler, processing utility liens, and maintaining the timely collection of utility payments. The Utility Billing office is located in City Hall and is administered as part of the Finance Department.

## **Department's Core Operational Mission and Key Roles and Functions**

### **Core Operational Mission:**

The Emergency Management/Utilities Department's mission is to provide quality services to City residents, businesses and visitors, in a professional and timely manner.

### **Key Roles and Functions:**

Key roles and functions of the Emergency Management/Utilities Department are:

- 1) operation and maintenance of the potable water distribution network;
- 2) operation and maintenance of the sanitary sewer collection system;
- 3) traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signage);
- 4) maintenance of the stormwater drainage network;
- 5) administration of the recycling and solid waste contracts;
- 6) plan reviews and various inspections; and
- 7) emergency preparedness and response.

## **2017-2018 Strategic Plan Accomplishments**

- Completed the debris removal from Hurricane Irma within 6 weeks of the hurricane's impact.
- New contracts were issued for emergency debris removal and emergency debris removal monitoring that will be in place for 3 years until July 12<sup>th</sup>, 2020.
- Completed fire hydrant replacements at Manor Grove subdivision.
- Completed the triennial lead and copper testing of the water system.
- Started on the Sewer Lift Station #3 Replacement project, which is now 95% completed. (Waiting for FPL services.)
- Conducted online auction sales of surplus City vehicles and equipment from October 1, 2016 to September 30, 2017: 21 items sold for a total of just over \$45,700.
- Conducted online auction sales of surplus City vehicles and equipment from October 1, 2017 to February 28, 2018: 8 items sold for a total of \$34,092.
- Worked with Waste Management to introduce the new monthly Household Hazardous Waste (HHW) door-step service, WM At Your Door<sup>®</sup>, to residents in single-family homes.
- Two department employees passed the State of Florida certification test and received their State of Florida Water Distribution System Operator Class 3 licenses.

## 2018-2019 Strategic Plan Goals and Objectives



### *Proactive Public Safety*

- Continue to work with City EOC Municipal Representatives to ensure they are adequately trained in order to serve as the City's liaisons at the Broward County EOC during an emergency event.
- Budget for the replacement of all seven (7) laptops in the EOC, which are now over 8 years old. (Total replacement cost is projected to be approximately \$8,000.)



### *Sound Governance*

- Ensure water employees' State licenses (a new State mandate) are maintained by their attendance at training courses offering Continuing Education Hours.



### *Strategic Growth & Redevelopment*

- Complete the Wilton Drive Water Line Replacement project; currently 95% complete.
- Complete the EM/Utilities Office Building Renovation project; currently 60% complete.
- Sewer Lift Station #6 Replacement project: Materials have been ordered – contractor will be starting the project soon.
- Sewer Lift Station #12 Replacement project: In the design stage
- Continue with water system maintenance, replacing fire hydrants, water services, meter boxes, valve boxes, water meters and fire hydrant valves as necessary to reduce underground leakage.
- Continue with sewer system maintenance, including the cleaning, repairing, sliplining or replacement of deteriorated sewer pipe.
- Maintain the City's aging drainage system by adding new storage underground, extending the current system, and also by cleaning, repairing, sliplining and replacing deteriorated stormwater pipe.
- Continue to identify and pursue grant funding to assist in improving and modernizing the City's 47-mile network of roads.
- As part of the EM/Utilities Office Building Renovation project, a standby generator system will be installed for all of the offices in the Municipal Complex at 2100 N Dixie Highway.



- Complete the implementation of the agreement with FPL to convert all streetlights on City streets to LED streetlights, at no cost to the City.
- Continue negotiations with Waste Management for multi-family WM At Your Door® collection – a program currently available only to single-family homes in the City.

### **2018-2019 Other Goals and Objectives**

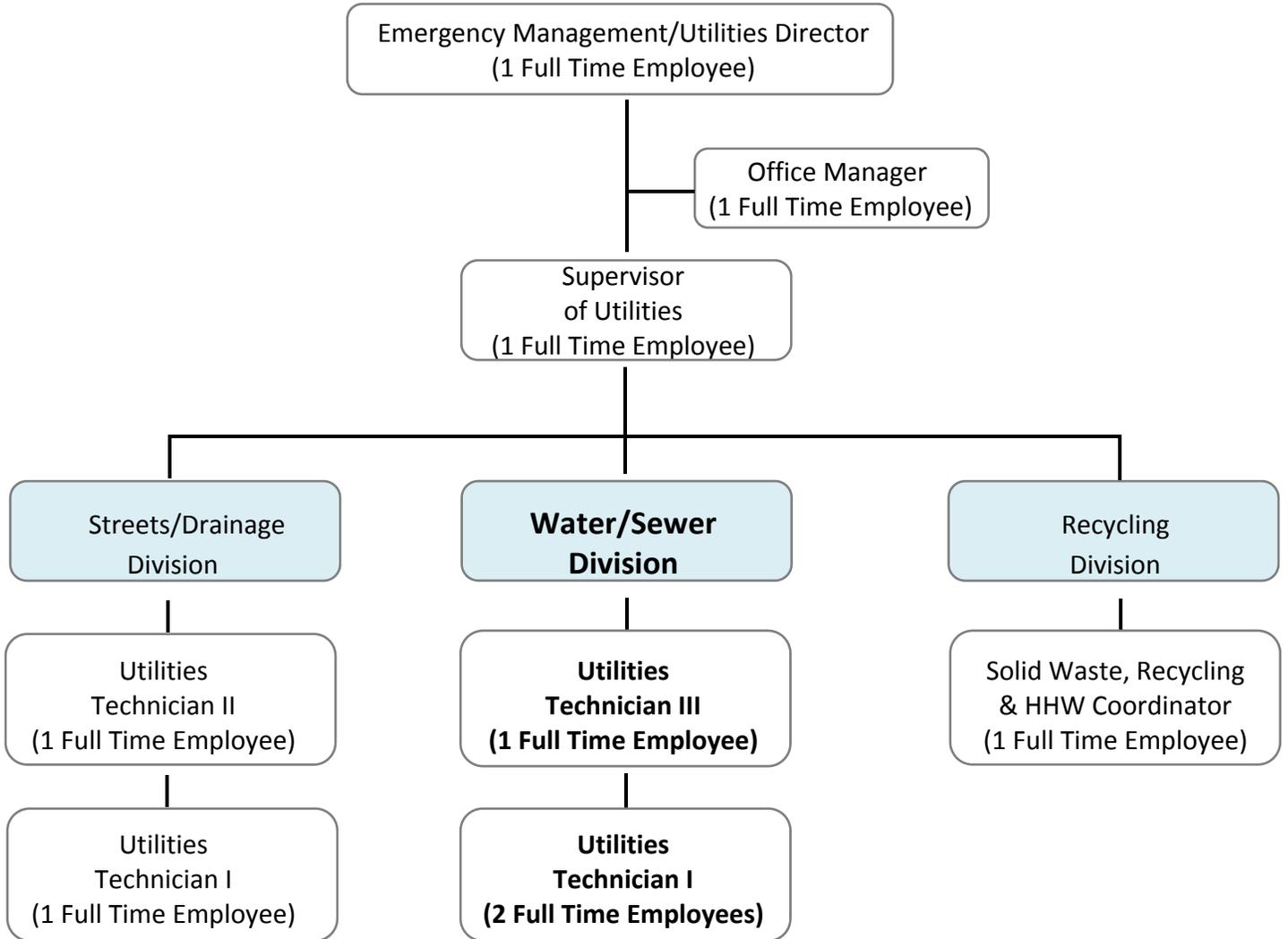
Continue to act as the liaison for residents’/businesses’ concerns and complaints with FPL, Comcast, AT&T, FDOT and Broward County for issues such as streetlight outages and malfunctions, wire and pole maintenance issues, traffic signal outages, missing or damaged signage, etc.

Continue to dispose of all City surplus equipment and vehicles via the GovDeals online platform.

Continue to maintain contracts in the best interests of the City, including:

- The long-term contract with the City of Fort Lauderdale for the purchase of potable water.
- The long-term contract with the City of Fort Lauderdale of all City sewage.
- The contract with Chen Moore for administration of the National Pollutant Discharge Elimination System (“NPDES”) program.
- The contract with Backflow Solutions, Inc. (“BSI”) for internet-based tracking of backflow device re-certifications.

# Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY  
WATER AND SEWER UTILITIES FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 504,126	\$ 496,254	\$ 498,936
Personnel Benefits	270,490	281,608	243,114
Operating Expenditures	3,835,681	4,577,284	5,163,727
Capital	-	4,745,701	1,815,000
Debt Service	16,808	76,439	76,440
Depreciation	808,858	752,266	752,266
Interfund Transfers	1,371,552	1,279,081	1,103,522
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 6,807,515</b>	<b>\$ 12,208,633</b>	<b>\$ 9,653,005</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities ( a )	0.75	0.75	0.75	0.75
Office Manager ( b )	0.50	0.50	0.75	0.75
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Supervisor of Utilities	1.00	1.00	1.00	1.00
Utilities Technician III	1.00	1.00	1.00	1.00
Utilities Technician II	1.00	1.00	1.00	1.00
Utilities Technician I	1.00	1.00	1.00	1.00
Total Full Time	7.25	7.25	7.50	7.50
Part Time Customer Service Representative ( a )	0.50	0.50	0.50	0.50
Total Part Time	0.50	0.50	0.50	0.50
<b>WATER AND SEWER UTILITIES FUND TOTALS</b>	<b>7.75</b>	<b>7.75</b>	<b>8.00</b>	<b>8.00</b>

( a ) Payroll costs are allocated between the General Fund and the Water and Sewer Utilities Fund.

( b ) Payroll costs are allocated between the Recycling Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>		
<b>Fund 401 - WATER &amp; SEWER UTILITY FUND</b>									
<b>Department 5330 - WATER Utility Billing PERSONNEL</b>									
PERSONNEL WAGES									
1	401-5330-5121.000	SALARIES - FULL TIME	66,420	65,605	65,605	42,124	69,022	69,022	1
2	401-5330-5122.000	Curr Lia-Compensated Abs	2,814	0	0	0	0	0	2
3	401-5330-5141.000	Overtime	42	750	750	4	750	750	3
4	PERSONNEL WAGES		69,276	66,355	66,355	42,128	69,772	69,772	4
5									5
PERSONNEL BENEFITS									
7	401-5330-5211.000	FICA	4,782	5,106	5,106	2,987	5,338	5,338	7
8	401-5330-5221.000	Pension - WM	9,537	9,661	9,661	9,661	10,214	9,598	8
9	401-5330-5222.000	Pension - FRS	2,283	2,628	2,628	1,601	2,848	2,848	9
10	401-5330-5224.000	PENSION - GASB 68	5,659	0	0	0	0	0	10
11	401-5330-5231.000	Life & Health Insurance	17,775	18,758	18,758	12,103	17,154	17,109	11
12	PERSONNEL BENEFITS		40,036	36,153	36,153	26,352	35,554	34,893	12
13									13
14	<b>Totals for Department 5330 - WATER UTILITY BILLING PERSON</b>		<b>109,312</b>	<b>102,508</b>	<b>102,508</b>	<b>68,480</b>	<b>105,326</b>	<b>104,665</b>	14
15									15
<b>Department 5331 - SEWER Utility Billing PERSONNEL</b>									
PERSONNEL WAGES									
18	401-5331-5121.000	SALARIES - FULL TIME	63,704	65,605	65,605	42,122	69,022	69,022	18
19	401-5331-5122.000	Curr Lia-Compensated Abs	2,814	0	0	0	0	0	19
20	401-5331-5141.000	Overtime	(30)	750	750	3	750	750	20
21	PERSONNEL WAGES		66,488	66,355	66,355	42,125	69,772	69,772	21
22									22
PERSONNEL BENEFITS									
24	401-5331-5211.000	FICA	4,879	5,106	5,106	3,223	5,338	5,338	24
25	401-5331-5221.000	Pension - WM	9,537	9,661	9,661	9,661	10,214	9,598	25
26	401-5331-5222.000	Pension - FRS	2,283	2,628	2,628	1,601	2,848	2,848	26
27	401-5331-5231.000	Life & Health Insurance	17,312	18,758	18,758	12,103	17,154	17,109	27
28	PERSONNEL BENEFITS		34,011	36,153	36,153	26,588	35,554	34,893	28
29									29
30	<b>Totals for Department 5331 - SEWER UTILITY BILLING PERSON</b>		<b>100,499</b>	<b>102,508</b>	<b>102,508</b>	<b>68,713</b>	<b>105,326</b>	<b>104,665</b>	30
31									31

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
32	<b>Department 5332 - SEWER OPERATIONS</b>						
33							
34	PERSONNEL WAGES						
35	401-5332-5121.000 SALARIES - FULL TIME	218,066	221,549	221,549	132,140	201,055	210,367
36	401-5332-5122.000 Curr Lia-Compensated Abs	11,133	0	0	0	0	0
37	401-5332-5141.000 Overtime	6,925	10,400	10,400	2,852	10,400	10,400
38	401-5332-5151.000 Cellular Phone Stipend	1,478	1,440	1,440	934	1,890	1,575
39	401-5332-5154.000 Duty Pay	5,325	7,800	7,800	3,450	7,800	7,800
40	401-5332-5157.000 TAX EQUITY STIPENDS	750	750	750	375	0	0
41	401-5332-5232.000 Insurance Opt-Out	0	0	0	0	900	900
42	PERSONNEL WAGES	243,677	241,939	241,939	139,751	222,045	231,042
43							
44	PERSONNEL BENEFITS						
45	401-5332-5211.000 FICA	18,573	18,611	18,611	10,741	16,893	17,606
46	401-5332-5221.000 Pension - WM	32,741	32,624	32,624	32,624	29,754	29,252
47	401-5332-5222.000 Pension - FRS	12,963	13,722	13,722	8,804	20,317	20,317
48	401-5332-5231.000 Life & Health Insurance	66,522	73,073	73,073	35,417	43,685	41,770
49	PERSONNEL BENEFITS	130,799	138,030	138,030	87,586	110,649	108,945
50							
51	OPERATING EXPENDITURES						
52	401-5332-5311.000 Professional Services	0	24,550	30,800	0	25,800	25,800
53	401-5332-5312.000 LEGAL SERVICES	4,628	5,000	5,000	3,722	5,000	5,000
54	401-5332-5321.000 Audit & Accounting	10,600	13,500	13,500	9,660	13,500	13,500
55	401-5332-5341.000 Contractual Services	10,360	6,158	6,158	6,525	6,158	28,658
56	401-5332-5342.000 Contractual - Waste Water	741,429	1,016,500	1,016,500	407,564	1,177,660	1,288,430
57	401-5332-5401.000 Meetings & Conferences	0	1,200	1,200	0	1,950	1,950
58	401-5332-5411.000 Telephone	2,717	2,885	2,885	1,653	2,820	2,820
59	401-5332-5412.000 Postage	12,212	14,100	14,100	8,043	14,100	14,100
60	401-5332-5431.000 Utilities	69,600	58,484	58,484	45,320	70,000	70,000
61	401-5332-5451.000 Insurance	26,443	24,039	24,039	19,892	24,039	24,039
62	401-5332-5462.000 Equipment Maint-Repair	12,743	10,800	10,800	6,615	10,800	10,800
63	401-5332-5463.000 Vehicle Maint-Repair	2,236	4,400	4,400	262	4,900	4,900
64	401-5332-5464.000 VEHICLE OPERATION-FUEL	4,738	7,654	7,654	2,931	9,543	9,543
65	401-5332-5466.000 Building Maintenance	325	3,000	3,000	2,244	3,000	9,000
66	401-5332-5469.000 System Maintenance	36,080	185,500	185,500	22,959	185,500	185,500
67	401-5332-5471.000 Printing & Binding	63	0	0	0	0	0
68	401-5332-5491.000 City Hall Indirect Chgs	248,212	236,036	236,036	131,186	318,173	288,112
69	401-5332-5511.000 Office Supplies	2,483	3,000	3,000	1,393	3,000	3,000
70	401-5332-5521.000 Operating Supplies	5,563	4,000	4,000	4,490	4,500	4,500
71	401-5332-5524.000 Uniforms & Clothing	1,677	1,740	1,740	1,376	1,840	1,840
72	401-5332-5541.000 Subs, Memberships, Dues	557	1,312	1,312	0	1,312	1,312
73	401-5332-5542.000 Training/Education	1,302	7,100	7,100	1,685	11,700	11,700
74	401-5332-5544.000 TUITION REIMBURSEMENT	0	350	350	0	350	350
75	401-5332-5951.000 Contingencies	0	0	0	0	146,430	0
76	OPERATING EXPENDITURES	1,193,968	1,631,308	1,637,558	677,520	2,042,075	2,004,854
77							
78	CAPITAL						
79	401-5332-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	70,000	70,000	0	70,000	70,000
80	401-5332-5954.000 Conting -Cap/Equipment	0	25,000	25,000	0	25,000	25,000
81	401-5332-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	1,155,500	2,434,100	272,695	690,260	685,000
82	CAPITAL	0	1,250,500	2,529,100	272,695	785,260	780,000
83							
84	DEBT SERVICE						
85	401-5332-5701.000 Debt Service	16,808	76,439	76,439	38,220	76,440	76,440
86	DEBT SERVICE	16,808	76,439	76,439	38,220	76,440	76,440
87							
88	DEPRECIATION						
89	401-5332-5993.000 DEP EXP - SYSTEM & IMPROVEMENTS	2,595	0	0	0	0	0
90	401-5332-5994.000 Dep Exp-Furn & Equipment	62,475	32,237	32,237	0	32,237	32,237
91	401-5332-5995.000 Depr Exp - Sewer	338,930	206,300	206,300	0	206,300	206,300
92	401-5332-5997.000 Dep Exp - Sys Imp Proj	47,153	169,960	169,960	0	169,960	169,960
93	DEPRECIATION	451,153	408,497	408,497	0	408,497	408,497
94							
95	<b>Totals for Department 5332 - SEWER OPERATIONS</b>	<b>2,036,405</b>	<b>3,746,713</b>	<b>5,031,563</b>	<b>1,215,772</b>	<b>3,644,966</b>	<b>3,609,778</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
96							96
97	<b>Department 5333 - WATER OPERATIONS</b>						97
99	PERSONNEL WAGES						99
100	401-5333-5121.000 SALARIES - FULL TIME	112,699	114,655	114,655	70,646	111,743	121,055
101	401-5333-5122.000 Curr Lia-Compensated Abs	6,890	0	0	0	0	0
102	401-5333-5141.000 Overtime	2,534	3,600	3,600	951	3,600	3,600
103	401-5333-5151.000 Cellular Phone Stipend	763	750	750	491	900	795
104	401-5333-5154.000 Duty Pay	1,800	2,600	2,600	1,100	2,600	2,600
105	401-5333-5232.000 Insurance Opt-Out	0	0	0	0	300	300
106	PERSONNEL WAGES	124,686	121,605	121,605	73,188	119,143	128,350
107							
108	PERSONNEL BENEFITS						
109	401-5333-5211.000 FICA	6,956	9,356	9,356	4,779	9,083	9,796
110	401-5333-5221.000 Pension - WM	16,886	16,884	16,884	16,884	16,537	16,833
111	401-5333-5222.000 Pension - FRS	11,436	11,849	11,849	7,611	14,978	14,978
112	401-5333-5231.000 Life & Health Insurance	30,366	33,183	33,183	18,878	21,995	22,776
113	PERSONNEL BENEFITS	65,644	71,272	71,272	48,152	62,593	64,383
114							
115	OPERATING EXPENDITURES						
116	401-5333-5311.000 Professional Services	0	25,250	31,500	0	26,500	26,500
117	401-5333-5312.000 LEGAL SERVICES	4,502	5,000	5,000	3,723	5,000	5,000
118	401-5333-5321.000 Audit & Accounting	10,600	13,500	13,500	9,660	13,500	13,500
119	401-5333-5341.000 Contractual Services	25,188	28,602	28,602	14,666	23,602	46,102
120	401-5333-5401.000 Meetings & Conferences	0	2,100	2,100	0	2,850	2,850
121	401-5333-5411.000 Telephone	1,195	1,312	1,312	688	1,676	1,676
122	401-5333-5412.000 Postage	11,470	11,100	11,100	6,466	11,100	11,100
123	401-5333-5432.000 Water Purchases	2,259,787	2,475,900	2,475,900	1,180,469	2,607,600	2,607,600
124	401-5333-5451.000 Insurance	19,619	17,836	17,836	14,759	17,836	17,836
125	401-5333-5462.000 Equipment Maint-Repair	3,807	2,950	2,950	2,239	2,950	2,950
126	401-5333-5463.000 Vehicle Maint-Repair	1,549	9,550	9,550	1,730	10,250	10,250
127	401-5333-5464.000 VEHICLE OPERATION-FUEL	1,340	4,312	4,312	1,263	3,128	3,128
128	401-5333-5466.000 Building Maintenance	441	2,500	2,500	384	3,700	9,200
129	401-5333-5469.000 System Maintenance	24,092	48,600	48,600	22,366	63,600	63,600
130	401-5333-5471.000 Printing & Binding	1,059	750	750	1,095	850	850
131	401-5333-5491.000 City Hall Indirect Chgs	276,733	265,399	265,399	147,506	350,457	317,816
132	401-5333-5496.000 Year End Inventory Adjmt	(11,866)	0	0	0	0	0
133	401-5333-5511.000 Office Supplies	3,083	3,700	3,700	1,724	3,700	3,700
134	401-5333-5521.000 Operating Supplies	4,720	4,800	4,800	5,682	4,800	4,800
135	401-5333-5524.000 Uniforms & Clothing	1,489	1,740	1,740	1,171	1,840	1,840
136	401-5333-5541.000 Subs, Memberships, Dues	1,089	1,825	1,825	1,174	1,825	1,825
137	401-5333-5542.000 Training/Education	1,813	6,400	6,400	2,211	6,400	6,400
138	401-5333-5544.000 TUITION REIMBURSEMENT	0	350	350	0	350	350
139	401-5333-5951.000 Contingencies	0	0	0	0	146,430	0
140	OPERATING EXPENDITURES	2,641,710	2,933,476	2,939,726	1,418,976	3,309,944	3,158,873
141							

