

City of Wilton Manors, Florida
Recommended Operating and Capital Budget
Fiscal Year 2020-2021
Prepared by the Finance Department



CITY OF WILTON MANORS
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2020-2021



CITY COMMISSION

Vacant, Mayor
Tom Green, Vice-Mayor
Julie Carson, Commissioner
Gary Resnick, Commissioner
Paul Rolli, Commissioner

CITY MANAGER

Leigh Ann Henderson

ASSISTANT CITY MANAGER

Pamela Landi

DEPARTMENT DIRECTORS

Kerry Ezrol, City Attorney
Faith Lombardo, City Clerk
Pennie Zuercher, Finance Director
Dio Sanchez, Human Resources Director
Paul O'Connell, Police Chief
Roberta Moore, Community Development Services Director
Patrick Cann, Leisure Services Director
David Archacki, Emergency Management/Utilities Director



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City of Wilton Manors



Life's Just Better Here

Date: June 22, 2020
To: Mayor and City Commission
From: Leigh Ann Henderson, City Manager
Re: Submittal of Fiscal Year 2020-2021 Budget

Enclosed you will find your individual City Commission Budget books, submitting the proposed budget for Fiscal Year 2020-2021. The Commission's first advertised budget workshop with the Budget Review Committee is scheduled for Tuesday, July 28 at 6:30 pm. The two advertised budget workshops with the City staff have been scheduled for Wednesday, July 29 and Tuesday, August 25, both at 6:30 pm. All workshops and hearings will be held in the Commission Chambers in City Hall.

In similar manner as the prior fiscal year, your budget book includes the newly-updated section on the following pages that provides "Budget Highlights". This section has been prepared to assist you in easily identifying the changes proposed in the submitted budget in the following areas: personnel; major capital items; operating, and revenues.

In addition, the revenues section includes details on the ad valorem rates for the current year (FY 20) and the proposed rates for the upcoming fiscal year (FY 21).

The Commission's two budget hearings with the public are scheduled for Monday, September 14 and Monday, September 21; both at 6:30 pm. As you review the proposed budget prior to the scheduled workshops and throughout the next few weeks, should you have any questions at all, please contact me or Assistant City Manager Pamela Landi. We will be happy to answer your questions at any time either by phone, e-mail or to set up an appointment to meet with you individually or jointly with the City's Finance Director and Departmental staff.

A handwritten signature in black ink, appearing to read "Leigh Henderson".

Leigh Ann Henderson
City Manager

City of Wilton Manors

At A Glance

<p>The City of Wilton Manors, located in Broward County, was incorporated in 1947, and was created as a municipality under Chapter 165, Florida Statutes and named the Village of Wilton Manors. The Laws of Florida, 1953, Chapter 29609 established the present municipality, designated it the City of Wilton Manors and enacted its Charter. The City operates under the Commission-City Manager form of government and provides the following services as authorized by its Charter: general government, public safety, public services, transportation, and culture and recreation. The City also provides water distribution, sewer collection, parking solidwaste and drainage services. The City is a</p>	<p>CITY DEMOGRAPHICS <i>(2017 Census Estimates)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Population:</td><td style="text-align: right;">12,773</td></tr> <tr><td>Median Age <i>(2010 Census)</i> :</td><td style="text-align: right;">46.8</td></tr> <tr><td>Median HH Income:</td><td style="text-align: right;">\$53,642</td></tr> <tr><td>Average HH Size:</td><td style="text-align: right;">1.79</td></tr> <tr><td>No. of HH</td><td style="text-align: right;">6,687</td></tr> <tr><td>Total Housing Units (HH = Household)</td><td style="text-align: right;">7,795</td></tr> </table>	Population:	12,773	Median Age <i>(2010 Census)</i> :	46.8	Median HH Income:	\$53,642	Average HH Size:	1.79	No. of HH	6,687	Total Housing Units (HH = Household)	7,795	<p>EDUCATION Wilton Manors Elementary Pace Center for Girls Somerset Academy Village Little Flower Montessori School</p>										
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<p>Date of Incorporation:</p> <p style="padding-left: 20px;">June 1947</p> <p>Form of Government:</p> <p style="padding-left: 20px;">Commission-City Manager</p> <p>Area: 1.8 square miles</p> <p>2020-2021 Proposed Budget: \$36,655,011</p>	<p>POLICE AND FIRE</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Police Station</td><td style="text-align: right;">1</td></tr> <tr><td>Sworn Officers</td><td style="text-align: right;">34</td></tr> <tr><td>Non-Sworn Staff</td><td style="text-align: right;">17</td></tr> <tr><td>Fire Station</td><td style="text-align: right;">1</td></tr> </table> <p><small>(Fire and Emergency Medical services are contracted to the City of Fort Lauderdale.)</small></p>	Police Station	1	Sworn Officers	34	Non-Sworn Staff	17	Fire Station	1	<p>LAND USAGE</p> <table style="width: 100%; border-collapse: collapse;"> <tr><td>Residential</td><td style="text-align: right;">90.5%</td></tr> <tr><td>Commercial</td><td style="text-align: right;">5.8%</td></tr> <tr><td>Industrial</td><td style="text-align: right;">0.4%</td></tr> <tr><td>Governmental</td><td style="text-align: right;">0.5%</td></tr> <tr><td>Institutional</td><td style="text-align: right;">0.4%</td></tr> <tr><td>Miscellaneous</td><td style="text-align: right;">2.4%</td></tr> </table> <p style="text-align: center;"><small>(From Broward County Property Appraiser)</small></p>	Residential	90.5%	Commercial	5.8%	Industrial	0.4%	Governmental	0.5%	Institutional	0.4%	Miscellaneous	2.4%		
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<div style="text-align: center;">   <p>www.wiltonmanors.com</p> </div>	<p>CITY PARKS</p> <ol style="list-style-type: none"> 1. Andrews Avenue Extension 2. Apache Pass Park 3. Colohatchee Park 4. Colohatchee Boat Ramp 5. Coral Gardens Park 6. Donn Eisele Park 7. Hagen Park / Veterans Memorial 8. Island City Park Preserve 9. Jaycee Park 10. M.E. DePalma Park 11. Mickel Park 12. Rachel Richardson Park 13. Richardson Historic Park & Nature Preserve 14. Snook Creek Boat Ramp 15. Wilton Manors Elementary 16. Waterways 17. Womans Club 	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">PRINCIPAL TAXPAYERS</th> <th style="text-align: right;">Acres</th> </tr> </thead> <tbody> <tr><td>Ascend Wilton Twenty Fourth</td><td style="text-align: right;">2.7%</td></tr> <tr><td>LG Wilton Park LLC</td><td style="text-align: right;">2.1%</td></tr> <tr><td>RKOF Wilton Tower LLC</td><td style="text-align: right;">1.4%</td></tr> <tr><td>Marrinson Group</td><td style="text-align: right;">1.3%</td></tr> <tr><td>2701 North Andrews Property</td><td style="text-align: right;">0.9%</td></tr> <tr><td>High Acres TIC LLC</td><td style="text-align: right;">80.0%</td></tr> <tr><td>Florida Power & Light</td><td style="text-align: right;">0.8%</td></tr> <tr><td>Real Sub LLC</td><td style="text-align: right;">0.7%</td></tr> <tr><td>Carol Williams Trust</td><td style="text-align: right;">0.4%</td></tr> <tr><td>Moss Office Building LLC</td><td style="text-align: right;">0.4%</td></tr> </tbody> </table>	PRINCIPAL TAXPAYERS	Acres	Ascend Wilton Twenty Fourth	2.7%	LG Wilton Park LLC	2.1%	RKOF Wilton Tower LLC	1.4%	Marrinson Group	1.3%	2701 North Andrews Property	0.9%	High Acres TIC LLC	80.0%	Florida Power & Light	0.8%	Real Sub LLC	0.7%	Carol Williams Trust	0.4%	Moss Office Building LLC	0.4%
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CITY OF WILTON MANORS

BUDGET HIGHLIGHTS FISCAL YEAR 2020-21 BUDGET

Significant Factors Affecting Budget Preparation

COVID-19 & Economic Downturn

On March 9, 2020, Governor Ron DeSantis declared a public health emergency in the State of Florida resulting from the spread of the Novel Coronavirus 2019 ("COVID-19"). March 13, 2020, the President of the United States declared a national state of emergency. March 18, 2020, the City, along with Broward County, began a shutdown of all non-essential businesses within the city and closed City Hall to non-employees. Citizens were asked to remain in their homes.

As a result, unemployment climbed to double digits. The stock market experienced multiple days of significant losses. All resulting in an economic downfall locally and nationally. The National Bureau of Economic Research ("NBER") declared the nation in a recession as a result of the shutdown due to the nationwide pandemic.

Reopening of the economy did not begin in Florida until mid-May with the implementation of phase 1. At the time of publication, the City of Wilton Manors and Broward County had not entered into Phase 2 of reopening.

General Fund Budget

The General Fund is the City's primary operating fund, and its primary source of revenue is ad valorem taxes (property taxes), which account for 50.65% of total General Fund revenues. The taxable value of the City's real estate has continued its recovery, increasing again for the eighth consecutive year after several years of decline due to the Great Recession. The City's Taxable Value at June 1, 2020 is \$1,586,898,260, a total overall increase of 5.56% over prior year. Since the end of the Great Recession, the City has been in the upper tier of Broward County cities for property value increases, with the City's increase in taxable value this year being above the Broward County average of 4.77%. This increase in property values brings in additional revenue to the General Fund of \$466,254 based on the FY21 proposed millage rate of 5.9587, which remains the same as FY 19-20. However, the City expects a decline in State revenue sharing of \$97,237 and half-cent local sales tax of \$214,894, as well as decreases in fines, fees and charges for service, will over shadow the increase in ad valorem revenue for FY 20-21. The City expects to see an overall decrease in revenues of \$1,718,420 (8.72%) as compared to prior year amended budget.

With the decline in revenue, resulting from the COVID-19 pandemic, management was faced with the challenge of maintaining essential services for residents while reducing costs to offset the loss in revenues.

All-Funds Budget

The FY20-21 Recommended Budget for all funds is \$36,655,011. The tables below compare the proposed FY20-21 budget to the adopted FY19-20 budget.

FY20-21 All-Funds Budget, Summary By Fund

Fund	Proposed FY20-21	Adopted FY19-20	\$ Change	% Change	Fund as % of Budget
General Fund	\$18,084,970	\$18,745,258	(\$ 660,288)	-3.5%	49.3%
General Capital Improvement Fund	658,559	1,577,722	(919,163)	-58.3%	1.8%
Recycling Fund	3,627,501	3,644,390	(16,898)	-0.5%	9.9%
Fire Rescue Assessment Fund	3,258,459	2,655,272	603,187	22.7%	8.9%
Road Improvement Fund	262,711	1,498,700	(1,235,989)	-82.5%	0.7%
Miscellaneous Grants Fund	93,953	191,617	(97,664)	-51.0%	0.3%
Federal Police Forfeiture Fund	5,000	5,000	0	0.0%	0.0%
Police Training & Education Fund	6,631	11,033	(4,402)	-39.9%	0.0%
State Police Forfeiture Fund	17,050	15,000	2,050	13.7%	0.0%
Water and Sewer Utilities Fund	8,690,315	8,644,097	46,218	0.5%	23.7%
Parking Fund	943,068	1,030,893	(87,825)	-8.5%	2.6%
Drainage Utility Fund	901,521	781,238	120,283	15.4%	2.5%
Jenada Fund	8,097	8,312	(215)	-2.6%	0.0%
Wilton Drive Improvement District	97,176	97,200	(24)	0.0%	0.3%
	\$36,655,011	\$38,905,732	(\$2,250,721)	-5.8%	100%

FY20-21 All-Funds Budget, Summary by Category

Category	Proposed FY20-21	Adopted FY19-20	\$ Change	% Change	Category as % of Budget
Personnel Wages	\$8,229,760	\$8,441,359	(\$211,599)	-2.5%	22.01%
Personnel Benefits	4,995,096	5,221,120	(226,024)	-4.3%	13.27%
Operating Expenditures	18,835,035	16,797,935	2,037,100	12.1%	42.65%
Capital Expenditures	984,455	4,072,225	(3,087,770)	-75.8%	10.74%
Debt Service	866,026	857,825	(8,201)	-1.0%	2.20%
Depreciation	1,015,880	960,106	55,774	5.8%	2.47%
Transfers	1,728,759	2,555,162	(826,403)	-32.3%	6.66%
	\$36,655,011	\$38,905,732	(\$2,250,721)	6.1%	100%

The increases shown for Operating Expenditures are largely due to the proposed increase in the cost of fire and emergency medical services as proposed by the City of Fort Lauderdale. Decreases are a result of actions taken to offset the projected loss in revenues.

Fire and Emergency Medical Services

Since June 2000, the City of Wilton Manors has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). In 2010, this contract was renewed for an additional 5-year term which expired on September 30, 2015. After exploring and rejecting alternatives to the partnership with Fort Lauderdale, City staff negotiated a 5-year renewal of the Fire-EMS contract that was adopted by the City Commissions of both Wilton Manors and Fort Lauderdale and expires September 30, 2020.

Currently, Wilton Manors is in negotiations with the City of Fort Lauderdale for renewal of the Fire-EMS contract. The proposed budget reflects the initial offer from the City of Fort Lauderdale which includes an increase in the cost for Fire-EMS of approximately \$1,200,000. Negotiations are still underway and are expected to be settled prior to September 1, 2020.

While the General Fund accounts for the EMS portion of the CFL contract, the fire portion of the contract expenditures are accounted for in the City's Fire Assessment Fund. The principal source of revenue for this fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures.

The total Fire Assessment is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective property use designation. The Fire Assessment Fees are budgeted to increase in FY21 for single family homeowners from \$216.13 to \$293.06, or \$76.93 annually 35.6%).

The City's Fire Assessment rates are based on the methodology reaffirmed by an assessment allocation study that was completed by an outside consulting firm during the spring of 2018. Below is a table that compares the proposed FY20-21 Fire Assessment Fees to those of last fiscal year. These rates are subject to change based on the outcome of negotiations with the City of Fort Lauderdale.

(Continued on next page.)

Wilton Manors Assessment Rates by Property Use Category	Fees for Budget Year FY20-21	FY19-20	Increase (Decrease)	% Change
Residential (per unit)	\$293.06	\$216.13	\$76.93	35.6%
<i>The Rates below are per 100 Square Feet of building space:</i>				
Commercial	\$49.81	\$40.23	\$9.58	23.8%
Industrial/Warehouse	\$9.48	\$12.09	(\$2.61)	-21.6%
Institutional	\$19.56	\$24.06	(\$4.50)	-18.7%
Government	\$56.41	\$31.32	\$25.09	80.1%
Nursing Home	\$107.71	\$79.96	\$27.75	34.7%
Total Fire Services Assessment:	\$3,030,576	\$2,295,501	\$735,075	32.0%

Utility User Fees

Water and Sewer User Fees must be set to allow prudent and efficient operation of the City's water distribution and sewage collection systems while being sensitive to the rates being charged to utility customers. Revenues to the system must cover the system costs so that the utility can be operated as a going concern that will be able to provide services in perpetuity to the City's residents and businesses.

There are three major components to the costs of the water and sewer system:

- First is the actual cost to produce drinking water and treat sewage. As a very small City with no water treatment plant or sewage treatment plant of our own, Wilton Manors contracts with the City of Fort Lauderdale (CFL) to purchase both drinking water and sewage treatment services.
- Second is the day-to-day cost to operate the City's water distribution and sewage collection systems. This includes the cost of the personnel, equipment, supplies, etc. needed to provide the ongoing maintenance of the systems.
- Third is the cost to continually upgrade the system's infrastructure.

The cost to produce water depends upon the actions of two independent governments – the City of Fort Lauderdale (CFL) and the South Florida Water Management District (SFWMD). As previously mentioned, the City of Wilton Manors contracts with CFL for water purchases and sewer treatment. CFL's rates are determined by their City Commission which in recent years had increased water fees automatically every year by 5%.

Because Wilton Manors had felt that CFL's water rates were unfair to wholesale users like the City, over the last two years Wilton Manors staff has been working with the staff of the City of Oakland Park, another large wholesale water customer of CFL, to influence CFL to re-evaluate their rate structure. In FY 18-19, CFL hired an outside consultant to perform a water and sewer rate study which was completed in April 2019. This study made several findings and recommendations, including:

- Water rate revenues were revealed to be collecting more revenue than the cost to provide water service,
- Wholesale water consumption (usage) rates should be reduced to reflect the cost to provide service,
- Wholesale base rates (per meter size) should be increased,
- Annual water rate adjustment targets should be 3.60%,
- Impact fees for adding new water service should be updated, and should apply to all new services in Fort Lauderdale's service area, including Wilton Manors, and
- It was recommended that Fort Lauderdale charge the State of Florida-authorized surcharge of 25% on all water sold to customers outside the Fort Lauderdale city limits; this surcharge would be added to the recommended new, lower wholesale water usage rates.

The Fort Lauderdale City Commission adopted a new water rate schedule based on the consultant's recommendations in September 2019. At the time of the publication of this Recommended Budget (June, 2020) it is anticipated that a 3.6% increase in water usage rates will be needed for FY21.

The cost of sewage treatment is also determined by CFL, but is based on the actual costs of operating Fort Lauderdale's Central Regional Wastewater System. Sewage treatment rates are not set until August; however Wilton Manors staff attends quarterly meetings to get updates on the wastewater system and its financial trends. At the time of the publication of this Recommended Budget (June, 2020) it is anticipated that a 7% increase in sewer usage rates will be needed for FY21.

Day-to-day operations costs of the water and sewer systems are provided in much greater detail in Section U of this budget. System operating costs are expected to increase slightly in FY21.

Infrastructure renewal costs - October 1, 2017 marked a milestone for the Water & Sewer Utility Fund. On that date the City made its final \$1.2 million annual payment on the 2007 Water & Sewer Bonds. This reduces the amount required to be budgeted for debt service by \$1.2 million annually. During the past two fiscal years the City passed along the full amount of this savings to customers by substantially reducing water and sewer base rates.

During the last several years, the Water & Sewer Utility Fund has been financing needed infrastructure upgrades on a pay-as-you-go basis without incurring additional debt. In order to clearly define the City's future utility infrastructure needs, the City contracted with an outside consultant to develop a Water, Sewer, and Stormwater Master Plan. This plan was completed in January 2020 and identified the future funding needs for the City's utility infrastructure, thus providing a key component of future utility rates. The City issued a competitive solicitation for a Utility Rate Study in February 2020. However, due to COVID-19, that competitive solicitation has been placed on hold.

Taking all of these factors into account, for FY21 the City will be taking several actions on rates. The City's utility rate structure combines both a Base Rate (fixed fee) and a Usage Rate (variable fee), both for water and sewer.

- Base rates for both water and sewer will remain unchanged for FY21.
- The Variable Sewer Usage Rates will increase by 7.0% to cover the expected rate increase from CFL.
- The Variable Water Usage Rates will increase by 3.6% to cover the expected rate increase from CFL.

All of these rates will be re-evaluated based on the rate-setting actions of the City of Fort Lauderdale, and if Wilton Manors rates can be lowered further, they will be.

Stormwater Fees - A rate increase of 5% has been adopted for the Drainage Utility Fund (Stormwater) for FY20-21. The City’s stormwater system will also be included in the upcoming Master Plan and Utility Rate Study, enabling the City to set sustainable rates for future years.

Garbage and Recycling Fees – The City contracts with an outside vendor to provide garbage and recycling services. After an RFP process, the City awarded the garbage and recycling contract in 2016 to Waste Management. The 3-year contract expired on September 1, 2019, however, the City successfully negotiated with Waste Management to renew the contract for a 2-year renewal term ending September 1, 2021. The contract has provided stable rates for the last four years, but a rate adjustment limited by certain factors is permitted upon renewal. The rates for FY 20-21 are expected to increase 2.5%.

Personnel

The City’s Human Resources Department strives to maintain competitiveness in employee recruitment and retention. A full compensation and classification study was performed by the City for the FY14-15 budget. Based on the recommendations of the study, the City’s policy is to adjust employee pay ranges every two years by the average of the change in the Consumer Price Index (CPI) over the last two years. Pay ranges were adjusted most recently for FY18-19. No adjustment in pay ranges for general employees were made for FY20-21. A table showing the job classifications and pay ranges can be seen in Section AC of this budget.

- **Number of Positions**

The Recommended Budget does not include any increase to the number of positions.

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 19-20	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Full Time Positions	108.00	108.00	108.00	108.00
Part Time Positions	46.00	26.250	46.00	26.250
TOTALS	154.00	134.250	154.00	134.250

- **Health, Life, and Dental Insurance Costs**

The City offers health, life, and dental insurance to all full time employees. In January 2008, the City implemented an insurance opt-out program for all full time employees participating in the City’s health insurance. As an incentive for employees to decline coverage and reduce the City’s expenses for health insurance, the City provides employees with the option of receiving \$100 per month if they have insurance coverage under another medical plan. This program is limited to a maximum of fourteen (14) participants citywide.

In 2010, the City made available to all employees a lower-cost High Deductible Health Plan (HDHP). This plan was introduced as an alternative to traditional HMO and POS plans and gained wide acceptance among employees. In FY13-14 the old HMO and POS plans were eliminated and now all employees electing health insurance coverage are enrolled in an HDHP.

Premiums for health, life, dental, and disability insurance are set on a calendar year basis. The budget, therefore, includes premiums at the current calendar year rate for the first three months of FY20-21, and premiums at the projected rate of increase for the last nine months of the fiscal year.

Actual premiums for the coming calendar year are not known until several months after the budget is adopted. For the previous budget (FY19-20), the City experienced an increase in premiums of 8%; partially offset by a change in out of pocket costs for 2020. For calendar year 2021, the City is budgeting for an anticipated premium increase of 15% for health insurance. No budget increases are being anticipated for dental or life insurance for 2021. With natural employee turnover, the City has also recently seen a trend toward younger employees, many of whom elect for less expensive health insurance coverage such as single coverage rather than full family coverage. Due to a combination of all of the above factors, the City's budget for health, life, and dental insurance is expected to decrease by \$93,888 for FY21.

- **Pension Contribution Costs**

The City Commission approved participation in the Florida Retirement System (FRS) during Fiscal Year 2006-07. At that time the City's defined benefit (DB) pension plan was closed to new members. All new employees must participate in the FRS plan and existing employees were given the option of remaining in the City's pension plan or participating in the FRS Plan, with the City paying for five years of past service.

Rates for the FRS plan are set by the state legislature, and are effective for the state's fiscal year from July 1 through June 30. Therefore, rates for the first nine months of FY20-21 (October 1, 2020 through June 30, 2021) have been set, but the rates for the last three months of FY20-21 (July 1, 2021-September 30, 2021) will not be adopted until the spring of 2021.

FRS Rates for the first nine months of FY20-21 increased an average of 0.5% over the FY19-20 rates.

(Continued on next page.)

The table below details the City’s FY21 budgeted pension contributions.

<u>Total Budgeted Pension Contributions</u>	FY20-21 Budget	FY19-20 Budget	\$ Change	% Change
General / Non-Sworn:				
Wilton Manors Plan	\$742,185	\$743,394	(\$1,209)	-0.0%
Florida Retirement System (FRS)	762,949	703,832	59,117	8.4%
Total Non-Sworn	1,505,134	1,447,226	57,908	4.0%
Sworn:				
Wilton Manors Plan	943,009	931,072	11,937	1.3%
Florida Retirement System (FRS)	588,627	644,316	(55,689)	-8.6%
Total Sworn	1,531,636	1,575,388	(43,752)	-2.8%
TOTALS	\$3,036,770	\$3,022,614	\$14,156	0.5%
By Plan				
Total Wilton Manors Plan	\$1,685,194	\$1,674,466	\$10,728	0.6%
Total Florida Retirement System (FRS)	1,351,576	1,348,148	3,428	0.3%
	\$3,036,770	\$3,022,614	\$14,156	0.5%

Wage Adjustments

The City negotiated a three-year contract with the Broward County Police Benevolent Association (PBA), which represents 39 sworn and non-sworn Police Department employees. This contract became effective October 1, 2017 and will expire on September 30, 2020. The City is currently in negotiations with PBA for FY 20-21. It expected they will be complete by September 1, 2020.

Management has adopted a compensation policy that calls for future pay increases for General Employees (non-PBA) to include an annual merit adjustments of 0% - 3% based on the results of annual performance reviews, and a cost of living adjustment (COLA) tied to the annual change in the Consumer Price Index (CPI) for the prior year. The policy calls for the COLA to vary between a minimum of 1% and a maximum of 3% when the change in the CPI is positive. No COLA would be granted when the change in the CPI is negative. The compensation policy recognizes that all wage increases are subject to both budgetary restrictions and City Commission approval.

Due to the budget restrictions imposed as a result of COVID-19 and the subsequent economic downfall, the budget includes 0% for COLA and merit raises for FY 20-21.

Capital

As part of the City’s effort to make improvements to the 5-year Capital Improvement Program (CIP), a new fund was created (Fund 300, Capital Improvements Fund) to consolidate all capital activity previously accounted for in the General Fund. This will increase focus on these general capital

expenditures and pave the way for continued improvements in future years to the CIP as a whole. Capital expenditures by fund are shown in the table below.

Capital expenditures are significantly below the prior year budget due to the projected reduction of revenues in FY 20-21.

FY20-21 All-Funds Budget, Capital Summary By Fund

Fund	Proposed FY20-21	Adopted FY19-20	\$ Change	% Change	Fund as % of Budget
Capital Improvement Fund	249,495	1,152,622	(\$903,127)	-78.4%	25.3%
Recycling Fund	2,570	6,500	(3,930)	-60.5%	0.3%
Fire Rescue Assessment Fund	95,000	165,000	(70,000)	-42.4%	9.7%
Road Improvement Fund	125,000	1,140,000	(1,015,000)	-89.0%	12.7%
Miscellaneous Grants Fund	18,060	83,118	(65,058)	-78.3%	1.8%
Federal Police Forfeiture Fund	0	0	0	0.0%	0.0%
Police Training & Education Fund	0	0	0	0.0%	0.0%
State Police Forfeiture Fund	6,600	0	6,600	0.0%	0.6%
Water and Sewer Utilities Fund	17,690	1,079,200	(1,111,510)	-98.4%	1.8%
Parking Fund	0	0	0	0.0%	0.0%
Drainage Utility Fund	156,140	60,000	96,140	160.2%	15.9%
Jenada Fund	5,100	1,500	3,600	240.0%	0.5%
Wilton Drive Improvement District	12,300	17,785	(5,485)	-30.8%	1.2%
Contingencies for Capital Equipment, All Funds	10,000	80,000	(70,000)	-87.5%	1.0%
Contributions to Capital Replacement Plan, All Funds	286,500	286,500	0	0.0%	29.2%
	\$984,455	\$4,072,225	(\$3,087,770)	-75.8%	100%

In FY 20-21, the City continues it's Capital Replacement Plan (CRP) which is designed to fund the scheduled replacement of vehicles, equipment, and selected infrastructure. Below are each fund's contributions to the CRP for this budget year.

(Continued on next page.)

Funding of Capital Replacement Plan

General Fund (Transfer to Capital Improvements Fund)	\$500,000
Recycling Fund	4,500
Fire Assessment Fund	18,000
Road Improvement Fund	15,000
Water and Sewer Utilities Fund	140,000
Parking Fund	30,000
Drainage Fund	79,000
	<u>\$786,500</u>

Other Major Budgeted Capital (\$10,000 and over)

Equipment & Technology

Citywide PC Replacements	\$42,000
Core Data Center Switch	41,453
Itron/MVRS Upgrade for Utility Billing	26,189
Handheld Radios and Base Station	35,890
Full-Matrix Message Board	17,000
Three (3) In-car Video Cameras	12,393
PD Administration Vehicle 2021 Ford Explorer	38,250
2021 Ford Explorer, Fire Marshall Replacement	<u>20,000</u>

Total Equipment & Technology **233,175**

Facility Repairs/Improvements

Richardson AC Replacements	40,000
Hagen Roof Repairs	15,000
Fire Station 16 Bay Doors Replacement	<u>75,000</u>

Facility Repairs/Improvements **130,000**

Transportation & Roadways

NE 29th Street Improvement Grant - ineligible cost	<u>75,000</u>
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Transportation & Roadways **75,000**

Utility System Repairs/Improvements

NW 8th Avenue Drainage System - Phase I New	<u>151,000</u>
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Utility System Repairs/Improvements **151,000**

Others

Surtax Projects	50,000
Landscape/Streetscape Construction	12,300

Others **62,300**

Total Major Projects **\$651,475**

Debt Service

During FY18-19, the City purchased two parcels of land to expand Colohatchee Park. Interim financing for this project was accomplished by an internal interfund loan from the Water & Sewer Utility Fund to the General Fund. For FY20-21 it is anticipated that a new bank loan will be secured to permanently finance this property purchase. This proposed financing is highlighted in the table below which also shows the City's remaining budgeted debt service obligations.

Budgeted Debt Service for FY20-21	Annual Payment	Payoff Date	Principal Balance at End of FY20-21
City Hall General Obligation Loan	\$427,928	9/30/2028	\$2,955,770
Utility and Parking Loan	186,893	12/1/2026	1,114,084
Mickel Park Loan	88,223	6/1/2025	404,000
Proposed New Colohatchee Park Land Loan (Estimate)	144,000	3/1/2030	1,380,000
Totals:	\$851,174		\$5,853,854

Fund Balance

It is the City's policy to maintain Unassigned Fund Balance in the General Fund at between 15% - 20% of General Fund operating expenditures. The Proposed FY19-20 budget keeps Unassigned Fund Balance at approximately 15% of the General Fund's operating expenditures. A detailed Fund Balance Analysis follows later in this Overview section of the budget.

City of Wilton Manors
FY20 WORKSHEET FOR INTERFUND TRANSFERS:

A	B	C	D	E	F	G	H	I	J	K	L
Number and Name of Enterprise Fund	Total Non-Current Assets Last Audit (9/30/18)	Taxable Personal Property Exemptions	Taxable Value Basis for Calculating PILOT (Payment In Lieu Of Taxes)	PILOT (D / 1,000) x Millage Rate	FY21 BUDGETED REVENUES	Privilege Fee F x Privilege Fee Percentage	Total of PILOT and Privilege Fee E + G	FY19 Transfer to General Fund (BASE YEAR)	Difference Between FY19 Base Year and FY21 Total of PILOT and Privilege Fee I - H	Transitional Adjustment FY21 80%, of Difference Between Full FY19 Base Year Transfer and FY21 Total of PILOT and Privilege Fee J x 80%	FY21 PROPOSED BUDGETED TOTAL E + G + K
151 Recycling	161,040	(25,000)	136,040	811	3,627,501	*	811	196,324	195,513	157,059	157,870
401 Water & Sewer Utility	15,362,802	(25,000)	15,337,802	91,393	8,559,367	*	91,393	1,098,001	1,006,608	878,401	969,794
406 Parking	1,546,189	(25,000)	1,521,189	9,064	943,068	*	9,064	0	n/a	0	9,064
450 Drainage Utility	862,475	(25,000)	837,475	4,990	561,892	*	4,990	0	n/a	0	4,990
Totals:	17,932,506	(100,000)	17,832,506	106,258	13,691,828	0	106,258	1,294,325	1,202,121	1,035,460	1,141,718

Proposed General Fund Operating Millage Rate: 5.9587
Privilege Fee Percentage (Percentage of Revenues): 5.90%

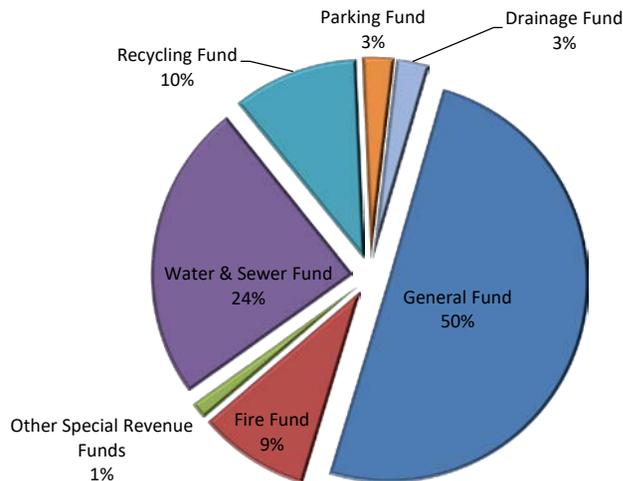
* Waste Management pays a franchise fee directly to the General Fund starting in FY19, therefore no Privilege Fee will be charged to the Recycling Fund.