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET		
142	CAPITAL						142		
143	Capital Outlay						143		
144	401-5333-5690.000	CONTRIBUTION TO CAPITAL REPLACEMENT	0	70,000	70,000	0	70,000	<b>70,000</b>	144
145	401-5333-5954.000	Conting -Cap/Equipment	0	25,000	25,000	0	25,000	<b>25,000</b>	145
146	401-5333-5955.000	CURRENT YEAR CAPITAL EXPENDITURE	0	913,000	2,121,601	995,622	945,260	<b>940,000</b>	146
147	CAPITAL		0	1,008,000	2,216,601	995,622	1,040,260	<b>1,035,000</b>	147
148									148
149	DEPRECIATION								149
150	401-5333-5993.000	Dep Exp -System & Improvements	226,354	195,250	195,250	0	195,250	<b>195,250</b>	150
151	401-5333-5994.000	Dep Exp - Fire Hydrants	61,415	21,455	21,455	0	21,455	<b>21,455</b>	151
152	401-5333-5995.000	Dep Exp - Autos & Trucks	12,469	7,350	7,350	0	7,350	<b>7,350</b>	152
153	401-5333-5996.000	Dep Exp - Furn & Equipment	42,949	86,306	86,306	0	86,306	<b>86,306</b>	153
154	401-5333-5997.000	Dep Exp - Sys Imp Proj	12,226	31,663	31,663	0	31,663	<b>31,663</b>	154
155	401-5333-5998.000	Dep Exp - Buildings	2,293	1,745	1,745	0	1,745	<b>1,745</b>	155
156	DEPRECIATION		357,706	343,769	343,769	0	343,769	<b>343,769</b>	156
157									157
158	<b>Totals for Department 5333 - WATER OPERATIONS</b>		<b>3,189,746</b>	<b>4,478,122</b>	<b>5,692,973</b>	<b>2,535,938</b>	<b>4,875,709</b>	<b>4,730,375</b>	158
159									159
160	<b>Department 5881 - INTERFUND TRANSFERS</b>								160
161									161
162	TRANSFERS OUT								162
163	401-5881-5911.000	Operating Transfers Out	1,371,552	1,279,081	1,279,081	1,279,081	1,133,258	<b>1,103,522</b>	163
164	TRANSFERS OUT		1,371,552	1,279,081	1,279,081	1,279,081	1,133,258	<b>1,103,522</b>	164
165									165
166	<b>Totals for Department 5881 - INTERFUND TRANSFERS</b>		<b>1,371,552</b>	<b>1,279,081</b>	<b>1,279,081</b>	<b>1,279,081</b>	<b>1,133,258</b>	<b>1,103,522</b>	166
167									167
169									169
170	<b>TOTAL WATER &amp; SEWER UTILITY FUND EXPENDITURES</b>		<b>6,807,514</b>	<b>9,708,932</b>	<b>12,208,633</b>	<b>5,167,984</b>	<b>9,864,585</b>	<b>9,653,005</b>	170

## City of Wilton Manors FY18-19 Capital Improvement Program

### Water & Sewer Utilities Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Utilities Fund	\$ 1,110,000	\$ 144,800	\$ 145,656	\$ 148,570	\$ 151,540	\$ 1,700,566
Capital Replacement Plan	655,000	-	-	-	-	\$ 655,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,765,000</b>	<b>\$ 144,800</b>	<b>\$ 145,656</b>	<b>\$ 148,570</b>	<b>\$ 151,540</b>	<b>\$ 2,355,566</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	1,620,000	-	-	-	-	\$ 1,620,000
Capital Replacement Plan	140,000	144,800	145,656	148,570	151,540	\$ 730,566
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,765,000</b>	<b>\$ 144,800</b>	<b>\$ 145,656</b>	<b>\$ 148,570</b>	<b>\$ 151,540</b>	<b>\$ 2,355,566</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Water & Sewer Utilities Fund**

**Capital Replacement Plan**

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY 23</b>	<b>TOTAL</b>
Utilities Fund	\$ 140,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 728,566
Capital Replacement Plan	15,200	511,000	156,060	101,451	298,210	\$ 1,081,921
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 155,200</b>	<b>\$ 653,800</b>	<b>\$ 301,716</b>	<b>\$ 250,020</b>	<b>\$ 449,751</b>	<b>\$ 1,810,487</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY 23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 10,000					\$ 10,000
Vehicles:		504,288		101,451	37,885	\$ 643,624
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	5,200	6,712	156,060		541	\$ 168,513
Infrastructure					259,784	\$ 259,784
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
<b>TOTAL COSTS:</b>	<b>\$ 155,200</b>	<b>\$ 653,800</b>	<b>\$ 301,716</b>	<b>\$ 250,020</b>	<b>\$ 449,751</b>	<b>\$ 1,810,487</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section Z of this budget book.

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**Water & Sewer Utilities Fund**  
**Sewer Division**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Utilities Fund	\$ 100,000	\$ 72,400	\$ 72,828	\$ 74,285	\$ 75,770	\$ 395,283
Capital Replacement Plan	655,000	-	-	-	-	\$ 655,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 755,000</b>	<b>\$ 72,400</b>	<b>\$ 72,828</b>	<b>\$ 74,285</b>	<b>\$ 75,770</b>	<b>\$ 1,050,283</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	680,000	-	-	-	-	\$ 680,000
Capital Replacement Plan	70,000	72,400	72,828	74,285	75,770	\$ 365,283
Other:						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 755,000</b>	<b>\$ 72,400</b>	<b>\$ 72,828</b>	<b>\$ 74,285</b>	<b>\$ 75,770</b>	<b>\$ 1,050,283</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Sewer)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Replace Roof on EM/Utilities Shop Building</b>		
<b>Departmental Division:</b>	Sewer	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$25,000		
<b>Estimated Start Date:</b>	12/1/2018		
<b>Estimated Completion Date:</b>	2/1/2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$30,000		
<b>Budget Account:</b>	401.5332.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The roof on the department's shop building is original to the building and has deteriorated to the point of needing replacement. The total budget of \$50,000 for this purchase will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Sewer)	\$ 25,000					\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	25,000					\$ 25,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		2,000	2,000	2,000	2,000	\$ 8,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 8,000</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Sewer)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Painting of EM/Utilities Shop Building Exterior and Railings</b>		
<b>Departmental Division:</b>	Sewer	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$5,000		
<b>Estimated Start Date:</b>	12/1/2018		
<b>Estimated Completion Date:</b>	12/30/2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$6,000		
<b>Budget Account:</b>	401.5332.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The railings and exterior walls on the department's shop building need to be painted. The total budget of \$10,000 for this project will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Sewer)	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	5,000					\$ 5,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		600	600	600	600	\$ 2,400
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 2,400</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Sewer)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Modular Workstation Replacement</b>		
<b>Departmental Division:</b>	Sewer	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$5,000		
<b>Estimated Start Date:</b>	11/1/2018		
<b>Estimated Completion Date:</b>	1/1/2019		
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$6,000		
<b>Budget Account:</b>	401.5332.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The Office Manager's workstation is now 15 years old and is in need of replacement.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Sewer)						\$ -
Capital Replacement Plan	\$5,000					\$ 5,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 5,000					\$ 5,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		600	600	600	600	\$ 2,400
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 2,400</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Sewer)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Lift Station #2 and Force Main Replacement</b>		
<b>Departmental Division:</b>	Sewer	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	4		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$650,000		
<b>Estimated Start Date:</b>	8/1/2019		
<b>Estimated Completion Date:</b>	3/1/2020		
<b>Expected Life in Years:</b>	50		
<b>Estimated Replacement Cost:</b>	\$1,000,000		
<b>Budget Account:</b>	401.5332.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>This project will replace the current Sewer Lift Station #2 at 999 NW 29 Street, which is a dry well station, with a new submersible station, and will also replace the force main. This project will be contracted out.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Sewer)						\$ -
Capital Replacement Plan	\$650,000					\$ 650,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	650,000					\$ 650,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 650,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 650,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		20,000	20,000	20,000	20,000	\$ 80,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 80,000</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**Water & Sewer Utilities Fund**  
**Water Division**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Utilities Fund	\$ 1,010,000	\$ 72,400	\$ 72,828	\$ 74,285	\$ 75,770	\$ 1,305,283
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,010,000</b>	<b>\$ 72,400</b>	<b>\$ 72,828</b>	<b>\$ 74,285</b>	<b>\$ 75,770</b>	<b>\$ 1,305,283</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	940,000	-	-	-	-	\$ 940,000
Capital Replacement Plan	70,000	72,400	72,828	74,285	75,770	\$ 365,283
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,010,000</b>	<b>\$ 72,400</b>	<b>\$ 72,828</b>	<b>\$ 74,285</b>	<b>\$ 75,770</b>	<b>\$ 1,305,283</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Water)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Replace Roof on EM/Utilities Shop Building</b>		
<b>Departmental Division:</b>	Water	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$25,000		
<b>Estimated Start Date:</b>	12/1/2018		
<b>Estimated Completion Date:</b>	2/1/2019		
<b>Expected Life in Years:</b>	15		
<b>Estimated Replacement Cost:</b>	\$30,000		
<b>Budget Account:</b>	401.5333.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The roof on the department's shop building is original to the building and has deteriorated to the point of needing replacement. The total budget of \$50,000 for this project will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Water)	\$ 25,000					\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	25,000					\$ 25,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		2,000	2,000	2,000	2,000	\$ 8,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 8,000</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## UTILITY FUND (Water)

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Painting of EM/Utilities Shop Building Exterior and Railings</b>		
<b>Departmental Division:</b>	Water	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$5,000		
<b>Estimated Start Date:</b>	12/1/2018		
<b>Estimated Completion Date:</b>	12/30/2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$6,000		
<b>Budget Account:</b>	401.5333.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The railings and exterior walls on the department's shop building need to be painted. The total budget of \$10,000 for this project will be shared equally by the Sewer and Water Divisions.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Utility Fund (Water)	\$ 5,000					\$ 5,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	5,000					\$ 5,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		600	600	600	600	\$ 2,400
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ 2,400</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**UTILITY FUND (Water)**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Manor Grove Water Line Replacement</b>		
<b>Departmental Division:</b>	Water	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	3		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$75,000		
<b>Estimated Start Date:</b>	2/1/2019		
<b>Estimated Completion Date:</b>	4/1/2019		
<b>Expected Life in Years:</b>	50		
<b>Estimated Replacement Cost:</b>	\$150,000		
<b>Budget Account:</b>	401.5333.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The water lines at ten of the buildings in the Manor Grove complex require replacement. This project will be contracted out.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Utility Fund (Water)	\$ 75,000					\$ 75,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	75,000					\$ 75,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		3,000	3,000	3,000	3,000	\$ 12,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>	<b>\$ 12,000</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**UTILITY FUND (Water)**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Jenada Isle Water Main &amp; Hydrant Replacement</b>		
<b>Departmental Division:</b>	Water	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	4		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$800,000		
<b>Estimated Start Date:</b>	2/1/2019		
<b>Estimated Completion Date:</b>	5/1/2019		
<b>Expected Life in Years:</b>	50		
<b>Estimated Replacement Cost:</b>	\$1,200,000		
<b>Budget Account:</b>	401.5333.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>The water mains and hydrants on Jenada Isle require replacment. This project will be contracted out.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Utility Fund (Water)	\$ 800,000					\$ 800,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	800,000					\$ 800,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		24,000	24,000	24,000	24,000	\$ 96,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ 24,000	\$ 24,000	\$ 24,000	\$ 24,000	\$ 96,000

**City of Wilton Manors FY18-19 Capital Improvement Program**

**UTILITY FUND (Water)**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Valve Insertions</b>		
<b>Departmental Division:</b>	Water	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	5		
<b>Project Manager/Asset Custodian:</b>	David J. Archacki		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>			
<b>Estimated Total Project Cost:</b>	\$35,000		
<b>Estimated Start Date:</b>	2/1/2019		
<b>Estimated Completion Date:</b>	5/1/2019		
<b>Expected Life in Years:</b>	50		
<b>Estimated Replacement Cost:</b>	\$52,500		
<b>Budget Account:</b>	401.5333.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>			
<p>This project consists of inserting two 8" valves and two 6" valves on water lines on NE 26th Street, NE 27th Street, NE 13th Avenue and Coral Gardens Drive. This project will be contracted out.</p>			

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Utility Fund (Water)	\$ 35,000					\$ 35,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	35,000					\$ 35,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		1,050	1,050	1,050	1,050	\$ 4,200
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 1,050</b>	<b>\$ 1,050</b>	<b>\$ 1,050</b>	<b>\$ 1,050</b>	<b>\$ 4,200</b>

## **DRAINAGE UTILITY FUND**

The stormwater system rehabilitation program consists of replacing outdated catch basins as well as the associated undersized drainage pipes. The program also addresses the continuing maintenance of the network such as cleaning debris out of the catch basins and associated piping, the repair of broken or cracked pipes, and addressing the quality of water entering canals. The City is a co-permittee in Broward County Inter-local Agreement NPDES-00016 for state-mandated maintenance activities and sediment control standards in the City's waterways, thereby reducing the amount of sediment entering the City's drainage system and waterways.