**City of Wilton Manors
Combined Budget Summary
FY2020-2021**

	General Fund	Fire Fund	Other Special Revenue Funds	Capital Improvement Fund	Water & Sewer Fund	Solid Waste Fund	Drainage Fund	Parking Fund	Total
Revenue by Type:									
Ad Valorem Taxes	\$ 9,594,987	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,594,987
Utility Taxes	2,021,213	-	-	-	-	-	-	-	2,021,213
Franchise Fees	1,173,960	-	-	-	-	-	-	-	1,173,960
Permits, Fees & Special Assessments	748,450	3,030,576	104,000	-	5,000	4,000	-	-	3,892,026
Intergovernmental	1,196,689	87,920	268,022	-	-	-	-	-	1,552,631
Charges for Services	1,629,542	105,000	36,906	-	8,540,180	3,595,700	551,613	726,100	15,185,041
Fines and Forfeitures	226,000	-	6,500	-	-	-	-	201,500	434,000
Miscellaneous Revenues	299,103	34,963	5,431	3,387	145,135	27,801	10,279	15,468	541,567
Interfund Transfers In	1,195,026	-	-	508,733	-	-	-	-	1,703,759
Use of Fund Balance/Net Position	-	-	69,759	146,439	-	-	339,629	-	555,827
Total Revenues	\$ 18,084,970	\$ 3,258,459	\$ 490,618	\$ 658,559	\$ 8,690,315	\$ 3,627,501	\$ 901,521	\$ 943,068	\$ 36,655,011

Expenditures by Object:

City Commission	\$ 153,521	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,521
City Manager	1,030,002	-	-	-	-	-	-	-	1,030,002
City Clerk	297,018	-	-	-	-	-	-	-	297,018
Finance	673,629	-	-	-	-	-	-	-	673,629
Human Resources	526,466	-	-	-	-	-	-	-	526,466
City Attorney	330,374	-	-	-	-	-	-	-	330,374
Information Technology	573,559	-	-	109,642	-	-	-	-	683,201
Non-Departmental	1,428,040	-	25,282	436,554	-	-	-	-	1,889,876
Police	6,568,112	-	79,292	57,363	-	-	-	-	6,704,767
Community Development Services	1,168,918	-	-	-	-	-	-	-	1,168,918
Emergency Medical Services	1,122,166	-	-	-	-	-	-	-	1,122,166
Emergency Management/Utilities-Public Services Division	170,787	-	8,097	-	-	-	-	-	178,884
Leisure Services	3,508,645	-	18,060	55,000	-	-	-	-	3,581,705
Fire Services	-	3,258,459	-	-	-	-	-	-	3,258,459
Road Operations	-	-	262,711	-	-	-	-	-	262,711
Wilton Drive Improvement District	-	-	97,176	-	-	-	-	-	97,176
Water & Sewer Utility Operations	-	-	-	-	8,690,315	-	-	-	8,690,315
Drainage Utility Operations	-	-	-	-	-	-	901,521	-	901,521
Solidwaste Operations	-	-	-	-	-	3,627,501	-	-	3,627,501
Parking Operations	-	-	-	-	-	-	-	943,068	943,068
Interfund Transfers Out	533,733	-	-	-	-	-	-	-	533,733
Total Expenditures	\$ 18,084,970	\$ 3,258,459	\$ 490,618	\$ 658,559	\$ 8,690,315	\$ 3,627,501	\$ 901,521	\$ 943,068	\$ 36,655,011



PROPERTY VALUE AND MILLAGE RATE SUMMARY

JUNE 1, 2020 BCPA TAXABLE VALUE REPORT

2019 Final Gross Taxable Value	\$ 1,503,247,141
Increase in 2019 Taxable Value due to Reassessments	83,651,119
Current Year Adjusted Taxable Value	\$ 1,586,898,260
2019 Net New Taxable Value	<u>10,222,030</u>
Current Year Gross Taxable Value for Operating Purposes	<u>\$ 1,597,120,290</u>

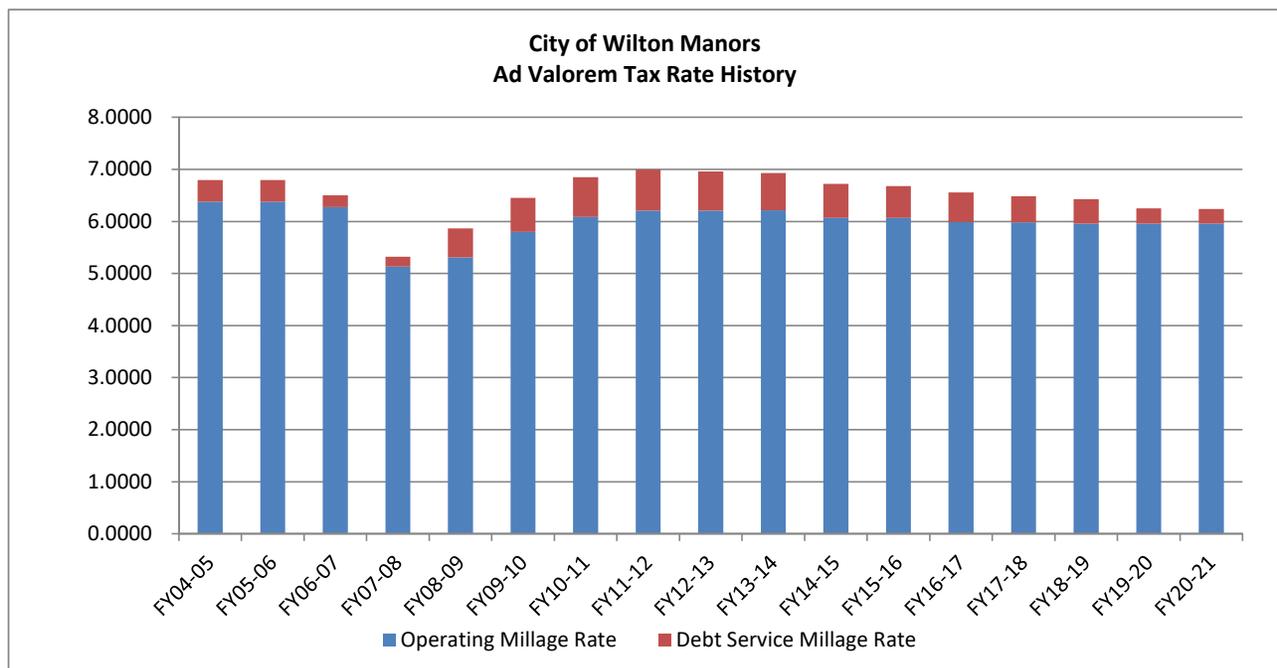
	FY20 TAX RATE	FY20 ROLLED BACK RATE	FY21 PROPOSED TAX RATE	INCREASE (DECREASE) OVER																							
				FY20 RATE	ROLLED BACK RATE																						
Operating Millage	5.9587	5.6446	5.9587	0.00%	5.56%																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">MILLS</th> <th colspan="2">REVENUES GENERATED</th> </tr> <tr> <th>GROSS</th> <th>NET (4% Discount)</th> </tr> </thead> <tbody> <tr> <td>PROPOSED FY21 OPERATING MILLAGE BUDGET</td> <td style="text-align: center;">5.9587</td> <td style="text-align: right;">\$ 9,516,761</td> <td style="text-align: right;">\$ 9,117,057</td> </tr> <tr> <td>CURRENT YEAR FY20 OPERATING MILLAGE BUDGET</td> <td style="text-align: center;">5.9587</td> <td style="text-align: right;">\$ 8,957,399</td> <td style="text-align: right;">\$ 8,127,084</td> </tr> <tr> <td style="text-align: center;">ROLLED BACK RATE</td> <td style="text-align: center;">5.6446</td> <td style="text-align: right;">\$ 9,015,098</td> <td style="text-align: right;">\$ 8,636,464</td> </tr> <tr> <td>2008 CITY HALL GO BOND DEBT SERVICE MILLAGE</td> <td style="text-align: center;">0.2797</td> <td style="text-align: right;">\$ 446,691</td> <td style="text-align: right;">\$ 427,930</td> </tr> </tbody> </table>							MILLS	REVENUES GENERATED		GROSS	NET (4% Discount)	PROPOSED FY21 OPERATING MILLAGE BUDGET	5.9587	\$ 9,516,761	\$ 9,117,057	CURRENT YEAR FY20 OPERATING MILLAGE BUDGET	5.9587	\$ 8,957,399	\$ 8,127,084	ROLLED BACK RATE	5.6446	\$ 9,015,098	\$ 8,636,464	2008 CITY HALL GO BOND DEBT SERVICE MILLAGE	0.2797	\$ 446,691	\$ 427,930
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	2019-20 Adopted Millage Rates	2020-21 Proposed Millage Rates	Change	% Change
Operating	5.9587	5.9587	0.0000	0.0%
Debt Service - 08 City Hall GO Bond	0.2949	0.2797	(0.0152)	-5.2%
	6.2536	6.2384	(0.0152)	-0.2%

**City of Wilton Manors
FY2020-2021 Budget**

Ad Valorem Tax Rates History

Fiscal Year Ended September 30,	Tax Roll Year	Operating Millage Rate	Debt Service Millage Rate	Total Millage Rate
2005	2004	6.3813	0.4135	6.7948
2006	2005	6.3800	0.4135	6.7935
2007	2006	6.2764	0.2236	6.5000
2008	2007	5.1340	0.1879	5.3219
2009	2008	5.3122	0.5530	5.8652
2010	2009	5.8000	0.6527	6.4527
2011	2010	6.0855	0.7628	6.8483
2012	2011	6.2068	0.7926	6.9994
2013	2012	6.2068	0.7537	6.9605
2014	2013	6.2166	0.7153	6.9319
2015	2014	6.0683	0.6542	6.7225
2016	2015	6.0683	0.6081	6.6764
2017	2016	5.9900	0.5647	6.5547
2018	2017	5.9837	0.5017	6.4854
2019	2018	5.9587	0.4711	6.4298
2020	2019	5.9587	0.2949	6.2536
2021	2020	5.9587	0.2797	6.2384



CITY OF WILTON MANORS

**FISCAL YEAR 2020-2021 RECOMMENDED BUDGET
STAFFING SUMMARY - ALL FUNDS**

	FY2018-19		FY2019-20 *		FY2020-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
GENERAL FUND						
City Commission	5.000	2.500	5.000	2.500	5.000	2.500
City Manager	3.000	3.000	4.000	4.000	4.000	4.000
City Clerk	2.000	2.000	3.000	2.875	3.000	2.875
Finance	5.450	5.075	5.450	5.075	5.450	5.075
Human Resources	3.000	3.000	3.000	3.000	3.000	3.000
City Attorney	0.000	0.000	0.000	0.000	0.000	0.000
Information Technology & Non-departmental	3.000	3.000	3.000	3.000	3.000	3.000
Police	52.000	50.800	52.000	51.100	52.000	51.100
Community Development Services	6.300	6.300	6.300	6.300	6.300	6.300
Emergency Medical Services	0.000	0.000	0.000	0.000	0.000	0.000
Emergency Management/Public Services	0.250	0.250	0.250	0.250	0.250	0.250
Leisure Services	59.000	42.850	59.000	43.025	59.000	43.025
TOTAL GENERAL FUND	139.000	118.775	141.000	121.125	141.000	121.125
SPECIAL REVENUE FUNDS						
Fire	2.700	2.700	2.700	2.700	2.700	2.700
Road Improvement	0.000	0.000	0.000	0.000	0.000	0.000
TOTAL SPECIAL REVENUE FUNDS	2.700	2.700	2.700	2.700	2.700	2.700
TOTAL GOVERNMENTAL FUNDS	141.700	121.475	143.700	123.825	143.700	123.825
ENTERPRISE FUNDS						
Water & Sewer Utility Fund	8.000	8.000	8.000	8.000	8.000	8.000
Drainage	2.000	2.000	2.000	2.000	2.000	2.000
Recycling	1.250	1.250	1.250	1.250	1.250	1.250
Parking	0.050	0.050	0.050	0.050	0.050	0.050
TOTAL ENTERPRISE FUNDS	11.300	11.300	11.300	11.300	11.300	11.300
TOTAL - ALL FUNDS	153.000	132.775	155.000	135.125	155.000	135.125

* FY2019-20 reflects a correction to the FY19-20 budget document that incorrectly showed a part-time position as contracted.

**CITY OF WILTON MANORS
FUND BALANCE ANALYSIS
FY2020-2021 BUDGET**

	General Fund	Fire Fund	Non-major Special Revenue Funds (Aggregate)	Capital Improvement Fund	Utility Fund	Recycling Fund	Parking Fund	Non-major Drainage Fund	TOTAL
Fund Balance/Net Position, October 1, 2019	\$ 4,145,760	\$ 363,323	\$ 644,158	\$ 238,729	\$ 21,623,808	\$ (285,018)	\$ 2,249,815	\$ 2,082,043	\$ 31,062,618
Fiscal Year 2019-20 (Estimate)									
Revenues/Sources (Estimate)	19,156,410	2,705,858	1,647,718	1,730,583	9,170,180	3,462,171	913,146	593,105	39,379,171
Expenditures/Uses	19,222,061	2,777,772	1,769,848	1,633,527	9,656,108	3,644,390	776,804	727,874	40,208,384
FY2020 Change in Fund Balance	(65,651)	(71,914)	(122,130)	97,056	(485,928)	(182,220)	136,342	(134,769)	(829,214)
Fund Balance, September 30, 2020	4,080,109	291,409	522,028	335,785	21,137,880	(467,238)	2,386,157	1,947,274	30,233,405
Fiscal Year 2020-21 Budget									
Revenues/Sources	18,084,970	3,170,481	573,700	512,120	8,473,057	3,446,126	943,068	561,892	35,765,414
Expenditures/Uses	18,084,970	3,258,459	573,497	249,495	8,690,315	3,627,501	943,068	901,521	36,328,826
FY20 Change in Fund Balance	-	(87,978)	203	262,625	(217,258)	(181,375)	-	(339,629)	(563,412)
Fund Balance, September 30, 2021 (Estimated)	\$ 4,080,109	\$ 203,431	\$ 522,231	\$ 598,410	\$ 20,920,622	\$ (648,613)	\$ 2,386,157	\$ 1,607,645	\$ 29,669,992
Fund Balance/Net Position:									
Net investment in capital assets	\$ -	\$ -	\$ -		\$ 16,368,444	\$ 131,167	\$ 992,980	\$ 787,767	\$ 18,280,358
Non-spendable	289,005	-	-		-	-	-	-	289,005
Restricted	512,330	203,431	-		390,900	-	-	-	1,106,661
Committed	264,397	-	-		-	-	-	-	264,397
Assigned	183,000	-	522,231	598,410	-	-	-	-	1,303,641
Unassigned/Unrestricted*	2,831,377	-	-		4,161,278	(779,780)	1,393,177	819,878	8,425,930
Total	\$ 4,080,109	\$ 203,431	\$ 522,231	\$ 598,410	\$ 20,920,622	\$ (648,613)	\$ 2,386,157	\$ 1,607,645	\$ 29,669,992

* For the General Fund, the City Commission has adopted a fund balance policy to maintain an Unassigned Fund Balance of 15%-20% of budgeted General Fund expenditures. The projected General Fund Unassigned Fund Balance at September 30, 2021 is approximately 15% of FY2020-21 budgeted operating expenditures (excluding transfer to Capital Improvement Fund for budget capital outlay and funding of Capital Replacement Plan).

The Budget Process

Budget Preparation

The beginning of the City's Budget process was delayed as a result of the COVID-19 pandemic. The Goals and Objectives workshop between city staff and members of the city commission was cancelled as a result. However, on May 19, 2020, the City Commission held a budget workshop with the setting priorities for the FY 20/21 budget.

In early April, operating and capital budget request forms, data on prior year appropriations, and personnel cost projections are distributed to the City departments through the Finance department. Each department director must then compile a budget request for the upcoming fiscal year. The budget preparation process provides the department directors an opportunity to examine their programs of operation, to propose changes in current services, to recommend revisions in organizations, and to outline requirements for capital outlay items. During the months of May and June, the departmental requests are reviewed and prioritized by the City Manager. The annual budget is a financial plan, operating and capital plan for the coming fiscal year. It is an estimate of proposed spending and the means of paying for the spending.

Mid-June, the City Manager submits to the Wilton Manors City Commission a proposed operating budget and budget timetable for the upcoming fiscal year. From June through September, the proposed budget is discussed during City Commission budget workshops, and staff and committee meetings. The budget workshops provide City Commission members an opportunity to review the budget and ensure that the budget requests meet the best interests of the City of Wilton Manors and its citizens. The Budget Review Advisory Committee, comprised of five people who live or work within the City of Wilton Manors, also offers input during this period.

By August 4, the City must submit its tentative and rolled-back millage rates, and the date of the first public hearing on the budget to the Broward County Property Appraiser. The Property Appraiser then must notify all property owners by August 24 of the tentative millage rate and the date of the first public hearing on the mailed Truth in Millage (TRIM) notice.

Budget Adoption

The budget is legally enacted through the passage of resolutions adopting the millage rate, special assessment rates, and the budget. These resolutions are discussed at public hearings during the last two weeks of July (the tentative rates for the special assessments must be set prior to August 4), and during the month of September. During the public hearings, public input is encouraged prior to the adoption of each resolution. Under Florida Statutes, the first public budget hearing must be held between September 3 and September 18. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. The second public hearing on the budget must be held not less than two days or more than five days after the date of the advertisement.

Budget Amendment

After the budget is formally adopted, the City Manager may approve line item adjustments within a department or a division. Budget adjustments must be approved by the City Commission if there are increases or decreases to total budgeted expenditures within any City department; or if there are increases or decreases to total budgeted revenues within any of the City's funds.

The City Commission may approve supplemental appropriation of revenues and expenditures during the year. Such changes are reflected in an amended budget resolution, which is adopted within sixty days of the end of that fiscal year. The adopted amended budget resolution is posted to the City's website within five days after adoption in accordance with F.S. 166.241(5).

Budget Control and Monitoring

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable laws. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund. The budget is regularly monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly budget review meetings are held with the City Commission.

Capital Budget Process

The City Manager and the various department directors submit capital plans, which are incorporated as part of the Five-Year Capital Budget. The source of funding is identified five years before the actual expenditures are made. The department directors are also responsible for preparing the annual budget to operate new facilities. Capital expenditures are an integral part of the annual operating budget process.

BUDGET DEVELOPMENT GUIDELINES

The City of Wilton Manors' financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions with the exception of when changes in financial policy are necessary to maintain the integrity of the City and its operations, and in conformance with Generally Accepted Accounting Principles (GAAP) in accordance with the Governmental Accounting Standards Board (GASB). These policies assist the decision making process of the City Commission and the City Administration and provide guidelines for evaluating both current activities and proposals for future programs.

Operating Budget Policies

1. All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
2. The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
3. Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of services areas or service levels previously approved by the City Commission.
4. As required by State Statute and City Charter, the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of unassigned fund balance in any fund to balance the current year budget must be approved by the City Commission.
5. Cash management and investment will be maintained in accordance with State law and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity and financial return.
6. Health and life insurance is a shared responsibility between the City and its employees. In concert with City employees through the Labor/Management Insurance Committee, City expenditures for health insurance will be kept in control by sharing of costs.
7. In an effort to control overtime expenditures, total budgeted overtime shall not exceed 4.5% of total budgeted personnel wages.
8. The City shall support investments that reduce future operating costs. Investing activities shall be in compliance with the City's investment policy.
9. The City shall monitor all expense/expenditure line items. It shall be the goal of the City to operate in the most efficient, cost effective manner possible.

10. The City shall deposit all funds received within 24 hours of receipt.
11. The City shall collect revenues aggressively, including past due bills of any type.
12. The City will not use long-term debt to finance expenditures required for current operations.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City shall continue to aggressively seek grant revenue from all available sources.
3. The City shall review user fee charges at least once a year and modify these charges to coincide with the cost of providing services. The City shall consider similar services provided by private industry when establishing new user fee charges.

Capital Budget Policies

1. Annually, the City will prepare a five-year capital improvement plan (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources.
2. Annually, the City will coordinate development of the CIP with the development of the annual operating budget.
3. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required, and additional operating expenses.
4. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and equipment.
5. The City shall support a vehicle acquisition and maintenance policy that is fiscally sound.

Cash Management/Investment Policies

1. The City's order of priority in investing funds over earning investment income is to preserve capital and to insure liquidity.
2. The City has established a maximum maturity date of five years on any investment.

3. The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Equity in Pooled Cash and Cash Equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds.

Debt Policies

1. The City shall not issue notes for the purpose of financing general operating activity.
2. The City shall publish and distribute an official statement for each revenue bond issue.
3. General obligation debt shall not be used for enterprise activities.

Accounting, Auditing, and Financial Reporting Policies

1. An independent audit by a qualified Certified Public Accounting firm will be performed annually.
2. The City shall produce audited annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
3. The annual financial reports shall be issued by March 31st following the end of the fiscal year.
4. The City's financial records shall be maintained at a level that will ensure a smooth and systematic audit process.

Fund Balance Policies

The City shall prepare an annual budget that will safeguard the General Fund's unassigned fund balance. It shall be the City's goal to maintain a minimum fifteen (15) percent unassigned fund balance and to strive to achieve a twenty (20) percent unassigned fund balance in the General Fund. The dollar amount shall be determined by multiplying the total General Fund operating budget by the applicable percentage. These percentages are based on a combination of recommendations made by the Government Finance Officers Association (5 to 15% minimum) and the City's external auditors (20 to 25% minimum) to mitigate future risks, such as revenue shortfalls and unanticipated expenditures, and to ensure stable tax rates. Further, it is the City's intent that fund balance may be expended only for emergency purposes and only with the prior approval of the City Commission. If the unassigned fund balance in the General Fund should fall below the minimum fifteen (15) percent threshold at the conclusion of the most recently audited fiscal year, the City will budget the difference during the next fiscal year's budget process as a contingency amount within the General Fund. As of the date of the last completed audit on September 30, 2019, the General Fund unassigned fund balance was \$2,897,028 – 15.4% of actual General Fund operating expenditures for FY2018-19, and 16.6% of the General Fund operating expenditures budget for FY2019-20. Since the fifteen (15) percent minimum funding goal was met during FY2018-19, the most recently audited fiscal year, no contingency amount has been budgeted for FY2020-21.

Fund Balance Definitions and Classifications

Fund Balance refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories in order from most to least restrictive.

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. The City Commission is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Assigned: Amount in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Commission has by resolution authorized the City Manager to assign fund balance. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

Spending Order of Fund Balance

When expenditure is incurred for the purpose for which both restricted and unrestricted funds are available, the City considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Commission or City Manager has provided otherwise in its commitment or assigned actions.

Fund Structure Overview

The City's budget is divided into funds and departments. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. A fund receives revenues from a specific source(s) and spends them on specific activities. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with the finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. All funds of the City are appropriated.

The City legally adopts a budget for the following governmental and proprietary fund types:

Governmental Fund Type

Governmental Funds are those funds through which most governmental functions are typically financed. Governmental Funds are subdivided into three types: General Fund, Special Revenue Fund and Capital Project Fund. The City does not have Debt Service Fund and Capital Projects Fund.

1. **General Fund** (always a major fund) - is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from taxes, franchise and utility taxes, charges for services, and intergovernmental revenues. Expenditures are incurred to provide general government, public safety, community development and culture and recreation services.
2. **Special Revenue Funds** – accounts for revenue sources that are legally restricted to expenditures of specific purposes.
 - a. **Fire Assessment Fund** (major fund) – accounts for the City's revenues and expenditures associated with fire prevention, suppression, and emergency medical services.
 - b. **Miscellaneous Grants Fund** – accounts for the City's grant revenues from federal and state agencies, other governmental units or private organizations.
 - c. **Federal Police Forfeiture Fund** – accounts for monies received for financial transactions involving confiscations through forfeitures.
 - d. **Police Training and Education Fund** – accounts for monies received for training and professional development.
 - e. **Road Improvement Fund** – accounts for the financial resources to be used to pave streets, perform right-of-way grounds maintenance, and purchase and repair of equipment.

- f. **State Police Forfeiture Fund** – accounts for financial transactions involving confiscations through forfeitures.
 - g. **Jenada Assessment Fund** – accounts for special assessment and is limited to residents located in the Jenada Isles neighborhood.
 - h. **Wilton Drive Improvement District Fund** – accounts for special assessment for the purpose of creating a cleaner, safer, and more attractive Wilton Drive.
3. **Capital Improvement Fund** – accounts for the acquisition of fixed assets or construction of capital projects financed by the General Fund. Funding for this fund is derived from federal, state, and local grants, and transfers from the General Fund.

Proprietary Fund Type

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a commercial enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

1. **Water & Sewer Utility Fund** (major fund) – use to account for maintaining the financial operations of the City’s water and wastewater transmission lines.
2. **Parking Fund** (major fund) – used to account for fees collected for the maintenance and capital improvement of the City’s parking system.
3. **Drainage Fund** – used to account for fees collected to maintain the City’s drainage system.
4. **Recycling Fund** – accounts for the revenues and expenditures associated with solid waste disposal and recycling. This is the second year this fund is accounted as an enterprise fund.

Budgetary Basis

The budgets of the *governmental funds* are prepared on a modified accrual basis of accounting. This means that revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exception between the basis of budgeting and the basis of accounting for the governmental funds.

Budget for the proprietary funds are adopted using the accrual basis of accounting, which means that transactions and events are recognized as revenues/gains or expenditures/losses

when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures
- Depreciation is budgeted
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities
- Principal payments are shown as expenditures rather than reduction of liabilities

Departments and Funds Relationships

Governmental Funds		
General Funds (always a major fund)	Special Revenue Funds	CIP Fund
<ul style="list-style-type: none"> • City Manager • City Clerk • Finance • Human Resources & Risk Management • Community Development • Police • Leisure Services • Emergency Mgt./Utilities Dept. - Emergency Management - Public Services (Streets, Signs & Sidewalks) • Non-departmental 	<ul style="list-style-type: none"> • Fire Assessment Fund • Road Improvement <ul style="list-style-type: none"> - Public Services - Parks & Facilities • Miscellaneous Grants <ul style="list-style-type: none"> - Library - Police - Leisure Services • Federal/State Forfeiture & Training Funds <ul style="list-style-type: none"> - Police • Jenada Assessment Fund • Wilton Drive Improvement District Fund 	<ul style="list-style-type: none"> • General Fund Capital Improvement Fund

ENTERPRISE FUNDS			
Water/Sewer Utility Fund (major fund)	Parking Fund (major fund)	Drainage Fund	Recycling Fund
<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. - Water & Sewer Division 	<ul style="list-style-type: none"> • Parking Program (contracted with Lanier Parking) 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. - Streets/Drainage Division 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Department - Recycling Division

2020 STRATEGIC PLAN

In February 2014, the City of Wilton Manors hired an outside consultant to assist in developing a five-year strategic plan. The process, which started with the city-wide resident survey, resulted in the development of a city vision and mission statements and four (4) priority areas. Detailed long-term and short-term goals and strategies were then developed to implement the 2020 Strategic Plan.

Vision Statement

The City of Wilton Manors government strives to take effective actions to ensure quality services, while sustaining a diverse culture and small-town charm.

Mission Statement

The City of Wilton Manors government is committed to improving the quality of life in our community by delivering valued and fiscally-sound services with integrity and respect to the residents, businesses and guests of our City.

Priority Areas



Proactive Public Safety

Goal 1: Utilize technology to reduce crime and increase awareness of public safety.

Goal 2: Continuously develop capacity of City employees to address public safety.

Goal 3: Provide emergency management to ensure public safety in the City.

Goal 4: Provide fire safety and emergency medical services to ensure public safety in the City.

Goal 5: Utilize Code Compliance to support and enhance public safety.

Goal 6: Provide safe roadways for all users.

Goal 7: Ensure marine and water safety.



Sound Governance

Goal 1: Operate in a fair and transparent manner.

Goal 2: Provide excellent services to the community.

Goal 3: Promote and maintain financial stability and integrity.

Goal 4: Ensure government employees are qualified and competent.

Goal 5: Support and make use of community resources



Strategic Growth & Redevelopment

Goal 1: Utilize development standards to maintain small-town feel in the City.

Goal 2: Ensure that the City's properties and infrastructure meet the present and future needs of the City.

Goal 3: Develop and use a Master Economic Plan.



Innovating and Adapting for the Future

Goal 1: Explore the possibilities of environmentally sustainable policies within the parameters of the established budget.

Goal 2: Encourage environmentally sustainable practices.

Goal 3: Utilize relationships with other agencies to address future regional issues.

The following pages detail the City's strategic plan accomplishments as reported to the City commission December 2018.

**CITY OF WILTON MANORS
BUDGET TIMETABLE
FISCAL YEAR 2020-21**

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Thursday, May 7, 2020	6:30 PM	City Commission Chambers	Organization Meeting; Review projected outcomes from COVID-19
TBD	6:30 PM	City Commission Chambers	Budget Goals Workshop (City Commission and Departments)
Monday, July 6, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #1 - Police and Human Resources Departments
Tuesday, July 7, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #2 - Leisure Services and Emergency Management/Utilities Departments
Wednesday, July 8, 2020	6:30 PM	EOC	Budget Review Advisory Committee Meeting #3 - Community Development, Parking & IT.
Thursday, July 9, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #4 - City Attorney, Non-Departmental, Finance, City Commission, City Manager, and City Clerk. Revenues.
Monday, July 13, 2020	6:30 PM	EOC	Budget Review Advisory Committee Meeting #5 - Preparation of Final Report.
Wednesday, July 15, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #6 - Contingency Date if Needed
Tuesday, July 28, 2020	6:30 PM	City Commission Chambers	City Commission Budget Workshop #1 with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.
Wednesday, July 29, 2020	6:30 PM	City Commission Chambers	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop #2.
Tuesday, August 25, 2020	6:30 PM	City Commission Chambers	City Commission Budget Workshop #3 (Prior to regularly-scheduled Commission meeting).
Monday, September 14, 2020	6:30 PM	City Commission Chambers	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Monday, September 21, 2020	6:30 PM	City Commission Chambers	Final Budget Public Hearing - Adoption of Final Budget and Millages.

6/16/2020

**CITY OF WILTON MANORS
BUDGET TIMETABLE**

Revised 5/4/2020

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Monday, March 16, 2020			Budget Goals Due to City Manager
Wednesday, April 1, 2020			Budget Software Unlocked for Department Budget Entry; Budget Forms Distributed to Department Directors
Wednesday, April 15, 2020			Any requested personnel changes submitted to Human Resources for approval
Thursday, April 30, 2020			Requested Budget Due to Finance Department; Budget Software Locked (Must have prior HR approval for any requested personnel changes.)
TBD			Proposed Budgets due from Wilton Drive Improvement District
Thursday, May 7, 2020	6:30 PM	City Commission Chambers	Organization Meeting; Review projected outcomes from COVID-19
TBD	6:30 PM	City Commission Chambers	Budget Goals Workshop (City Commission and Departments)
Wednesday, May 13, 2020	8:00 AM	EOC	Departmental Review with City Manager - Human Resources Department, City Commission & City Manager.
Wednesday, May 13, 2020	9:00 AM	EOC	Departmental Reviews with City Manager - City Clerk, City Attorney, and Finance.
Wednesday, May 13, 2020	10:00 AM	EOC	Departmental Review with City Manager - Non-Departmental, Parking, and Revenues.
Wednesday, May 13, 2020	1:30 PM	EOC	Departmental Review with City Manager - Emergency Mgmt / Utilities Department
Wednesday, May 13, 2020	2:30 PM	EOC	Departmental Review with City Manager - Police Department
Wednesday, May 13, 2020	3:30 PM	EOC	Departmental Review with City Manager - Leisure Services Department and Community Development Services.
Monday, June 1, 2020			Property Appraiser notifies taxing authorities of estimate of taxable value. Statutory deadline is June 1st.
Saturday, May 30 through Wednesday, June 3			FGFOA Annual Conference, Orlando, FL
Monday, June 22, 2020			Proposed Budget Distributed to City Commission, City Departments, and Budget Review Advisory Committee (statutory deadline is August 3rd).
Wednesday, July 1, 2020			Property Appraiser submits Certification of Values to ad valorem taxing authorities.
July TBA	TBA	HR Conference Room	Budget Overview with QWL Committee (City Manager and Human Resources)
Monday, July 6, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #1 - Police and Human Resources Departments
Tuesday, July 7, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #2 - Leisure Services and Emergency Management/Utilities Departments
Wednesday, July 8, 2020	6:30 PM	EOC	Budget Review Advisory Committee Meeting #3 - Community Development, Parking & IT.
Thursday, July 9, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #4 - City Attorney, Non-Departmental, Finance, City Commission, City Manager, and City Clerk. Revenues.
Monday, July 13, 2020	6:30 PM	EOC	Budget Review Advisory Committee Meeting #5 - Preparation of Final Report.
Wednesday, July 15, 2020	6:30 PM	City Commission Chambers	Budget Review Advisory Committee Meeting #6 - Contingency Date if Needed
Thursday, July 23, 2020		School Board Office	Broward County School Board First Public Hearing Date

**CITY OF WILTON MANORS
BUDGET TIMETABLE**

Revised 5/4/2020

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

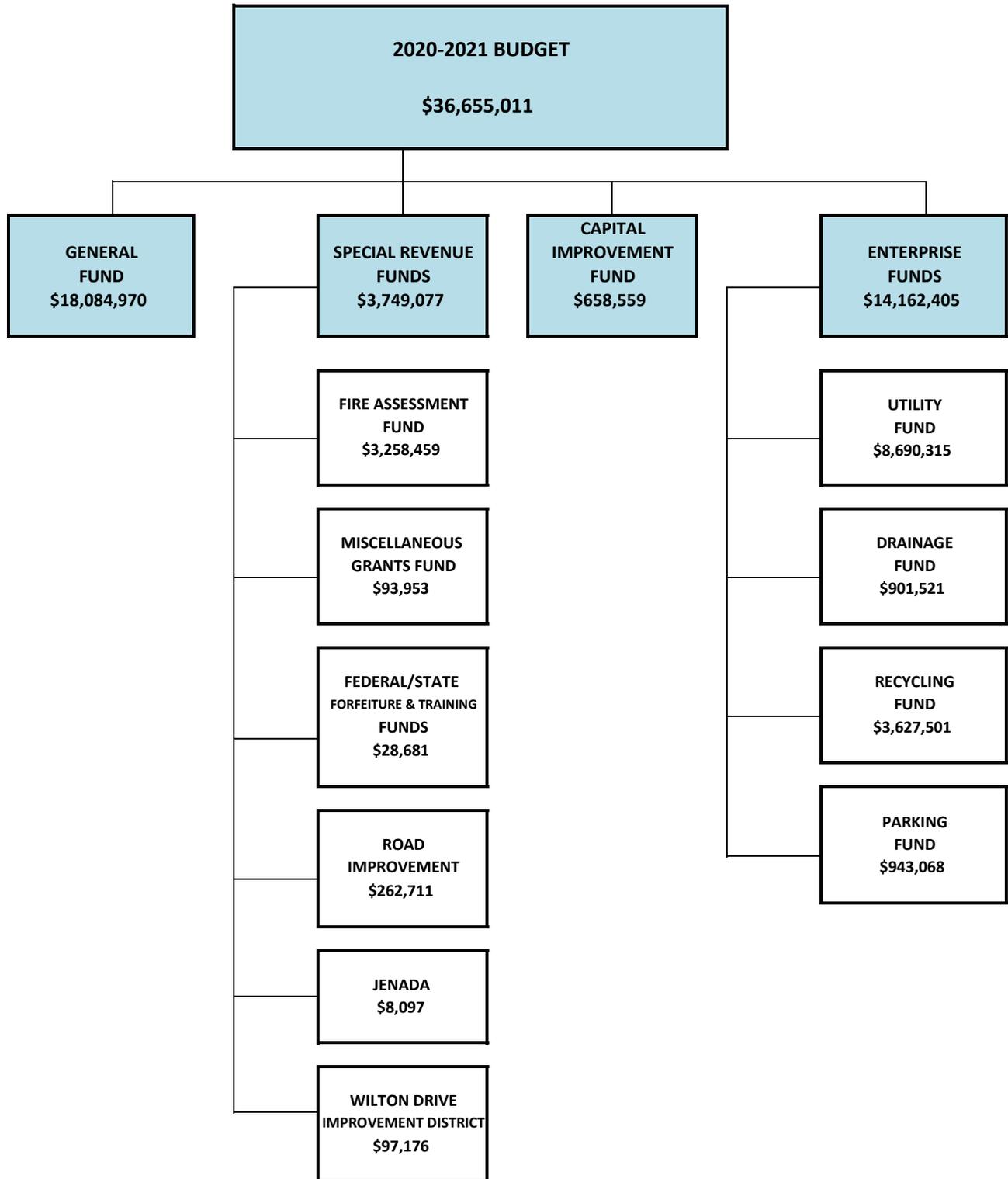
Date	Time	Location	Event
Tuesday, July 28, 2020	6:30 PM	City Commission Chambers	City Commission Budget Workshop #1 with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.
Wednesday, July 29, 2020	6:30 PM	City Commission Chambers	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop #2.
Monday, August 3, 2020			Ad valorem taxing authorities to certify their roll-back rate, proposed millage rate, and time, date, and place of the first required public hearing via DOR's etrim application. Taxing authorities to certify proposed non-ad valorem rates to the Property Appraiser.
Friday, August 14, 2020			Property Appraiser begins to mail Proposed Property Tax Notices (TRIM Notices).
Aug TBD			Advertisement in Sun-Sentinel of September 10 Final Public Hearing for Fire and Jenada Special Assessments.
Friday, August 21, 2020			Last day for advertisement for September 10 Final Public Hearing on the Fire and Jenada Special Assessments
Monday, August 24, 2020			Last day for Property Appraiser to mail TRIM Notices.
Saturday, August 24 through Wednesday, September 18			Review and Filing Period for the Value Adjustment Board (25 day period after mailing the TRIM notices)
Tuesday, August 25, 2020	6:30 PM	City Commission Chambers	City Commission Budget Workshop #3 (Prior to regularly-scheduled Commission meeting).
Thursday, September 3, 2020			Earliest Date to Hold First Public Hearing for the Budget (no sooner than 10 days after the TRIM notice is mailed). Hearing must be held between September 3 and September 18.
Wednesday, September 9, 2020		School Board Office	Broward County School Board Final Public Hearing
Thursday, September 10, 2020		Broward Commission Chambers	Broward County Commission First Public Hearing Date
Monday, September 14, 2020	6:30 PM	City Commission Chambers	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Tuesday, September 15, 2020			Statutory deadline to advise Broward Tax Collector and Property Appraiser of final special assessment rates.
Friday, September 18, 2020			Statutory Deadline to Hold First Budget Public Hearing
Friday, September 18, 2020			Advertisement in Sun-Sentinel of Final Public Hearing for millages and budget.
Monday, September 21, 2020	6:30 PM	City Commission Chambers	Final Budget Public Hearing - Adoption of Final Budget and Millages.
Tuesday, September 22, 2020		Broward Commission Chambers	Broward County Commission Final Public Hearing Date
Thursday, September 24, 2020			Last day to deliver the resolution adopting final millage to Property Appraiser, Tax Collector, and Department of Revenue.
Friday, October 23, 2020			Tax Roll Certified to Revenue Collector Except for Value Adjustment Board Cases
Saturday, October 24, 2020			Statutory Deadline to Certify TRIM compliance to the Department of Revenue on Form DR-487. Must be certified within thirty days of Final Budget Public Hearing. Adopted Budget must also be posted to the City's website within 30 days after adoption.

Dates still need to be confirmed with the Property Appraiser.

6/16/2020

CITY OF WILTON MANORS

FUND STRUCTURE OVERVIEW



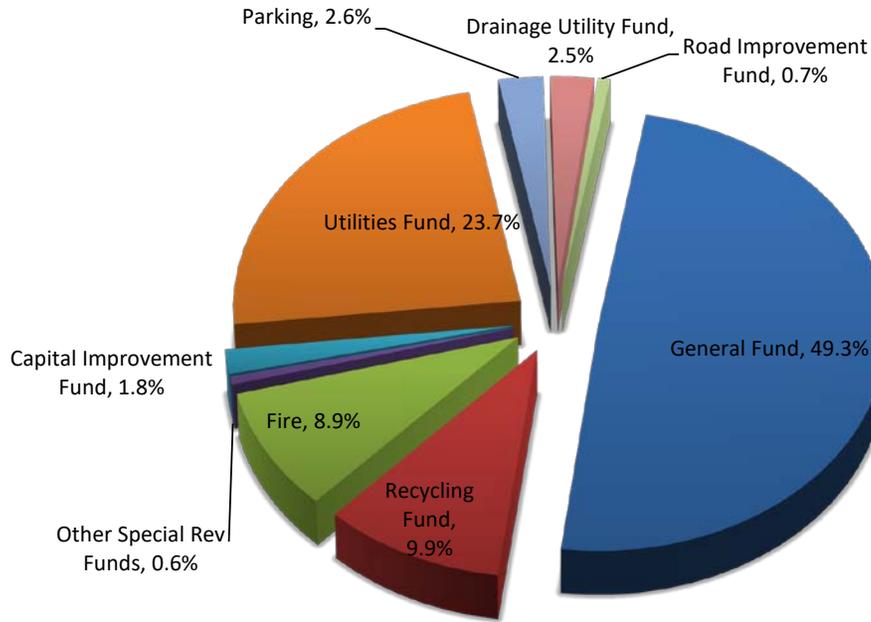
CITY OF WILTON MANORS, FLORIDA

FY2020-2021 BUDGET

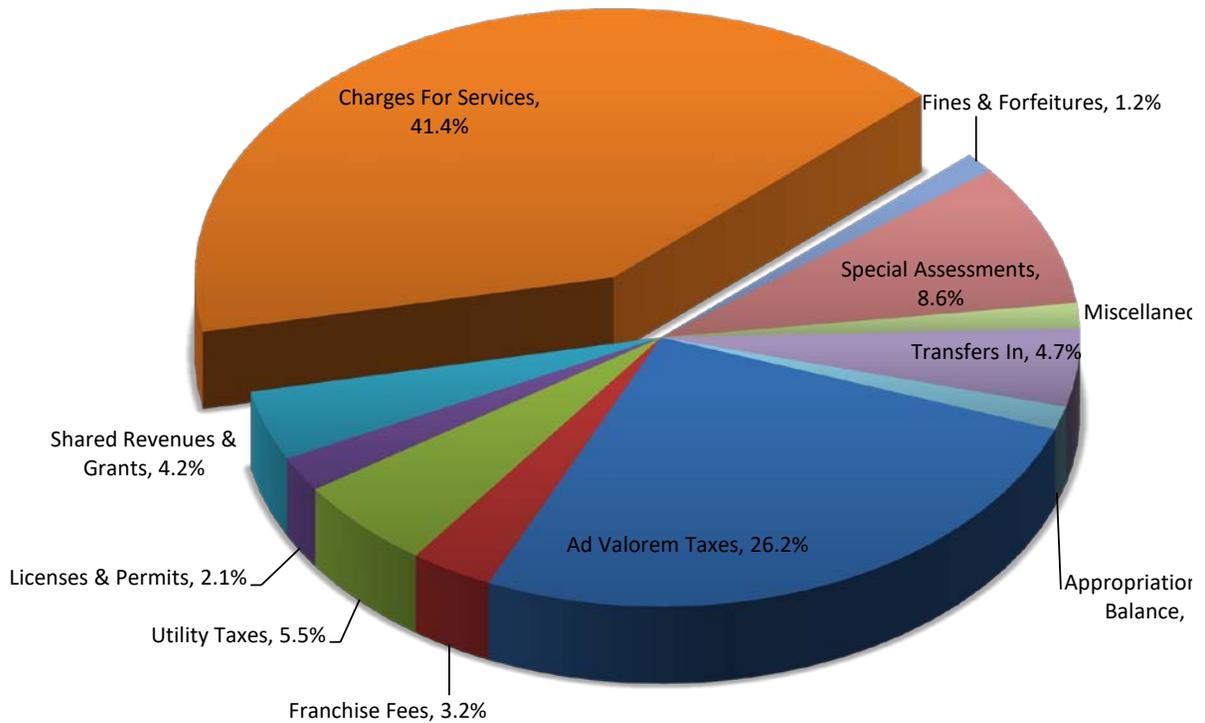
REVENUE BUDGET SUMMARY

\$36,655,011

REVENUES BY FUND



REVENUES BY SOURCE



CITY OF WILTON MANORS, FLORIDA

FY2020-2021 BUDGET

REVENUE SUMMARIES- ALL FUNDS

	FY2018-19 ACTIVITY	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 ACTIVITY THRU 5/31/2020	FY2020-21 RECOMMENDED BUDGET
GENERAL FUND					
Ad-Valorem Taxes	\$ 8,748,807	\$ 9,194,150	\$ 9,194,150	\$ 8,864,001	\$ 9,594,987
Franchise Fees	1,251,266	1,275,313	1,275,313	637,116	1,173,960
Utility Taxes	2,079,275	2,136,783	2,136,783	1,143,761	2,021,213
Licenses, Permits, & Fees	1,222,623	799,000	799,000	583,852	748,450
Shared Revenues and Grants	2,041,801	1,433,341	1,433,341	852,282	1,196,689
Charges For Services	520,449	470,613	470,613	243,624	1,629,542
Fines and Forfeitures	686,717	359,800	359,800	174,319	226,000
Miscellaneous	573,333	415,264	415,264	343,575	299,103
Transfers In	1,404,666	2,660,994	2,660,994	2,033,661	1,195,026
Appropriation of Fund Balance	-	-	972,653	-	-
TOTALS	\$ 18,528,937	\$ 18,745,258	\$ 19,717,911	\$ 14,876,191	\$ 18,084,970
FIRE ASSESSMENT FUND					
Shared Revenues and Grants	\$ 89,750	\$ 145,388	\$ 145,388	\$ 84,864	\$ 87,920
Charges for Services	104,202	105,000	105,000	97,938	105,000
Special Assessments	2,229,472	2,295,501	2,295,501	2,241,557	3,030,576
Miscellaneous	51,318	37,469	37,469	41,760	34,963
Appropriation of Fund Balance	-	71,914	194,414	-	-
TOTALS	\$ 2,474,742	\$ 2,655,272	\$ 2,777,772	\$ 2,466,119	\$ 3,258,459
MISCELLANEOUS GRANTS					
Shared Revenues and Grants	\$ 194,850	\$ 166,369	\$ 166,369	\$ 24,617	\$ 68,671
Miscellaneous	245	248	248	-	282
Transfer In	25,000	25,000	25,000	25,000	25,000
Appropriation of Fund Balance	-	-	-	381	-
TOTALS	\$ 220,095	\$ 191,617	\$ 191,617	\$ 49,998	\$ 93,953
FEDERAL POLICE FORFEITURE					
Fines and forfeitures	\$ -	\$ -	\$ -	\$ -	\$ -
Miscellaneous	4,027	3,900	3,900	1,410	1,229
Appropriation of Fund Balance	-	1,100	1,100	-	3,771
TOTALS	\$ 4,027	\$ 5,000	\$ 5,000	\$ 1,410	\$ 5,000
POLICE TRAINING & EDUCATION					
Fines and Forfeiture	\$ 7,530	\$ 7,200	\$ 7,200	\$ 2,412	\$ 6,500
Miscellaneous	273	263	263	165	131
Appropriation of Fund Balance	-	3,570	3,570	-	-
TOTALS	\$ 7,803	\$ 11,033	\$ 11,033	\$ 2,577	\$ 6,631
ROAD IMPROVEMENT					
Shared Revenues and Grants	\$ 293,943	\$ 1,240,781	\$ 1,240,781	\$ 129,108	\$ 199,351
Charges for Services	\$ 34,220	\$ 38,096	\$ 38,096	\$ 4,447	\$ 36,906
Miscellaneous	8,732	7,179	7,179	1,290	263
Transfers In	-	-	-	-	-
Appropriation of Fund Balance	-	212,644	449,781	-	26,191
TOTALS	\$ 336,895	\$ 1,498,700	\$ 1,735,837	\$ 134,845	\$ 262,711
STATE POLICE FORFEITURE					
Fines and Forfeitures	\$ 24,988	\$ -	\$ -	\$ 3,949	\$ -
Miscellaneous	6,735	6,111	6,111	2,542	2,253
Appropriation of Fund Balance	-	8,889	27,888	-	14,797
TOTALS	\$ 31,723	\$ 15,000	\$ 33,999	\$ 6,491	\$ 17,050

CITY OF WILTON MANORS, FLORIDA

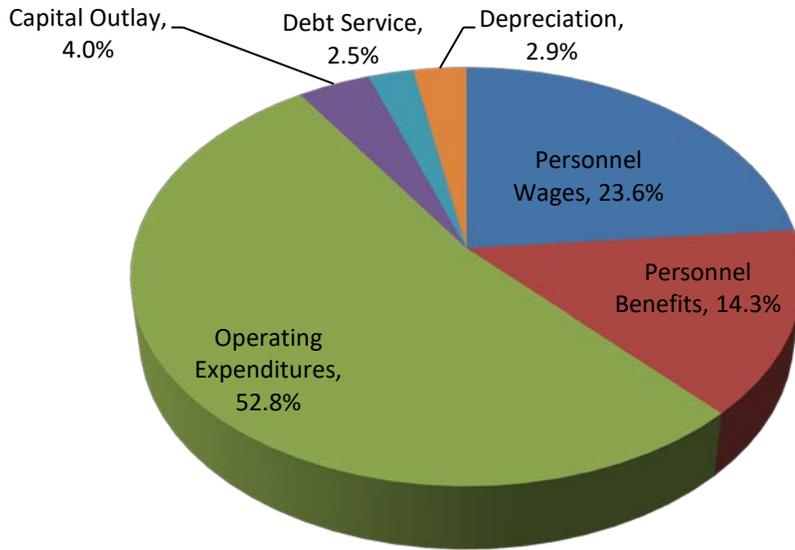
**FY2020-2021 BUDGET
REVENUE SUMMARIES- ALL FUNDS**

	FY2018-19 ACTIVITY	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY2019-20 ACTIVITY THRU 5/31/2020	FY2020-21 RECOMMENDED BUDGET
JENADA ASSESSMENT					
Special Assessments	\$ 7,709	\$ 8,000	\$ 8,000	\$ 7,507	\$ 8,000
Miscellaneous	220	312	312	111	97
Appropriation of Fund Balance	-	-	-	-	-
TOTALS	\$ 7,929	\$ 8,312	\$ 8,312	\$ 7,618	\$ 8,097
WILTON DRIVE IMPROVEMENT DISTRICT					
Special Assessments	\$ 96,169	\$ 96,000	\$ 96,000	\$ 96,120	\$ 96,000
Miscellaneous	3,079	1,200	1,200	1,507	1,176
TOTALS	\$ 99,248	\$ 97,200	\$ 97,200	\$ 97,627	\$ 97,176
CAPITAL IMPROVEMENT FUND					
Transfer In - Contribution to Capital Imp Fund	\$ -	\$ 1,241,060	\$ 1,241,060	\$ 1,136,510	\$ 512,120
Miscellaneous	-	-	-	2,633	-
Appropriation of Fund Balance	-	336,662	817,567	-	146,439
TOTALS	\$ -	\$ 1,577,722	\$ 2,058,627	\$ 1,139,143	\$ 658,559
UTILITIES FUND					
Shared Revenues and Grants	\$ -	\$ -	\$ -	\$ -	\$ -
Charges For Services	8,187,024	8,130,300	8,130,300	5,462,078	8,540,180
Licenses, Permits & Fees	98,857	5,000	5,000	5,097	5,000
Miscellaneous	227,354	198,136	198,136	152,538	145,135
Appropriation of Fund Balance	-	310,661	2,964,573	-	-
TOTALS	\$ 8,513,235	\$ 8,644,097	\$ 11,298,009	\$ 5,619,713	\$ 8,690,315
DRAINAGE UTILITY FUND					
Charges For Services	\$ 495,140	\$ 524,789	\$ 524,789	\$ 350,557	\$ 551,613
Miscellaneous	31,787	27,605	27,605	12,201	10,279
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	228,844	304,420	-	339,629
TOTALS	\$ 526,927	\$ 781,238	\$ 856,814	\$ 362,758	\$ 901,521
RECYCLING & SOLIDWASTE FUND					
Franchise Fees	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses, Permits & Fees	-	4,000	4,000	-	4,000
Charges For Services	3,053,206	3,604,320	3,604,320	2,345,076	3,595,700
Shared Revenues and Grants	-	-	-	-	-
Miscellaneous	34,573	36,070	36,070	24,547	27,801
Appropriation of fund Balance R/E	-	-	-	-	-
TOTALS	\$ 3,087,779	\$ 3,644,390	\$ 3,644,390	\$ 2,369,623	\$ 3,627,501
PARKING					
Licenses, Permits & Fees	\$ -	\$ -	\$ -	\$ 60,000	\$ -
Charges For Services	700,654	850,500	850,500	393,564	726,100
Fines and Forfeitures	226,962	151,500	151,500	119,150	201,500
Miscellaneous	30,959	28,893	28,893	18,145	15,468
Appropriation of Fund Balance	-	-	20,170	-	-
TOTALS	\$ 958,575	\$ 1,030,893	\$ 1,051,063	\$ 590,859	\$ 943,068
GRAND TOTAL - ALL FUNDS					
	\$ 34,797,915	\$ 38,905,732	\$ 43,487,584	\$ 27,724,972	\$ 36,655,011

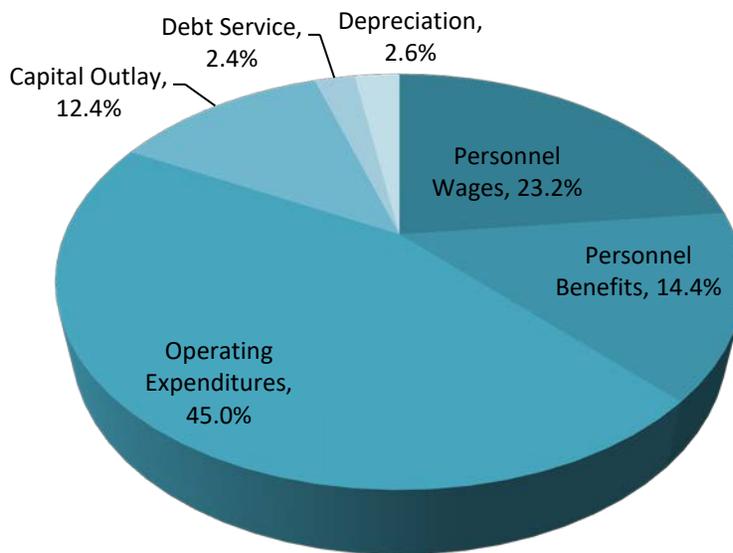
CITY OF WILTON MANORS, FLORIDA

EXPENDITURES BY OBJECT - ALL FUNDS

FISCAL YEAR 2020-2021 - \$36,655,011



FISCAL YEAR 2019-2020 - \$38,905,732



CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2020-2021 BUDGET**

	FY2018-19 ACTIVITY	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY19-20 ACTIVITY THRU 5/31/2020	FY2020-21 RECOMMENDED BUDGET
GENERAL FUND					
Personnel Wages	\$ 7,489,797	\$ 7,576,825	\$ 7,576,825	\$ 4,827,528	\$ 7,385,144
Personnel Benefits	4,456,953	4,655,416	4,655,416	3,636,988	4,489,379
Total Wages and Benefits	11,946,750	12,232,241	12,232,241	8,464,516	11,874,523
Operating Expenditures	3,676,162	4,589,876	5,015,737	2,407,133	5,003,414
Capital Outlay	2,451,677	-	75,887	(49)	-
Debt Service	746,587	664,281	664,281	432,362	673,300
Sub-Total	18,821,176	17,486,398	17,988,146	11,303,962	17,551,237
Transfers In/Out	25,000	1,258,860	1,729,765	1,161,510	533,733
TOTALS	\$ 18,846,176	\$ 18,745,258	\$ 19,717,911	\$ 12,465,472	\$ 18,084,970
FIRE ASSESSMENT					
Personnel Wages	\$ 186,965	\$ 197,277	\$ 197,277	\$ 127,376	\$ 193,627
Personnel Benefits	178,366	239,299	239,299	154,454	190,417
Total Wages and Benefits	365,331	436,576	436,576	281,830	384,044
Operating Expenditures	1,742,913	2,035,696	2,035,696	1,005,139	2,757,435
Capital Outlay	149,208	183,000	305,500	109,433	113,000
Debt Service	-	-	-	-	-
Sub-Total	2,257,452	2,655,272	2,777,772	1,396,402	3,254,479
Transfers In/Out	79,820	-	-	-	3,980
TOTALS	\$ 2,337,272	\$ 2,655,272	\$ 2,777,772	\$ 1,396,402	\$ 3,258,459
MISCELLANEOUS GRANTS					
Personnel Wages	\$ 24,241	\$ 35,277	\$ 35,277	\$ 13,916	\$ 28,181
Personnel Benefits	10,055	2,699	2,699	1,065	2,155
Total Wages and Benefits	34,296	37,976	37,976	14,981	30,336
Operating Expenditures	3,803	70,523	70,523	-	45,557
Capital Outlay	156,750	83,118	83,118	4,273	18,060
Sub-Total	194,849	191,617	191,617	19,254	93,953
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 194,849	\$ 191,617	\$ 191,617	\$ 19,254	\$ 93,953
FEDERAL POLICE FORFEITURE					
Personnel Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Total Wages and Benefits	-	-	-	-	-
Operating Expenditures	-	5,000	5,000	-	5,000
Capital Outlay	10,500	-	-	-	-
Sub-Total	10,500	5,000	5,000	-	5,000
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 10,500	\$ 5,000	\$ 5,000	\$ -	\$ 5,000
POLICE TRAINING & EDUCATION					
Operating Expenditures	\$ 8,634	\$ 11,033	\$ 11,033	\$ 5,978	\$ 6,631
Capital Outlay	-	-	-	-	-
Sub-Total	8,634	11,033	11,033	5,978	6,631
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 8,634	\$ 11,033	\$ 11,033	\$ 5,978	\$ 6,631

CITY OF WILTON MANORS, FLORIDA

EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2020-2021 BUDGET

	FY2018-19 ACTIVITY	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY19-20 ACTIVITY THRU 5/31/2020	FY2020-21 RECOMMENDED BUDGET
ROAD IMPROVEMENT					
Operating Expenditures	\$ 346,237	\$ 343,700	\$ 391,906	\$ 156,591	\$ 122,711
Capital Outlay	144,499	1,155,000	1,343,931	915,093	140,000
Sub-Total	490,736	1,498,700	1,735,837	1,071,684	262,711
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 490,736	\$ 1,498,700	\$ 1,735,837	\$ 1,071,684	\$ 262,711
STATE POLICE FORFEITURE					
Operating Expenditures	\$ 23,154	\$ 15,000	\$ 33,999	\$ 27,599	\$ 10,450
Capital Outlay	20,426	-	-	-	6,600
Sub-Total	43,580	15,000	33,999	27,599	17,050
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 43,580	\$ 15,000	\$ 33,999	\$ 27,599	\$ 17,050
JENADA GATEHOUSE SPECIAL ASSESSMENT					
Operating Expenditures	\$ 3,647	\$ 6,812	\$ 6,812	\$ 1,189	\$ 2,997
Capital Outlay	940	1,500	1,500	-	5,100
TOTALS	\$ 4,587	\$ 8,312	\$ 8,312	\$ 1,189	\$ 8,097
WILTON DRIVE IMPROVEMENT DISTRICT					
Personnel Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-	-	-
Total Wages and Benefits	-	-	-	-	-
Operating Expenditures	69,971	79,415	79,415	39,155	84,876
Capital Outlay/Contingency	-	17,785	17,785	-	12,300
Debt Service	-	-	-	-	-
Depreciation	-	-	-	-	-
Sub-Total	69,971	97,200	97,200	39,155	97,176
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 69,971	\$ 97,200	\$ 97,200	\$ 39,155	\$ 97,176
CAPITAL IMPROVEMENT FUND					
Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	1,577,722	2,058,627	244,882	658,559
TOTALS	\$ -	\$ 1,577,722	\$ 2,058,627	\$ 244,882	\$ 658,559
UTILITIES FUND					
Personnel Wages	\$ 493,246	\$ 482,775	\$ 482,775	\$ 317,314	\$ 470,710
Personnel Benefits	264,376	236,570	236,570	188,749	234,418
Total Wages and Benefits	757,622	719,345	719,345	506,063	705,128
Operating Expenditures	4,232,213	4,744,532	4,796,228	2,557,820	5,910,170
Capital Outlay/Contingency	757,730	1,269,200	3,871,416	618,019	157,690
Debt Service	79,929	79,160	79,160	39,629	78,825
Depreciation	820,493	752,266	752,266	-	819,380
Sub-Total	6,647,987	7,564,503	10,218,415	3,721,531	7,671,193
Transfers In/Out	1,103,522	1,079,594	1,079,594	719,729	1,019,122
TOTALS	\$ 7,751,509	\$ 8,644,097	\$ 11,298,009	\$ 4,441,260	\$ 8,690,315

CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2020-2021 BUDGET**

	FY2018-19 ACTIVITY	FY2019-20 ADOPTED BUDGET	FY2019-20 AMENDED BUDGET	FY19-20 ACTIVITY THRU 5/31/2020	FY2020-21 RECOMMENDED BUDGET
DRAINAGE UTILITY					
Personnel Wages	\$ 83,575	\$ 79,765	\$ 79,765	\$ 49,856	\$ 81,818
Personnel Benefits	46,086	41,194	41,194	31,929	44,358
Total Wages and Benefits	129,661	120,959	120,959	81,785	126,176
Operating Expenditures	189,356	381,440	419,016	212,912	411,715
Capital Outlay	558	159,000	197,000	-	235,140
Debt Service	-	-	-	-	-
Depreciation	123,490	114,849	114,849	-	123,500
Sub-Total	443,065	776,248	851,824	294,697	896,531
Transfers In/Out	-	4,990	4,990	4,990	4,990
TOTALS	\$ 443,065	\$ 781,238	\$ 856,814	\$ 299,687	\$ 901,521
RECYCLING & SOLID WASTE FUND					
Personnel Wages	\$ 65,500	\$ 63,605	\$ 63,605	\$ 42,522	\$ 63,732
Personnel Benefits	47,337	42,693	42,693	33,670	30,290
Total Wages and Benefits	112,837	106,298	106,298	76,192	94,022
Operating Expenditures	3,095,612	3,326,598	3,326,598	1,981,407	3,345,539
Capital Outlay	5,655	11,000	11,000	-	7,070
Debt Service	-	-	-	-	-
Depreciation	18,034	22,991	22,991	-	23,000
Sub-Total	3,232,138	3,466,887	3,466,887	2,057,599	3,469,631
Transfers In/Out	196,324	177,503	177,503	177,503	157,870
TOTALS	\$ 3,428,462	\$ 3,644,390	\$ 3,644,390	\$ 2,235,102	\$ 3,627,501
PARKING					
Personnel Wages	\$ 8,322	\$ 5,835	\$ 5,835	\$ 3,885	\$ 6,548
Personnel Benefits	5,716	3,249	3,249	2,855	4,078
Total Wages and Benefits	14,038	9,084	9,084	6,740	10,626
Operating Expenditures	513,808	763,210	763,210	312,482	719,477
Capital Outlay	-	40,000	60,170	20,099	40,000
Debt Service	115,496	114,384	114,384	57,264	113,901
Depreciation	46,086	70,000	70,000	-	50,000
Sub-Total	689,428	996,678	1,016,848	396,585	934,004
Transfers In/Out	25,000	34,215	34,215	34,215	9,064
TOTALS	\$ 714,428	\$ 1,030,893	\$ 1,051,063	\$ 430,800	\$ 943,068
TOTALS - ALL FUNDS					
Personnel Wages	\$ 8,351,646	\$ 8,441,359	\$ 8,441,359	\$ 5,382,397	\$ 8,229,760
Personnel Benefits	5,008,889	5,221,120	5,221,120	4,049,710	4,995,095
Total Wages and Benefits	13,360,535	13,662,479	13,662,479	9,432,107	13,224,855
Operating Expenditures	13,905,510	16,372,835	16,955,173	8,707,405	18,425,972
Capital Outlay	3,697,943	4,497,325	8,025,934	1,911,750	1,393,519
Debt Service	942,012	857,825	857,825	529,255	866,026
Depreciation	1,008,103	960,106	960,106	-	1,015,880
Sub-Total	32,914,103	36,350,570	40,461,517	20,580,517	34,926,252
Transfers Out	1,429,666	2,555,162	3,026,067	2,097,947	1,728,759
TOTALS	\$ 34,343,769	\$ 38,905,732	\$ 43,487,584	\$ 22,678,464	\$ 36,655,011

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
1	FUND 001 - GENERAL FUND					
2	AD VALOREM TAXES					
3	001-0000-3110.001	Current Ad Valorem	8,105,199	8,650,803	8,650,803	8,449,085
4	001-0000-3110.002	Delinquent Ad-Valorem	2,559	115,000	115,000	(2,991)
5	001-0000-3110.044	Ad Val Debt Svc 99 Parks GOB	213,638	0	0	0
6	001-0000-3110.045	Ad Val Debt Svc 08 City HallGO	427,411	428,347	428,347	417,907
7	AD VALOREM TAXES		8,748,807	9,194,150	9,194,150	8,864,001
8						9,594,987
9	UTILITY SERVICES TAXES					
10	001-0000-3140.100	UTILITY TAX - ELECTRIC	1,136,189	1,181,110	1,181,110	606,875
11	001-0000-3140.300	UTILITY TAX - WATER	425,951	415,953	415,953	274,641
12	001-0000-3140.400	UTILITY TAX - GAS	56,767	68,000	68,000	32,501
13	001-0000-3150.000	Communications Service Tax	460,368	471,720	471,720	229,744
14	UTILITY SERVICES TAXES		2,079,275	2,136,783	2,136,783	1,143,761
15						2,021,213
16	PERMITS, FEES, & SPECIAL ASSESSMENTS					
17	001-0000-3160.010	Local Bus Lic Tax Receipt	110,567	105,000	105,000	96,143
18	001-0000-3220.000	Building Permits	928,656	625,000	625,000	430,730
19	001-0000-3220.100	DEVELOPMENT REVIEW FEE	23,618	15,000	15,000	23,225
20	001-0000-3230.100	FRANCHISE FEE - ELECTRICITY	785,652	808,000	808,000	342,734
21	001-0000-3230.700	FRANCHISE FEE - SOLID WASTE	395,000	395,000	395,000	230,417
22	001-0000-3230.701	FRANCHISE FEE - RECYCLING	2,500	2,500	2,500	2,500
23	001-0000-3230.900	Franchise Fees - Misc.	68,114	69,813	69,813	61,465
24	001-0000-3290.003	Letters of Determination	450	250	250	0
25	001-0000-3290.005	Vacant Property Registration	1,650	1,500	1,500	600
26	001-0000-3290.006	Bonds Administrative Fee	400	400	400	500
27	001-0000-3290.007	Specific Use Permits-Alc Sales	0	250	250	0
28	001-0000-3290.013	VACATION RENTAL REGISTRATION FEE	54,015	47,500	47,500	28,335
29	001-0000-3630.220	Public Safety Impact Fees	14,033	0	0	(251)
30	001-0000-3630.270	Culture/Rec Impact Fees	71,548	0	0	0
31	001-0000-3630.291	Aff. Housing Impact Fees	13,686	0	0	570
32	001-0000-3670.003	SOLID WASTE COLL LICENSE FEE	4,000	4,100	4,100	4,000
33	PERMITS, FEES, & SPECIAL ASSESSMENTS		2,473,889	2,074,313	2,074,313	1,220,968
34						1,922,410
35	INTERGOVERNMENTAL					
36	001-0000-3310.204	FEDERAL DISASTER GRANT-H. IRMA	600,445	0	0	1,464
37	001-0000-3310.219	SCHOOL RESOURCE OFFICER GRANT	52,520	52,000	52,000	32,760
38	001-0000-3340.208	STATE DISASTER GRANT-H. IRMA	18,760	0	0	0
39	001-0000-3340.209	FL INLAND NAVIGATION DISTRICT GRANT	20,062	0	0	0
40	001-0000-3340.210	STATE GRANT - H. DORIAN	0	0	0	12,307
41	001-0000-3350.120	State Revenue Sharing	447,268	448,497	448,497	287,329
42	001-0000-3350.140	Mobile Home License	141	250	250	55
43	001-0000-3350.150	Alcoholic Beverage License	35,075	30,000	30,000	21,767
44	001-0000-3350.180	1/2 Cent Local Sales Tax	867,530	902,594	902,594	496,600
45	INTERGOVERNMENTAL		2,041,801	1,433,341	1,433,341	852,282
46						1,196,689
47	CHARGES FOR SERVICES					
48	001-0000-3400.001	Tennis Court Fees	21,019	26,522	26,522	12,382
49	001-0000-3400.002	Vending/Concessions	890	550	550	462
50	001-0000-3400.003	Adult Athletics	772	500	500	500
51	001-0000-3400.005	Special Events	27,065	28,600	28,600	15,064
52	001-0000-3400.006	Youth Classes	285	300	300	382
53	001-0000-3400.007	Adult Classes	21,353	20,000	20,000	8,119
54	001-0000-3400.008	Senior Activities	1,616	1,500	1,500	1,189
55	001-0000-3400.009	Summer Youth Activities	87,090	76,500	76,500	569
56	001-0000-3400.010	After School Program	212,713	185,000	185,000	109,284
57	001-0000-3400.011	Advertising Fees	12,863	12,500	12,500	10,628
58	001-0000-3400.012	Dog Park Registration Fees	9,063	4,500	4,500	5,390
59	001-0000-3400.014	BEFORE SCHOOL CARE	24,478	16,000	16,000	13,238
60	001-0000-3400.015	After School Late Pickup Fees	961	500	500	1,445
61	001-0000-3410.300	ADMINISTRATIVE SERVICE FEES	3,600	3,600	3,600	3,600
62	001-0000-3410.301	INDIRECT COST REIMBURSEMENTS	0	0	0	0
63	001-0000-3410.910	Lobbyist Registration Fees	2,250	1,500	1,500	300
64	001-0000-3420.100	Fingerprinting	1,836	3,000	3,000	250
65	001-0000-3420.910	Alarm Registration Fees	2,925	1,500	1,500	1,900
66	001-0000-3420.920	Alarm Civil Penalties	11,775	4,000	4,000	14,425

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

GL NUMBER	DESCRIPTION	2018-19	2019-20	2019-20	2019-20	2020-21		
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 05/31/20	RECOMMENDED BUDGET		
1	001-0000-3420.930	Alarm Late Charge Assessments	50	200	200	0	100	1
2	001-0000-3470.101	FEES FOR COPIES - LIBRARY	5,213	6,600	6,600	2,102	2,500	2
3	001-0000-3470.102	MISCELLANEOUS FEES - LIBRARY	739	600	600	453	200	3
4	001-0000-3470.500	Fitness Center Membership	13,393	14,641	14,641	8,242	6,000	4
5	001-0000-3490.100	Lien Search Fees	58,500	62,000	62,000	33,700	59,800	5
6	CHARGES FOR SERVICES		520,449	470,613	470,613	243,624	1,629,542	6
7								7
8	FINES & FORFEITS							8
9	001-0000-3500.000	Fines & Forfeits	208,396	201,000	201,000	111,470	150,000	9
10	001-0000-3520.000	Library Fines	4,072	4,800	4,800	1,834	1,000	10
11	001-0000-3540.000	Code Enforcement Fines	471,399	150,000	150,000	60,815	75,000	11
12	001-0000-3540.001	FINES - CANNABIS	2,850	4,000	4,000	200	0	12
13	FINES & FORFEITS		686,717	359,800	359,800	174,319	226,000	13
14								14
15	OTHER & MISCELLANEOUS							15
16	001-0000-3600.000	Miscellaneous Income	54,086	6,000	6,000	21,480	30,000	16
17	001-0000-3600.002	Vending Machines - City Hall	1,132	1,200	1,200	405	1,000	17
18	001-0000-3600.020	Fees for Copies	2,290	2,500	2,500	1,185	2,000	18
19	001-0000-3610.100	Interest Earned	177,611	148,690	148,690	68,883	65,732	19
20	001-0000-3620.000	Facility Rentals	107,902	96,200	96,200	64,330	45,000	20
21	001-0000-3640.000	Sale of Fixed Assets	28,967	30,000	30,000	995	20,000	21
22	001-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	32,611	1,000	1,000	13,022	5,250	22
23	001-0000-3660.001	Donations - Veterans Park	150	100	100	0	0	23
24	001-0000-3660.003	DONATIONS - LS SPONSORSHIPS	17,400	6,570	6,570	6,825	6,000	24
25	001-0000-3660.006	DONATIONS - WD BEAUTIFICATION PROJECT	0	0	0	8,311	0	25
26	001-0000-3670.000	Other Non-Bus License/Permits	955	1,000	1,000	480	500	26
27	001-0000-3670.001	Residential Rental License	106,444	100,000	100,000	104,798	100,000	27
28	001-0000-3690.904	P-CARD REBATE	21,419	22,004	22,004	32,178	23,621	28
29	001-0000-3690.906	RECOVERY OF BAD DEBTS	(955)	0	0	9	0	29
30	001-0000-3693.301	INSURANCE SETTLEMENTS	23,321	0	0	20,674	0	30
31	001-0000-3810.001	Transfers In	1,404,666	2,660,994	2,660,994	2,033,661	1,195,026	31
32	001-0000-3890.901	Approp Fund Balance R/E	0	0	972,653	0	0	32
33	OTHER & MISCELLANEOUS		1,977,999	3,076,258	4,048,911	2,377,236	1,494,129	33
34								34
35	ESTIMATED REVENUES - FUND 001		18,528,937	18,745,258	19,717,911	14,876,191	18,084,970	35
36								36
37	Fund 155 - FIRE ASSESSMENT							37
38	PERMITS, FEES, & SPECIAL ASSESSMENTS							38
39	155-0000-3630.112	Fire Special Assessments	2,229,472	2,295,501	2,295,501	2,241,557	3,030,576	39
40	PERMITS, FEES, & SPECIAL ASSESSMENTS		2,229,472	2,295,501	2,295,501	2,241,557	3,030,576	40
41								41
42	INTERGOVERNMENTAL							42
43	155-0000-3120.510	INSURANCE PREMIUM TAX	87,830	143,468	143,468	83,904	86,000	43
44	155-0000-3350.210	FIREFIGHTER SUPPLEMENTAL COMPENSATION	1,920	1,920	1,920	960	1,920	44
45	INTERGOVERNMENTAL		89,750	145,388	145,388	84,864	87,920	45
46								46
47	CHARGES FOR SERVICES							47
48	155-0000-3400.020	Fire Protection Services	104,202	105,000	105,000	97,938	105,000	48
49	CHARGES FOR SERVICES		104,202	105,000	105,000	97,938	105,000	49
50								50
51	OTHER & MISCELLANEOUS							51
52	155-0000-3610.100	Interest Earned	31,339	20,370	20,370	10,998	11,141	52
53	155-0000-3640.000	Sale of Fixed Assets	3,102	0	0	0	0	53
54	155-0000-3690.904	P-CARD REBATE	16,877	17,099	17,099	30,762	23,822	54
55	155-0000-3890.901	Appropriate Fund Balance	0	71,914	194,414	0	0	55
56	OTHER & MISCELLANEOUS		51,318	109,383	231,883	41,760	34,963	56
57								57
58	ESTIMATED REVENUES - FUND 155		2,474,742	2,655,272	2,777,772	2,466,119	3,258,459	58