## **2017-2018 Strategic Plan Accomplishments**

- Completed the debris removal from Hurricane Irma within 6 weeks of the hurricane's impact.
- New contracts were issued for emergency debris removal and emergency debris removal monitoring that will be in place for 3 years until July 12<sup>th</sup>, 2020.
- Completed fire hydrant replacements at Manor Grove subdivision.
- Completed the triennial lead and copper testing of the water system.
- Started on the Sewer Lift Station #3 Replacement project, which is now 95% completed. (Waiting for FPL services.)
- Conducted online auction sales of surplus City vehicles and equipment from October 1, 2016 to September 30, 2017: 21 items sold for a total of just over \$45,700.
- Conducted online auction sales of surplus City vehicles and equipment from October 1, 2017 to February 28, 2018: 8 items sold for a total of \$34,092.
- Worked with Waste Management to introduce the new monthly Household Hazardous Waste (HHW) door-step service, WM At Your Door<sup>®</sup>, to residents in single-family homes.
- Two department employees passed the State of Florida certification test and received their State of Florida Water Distribution System Operator Class 3 licenses.

### **Emergency Management/Utilities**

#### **2018-2019 Strategic Plan Goals and Objectives**



#### *Proactive Public Safety*

- Continue to work with City EOC Municipal Representatives to ensure they are adequately trained in order to serve as the City's liaisons at the Broward County EOC during an emergency event.
- Budget for the replacement of all seven (7) laptops in the EOC, which are now over 8 years old. (Total replacement cost is projected to be approximately \$8,000.)



#### *Sound Governance*

- Ensure water employees' State licenses (a new State mandate) are maintained by their attendance at training courses offering Continuing Education Hours.



#### *Strategic Growth & Redevelopment*

- Complete the Wilton Drive Water Line Replacement project; currently 95% complete.
- Complete the EM/Utilities Office Building Renovation project; currently 60% complete.
- Sewer Lift Station #6 Replacement project: Materials have been ordered – contractor will be starting the project soon.

- Sewer Lift Station #12 Replacement project: In the design stage
- Continue with water system maintenance, replacing fire hydrants, water services, meter boxes, valve boxes, water meters and fire hydrant valves as necessary to reduce underground leakage.
- Continue with sewer system maintenance, including the cleaning, repairing, sliplining or replacement of deteriorated sewer pipe.
- Maintain the City's aging drainage system by adding new storage underground, extending the current system, and also by cleaning, repairing, sliplining and replacing deteriorated stormwater pipe.
- Continue to identify and pursue grant funding to assist in improving and modernizing the City's 47-mile network of roads.
- As part of the EM/Utilities Office Building Renovation project, a standby generator system will be installed for all of the offices in the Municipal Complex at 2100 N Dixie Highway.



*Innovating and Adapting for the Future*

- Complete the implementation of the agreement with FPL to convert all streetlights on City streets to LED streetlights, at no cost to the City.
- Continue negotiations with Waste Management for multi-family WM At Your Door® collection – a program currently available only to single-family homes in the City.

### **2018-2019 Other Goals and Objectives**

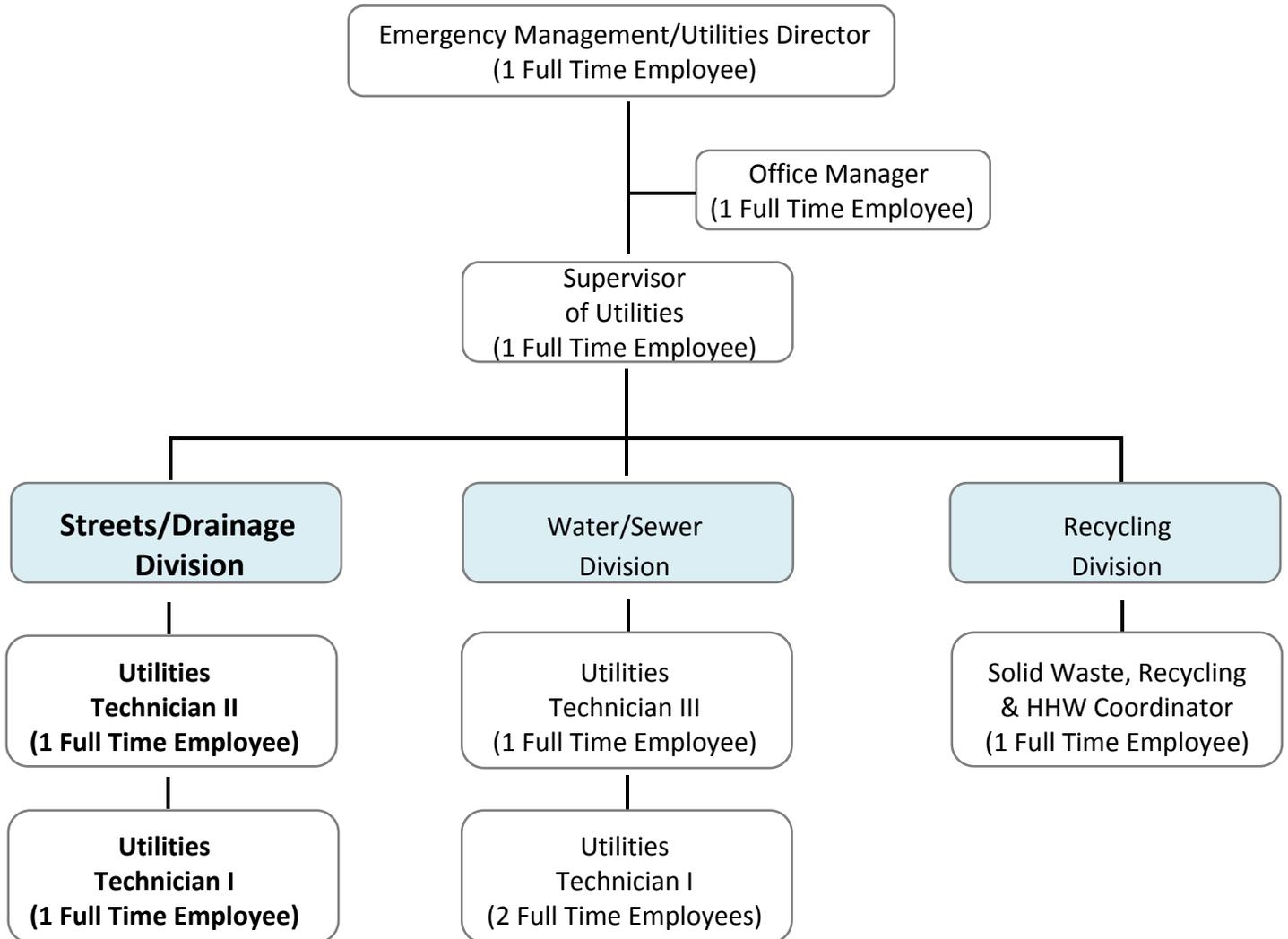
Continue to act as the liaison for residents'/businesses' concerns and complaints with FPL, Comcast, AT&T, FDOT and Broward County for issues such as streetlight outages and malfunctions, wire and pole maintenance issues, traffic signal outages, missing or damaged signage, etc.

Continue to dispose of all City surplus equipment and vehicles via the GovDeals online platform.

Continue to maintain contracts in the best interests of the City, including:

- The long-term contract with the City of Fort Lauderdale for the purchase of potable water.
- The long-term contract with the City of Fort Lauderdale of all City sewage.
- The contract with Chen Moore for administration of the National Pollutant Discharge Elimination System ("NPDES") program.
- The contract with Backflow Solutions, Inc. ("BSI") for internet-based tracking of backflow device recertifications.

# Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY  
DRAINAGE FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 76,160	\$ 81,454	\$ 81,273
Personnel Benefits	47,745	44,239	40,756
Operating Expenditures	107,789	245,212	266,176
Capital	-	320,788	137,000
Debt Service	-	-	-
Depreciation	120,445	114,849	114,849
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 352,139</b>	<b>\$ 806,542</b>	<b>\$ 640,054</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Utility Technician II	1.00	1.00	1.00	1.00
Utility Technician I	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
<b>DRAINAGE FUND TOTALS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 RECOMMENDED BUDGET
<b>Fund 450 - DRAINAGE UTILITY FUND</b>							
<b>Department 5336 - DRAINAGE OPERATIONS</b>							
1	PERSONNEL WAGES						
2	450-5336-5121.000 SALARIES - FULL TIME	69,453	74,434	74,434	46,214	73,953	73,953
3	450-5336-5122.000 Curr Lia-Compensated Abs	(2,862)	0	0	0	0	0
4	450-5336-5141.000 Overtime	5,683	4,000	4,000	2,977	4,000	4,000
5	450-5336-5151.000 Cell Phone Stipend	285	420	420	255	720	720
6	450-5336-5154.000 DUTY PAY	3,600	2,600	2,600	2,000	2,600	2,600
7	450-5336-5232.000 Insurance Opt-Out	0	0	0	500	0	0
8	PERSONNEL WAGES	76,159	81,454	81,454	51,946	81,273	81,273
9							
10	PERSONNEL BENEFITS						
11	450-5336-5211.000 FICA	6,012	6,266	6,266	4,151	6,217	6,217
12	450-5336-5221.000 Pension - WM	12,413	10,961	10,961	10,961	10,944	10,283
13	450-5336-5222.000 Pension - FRS	6,418	6,598	6,598	3,164	6,736	6,736
14	450-5336-5224.000 PENSION - GASB 68	2,072	0	0	0	0	0
15	450-5336-5231.000 Life & Health Insurance	20,829	20,414	20,414	9,075	17,568	17,520
16	PERSONNEL BENEFITS	47,744	44,239	44,239	27,351	41,465	40,756
17							
18	OPERATING EXPENDITURES						
19	450-5336-5311.000 Professional Services	0	3,500	3,500	0	6,000	6,000
20	450-5336-5341.000 Contractual Services	13,672	32,866	32,866	11,631	32,866	37,866
21	450-5336-5401.000 Meetings & Conferences	0	1,200	1,200	0	1,200	1,200
22	450-5336-5411.000 Telephone	152	155	155	102	157	157
23	450-5336-5412.000 Postage	0	50	50	0	50	50
24	450-5336-5451.000 Insurance	9,383	8,530	8,530	7,059	8,530	8,530
25	450-5336-5462.000 Equipment Maint-Repair	15,076	10,800	10,800	4,833	10,000	10,000
26	450-5336-5463.000 Vehicle Maint-Repair	4,473	2,100	2,100	1,614	2,600	2,600
27	450-5336-5464.000 VEHICLE OPERATION-FUEL	2,660	2,501	2,501	2,503	2,912	2,912
28	450-5336-5469.000 SYSTEM MAINTENANCE	19,489	131,000	131,000	6,307	131,000	131,000
29	450-5336-5491.000 City Hall Indirect Chgs	39,151	42,410	42,410	23,571	58,924	53,121
30	450-5336-5521.000 Operating Supplies	892	4,500	4,500	779	4,500	4,500
31	450-5336-5524.000 Uniforms & Clothing	1,142	1,350	1,350	942	1,690	1,690
32	450-5336-5541.000 Subs, Memberships, Dues	500	500	500	925	1,000	1,000
33	450-5336-5542.000 Training/Education	1,201	3,750	3,750	(194)	5,550	5,550
34	OPERATING EXPENDITURES	107,791	245,212	245,212	60,072	266,979	266,176
35							
36	CAPITAL						
37	Capital Outlay						
38	450-5336-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	60,000	60,000	0	79,000	79,000
39	450-5336-5954.000 Conting - Cap/Equipment	0	20,000	20,000	0	20,000	20,000
40	450-5336-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	162,000	240,788	142,920	38,000	38,000
41	CAPITAL	0	242,000	320,788	142,920	137,000	137,000
42							
43	DEPRECIATION						
44	Depreciation						
45	450-5336-5993.000 Dep Exp -System & Improvements	78,986	58,224	58,224	0	58,224	58,224
46	450-5336-5994.000 Dep Exp - Furn & Equipment	37,111	11,678	11,678	0	11,678	11,678
47	450-5336-5995.000 Dep Exp - Autos & Trucks	4,348	23,582	23,582	0	23,582	23,582
48	450-5336-5996.000 Dep Exp - Sys Imp Proj	0	21,365	21,365	0	21,365	21,365
49	DEPRECIATION	120,445	114,849	114,849	0	114,849	114,849
50							
51	<b>Totals for Department 5336 - DRAINAGE OPERATIONS</b>	<b>352,139</b>	<b>727,754</b>	<b>806,542</b>	<b>282,289</b>	<b>641,566</b>	<b>640,054</b>
52							
53							
54							
55	<b>TOTAL DRAINAGE UTILITY FUND EXPENDITURES</b>	<b>352,139</b>	<b>727,754</b>	<b>806,542</b>	<b>282,289</b>	<b>641,566</b>	<b>640,054</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Drainage Utility Fund**

**Fund Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Drainage Fund	\$ 117,000	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 449,119
Capital Replacement Plan	-	86,904	-	37,885	-	\$ 124,789
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 117,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 573,908</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000
Vehicles:	-	86,904	-	37,885	-	\$ 124,789
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 117,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 573,908</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Drainage Utility Fund**

**Capital Replacement Plan**

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Drainage Fund	\$ 79,000	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 411,119
Capital Replacement Plan		86,904		37,885		\$ 124,789
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 79,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 535,908</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		86,904		37,885		\$ 124,789
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
<b>TOTAL COSTS:</b>	<b>\$ 79,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 535,908</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section Z of this budget book.

# City of Wilton Manors FY18-19 Capital Improvement Program

## Drainage Utility Fund

### Emergency Management/Utilities Department

<b>Name of Project or Purchase:</b>	<b>Backhoe Carport</b>		
<b>Departmental Division:</b>	Drainage	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	1		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Municipal Compound		
<b>Project Status:</b>	New construction		
<b>Estimated Total Project Cost:</b>	\$8,000		
<b>Estimated Start Date:</b>	12/1/2018		
<b>Estimated Completion Date:</b>	12/31/2018		
<b>Expected Life in Years:</b>	20		
<b>Estimated Replacement Cost:</b>	\$10,000		
<b>Budget Account:</b>	450.5336.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>In FY17/18, the City replaced a backhoe. The new backhoe, along with its attachments (buckets, forklift forks, plate compactor and jackhammer), would benefit from being kept under cover. The carport would match those currently used in our yard and would ensure that all backhoe attachments are readily accessible when needed.</p>		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Drainage Fund	\$ 8,000					\$ 8,000
Capital Replacement Plan						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	8,000					\$ 8,000
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,000</b>

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:		500	500	500	500	\$ 2,000
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 500</b>	<b>\$ 2,000</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Drainage Utility Fund**

**Emergency Management/Utilities Department**

<b>Name of Project or Purchase:</b>	<b>Purchase of Three Pinch Valves</b>		
<b>Departmental Division:</b>	Drainage	<b>CIP Number:</b>	
<b>Departmental Priority:</b>	2		
<b>Project Manager/Asset Custodian:</b>	Department Director		
<b>Project Location:</b>	Citywide		
<b>Project Status:</b>	New purchases		
<b>Estimated Total Project Cost:</b>	\$30,000		
<b>Estimated Start Date:</b>	10/1/2018		
<b>Estimated Completion Date:</b>	11/1/2018		
<b>Expected Life in Years:</b>	10		
<b>Estimated Replacement Cost:</b>	\$33,000		
<b>Budget Account:</b>	450.5336.5955.000		
<b>Detailed Description, Explanation, and Justification:</b>	<p>Three pinch valves will be installed on outfalls in order to try to prevent canal water from backing up into the roadways during high tides or heavy rainfall events.</p>		

<b>FUNDING SOURCES:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
<b>Drainage Fund</b>	\$ 30,000					\$ 30,000
<b>Capital Replacement Plan</b>						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
<b>Equipment/Furnishings:</b>						\$ -
<b>Vehicles:</b>						\$ -
<b>Plans, Studies, Engineering &amp; Architecture:</b>						\$ -
<b>Computers &amp; Technology:</b>						\$ -
<b>Infrastructure</b>	30,000					\$ 30,000
<b>Other (Specify):</b>						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>

<b>Future Annual Impact on Operating Budget (positive or negative):</b>	<b>FY 19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
<b>Personnel:</b>						\$ -
<b>Operating:</b>						\$ -
<b>Replacement Costs:</b>		3,300	3,300	3,300	3,300	\$ 13,200
<b>Other (Specify):</b>						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ 3,300</b>	<b>\$ 13,200</b>

## **RECYCLING FUND**

The Recycling Program provides for recycling promotion within the community and related brochure development; garbage, recycling and household hazardous waste contract administration; monitoring of the recycling programs for contamination and container replacement; commercial solid waste audits; and maintenance of the drop-off center.

The City of Wilton Manors uses the most resourceful and energy efficient means possible during construction projects and for replacement structures and amenities. Whenever possible, recycled materials are used for boardwalks, picnic tables and benches, curb stops, playground equipment and surfaces, etc.

### **2017-2018 Strategic Plan Accomplishments**

- Worked with Waste Management to introduce the new monthly Household Hazardous Waste (HHW) door-step service, WM At Your Door®, to residents in single-family homes.
- Maintained a working relationship with trash and recycling collections and disposal contractors.

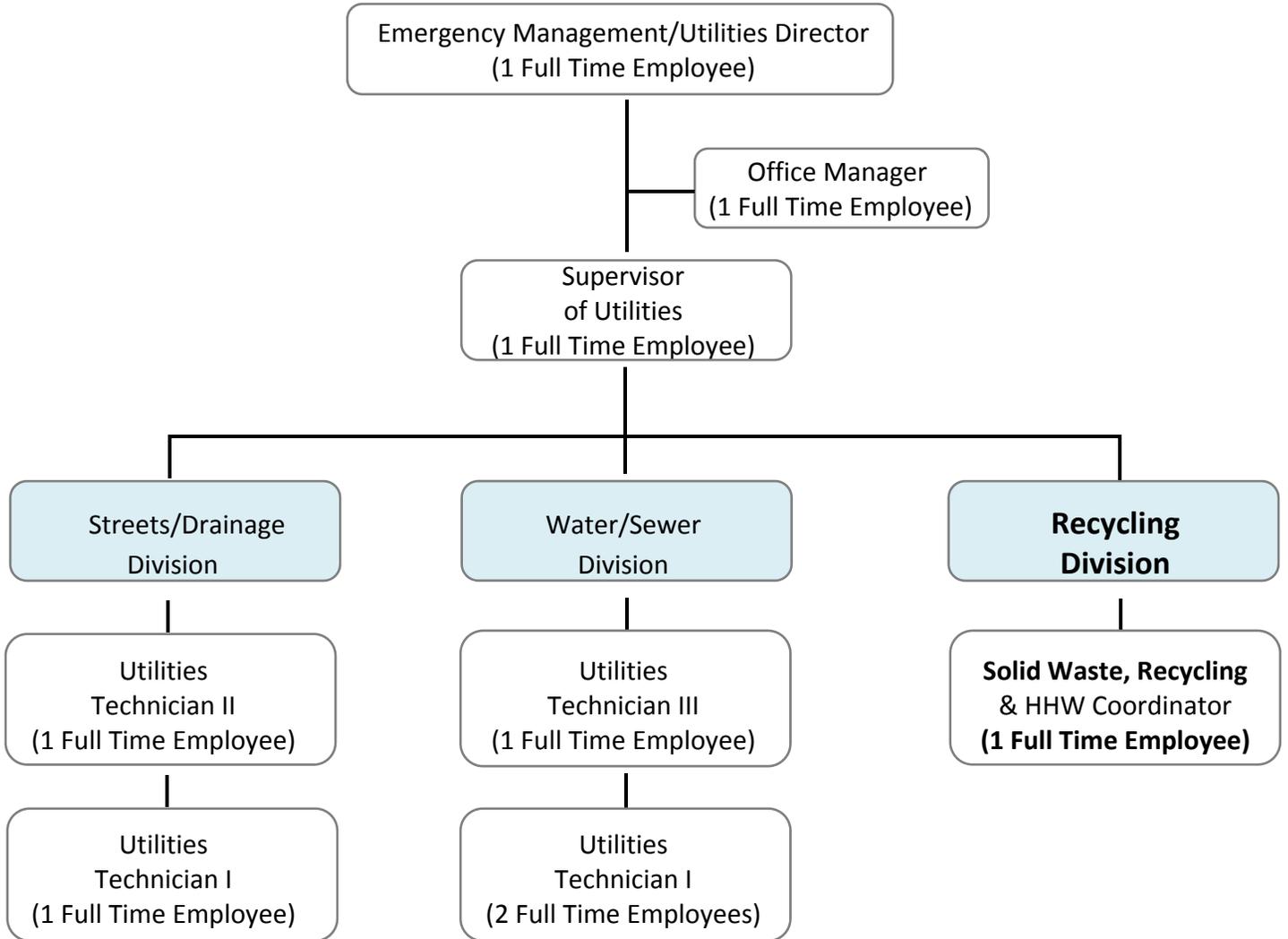
### **2018-2019 Strategic Plan Goals and Objectives**



*Innovating and Adapting for the Future*

- Continue negotiations with Waste Management for multi-family WM At Your Door® collection – a program currently available only to single-family homes in the City.
- Continue to manage contract with Waste Management.

# Emergency Management/Utilities Department



**DEPARTMENTAL BUDGET SUMMARY  
RECYCLING FUND**

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 95,997	\$ 62,863	\$ 68,834
Personnel Benefits	48,825	49,927	43,238
Operating Expenditures ( b )	2,995,671	3,136,425	3,066,445
Capital	-	29,400	4,500
Debt Service	-	-	
Depreciation	15,111	22,991	22,991
Interfund Transfers	276,000	432,858	196,324
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 3,431,604</b>	<b>\$ 3,734,464</b>	<b>\$ 3,402,332</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Recycling, Solid Waste, & HHW Coordinator ( b )	1.00	1.00	1.00	1.00
Office Manager ( a )	0.50	0.50	0.25	0.25
Total Full Time	1.50	1.50	1.25	1.25
<b>RECYCLING FUND TOTALS</b>	<b>1.50</b>	<b>1.50</b>	<b>1.25</b>	<b>1.25</b>

- ( a ) This position is allocated between the Recycling Fund and the Water and Sewer Utilities Fund.
- ( d ) During FY16-17 the Recycling and Code Compliance Officer position was reclassified as Recycling, Solid Waste, and Household Hazardous Waste (HHW) Coordinator.
- ( c ) For the first time in the FY16-17 budget, the Recycling Fund was accounted for as an enterprise fund, (a business-type fund). Because of this the revenues and expenditures of the new fund will be accounted for differently, therefore sharply increasing both operating revenues and expenditures.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED BUDGET</b>	
<b>Fund 151 - RECYCLING FUND</b>								
<b>Departments 5334 &amp; 5335 Recycling Operations</b>								
1	PERSONNEL WAGES							1
2	151-5334-5121.000 SALARIES - FULL TIME	83,685	62,093	62,093	50,960	67,680	<b>68,124</b>	2
3	151-5334-5122.000 Curr Lia-Compensated Abs	6,254	0	0	0	0	<b>0</b>	3
4	151-5334-5141.000 Overtime	5,462	500	500	2,665	500	<b>500</b>	4
5	151-5334-5143.000 OVERTIME - H. IRMA	(59)	0	0	1,534	0	<b>0</b>	5
6	151-5334-5151.000 Cellular Phone Stipend	655	270	270	425	270	<b>210</b>	6
7	PERSONNEL WAGES	95,997	62,863	62,863	55,584	68,450	<b>68,834</b>	7
8								8
9	PERSONNEL BENEFITS							9
10	151-5334-5211.000 FICA	5,937	4,838	4,838	3,737	5,236	<b>5,266</b>	10
11	151-5334-5221.000 Pension - WM	9,395	9,144	9,144	9,144	10,016	<b>9,473</b>	11
12	151-5334-5222.000 Pension - FRS	4,665	3,881	3,881	3,122	4,273	<b>4,273</b>	12
13	151-5334-5224.000 PENSION - GASB 68	1,416	0	0	0	0	<b>0</b>	13
14	151-5334-5231.000 Life & Health Insurance	27,412	32,064	32,064	19,341	28,088	<b>24,226</b>	14
15	PERSONNEL BENEFITS	48,825	49,927	49,927	35,344	47,613	<b>43,238</b>	15
16								16
17	OPERATING EXPENDITURES							17
18	151-5335-5312.000 LEGAL SERVICES	252	0	0	172	0	<b>0</b>	18
19	151-5335-5341.000 Contractual Services	2,918,541	2,952,528	2,952,528	1,441,935	2,949,736	<b>2,888,600</b>	19
20	151-5335-5401.000 Meetings & Conferences	939	1,200	1,200	882	1,200	<b>1,200</b>	20
21	151-5335-5412.000 Postage	67	50	50	17	50	<b>0</b>	21
22	151-5335-5431.000 Utilities	299	287	287	203	287	<b>287</b>	22
23	151-5335-5451.000 Insurance	2,559	2,326	2,326	1,925	2,326	<b>2,326</b>	23
24	151-5335-5462.000 Equipment Maint-Repair	1,159	3,300	3,300	1,773	3,300	<b>3,000</b>	24
25	151-5335-5463.000 Vehicle Maint-Repair	639	1,200	1,200	0	1,200	<b>600</b>	25
26	151-5335-5464.000 VEHICLE OPERATION-FUEL	1,446	2,893	2,893	920	3,649	<b>3,649</b>	26
27	151-5335-5466.000 Building Maintenance	2,621	3,500	3,500	710	3,500	<b>0</b>	27
28	151-5335-5469.000 System Maintenance	159	5,500	5,500	212	3,000	<b>0</b>	28
29	151-5335-5471.000 Printing & Binding	1,998	3,500	3,500	175	3,500	<b>2,000</b>	29
30	151-5335-5472.000 Town Crier	39,376	49,350	49,350	27,330	49,350	<b>38,956</b>	30
31	151-5335-5491.000 City Hall Indirect Charges	22,238	101,896	101,896	56,632	135,430	<b>122,092</b>	31
32	151-5335-5521.000 Operating Supplies	2,209	3,500	3,500	58	3,500	<b>2,000</b>	32
33	151-5335-5524.000 Uniforms & Clothing	671	885	885	464	935	<b>935</b>	33
34	151-5335-5541.000 Subs, Memberships, Dues	275	300	300	300	300	<b>300</b>	34
35	151-5335-5542.000 Training/Education	0	500	500	0	500	<b>500</b>	35
36	OPERATING EXPENDITURES	2,995,448	3,132,715	3,132,715	1,533,708	3,161,763	<b>3,066,445</b>	36
37								37
38	CAPITAL							38
39	151-5335-5641.000 Capital Outlay	0	10,000	10,000	0	6,200	<b>0</b>	39
40	151-5335-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	5,000	5,000	0	4,500	<b>4,500</b>	40
41	CAPITAL	0	15,000	15,000	0	10,700	<b>4,500</b>	41
42								42
43	DEPRECIATION							43
44	151-5335-5990.000 DEPRECIATION EXPENSE- RECYCLING OPERA	15,111	22,991	22,991	0	22,991	<b>22,991</b>	44
45	DEPRECIATION	15,111	22,991	22,991	0	22,991	<b>22,991</b>	45
46								46
47	<b>Totals for Department 5335 - RECYCLING OPERATIONS</b>	<b>3,155,381</b>	<b>3,283,496</b>	<b>3,283,496</b>	<b>1,624,636</b>	<b>3,311,517</b>	<b>3,206,008</b>	47
48								48

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>	
49	<b>Department 5779 - PARKS &amp; FACILITIES</b>							49
50	OPERATING EXPENDITURES							50
51	151-5779-5521.000 Operating Supplies	223	3,710	3,710	0	5,710	0	51
52	OPERATING EXPENDITURES	223	3,710	3,710	0	5,710	0	52
53								53
54	CAPITAL							54
55	Capital Outlay							55
56	151-5779-5641.000 Capital Outlay	0	6,200	14,400	0	10,200	0	56
57	CAPITAL	0	6,200	14,400	0	10,200	0	57
58								58
59	<b>Totals for Department 5779 - PARKS &amp; FACILITIES</b>	<b>223</b>	<b>9,910</b>	<b>18,110</b>	<b>0</b>	<b>15,910</b>	<b>0</b>	59
60								60
61	<b>Department 5881 - INTERFUND TRANSFERS</b>							61
62	TRANSFERS OUT							62
63	151-5881-5911.000 Operating Transfers Out	276,000	432,858	432,858	432,858	0	196,324	63
64	TRANSFERS OUT	276,000	432,858	432,858	432,858	0	196,324	64
65								65
66	<b>Totals for Department 5881 - INTERFUND TRANSFERS</b>	<b>276,000</b>	<b>432,858</b>	<b>432,858</b>	<b>432,858</b>	<b>0</b>	<b>196,324</b>	66
67								67
69								69
70	<b>TOTAL RECYCLING FUND EXPENDITURES</b>	<b>3,431,604</b>	<b>3,726,264</b>	<b>3,734,464</b>	<b>2,057,494</b>	<b>3,327,427</b>	<b>3,402,332</b>	70

# City of Wilton Manors FY18-19 Capital Improvement Program

## Recycling Fund

### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Grants						\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Recycling Fund**

**Capital Replacement Plan**

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Recycling Fund	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418
						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
<b>TOTAL COSTS:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section Z of this budget book.

## **PARKING FUND**

The City is committed to increasing the amount of parking available to citizens patronizing the businesses in the Arts & Entertainment District along Wilton Drive.

In 2007 the City installed parking paystations at Richardson and Hagen Park parking lots and began to charge for parking during peak evening hours. In 2010 the City's parking program was expanded to include on-street meters along Wilton Drive and connecting side streets. Hours for paid parking at these meters were also expanded.

In May, 2014 the City opened a new 42-space parking lot on the corner of NE 8<sup>th</sup> Terrace and NE 26<sup>th</sup> Street as part of its commitment to increase parking to serve the north end of Wilton Drive. In May, 2018 a 23-space parking lot was opened on the corner of NE 23rd Drive and NE 11<sup>th</sup> Avenue to serve the north end of Wilton Drive. An additional 5 spaces were also added at Jaycee Park adjacent to Wilton Drive at NE 21<sup>st</sup> Court.

Through FY12 the parking program was accounted for in the General Fund. In FY13 a new Parking Fund was established to account for all revenues and expenditures of the parking program. Revenue for this enterprise fund is generated through user fees from parking meter and permit payment, and fines and forfeitures from parking citations.

Management of the City's parking program is contracted out to a commercial vendor. The City's Finance Director acts as Parking Contract Administrator.

DEPARTMENTAL BUDGET SUMMARY  
PARKING FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ 9,965	\$ 11,227	\$ 8,610
Personnel Benefits	4,369	4,983	3,953
Operating Expenditures	455,312	638,371	727,369
Capital	-	384,800	40,000
Debt Service	24,286	110,454	110,454
Depreciation	63,942	53,665	70,000
Interfund Transfers	-	-	25,000
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 557,874</b>	<b>\$ 1,203,500</b>	<b>\$ 985,386</b>

PERSONNEL POSITIONS	Fiscal Year 17-18		Fiscal Year 18-19	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Director ( a )	0.05	0.05	0.05	0.05
Total Full Time	0.05	0.05	0.05	0.05
Temporary, Part Time Shuttle Driver	2.00	0.20	0.00	0.00
Total Part Time	2.00	0.20	0.00	0.00
WATER AND SEWER UTILITIES FUND TOTALS	2.05	0.25	0.05	0.05

( a ) Payroll costs are allocated between the General Fund and the Parking Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	2018-19 <b>RECOMMENDED</b> BUDGET	
<b>Fund 406 - PARKING FUND</b>								
<b>Department 5450 - PARKING</b>								
1	PERSONNEL WAGES							1
2	406-5450-5121.000 SALARIES - FULL TIME	6,837	6,376	6,376	4,575	8,424	8,574	2
3	406-5450-5122.000 Curr Lia-Compensated Abs	118	0	0	0	0	0	3
4	406-5450-5131.000 SALARIES - PART-TIME	2,974	4,815	4,815	3,416	0	0	4
5	406-5450-5151.000 Cell Phone Stipend	36	36	36	24	36	36	5
6	PERSONNEL WAGES	9,965	11,227	11,227	8,015	8,460	8,610	6
7								7
8	PERSONNEL BENEFITS							8
9	406-5450-5211.000 FICA	526	493	493	352	647	659	9
10	406-5450-5211.005 FICA PART-TIME	227	371	371	243	0	0	10
11	406-5450-5221.000 Pension - WM	899	1,648	1,648	1,648	1,247	1,192	11
12	406-5450-5222.000 Pension - FRS	1,327	1,883	1,883	927	1,650	1,650	12
13	406-5450-5224.000 PENSION - GASB 68	898	0	0	0	0	0	13
14	406-5450-5231.000 Life & Health Insurance	492	588	588	328	454	452	14
15	PERSONNEL BENEFITS	4,369	4,983	4,983	3,498	3,998	3,953	15
16								16
17	OPERATING EXPENDITURES							17
18	406-5450-5311.000 Professional Services	0	15,000	45,000	0	25,000	25,000	18
19	406-5450-5312.000 LEGAL SERVICES	1,428	0	0	0	0	0	19
20	406-5450-5341.000 Contractual Services	84,616	83,601	83,601	55,767	85,971	85,971	20
21	406-5450-5343.000 CONTRACTUAL SERVICES-MANAGEMENT CC	297,045	330,000	330,000	188,689	336,476	336,476	21
22	406-5450-5401.000 Meetings & Conferences	0	2,500	2,500	0	2,500	2,500	22
23	406-5450-5411.000 Telephone	0	1,325	1,325	868	1,325	1,325	23
24	406-5450-5413.000 COMMUNICATIONS SERVICES	0	0	0	33	0	0	24
25	406-5450-5431.000 Utilities	1,751	3,323	3,323	3,686	4,441	4,441	25
26	406-5450-5451.000 Insurance	853	775	775	641	775	775	26
27	406-5450-5462.000 Equipment Maint-Repair	1,460	5,000	5,000	412	5,000	5,000	27
28	406-5450-5463.000 Vehicle Maint-Repair	1,787	0	2,500	1,406	3,000	3,000	28
29	406-5450-5464.000 Vehicle Operation - Fuel	304	1,180	1,180	721	444	444	29
30	406-5450-5467.001 GROUNDS MAINTENANCE	5,509	12,000	12,000	3,680	12,000	12,000	30
31	406-5450-5485.000 RIDE SHARING INCENTIVES	0	0	0	0	0	26,400	31
32	406-5450-5491.000 City Hall Indirect Charges	55,385	52,266	52,266	29,049	74,826	67,734	32
33	406-5450-5511.000 Office Supplies	0	500	500	326	500	500	33
34	406-5450-5521.000 Operating Supplies	5,174	12,500	12,500	3,684	10,000	10,000	34
35	406-5450-5541.000 Subs, Memberships, Dues	0	600	600	100	600	600	35
36	406-5450-5542.000 Training & Education	0	1,000	1,000	0	1,000	1,000	36
37	406-5450-5951.000 Contingencies	0	84,301	84,301	0	188,616	144,203	37
38	OPERATING EXPENDITURES	455,312	605,871	638,371	289,062	752,474	727,369	38
39								39
40	CAPITAL							40
41	406-5450-5690.000 CONTRIBUTION TO CAPITAL REPLACEMENT	0	35,000	35,000	0	30,000	30,000	41
42	406-5450-5954.000 Conting - Cap/Equipment	0	10,000	10,000	0	10,000	10,000	42
43	406-5450-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	0	0	339,800	261,771	0	0	43
44	CAPITAL	0	45,000	384,800	261,771	40,000	40,000	44
45								45
46	DEBT SERVICE							46
47	406-5450-5711.000 Principal Payments	0	87,617	87,617	43,534	89,839	89,839	47
48	406-5450-5721.000 Interest Payments	24,286	22,837	22,837	11,693	20,615	20,615	48
49	DEBT SERVICE	24,286	110,454	110,454	55,227	110,454	110,454	49
50								50
51	DEPRECIATION							51
52	406-5450-5591.009 Depreciation - Parking System	1,992	15,000	15,000	0	0	0	52
53	406-5450-5992.000 DEPRECIATION EXPENSE	61,950	38,665	38,665	0	70,000	70,000	53
54	DEPRECIATION	63,942	53,665	53,665	0	70,000	70,000	54
55								55
56	<b>Totals for Department 5450 - PARKING</b>	<b>557,874</b>	<b>831,200</b>	<b>1,203,500</b>	<b>617,573</b>	<b>985,386</b>	<b>960,386</b>	56
57								57

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>	
58	<b>Department 5881 - INTERFUND TRANSFERS</b>							58
59								59
60	TRANSFERS OUT							60
61	406-5881-5911.000      Operating Transfers Out	0	0	0	0	0	<b>25,000</b>	61
62	TRANSFERS OUT	0	0	0	0	0	<b>25,000</b>	62
63								63
64	<b>Totals for Department 5881 - INTERFUND TRANSFERS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	64
65								65
66								66
67								67
68	<b>TOTAL PARKING FUND EXPENDITURES</b>	<b>557,874</b>	<b>831,200</b>	<b>1,203,500</b>	<b>617,573</b>	<b>985,386</b>	<b>985,386</b>	68

## City of Wilton Manors FY18-19 Capital Improvement Program

### Parking Fund Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Parking Fund	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121
Capital Replacement Plan	10,000	63,169	113,520	22,734	10,000	\$ 219,423
Grants	-	-	-	-	-	\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 10,000	\$ 50,929	\$ 113,520	\$ 10,000	\$ 10,000	\$ 194,449
Vehicles:	-	12,240	-	12,734	-	\$ 24,974
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**Road Improvement Fund**  
**Capital Replacement Plan**

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Parking Fund	\$ 40,000	\$ 93,769	\$ 144,732	\$ 54,570	\$ 42,473	\$ 375,544
						\$ -
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY 23	TOTAL
Equipment/Furnishings:	\$ 10,000	\$ 50,929	\$ 113,520	\$ 10,000	\$ 10,000	\$ 194,449
Vehicles:	-	12,240	-	12,734	-	\$ 24,974
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
<b>TOTAL COSTS:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in Section Z of this budget book.