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
1 Fund 157 - GRANTS - MISC							1
2 INTERGOVERNMENTAL							2
3 157-0000-3310.202	Bulletproof Vest Grant	1,728	6,360	6,360	2,172	6,360	3
4 157-0000-3310.491	USF PEDESTRIAN & BICYCLE SAFETY GRANT	1,805	0	0	0	0	4
5 157-0000-3310.706	CDBG 43RD YEAR	66,186	0	0	0	0	5
6 157-0000-3310.708	CDBG 44TH YEAR	0	65,058	65,058	0	0	6
7 157-0000-3340.706	FRDAP COLOHATCHEE GRANT	50,000	0	0	0	0	7
8 157-0000-3370.202	Metro Broward Drug Task Force	6,486	13,915	13,915	4,968	13,915	8
9 157-0000-3370.729	BROWARD CVB - PRIDE OF THE AMERICAS	0	25,000	25,000	0	0	9
10 157-0000-3370.730	TREE TRUST FUND GRANT	23,525	0	0	0	0	10
11 157-0000-3370.902	Broward EMLEG Grant	28,080	37,976	37,976	0	30,336	11
12 157-0000-3470.100	State Aid to Libraries	17,040	18,060	18,060	17,477	18,060	12
13 INTERGOVERNMENTAL		194,850	166,369	166,369	24,617	68,671	13
14							14
15 OTHER & MISCELLANEOUS							15
16 157-0000-3600.000	Miscellaneous Income	0	0	0	(1)	0	16
17 157-0000-3690.904	P-CARD REBATE	245	248	248	382	282	17
18 157-0000-3810.001	Transfers In	25,000	25,000	25,000	25,000	25,000	18
19 OTHER & MISCELLANEOUS		25,245	25,248	25,248	25,381	25,282	19
20							20
21 ESTIMATED REVENUES - FUND 157		220,095	191,617	191,617	49,998	93,953	21
22							22
23 Fund 158 - FEDERAL POLICE FORFEITURE FUND							23
24 OTHER & MISCELLANEOUS							24
25 158-0000-3610.100	Interest Earned	4,027	3,900	3,900	1,410	1,229	25
26 158-0000-3890.901	Appropriate Fund Balance	0	1,100	1,100	0	3,771	26
27 OTHER & MISCELLANEOUS		4,027	5,000	5,000	1,410	5,000	27
28							28
29 ESTIMATED REVENUES - FUND 158		4,027	5,000	5,000	1,410	5,000	29
30							30
31 Fund 161 - POLICE TRAINING/EDUCATION							31
32 FINES & FORFEITS							32
33 161-0000-3510.300	\$2 Education Assessment	7,530	7,200	7,200	2,412	6,500	33
34 FINES & FORFEITS		7,530	7,200	7,200	2,412	6,500	34
35							35
36 OTHER & MISCELLANEOUS							36
37 161-0000-3610.100	Interest Earned	211	200	200	45	36	37
38 161-0000-3690.904	P-CARD REBATE	62	63	63	120	95	38
39 161-0000-3890.901	Appropriate Fund Balance	0	3,570	3,570	0	0	39
40 OTHER & MISCELLANEOUS		273	3,833	3,833	165	131	40
41							41
42 ESTIMATED REVENUES - FUND 161		7,803	11,033	11,033	2,577	6,631	42
43							43
44 Fund 163 - ROAD IMPROVEMENT							44
45 INTERGOVERNMENTAL							45
46 163-0000-3120.410	1st Loc Opt Fuel Tax 1-6 cents	135,570	140,974	140,974	75,307	116,724	46
47 163-0000-3120.420	2nd Loc Opt Fuel Tax 1-5 cents	96,413	99,807	99,807	53,801	82,627	47
48 163-0000-3310.496	NE 26TH STREET MPO/FDOT GRANT	61,960	1,000,000	1,000,000	0	0	48
49 INTERGOVERNMENTAL		293,943	1,240,781	1,240,781	129,108	199,351	49
50							50
51 CHARGES FOR SERVICES							51
52 163-0000-3440.910	Other Transportation Revenue	34,220	38,096	38,096	4,447	36,906	52
53 CHARGES FOR SERVICES		34,220	38,096	38,096	4,447	36,906	53
54							54
55 OTHER & MISCELLANEOUS							55
56 163-0000-3610.100	Interest Earned	8,220	6,660	6,660	817	0	56
57 163-0000-3690.904	P-CARD REBATE	512	519	519	473	263	57
58 163-0000-3890.901	Appropriate Fund Balance	0	212,644	449,781	0	26,191	58
59 OTHER & MISCELLANEOUS		8,732	219,823	456,960	1,290	26,454	59
60							60
61 ESTIMATED REVENUES - FUND 163		336,895	1,498,700	1,735,837	134,845	262,711	61

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
1	Fund 165 - STATE POLICE FORFEITURE FUND						1
2	FINES & FORFEITS						2
3	165-0000-3510.201 Confiscated Property	24,988	0	0	3,949	0	3
4	FINES & FORFEITS	24,988	0	0	3,949	0	4
5							5
6	OTHER & MISCELLANEOUS						6
7	165-0000-3610.100 Interest Earned	6,724	6,100	6,100	2,194	1,909	7
8	165-0000-3690.904 P-CARD REBATE	11	11	11	348	344	8
9	165-0000-3890.901 Appropriate Fund Balance	0	8,889	27,888	0	14,797	9
10	OTHER & MISCELLANEOUS	6,735	15,000	33,999	2,542	17,050	10
11							11
12	ESTIMATED REVENUES - FUND 165	31,723	15,000	33,999	6,491	17,050	12
13							13
14	Fund 601 - JENADA SPECIAL ASSESSMENT						14
15	OTHER & MISCELLANEOUS						15
16	601-0000-3610.100 Interest Earned	208	300	300	100	87	16
17	601-0000-3630.113 Jenada Isles Assessments	7,709	8,000	8,000	7,507	8,000	17
18	601-0000-3690.904 P-CARD REBATE	12	12	12	11	10	18
19	OTHER & MISCELLANEOUS	7,929	8,312	8,312	7,618	8,097	19
20							20
21	ESTIMATED REVENUES - FUND 601	7,929	8,312	8,312	7,618	8,097	21
22							22
23	Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT						23
24	PERMITS, FEES, & SPECIAL ASSESSMENTS						24
25	602-0000-3290.012 SPECIAL ASSESSMENT - BID	96,169	96,000	96,000	96,120	96,000	25
26	PERMITS, FEES, & SPECIAL ASSESSMENTS	96,169	96,000	96,000	96,120	96,000	26
27							27
28	OTHER & MISCELLANEOUS						28
29	602-0000-3610.100 Interest Earned	2,920	1,200	1,200	1,296	1,176	29
30	602-0000-3690.904 P-CARD REBATE	159	0	0	211	0	30
31	OTHER & MISCELLANEOUS	3,079	1,200	1,200	1,507	1,176	31
32							32
33	ESTIMATED REVENUES - FUND 602	99,248	97,200	97,200	97,627	97,176	33
34							34
35	Fund 300 - CAPITAL IMPROVEMENT FUND						35
36	OTHER & MISCELLANEOUS						36
37	300-0000-3610.100 Interest Earned	0	0	0	2,468	3,222	37
38	300-0000-3690.904 P-CARD REBATE	0	0	0	165	165	38
39	300-0000-3810.003 TRANSFERS IN - CONT TO CAP IMP FUND	0	1,241,060	1,241,060	1,136,510	508,733	39
40	300-0000-3890.901 Appropriate Fund Balance	0	336,662	817,567	0	146,439	40
41	OTHER & MISCELLANEOUS	0	1,577,722	2,058,627	1,139,143	658,559	41
42							42
43	ESTIMATED REVENUES - FUND 300	0	1,577,722	2,058,627	1,139,143	658,559	43
44							44
45	Fund 401 - UTILITY FUND						45
46	PERMITS, FEES, & SPECIAL ASSESSMENTS						46
47	401-0000-3290.011 BACK-FLOW INSPECTION FEE	6,313	5,000	5,000	5,097	5,000	47
48	401-0000-3630.235 Impact Fee - Sewer	92,544	0	0	0	0	48
49	PERMITS, FEES, & SPECIAL ASSESSMENTS	98,857	5,000	5,000	5,097	5,000	49
50							50
51	CHARGES FOR SERVICES						51
52	401-0000-3400.038 Water Sales	4,416,825	4,159,530	4,159,530	2,830,073	4,256,060	52
53	401-0000-3400.039 Water Meters Installed	2,400	4,000	4,000	4,320	4,000	53
54	401-0000-3400.040 Fire Line Fees	7,650	9,000	9,000	7,650	9,000	54
55	401-0000-3400.042 Sewer Charges	3,760,149	3,957,770	3,957,770	2,620,035	4,271,120	55
56	CHARGES FOR SERVICES	8,187,024	8,130,300	8,130,300	5,462,078	8,540,180	56
57							57
58	OTHER & MISCELLANEOUS						58
59	401-0000-3600.000 Miscellaneous Income	(495)	0	0	(1,744)	0	59
60	401-0000-3600.010 ATTORNEY'S FEES REVENUE	1,868	1,500	1,500	1,329	1,500	60
61	401-0000-3600.030 Dishonored Check Fees	2,022	2,000	2,000	1,311	2,000	61
62	401-0000-3610.100 Interest Earned	152,830	121,900	121,900	61,896	54,535	62
63	401-0000-3620.010 Rental & Leases	34,272	35,075	35,075	23,873	37,108	63

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

GL NUMBER	DESCRIPTION	2018-19	2019-20	2019-20	2019-20	2020-21		
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 05/31/20	RECOMMENDED BUDGET		
1	401-0000-3640.000	Sale of Fixed Assets	0	2,500	2,500	0	0	1
2	401-0000-3690.904	P-CARD REBATE	34,615	35,161	35,161	64,143	49,992	2
3	401-0000-3690.906	RECOVERY OF BAD DEBTS	2,242	0	0	1,730	0	3
4	401-0000-3890.901	Approp Fund Bal R/E	0	310,661	2,964,573	0	0	4
5	OTHER & MISCELLANEOUS		227,354	508,797	3,162,709	152,538	145,135	5
6								6
7	ESTIMATED REVENUES - FUND 401		8,513,235	8,644,097	11,298,009	5,619,713	8,690,315	7
8								8
9	Fund 450 - DRAINAGE UTILITY FUND							9
10	CHARGES FOR SERVICES							10
11	450-0000-3430.330	Drainage Utility Fee	495,140	524,789	524,789	350,557	551,613	11
12	CHARGES FOR SERVICES		495,140	524,789	524,789	350,557	551,613	12
13								13
14	OTHER & MISCELLANEOUS							14
15	450-0000-3610.100	Interest Earned	31,526	27,340	27,340	11,790	9,975	15
16	450-0000-3690.904	P-CARD REBATE	261	265	265	411	304	16
17	450-0000-3890.901	Approp Fund Bal R/E	0	228,844	304,420	0	339,629	17
18	OTHER & MISCELLANEOUS		31,787	256,449	332,025	12,201	349,908	18
19								19
20	ESTIMATED REVENUES - FUND 450		526,927	781,238	856,814	362,758	901,521	20
21								21
22	Fund 151 - RECYCLING							22
23	PERMITS, FEES, & SPECIAL ASSESSMENTS							23
24	151-0000-3670.003	SOLID WASTE COLL LICENSE FEE	0	4,000	4,000	0	4,000	24
25	PERMITS, FEES, & SPECIAL ASSESSMENTS		0	4,000	4,000	0	4,000	25
26								26
27	CHARGES FOR SERVICES							27
28	151-0000-3430.401	SPECIAL BULK PICK UP	10,460	14,160	14,160	6,000	0	28
29	151-0000-3430.402	SOLID WASTE COLLECTION CHARGES	2,158,770	2,017,800	2,017,800	1,290,752	1,977,100	29
30	151-0000-3430.403	RECYCLING CHARGES	235,613	273,760	273,760	185,281	283,900	30
31	151-0000-3430.404	HOUSEHOLD HAZARDOUS WASTE	79,208	94,400	94,400	62,288	95,600	31
32	151-0000-3430.405	SOLID WASTE CHARGES - RESIDENTIAL	474,155	1,109,200	1,109,200	745,338	1,144,100	32
33	151-0000-3490.101	ADMIN COST REIMBURSEMENT FEE	95,000	95,000	95,000	55,417	95,000	33
34	CHARGES FOR SERVICES		3,053,206	3,604,320	3,604,320	2,345,076	3,595,700	34
35								35
36	OTHER & MISCELLANEOUS							36
37	151-0000-3610.100	Interest Earned	6,647	9,180	9,180	743	436	37
38	151-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	20,000	20,000	20,000	11,667	20,000	38
39	151-0000-3690.904	P-CARD REBATE	7,921	6,890	6,890	10,161	7,365	39
40	151-0000-3690.906	RECOVERY OF BAD DEBTS	5	0	0	1,976	0	40
41	OTHER & MISCELLANEOUS		34,573	36,070	36,070	24,547	27,801	41
42								42
43	ESTIMATED REVENUES - FUND 151		3,087,779	3,644,390	3,644,390	2,369,623	3,627,501	43
44								44
45	Fund 406 - PARKING FUND							45
46	PERMITS, FEES, & SPECIAL ASSESSMENTS							46
47	406-0000-3290.004	Payment in Lieu of Parking	0	0	0	60,000	0	47
48	PERMITS, FEES, & SPECIAL ASSESSMENTS		0	0	0	60,000	0	48
49								49
50	CHARGES FOR SERVICES							50
51	406-0000-3440.500	Parking Meter Revenue	102,833	220,000	220,000	70,016	100,000	51
52	406-0000-3440.501	Parking Permit Revenue	1,584	1,600	1,600	1,087	1,600	52
53	406-0000-3440.505	HAGEN PAYSTATION REVENUES	95,734	126,000	126,000	30,762	125,000	53
54	406-0000-3440.510	RICHARDSON PAYSTATION REVENUES	13,634	17,000	17,000	4,404	16,500	54
55	406-0000-3440.511	NE 8TH TERRACE LOT REVENUES	30,710	34,500	34,500	9,904	34,000	55
56	406-0000-3440.512	SPECIAL EVENT - STONEWALL	3,011	0	0	0	0	56
57	406-0000-3440.513	SPECIAL EVENT - HALLOWEEN	7,367	7,000	7,000	7,137	7,000	57
58	406-0000-3440.516	NE 11 AVE/ROSIE'S METER REVENUE	1,125	0	0	4,466	0	58
59	406-0000-3440.520	PARKMOBILE REVENUE - METERS	212,258	210,000	210,000	150,055	210,000	59
60	406-0000-3440.521	PARKMOBILE REVENUE HAGEN	131,528	130,000	130,000	54,072	130,000	60
61	406-0000-3440.522	PARKMOBILE REVENUE - RICHARDSON	23,270	25,000	25,000	22,806	25,000	61
62	406-0000-3440.523	PARKMOBILE REVENUE - NE 8TH TERRACE	33,648	36,000	36,000	16,794	35,000	62
63	406-0000-3440.525	PARKMOBILE REVENUE - NE 23RD DRIVE	35,493	35,000	35,000	10,128	35,000	63
64	406-0000-3440.526	PARKMOBILE REVENUE-SUSHI ROCK	6,355	8,400	8,400	4,907	7,000	64
65	406-0000-3440.528	NE 11 AE/ROSIE'S PARKMOBILE REVENUE	2,104	0	0	7,026	0	65
66	CHARGES FOR SERVICES		700,654	850,500	850,500	393,564	726,100	66

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2020-2021 BUDGET**

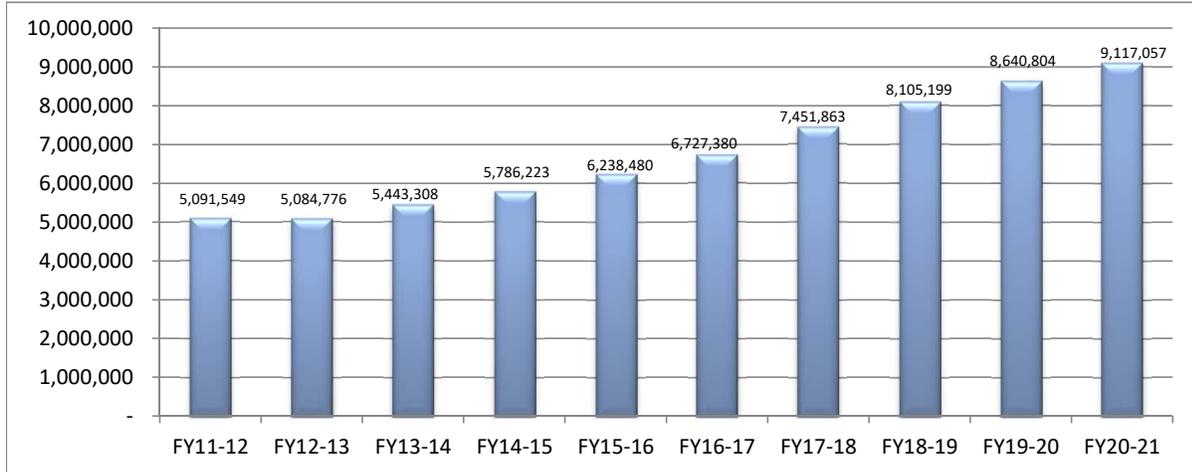
GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
1	FINES & FORFEITS						1
2	406-0000-3510.510 Citations - Parking Mgt. Co.	225,854	150,000	150,000	118,262	200,000	2
3	406-0000-3510.530 PARKING CITATIONS - COUNTY CLERK	1,108	1,500	1,500	888	1,500	3
4	FINES & FORFEITS	226,962	151,500	151,500	119,150	201,500	4
5							5
6	OTHER & MISCELLANEOUS						6
7	406-0000-3610.100 Interest Earned	27,117	25,000	25,000	12,237	11,141	7
8	406-0000-3690.904 P-CARD REBATE	3,842	3,893	3,893	5,908	4,327	8
9	406-0000-3890.901 APPROPRIATE FUND BALANCE R/E	0	0	20,170	0	0	9
10	OTHER & MISCELLANEOUS	30,959	28,893	49,063	18,145	15,468	10
11							11
12	ESTIMATED REVENUES - FUND 406	958,575	1,030,893	1,051,063	590,859	943,068	12
13							13
14							14
15							15
16							16
17							17
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29							29
30							30
31							31
32							32
33	ESTIMATED REVENUES - ALL FUNDS	34,797,915	38,905,732	43,487,584	27,724,972	36,655,011	33

**CITY OF WILTON MANORS
2020-2021 BUDGET**

MAJOR REVENUE SOURCES AND TREND

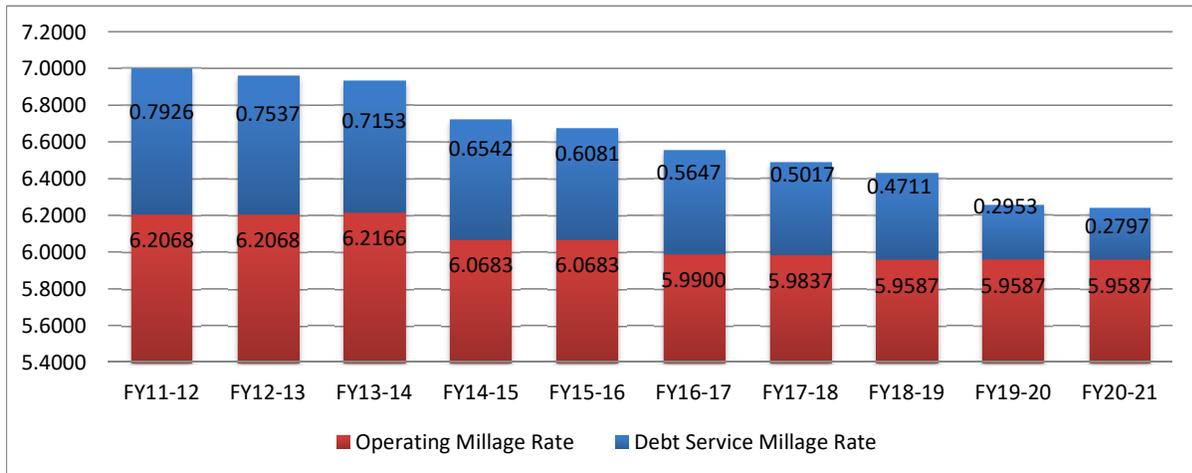
Governmental Funds

Property Tax - Operating Current

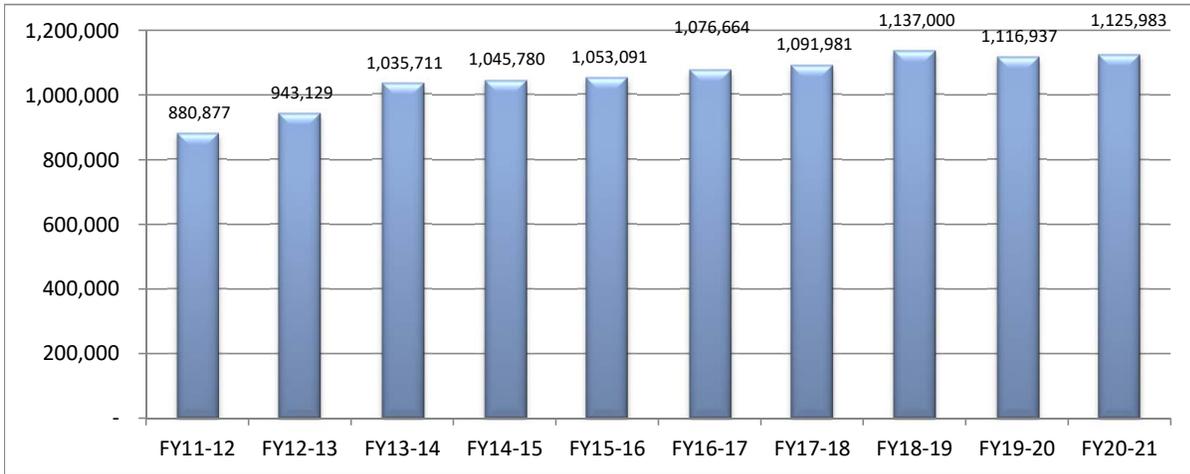


The major revenue source funding of the City of Wilton Manor's general operations continues to be property taxes. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The City's Taxable Value at June 1, 2020 is \$1,597,120,290, a total overall increase of 6.24% over last year. The recommended millage rate for operating purposes is 5.9587. This is the third year that millage rate remained flat. Due to the increase in property values, however, Ad valorem revenue increased from \$8,651 million in FY20 to \$9.117 million in FY21.

Ad Valorem Tax Rate History

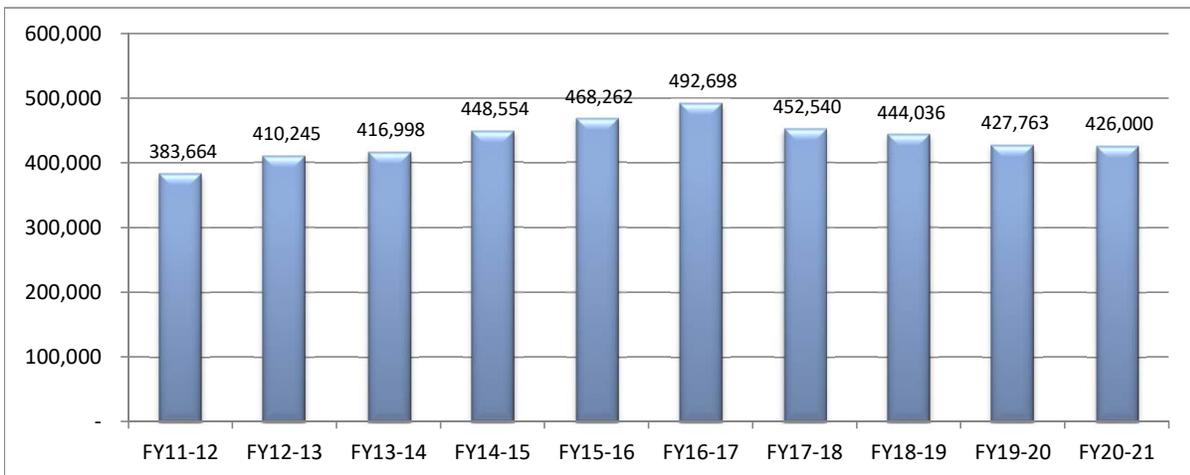


10% Utility Tax - Electric



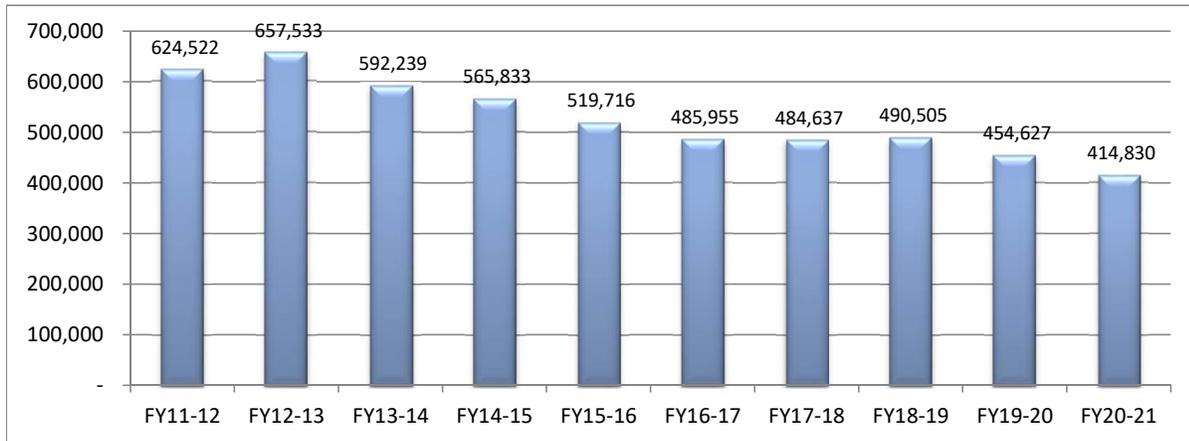
Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on electricity provided by FPL to the residents of the city.

10% Utility Tax - Water



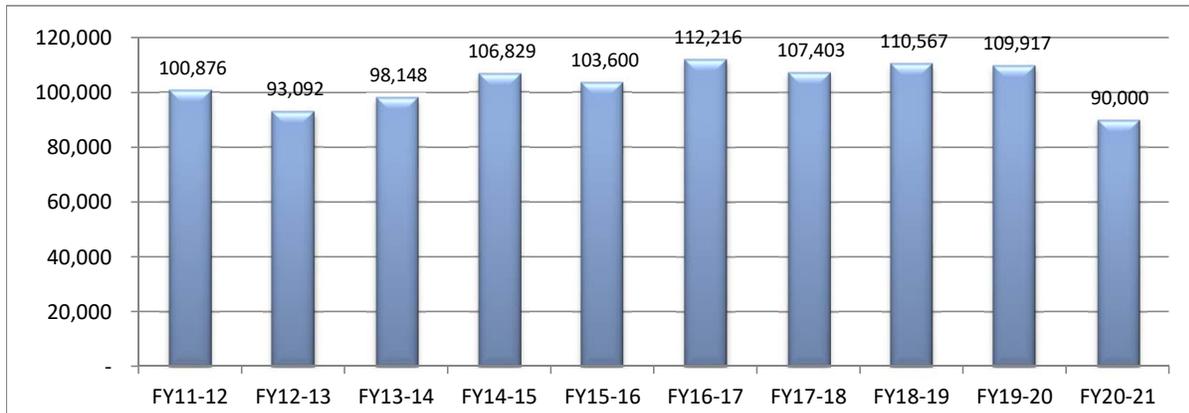
The City levies the 10% utility tax on water services. The revenue estimate is 10% of projected water revenue of the Utility Fund.

Communication Service Tax



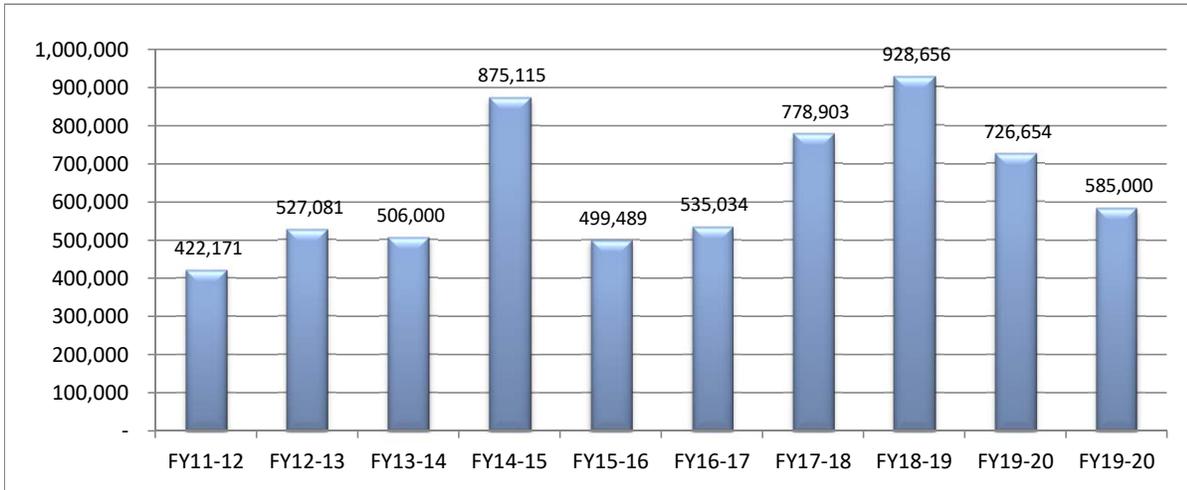
Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite, and related services. The tax is imposed on retail sales of communications services which originate and terminate in the state and are billed to an address within the state. The CST revenue is collected and distributed by the State of Florida.

Local Business Tax



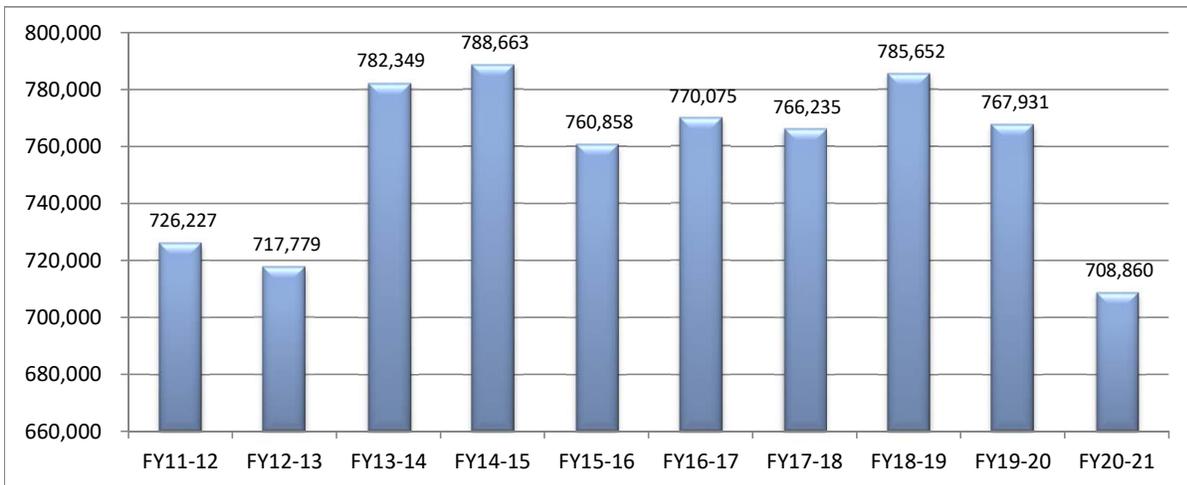
Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession, or occupation within the City. Business tax receipt fees vary based on the type of business.

Building Permits



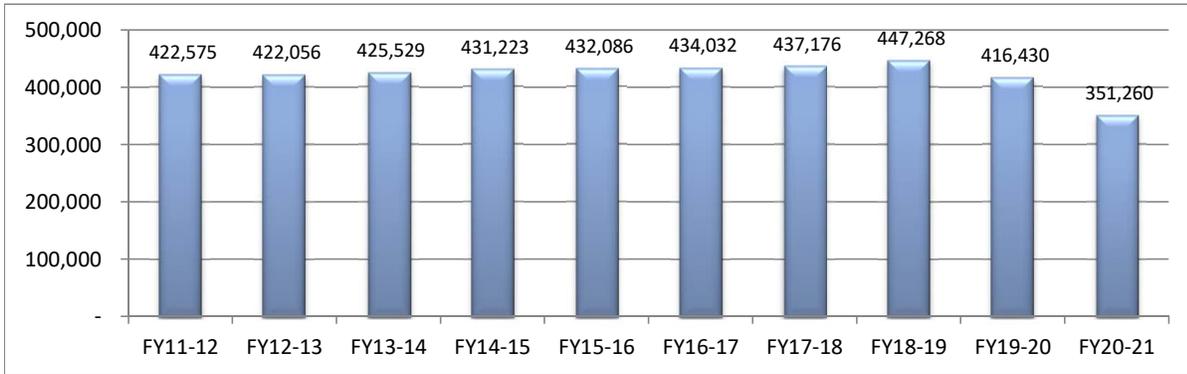
Permits must be obtained by individuals or businesses that perform construction work within City limits. These permits are issued for construction such as plumbing, electrical, structural, mechanical, etc. The fees are set by Ordinance or Resolution. A significant increase in revenue occurred in 2015 as a result of the construction of a 179-unit rental community during that year. Revenues increased again in FY17-18 due to increase in fees.

Franchise Fee - Electric



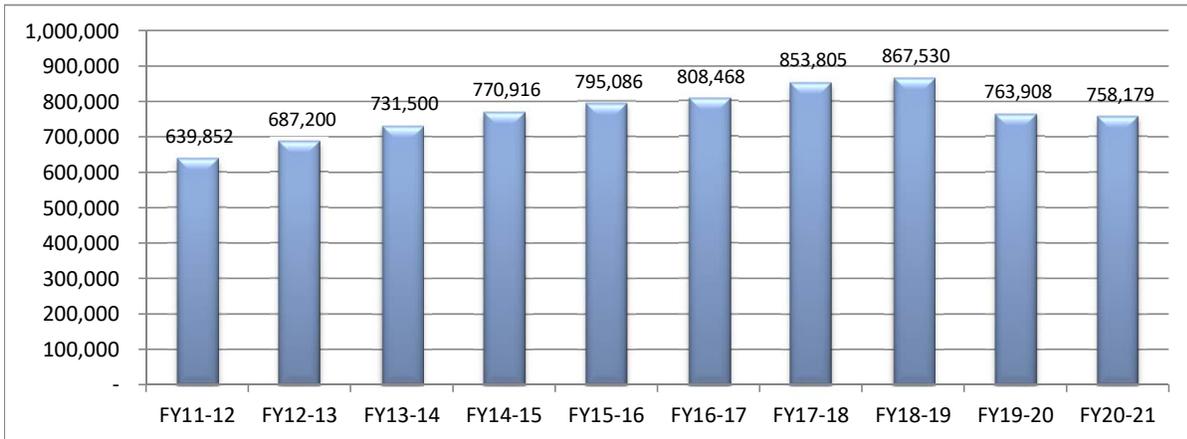
A city may charge electric companies for the use of its right-of-way per Florida Statute 166.021 and 337.401. The City enacted Ordinance 927 granting Florida Power and Light Company an electric franchise in exchange for a 5.9% fee.

State Revenue Sharing



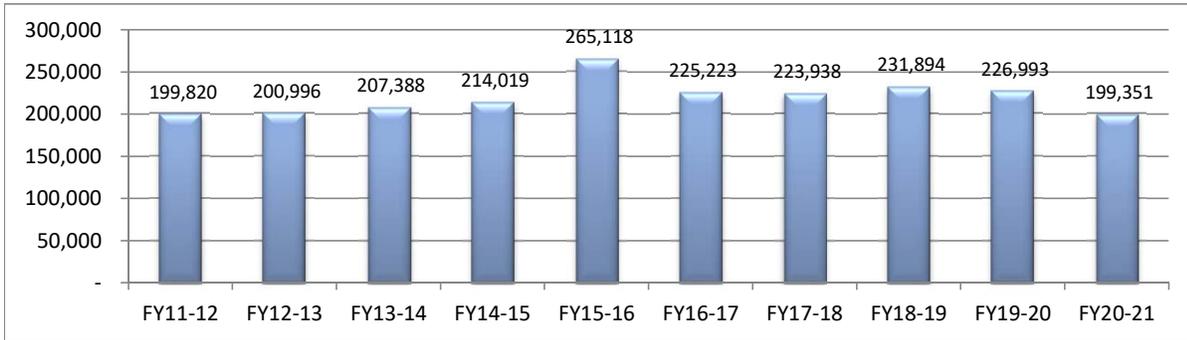
The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities, which currently receives 1.3653 percent of sales and use tax collections and the net collections from the one-cent municipal fuel tax. Effective January 1, 2014, the trust fund no longer receives 12.5 percent of the state alternative fuel user decal fee collections due to the repeal of the annual decal fee program for motor vehicles powered by alternative fuels. However, beginning January 1, 2019, 25 percent of the 4 cents of excise tax levied upon each motor fuel equivalent gallon of natural gas fuel, pursuant to s. 206.9955(2)(a), F.S. shall be transferred to the trust fund.

Half Cent Sales Tax



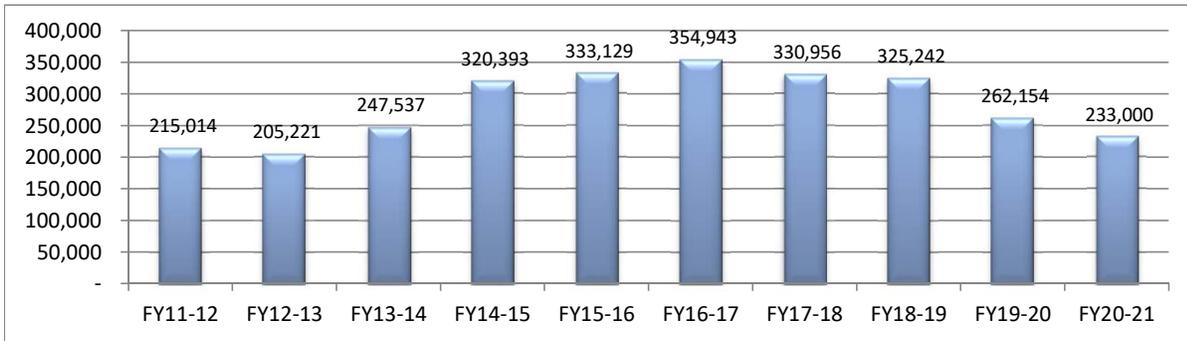
Authorized in 1982, the Local Government Half-Cent Sales Tax Program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. Additionally, the program distributes a portion of communications services tax revenue to eligible local governments. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenue for local programs.

Local Option Fuel Taxes



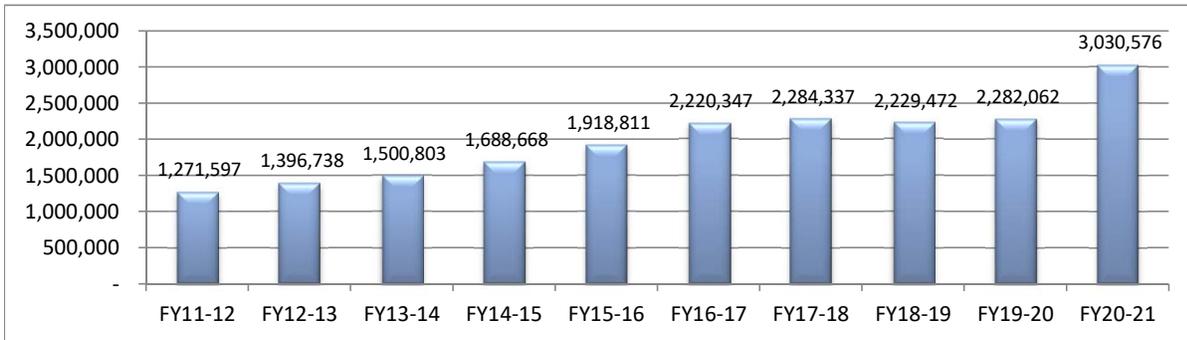
A county's proceeds from the 1 to 6 cents and 1 to 5 cents fuel taxes are distributed by the State according to the distribution factors determined at the local level by inter-local agreement between county and municipalities within the county's boundaries. These funds must be used for transportation related expenditures and transportation expenditures need to meet the requirements of the capital improvements elements of an adopted comprehensive plan.

Charges for Services - Child Care Services



The City's Leisure Services Department offers child care services which include before and after school care, summer programs, special camps and school day out camps. These programs are conducted primarily by city employees with the assistance of contractual instructors.

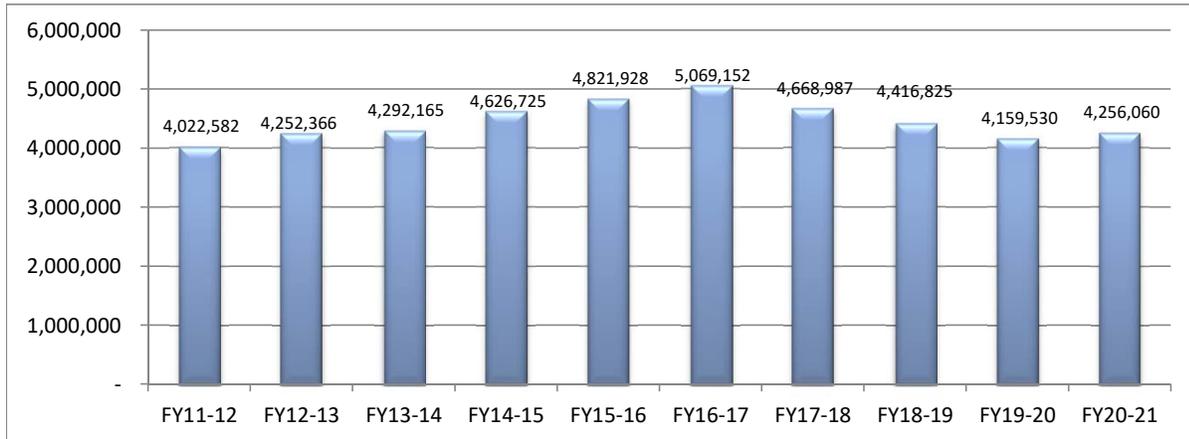
Fire Assessment Fees



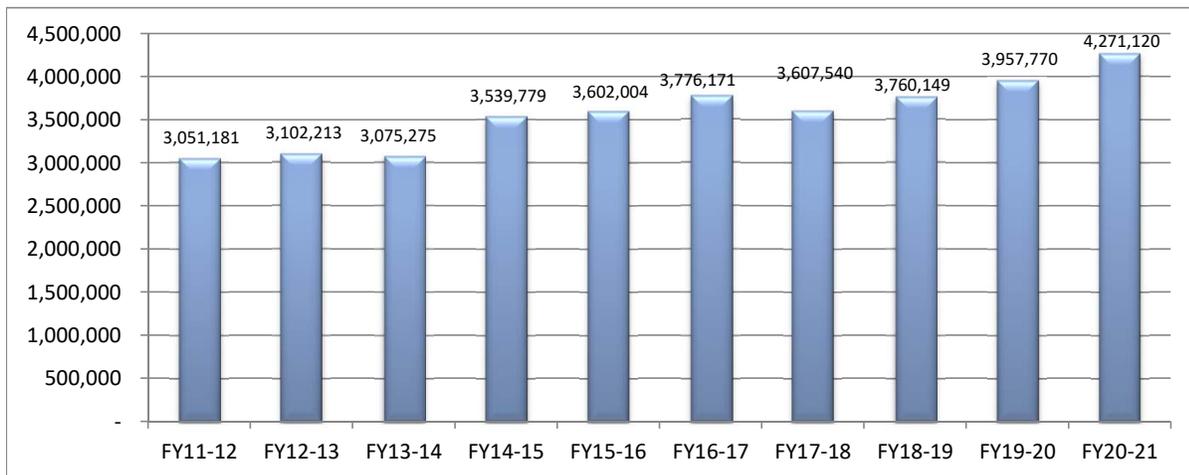
The City has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). The principal source of revenue for the Fire Assessment Fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures. The fire assessment fee for single family homeowners will increase from \$216.13 in FY19-20 to \$293.06 in FY20-21 due to a proposed increase from CFL.

Enterprise Funds

Charges for Services - Water

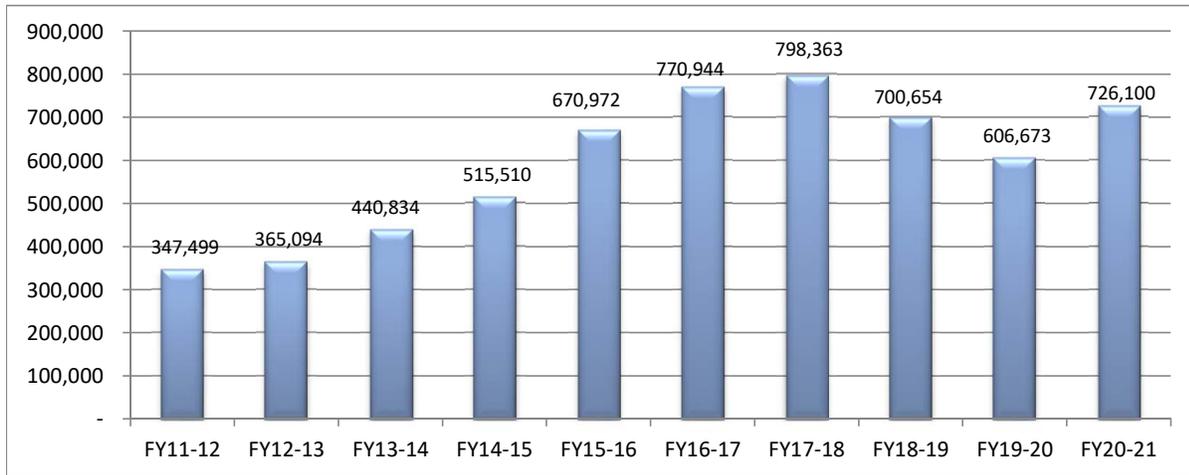


Charges for Services - Sewer



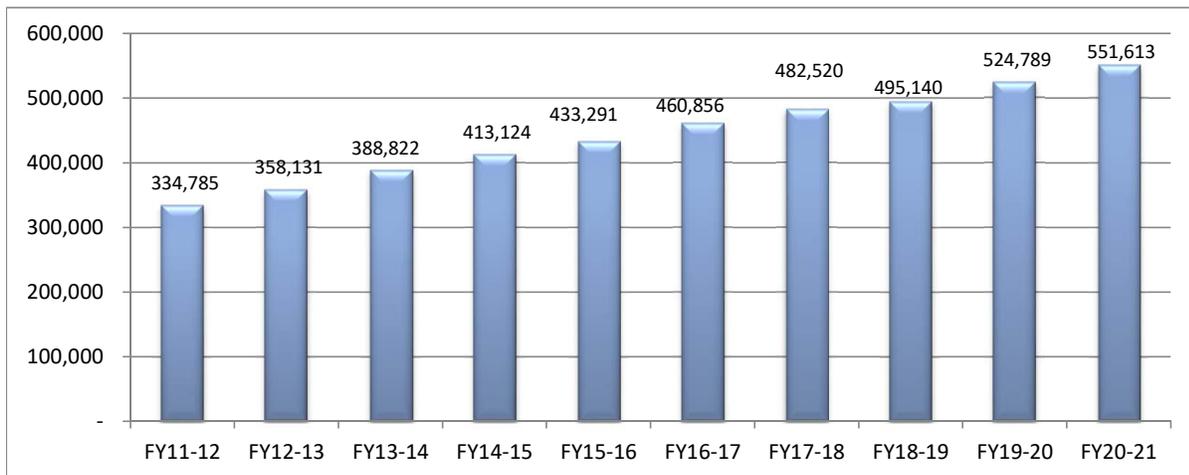
Users of water and sewer services are charged an appropriate amount to pay the cost providing and maintaining the City's water and sewer distribution systems. Costs are reviewed annually and fees are adjusted as needed. The City has no water or sewer treatment facilities of its own. Water is supplied and sewage is treated by the City of Fort Lauderdale (CFL) through contractual agreements. The fee that Wilton Manors pays to the City of Fort Lauderdale is a major item to be considered when determining the City's water and sewer rate structure. For the FY20-21 the proposed water and sewer rates increase are 3.6% and 7%, respectively, passing the rates increase from the City of Fort Lauderdale.

Charges for Services - Parking



The City maintains on-street parking spaces and several public parking lots for access to various city locations in the Arts & Entertainment District along Wilton Drive. The City's metered parking program began in 2007 and was greatly expanded in 2010. Since 2010 the City has expanded parking space inventory from 390 to 494 spaces by adding two new parking lots and additional parking spaces in appropriate locations. Additional spaces will be added by the currently ongoing reconfiguration of Wilton Drive.

Charges for Services - Stormwater (Drainage) Fee



The stormwater fee is collected to maintain the City's stormwater collection system and to support the requirements of a federally mandated National Pollutant Discharge Elimination System Permit. The drainage fee is charged to residential and commercial dwellings. The Revenues are estimated based on a 5% rate increase.

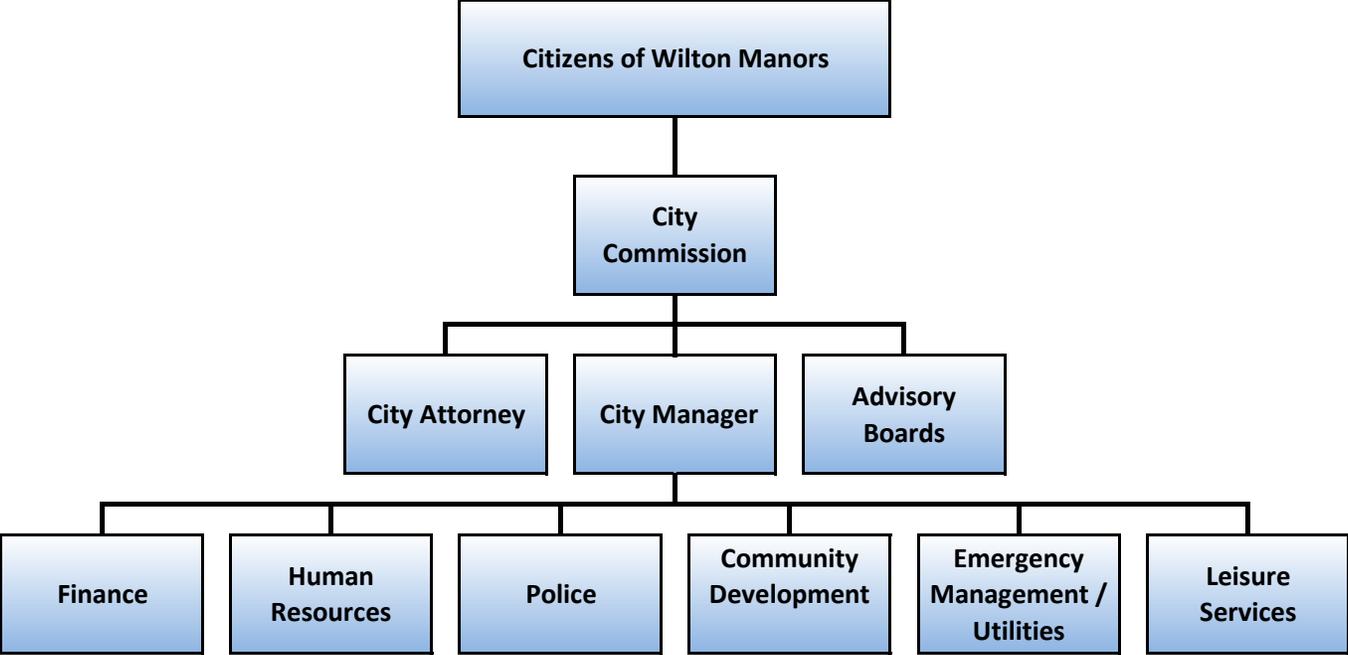
MAYOR AND CITY COMMISSION

The City Commission of the City of Wilton Manors is composed of a Mayor and four Commissioners. The Mayor is elected for a two-year term and Commissioners are elected for four-year staggered terms. The City Commission is responsible to the citizens of Wilton Manors for the establishment of policy and the overview of the operation of the City, which is performed by the City Manager and the various operating departments.

The City Commission holds regular meetings on the second and fourth Tuesdays of each month, at which time City policy is established through the passage of ordinances and resolutions. Additional Commission meetings and special meetings are held periodically as required.

The duties of the City Commission include attendance at regular and special Commission meetings and workshop meetings; public hearings; passage of ordinances and resolutions; acting on items required by City Charter such as acceptance of proposals, grants, agreements, proclamations, awards, etc.; and dealing with citizens on a daily basis both formally and informally. The Commission also has a primary responsibility for the establishment of the annual City budget and the provision of revenues sufficient for the effective operation of City government.

City of Wilton Manors



DEPARTMENTAL BUDGET SUMMARY
MAYOR AND CITY COMMISSION

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 53,400	\$ 53,400	\$ 53,400
Personnel Benefits	\$ 54,707	58,388	69,716
Operating Expenditures	\$ 47,173	44,460	30,405
Capital	\$ -	-	-
Debt Service	\$ -	-	-
Depreciation	\$ -	-	-
Interfund Transfers	\$ -	-	-
TOTAL DEPARTMENT COST	<u>\$ 155,280</u>	<u>\$ 156,248</u>	<u>\$ 153,521</u>

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Mayor	1.00	0.50	1.00	0.50
Vice Mayor	1.00	0.50	1.00	0.50
Commissioner	3.00	1.50	3.00	1.50
Total Part Time	5.00	2.50	5.00	2.50
MAYOR AND COMMISSION TOTALS	5.00	2.50	5.00	2.50

NOTE: The Mayor and City Commission are salaried positions. An assumption of 1,040 annual hours (20 hours per week) was made to calculate the number of full time equivalents.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Dept 5111 - MAYOR/COMMISSION							
1	PERSONNEL WAGES						1
2	001-5111-5111.000 Executive Salaries	50,250	50,250	50,250	30,688	50,250	2
3	001-5111-5151.000 Cellular Phone Stipend	2,400	2,400	2,400	1,420	2,400	3
4	001-5111-5157.000 Tax Equity Stipends	750	750	750	500	750	4
5	PERSONNEL WAGES	53,400	53,400	53,400	32,608	53,400	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5111-5211.000 FICA	3,877	4,085	4,085	2,393	3,845	8
9	001-5111-5222.000 Pension - FRS	20,041	24,839	24,839	13,090	24,713	9
10	001-5111-5231.000 Life & Health Insurance	27,489	25,864	25,864	18,832	38,758	10
11	001-5111-5232.000 Insurance Opt-Out	3,300	3,600	3,600	2,100	2,400	11
12	PERSONNEL BENEFITS	54,707	58,388	58,388	36,415	69,716	12
13							13
14	OPERATING EXPENDITURES						14
15	001-5111-5401.000 Meetings & Conferences	18,434	19,700	19,700	6,644	8,850	15
16	001-5111-5411.000 Telephone	360	435	435	224	425	16
17	001-5111-5412.000 Postage	197	330	330	125	330	17
18	001-5111-5481.000 Promotional Activities	16,780	14,000	14,000	3,098	10,000	18
19	001-5111-5491.000 City Hall Indirect Charges	4,859	0	0	0	0	19
20	001-5111-5511.000 Office Supplies	0	200	200	0	400	20
21	001-5111-5521.000 Operating Supplies	417	400	400	0	400	21
22	001-5111-5541.000 Subs, Memberships, Dues	6,126	9,395	9,395	7,497	10,000	22
23	OPERATING EXPENDITURES	47,173	44,460	44,460	17,588	30,405	23
24							24
25	Totals for dept 5111 - MAYOR/COMMISSION	155,280	156,248	156,248	86,611	153,521	25

CITY MANAGER

The City Manager is responsible for the supervision and efficient operation of all City departments, in accordance with the policies established by the City Commission. Serving at the pleasure of the City Commission, the City Manager is the chief administrative official of the City and directs the operation of all municipal functions. The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. Working closely with the City's department directors, the City Manager coordinates the provision of services to the residents of the City. As the chief administrative officer of the City, the City Manager is responsible to the City Commission for the preparation and monitoring of the City's annual budget. Additionally, the City Manager is responsible for all personnel and purchasing functions.

Department's Core Operational Mission and Key Roles and Functions

The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. The City Manager's Office includes the Information Technology Department and the Clerk's Office.

In addition to the operational mission noted above, the primary overarching goals that drive our work are providing leadership in maintaining the City's small town sensibility while driving the redevelopment and revitalization of the City's commercial corridors, ensuring public safety, maintaining fiscal integrity, improving the resiliency of the City's infrastructure, and reducing our carbon footprint.

2019-2020 Strategic Plan Accomplishments

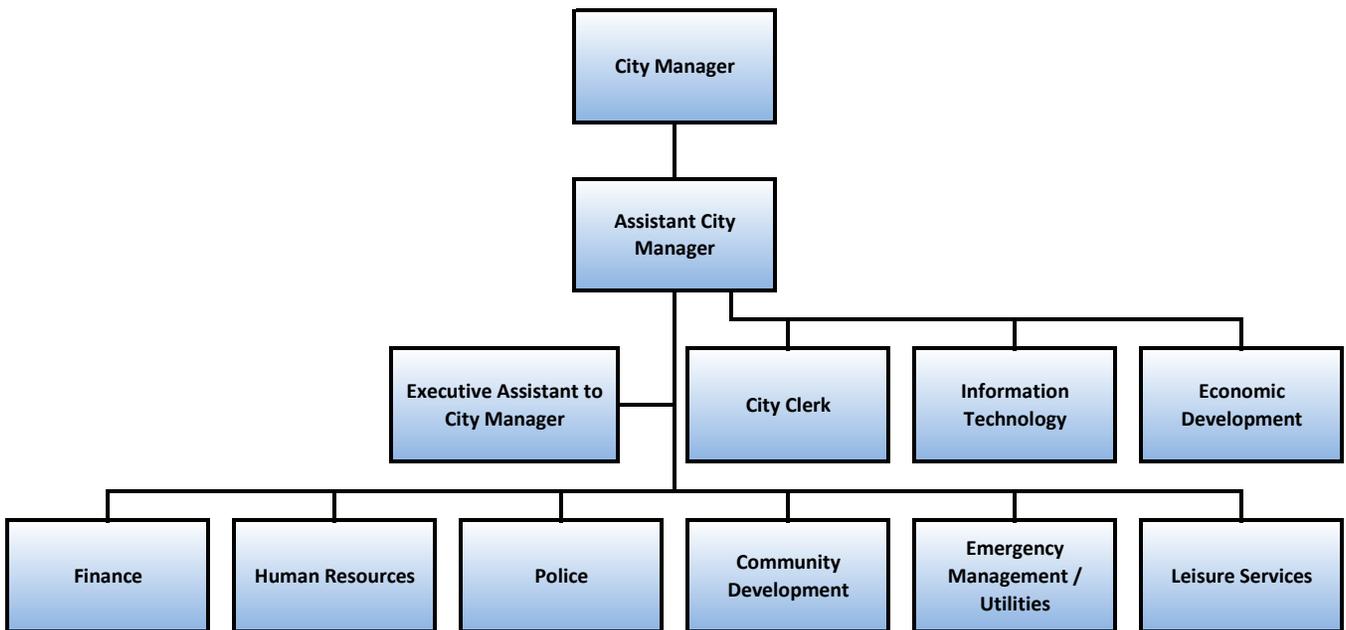
The City Manager's Office continued to oversee all business operations of the City while pursuing and achieving the goals and objectives of the City of Wilton Manors 2020 Strategic Plan.

Key accomplishments included completion of the Transit Oriented Corridors Master Plan and the Urban Form and Density Report, completion of a citywide Climate Action Plan, initiation of the Strategic Plan Update, and oversight and staff support for the Charter Review Board.

Additional accomplishments included:

- Progress on the design and funding for Phase 2 of the Wilton Drive project, for landscape/streetscape design and construction.
- Advocacy and facilitation of shovel ready transportation projects for transportation surtax eligibility.
- Creation of a Naming Rights Policy
- Creation of a Donation Policy.
- Creation and Execution of a 2020 Census Complete Count Plan.
- Installation of a Closed Caption system for City Commission meetings, making the City more accessible and transparent.
- Initiated collaboration with Fort Lauderdale and Oakland Park on a drainage control structure which would provide relief from tidal flooding.
- Transitioned the Economic Development program from the Community Development Services Department to the City Manager's Office.
- 4rd year staffing and implementation of the Wilton Drive Improvement District policies and projects.
- Ongoing oversight and staff support of the Community Affairs Advisory Board (CAAB) which conducted an Age-Friendly Community Survey, developed an Age-Friendly Community Action Plan as a result of the survey, selected volunteers of the year, and supported various city events. Based on the results of the survey, CAA
- Initiated the execution of the recommendations of the Security Assessment.
- Made wiltonmanors.com more ADA accessible and comply with federal WCAG 2.0 guidelines.

City Manager



DEPARTMENTAL BUDGET SUMMARY
CITY MANAGER

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 387,550	\$ 466,248	\$ 467,751
Personnel Benefits	198,730	245,963	247,826
Operating Expenditures	133,477	523,964	314,425
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 719,757	\$ 1,236,175	\$ 1,030,002

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
City Manager Department:				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Total Full Time	4.00	4.00	4.00	4.00
CITY MANAGER TOTALS	4.00	4.00	4.00	4.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5112 - CITY MANAGER								
1	PERSONNEL WAGES						1	
2	001-5112-5121.000	Salaries - Full Time	378,601	454,788	454,788	254,980	456,291	2
3	001-5112-5141.000	Overtime	1,209	3,000	3,000	893	3,000	3
4	001-5112-5151.000	Cellular Phone Stipend	1,740	2,460	2,460	1,015	2,460	4
5	001-5112-5155.000	Vehicle Allowance	6,000	6,000	6,000	4,000	6,000	5
6	PERSONNEL WAGES		387,550	466,248	466,248	260,888	467,751	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5112-5211.000	FICA	24,624	36,158	36,158	16,252	30,184	9
10	001-5112-5221.000	Pension - WM	52,277	61,834	61,834	61,834	61,981	10
11	001-5112-5222.000	Pension - FRS	81,553	96,059	96,059	58,528	102,078	11
12	001-5112-5231.000	Life & Health Insurance	40,276	51,912	51,912	29,290	53,583	12
13	PERSONNEL BENEFITS		198,730	245,963	245,963	165,904	247,826	13
14								14
15	OPERATING EXPENDITURES							15
16	001-5112-5311.000	Professional Services	54,292	95,000	99,950	21,984	58,000	16
17	001-5112-5341.000	Contractual Services	0	0	10,000	0	0	17
18	001-5112-5401.000	Meetings & Conferences	5,583	5,100	5,100	2,713	400	18
19	001-5112-5411.000	Telephone	1,377	1,193	1,193	689	1,445	19
20	001-5112-5412.000	Postage	292	200	200	7	200	20
21	001-5112-5471.000	Printing & Binding	206	0	0	0	0	21
22	001-5112-5481.000	Promotional Activities	8,574	12,000	17,000	1,370	13,000	22
23	001-5112-5483.000	ECONOMIC DEVELOPMENT	27,807	174,000	377,141	40,429	230,000	23
24	001-5112-5491.000	City Hall Indirect Charges	20,682	0	0	0	0	24
25	001-5112-5511.000	Office Supplies	2,120	1,300	1,300	2,003	1,300	25
26	001-5112-5521.000	Operating Supplies	910	600	600	439	600	26
27	001-5112-5541.000	Subs, Memberships, Dues	11,634	9,480	9,480	5,206	9,480	27
28	001-5112-5542.000	Training/Education	0	2,000	2,000	0	0	28
29	OPERATING EXPENDITURES		133,477	300,873	523,964	74,840	314,425	29
30								30
31	Totals for dept 5112 - CITY MANAGER		719,757	1,013,084	1,236,175	501,632	1,030,002	31

CITY CLERK

Under the administrative direction of the City Manager, the City Clerk is the official Records Custodian for the City, serves as the municipal Supervisor of Elections, is custodian of the City seal, Clerk to the City Commission, and carries out other functions as set forth in the City Charter and City Code. Responsibilities include attending Commission meetings, managing the preparation of meeting agendas and minutes, certifying ordinances and resolutions, organizing and supervising municipal elections, preparing and publishing legal notices. As the City's Records Custodian, the Clerk's office oversees record retention of City documents as well as Public Record Requests. The City Clerk also serves as registrar for lobbyists and assists in the compliance of the Broward County Ethics Code. The City Clerk performs other work as required.

Department's Core Operational Mission and Key Roles and Functions

The City Clerk's office continues to strive to provide expeditious responses to the requests of our constituents and fellow staff members. The City Clerk's office is the official records keeper, elections administrator, advisory board administrator, ethics filing officer and secretariat to the City Commission. The office also prepares and publishes the agenda for City Commission meetings and facilitates all City Commission meetings. The City Clerk's office continues to move forward by improving processes and productivity while remaining fiscally responsible.

2019-2020 Strategic Plan Accomplishments



Sound Governance

Board Administration (Goal 5: Support and make use of community resources/Objective 1: Support and utilize boards)

This office held two orientations for board members on Sunshine Law, Ethics and general expectations; City Clerk also utilized the online version of the required training to ensure that the board members are in compliance with training. The City Clerk's office has been improving the individual webpages for each of the boards with general information on the boards, access to the Agenda Center, and a current listing of Board Members. This office also continued the attendance tracker that Board Liaisons are responsible for maintaining the data so the City Clerk's office can monitor attendance.

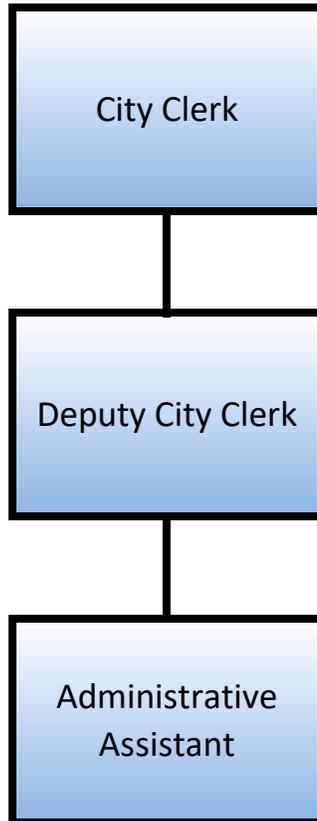
Internal Training and Education (Goal 4: Ensure government employees are qualified and competent/Objective 1: Continuously support employee training, educational opportunities and licensing/certification)

The Deputy City Clerk is still on Master Municipal Clerk certification track and the City Clerk is working on attaining certification as a Certified Municipal Clerk. The City Clerk and Deputy City Clerk have taken additional Records trainings, as well as other trainings; City Clerk also attended the Florida Association of City Clerks Summer Academy and Conference.

Priority Area: Innovating and adapting for the future; Goal 2: Encourage environmentally sustainable practices.

Since the Clerk's office is the City's official records keeper, this office hired a part time employee to assist with a scanning project. The goal of the project is to convert the City's permanent documents, as well as documents with a long-term retention life to an electronic record. This project is originating in the Clerk's office and will trickle through the remainder of the City's departments. With this additional staff the Clerk's office was able to scan 35 cubic sq. ft. of its own records to maintain electronically and the physical copies were dispositioned. Staff has begun to work with the Human Resources Department in scanning their past employee files

City Clerk



DEPARTMENTAL BUDGET SUMMARY
CITY CLERK

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 143,760	\$ 128,079	\$ 152,427
Personnel Benefits	73,673	74,911	90,151
Operating Expenditures	62,063	78,630	54,440
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 279,496	\$ 281,620	\$ 297,018

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
City Clerk Department:				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Amin Assistant*	0.00	0.00	1.00	0.88
Total Full Time	2.00	2.00	3.00	2.88
CITY CLERK TOTALS	2.00	2.00	3.00	2.88

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5113 - CITY CLERK								
1	PERSONNEL WAGES						1	
2	001-5113-5121.000	Salaries - Full Time	138,178	126,539	126,539	98,378	150,887	2
3	001-5113-5131.000	Salaries - Part Time	1,440	0	0	0	0	3
4	001-5113-5141.000	Overtime	727	1,000	1,000	599	1,000	4
5	001-5113-5151.000	Cellular Phone Stipend	540	540	540	360	540	5
6	001-5113-5153.000	Assignment Pay	2,875	0	0	0	0	6
7	PERSONNEL WAGES		143,760	128,079	128,079	99,337	152,427	7
8								8
9	PERSONNEL BENEFITS							9
10	001-5113-5211.000	FICA	10,603	9,935	9,935	7,397	11,748	10
11	001-5113-5211.005	FICA Part Time	55	0	0	0	0	11
12	001-5113-5221.000	Pension - WM	17,247	17,205	17,205	17,205	21,491	12
13	001-5113-5222.000	Pension - FRS	21,255	23,157	23,157	16,192	27,964	13
14	001-5113-5231.000	Life & Health Insurance	24,513	24,614	24,614	18,424	27,748	14
15	001-5111-5232.000	Insurance Opt-Out	0	0	0	0	1,200	15
16	PERSONNEL BENEFITS		73,673	74,911	74,911	59,218	90,151	16
17								17
18	OPERATING EXPENDITURES							18
19	001-5113-5341.000	Contractual Services	13,195	25,600	35,600	6,844	20,600	19
20	001-5113-5401.000	Meetings & Conferences	1,945	2,400	2,400	638	500	20
21	001-5113-5411.000	Telephone	686	662	662	475	790	21
22	001-5113-5412.000	Postage	565	900	900	244	500	22
23	001-5113-5462.000	Equipment Maint-Repair	0	250	250	0	250	23
24	001-5113-5481.000	PROMOTIONAL	3,161	1,500	1,500	78	2,000	24
25	001-5113-5482.000	Advertising	9,308	13,200	13,200	3,261	12,000	25
26	001-5113-5491.000	City Hall Indirect Charges	22,158	0	0	0	0	26
27	001-5113-5492.000	Elections	4,570	0	0	0	5,000	27
28	001-5113-5493.000	Codification	3,154	20,350	20,350	4,118	10,000	28
29	001-5113-5511.000	Office Supplies	1,566	1,500	1,500	569	1,000	29
30	001-5113-5521.000	Operating Supplies	926	500	500	0	500	30
31	001-5113-5541.000	Subs, Memberships, Dues	605	550	550	370	550	31
32	001-5113-5542.000	Training/Education	224	750	750	0	750	32
33	001-5113-5544.000	Tuition Reimbursement	0	468	468	0	0	33
34	OPERATING EXPENDITURES		62,063	68,630	78,630	16,597	54,440	34
35								35
36	Totals for dept 5113 - CITY CLERK		279,496	271,620	281,620	175,152	297,018	36

FINANCE DEPARTMENT

Accounting and Financial Services include maintaining a system to assure accountability in compliance with legal provisions and in accordance with generally accepted accounting principles. Supporting documents for revenues, expenditures, encumbrances and accounts receivable are reviewed for correctness, legality, adherence to contracts, agreements, and City purchasing procedures, as well as for compliance with the City Commission adopted budget. Financial and management reports indicating financial status are prepared to provide timely information to the City Commission, City Manager, Department Directors, and the general public.

Records for accounts payable are maintained and vendor checks are issued on a weekly basis. Utility billing records reflect the monthly issuance of water, sewer, solid waste, recycling, and stormwater invoices. Fixed asset records are maintained and reviewed annually for internal control purposes and to insure adequate insurance coverages.

In addition to accounting and financial services, the **Utility Billing Customer Service** personnel field all utility-related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler; processing lien searches; filing utility liens; and insuring the timely collection of utility payments. The Utility Billing Customer Service personnel additionally field all incoming calls from the City's main telephone lines.

The Finance Department, under the direction of the City Manager, is responsible for the preparation and coordination of the **Annual Operating Budget** and five-year capital improvement program for all funds. This process must be monitored for compliance with the State's Truth in Millage (TRIM) laws. The Department also oversees the implementation of the budget after adoption by the City Commission through appropriate internal accounting control measures.

Cash Management and Revenue Collection. The Finance Department is responsible for the collection and recording of all City revenues. The Department prepares cash reconciliations and internal audits of City revenue accounts to insure that projected revenue targets are being met and recorded properly. Responsibilities also include the investment of all City funds, as well as the coordination of various banking services.

Purchasing. The Finance Department acts as liaison to all City departments for items that require formal bids, proposals, or bulk ordering, and assists in providing resources for the competitive pricing of merchandise.

Parking. The Finance Department is responsible for oversight of the City's parking program. The day-to-day management of the parking program is performed by a major parking corporation under contract to the City.

Department's Core Operational Mission and Key Roles and Functions

The Finance Department serves the Wilton Manors community by safeguarding the City's assets, maximizing the use of City revenue and efficiently providing accurate and timely information to the City Commission, City management and the general public. As such, it is the department's responsibility to plan for the City's future financial needs and to implement responsible fiscal strategies for the City's operation. The Finance Department has responsibility for the City's utility billing, accounts payable and receivable, financial reporting, budgeting, purchasing, and oversight of the City's parking program.

2019-2020 Strategic Plan Accomplishments



Sound Governance

- *G1:O1:S1 – Published the FY19-20 operating and capital budget on or before October 1, 2019; publishing the FY18-19 CAFR on or before April 30, 2020 may be delayed due to timing of receiving the pension audits.*
- *G2:O1 – Expand the City's ability to accept online and mobile payments for services.*
 - *Implement an automated online lien search process, including online payments – Delayed due to transition between Finance Directors*
 - *Implementing online payment for building permits is in process and other payments in the Community Development Services Department - waiting for Point & Pay and Citizenserve to integrate their systems*
 - *Implemented online payment for miscellaneous small payments, such as for yard sale permits, lobbyist registration fees, Code and alarm fees, etc.*
- *G3:O1:S1 – Issued the FY19-20 operating budget to maintain Unassigned Fund Balance in General Fund within the target range and to fund asset replacement through the Capital Improvement Plan and Capital Replacement Plan.*
- *G3:O3:S1 – Developed the operating and capital budget that incorporates input from the Budget Review Committee, City Commission, and public; sets aside funds for capital replacement; and is in line with the City's Strategic Plan.*
- *G3:O4:S2 – Conduct training for City staff on the City's procurement policies and procedures delayed until completion of purchasing manual; assisted all departments in*

following purchasing policies and procedures; cleaned up oversight reviews of competitive solicitations and purchase requisitions.