## City of Wilton Manors FY18-19 Capital Improvement Program

### Parking Fund

Name of Project or Purchase:	Contingency for Equipment Replacement		
Departmental Division:	Parking	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Finance Director		
Project Location:	Parking Office		
Project Status:	Replacement Purchases		
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:			
Estimated Completion Date:			
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	406-5450-5955.000		
Detailed Description, Explanation, and Justification:	Contingency for the unexpected replacement of various machinery used in the Parking Office, such as the heavy-duty coin counter.		

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Parking Fund						\$ -
Capital Replacement Plan	10,000	10,000	10,000	10,000	10,000	\$ 50,000
						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 10,000</b>	<b>\$ 50,000</b>				

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 10,000</b>	<b>\$ 50,000</b>				

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	<b>\$ -</b>					

# City of Wilton Manors FY18-19 Capital Improvement Program

## Parking Fund

<b>Name of Project or Purchase:</b>	<b>Golf Carts</b>		
<b>Departmental Division:</b>	Parking	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Finance Director		
<b>Project Location:</b>	City Hall Storage Lot		
<b>Project Status:</b>	Replacement Purchases		
<b>Estimated Total Project Cost:</b>	\$24,974		
<b>Estimated Start Date:</b>			
<b>Estimated Completion Date:</b>			
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$28,705		
<b>Budget Account:</b>	406-5450-5955.000		
<b>Detailed Description, Explanation, and Justification:</b>			
Replacements at the end of their useful lives for the golf carts currently in use.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Parking Fund						\$ -
Capital Replacement Plan		12,240		12,734		\$ 24,974
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 12,240	\$ -	\$ 12,734	\$ -	\$ 24,974

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		12,240		12,734		\$ 24,974
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 12,240	\$ -	\$ 12,734	\$ -	\$ 24,974

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# City of Wilton Manors FY18-19 Capital Improvement Program

## Parking Fund

<b>Name of Project or Purchase:</b>	<b>Parking Meters and Paystations</b>		
<b>Departmental Division:</b>	Parking	<b>CIP Number:</b>	
<b>Departmental Priority:</b>			
<b>Project Manager/Asset Custodian:</b>	Finance Director		
<b>Project Location:</b>	Throughout the City		
<b>Project Status:</b>	Replacement Purchases		
<b>Estimated Total Project Cost:</b>	\$144,448		
<b>Estimated Start Date:</b>			
<b>Estimated Completion Date:</b>			
<b>Expected Life in Years:</b>	5		
<b>Estimated Replacement Cost:</b>	\$165,004		
<b>Budget Account:</b>	406-5450-5955.000		
<b>Detailed Description, Explanation, and Justification:</b>			
Replacements at the end of their useful lives for the parking paystations and the single-space parking meters currently in service.			

FUNDING SOURCES:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Parking Fund						\$ -
Capital Replacement Plan		40,929	103,520			\$ 144,449
						\$ -
<b>TOTAL SOURCES:</b>	\$ -	\$ 40,929	\$ 103,520	\$ -	\$ -	\$ 144,449

COSTS PER FISCAL YEAR:	FY 19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:		\$ 40,929	\$ 103,520			\$ 144,449
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
<b>TOTAL COSTS:</b>	\$ -	\$ 40,929	\$ 103,520	\$ -	\$ -	\$ 144,449

Future Annual Impact on Operating Budget (positive or negative):	FY 19	FY20	FY21	FY22	FY23	TOTAL
Personnel:						\$ -
Operating:						\$ -
Replacement Costs:						\$ -
Other (Specify):						\$ -
<b>TOTAL ANNUAL IMPACT:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## **JENADA GATEHOUSE SPECIAL ASSESSMENT FUND**

The Jenada Gatehouse Special Assessment budget provides for the maintenance and utilities of the gatehouse, and is funded by the residents of Jenada Isle through a special assessment.

DEPARTMENTAL BUDGET SUMMARY  
JENADA GATEHOUSE ASSESSMENT FUND

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	5,927	13,350	6,700
Capital	1,760	27,150	1,300
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 7,687</b>	<b>\$ 40,500</b>	<b>\$ 8,000</b>

CITY OF WILTON MANORS							
ANNUAL EXPENDITURE ESTIMATES							
FISCAL YEAR 2018-2019							
		2016-17	2017-18	2017-18	2017-18	2018-19	2018-19
		ACTIVITY	ORIGINAL	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION	BUDGET	BUDGET	THRU 5/31/18	BUDGET	BUDGET	BUDGET
<b>Fund 601 - JENADA SPECIAL ASSESSMENT FUND</b>							
1	OPERATING EXPENDITURES						
2	601-5440-5312.000	LEGAL SERVICES	1,946	2,300	2,300	569	3,100
3	601-5440-5466.000	Building Maintenance	3,982	5,800	11,050	4,576	3,600
4	OPERATING EXPENDITURES	5,928	8,100	13,350	5,145	6,700	6,700
5							
6	CAPITAL						
7	Capital Outlay						
8	601-5440-5641.000	Capital Outlay	1,760	8,000	27,150	10,114	1,300
9	CAPITAL	1,760	8,000	27,150	10,114	1,300	1,300
10							
11							
12	<b>TOTAL JENADA SPECIAL ASSESSMENT FU</b>	<b>7,688</b>	<b>16,100</b>	<b>40,500</b>	<b>15,259</b>	<b>8,000</b>	<b>8,000</b>

JENADA GATEHOUSE SPECIAL ASSESSMENT RATE HISTORY

Land Designation	FISCAL YEAR 17-18			FISCAL YEAR 18-19			Change From Prior Year	
	Allocation Percent	Cost Per Designation	Cost Per Unit	Allocation Percent	Cost Per Designation	Cost Per Unit	Amount	Percentage
	Residential	100.0%	\$8,100.00	\$100.00	100.0%	\$8,000.37	\$98.77	-\$1.23

Land Designation	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
	Cost Per Unit							
Residential	\$ 125.84	\$ 120.80	\$ 110.13	\$ 100.77	\$ 103.09	\$ 103.09	\$ 100.00	\$ 98.77
	\$ 10,193.04	\$ 9,784.80	\$ 8,920.53	\$ 8,162.37	\$ 8,350.29	\$ 8,350.29	\$ 8,100.00	\$ 8,000.37

## **WILTON DRIVE IMPROVEMENT DISTRICT**

In late 2014 the City Commission adopted an ordinance creating the Wilton Drive Improvement District (WDID) to work toward creating a cleaner, safer, and more attractive Wilton Drive. The District consists of 56 parcels of commercial property that border Wilton Drive. The district has the power to levy non-ad valorem assessments up to \$100,000 annually to fund its operations. The first assessments provided funding for the District's first full year of operation in FY16-17 beginning October 1, 2016. WDID is a dependent special district under Chapter 189 of Florida Statutes, and is a Component Unit of the City for financial reporting purposes.

The District's board is comprised of seven members appointed by the City Commission. The board was initially appointed in late 2015 and began work to organize itself, establish its funding, and set its priorities. This budget was adopted by the board and per ordinance was subsequently approved by the City Commission.

DEPARTMENTAL BUDGET SUMMARY  
WILTON DRIVE IMPROVEMENT DISTRICT

Type of Budgeted Expenditure	FY16-17 Actual Expenditures	FY17-18 Amended Budget	FY18-19 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	78,270	96,000	70,400
Capital	-	-	26,800
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 78,270</b>	<b>\$ 96,000</b>	<b>\$ 97,200</b>

NOTE: The Wilton Drive Improvement District is newly created district with a budget for the first time in FY16-17.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2018-2019**

GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 5/31/18	2018-19 REQUESTED BUDGET	<b>2018-19 RECOMMENDED BUDGET</b>	
<b>Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT</b>								
<b>Department 5520 - WILTON DRIVE IMPROVEMENT DISTRICT</b>								
1	OPERATING EXPENDITURES							1
2	602-5520-5311.000 Professional Services	4,475	3,600	3,600	7,304	8,000	<b>8,000</b>	2
3	602-5520-5312.000 LEGAL SERVICES	45,292	25,000	25,000	3,750	25,000	<b>25,000</b>	3
4	602-5520-5321.000 Audit & Accounting	0	2,000	2,000	0	2,000	<b>2,000</b>	4
5	602-5520-5341.000 Contractual Services	9,960	9,100	9,100	7,106	9,100	<b>9,100</b>	5
6	602-5520-5412.000 Postage	0	500	500	0	500	<b>500</b>	6
7	602-5520-5451.000 Insurance	2,612	2,600	2,600	2,076	2,600	<b>2,600</b>	7
8	602-5520-5481.000 PROMOTIONAL ACTIVITIES	13,428	20,000	20,000	12,000	20,000	<b>20,000</b>	8
9	602-5520-5482.000 Advertising	2,081	2,200	2,200	0	2,200	<b>2,200</b>	9
10	602-5520-5521.000 Operating Supplies	422	1,000	1,000	175	1,000	<b>1,000</b>	10
11	602-5520-5525.003 Special Events	0	30,000	30,000	0	0	<b>0</b>	11
12	OPERATING EXPENDITURES	78,270	96,000	96,000	32,411	70,400	<b>70,400</b>	12
13								13
14	CAPITAL							14
15	Capital Outlay							15
16	602-5520-5641.000 Capital Outlay	0	0	0	0	26,800	<b>26,800</b>	16
17	CAPITAL	0	0	0	0	26,800	<b>26,800</b>	17
18								18
19	<b>Totals for Department 5520 - WILTON DRIVE IMPROVEMENT</b>	<b>78,270</b>	<b>96,000</b>	<b>96,000</b>	<b>32,411</b>	<b>97,200</b>	<b>97,200</b>	19
20								20
21								21
22								22
23	<b>TOTAL WILTON DRIVE IMPROVEMENT DISTRICT EXPENDITURE:</b>	<b>78,270</b>	<b>96,000</b>	<b>96,000</b>	<b>32,411</b>	<b>97,200</b>	<b>97,200</b>	23



## **FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM**

**FY2019 – FY2023**



## **FIVE YEAR CAPITAL IMPROVEMENT PROGRAM**

As part of the City's continuing compliance with the comprehensive plan requirements of the State Growth Management Act, City staff has prepared the following five year capital improvement program (CIP). These budget projections represent an overview of anticipated capital expenditures in years to come and serve as a guide for the City in developing proposed programs and operations as funding sources become available. The CIP concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. Since the City's funding capability for major capital programs is severely limited, staff will continue to formulate suggestions and recommendations relative to potential funding sources.

The purpose of the Capital Improvement Program includes the development of a long-range framework in which projects are planned, evaluated, and presented in an order of sequence; the coordination of the capital related projects of the City departments to ensure equitable distributions of projects with regard to the needs of the community, the timing of related projects, and the fiscal ability of the City to undertake the projects; and the assistance of City staff and City Commission members in the determination of project requests and funding with regard to short and long-range plans; and the provision of information regarding the planned capital projects to the residents of the City of Wilton Manors.

A Capital improvement is defined as a capital expenditure of \$500 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, building or improvements, more or less permanent in character, and durable equipment with a life expectancy of more than one (1) year.

## Capital Improvement Program

### 2018-2019 Major Capital Projects

#### Equipment & Technology

Citywide Personal Computer Replacements	\$	65,400
Fiber Replacement Managed Network Services		10,000
Install Wifi at Hagen Park		23,000
A/C Replacements		93,000
Vehicle Replacements		182,400
Phase I IT Master Plan		10,000
Move Commission Chambers Podium		16,000
Speed Detector Lasers and In-car Radar Detectors		15,500
PD Marine Unit		16,850
Barge Motor		11,625
58" Mower		24,219
<b>Total Equipment &amp; Technology Projects</b>		<b><u>467,994</u></b>

#### Facility Repairs/Improvements

Marine Patrol Dock Replacement		15,000
City Hall Roof Upgrade		40,000
Police Department Carpeting		11,000
Library Gable Roof Repainting		10,000
Colohatchee Park Improvements		127,875
Hagen Fitness Center Upgrades		20,344
Hagen Volleyball Pavilion		11,625
Mickel Maitenance/Storage Building		65,058
Mickel Park Amenities		14,531
Fire Station Upgrades		92,000
Colohatchee Stabilized Construction Entrance		14,531
<b>Total Facility Repairs/Improvements Projects</b>		<b><u>421,964</u></b>

#### Transportation & Roadway Improvements

New Sidewalks		20,000
NE 26th Street Improvement Project		1,120,000
<b>Total Transportation &amp; Roadway Improvements Projects</b>		<b><u>1,140,000</u></b>

#### Utility System Repairs/Improvements

Replace Roof and Repaint EM/Utilities Shop Building		60,000
Painting of EM/Utilities Shop Building		10,000
Lift Station #2 and Force Main Replacement		650,000
Manor Grove Water Line Replacement		75,000
Jenada Isle Water Main & Hydrant Replacement		800,000
Water Valves Insertions		35,000
Pinch Valves		30,000
<b>Total Utility System Repairs/Improvements Projects</b>		<b><u>1,660,000</u></b>

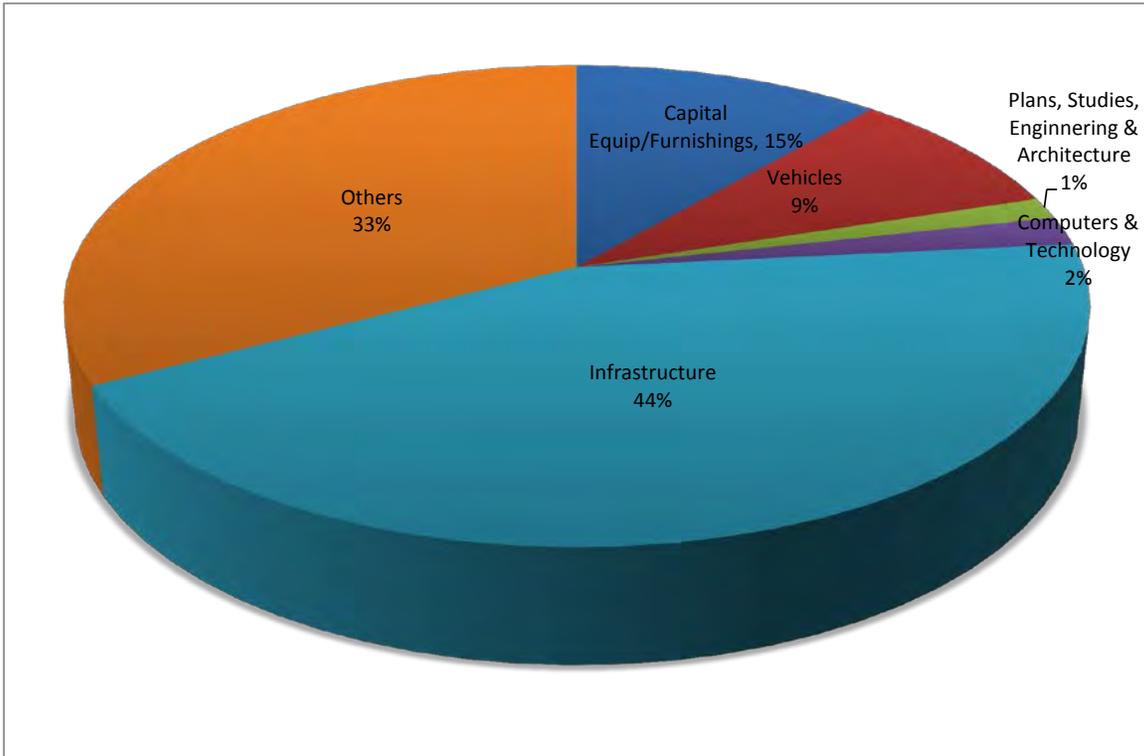
#### Others

Improvement to Public Space, Corner NE 6th Ave. & Wilton Drive		10,000
Art in Public Spaces		10,000
Contribution to Train Station Fund		50,000
Wayfinding (New appropriation for FY19)		36,500
Park System Master Plan		53,281
Contribution to Converting 2 Tennis Courts to Clay		32,000
Library Publications (State Aid to Libraries)		21,494
Library Publications		
<b>Total Other Projects</b>		<b><u>213,275</u></b>