- *G3:O4:S3 – Monitored budget-to-actual performance on a monthly basis and continued to hold quarterly budget review updates.*
- *Accountant received Certified Government Finance Officer certification.*
- *G4:O1:S2,3, and 6 – Provided funding for two Finance personnel to attend annual state conferences held by their professional associations; provided funding for the Director and Accountant to attend the national GFOA conference, Accountant received a first time scholarship to cover registration fees; and support the Director in maintaining Certified Public Accountant certification and Assistant Director and Accountant in maintaining their Certified Government Finance Officer certifications.*



Strategic Growth & Redevelopment

- *G3:O2:S1 and 2 – Continued working with the City’s economic development consultant to ensure that parking is included as an integral element of the City’s economic development plans.*



Innovating and Adapting for the Future

- G1:O1:S2 - Implement vendor ACH payments – delayed to due to transition between Directors.
- G1:O1:S2 – Sought and received Commission approval for one-time credits to a customers’ utility bills to incentivize customers to sign up for paperless billing and paperless ACH payment; signed up 272 residents for paperless billing and 231 residents for ACH payments.

2019-2020 Other Accomplishments

Administrative

- Maintained relationships with over 3,000 vendors/business partners.
- Maintained and improved the department’s web pages, including the pages for Finance, Parking, Ride Sharing, and Pension Plans.

Accounting & Financial Reporting

- Successfully completed the FY18 audit without audit findings

- Completed the FY18 Comprehensive Annual Financial Report (CAFR) which resulted in the City receiving its 21st annual GFOA Certificate of Achievement in Financial Reporting

Accounts Payable, Accounts Receivable, and Internal Customer Service

- Increased usage of the City's purchasing card resulting in increase of p-card rebate of \$110,797
- Maintained delinquent accounts collection process with debt collection agency vendor
- Submitted claims to FEMA for reimbursement of expenses incurred due to Hurricane Irma and Hurricane Dorian

Budgeting

- Maintained the General Fund's Unassigned Fund Balance within the 15%-20% target range
- Received the GFOA Distinguished Budget Award for Fiscal Year Beginning October 1, 2018

Purchasing

- Conducted 17 formal competitive solicitations and issued 46 purchase orders as of 3/10/2020 along with other daily activities.

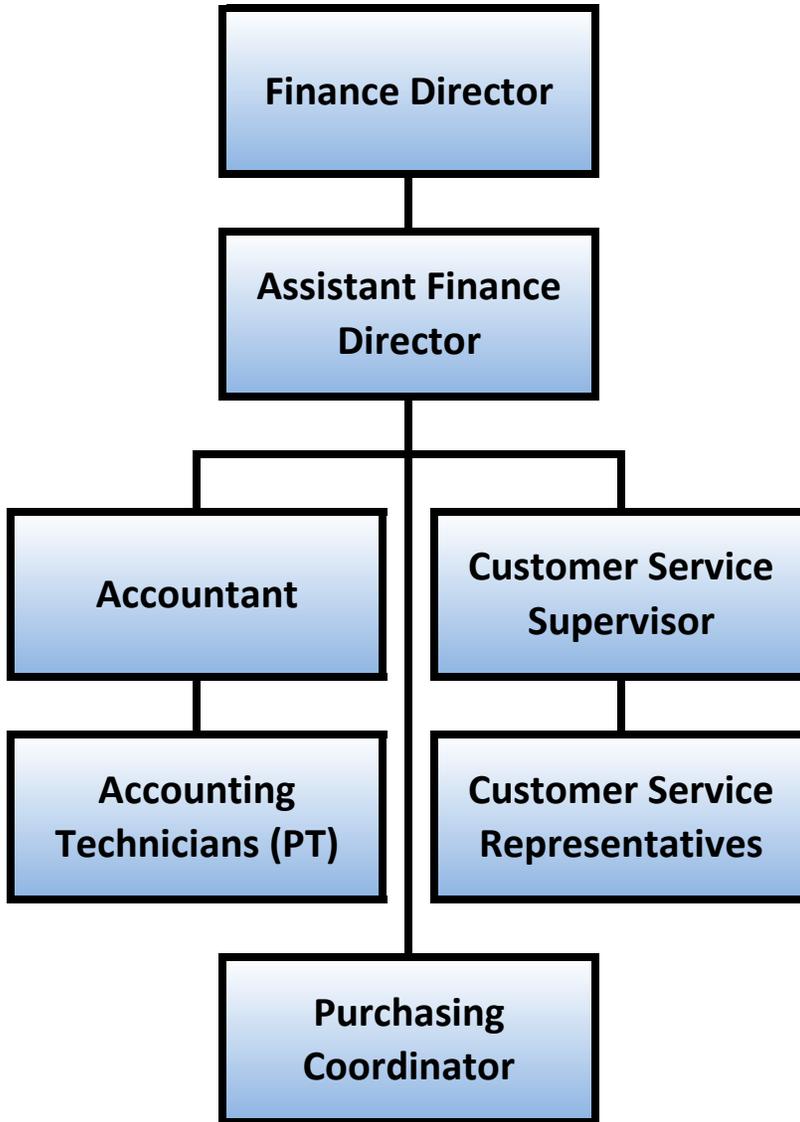
Utility Billing

- Achieved a customer's service rating of 88% Satisfied or Very Satisfied in the April 2018 Resident Satisfaction Survey

Parking

- Managed the City's parking program for the tenth year; parking revenues exceeded \$950,000, reduction in revenue driven by Wilton Drive construction.
- Maintained and expanded the City's ride-sharing discount program, added Wednesday and Thursday evenings to the ride-sharing program
- Implemented pay-by-plate program for parking

Finance



DEPARTMENTAL BUDGET SUMMARY
FINANCE

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 428,527	\$ 389,194	\$ 412,424
Personnel Benefits	215,857	211,338	219,906
Operating Expenditures	84,073	64,436	41,299
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 728,457	\$ 664,968	\$ 673,629

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Department:				
Finance Director	0.95	0.95	0.95	0.95
Assistant Finance Director	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Purchasing Coordinator	1.00	1.00	1.00	1.00
Accounting Technician	0.50	0.50	0.50	0.50
Total Full Time	4.45	4.45	4.45	4.45
Part Time Accounting Technician	1.00	0.625	1.00	0.625
Total Part Time	1.00	0.625	1.00	0.625
FINANCE TOTALS	5.45	5.075	5.45	5.075

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5114 - FINANCE								
1	PERSONNEL WAGES						1	
2	001-5114-5121.000	Salaries - Full Time	419,872	364,688	364,688	248,987	387,749	2
3	001-5114-5131.000	Salaries - Part Time	6,958	22,602	22,602	12,382	22,854	3
4	001-5114-5141.000	Overtime	293	500	500	17	417	4
5	001-5114-5151.000	Cellular Phone Stipend	1,404	1,404	1,404	882	1,404	5
6	PERSONNEL WAGES		428,527	389,194	389,194	262,268	412,424	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5114-5211.000	FICA	30,150	28,438	28,438	18,327	28,886	9
10	001-5114-5211.005	FICA Part Time	532	1,753	1,753	947	1,748	10
11	001-5114-5221.000	Pension - WM	60,713	52,657	52,657	52,657	55,748	11
12	001-5114-5222.000	Pension - FRS	66,773	70,782	70,782	52,658	82,190	12
13	001-5114-5231.000	Life & Health Insurance	57,689	57,708	57,708	47,795	51,334	13
14	PERSONNEL BENEFITS		215,857	211,338	211,338	172,384	219,906	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5114-5311.000	Professional Services	30,885	29,500	29,500	7,048	12,815	17
18	001-5114-5321.000	Audit & Accounting	14,600	13,520	13,520	10,000	13,926	18
19	001-5114-5401.000	Meetings & Conferences	2,641	8,460	8,460	2,473	1,140	19
20	001-5114-5411.000	Telephone	1,413	1,524	1,524	910	1,568	20
21	001-5114-5412.000	Postage	1,939	1,770	1,770	1,216	1,770	21
22	001-5114-5471.000	Printing & Binding	712	725	725	94	2,125	22
23	001-5114-5491.000	City Hall Indirect Charges	19,652	0	0	0	0	23
24	001-5114-5511.000	Office Supplies	2,873	1,600	1,600	1,303	1,600	24
25	001-5114-5521.000	Operating Supplies	978	1,050	1,050	459	1,050	25
26	001-5114-5541.000	Subs, Memberships, Dues	1,425	1,630	1,630	1,145	1,805	26
27	001-5114-5542.000	Training/Education	2,251	3,400	3,400	788	3,300	27
28	001-5114-5543.000	Books & Manuals	261	200	200	0	200	28
29	001-5114-5544.000	Tuition Reimbursement	4,443	1,057	1,057	0	0	29
30	OPERATING EXPENDITURES		84,073	64,436	64,436	25,436	41,299	30
31								31
32	Totals for dept 5114 - FINANCE		728,457	664,968	664,968	460,088	673,629	32

HUMAN RESOURCES DEPARTMENT

The Human Resources Department (HR) is dedicated to serving the needs of City employees in the most efficient and fair manner, to attract and retain the most qualified employees for the City, to be a leader and change agent, and to be a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, behavioral needs, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

The Human Resources Department is responsible for:

Personnel Functions HR is responsible for the traditional personnel roles of recruitment, assessment and examination, selection, placement, orientation and exit interviews. HR is responsible for maintenance of the Personnel Rules and Safety Regulations. HR must remain current in Public Records Law and maintain all personnel and related records. HR is responsible for the administration and maintenance of the Classification and Compensation Plan.

Payroll/Pension HR is responsible for all payroll records, input of payroll into the ADP payroll system, monitoring of FLSA rules and regulations, and accuracy in employee payroll deductions. HR maintains the payroll related pension records and performs most of the administration of the pension plan, such as estimate of benefits, employee contributions and credited service, and final retirement benefits.

Labor Relations HR is responsible for negotiations with the union, administration of the Collective Bargaining Agreement, the City representative to the General Employee Quality of Work Life Committee, oversight of the EEOC Plan, acts as Critical Incident Coordinator, acts as liaison to Labor Relations Board and Civil Service Board. HR is an active participant in all employee discipline and grievances; EEOC and civil employee lawsuits; and investigates harassment complaints.

Benefits HR is responsible for procuring and administration of Group Medical and Life Insurance, Dental Insurance, Long Term Disability Insurance, State-mandated insurance coverage for law enforcement officers, administration of COBRA, and implementation of Health Insurance Portability and Accountability Act Rules. HR acts as Privacy Officers under the HIPAA Rules and Medical Review Officers for exposure incidents. HR correlates the annual enrollment for all insurances as well as the 125 Cafeteria Plan and voluntary insurance policies. HR

administers the Employee Assistance Plan and is responsible for referrals to the EAP. HR is responsible for administration of the two 457 Deferred Compensation Plans and the Executive 401(a) Plan. HR is responsible for accuracy of benefit accruals, adherence to leave rules, as well as the end- of- year reallocation of unused hours and reestablishment of leave banks for the new calendar year.

Training and Development HR is responsible for in-service training of all employees for Harassment, Diversity, Sensitivity, etc. HR maintains records of all required training of employees and HR must approve tuition reimbursement requests.

Risk Management HR is responsible for all Risk Management functions such as maintaining the City's property, flood, liability, and worker's compensation insurance coverage. HR will review annually for competitive pricing and adequate insurance coverage. HR is responsible for all records relating to vehicle accidents, liability and injury claims against the City and all other Risk Management functions. The HR/Risk Director is now responsible for appraisals of City owned property together with the assistance of the Florida League of Cities. HR administers the Safety and Security Committee and all required safety awareness training.

Department's Core Operational Mission and Key Roles and Functions

Operational Mission: The Human Resources Department is dedicated to serving the needs of City employees in the most efficient and fair manner, to attracting and retaining the most qualified employees for the City, to being a leader and change agent, and to being a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

Key Roles and Functions: Personnel management; payroll; pension programs; benefits management; risk management; training and development; labor relations

2019-2020 Strategic Plan Accomplishments



Sound Governance

Goal 3: Promote and maintain financial stability and integrity; Objective 5

The Department will continue its policy of reviewing insurance coverage for all City assets on an annual basis. This review includes comparing renewal costs of existing policies with those offered by other insurers and evaluating the current level of coverage on City assets to reach an acceptable balance of risk tolerance and cost effectiveness. To safeguard City assets, Risk Management will maintain and update the existing inventory of City assets and perform periodic risk assessments for City properties. In addition to asset and liability insurances, the Department will continue to solicit and analyze annual competitive bids for employee health insurance coverage.

- In October 2019, the Department reviewed competitive bids from four (4) different insurance companies for the City's health insurance coverage. The City received from its current provider an initial increase of 24.5% which it negotiated to 17.5%. The amount was further reduced to 9.72% by making plan design changes. The City negotiated rate passes for its dental, life, and long-term disability insurance policies.

Goal 4: Ensure government employees are qualified and competent; Objective 3

A core function of the Human Resources Department is to recruit highly-qualified candidates for open positions via processes that are efficient and expedient. To this end, the Department will continue to prioritize the filling of vacancies in its daily functions. Human Resources will continue to research and implement diverse recruitment efforts and appropriate background checks for potential employees while simultaneously adjusting hiring practices as appropriate according to available technologies.

- The City has experienced seventeen (17) vacancies in this fiscal year and eleven (11) of the vacancies have been filled to date. A total of nine (9) different print and online sources have been utilized for vacancy advertisements.

Goal 4: Ensure government employees are qualified and competent; Objective 3

Due to the high demand for law enforcement personnel, it is the goal of the Human Resources Department to continue to employ innovative ways to recruit and ensure all public safety vacancies are filled as quickly as possible with the most appropriate and highly-qualified candidates.

- HR has been proactive in the recruitment of public safety vacancies. At this time, the City has no sworn police officer vacancies. Because positions do become available throughout the year, the Department is preparing for those vacancies by beginning the recruitment process in anticipation of future vacancies. This practice has made it possible to significantly reduce the amount of time a public safety position is unfilled.



Innovating and Adapting for the Future

Goal 1: Explore the possibilities of environmentally sustainable City policies within the parameters of the budget: Objective 1

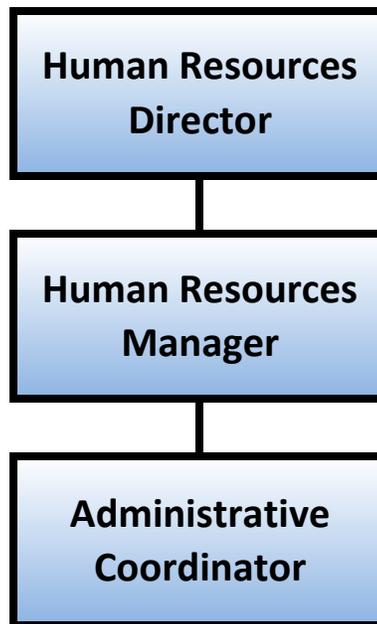
In FY 19-20, the Department will budget for and implement options for online submittal of employment applications. In addition, options will be augmented for employees to electronically access and submit department-related forms. Online automation of these processes will continue to reduce the need to use and store paper files and increase efficiencies citywide.

- In December 2019, the City contracted with NEOGOV to provide applicant tracking services. In doing so, Wilton Manors joins 13 local municipalities and Broward County in utilizing the same automated, cloud-based system for applicant processing and tracking for both internal employees and public applicants.

2019-2020 Other Goals and Objectives

- The Department continued to lead the Security Committee, establishing policies and procedures and implementing logistical and structural changes related to building and staff security.

Human Resources



DEPARTMENTAL BUDGET SUMMARY
HUMAN RESOURCES

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 276,461	\$ 281,631	\$ 281,618
Personnel Benefits	142,374	148,802	155,550
Operating Expenditures	98,591	80,995	89,298
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 517,426	\$ 511,428	\$ 526,466

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Human Resources Department:				
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
HUMAN RESOURCES TOTALS	3.00	3.00	3.00	3.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5115 - HUMAN RESOURCES								
1	PERSONNEL WAGES						1	
2	001-5115-5121.000	Salaries - Full Time	274,746	279,441	279,441	182,644	279,428	2
3	001-5115-5141.000	Overtime	275	750	750	0	750	3
4	001-5115-5151.000	Cellular Phone Stipend	1,440	1,440	1,440	960	1,440	4
5	PERSONNEL WAGES		276,461	281,631	281,631	183,604	281,618	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5115-5211.000	FICA	20,979	21,846	21,846	13,961	20,720	8
9	001-5115-5221.000	Pension - WM	38,107	37,994	37,994	37,994	38,163	9
10	001-5115-5222.000	Pension - FRS	55,285	61,971	61,971	39,155	65,650	10
11	001-5115-5231.000	Life & Health Insurance	28,003	26,991	26,991	21,072	31,017	11
12	PERSONNEL BENEFITS		142,374	148,802	148,802	112,182	155,550	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5115-5311.000	Professional Services	57,556	54,072	54,072	30,120	56,840	15
16	001-5115-5341.000	Contractual Services	0	273	273	0	273	16
17	001-5115-5401.000	Meetings & Conferences	1,225	3,000	3,000	985	0	17
18	001-5115-5411.000	Telephone	1,271	1,259	1,259	837	1,406	18
19	001-5115-5412.000	Postage	746	1,200	1,200	451	1,200	19
20	001-5115-5441.000	Equipment Rental	4,217	4,380	4,380	2,920	4,380	20
21	001-5115-5463.000	Vehicle Maint-Repair	475	750	750	0	750	21
22	001-5115-5464.000	Vehicle Operation-Fuel	791	1,188	1,188	433	907	22
23	001-5115-5471.000	Printing & Binding	739	1,000	1,000	531	1,000	23
24	001-5115-5482.000	Advertising	2,469	3,000	3,000	2,579	3,000	24
25	001-5115-5491.000	City Hall Indirect Charges	16,590	0	0	0	0	25
26	001-5115-5511.000	Office Supplies	2,072	1,800	1,800	715	1,500	26
27	001-5115-5521.000	Operating Supplies	3,056	1,675	1,675	500	1,675	27
28	001-5115-5541.000	Subs, Memberships, Dues	949	1,448	1,448	565	973	28
29	001-5115-5542.000	Training/Education	6,390	5,200	5,200	240	2,000	29
30	001-5115-5543.000	Books & Manuals	45	750	750	0	500	30
31	001-5115-5544.000	Tuition Reimbursement	0	0	0	3,381	12,894	31
32	OPERATING EXPENDITURES		98,591	80,995	80,995	44,257	89,298	32
33								33
34	Totals for dept 5115 - HUMAN RESOURCES		517,426	511,428	511,428	340,043	526,466	34

CITY ATTORNEY

The City Attorney is responsible to the City Commission for the proper administration of all City legal matters. A major portion of the City Attorney's effort is directed in providing on-going legal counsel to the City Commission, City Manager and staff. The City Attorney attends all City Commission meetings and various Advisory Board meetings on an as needed basis. The City Attorney also provides routine guidance to administration in the proper handling of municipal operations. Additionally, the City Attorney represents the City in litigation when such need arises.

A major program objective, developed on a cooperative basis with administration, is to practice "preventative law". It is our goal to eliminate as much as possible situations that have the potential to develop into legal action.

The City Attorney is a contracted position.

DEPARTMENTAL BUDGET SUMMARY
CITY ATTORNEY

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	324,624	350,374	330,374
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 324,624</u>	 <u>\$ 350,374</u>	 <u>\$ 330,374</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Dept 5116 - CITY ATTORNEY						
1	OPERATING EXPENDITURES					
2	001-5116-5312.000 Legal Services - City Attorney	322,358	322,656	330,374	155,669	330,374
3	001-5116-5314.000 Legal Services - Other	450	0	0	0	0
4	001-5116-5315.000 Legal Services - Risk Prot Orders	1,816	20,000	20,000	6,398	0
5	OPERATING EXPENDITURES	324,624	342,656	350,374	162,067	330,374
6						
7	Totals for dept 5116 - CITY ATTORNEY	324,624	342,656	350,374	162,067	330,374

INFORMATION TECHNOLOGY

In FY2016-17, for the first time, the City consolidated all of its Information Technology (IT) activity into one location. Since the IT Division is an internal service activity, its costs are fully allocated to other departments throughout the City.

Department's Core Operational Mission and Key Roles and Functions

Technology is the cornerstone of the City's business operations and an essential component in staff's ability to provide service. The IT Department's core mission is to maintain the utilized technology, ensure ongoing viability, and plan to ensure the workforce of the future will have the necessary tools.

2020-2021 Strategic Plan Accomplishments



Proactive Public Safety

- Working closely with the PD, the IT Department assisted in the required ongoing FDLE compliance, which requires substantial certification and maintenance assistance. Also began work on the next triennial FDLE audit.
- Working with the IT Consultant, IT continued to explore efficiencies for configuring and maintaining police laptop connectivity, as well as evidence and video downloading. Implemented the replacement for WatchGuard Video. Axon Dash Cameras store the video data in the cloud, freeing up valuable server disk space for data created by onsite applications instead.
- Assisted PD with the update of Crimefile and other software solutions. Crimefile will be online upon completion of the server software update, as part of the VMWare Host capital project.
- Initiated the creation of a capital replacement plan for all IT assets. It is 90% Complete.



Sound Governance

- Assisted in the assessment and contingency planning for an aging telephony system. Worked with AT&T to move the existing telephone services from aging PRI (T1) based systems to SIP, a robust voice over IP system.

- As part of the ongoing capital replacement program, 23 computers and monitors were replaced.
- As part of the ongoing capital replacement program, 7 rugged police laptops were replaced.
- Assisted Finance with utility billing upgrades. The main PC was replaced and the system reinstalled. Next FY, the latest version of software will be purchased and installed. New radio system to read the meters will be included. This is an “End of Life and Support” issue for the hardware and software.



Strategic Growth & Redevelopment

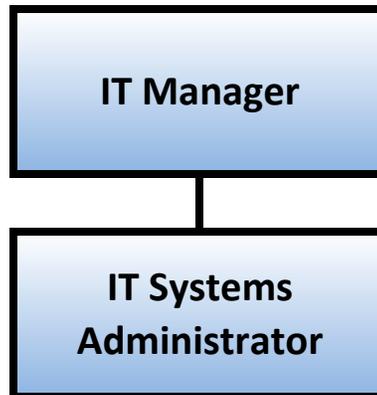
- Reviewed and assessed potential redundancies for virtual software, internet systems, switches and servers. Server software was upgraded due to end of life versions. Server hardware upgraded due to end of life hardware. Began the process to replace switches in all IT rooms to more secure and energy efficient products.
- Assessed and initiated planning for an integrated fiber network. Working with Comcast and AT&T to provide inter-site connectivity at an appropriate price point. Required items are multiple carrier sites coupled with underground facilities.
- Purchased and began implementation of desk scanners to improve the e-permitting process.



Innovating and Adapting for the Future

- Began the process to update the Microsoft Office extended security support for MS Office.
- Continued work on Server Room Redundancy project, Capital Replacement Plan.
- Worked with the City Manager’s Office to plan for a fiber optic network.
- Collaborated with other departments to create additional online payment options for external stakeholders. Residents can now pay for childcare, facility rental and others services without coming to city hall.

Information Technology



DEPARTMENTAL BUDGET SUMMARY
INFORMATION TECHNOLOGY

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 162,497	\$ 166,503	\$ 168,908
Personnel Benefits	53,934	56,323	45,888
Operating Expenditures	(209,652)	347,131	358,763
Capital	75,025	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL BUDGETED DEPARTMENT COST	\$ 81,804	\$ 569,957	\$ 573,559
TOTAL COST OF DEPARTMENT BEFORE ALLOCATIONS	\$ 613,782	\$ 569,957	\$ 573,559
COSTS ALLOCATED TO OTHER DEPARTMENTS AND FUNDS	\$ (531,978)	\$ -	\$ -

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Information Technnology Manager	1.00	1.00	1.00	1.00
Information Technology Support Analyst	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
Part Time Computer Technician	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
INFORMATION TECHNOLOGY TOTALS	2.00	2.00	2.00	2.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Dept 5117 - INFORMATION TECHNOLOGY						
1	PERSONNEL WAGES					
2	001-5117-5121.000 Salaries - Full Time	161,213	164,743	164,743	106,601	167,148
3	001-5117-5141.000 Overtime	384	500	500	310	500
4	001-5117-5151.000 Cellular Phone Stipend	900	1,260	1,260	840	1,260
5	PERSONNEL WAGES	162,497	166,503	166,503	107,751	168,908
6						
7	PERSONNEL BENEFITS					
8	001-5117-5211.000 FICA	12,137	12,915	12,915	8,110	12,463
9	001-5117-5221.000 Pension - WM	5,633	5,514	5,514	5,514	5,342
10	001-5117-5222.000 Pension - FRS	13,060	14,369	14,369	9,119	16,764
11	001-5117-5231.000 Life & Health Insurance	21,904	22,325	22,325	16,201	10,119
12	001-5117-5232.000 Insurance Opt-Out	1,200	1,200	1,200	800	1,200
13	PERSONNEL BENEFITS	53,934	56,323	56,323	39,744	45,888
14						
15	OPERATING EXPENDITURES					
16	001-5117-5311.000 Professional Services	0	20,000	20,000	0	5,000
17	001-5117-5341.000 Contractual Services	52,594	39,000	39,000	44,113	50,000
18	001-5117-5401.000 Meetings & Conferences	0	2,500	2,500	0	0
19	001-5117-5411.000 Telephone	24,404	22,305	22,305	17,231	27,346
20	001-5117-5413.000 Communication Services	55,406	42,979	42,979	29,897	55,588
21	001-5117-5461.000 Computer Maintenance	15,070	8,636	8,636	2,650	7,220
22	001-5117-5462.000 Equipment Maint-Repair	1,831	3,000	3,000	0	3,000
23	001-5117-5490.007 Software Licenses & Renewal	162,341	198,511	198,511	135,901	201,409
24	001-5117-5511.000 Office Supplies	952	0	0	0	0
25	001-5117-5521.000 Operating Supplies	2,183	5,000	5,000	944	5,000
26	001-5117-5521.002 Computer Hardware	7,170	3,000	3,000	1,189	3,000
27	001-5117-5541.000 Subs, Memberships, Dues	300	200	200	300	200
28	001-5117-5542.000 Training/Education	75	2,000	2,000	0	1,000
29	001-5117-5641.000 Capital Outlay	75,025	0	0	0	0
30	001-5117-5901.000 Allocation to Department	(531,978)	0	0	0	0
31	OPERATING EXPENDITURES	(134,627)	347,131	347,131	232,225	358,763
32						
33	Totals for dept 5117 - INFORMATION TECHNOLOGY	81,804	569,957	569,957	379,720	573,559

NON-DEPARTMENTAL

The Non-Departmental budget includes the costs associated with items that are for services and/or equipment utilized by all City Departments but not directly related to a specific department. These items include courier services; insurance; copying and printing; disaster preparedness; utilities for, and maintenance of the City Hall building and grounds; and waterway maintenance, among others. The Non-Departmental budget is divided into three divisions:

- 5118 – Non-Departmental Activities
- 5119 – City Hall and other Citywide Activities
- 5881 – Interfund Transfers

Division 5118, Non-Departmental Activities, accounts for the City's support to charitable organizations and City boards and debt service on the City Hall general obligation loan. Division 5118 costs are not allocated to other departments.

Division 5119, City Hall and Citywide Activities, accounts for the City's courier, maintenance for City Hall building and grounds, City Hall utilities, insurance, copying and printing, citywide emergency preparedness, waterway maintenance, and the General Fund's contribution toward the fire assessment fee of exempt properties. Division 5119 costs are allocated to other departments throughout the City.

Division 5881, Interfund Transfers, accounts for direct transfers made from the General Fund to other funds. For Fiscal Year 2020-21 the transfers are of two types:

- A transfer to Fund 300 for General Fund's annual contribution to the Capital Replacement Plan.
- A transfer to Fund 300, Capital Improvement Fund, to fund FY20-21's new general capital expenditures.

DEPARTMENTAL BUDGET SUMMARY
NON-DEPARTMENTAL (5118 & 5119)

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 42,290	\$ 42,057	\$ 40,688
Personnel Benefits	36,002	39,678	40,941
Operating Expenditures	(29,921)	887,056	918,482
Capital	120,911	27,473	-
Debt Service	428,347	428,145	427,929
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 597,629	\$ 1,424,409	\$ 1,428,040
TOTAL COST OF DEPARTMENT BEFORE ALLOCATIONS	\$ 1,436,960	\$ 1,424,409	\$ 1,428,040
COSTS ALLOCATED TO OTHER DEPARTMENTS AND FUNDS	\$ (839,331)	\$ -	\$ -

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Courier	1.00	1.00	1.00	1.00
Total Full Time	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL TOTALS	1.00	1.00	1.00	1.00

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY DISASTER RELIEF

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 65,858	\$ -	\$ -
Personnel Benefits	18,551	-	-
Operating Expenditures	2,662	-	-
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 87,071	\$ -	\$ -

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Dept 5118 - NON DEPARTMENTAL ACTIVITIES							
1	OPERATING EXPENDITURES						1
2	001-5118-5820.000	0	0	0	3,000	0	2
3	001-5118-5821.000	2,000	3,000	3,000	0	3,000	3
4	001-5118-5822.000	10,782	12,016	12,016	0	12,016	4
5	001-5118-5824.000	3,000	0	0	0	0	5
6	001-5118-5824.003	1,000	1,500	1,500	0	1,500	6
7	001-5118-5824.010	0	13,870	13,870	0	13,870	7
8	001-5118-5826.000	7,253	5,000	5,000	2,251	0	8
9	001-5118-5991.000	0	59,054	59,054	0	0	9
10	OPERATING EXPENDITURES	24,035	94,440	94,440	5,251	30,386	10
11							11
12	DEBT SERVICE						12
13	001-5118-5711.000	301,170	312,380	312,380	312,380	324,000	13
14	001-5118-5721.000	127,177	115,765	115,765	60,788	103,929	14
15	DEBT SERVICE	428,347	428,145	428,145	373,168	427,929	15
16							16
17	Totals for dept 5118 - NON DEPARTMENTAL ACTIVITIES	452,382	522,585	522,585	378,419	458,315	17

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES								
1	PERSONNEL WAGES						1	
2	001-5119-5121.000	Salaries - Full Time	41,560	40,557	40,557	27,731	39,188	2
3	001-5119-5121.000	Salaries - Part Time	0	0	0	54	0	3
4	001-5119-5141.000	Overtime	730	1,500	1,500	480	1,500	4
5	PERSONNEL WAGES		42,290	42,057	42,057	28,265	40,688	5
6								6
7	PERSONNEL BENEFITS							7
8	001-5119-5211.000	FICA	3,211	3,261	3,261	2,017	2,912	8
9	001-5119-5221.000	Pension - WM	21,925	22,399	22,399	22,399	22,709	9
10	001-5119-5231.000	Life & Health Insurance	8,619	9,018	9,018	6,945	10,320	10
11	001-5119-5251.000	Unemployment Compensation	2,247	5,000	5,000	3,703	5,000	11
12	PERSONNEL BENEFITS		36,002	39,678	39,678	35,064	40,941	12
13								13
14	OPERATING EXPENDITURES							14
15	001-5119-5313.000	Fire Services	96,952	94,264	94,264	94,264	130,045	15
16	001-5119-5341.000	Contractual Services	89,016	100,000	100,000	34,589	95,000	16
17	001-5119-5411.000	Telephone	672	528	528	262	529	17
18	001-5119-5431.000	Utilities	59,665	57,613	57,613	34,716	57,736	18
19	001-5119-5451.000	Insurance	377,493	376,079	376,079	332,474	454,162	19
20	001-5119-5462.000	Equipment Maint-Repair	5,545	4,000	4,000	3,885	4,500	20
21	001-5119-5463.000	Vehicle Maint-Repair	1,097	1,800	1,800	903	1,800	21
22	001-5119-5464.000	Vehicle Operation-Fuel	1,264	3,051	3,051	152	2,317	22
23	001-5119-5465.000	Copy Machine	14,177	15,000	15,000	7,761	9,772	23
24	001-5119-5466.000	Building Maintenance	116,106	115,000	115,000	64,183	109,075	24
25	001-5119-5467.000	Grounds Maintenance	11,943	11,000	11,000	6,684	12,400	25
26	001-5119-5468.000	Waterway Maintenance	1,762	3,203	3,203	279	3,000	26
27	001-5119-5521.000	Operating Supplies	7,969	2,700	2,700	7,894	3,400	27
28	001-5119-5522.000	Emergency Management	1,604	4,878	4,878	811	4,360	28
29	001-5119-5542.000	Training/Education	110	3,500	3,500	0	0	29
30	001-5119-5641.000	Capital Outlay	120,911	0	27,473	0	0	30
31	001-5119-5901.000	Allocation to Department	(839,331)	0	0	0	0	31
32	OPERATING EXPENDITURES		66,955	792,616	820,089	588,857	888,096	32
33								33
34	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES		145,247	874,351	901,824	652,186	969,725	34

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Dept 5227 - EMERGENCY-DISASTER RELIEF						
1	PERSONNEL WAGES					1
2	001-5227-5143.000 Overtime - H. IRMA	65,858	0	0	0	0
3	PERSONNEL WAGES	65,858	0	0	0	0
4						
5	PERSONNEL BENEFITS					
6	001-5221-5211.000 FICA	5,038	0	0	0	0
7	001-5221-5222.000 Pension - FRS	13,513	0	0	0	0
8	PERSONNEL BENEFITS	18,551	0	0	0	0
9						
10	OPERATING EXPENDITURES					
11	001-5227-5341.000 Contractual Services	1,361	0	0	7,206	0
12	001-5227-5521.000 Operating Supplies	1,301	0	0	4,456	0
13	OPERATING EXPENDITURES	2,662	0	0	11,662	0
14						
15	Totals for dept 5227 - EMERGENCY-DISASTER RELIEF	87,071	0	0	11,662	0

POLICE DEPARTMENT

*The Wilton Manors Police Department
Is Dedicated to Policing with a Passion for our Profession
And
Compassion for Those We Serve*

The mission, function and objectives of the Police Department are conducted by three Bureaus (see attached Departmental Organization Chart). The Police Department operates in unison with other City Departments to enhance our community's quality of life.

Office of the Police Chief

The Office of the Police Chief provides the vision, leadership and direction for the Police Department. All of our Police Officers and all of our support staff must create a direct and personal relationship with our citizens in order to achieve our goal and earn the respect and trust of our community. Policing truly is a Partnership between the Police and the members of the community. Only in this way can law enforcement succeed in its mission to serve and protect our community. The Code Compliance Unit reports directly to the Chief of Police, maintaining uniform enforcement of City Codes and Ordinances.

Administration Bureau

The Administrative Bureau is responsible for the coordination of all police support services provided by the Department. This is accomplished by the management of sub-divisions within the Bureau which include Records Management, Front Desk Services, Fleet Management, Grant Management, Accreditation, Budget Review / Control and Inventory Control. Cost effective planning is critical in maintaining a balanced budget while meeting the needs of the Department.

Investigations Bureau

The Investigations Bureau is responsible for all criminal investigations in "property crime" such as larceny, burglary and computer crimes. In addition, this Bureau is tasked with investigations of all "persons crime" such as assault, battery, all sex crimes and other crimes of violence. Long term narcotics investigations (through Task Force assignment) are also a critical part of this Bureau as such activity can be directly related to crimes of violence. Property and Evidence is managed by the Investigations Bureau.

Operations Bureau

The Operations Bureau oversees all Uniformed Patrol functions in an effort to respond to all police calls for service in a timely manner. This Bureau works to maintain quality of life issues alongside not just “state of the art” law enforcement techniques but also with a “state of mind” approach to our ever changing and ever challenging function. WMPD works with the community to create a safer and more secure environment in which to live, work and play. It includes Road Patrol, Crime Prevention, Marine Patrol, Canine Drug Detection, Bicycle Patrol, Training (such as continuing education and all FTO functions), Community Policing Officer and our School Resource Officer (who works with our school children teaching D.A.R.E., GREAT and computer safety).

FUNDING SOURCES

Most Police Department activities are funded through the City’s General Fund. The Department receives supplemental support from three additional funds:

Federal Equitable Sharing Forfeiture Fund

Through this program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The funds are for use by the law enforcement agency to enhance law enforcement operations not otherwise available through general funding sources.

State Law Enforcement Forfeiture Trust Fund

Florida State Statute 932.7055 was established to allow law enforcement agencies to seize and forfeit any contraband assets that have been used in the commissions of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other item of value. After a final legal settlement or judgment is obtained, the cash or proceeds from the sale of the seized items go into the Law Enforcement Forfeiture Trust Fund account for use by the law enforcement agency. Like the federal forfeiture funds, these state-authorized forfeiture funds are designed to enhance law enforcement operations not otherwise available through general funding sources.

Police Training & Education Fund

Florida State Statute 938.15 provides funding for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator. The source of this funding comes from a surcharge on traffic citations.

Additionally the Police Department actively seeks all available grant funding.

Department's Core Operational Mission and Key Roles and Functions

The Mission Statement of the Wilton Manors Police Department is *"Policing with a Passion for Our Profession and with Compassion for Those We Serve."* To maintain our focus on this Mission Statement the Wilton Manors Police Department continuously strives to obtain and maintain a fully staffed, well trained and fully accredited Department. Our emphasis has been and will continue to be on training and retaining our personnel as well as providing competent and professional law enforcement services to the members of our community.