**Total Major Projects**      **\$ 3,903,233**

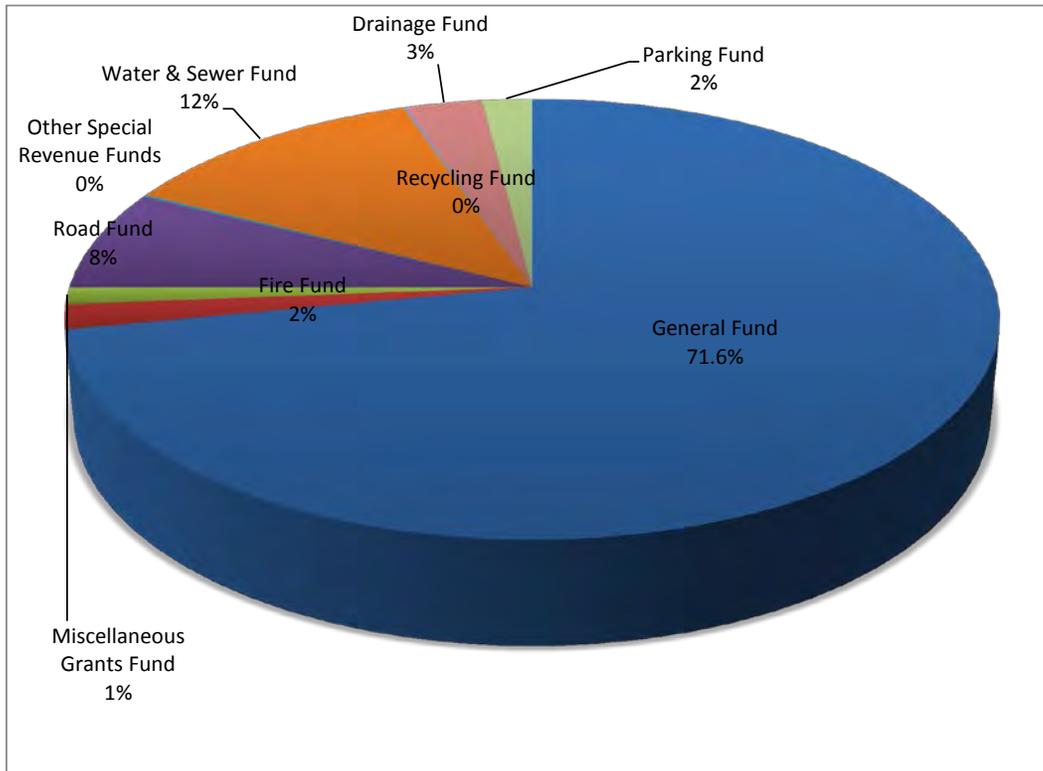
**City of Wilton Manors**  
**Capital Improvement Plan Summary By Category**  
**FY2019 - FY2023**

By Category/Projects	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	Total
Equipment/Furnishings	\$ 272,333	\$ 630,214	\$ 272,573	\$ 94,053	\$ 894,053	\$ 2,163,226
Vehicles	268,469	535,789	504,281	322,978	28,143	1,659,660
Plans, Studies, Engineering & Architecture	208,281	65,000	-	-	-	273,281
Computers & Technology	108,900	167,006	51,606	20,000	18,500	366,012
Infrastructure	3,267,717	2,724,700	1,992,000	246,550	119,450	8,350,417
Others	276,000	1,848,520	1,787,151	1,430,778	898,750	6,241,199
<b>TOTAL</b>	<b>\$ 4,401,700</b>	<b>\$ 5,971,229</b>	<b>\$ 4,607,611</b>	<b>\$ 2,114,359</b>	<b>\$ 1,958,896</b>	<b>\$ 19,053,795</b>



**City of Wilton Manors**  
**Capital Improvement Plan Summary By Fund**  
**FY2019 - FY2023**

By Fund	FY2018-19	FY2019-20	FY2020-21	FY2021-22	FY2022-23	Total
General Fund	\$ 1,046,048	\$ 5,232,636	\$ 4,111,940	\$ 1,710,847	\$ 1,605,146	\$ 13,706,617
Fire Fund	144,500	47,650	82,803	37,959	33,118	346,030
Miscellaneous Grants Fund	86,552	85,000	20,000	20,000	20,000	231,552
Road Fund	1,170,000	195,300	15,606	15,918	16,236	1,413,060
Other Special Revenue Funds	28,100	-	-	-	-	28,100
Water & Sewer Fund	1,765,000	144,800	145,656	148,570	151,540	2,355,566
Recycling Fund	4,500	4,590	4,682	4,775	4,871	23,418
Drainage Fund	117,000	167,484	82,192	121,720	85,512	573,908
Parking Fund	40,000	93,769	144,732	54,570	42,473	375,544
<b>TOTAL</b>	<b>\$ 4,401,700</b>	<b>\$ 5,971,229</b>	<b>\$ 4,607,611</b>	<b>\$ 2,114,359</b>	<b>\$ 1,958,896</b>	<b>\$ 19,053,795</b>





## City of Wilton Manors FY18-19 Capital Improvement Program

### General Fund Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ 607,416	\$ 4,531,600	\$ 3,547,000	\$ 1,351,550	\$ 1,529,450	\$ 11,567,016
Capital Replacement Plan	438,632	636,036	564,940	359,297	75,696	\$ 2,074,601
Grants	-	65,000	-	-	-	\$ 65,000
Other	100,000	-	-	-	-	\$ 100,000
<b>TOTAL SOURCES:</b>	<b>\$ 1,146,048</b>	<b>\$ 5,232,636</b>	<b>\$ 4,111,940</b>	<b>\$ 1,710,847</b>	<b>\$ 1,605,146</b>	<b>\$ 13,806,617</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 104,681	\$ 559,285	\$ 139,053	\$ 64,053	\$ 864,053	\$ 1,731,125
Vehicles:	223,469	436,645	504,281	310,244	28,143	\$ 1,502,782
Plans, Studies, Engineering & Architecture:	88,281	65,000	-	-	-	\$ 153,281
Computers & Technology:	108,900	167,006	51,606	20,000	18,500	\$ 366,012
Infrastructure:	620,717	2,504,700	1,917,000	216,550	94,450	\$ 5,353,417
Capital Replacement Plan:	-	-	-	-	-	\$ -
Other:	-	1,500,000	1,500,000	1,100,000	600,000	\$ 4,700,000
<b>TOTAL COSTS:</b>	<b>\$ 1,146,048</b>	<b>\$ 5,232,636</b>	<b>\$ 4,111,940</b>	<b>\$ 1,710,847</b>	<b>\$ 1,605,146</b>	<b>\$ 13,806,617</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**City Manager's Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	20,000	-	-	-	-	\$ 20,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,000</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Information Technology Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 90,397	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 130,397
Capital Replacement Plan	\$ 54,503	\$ 147,006	\$ 31,606	\$ 20,000	\$ 18,500	\$ 271,615
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 144,900</b>	<b>\$ 167,006</b>	<b>\$ 51,606</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 402,012</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Plans, Studies, Engineering & Architecture:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Computers & Technology:	\$ 103,900	\$ 167,006	\$ 51,606	\$ 20,000	\$ 18,500	\$ 361,012
Infrastructure	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Capital Replacement Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 144,900</b>	<b>\$ 167,006</b>	<b>\$ 51,606</b>	<b>\$ 20,000</b>	<b>\$ 18,500</b>	<b>\$ 402,012</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Non-Departmental**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Capital Replacement Plan	133,000	7,500	-	-	-	\$ 140,500
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 168,000</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,500</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	166,500	7,500	-	-	-	\$ 174,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 168,000</b>	<b>\$ 7,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,500</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Police Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 30,490	\$ 32,400	\$ -	\$ -	\$ -	\$ 62,890
Capital Replacement Plan	194,160	402,530	533,334	339,297	57,196	\$ 1,526,517
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 224,650</b>	<b>\$ 434,930</b>	<b>\$ 533,334</b>	<b>\$ 339,297</b>	<b>\$ 57,196</b>	<b>\$ 1,589,407</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 20,400	\$ 85,285	\$ 29,053	\$ 29,053	\$ 29,053	\$ 192,844
Vehicles:	199,250	349,645	504,281	310,244	28,143	\$ 1,391,563
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	5,000	-	-	-	-	\$ 5,000
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 224,650</b>	<b>\$ 434,930</b>	<b>\$ 533,334</b>	<b>\$ 339,297</b>	<b>\$ 57,196</b>	<b>\$ 1,589,407</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Community Development Services Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 91,500	\$ 164,200	\$ 267,000	\$ 181,550	\$ 94,450	\$ 798,700
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants		-	-	-	-	\$ -
Other	100,000	-	-	-	-	\$ 100,000
<b>TOTAL SOURCES:</b>	<b>\$ 191,500</b>	<b>\$ 164,200</b>	<b>\$ 267,000</b>	<b>\$ 181,550</b>	<b>\$ 94,450</b>	<b>\$ 898,700</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 10,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	186,500	159,200	267,000	181,550	94,450	\$ 888,700
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 191,500</b>	<b>\$ 164,200</b>	<b>\$ 267,000</b>	<b>\$ 181,550</b>	<b>\$ 94,450</b>	<b>\$ 898,700</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**  
**General Fund**  
**Leisure Services Department**  
**Department Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
General Fund	\$ 340,029	\$ 4,315,000	\$ 3,260,000	\$ 1,170,000	\$ 1,435,000	\$ 10,520,029
Capital Replacement Plan	56,969	79,000	-	-	-	\$ 135,969
Grants	-	65,000	-	-	-	\$ 65,000
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 396,998</b>	<b>\$ 4,459,000</b>	<b>\$ 3,260,000</b>	<b>\$ 1,170,000</b>	<b>\$ 1,435,000</b>	<b>\$ 10,720,998</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 77,781	\$ 469,000	\$ 110,000	\$ 35,000	\$ 835,000	\$ 1,526,781
Vehicles:	24,219	87,000	-	-	-	\$ 111,219
Plans, Studies, Engineering & Architecture:	73,281	65,000	-	-	-	\$ 138,281
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	221,717	2,338,000	1,650,000	35,000	-	\$ 4,244,717
Other:	-	1,500,000	1,500,000	1,100,000	600,000	\$ 4,700,000
						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 396,998</b>	<b>\$ 4,459,000</b>	<b>\$ 3,260,000</b>	<b>\$ 1,170,000</b>	<b>\$ 1,435,000</b>	<b>\$ 10,720,998</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Fire Fund	\$ 114,500	\$ 47,650	\$ 82,803	\$ 37,959	\$ 33,118	\$ 316,030
Capital Replacement Plan	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 144,500</b>	<b>\$ 47,650</b>	<b>\$ 82,803</b>	<b>\$ 37,959</b>	<b>\$ 33,118</b>	<b>\$ 346,030</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000
Plans, Studies, Engineering & Architecture:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computers & Technology:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ 92,000	\$ 40,000	\$ 75,000	\$ 30,000	\$ 25,000	\$ 262,000
Capital Replacement Plan	7,500	7,650	7,803	7,959	8,118	\$ 39,030
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 144,500</b>	<b>\$ 47,650</b>	<b>\$ 82,803</b>	<b>\$ 37,959</b>	<b>\$ 33,118</b>	<b>\$ 346,030</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Miscellaneous Grants Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
General Fund	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	86,552	85,000	20,000	20,000	20,000	\$ 231,552
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 86,552</b>	<b>\$ 115,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 261,552</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 86,552	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 166,552
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	95,000	-	-	-	\$ 95,000
<b>TOTAL COSTS:</b>	<b>\$ 86,552</b>	<b>\$ 115,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 261,552</b>

# City of Wilton Manors FY18-19 Capital Improvement Program

## Road Improvement Fund

### Fund Summary

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Road Fund	\$ 170,000	\$ 195,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 413,060
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	1,000,000	-	-	-	-	\$ 1,000,000
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,170,000</b>	<b>\$ 195,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 1,413,060</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	120,000	-	-	-	-	\$ 120,000
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	1,035,000	180,000	-	-	-	\$ 1,215,000
Capital Replacement Plan	15,000	15,300	15,606	15,918	16,236	\$ 78,060
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,170,000</b>	<b>\$ 195,300</b>	<b>\$ 15,606</b>	<b>\$ 15,918</b>	<b>\$ 16,236</b>	<b>\$ 1,413,060</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Water & Sewer Utilities Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Utilities Fund	\$ 1,110,000	\$ 144,800	\$ 145,656	\$ 148,570	\$ 151,540	\$ 1,700,566
Capital Replacement Plan	655,000	-	-	-	-	\$ 655,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,765,000</b>	<b>\$ 144,800</b>	<b>\$ 145,656</b>	<b>\$ 148,570</b>	<b>\$ 151,540</b>	<b>\$ 2,355,566</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	1,620,000	-	-	-	-	\$ 1,620,000
Capital Replacement Plan	140,000	144,800	145,656	148,570	151,540	\$ 730,566
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,765,000</b>	<b>\$ 144,800</b>	<b>\$ 145,656</b>	<b>\$ 148,570</b>	<b>\$ 151,540</b>	<b>\$ 2,355,566</b>

**City of Wilton Manors FY18-19 Capital Improvement Program**

**Drainage Utility Fund**

**Fund Summary**

<b>FUNDING SOURCES:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Drainage Fund	\$ 117,000	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 449,119
Capital Replacement Plan	-	86,904	-	37,885	-	\$ 124,789
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 117,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 573,908</b>

<b>COSTS PER FISCAL YEAR:</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>TOTAL</b>
Equipment/Furnishings:	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ 38,000
Vehicles:	-	86,904	-	37,885	-	\$ 124,789
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 117,000</b>	<b>\$ 167,484</b>	<b>\$ 82,192</b>	<b>\$ 121,720</b>	<b>\$ 85,512</b>	<b>\$ 573,908</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Recycling Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
General Fund						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Grants						\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 4,500</b>	<b>\$ 4,590</b>	<b>\$ 4,682</b>	<b>\$ 4,775</b>	<b>\$ 4,871</b>	<b>\$ 23,418</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Parking Fund Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Parking Fund	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121
Capital Replacement Plan	10,000	63,169	113,520	22,734	10,000	\$ 219,423
Grants	-	-	-	-	-	\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 10,000	\$ 50,929	\$ 113,520	\$ 10,000	\$ 10,000	\$ 194,449
Vehicles:	-	12,240	-	12,734	-	\$ 24,974
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
Other:	-	-	-	-	-	\$ -
<b>TOTAL COSTS:</b>	<b>\$ 40,000</b>	<b>\$ 93,769</b>	<b>\$ 144,732</b>	<b>\$ 54,570</b>	<b>\$ 42,473</b>	<b>\$ 375,544</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Jenada Assessment Fund

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
Jenada Assessment Fund	\$ 1,300					\$ 1,300
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 1,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	1,300					\$ 1,300
Capital Replacement Plan						\$ -
Other:						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 1,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,300</b>

## City of Wilton Manors FY18-19 Capital Improvement Program

### Wilton Drive Improvement District

#### Fund Summary

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL
WDID	\$ 26,800					\$ 26,800
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
<b>TOTAL SOURCES:</b>	<b>\$ 26,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,800</b>

COSTS PER FISCAL YEAR:	FY19	FY20	FY21	FY22	FY23	TOTAL
Equipment/Furnishings:	\$ 26,800					\$ 26,800
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan						\$ -
Other:						\$ -
<b>TOTAL COSTS:</b>	<b>\$ 26,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 26,800</b>

**FY2017-18 BUDGET  
DEBT ADMINISTRATION**

The following pages contain information on the City’s debt philosophy, bond covenants, and outstanding debt obligations. There is no legal debt margin established either by City Charter or by Florida Statutes.

**DEBT PHILOSOPHY**

It is the City’s policy to structure debt to carefully match the benefits derived from the financing. For example, the repayment schedule of the recently-retired 2007 Water and Sewer Revenue Refunding Bonds coincided with the estimated asset life of the repaired system. The annual principal and interest payments were also calculated to remain constant over the payback period. All of the current debt obligations conform to the City’s debt philosophy of cost-benefit matching and level repayment schedules.

**SUMMARY OF OUTSTANDING DEBT**

Budgeted Debt Service for FY18-19	Annual Payment	Payoff Date	Principal Balance at End of FY18-19
City Hall General Obligation Loan	428,347	9/30/2028	3,268,150
Parks General Obligation Loan	214,170	6/1/2019	0
Utility and Parking Loan	186,894	12/1/2026	1,269,950
Mickel Park Loan	88,162	6/1/2025	477,000
<b>Totals:</b>	<b>\$917,573</b>		<b>\$5,015,100</b>

## 2008 CITY HALL GENERAL OBLIGATION BOND

A referendum was approved by the voters on March 14, 2006 allowing the City to issue a \$6,000,000 general obligation bond for the construction of new City Hall and Public Safety Complex. The debt has an interest rate of 3.72% payable semi-annually; principal is payable annually in varying amounts through 2028. Outstanding principal as of September 30, 2016 was \$4,139,650.

### Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL	
05/14/08	\$ -	\$ -	\$ -				\$ 6,000,000.00	
02/01/09	162,500.00	159,340.00	321,840.00				5,837,500.00	
08/01/09	-	108,577.50	108,577.50	162,500.00	267,917.50	430,417.50	5,837,500.00	FY08-09
02/01/10	216,800.00	108,577.50	325,377.50				5,620,700.00	
08/01/10	-	104,545.02	104,545.02	216,800.00	213,122.52	429,922.52	5,620,700.00	FY09-10
02/01/11	224,860.00	104,545.02	329,405.02				5,395,840.00	
08/01/11	-	100,362.62	100,362.62	224,860.00	204,907.64	429,767.64	5,395,840.00	FY10-11
02/01/12	233,230.00	100,362.62	333,592.62				5,162,610.00	
08/01/12	-	96,024.55	96,024.55	233,230.00	196,387.17	429,617.17	5,162,610.00	FY11-12
02/01/13	241,900.00	96,024.55	337,924.55				4,920,710.00	
08/01/13	-	91,525.21	91,525.21	241,900.00	187,549.76	429,449.76	4,920,710.00	FY12-13
02/01/14	250,900.00	91,525.21	342,425.21				4,669,810.00	
08/01/14	-	86,858.47	86,858.47	250,900.00	178,383.68	429,283.68	4,669,810.00	FY13-14
02/01/15	260,240.00	86,858.47	347,098.47				4,409,570.00	
08/01/15	-	82,018.00	82,018.00	260,240.00	168,876.47	429,116.47	4,409,570.00	FY14-15
02/01/16	269,920.00	82,018.00	351,938.00				4,139,650.00	
08/01/16	-	76,997.49	76,997.49	269,920.00	159,015.49	428,935.49	4,139,650.00	FY15-16
02/01/17	279,960.00	76,997.49	356,957.49				3,859,690.00	
08/01/17	-	71,790.23	71,790.23	279,960.00	148,787.72	428,747.72	3,859,690.00	FY16-17
02/01/18	290,370.00	71,790.23	362,160.23				3,569,320.00	
08/01/18	-	66,389.35	66,389.35	290,370.00	138,179.58	428,549.58	3,569,320.00	FY17-18
02/01/19	301,170.00	66,389.35	367,559.35				3,268,150.00	
08/01/19	-	60,787.59	60,787.59	301,170.00	127,176.94	428,346.94	3,268,150.00	FY18-19
02/01/20	312,380.00	60,787.59	373,167.59				2,955,770.00	
08/01/20	-	54,977.32	54,977.32	312,380.00	115,764.91	428,144.91	2,955,770.00	FY19-20
02/01/21	324,000.00	54,977.32	378,977.32				2,631,770.00	
08/01/21	-	48,950.92	48,950.92	324,000.00	103,928.24	427,928.24	2,631,770.00	FY20-21
02/01/22	336,050.00	48,950.92	385,000.92				2,295,720.00	
08/01/22	-	42,700.39	42,700.39	336,050.00	91,651.31	427,701.31	2,295,720.00	FY21-22
02/01/23	348,550.00	42,700.39	391,250.39				1,947,170.00	
08/01/23	-	36,217.36	36,217.36	348,550.00	78,917.75	427,467.75	1,947,170.00	FY22-23
02/01/24	361,520.00	36,217.36	397,737.36				1,585,650.00	
08/01/24	-	29,493.09	29,493.09	361,520.00	65,710.45	427,230.45	1,585,650.00	FY23-24
02/01/25	374,970.00	29,493.09	404,463.09				1,210,680.00	
08/01/25	-	22,518.65	22,518.65	374,970.00	52,011.74	426,981.74	1,210,680.00	FY24-25
02/01/26	388,910.00	22,518.65	411,428.65				821,770.00	
08/01/26	-	15,284.92	15,284.92	388,910.00	37,803.57	426,713.57	821,770.00	FY25-26
02/01/27	403,380.00	15,284.92	418,664.92				418,390.00	
08/01/27	-	7,782.05	7,782.05	403,380.00	23,066.97	426,446.97	418,390.00	FY26-27
02/01/28	418,390.00	7,782.05	426,172.05				-	
09/30/28	-	-	-	418,390.00	7,782.05	426,172.05	-	FY27-28
TOTALS	\$6,000,000.00	\$ 2,566,941.46	\$ 8,566,941.46	\$ 6,000,000.00	\$ 2,566,941.46	\$ 8,566,941.46		

## 2011 PARKS GENERAL OBLIGATION BANK NOTE REFINANCING

In December 2011, the City issued 2011 Parks Obligation Bank Loan Refinancing for the purpose of refunding the 1999 Parks and Library General Obligation Bond. The refunding loan was issued at an interest rate of 2.13% with a maturity date of June 1, 2019. The loan is backed by the full faith, credit and full taxing power of the City. Outstanding balance as of September 30, 2016 was \$619,223.

### Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
12/01/11			-				\$ 1,477,298
06/01/12	\$ 91,352	\$ 15,733.22	\$ 107,085.22	\$ 91,352	\$ 15,733.22	\$ 107,085.22	1,385,946
12/01/12	92,325	14,760.32	107,085.32				1,293,621
06/01/13	93,308	13,777.06	107,085.06	185,633	28,537.38	214,170.38	1,200,313
12/01/13	94,302	12,783.33	107,085.33				1,106,011
06/01/14	95,306	11,779.02	107,085.02	189,608	24,562.35	214,170.35	1,010,705
12/01/14	96,321	10,764.01	107,085.01				914,384
06/01/15	97,347	9,738.19	107,085.19	193,668	20,502.20	214,170.20	817,037
12/01/15	98,383	8,701.44	107,084.44				718,654
06/01/16	99,431	7,653.67	107,084.67	197,814	16,355.11	214,169.11	619,223
12/01/15	100,490	6,594.72	107,084.72				518,733
06/01/17	101,560	5,524.51	107,084.51	202,050	12,119.23	214,169.23	417,173
12/01/17	102,642	4,442.89	107,084.89				314,531
06/01/18	103,735	3,349.76	107,084.76	206,377	7,792.65	214,169.65	210,796
12/01/18	104,840	2,244.98	107,084.98				105,956
06/01/19	105,956	1,128.43	107,084.43	210,796	3,373.41	214,169.41	-
TOTALS	<u>\$1,477,298</u>	<u>\$ 128,975.55</u>	<u>\$ 1,606,273.55</u>	<u>\$ 1,477,298</u>	<u>\$ 128,975.55</u>	<u>\$ 1,606,273.55</u>	

## 2011 UTILITY AND PARKING BANK NOTE

In December 2011, the City issued 2011 Utility and Parking Revenue Bonds in the amount of \$2,230,500 to fund the construction of a sewer lift station and surface parking facilities. The revenue bond was issued at an interest rate of 2.52% and is secured by the City's share of the communication services taxes from the State of Florida. Principal and interest payments are due June 1<sup>st</sup> and December 1<sup>st</sup> of each year through 2026. Outstanding balance as of September 30, 2016 was \$1,714,798.

### Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
12/01/11							\$ 2,230,500
12/01/12	\$ 37,238	\$ 56,208.60	\$ 93,446.60				2,193,262
06/01/13	65,811	27,635.10	93,446.10	103,049	83,843.70	186,892.70	2,127,451
12/01/13	66,641	26,805.88	93,446.88				2,060,810
06/01/14	67,480	25,966.21	93,446.21	134,121	52,772.09	186,893.09	1,993,330
12/01/14	68,331	25,115.96	93,446.96				1,924,999
06/01/15	69,192	24,254.99	93,446.99	137,523	49,370.95	186,893.95	1,855,807
12/01/15	70,063	23,383.17	93,446.17				1,785,744
06/01/16	70,946	22,500.37	93,446.37	141,009	45,883.54	186,892.54	1,714,798
12/01/16	71,840	21,606.45	93,446.45				1,642,958
06/01/17	72,745	20,701.27	93,446.27	144,585	42,307.72	186,892.72	1,570,213
12/01/17	73,662	19,784.68	93,446.68				1,496,551
06/01/18	74,590	18,856.54	93,446.54	148,252	38,641.22	186,893.22	1,421,961
12/01/18	75,530	17,916.71	93,446.71				1,346,431
06/01/19	76,481	16,965.03	93,446.03	152,011	34,881.74	186,892.74	1,269,950
12/01/19	77,445	16,001.37	93,446.37				1,192,505
06/01/20	78,421	15,025.56	93,446.56	155,866	31,026.93	186,892.93	1,114,084
12/01/20	79,409	14,037.46	93,446.46				1,034,675
06/01/21	80,410	13,036.91	93,446.91	159,819	27,074.37	186,893.37	954,265
12/01/21	81,423	12,023.74	93,446.74				872,842
06/01/22	82,449	10,997.81	93,446.81	163,872	23,021.55	186,893.55	790,393
12/01/22	83,488	9,958.95	93,446.95				706,905
06/01/23	84,540	8,907.00	93,447.00	168,028	18,865.95	186,893.95	622,365
12/01/23	85,605	7,841.80	93,446.80				536,760
06/01/24	86,683	6,763.18	93,446.18	172,288	14,604.98	186,892.98	450,077
12/01/24	87,776	5,670.97	93,446.97				362,301
06/01/25	88,881	4,564.99	93,445.99	176,657	10,235.96	186,892.96	273,420
12/01/25	90,001	3,445.09	93,446.09				183,419
06/01/26	91,135	2,311.08	93,446.08	181,136	5,756.17	186,892.17	92,284
12/01/26	92,284	1,162.78	93,446.78				-
<b>TOTALS</b>	<b>\$ 2,230,500</b>	<b>\$ 479,449.65</b>	<b>\$ 2,709,949.65</b>	<b>\$ 2,138,216</b>	<b>\$ 478,286.87</b>	<b>\$ 2,616,502.87</b>	

## 2015 MICKEL PARK REPURPOSING BANK NOTE

In March 2015, the City entered into a bank loan agreement in the amount of \$744,200 to finance the repurposing of Mickel Park. The loan bears interest at 3.43% with principal and interest payments due June 1 and December 1. Outstanding balance as of September 30, 2016 was \$681,000.

### Debt Service Schedule

DATE	PRINCIPAL PAYMENT	INTEREST PAYMENT	TOTAL PAYMENT	ANNUAL PRINCIPAL	ANNUAL INTEREST	ANNUAL TOTAL	OUTSTANDING PRINCIPAL
03/16/15							\$ 744,200.00
12/01/15	\$ 31,200.00	\$ 18,364.58	\$ 49,564.58				713,000.00
06/01/16	32,000.00	12,227.95	44,227.95	\$ 63,200.00	\$ 30,592.53	\$ 93,792.53	681,000.00
12/01/16	33,000.00	11,679.15	44,679.15				648,000.00
06/01/17	33,000.00	11,113.20	44,113.20	66,000.00	22,792.35	88,792.35	615,000.00
12/01/17	34,000.00	10,547.25	44,547.25				581,000.00
06/01/18	34,000.00	9,964.15	43,964.15	68,000.00	20,511.40	88,511.40	547,000.00
12/01/18	35,000.00	9,381.05	44,381.05				512,000.00
06/01/19	35,000.00	8,780.80	43,780.80	70,000.00	18,161.85	88,161.85	477,000.00
12/01/19	36,000.00	8,180.55	44,180.55				441,000.00
06/01/20	37,000.00	7,563.15	44,563.15	73,000.00	15,743.70	88,743.70	404,000.00
12/01/20	37,000.00	6,928.60	43,928.60				367,000.00
06/01/21	38,000.00	6,294.05	44,294.05	75,000.00	13,222.65	88,222.65	329,000.00
12/01/21	39,000.00	5,642.35	44,642.35				290,000.00
06/01/22	39,000.00	4,973.50	43,973.50	78,000.00	10,615.85	88,615.85	251,000.00
12/01/22	40,000.00	4,304.65	44,304.65				211,000.00
06/01/23	41,000.00	3,618.65	44,618.65	81,000.00	7,923.30	88,923.30	170,000.00
12/01/23	41,000.00	2,915.50	43,915.50				129,000.00
06/01/24	42,000.00	2,212.35	44,212.35	83,000.00	5,127.85	88,127.85	87,000.00
12/01/24	43,000.00	1,492.05	44,492.05				44,000.00
06/01/25	44,000.00	754.60	44,754.60	87,000.00	2,246.65	89,246.65	-
TOTALS	<u>\$ 744,200.00</u>	<u>\$ 146,938.13</u>	<u>\$ 891,138.13</u>	<u>\$ 744,200.00</u>	<u>\$ 146,938.13</u>	<u>\$ 891,138.13</u>	

## SCHEDULE OF FUTURE DEBT SERVICE

FISCAL YEAR	2008 CITY HALL BOND		2011 PARKS BOND		2011 UTILITY/PARKING LOAN		2015 MICKEL PARK LOAN		TOTAL	
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST
2019	301,170	127,177	210,796	3,373	152,011	34,882	70,000	18,162	733,977	183,594
2020	312,380	115,765	-	-	155,866	31,027	73,000	15,744	541,246	162,536
2021	324,000	103,928	-	-	159,819	27,074	75,000	13,223	558,819	144,225
2022	336,050	91,651	-	-	163,872	23,022	78,000	10,616	577,922	125,289
2023	348,550	78,918	-	-	168,028	18,866	81,000	7,923	597,578	105,707
2024	361,520	65,710	-	-	172,288	14,605	83,000	5,128	616,808	85,443
2025	374,970	52,012	-	-	176,657	10,236	87,000	2,247	638,627	64,495
2026	388,910	37,804	-	-	181,136	5,756	-	-	570,046	43,560
2027	403,380	23,067	-	-	-	-	-	-	403,380	23,067
2028	418,390	7,782	-	-	-	-	-	-	418,390	7,782
2029	-	-	-	-	-	-	-	-	-	-
	<u>3,569,320</u>	<u>703,814</u>	<u>210,796</u>	<u>3,373</u>	<u>1,329,677</u>	<u>165,468</u>	<u>547,000</u>	<u>73,043</u>	<u>5,656,793</u>	<u>945,698</u>

**CITY OF WILTON MANORS  
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2018

Sorted by Pay Grade, Role, and Level

Job Title	FLSA	Role & Level	Grade	FY2018-19 Minimum	FY2018-19 Midpoint	FY2018-19 Maximum	Min Hourly	Mid Hourly	Max Hourly
Recreation Leader I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Courier	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Maintenance Worker I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Utility Technician I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Customer Service Representative	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Administrative Assistant - Code Compliance	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Library Technical Assistant	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Recreation Leader II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Maintenance Worker II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Utility Technician II	N	T1	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Assistant City Clerk	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Investigative Aide	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Permit Technician	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Senior Administrative Assistant	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
IT Support Analyst	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Accounting Technician	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Code Compliance Officer	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Human Resources Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Crew Leader	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Community Planning Technician	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Library Associate	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Utility Technician III	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Accreditation Coordinator	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Office Manager	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Customer Service Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Code Compliance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Fire Inspector	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Community Development Services Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Facilities Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Grounds Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Utility Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Program & Facility Supervisor	N	L1	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Accountant	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Purchasing Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Librarian I	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Administrative Program Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Program & Youth Services Supervisor	N	L2	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Librarian II	N	P3	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Police Administrative Manager	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Parks & Recreation Division Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Library Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Clerk	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Human Resources Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Fire Marshal	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Planner	N	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Capital Projects/Grants Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
IT Manager	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Finance Director	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Police Chief	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Human Resources Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Community Development Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Leisure Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Utilities/Emergency Mgmt Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Finance Director	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Chief of Police	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Assistant City Manager	E	L7	13	\$109,308	\$137,151	\$164,994	\$52.55	\$65.94	\$79.32
<b>The positions below are part of the collective bargaining unit represented by the Broward Police Benevolent Association. The pay ranges are determined through contract negotiations:</b>									
Police Aide	N	PBA1	PBA1	\$41,501	\$52,576	\$63,650	\$19.95	\$25.28	\$30.60
Police Service Aide	N	PBA1	PBA1	\$41,501	\$52,576	\$63,650	\$19.95	\$25.28	\$30.60
Police Records Technician	N	PBA2	PBA2	\$45,308	\$57,399	\$69,490	\$21.78	\$27.60	\$33.41
Police Records Manager/Criminal Analyst	N	PBA3	PBA3	\$50,526	\$64,009	\$77,491	\$24.29	\$30.77	\$37.26
Police Patrol Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Community Policing Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Detective	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police School Resource Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Sergeant	N	PBA5	PBA5	\$63,894	\$80,944	\$97,994	\$30.72	\$38.92	\$47.11
Police Detective Sergeant	N	PBA5	PBA5	\$63,894	\$80,944	\$97,994	\$30.72	\$38.92	\$47.11
Police Training Sergeant	N	PBA5	PBA5	\$63,894	\$80,944	\$97,994	\$30.72	\$38.92	\$47.11

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt  
Roles: A = Administrative; L = Leader; P = Professional; and T = Technical

**CITY OF WILTON MANORS  
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2018  
Sorted by Department and Pay Grade

Job Title	FLSA	Role & Level	Grade	FY2018-19 Minimum	FY2018-19 Midpoint	FY2018-19 Maximum	Min Hourly	Mid Hourly	Max Hourly
Assistant City Manager	E	L7	13	\$109,308	\$137,151	\$164,994	\$52.55	\$65.94	\$79.32
IT Manager	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Office Manager	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
IT Support Analyst	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
City Clerk	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Assistant City Clerk	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Finance Director	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Assistant Finance Director	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Accountant	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Purchasing Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Customer Service Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Accounting Technician	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Customer Service Representative	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Human Resources Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Human Resources Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Human Resources Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Community Development Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Fire Marshal	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Planner	N	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Fire Inspector	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Community Development Services Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Community Planning Technician	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Permit Technician	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Customer Service Representative	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Leisure Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Parks & Recreation Division Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Library Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Librarian II	N	P3	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Librarian I	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Library Associate	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Library Technical Assistant	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Capital Projects/Grants Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Program & Youth Services Supervisor	N	L2	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Administrative Program Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Program & Facility Supervisor	N	L1	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Senior Administrative Assistant	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Recreation Leader II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Recreation Leader I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Facilities Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Grounds Maintenance Supervisor	N	T5	6	\$43,127	\$54,562	\$65,997	\$20.73	\$26.23	\$31.73
Crew Leader	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Maintenance Worker II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Courier	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Maintenance Worker I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Utilities/Emergency Mgmt Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Utility Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Office Manager	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Utility Technician III	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Utility Technician II	N	T1	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Utility Technician I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Chief of Police	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Assistant Police Chief	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Police Administrative Manager	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Accreditation Coordinator	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Code Compliance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Investigative Aide	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Code Compliance Officer	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Administrative Assistant - Code Compliance	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
<b>The positions below are part of the collective bargaining unit represented by the Broward Police Benevolent Association. The pay ranges are determined through contract negotiations:</b>									
Police Aide	N	PBA1	PBA1	\$41,501	\$52,576	\$63,650	\$19.95	\$25.28	\$30.60
Police Service Aide	N	PBA1	PBA1	\$41,501	\$52,576	\$63,650	\$19.95	\$25.28	\$30.60
Police Records Technician	N	PBA2	PBA2	\$45,308	\$57,399	\$69,490	\$21.78	\$27.60	\$33.41
Police Records Manager/Criminal Analyst	N	PBA3	PBA3	\$50,526	\$64,009	\$77,491	\$24.29	\$30.77	\$37.26
Police Patrol Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Community Policing Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Detective	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police School Resource Officer	N	PBA4	PBA4	\$53,080	\$67,245	\$81,409	\$25.52	\$32.33	\$39.14
Police Sergeant	N	PBA5	PBA5	\$63,894	\$80,944	\$97,994	\$30.72	\$38.92	\$47.11
Police Training Sergeant	N	PBA5	PBA5	\$63,894	\$80,944	\$97,994	\$30.72	\$38.92	\$47.11

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt  
Roles: A = Administrative; L = Leader; P = Professional; and T = Technical

**Account** – An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account types include: revenue, expense/expenditure, asset, liability and equity.