The WMPD is charged with providing public safety, code compliance and administrative services to the members of our community through proactive and innovative measures. We accomplish these tasks via the five main components of our Agency: The Office of the Chief, Operations Division, Criminal Investigations Division, Code Compliance Division and Administrative Division. Through these divisions we continuously endeavor to provide outstanding customer service to our residents and visitors alike.

2019-2020 Strategic Plan Accomplishments

Utilizing last year's stated goals and objectives, quantify your success through a brief narrative or listing of strategic goals attained and major accomplishments. Wherever possible, please provide concrete performance measures.

The WMPD has been a Commission for Law Enforcement Accreditation (CFA) accredited agency since July 1, 2010, and on June 26, 2019 our agency was reaccredited for the third consecutive time. This reaccreditation supports our agency's continued commitment to providing public safety services to the professional standards mandated by the CFA.

The WMPD facilitated enhanced reality-based trainings in the areas of active killer via the use of simunitions purchased by the agency. Also accomplished in the tactical firearms training arena was multi-faceted combat shooting drills to enhanced officer proficiency.

The WMPD purchased ballistic shields and implemented associated trainings and operational protocols providing our officers another tool to be tactical and safer when handling volatile situations.

Training continues to be a top priority of the WMPD as we strive to develop our personnel as well as train them for future ambitions. The PD provided mandatory training to all LEO's (and civilian staff where applicable) in the areas of firearms, defensive tactics, less-lethal weapons, emergency vehicle operations course (EVOC), autism awareness, emotional survival for law

enforcement, stress management, special events management and safety, leadership and supervision. Our motor and canine units conducted on-going training to maintain their specialized proficiency. Additionally, the PD approved employees to attend 114 specialized training schools above and beyond mandatory trainings.

The WMPD continued to provide necessary training to the members of our Critical Incident Stress Management (CISM) Team in our endeavor to provide these support services to the members of our department. Our CISM Team deployed three (3) times this past year for critical incidents in support of our department members. This past year saw no WMPD department member commit suicide or attempt to commit suicide.

The WMPD conducted Active Killer Awareness presentations to over 400 members of our community. Presentations were conducted with the following entities and groups:

- ✓ Kids in Distress
- ✓ Wilton Manors Elementary School Parent Teacher Association
- ✓ The Venue
- ✓ Hunters Nightclub
- ✓ Eagle

Pursuant to the continued opioid crisis and the influx of the deadly drug Fentanyl, the WMPD continued administering Narcan to members of our community who have experienced overdoses with several life-saving results. This program also protects our officers and support staff should they inadvertently come into contact with Fentanyl whose pure form is deadly even in extremely small doses. Officers deployed Narcan on ten (10) occasions in 2019 that resulted in saving the lives of seven (7) individuals. The WMPD will continue to work with our service provider partners and judicial system to promote and mandate drug addiction assistance to those in need.

This past year the WMPD secured grant funding in the amount of \$31,336.00 from Broward County's Enhanced Marine Law Enforcement Grant. Marine Patrol Officers were able to employ 567 hours toward marine safety activities using 88% of these funds devoted to "Daytime – Weekend Operations, 100% of "Aggressive Operations" funding and 100% of the training funds. The WMPD will look to meet or exceed these percentages this coming year.

The WMPD was awarded \$2,715.00 via the Department of Justice Bulletproof Vest Partnership (BVP) grant that allowed us to provide for officer safety protection equipment.

Crime prevention and mitigation is a top priority of the WMPD. The WMPD responded to crime trends in formal and informal resource deployment actions. Informal actions consisted of directed officer deployments, message board deployments, communications with

neighborhood associations and social media postings. Formal responses included action plans with strategically stated goals and objectives with coordinated resource deployment. Acts of aggravated assault decreased by 26% while the non-violent crimes of larceny decreased by 6% and simple battery by 19%. Increasing was the amount of stolen property recovered (48%).

The WMPD continues to deploy our ACE Team (Aggressive Criminal Enforcement) to proactively address crime trends to include but not limited to burglaries and robberies as they surface. This team has continued to remain flexible reporting for duty and changing their schedules and days off to accommodate the need for our agency to address crime trends around the clock. We look to continue improving public safety via this proactive, data and real time intelligence driven unit.

Crime analysis is a key component to proactively deterring, detecting and solving crime. The WMPD continues to use our Crime Analysis Plus (CA+) module to monitor crime trends and support data driven initiatives.

The WMPD continued with our long term Data Driven Approach to Crime and Traffic Safety (DDACTS) initiative that places our resources in areas prone to incidents of crime and traffic crashes at strategic days and times of the week, and the goal of this long term initiative is to reduce incidents of this nature by 3 – 5% in the target areas.

The WMPD acquired an Unmanned Aircraft System (Drone) and two (2) sworn officers obtained their Remote Pilot License. This past year saw the WMPD deploy our UAS eleven (11) times for the purposes of special event monitoring (exigent circumstances), active incident searches, special event site plan mapping and post hurricane/storm assessments.

The WMPD deployed two (2) solar speed detection warning systems along N.E. 15 Avenue in an effort calm traffic, and also use data to monitor driving trends.

The WMPD continued to assess the level of service provided by our towing service provider, Westway Towing, that resulted in positive findings supporting the renewal of our contract.

The WMPD continued to utilize volunteers for important administrative and operational tasks (records keeping, special events, etc.). Total volunteer hours in 2019 were 412.

The WMPD continued our active involvement in the City's "Code Re-Write" project that looks to update our ordinances and development standards.

The WMPD achieved our goal of filling all sworn positions as of January 30, 2020. In addition, all full-time civilian positions are filled, and one (1) part-time position remains vacant. Having said this, we expect to hire the next part-time Investigative Aide in March 2020 that will place our agency at full staffing.

The WMPD assigned a full-time School Resource Officer to Wilton Manors Elementary School in August 2019 stabilizing this important post. This full time assignment has eliminated past position instability issues caused by turnover utilizing part-time SRO practices.

The WMPD assigned one (1) civilian front desk employee TDY (temporary duty assignment) to our Evidence Technician position that has stabilized these important operations. Past part-time assignments to this position saw retention challenges causing the need for additional new Evidence Technician trainings and agency audits that are compelled by industry and accreditation standards.

The WMPD continued our partnership with the Police Foundation's Police Data Initiative by making hate crime data readily available on our website to interested parties. This data can be located at <https://www.wiltonmanors.com/655/Hate-Bias-Crimes>.

The WMPD hosted six (6) German Police cadets during their required internship at police departments in the United States.

The WMPD posted successful numbers in the below categories, and we look to match these numbers this coming year through our trainings, self-health initiatives and special event planning.

Officer/Staff Suicides:	0
Officer/Staff Line of Duty Deaths:	0
Wicked Manors Festival:	0 major incidents
Stonewall Festival:	0 major incidents
City Special Events:	0 major incidents

The WMPD hosted our first annual Shop With a Cop holiday event where we rewarded twelve (12) students from Wilton Manors Elementary School and Somerset Academy with Target gift cards to shop for the holidays. WMPD assisted our youth shoppers with choosing and wrapping presents. All students were City residents and this affair was a great community engagement event.

The WMPD hosted our 9th Annual Citizens Police Academy where 16 residents were invited into our police station to learn about our law enforcement operations.

The WMPD has made social media communications a priority over the past year and we use these information dissemination sources to educate our residents about crime/traffic safety, special events, road closures, etc. This year we saw a 28% increase in Facebook followers with a total of 2,539 as of March 11, 2020. Our Twitter account has 1,815 followers making for a 13% increase from the previous year.

The WMPD partnered with SaferWatch which is a tool to receive tips from the community using an app, but also a public messaging resource to notify our community about crime/traffic safety, special events, road closures, etc. Since June 2019 we have received thirteen (13) tips from the public allowing us to successfully address public safety issues that presented themselves. The WMPD issued twelve (12) public safety advisories related to traffic alerts, special event safety and active incident alerts. SaferWatch does not replace 9-1-1 or our non-emergency police dispatch number, but it is another way our community can report issues to us, and another way we can communicate with our community.

The WMPD Code Compliance Unit has purchased and is currently in the process of implementing Vacation Home Rental (VHR) identification software that looks to ensure VHR's are registered and operating in compliance with applicable laws.

The WMPD Code Compliance Unit continues to work within specific geographical areas in order to place the type of officer in a position that meets the demands of our residents, businesses owners, and visitors.

The WMPD Code Compliance Unit has continued to maintain more proactively generated cases versus complaint generated ones which has reduced the overall number of complaints being received. The Code Compliance Unit has also been able to maintain a voluntary compliance rate of approximately 94% that is a 2% increase from 2018.

The WMPD Code Compliance Unit saw a 9% decrease in new complaints received from the public which, generally speaking, supports code violations are being identified and addressed prior to the public reporting them, and property owners are being more diligent with ensuring voluntary compliance.

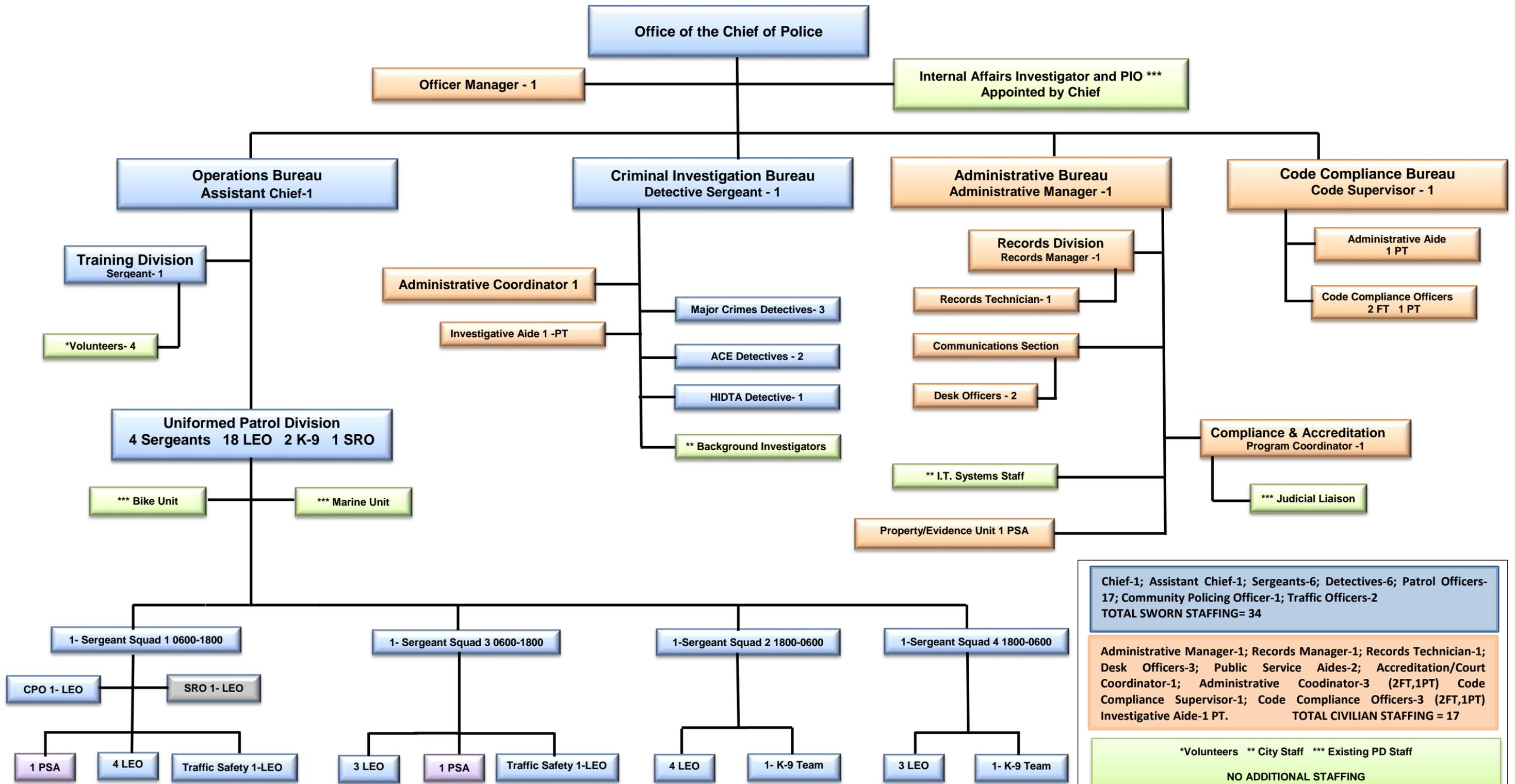
The WMPD Code Compliance Unit saw continued increase in revenues from \$346,459.08 to \$471,399.00, which includes false alarm related fees. This is a 36% increase.

The WMPD Code Compliance Unit implemented an electronic mailing process which is significantly quicker than the manual process, and saves approximately 30¢ per envelope, while also allowing us to track the amount of funds spent on mail.

The WMPD Code Compliance Unit's efforts aided in tenant / property owner turnover of four (4) residences which attracted numerous police calls for services due to drug related issues.

The WMPD enhanced walking patrols in our shopping plazas and Arts & Entertainment District by 232% for a total of 31.6 hours.

The WMPD Code Compliance Unit collaborated with Broward County by participating in the electronic lien recording processes. This will see a cost savings with postage, as well as administrative staff time by using a quicker method, and also reducing the use of paper.



Chief-1; Assistant Chief-1; Sergeants-6; Detectives-6; Patrol Officers-17; Community Policing Officer-1; Traffic Officers-2
TOTAL SWORN STAFFING= 34

Administrative Manager-1; Records Manager-1; Records Technician-1; Desk Officers-3; Public Service Aides-2; Accreditation/Court Coordinator-1; Administrative Coordinator-3 (2FT,1PT) Code Compliance Supervisor-1; Code Compliance Officers-3 (2FT,1PT) Investigative Aide-1 PT.
TOTAL CIVILIAN STAFFING = 17

*Volunteers ** City Staff *** Existing PD Staff
NO ADDITIONAL STAFFING

*School Resource Officer (SRO) partially funded by Broward County School Board

DEPARTMENTAL BUDGET SUMMARY
POLICE DEPARTMENT
GENERAL FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 3,685,525	\$ 3,748,083	\$ 3,668,997
Personnel Benefits	2,546,272	2,658,692	2,497,535
Operating Expenditures	674,082	421,624	401,580
Capital	228,613	14,064	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 7,134,492	\$ 6,842,463	\$ 6,568,112

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	6.00	6.00	6.00	6.00
Police Officer	17.00	17.00	16.00	16.00
Community Policing Officer	1.00	1.00	1.00	1.00
School Resource Officer	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	2.00	2.00	2.00	2.00
Total Sworn	35.00	35.00	34.00	34.00
Administrative Manager	1.00	1.00	1.00	1.00
Accreditation Coordinator	1.00	1.00	1.00	1.00
Police Aide / Road Duties	2.00	2.00	2.00	2.00
Police Aide / Desk Officer	3.00	3.00	3.00	3.00
Records Manager / Criminal Analyst	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	2.00	2.00	2.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
Code Compliance Officer	2.00	2.00	2.00	2.00
Total Non-Sworn Full Time	14.00	14.00	14.00	14.00
Part Time Investigative Aide	1.00	0.70	1.00	0.70
Part Time Code Compliance Officer	1.00	0.70	1.00	0.70
Part Time Code Compliance Admin. Asst.	1.00	0.70	1.00	0.70
Total Non-Sworn Part Time	3.00	2.10	3.00	2.10
Total Non-Sworn	17.00	16.10	17.00	16.10
POLICE TOTALS	52.00	51.10	51.00	50.10

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Dept 5221 - POLICE SWORN							
1	PERSONNEL WAGES						1
2	001-5221-5121.000	2,498,691	2,471,749	2,471,749	1,671,449	2,448,018	2
3	001-5221-5131.000	9,270	0	0	0	0	3
4	001-5221-5141.000	212,833	230,000	230,000	161,764	242,280	4
5	001-5221-5142.000	9,369	12,000	12,000	3,156	6,000	5
6	001-5221-5151.000	11,160	12,780	12,780	7,980	12,780	6
7	001-5221-5153.000	8,000	8,500	8,500	6,500	9,667	7
8	001-5221-5156.000	43,411	65,366	65,366	33,875	60,378	8
9	001-5221-5157.000	23,800	28,920	28,920	17,080	25,680	9
10	001-5221-5152.000	0	750	750	0	0	10
11	001-5221-5158.000	7,750	12,000	12,000	6,750	12,000	11
12	PERSONNEL WAGES	2,824,284	2,842,065	2,842,065	1,908,554	2,816,803	12
13							13
14	PERSONNEL BENEFITS						14
15	001-5221-5211.000	208,141	219,149	219,149	139,327	179,094	15
16	001-5221-5211.005	841	0	0	0	0	16
17	001-5221-5221.000	904,959	931,072	931,072	931,072	943,009	17
18	001-5221-5222.000	600,391	644,316	644,316	434,644	588,627	18
19	001-5221-5231.000	428,362	440,486	440,486	333,053	365,453	19
20	001-5221-5232.000	2,400	2,400	2,400	1,600	1,600	20
21	PERSONNEL BENEFITS	2,145,094	2,237,423	2,237,423	1,839,696	2,077,783	21
22							22
23	Totals for dept 5221 - POLICE SWORN	4,969,378	5,079,488	5,079,488	3,748,250	4,894,586	23

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5222 - POL NON-SWORN								
1	PERSONNEL WAGES						1	
2	001-5222-5121.000	Salaries - Full Time	764,669	788,943	788,943	502,238	782,764	2
3	001-5222-5131.000	Salaries - Part Time	59,542	80,451	80,451	35,307	35,998	3
4	001-5222-5141.000	Overtime	29,637	25,000	25,000	15,996	24,682	4
5	001-5222-5151.000	Cellular Phone Stipend	2,640	3,630	3,630	1,760	3,450	5
6	001-5222-5152.000	PBA Longevity Pay	750	1,750	1,750	1,750	2,250	6
7	001-5222-5153.000	Assignment Pay	1,750	2,494	2,494	1,613	2,300	7
8	001-5222-5157.000	Tax Equity Stipends	2,253	750	750	500	750	8
9	001-5222-5158.000	Local Residency Stipend	0	3,000	3,000	0	0	9
10	PERSONNEL WAGES		861,241	906,018	906,018	559,164	852,194	10
11								11
12	PERSONNEL BENEFITS							12
13	001-5222-5211.000	FICA	59,151	64,007	64,007	38,442	58,178	13
14	001-5222-5211.005	FICA - Part Time	4,436	6,241	6,241	2,701	2,754	14
15	001-5222-5221.000	Pension - WM	120,814	118,206	118,206	118,206	117,407	15
16	001-5222-5222.000	Pension - FRS	70,812	78,109	78,109	46,697	84,303	16
17	001-5222-5231.000	Life & Health Insurance	144,265	153,506	153,506	118,352	155,910	17
18	001-5222-5232.000	Insurance Opt Out	1,700	1,200	1,200	800	1,200	18
19	PERSONNEL BENEFITS		401,178	421,269	421,269	325,198	419,752	19
20								20
21	OPERATING EXPENDITURES							21
22	001-5222-5311.000	Professional Services	29,917	32,000	32,000	15,887	42,088	22
23	001-5222-5341.000	Contractual Services	40,990	55,000	55,000	34,044	56,580	23
24	001-5222-5401.000	Meetings & Conferences	6,423	5,354	5,354	872	0	24
25	001-5222-5411.000	Telephone	11,149	8,304	8,304	7,593	9,254	25
26	001-5222-5412.000	Postage	7,371	8,000	8,000	2,926	6,000	26
27	001-5222-5441.000	Equipment Rental	3,439	5,400	5,400	2,894	10,000	27
28	001-5222-5462.000	Equipment Maint-Repair	15,640	14,000	14,000	22,077	10,015	28
29	001-5222-5463.000	Vehicle Maint-Repair	53,947	45,000	45,000	29,783	46,355	29
30	001-5222-5464.000	Vehicle Operation-Fuel	60,524	106,650	106,650	32,979	83,614	30
31	001-5222-5465.000	Copy Machine	13,610	14,000	14,000	7,566	12,194	31
32	001-5222-5471.000	Printing & Binding	5,843	8,000	8,000	2,040	5,500	32
33	001-5222-5490.002	Code Violation Expenses	632	1,595	1,595	271	1,000	33
34	001-5222-5491.000	City Hall Indirect Charges	297,148	0	0	0	0	34
35	001-5222-5495.000	Investigative Expense	5,512	6,881	6,881	3,257	6,250	35
36	001-5222-5521.000	Operating Supplies	44,162	39,112	39,112	21,866	44,330	36
37	001-5222-5524.000	Uniforms & Clothing	34,992	28,560	28,560	9,576	28,510	37
38	001-5222-5541.000	Subs, Memberships, Dues	8,538	9,400	9,400	8,947	11,375	38
39	001-5222-5542.000	Training/Education	25,439	28,000	28,000	13,172	26,600	39
40	001-5222-5543.000	Books & Manuals	812	1,000	1,000	299	1,915	40
41	001-5222-5544.000	Tuition Reimbursement	7,994	5,368	5,368	2,752	0	41
42	001-5222-5641.000	Capital Outlay	228,613	0	14,064	0	0	42
43	OPERATING EXPENDITURES		902,695	421,624	435,688	218,801	401,580	43
44								44
45	Totals for dept 5222 - POL NON-SWORN		2,165,114	1,748,911	1,762,975	1,103,163	1,673,526	45

DEPARTMENTAL BUDGET SUMMARY
 FEDERAL POLICE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	5,000	5,000
Capital	10,500	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers		-	-
TOTAL DEPARTMENT COST	\$ 10,500	\$ 5,000	\$ 5,000

DEPARTMENTAL BUDGET SUMMARY
POLICE TRAINING AND EDUCATION FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	8,634	11,033	6,631
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 8,634</u>	 <u>\$ 11,033</u>	 <u>\$ 6,631</u>

DEPARTMENTAL BUDGET SUMMARY
POLICE STATE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	23,154	33,999	10,450
Capital	20,426	-	6,600
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 43,580</u>	 <u>\$ 33,999</u>	 <u>\$ 17,050</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Fund 158 - FEDERAL POLICE FORFEITURE FUND						
Dept 5221 - POLICE SWORN						
1	OPERATING EXPENDITURES					
2	158-5221-5582.000 Contributions	0	5,000	5,000	0	5,000
3	OPERATING EXPENDITURES	0	5,000	5,000	0	5,000
4						
5	CAPITAL					
6	158-5221-5641.000 Capital Outlay	10,500	0	0	0	0
7	CAPITAL	10,500	0	0	0	0
8						
9	Totals for dept 5221 - POLICE SWORN	10,500	5,000	5,000	0	5,000
10						
11	TOTAL FEDERAL POLICE FORFEITURE FUND EXPENDITURES	10,500	5,000	5,000	0	5,000
12						
13						
14						
15						
16						
17						
18	Fund 161 - POLICE TRAINING/EDUCATION					
19						
20	Dept 5221 - POLICE SWORN					
21						
22	OPERATING EXPENDITURES					
23	161-5221-5542.000 Training/Education	8,634	11,033	11,033	5,978	1,000
24	161-5221-5991.000 Contingency - Fund Balance	0	0	0	0	5,631
25	OPERATING EXPENDITURES	8,634	11,033	11,033	5,978	6,631
26						
27	Totals for dept 5221 - POLICE SWORN	8,634	11,033	11,033	5,978	6,631
28						
29	TOTAL POLICE TRAINING/EDUCATION FUND EXPENDITURES	8,634	11,033	11,033	5,978	6,631
30						
31						
32						
33						
34						
35						
36	Fund 165 - STATE POLICE FORFEITURE FUND					
37						
38	APPROPRIATIONS					
39	Dept 5221 - POLICE SWORN					
40	OPERATING EXPENDITURES					
41	165-5221-5301.006 Confiscated Expenditure	10,454	0	18,999	18,999	6,700
42	165-5221-5582.000 Contributions	12,700	15,000	15,000	8,600	3,750
43	OPERATING EXPENDITURES	23,154	15,000	33,999	27,599	10,450
44						
45	CAPITAL					
46	163-5441-5641.000 Capital Outlay	20,426	0	0	0	6,600
47	CAPITAL	20,426	0	0	0	6,600
48						
49	Totals for dept 5221 - POLICE SWORN	43,580	15,000	33,999	27,599	17,050
50						
51	TOTAL STATE POLICE FORFEITURE FUND EXPENDITURES	43,580	15,000	33,999	27,599	17,050

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

The Community Development Services Department is responsible for improving the quality of life for all City residents, businesses and visitors through a high level of customer service and professional environment. The Department encompasses three (3) Divisions which include the Business Development Division, Construction Services Division, and Neighborhood Planning Division.

The Business Development Division proactively attracts economic development investors to the City, assists existing businesses thrive and seeks to market the City of Wilton Manors as a stable residential community and destination for visitors. The Division also provides administrative support to the City's Economic Development Task Force. The Economic Development Consultant and Business Tax Receipt Administrator are part of the Business Development Division.

The Construction Services Division is responsible for the administration of the Florida Building Code, issuance of building permits and job-site inspections. The Fire Marshal and Building Plans Review and Inspection provider are part of the Construction Services Division.

The Neighborhood Planning Division implements creative solutions to improve the quality of life for all City residents, businesses, and visitors. Through the City's Unified Land Development Regulations, the Comprehensive Plan and neighborhood improvement programs, the Neighborhood Planning Division strives for a multi-generational and sustainable community and promotes environmentally friendly programs and processes. The Division also provides administrative support to the City's Development Review Committee (DRC) and the Planning and Zoning Board (PZB). The Planner and Community Planning Technician are part of the Neighborhood Planning Division.

The Fire Division is responsible for the administration of the fire code through inspections and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and provides fire public safety education. The Fire Marshal and Fire Inspector provider are part of the Fire Division.

Department's Core Operational Mission and Key Roles and Functions

The Goals of the Community Development Services Department are reflected in the Department's Mission Statement:

Community Development Services is a customer focused department that facilitates investment in the City in order to create a balanced, sustainable community that enhances the overall quality of life for our residents, business owners and visitors.

With this as the department's guiding principle, the staff continues to:

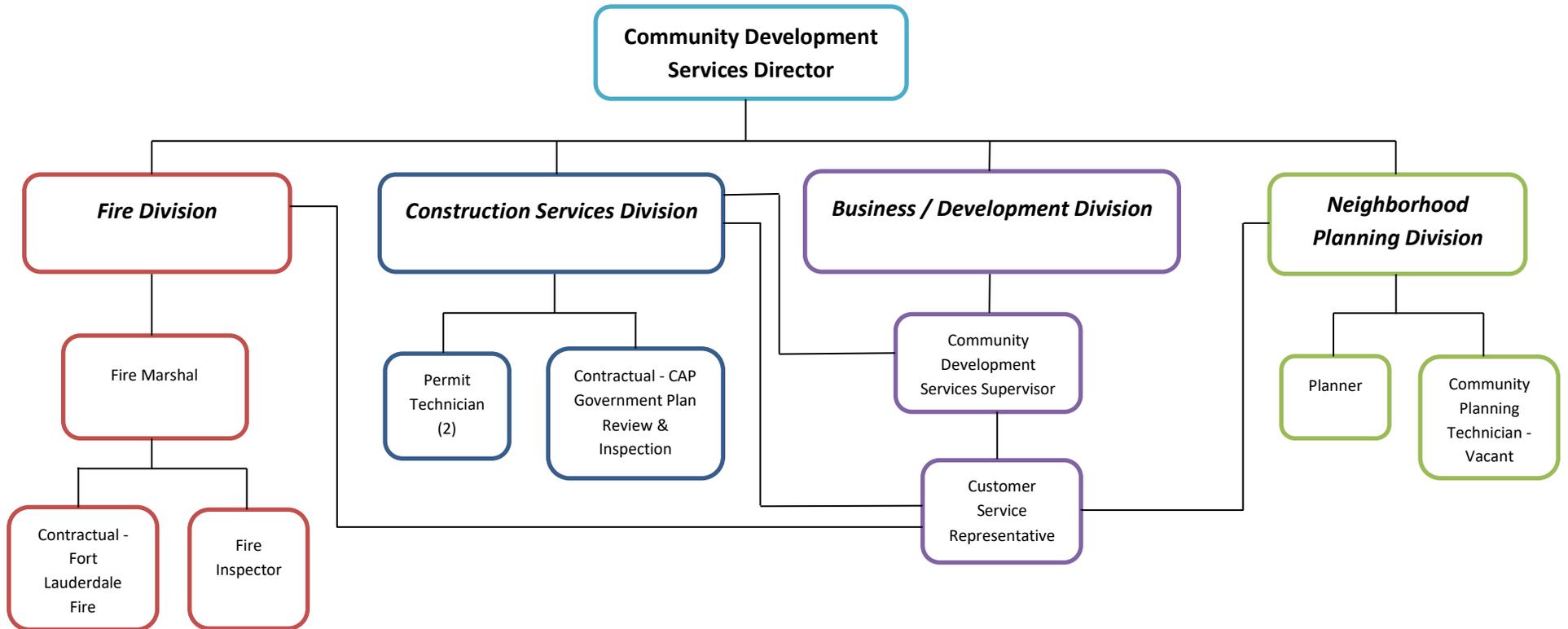
- Proactively attract economic development investors;
- Implement creative solutions to continue to improve the quality of life for residents, businesses, and visitors;
- Promote environmentally friendly programs and processes;
- Strive for a multi-generational friendly community; and
- Improve internal Departmental operations and customer service.

2019-2020 Strategic Plan Accomplishments

The Community Development Services Department accomplished the following during 2019-2020:

- Continue to cross train Community Development Services staff.
- Streamlined the Vacation Rental Registration process.
- Completed the Urban Form and Density Study and currently working with the Planning Consultant on the creation of regulations based on the findings of the Study.
- Analyzed the City's Comprehensive Plan based on the Urban Form and Density Study.
- The Code Rewrite Workgroup has reviewed the Code of Ordinances and is finalizing our recommended changes.
- Processed the Land Use Plan Amendment for the Andrews Avenue / Oakland Park Boulevard Corridors with adoption anticipated in April, 2020.
- Finalized designs for the Wayfinding Program and assisted in the preparation of the bid documents.
- Continue to budget a targeted Business Enhancement Grant Program citywide.
- Continue to improve permitting services and customer service delivery through training, and continuing education.
- Continue to improve the notification system of expiring permits and follow up with incomplete projects.
- Completed the Wilton Manors Station Area TOD Master Plan.
- Updated Code of Ordinances and Unified Land Development Regulations to address Climate Change, Resiliency and Sea Level Rise.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



**DEPARTMENTAL BUDGET SUMMARY
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 348,633	\$ 370,793	\$ 332,054
Personnel Benefits	163,243	168,933	162,010
Operating Expenditures	974,919	804,170	674,854
Capital	17,665	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,504,460	\$ 1,343,896	\$ 1,168,918

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.80	0.80	0.80	0.80
Fire Marshal (a)	0.10	0.10	0.10	0.10
City Planner	1.00	1.00	1.00	1.00
Community Planning Technician (a)	0.90	0.90	0.90	0.90
Business Tax Receipts Officer / Office Manager (a, b)	0.80	0.80	0.00	0.00
Community Development Services Supervisor (b)	0.00	0.00	0.80	0.80
Customer Service Representative (a)	0.90	0.90	0.90	0.90
Permit Technician (a)	1.80	1.80	1.80	1.80
Total Full Time	6.30	6.30	6.30	6.30
COMMUNITY DEVELOPMENT SERVICES TOTALS	6.30	6.30	6.30	6.30

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund

(b) For FY18 the job title for Business Tax Receipts Officer / Office Manager was changed to Community Development Services Supervisor.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5224 - COMMUNITY DEVELOPMENT								
1	PERSONNEL WAGES						1	
2	001-5224-5121.000	Salaries - Full Time	346,773	369,425	369,425	219,435	331,406	2
3	001-5224-5141.000	Overtime	304	0	0	0	0	3
4	001-5224-5151.000	Cellular Phone Stipend	1,368	1,368	1,368	912	648	4
5	001-5224-5153.000	Assignment Pay	188	0	0	1,145	0	5
6	PERSONNEL WAGES		348,633	370,793	370,793	221,492	332,054	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5224-5211.000	FICA	26,286	28,764	28,764	16,732	24,750	9
10	001-5224-5221.000	Pension - WM	53,084	50,228	50,228	50,228	49,609	10
11	001-5224-5222.000	Pension - FRS	41,629	47,513	47,513	28,796	48,443	11
12	001-5224-5231.000	Life & Health Insurance	39,544	39,428	39,428	29,248	36,208	12
13	001-5224-5232.000	Insurance Opt-Out	2,700	3,000	3,000	1,200	3,000	13
14	PERSONNEL BENEFITS		163,243	168,933	168,933	126,204	162,010	14
15								15
16	OPERATING EXPENDITURES							16
17	001-5224-5311.000	Professional Services	133,644	237,000	388,702	66,083	215,000	17
18	001-5224-5341.000	Contractual Services	631,961	376,000	376,000	231,219	431,050	18
19	001-5224-5401.000	Meetings & Conferences	9	3,000	3,000	266	0	19
20	001-5224-5411.000	Telephone	2,724	2,724	2,724	1,735	2,911	20
21	001-5224-5412.000	Postage	3,681	5,000	5,000	2,135	5,000	21
22	001-5224-5465.000	Copy Machine	6,155	6,500	6,500	3,755	4,818	22
23	001-5224-5471.000	Printing & Binding	2,769	3,500	3,500	1,158	3,000	23
24	001-5224-5483.000	Economic Development	129,927	0	4,750	0	0	24
25	001-5224-5491.000	City Hall Indirect Charges	52,960	0	0	0	0	25
26	001-5224-5511.000	Office Supplies	6,184	5,000	5,000	2,172	5,000	26
27	001-5224-5521.000	Operating Supplies	1,760	1,500	1,500	734	2,500	27
28	001-5224-5524.000	Uniforms & Clothing	620	1,000	1,000	0	1,000	28
29	001-5224-5541.000	Subs, Memberships, Dues	2,151	3,050	3,050	1,107	2,825	29
30	001-5224-5542.000	Training/Education	60	1,600	1,600	0	1,250	30
31	001-5224-5543.000	Books & Manuals	314	250	250	0	500	31
32	001-5224-5544.000	Tuition Reimbursement	0	1,594	1,594	0	0	32
33	001-5224-5641.000	Capital Outlay	17,665	0	0	0	0	33
34	OPERATING EXPENDITURES		992,584	647,718	804,170	310,364	674,854	34
35								35
36	Totals for dept 5224 - COMMUNITY DEVELOPMENT		1,504,460	1,187,444	1,343,896	658,060	1,168,918	36

EMERGENCY MEDICAL SERVICES

This Division details those expenditures associated with costs for the delivery of emergency medical services (paramedic/emergency medical technicians) to the residents and visitors of the City. These services are provided under contract with the City of Fort Lauderdale. These charges had been billed to the residents in prior years through a special assessment. Pursuant, however, to rulings by the courts, EMS services were deemed to be inappropriate for assessment through special assessment districts and for many years have been funded through the City's General Fund.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MEDICAL SERVICES

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	645,453	625,215	1,122,166
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 645,453</u>	 <u>\$ 625,215</u>	 <u>\$ 1,122,166</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Dept 5226 - EMERGENCY MEDICAL						
1	OPERATING EXPENDITURES					
2	001-5226-5341.000 Contractual Services	625,635	625,215	625,215	312,607	1,122,166
3	001-5226-5491.000 City Hall Indirect Charges	19,818	0	0	0	0
4	OPERATING EXPENDITURES	645,453	625,215	625,215	312,607	1,122,166
5						
6	Totals for dept 5226 - EMERGENCY MEDICAL	645,453	625,215	625,215	312,607	1,122,166

EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT

The Emergency Management/Utilities Department is responsible for the water distribution network, the sanitary sewer collection system, traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signs), drainage maintenance, administration of the recycling and solid waste contracts, plan review, various inspections, and emergency preparedness and response. A detailed description of these Emergency Management/Utilities Department responsibilities is listed under separate City funds (Recycling, Utilities, and Drainage Utility). The following is a program description of only the traditional public works functions:

Public Services Division

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars. The budget for these street and sidewalk expenditures is shared with the Road Improvement Fund, and the employees performing these duties are assigned to the Emergency Management/Utilities Department. Part of the salary of the Emergency Management/Utilities Director is allocated to Public Services.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MANAGEMENT & UTILITIES DEPARTMENT
PUBLIC SERVICES DIVISION

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 34,244	\$ 34,169	\$ 32,665
Personnel Benefits	20,142	21,370	17,958
Operating Expenditures	121,534	127,514	120,164
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 175,920	\$ 183,053	\$ 170,787

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Emergency Management & Utilities Director (a)	0.25	0.25	0.25	0.25
Total Full Time	0.25	0.25	0.25	0.25
PUBLIC SERVICES DIVISION TOTALS	0.25	0.25	0.25	0.25

(a) This position is allocated between the General Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5440 - PUBLIC SERVICES								
1	PERSONNEL WAGES						1	
2	001-5440-5121.000	Salaries - Full Time	33,794	33,989	33,989	23,258	32,485	2
3	001-5440-5151.000	Cellular Phone Stipend	450	180	180	120	180	3
4	PERSONNEL WAGES		34,244	34,169	34,169	23,378	32,665	4
5								5
6	PERSONNEL BENEFITS							6
7	001-5440-5211.000	FICA	2,447	2,651	2,651	1,607	2,392	7
8	001-5440-5221.000	Pension - WM	4,685	4,621	4,621	4,621	4,466	8
9	001-5440-5222.000	Pension - FRS	7,947	8,867	8,867	5,802	8,865	9
10	001-5440-5231.000	Life & Health Insurance	5,063	5,231	5,231	3,746	2,235	10
11	PERSONNEL BENEFITS		20,142	21,370	21,370	15,776	17,958	11
12								12
13	OPERATING EXPENDITURES							13
14	001-5440-5341.000	Contractual Services	552	1,200	1,200	552	1,200	14
15	001-5440-5431.000	Utilities	108,414	112,251	112,251	68,000	106,237	15
16	001-5440-5441.000	Equipment Rental	2,344	2,375	2,375	1,186	2,200	16
17	001-5440-5462.000	Equipment Maint-Repair	906	3,400	3,400	2,079	3,350	17
18	001-5440-5463.000	Vehicle Maint-Repair	129	1,100	1,100	0	1,050	18
19	001-5440-5464.000	Vehicle Operation-Fuel	782	2,208	2,208	477	1,397	19
20	001-5440-5491.000	City Hall Indirect Charges	5,803	0	0	0	0	20
21	001-5440-5496.000	Year-End Inventory Adjustment	546	0	0	0	0	21
22	001-5440-5521.000	Operating Supplies	1,824	3,750	3,750	1,656	3,800	22
23	001-5440-5524.000	Uniforms & Clothing	234	180	180	293	180	23
24	001-5440-5541.000	Subs, Memberships, Dues	0	250	250	0	250	24
25	001-5440-5542.000	Training/Education	0	800	800	5	500	25
26	OPERATING EXPENDITURES		121,534	127,514	127,514	74,248	120,164	26
27								27
28	Totals for dept 5440 - PUBLIC SERVICES		175,920	183,053	183,053	113,402	170,787	28

LEISURE SERVICES DEPARTMENT

Department's Core Operational Mission

The Leisure Services Department's responsibility is to serve all residents, local, regional, and international communities, tourists and diverse participants who will benefit from our amenities, facilities, programs, and services. We are dedicated to providing a safe and clean environment with creative dedicated employees and partners, who are qualified to provide outstanding program delivery in leisure activities, special events, and multitude of services that meet the diverse needs of our Guests.