**Accounting Period** – A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

**Accounting Standards** – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

**Accounting System** – Organized set of manual and computerized accounting methods, procedures, and controls established to record, classify, analyze, summarize and report financial information of a government or any of its funds or organizations components.

**Accrual Basis of Accounting** – A basis of accounting which reports revenues when earned and expenses when incurred regardless of the related cash flows.

**Accrued Interest** – The dollar amount of interest, based on the stated interest rate, which has accumulated on a bond from (and including) the most recent interest date or other date, up to (but not including the due date of the interest payment.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and applying a specific millage rate.

**Adopted Budget** – The City Commission approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution and ordinance.

**Advance Refunding** – A bond refunding in which the proceeds of new debt are placed in an interest-bearing escrow account pending the call dates or maturity dates of the old debt.

**Agency Fund** – An agency fund is used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

**Amended Budget** – The original budget plus any amendments passed as of a certain date.

**Amortization** – The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appropriation** – An authorization made by the City Commission, which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations usually are made for fixed amounts and typically are granted for a one-year period.

**Assessed Valuation** – The appraised valuation, less any exemptions, set by the Broward County Property Appraiser upon real estate or other property; used as a basis for levying ad valorem taxes.

**Asset** – Tangible or intangible resources owned or held by a government which possess service potentials that generally are utilized (consumed) in the delivery of municipal services.

**Audit** – An annual examination of the City’s financial statements performed by independent certified public accountants for the purpose of ascertaining whether the financial statements fairly present the City’s financial positions and results of operations. The audit also includes a review of the City’s internal control system and compliance with certain provision of laws, regulations, contracts, and grant agreements.

**Authorized Positions** – Employee positions, which are approved and funded in the adopted budget.

**Balanced Budget** – A budget in which estimated revenues and other available funds equal or exceed estimated expenditures.

**Basis of Accounting** – The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For Example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis that is, (when cash is received or paid). Basis of accounting is an essential part of measurement focus, because a particular timing of recognition is necessary to accomplish a particular measurement focus.

**Benefits** – Contributions made by the City to meet commitments or obligations for employee fringe benefits including the City’s share of costs for various pension, medical, and life insurance plans.

**Bond** – A long-term debt obligation primarily used to finance capital projects or other long-term obligations. A bond represents a promise to repay a specified sum of money called the face value of principal amount at a specified maturity date or dates in the future, together with periodic interest at a specified rate.

**Bond Proceeds** – The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for which the bonds were issued and to pay certain

costs of issuance.

**Bond Refinancing** – The refunding (current or advanced) from the proceeds of a new issue, to reduce debt service costs, i.e. interest, realign maturities and/or modify or remove restrictive bond covenants.

**Budget** – A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them. It is the primary means by which most of the expenditures of a government are controlled. The budget matches projected revenues and planned expenditures to municipal services, goals, and objectives.

**Budget Adjustment or Amendment** – A legal procedure use by the City staff and the City Commission to revise a budget appropriation during the fiscal year. The City Commission must approve a budget adjustment by adopting a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure accounts) for any interdepartmental or inter-fund adjustment.

City staff has the authority to adjust expenditures within a departmental budget.

**Budgetary Basis of Accounting** – This refers to the basis of accounting used to estimate when revenues and expenditures are recognized for budgetary purposes. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budgetary Control** – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. Budgetary control is exercised at the department level, at which point expenditures cannot legally exceed the appropriated amount.

**Budget Document** – The official written statement prepared by the City Manager and

the Finance Department that presents the proposed budget to the City Commission.

**Budget Message** – The opening section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager’s transmittal letter.

**Budget Schedule or Calendar** – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Business Tax** – A tax imposed for the privilege of doing business in Wilton Manors. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.

**Capital Assets** – Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called “fixed assets” and may include land, improvements to land, easements, buildings, building improvements, machinery, equipment, vehicles, infrastructure, and all other tangible or intangible assets that are used in operations and have initial lives extending beyond a single reporting period.

**Capital Budget** – A plan of proposed capital expenditures and the means of financing them; usually based on the first year of the Capital Improvement Program (CIP) and typically enacted as part of the complete annual budget, which includes both operating and capital outlays.

**Capital Improvement Program (CIP)** – All capital expenditures planned for the next five years. The program specifies both projects and the resources estimated to be available to fund projected expenditures. The CIP outlines the

capital requirements arising from the City’s long-term needs and addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

**Capital Outlay** – Expenditures that result in the acquisition of or addition to capital assets that have a value of \$500 or more and have a useful life of more than one year.

**Capital Projects** – Projects that purchase or construct capital assets. Typically, a capital project

encompasses a purchase of land and/or the construction of a building or infrastructure.

**Capitalization Threshold** – The dollar value at which the City elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives of more than one year. Currently, this amount is \$500 or more.

**Cash Basis of Accounting** – A basis of accounting in which transactions or events are recognized when related cash amounts are received or disbursed.

**Cash Management** – is the process of collecting, managing and investing cash. Also includes the activities of forecasting the inflows and outflows of cash and establishing and maintaining banking relationships.

**Charges for Services** – These refer to program revenues, which finance in part or in whole the provision of a particular service.

**Chart of Accounts** – A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

**City Commission** – Legislative branch of local government; for the City of Wilton Manors, it consists of one mayor and four Commission members. The mayor serves a two-year term while the Commission members serve four-year terms.

**City Manager** – The chief administrative officer of the City.

**Collective Bargaining Agreement (CBA)** – A legal contract between the City and a recognized bargaining unit for specific terms and conditions of employment (hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

**Community Development Block Grants (CDBG) Program** – Federal funds available to provide communities with resources to address a wide range of unique community development needs.

**Comprehensive Annual Financial Report (CAFR)** – A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase or decrease in the cost of living (i.e., economic inflation or deflation).

**Contingencies** – A budgetary reserve set aside for emergencies or unanticipated, non-recurring expenditures not otherwise budgeted for during the fiscal year.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

**Cost-of-living Adjustment (COLA)** – An increase in salaries to offset the adverse effect of inflation on compensation.

**Current** – A term denoting the present fiscal period as opposed to past or future periods. It is often used to refer to items likely to be used up or converted into cash within one year.

**Debt** – An obligation resulting from the borrowing of money or from the purchase of goods and services on credit. Debt instrument used by the City of Wilton Manors may include general obligation bonds and revenue bonds. The City Commission must approve all debt instruments. All General Obligation (G.O.) bonds must be approved by the voters in a referendum.

**Debt Limit** – The maximum amount of debt that the City is permitted to incur under constitutional, statutory or charter provisions.

**Debt Service** – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Debt Service Requirements** – The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of bonds.

**Debt Service Reserve** – Funds used to pay debt service if the source of the pledged revenues does not generate sufficient funds to satisfy the debt service requirements. It is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

**Deficit** – The amount by which expenditures exceed revenues during a single accounting period.

**Department** – A major administrative division

of the City that indicates overall management responsibility for an operation or group of related operations within a functional area. Departments define and organize City operations and functions.

**Depreciation** – The process of estimating and recording the lost usefulness or expired useful life of a capital asset that cannot or will not be restored by repair. Depreciation can be attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and/or obsolescence.

**Distinguished Budget Presentation Awards Program** - A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Division** – A sub-section within a City department that furthers the objectives of the City Commission by providing specific services or a product.

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. Committed funds become encumbered when a purchase requisition becomes an actual purchase order. Encumbrances lapse at year's end and require Commission action to re-appropriate funds to cover any remaining encumbrances.

**Enterprise Fund** – A fund established to account for operations that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The

City has the following enterprise funds: Utilities, Drainage, Parking and Recycling.

**Estimated Revenues** – The budgeted projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures; a formal estimate of how much revenue will be earned from specific revenue sources for some future period, typically a future fiscal year.

**Expenditure** – The outflow of funds paid, or to be paid, for goods and services received during the current period. Budgetary expenditures represent decreases in fund balance.

**Fiduciary Fund** – Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. In the city, fiduciary funds include the employee pension funds.

**Final Millage Rate** – The tax rate adopted in the final public budget hearing of a taxing authority.

**Fiscal Year** – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Wilton Manors is October 1 through September 30.

**Fixed rate** – an interest rate on a security that does not change for the life of the security.

**Franchise Fee** – A fee levied by the City Commission on businesses that use the City's rights-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

**Full Time Equivalent (FTE)** – A conversion of part time personnel hours to full time personnel hours. The full time equivalent for one full time employee is 2,080 hours per year (40 hours per week times 52 weeks per year). Example: the full time equivalent for one part time employee working 1,040 hours per year would be .5 FTE (1,040 hours per year divided by 2,080 hours

per year for one full time employee).

**Fund** – An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses that are segregated for the purpose of carrying out a specific purpose or range of activities.

**Fund Balance** – The difference between the assets and fund liabilities in the governmental funds balance sheet as is referred to as fund equity. Fund balance could be classified as nonspendable, restricted, committed, assigned and unassigned.

- Nonspendable fund balance – portion of fund balance that is not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted fund balance – portion of fund balance that is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance – portion of fund balance that is constrained to specific purposes by a government itself, using its highest level of decision-making authority. The highest level of decision-making authority of the City is the City Commission.
- Assigned – portion of fund balance that a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.

- Unassigned fund balance – portion of fund balance that is available for any purpose.

**General Fund** – The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. Ad Valorem (property) taxes, licenses and permits, charges for services, franchise fees, and utility taxes are typically accounted under the General Fund.

**General Obligation Bonds (GO Bonds)** – debt instruments issued to finance public projects. GO Bonds are backed by the full faith and credit of the issuing municipality. This means that the issuing municipality commits its full resources to paying bondholders including general taxation and the ability to raise more funds through credit.

**Generally Accepted Accounting Principles (GAAP)** – A uniform minimum standard for financial accounting and recording as set forth by the Governmental Accounting Standards Board (GASB).

**Goal** – A statement that describes the purpose toward which an endeavor is directed, such as a target or target area; a statement of broad direction, purpose or intent based on the needs of the community.

**Governmental Accounting Standards Board (GASB)** – The authoritative accounting and financial reporting standard-setting body of governmental agencies.

**Government Finance Officers Association (GFOA)** – An association of public finance professionals. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

**Governmental Fund Type** – A general classification of funds into the following two categories: General Fund and Special Revenue Funds (i.e. Miscellaneous Grants, Fire Rescue Special Assessment, and Jenada Special Assessment Funds).

**Grant** – An award of financial assistance, to a recipient, to carry out a specific purpose. Grants require some level of compliance and reporting.

**Homestead Exemption** – A state program that permits up to a \$50,000 reduction from the assessed value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. Additional exemptions are available for qualified seniors, the disabled, the blind, and widows/widowers.

**Impact Fees** – Fee imposed by a local government on a new or proposed project to pay for all or a portion of the costs of providing public services to the new development. These fees are implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth resulting from the new or proposed project.

**Indirect Cost** – A cost necessary for the functioning of the City as a whole, but which cannot be directly associated with a particular functional category.

**Infrastructure** – Long lived capital assets that are usually stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. (e.g. water and sewer systems, streets, parks, drainage systems and lighting systems).

**Inter-fund Transfers** – Budgeted amounts transferred from one fund to another.

**Internal Control** – A systematic measures (such as review, checks and balances, methods and procedures) put in place by an entity to (1)

conduct its business in an orderly and efficient manner, (2) safeguard its assets and resources, (3) deter and detect error, fraud and theft, (4) ensure accuracy and completeness of accounting data, (5) produce reliable and timely financial information and, and (6) ensure adherence to its policies and procedures.

**Levy** – To impose taxes, special assessments, or charges for services for the support of City activities.

**Liability** – Debt or other legal obligations, arising from past transactions or events, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

**Line Item Budget** – The presentation of the City's budget in a format that displays each department's expenditures by specific accounts along with the amount budgeted for each account. The City currently uses a Line Item Budget.

**Long Term Debt** – Debt with a maturity of more than one year after the date of issuance. Ordinarily used to finance long-lived assets or other long-term obligations.

**Major Fund** – A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.

**Mandate** – A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

**Millage Rate** – Rate used in calculating taxes based upon the value of property, expressed in mills per dollar or property value; a mill is equal to 1/1,000 of a dollar or \$.001.

**Modified Accrual Basis** – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**Municipal Code** – A book containing the City Commission approved ordinances currently in effect.

**Non-Departmental** – Includes the costs associated with items that are for services and/or equipment not directly related to a specific department but rather utilized by all City departments.

**Objective** – Something to be accomplished in specific, well defined, and measurable terms, and that is achievable within a specific time frame.

**Non-Major Fund** - A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.

**Operating Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which government and its departments operate.

**Operating Expenditures** – Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs for capital assets.

**Operating Revenue** – Funds that the government receives as income to pay for

ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance** – A formal legislative enactment by the City Commission that has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has higher legal standing than a resolution.

**Overtime** – Compensation for hours worked beyond 40 hours within a specific workweek.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Performance Budget** – A budget format that relates the input of resources and the output of services for each organizational unit individually. Performance budgeting facilitates the evaluation of program efficiency and effectiveness.

**Performance Measure** – Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personnel Services** – Costs related to compensating employees, including salaries and wages and fringe benefit costs.

**Principal** – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Prior Year Encumbrance** – Unpaid, legally binding obligation from the previous fiscal year in the form of purchase orders, contracts or salary commitments which are chargeable to a prior appropriation.

**Program** – A sub-section of a department division that provides specific services or a product; a program is the smallest unit of

service. There may be one or more programs within a division.

**Program Budget** – A budget that allocates resources to the functions of activities or a group of activities with a common focus for the attainment of specific objectives.

**Proposed Budget** – The status of an annual budget which has been submitted by the City Manager and is pending public review and City Commission adoption.

**Proposed Millage Rate** – The tax rate certified to a Property Appraiser by each taxing authority within a county.

**Proprietary (Enterprise) Fund** – accounts services provided to the public and exist primarily by charging user-fees for those goods and services.

**Property Taxes** – See Ad Valorem Taxes.

**Purchase Order** – A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding Purchase Orders are called encumbrances.

**Purchase Requisition** – A written request from a department to the Finance Department for specific goods or services. This action precedes the authorization of a purchase order.

**Resolution** – A formal special order of the City Commission. A resolution has a lower legal standing than an ordinance.

**Special Revenue Fund** – A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds include the following funds: Fire Fund, Recycling Fund, Road Improvement Fund, Miscellaneous Grants Fund, Federal Forfeiture Fund, State

Forfeiture Fund, Police Training/Education Fund and Jenada Assessment Fund.

**Revenue** – Inflows of resources to finance the operations of government.

**Revenue Bonds** – Bonds that pledge a particular source of revenue, usually generated by the new asset funded by the revenue bonds proceeds, as the means of repayment.

**Revenue Estimate (see Estimated Revenues)**

**Risk Management** – An organized formal process to protect a government's assets against accidental loss, utilizing the most economical methods.

**Rolled Back Millage Rate** – The millage rate that will bring in the same amount of taxes as levied the prior year when applied to the current year's tax base. Newly constructed property is not included in the computation of the rate.

**Shared Revenue** – Revenue that is earned by one governmental unit but that is shared, usually on a predetermined basis, with other units or classes of governments.

**Special Assessment Funds** – A governmental accounting fund used to account for a compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The City's Special Assessment Funds include the following: Fire Rescue Special Assessment, and Jenada Gatehouse Special Assessment.

**Tax Base** – The total property valuations within the City's legal boundaries on which the City levies its tax rates.

**Tax Rate Limit** – The maximum legal rate at which a locality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

**Tax Roll** – The master list of the assessed value of all taxable properties within the City’s jurisdiction. For all local taxing authorities, the Property Appraiser certifies the list on July 1 of each year.

**Unit Cost** – The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

**Taxable Value** – The assessed value less homestead and other exemptions, if applicable.

**Taxes** – Charges levied by a government for the purpose of financing services for the common benefit of the people. Taxes are an involuntary exaction on form of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business).

**Trust (Agency) Funds** – Funds that are established to collect and distribute monies for a specific function or operation, and are used to account for assets held by the City in a trustee capacity. Trust Funds are classified as either expendable or non-expendable.

**Truth in Millage** – The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring specific method of tax rate calculation, form of notice, public hearing requirement, and advertised specifications prior to the adoption of a budget tax rate.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

**Utility Tax** – Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

**WDID** – Wilton Drive Improvement District.