Our emphasis is to apply accredited standards among library, parks, facilities, and recreation establishments. We will continue to provide well-planned and organized programs including; athletics, boating, child care and youth development, cultural, education, information resources, entertainment, environmental protection, health and fitness, historical, mentoring, safety, adult and older adult programming, transportation, and other essential services.

Partnerships, volunteers, sponsorships, grants, donations, and participant fees will support, sustain and enhance our continued high quality programs, amenities, and services. We will apply automated resources for effective communication.

We shall preserve and protect our small town Island City heritage by taking a leadership role in community building by implementing forums for effective communication; creating a festive atmosphere through cultural and diverse events and offering activities that promote family/community bonding, historical and natural areas preservation. Uniting all people as one community and raising the level of consciousness to enhance the quality of life is our main objective. Our common desire is to lead and serve residents toward displaying passion and commitment towards community building to achieve our full potential.

Key Roles and Functions

The Leisure Services Department provides key functions including administration, budgeting, planning, organizing, leadership, and performance measurements for parks and facilities, recreation, library, grants, capital projects, medians and right of ways, waterways, and public facilities. Additional functions include establishing and enforcing policies and procedures, leading department emergency management plan, leisure services management, natural resources management, and leisure services program delivery.

The Leisure Services Department ensures fiscal prudence of City resources and seeks out alternative resources for social, economic, and environmental sustainability. Leisure Services ensures quality opportunities in a broad range of programs, amenities, and services that enhance quality of life. Additionally, the department is also the liaison of six (6) ongoing boards and committees and participates in more than 35 active organizations ranging from homeowner and

resident associations, grant providers, event committees, Broward County, school board and schools, FRPA, NRPA, ISA, APWA, CPRS, FFEA, Naturescape, Non-profits, and many others.

CAPITAL PROJECTS AND GRANTS

The Leisure Services Department coordinates multiple grants including completing and submitting applications, making presentations to the grant providing organizations and provides grant monitoring and compliance. Additionally, the department completes the closeouts for City grants. Some of the current grants still active include the 44th Year, 45th and 46th Year Community Development Block Grants, projects funded by the Florida Recreation and Development Assistance Program (Colohatchee Park expansion), Treasure Coast Planning Council (Train Station Master Plan), FDOT Complete Streets, Florida Recreational Trails Program, Florida Inland Navigation District, Florida Communities Trust, Broward Boating Improvement Program, and the Broward County Tree Trust Fund.

Additionally, the Leisure Services Department is responsible for multiple capital projects. Some of these projects include the City Wayfinding program, Jaycee Park redevelopment, (site design to include art features, landscaping, lighting, and assembly areas), landscaping improvements, the installation of a storage facility at Mickel Park, Colohatchee Park expansion to improve accessibility, change the park entrance location, and add a pedestrian access, Hagen Park expansion (improved accessibility, added amenities and landscaping), land acquisition, and negotiating access easement agreements for future park and library expansions.

CONTRACTS AND EVENTS

The Leisure Services Department manages multiple contracts including the bus bench advertisements, eco-bin advertisements, bus shelter advertisement, snack and beverage vending, cell tower, and many contractual agreements with consultants, contractors and program providers such as Jazzercise, Dance, Tennis Professional, Yoga, Boot Camp, kayak and stand up paddleboard rentals, Older Adult Activities and Art Lessons.

The Leisure Services Department is also the steward of all special events held in the City and is Chair of an events committee with appropriate city departments for city-wide community events. The Leisure Services Department develops and provides Event Permits, for the Art Walk, Vibes on the Drive, Stonewall Parade and Street Festival, Wicked Manors Halloween Street Festival, 5K Rainbow Run/Walk, Hawaiian Festival and other related events. The department is host to many City and Community events including the Equality Garden Club Plant Fair, Arts and Crafts Fair, Community Grand Openings, and other major events on Wilton Drive and in City parks. The department also administers Specific Use and Facility Use Permits as part of the daily operations.

LIBRARY DIVISION

The Richard C. Sullivan Public Library of Wilton Manors provides library service to the residents and business owners of Wilton Manors and surrounding area. The division provides an important service to the community, using accepted library standards as well as innovative planning. The Library is an institution that prides itself in helping patrons, young and old, with their information and leisure needs. Library service currently available includes patron's access to books, DVDs,

books-on-CD, large print books, a children's collection, magazines, eBooks, and local and national newspapers. Computers are available to the public in both the adult's and children's areas. High speed Internet access is made available free of charge.

- The Friends of the Library provides funding for children's programs. The support group also purchases the DVDs and books-on-CD for the collection. They meet on a regular basis and provide social events and activities for Library patrons.
- Other services to the community include use of a fax machine and copier; and book delivery to home bound residents. A meeting room is available for local organizations and city boards.

RECREATION DIVISION

Recreation provides a variety of affordable leisure opportunities to all the residents of the community. The recreation program offers a diverse range of services including: youth, adult and senior recreation activities, social services, facility/equipment rentals, athletics, special events, cultural enrichment activities, after school, before school, school days out, and seasonal camps. All of these programs, although different, have the common purpose of providing safe, enjoyable programs and facilities to all facets of the community. Programs offered to the community are designed based on recommendations received from participants, advisory boards, interest groups, and City staff. All programs are evaluated annually and changes are implemented when appropriate as determined by trained qualified team members based on input from participant interest, recreation advisory board and budget considerations.

- Youth, adult and senior recreation activities offer leisure time activities, childcare, and skill improvement programs. Programs are developed to meet the community needs, especially when their needs and interests are not being achieved through school, church or other public and private establishments. Programs are conducted through contractual instructors and City employees.
- Facility rentals include renting community facilities and pavilions at Hagen Park, Woman's Club, Island City Park Preserve, Richardson Historic Park, Mickel Park, and Richard C. Sullivan Library. When facilities are not in use with regular contractual classes, league sports or club meetings, facility rentals, and equipment are the best uses of these resources.
- The Fitness Center at Hagen Park has completed thirteen (13) successful years of operation. This program has enhanced quality of living with an emphasis on a healthy Wilton Manors Community. An additional outdoor Fitness Zone has been implemented at Colohatchee Park, joining Island City Park Preserve and Mickel Park facilities that promote free fitness opportunities.
- Youth athletics provide residents with the opportunity to learn and experience the

fundamentals of sports and enjoy the social exchange. The focus is on learning and having fun at the instructional level. However, the concentration includes attention to adaptability and development at the more advanced level of participation. Through sports, participants can develop and maintain an enthusiasm for active participation, which becomes the basis for life-long interest in personal fitness and good health. Current program offerings include: basketball, baseball, soccer, softball, tennis, and volleyball. The Leisure Services Department currently partners with Northeast Little League Baseball, I-9 Sports, Super Soccer Club, and other non-profit organizations that provide youth athletics.

- Adult Athletics consist of softball practice, volleyball open play, and basketball open play. There are currently eight (8) softball teams that use our ball fields. Many residents use our volleyball courts. However, participants travel from as far as South Beach to play beach volleyball here in Wilton Manors and afterwards patronize our local restaurants.
- Tennis programs are offered for seniors, adults and juniors on four (4) lighted hard surface courts and two (2) lighted hydro-grid clay surface courts. A contracted tennis professional provides all tennis programs. These include court rentals, private lessons, group lessons, league play, tournaments, and monthly socials.
- Special events are developed to provide opportunities for social exchanges that promote a festive environment. Special events contribute towards multi-generational gatherings, uniting our families, and strengthening our neighborhoods. Most special event programs provide activities or entertainment for all ages although some are aimed at specific age groups. The department has prioritized key events with a focus on cultural diversity, partnerships, street festivals, and community collaboration.

PARKS AND FACILITIES DIVISION

Parks and Facilities provides services in six (6) main areas of maintenance, which includes buildings/facilities/fleet service/trades, grounds and irrigation, custodial, program support, waterway and emergency management. Working with a broad range of maintenance areas, the key components of maintenance include routine, housekeeping, preventive, program support, and specialty projects.

- The Building/Facility/Fleet Service and Trade Maintenance consists of maintaining buildings, docks, boat ramps, boardwalks, pavilions, indoor fitness equipment, outdoor fitness equipment, basketball courts, tennis courts, playgrounds, splash pad, lighting, bus shelters, structures, vehicles, and equipment within the City. This work deals with plumbing, HVAC, elevator, electrical, mechanical, carpentry, painting, and general repairs to the structures. There are 25 buildings and/or structures that require on-going building maintenance and the department fleet of trucks, vans, utility vehicles, trailers, boat, and mowers. The fleet services are

outsourced by the most reliable and efficient providers.

- The Grounds and Irrigation Maintenance consists of maintaining approximately 36 acres of parks, dog play areas, baseball/softball fields, sand volleyball courts, green areas and 42 medians and right-of-way areas through staff and the supervision of contractual maintenance. Maintenance of these areas includes mowing, trimming, edging, pest control, turf management, weed control, fertilization, ballfield maintenance, sprinkler and irrigation systems maintenance, fence and gate repairs, sidewalks, walkways, debris removal, sodding, mulching, tree trimming, etc. Maintenance emphasis is directed toward excellent city entry ways, medians, and public areas. Also, a strong focus is placed on planting native vegetation that are drought and salt tolerant and flood resilient and provide value to wildlife.
- The Custodial Maintenance consists of ensuring the cleanliness of 25 buildings and structures. This involves daily cleaning, dusting, polishing, and trash removal at all sites and a regular schedule for mopping, vacuuming, waxing, and window cleaning. Other areas include adding supplies and cleaning products, paper towels, etc. The key buildings and facilities cleaned daily consists of 69,500 Square Feet and includes City Hall, Public Safety, City Hall Annex which houses the Leisure Services Department Maintenance Division and Emergency Management and Utility Services Department, Hagen Park, Women's Club, Island City Park Preserve, Richardson Historic Park Manor House, Carriage House and restroom building, Colohatchee Park, Colohatchee Boat Ramp, Mickel Park, Wilton Manors Elementary School (portion used by After School and Summer Camp), and City Library.
- The Program Support Maintenance includes providing set-up, break down, preparation logistical support, clean-up, and various tasks to support activities, special events, and programs, which include facility rentals, recreation programs such as line dancing, yoga, dog obedience, and concerts in the park. Functions also include preparation for city-wide meetings, Block Parties, ballfield maintenance, courts, playgrounds, and pavilions. Additionally, responsibilities include assisting other departments with citywide functions, and work requests.
- The Waterway Maintenance includes maintaining approximately thirteen and a half (13.5) miles of navigable waterways on an extremely limited basis with a small boat. Primary emphasis is placed on debris removal, tree trimming, and flood/erosion prevention; all while ensuring safe and navigable waterways. Waterway maintenance is conducted on a quarterly basis, during the Annual Waterway Cleanup or on an as needed basis.
- The Emergency Management Maintenance includes preventive measures before storms and related emergencies and providing clean-up after storms and related emergencies. This area has been much more active the past several years with Hurricane Irma causing major damage with the loss of significant tree canopy,

fencing, and some structural damage. When the City goes into emergency mode, steps are taken from the department emergency management plan to brace for emergencies and to get back to operational mode as quickly as possible after the emergency. The Leisure Services Department assists with clearing the roadways for public accessibility and then opening public facilities, the library, and parks.

2019-2020 Strategic Plan Accomplishments

Program Attendance:

Program attendance records are essential in allocating resources efficiently and effectively. Some of the benefits include understanding interest levels of programs, efficient scheduling, program maintenance, planning and budgeting. Program attendance is categorized by specific programs such as contractual classes, youth leagues, youth and adult programs, activity memberships, facility reservations and special events. There were 480,209 annual park and library visits compared to 525,386 the prior year. The decrease was due to limiting the participants in the Summer Youth Program to ensure higher quality for the children. However, the participation level is growing compared to three years ago when the park and library visits were recorded at 451,818 annual visits, revealing a 6% increase. The increased participation is from a wide range of programs including after school, before school, more senior activities and special events and added toddler and adult recreational program classes, library programs, and facility rentals.

Revenue Collection:

There are 23 revenue categories that generated \$606,447 for the Fiscal Year, which was a 2.1% increase from \$593,588 the prior Fiscal Year. The increased revenue was due to an increase in twelve (12) different areas, which overshadowed the decrease in summer youth and library revenue by (\$28,895). Key areas of revenue were generated from Childcare programs such as After School, Before School, School Days Out, Summer Camp, etc. contributed \$325,317, compared to \$329,395, the prior year.

Additional revenue was generated from facility rentals, \$107,902 compared to \$105,725 the prior year, which has increased more than 39% from the past three year's \$65,922. Special events generated, \$27,165 up from \$26,932, tennis court, \$21,019, adult classes \$21,353, sponsorships, \$17,400 up from \$10,900, and fitness center, \$13,193 an increase from \$12,804 the prior year, library services, \$10,024 down from \$12,325 and dog park registration \$9,063 up from \$1,000. Also other key areas that contributed toward revenue include senior activities, \$1,616, and youth classes, \$285. There are no fees for general use of the playgrounds, splash pad, basketball courts, volleyball courts, boat ramps, and many special events and activities.

Alternative Funding:

The Leisure Services Department was also awarded additional funding in the amount of \$168,500 from alternative sources including grants such as 44th Year CDBG, Florida Department of Environmental Protection, Florida Recreation Development Assistance Program, FRDAP, Florida League of Cities Safety Grant, Waste Management's Think Green Grant Program, Library State grant, and Florida Inland Navigation District.

Risk Management:

Safety and playground inspections are performed to ensure the safety of our leisure services patrons while visiting our facilities, amenities and parks. The Department also tracks and monitors programs to identify patron incidents and injuries, determines the frequency of occurrences, and implements preventive measures as appropriate.

Preventive Maintenance:

In an effort to protect the City's infrastructure and resources, the Department uses a daily and monthly safety and facility checklist for a preventive maintenance program. The checklist helps to identify caution areas, determines resources needed for corrective action and indicates the time frame to resolve issues. Details are listed in monthly activity reports.

Numbered Receipts:

A method of tracking, monitoring and maintaining numbered receipts identifies the number of transactions that occur and help safeguard public funds. The items listed included facility reservation use permits, specific use permits, event permits, cash handling receipts and activity memberships. The total transactions this past Fiscal Year were 12,599 compared to last year's 10,071 transactions. The 20% increase in transactions demonstrates the significant increase in demand for recreational programs and services.

Capital Projects:

Community Development Block Grant

Neighborhoods have been receiving federal funds through the Community Development Block Grant (CDBG) Program to upgrade areas by adding or improving amenities throughout a neighborhood. Past projects have included street & sidewalk restorations, lift station upgrades, crosswalks, lighting, playground improvements, fitness stations, basketball court improvements, a shade structure, property acquisition, and new projects within Island City Park Preserve. In 2019, the City regraded the existing ball field and completed the design of a new storage facility at Mickel Park.

Transportation Alternatives Funding

In 2016 the City of Wilton Manors was successful in their grant application to the Broward County Metropolitan Planning Organization for improvements to NE 26th Street between and Five Points and Federal Highway (joint application with Broward County and the City of Fort Lauderdale). The City was awarded approximately \$900,000 to create a more “Complete Streets” roadway by narrowing the existing travel lanes, installing dedicated bicycle lanes and improving the sidewalk system. Construction of the project began in 2019 and will be completed in early 2020.

Colohatchee Park Expansion Parcel

In 2019 the City acquired a one acre parcel of land north of Colohatchee Park and adjacent to the Metropolitan apartment complex. The existing structures on the parcel were demolished. The City is planning and designing a future park expansion for this parcel which will include pedestrian access to the main park and additional parking.

Train Station Study

The City received funding for a study to be completed by the Treasure Coast Planning Council. This study will help determine the best location for a potential future train station stop in Wilton Manors. The study consisted of interviews with staff, commissioners, business owners, and residents; and a public charrette. The study was finalized and presented to the City in 2019.

Wilton Manors 5th Annual Tree Giveaway

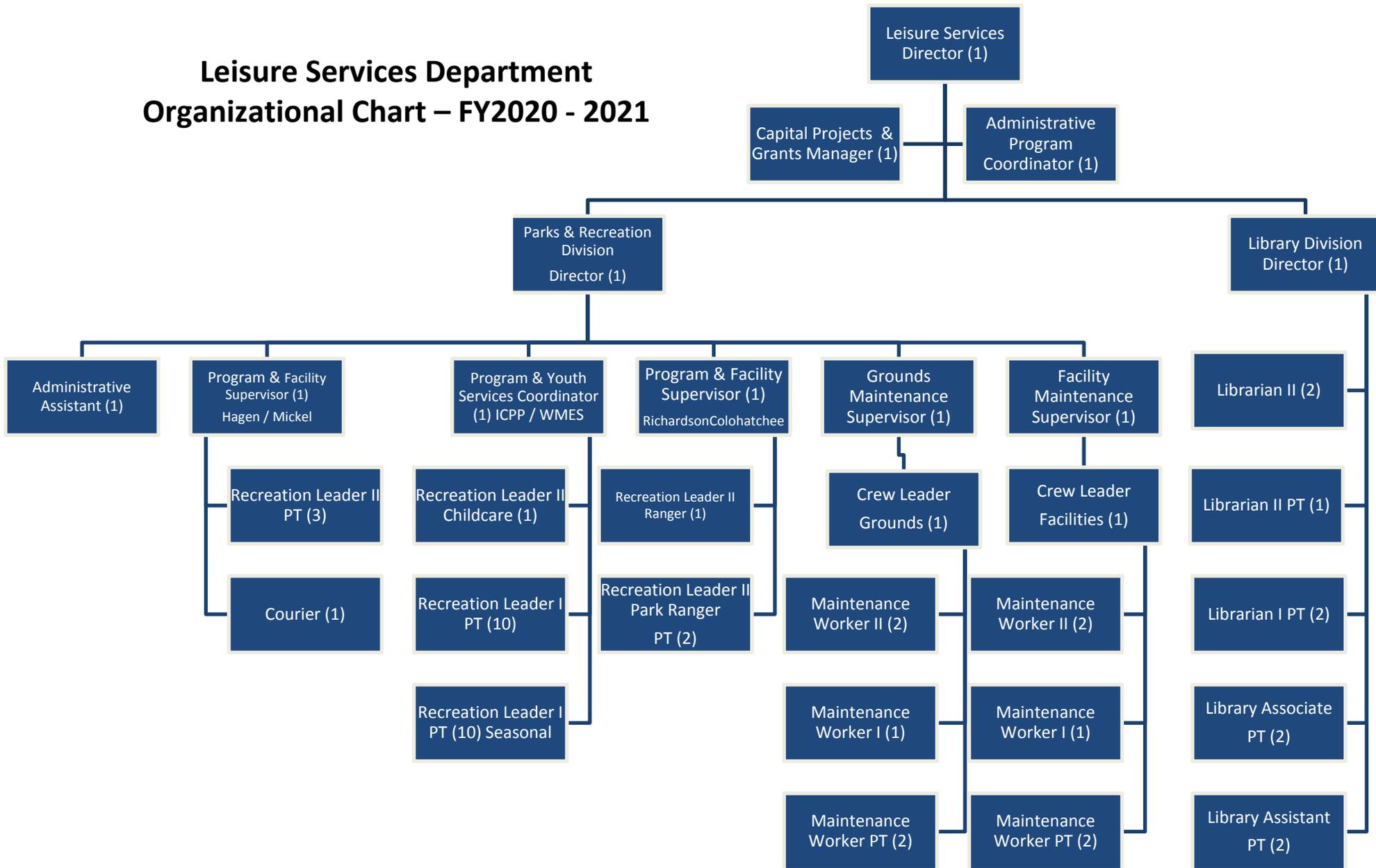
In February of 2020, the City of Wilton Manors had its fifth annual tree giveaway at Mickel Park. At least two free trees and one shrub or ground cover were provided to participating residents during the event. The trees and plants were included various varieties of native or Florida-friendly species. Prior to receiving plants, residents were asked to visit educational stations including the National Wildlife Federation, Waste Management, proper planting and pruning and tree selection. The Tree Giveaway was partially funded by a donation from Waste Management.

Library Key Accomplishments:

- Approximately 12,000 people used library computers for more than 7,000 hours. Residents were able to check email, use the Library’s catalog, view or download newspaper and magazine articles, and use online databases. This service was valued by the State Library at almost \$104,000.
- Providing 2,200 hours of service, delivered lending and information services, programs, public meeting space, and Internet access and computer applications to the community and provided information and materials in a variety of formats – print, audio and video recordings, and electronic.
- 11,000 users borrowed items from the Library.

- Seventy-five deliveries were made to homebound residents.
- Library staff provided programming, activities, and support at the Halloween Spooktacular, Breakfast with Santa, the Tree Giveaway, the Holiday Lighting Ceremony, and the Annual Canoe Race.
- The computer system's environmental savings include: 9 PCs, over 12,000 KWh of electricity (over \$400), and almost 19,000 pounds of CO2 diverted.
- More than 3,200 residents were served via Library programs.
- Provided residents with tax forms, voter registration materials, and test proctoring assistance.
- The Library received an operations grant from the State Library for almost \$21,000, which supplemented its book budget, expand library technology, and increased programming.
- Library has offered learning opportunities for children and teens using experiential hands-on activities for 230 total participants.
- Build a Reading Buddy workshop and story time in December which drew 30 participants and a Book Art project in collaboration with Art Studio 21 which had 21 participants.

Leisure Services Department Organizational Chart – FY2020 - 2021



**DEPARTMENTAL BUDGET SUMMARY
LEISURE SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 1,933,984	\$ 1,986,310	\$ 1,857,632
Personnel Benefits	860,536	881,376	858,478
Operating Expenditures	747,084	660,168	547,164
Capital	2,009,463	34,350	-
Debt Service	318,240	236,136	245,371
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 5,869,307	\$ 3,798,340	\$ 3,508,645

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Leisure Services (a)	1.00	1.00	1.00	1.00
Library Division Director	1.00	1.00	1.00	1.00
Parks and Recreation Division Director (b)	1.00	1.00	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00
Capital Projects & Grants Manager	1.00	1.00	1.00	1.00
Administrative Program Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Program and Youth Services Coordinator	1.00	1.00	1.00	1.00
Program / Facility Supervisor	2.00	2.00	1.00	2.00
Recreation Leader II	2.00	2.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Crew Leader	2.00	2.00	2.00	2.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Maintenance Worker I	2.00	2.00	2.00	2.00
Total Full Time	23.00	23.00	21.00	22.00
Part Time Librarian II	1.00	0.6875	1.00	0.6875
Part Time Librarian I	2.00	0.9500	2.00	0.9500
Part Time Library Associate	2.00	1.3625	2.00	1.3625
Part Time Library Technical Assistant	2.00	1.3250	2.00	1.3250
Part Time Maintenance Worker	4.00	2.80	4.00	2.80
Part Time Park Ranger	0.00	0.00	1.00	0.70
Part Time Recreation Leader II	5.00	3.50	5.00	3.50
Part Time Recreation Leader I	10.00	7.00	10.00	7.00
Part Time Recreation Leader I (seasonal) (c)	10.00	2.40	10.00	2.40
Total Part Time	36.00	20.025	37.00	20.725
LEISURE SERVICES TOTALS	59.00	43.025	58.00	42.725

(a) The salary of the Director of Leisure Services is allocated 1/3 each to the Library, Recreation, and Parks and Facilities Divisions.

(b) The Parks and Recreation Division Director was funded only for a half year during FY16-17.

(c) Seasonal Recreation Leaders I are hired on an as-needed basis to assist with summer camp and other activities when enrollment in these programs warrants.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Dept 5771 - LIBRARY							
1	PERSONNEL WAGES						1
2	001-5771-5121.000 Salaries - Full Time	272,467	275,761	275,761	178,785	278,632	2
3	001-5771-5131.000 Salaries - Part Time	193,798	212,881	212,881	118,632	207,632	3
4	001-5771-5141.000 Overtime	0	295	295	0	295	4
5	001-5771-5151.000 Cellular Phone Stipend	960	958	958	640	958	5
6	PERSONNEL WAGES	467,225	489,895	489,895	298,057	487,517	6
7							7
8	PERSONNEL BENEFITS						8
9	001-5771-5211.000 FICA	20,088	21,489	21,489	13,193	20,239	9
10	001-5771-5211.005 FICA Part Time	14,779	16,515	16,515	9,084	15,884	10
11	001-5771-5221.000 Pension - WM	65,483	66,437	66,437	66,437	66,294	11
12	001-5771-5222.000 Pension - FRS	56,225	67,177	67,177	39,019	73,005	12
13	001-5771-5231.000 Life & Health Insurance	39,273	40,924	40,924	29,173	41,391	13
14	PERSONNEL BENEFITS	195,848	212,542	212,542	156,906	216,813	14
15							15
16	OPERATING EXPENDITURES						16
17	001-5771-5401.000 Meetings & Conferences	124	640	640	336	350	17
18	001-5771-5411.000 Telephone	1,378	1,344	1,344	889	1,433	18
19	001-5771-5412.000 Postage	568	555	555	329	558	19
20	001-5771-5431.000 Utilities	14,383	12,854	12,854	7,770	13,641	20
21	001-5771-5462.000 Equipment Maint-Repair	342	300	300	230	300	21
22	001-5771-5465.000 Copy Machine	2,026	2,025	2,025	1,080	1,883	22
23	001-5771-5491.000 City Hall Indirect Charges	32,249	0	0	0	0	23
24	001-5771-5511.000 Office Supplies	500	650	650	230	600	24
25	001-5771-5521.000 Operating Supplies	6,520	6,705	6,705	2,956	6,000	25
26	001-5771-5524.000 Uniforms & Clothing	0	300	300	0	0	26
27	001-5771-5541.000 Subs, Memberships, Dues	2,400	2,540	2,540	2,400	2,540	27
28	001-5771-5542.000 Training/Education	0	100	100	0	0	28
29	001-5771-5641.000 Capital Outlay	10,383	0	0	0	0	29
30	001-5771-5661.000 Capital Outlay - Publications	43,517	0	0	(49)	0	30
31	OPERATING EXPENDITURES	114,390	28,013	28,013	16,171	27,305	31
32							32
33	Totals for dept 5771 - LIBRARY	777,463	730,450	730,450	471,134	731,635	33

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Dept 5772 - RECREATION						
1	PERSONNEL WAGES					
2	001-5772-5121.000	Salaries - Full Time	487,732	494,653	494,653	290,072
3	001-5772-5131.000	Salaries - Part Time	304,186	339,691	339,691	167,224
4	001-5772-5141.000	Overtime	13,999	10,800	10,800	8,918
5	001-5772-5151.000	Cellular Phone Stipend	3,030	3,214	3,214	2,594
6	PERSONNEL WAGES		808,947	848,358	848,358	468,808
7						
8	PERSONNEL BENEFITS					
9	001-5772-5211.000	FICA	37,445	39,446	39,446	22,455
10	001-5772-5211.005	FICA Part Time	23,167	26,353	26,353	12,789
11	001-5772-5221.000	Pension - WM	123,422	113,440	113,440	113,440
12	001-5772-5222.000	Pension - FRS	72,663	76,305	76,305	46,699
13	001-5772-5231.000	Life & Health Insurance	103,960	111,398	111,398	67,145
14	PERSONNEL BENEFITS		360,657	366,942	366,942	262,528
15						
16	OPERATING EXPENDITURES					
17	001-5772-5311.000	Professional Services	936	2,750	2,750	0
18	001-5772-5341.000	Contractual Services	20,239	17,500	17,500	10,614
19	001-5772-5401.000	Meetings, Conferences, Schools	300	250	250	0
20	001-5772-5411.000	Telephone	5,384	5,268	5,268	3,457
21	001-5772-5412.000	Postage	989	1,100	1,100	353
22	001-5772-5431.000	Utilities	144,433	137,794	137,794	73,639
23	001-5772-5462.000	Equipment Maint-Repair	512	640	640	39
24	001-5772-5463.000	Vehicle Maint-Repair	4,993	5,200	5,200	745
25	001-5772-5464.000	Vehicle Operation-Fuel	4,129	6,105	6,105	986
26	001-5772-5465.000	Copy Machine	7,669	7,000	7,000	3,562
27	001-5772-5471.000	Printing & Binding	1,411	1,000	1,000	233
28	001-5772-5481.000	Adult Athletics (was PromAct.)	445	1,400	1,400	0
29	001-5772-5491.000	City Hall Indirect Charges	52,650	0	0	0
30	001-5772-5511.000	Office Supplies	3,759	3,500	3,500	1,745
31	001-5772-5521.000	Operating Supplies	11,689	3,450	3,450	2,557
32	001-5772-5524.000	Uniforms & Clothing	2,866	3,314	3,314	1,611
33	001-5772-5525.000	Program Operations	1,607	1,750	1,750	691
34	001-5772-5525.001	Youth Athletics	87	900	900	0
35	001-5772-5525.002	Tennis	3,925	2,250	2,250	932
36	001-5772-5525.003	Special Events	68,322	75,900	75,900	42,004
37	001-5772-5525.004	Summer Youth Activities	47,926	58,410	58,410	0
38	001-5772-5525.005	New Program Expenditures	4,008	5,000	5,000	2,959
39	001-5772-5525.006	After School Program	41,630	41,340	41,340	21,015
40	001-5772-5541.000	Subs, Memberships, Dues	2,181	2,400	2,400	505
41	001-5772-5542.000	Training/Education	9,800	14,220	14,220	1,830
42	001-5772-5544.000	Tuition Reimbursement	1,537	2,845	2,845	1,465
43	001-5772-5641.000	Capital Outlay	6,493	0	5,649	0
44	OPERATING EXPENDITURES		449,920	401,286	406,935	170,942
45						
46	Totals for dept 5772 - RECREATION		1,619,524	1,616,586	1,622,235	902,278
						1,429,859

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Dept 5779 - PARKS & FACILITIES								
1	PERSONNEL WAGES						1	
2	001-5779-5121.000	Salaries - Full Time	529,345	526,312	526,312	328,664	483,048	2
3	001-5779-5131.000	Salaries - Part Time	93,592	95,657	95,657	76,649	89,465	3
4	001-5779-5141.000	Overtime	32,775	24,500	24,500	20,604	17,900	4
5	001-5779-5151.000	Cellular Phone Stipend	2,100	1,588	1,588	1,400	1,595	5
6	PERSONNEL WAGES		657,812	648,057	648,057	427,317	592,008	6
8	PERSONNEL BENEFITS							8
9	001-5779-5211.000	FICA	40,986	42,826	42,826	25,368	38,139	9
10	001-5779-5211.005	FICA PART-TIME	7,147	7,421	7,421	5,957	6,845	10
11	001-5779-5221.000	Pension - WM	87,310	84,565	84,565	84,565	81,575	11
12	001-5779-5222.000	Pension - FRS	54,589	55,564	55,564	37,055	65,043	12
13	001-5779-5231.000	Life & Health Insurance	112,799	110,316	110,316	82,061	106,067	13
14	001-5779-5232.000	Insurance Opt-Out	1,200	1,200	1,200	800	1,200	14
15	PERSONNEL BENEFITS		304,031	301,892	301,892	235,806	298,869	15
17	OPERATING EXPENDITURES							17
18	001-5779-5311.000	Professional Services	990	3,500	3,500	0	0	18
19	001-5779-5341.000	Contractual Services	43,602	50,000	62,500	33,511	56,750	19
20	001-5779-5401.000	Meetings, Conferences, Schools	10	5,159	5,159	5,196	250	20
21	001-5779-5411.000	Telephone	1,151	1,116	1,116	750	1,192	21
22	001-5779-5412.000	Postage	30	250	250	1	240	22
23	001-5779-5431.000	Utilities	8,276	7,140	7,140	4,179	7,056	23
24	001-5779-5462.000	Equipment Maint-Repair	12,636	8,400	8,400	8,057	8,300	24
25	001-5779-5463.000	Vehicle Maint-Repair	6,593	10,450	10,450	2,223	9,940	25
26	001-5779-5464.000	Vehicle Operation-Fuel	16,106	17,539	17,539	7,629	15,225	26
27	001-5779-5466.000	Building Maintenance	372	0	15,000	0	15,000	27
28	001-5779-5467.000	Grounds Maintenance	64,351	78,377	79,477	50,520	74,750	28
29	001-5779-5471.000	Printing & Binding	65	125	125	0	120	29
30	001-5779-5491.000	City Hall Indirect Charges	71,776	0	0	0	0	30
31	001-5779-5511.000	Office Supplies	341	150	150	94	150	31
32	001-5779-5521.000	Operating Supplies	6,967	8,975	8,975	3,541	8,850	32
33	001-5779-5524.000	Uniforms & Clothing	6,355	5,950	5,950	785	5,680	33
34	001-5779-5525.000	Program Operations	566	800	800	546	800	34
35	001-5779-5541.000	Subs, Memberships, Dues	0	900	900	423	900	35
36	001-5779-5542.000	Training/Education	2,980	2,800	2,800	1,115	5,700	36
37	001-5779-5544.000	Tuition Reimbursement	0	638	638	0	0	37
38	001-5779-5641.000	Capital Outlay	1,949,070	0	28,701	0	0	38
39	OPERATING EXPENDITURES		2,192,237	202,269	259,570	118,570	210,903	39
41	DEBT SERVICE							41
42	001-5779-5711.000	Principal Payments	280,796	140,000	140,000	36,000	142,000	42
43	001-5779-5721.000	Interest Payments	37,444	96,136	96,136	23,194	103,371	43
44	DEBT SERVICE		318,240	236,136	236,136	59,194	245,371	44
46	Totals for dept 5779 - PARKS & FACILITIES		3,472,320	1,388,354	1,445,655	840,887	1,347,151	46
47								47
48								48
49								49
50	TOTALS FOR LEISURE SERVICES DEPARTMENT		5,869,307	3,735,390	3,798,340	2,214,299	3,508,645	50

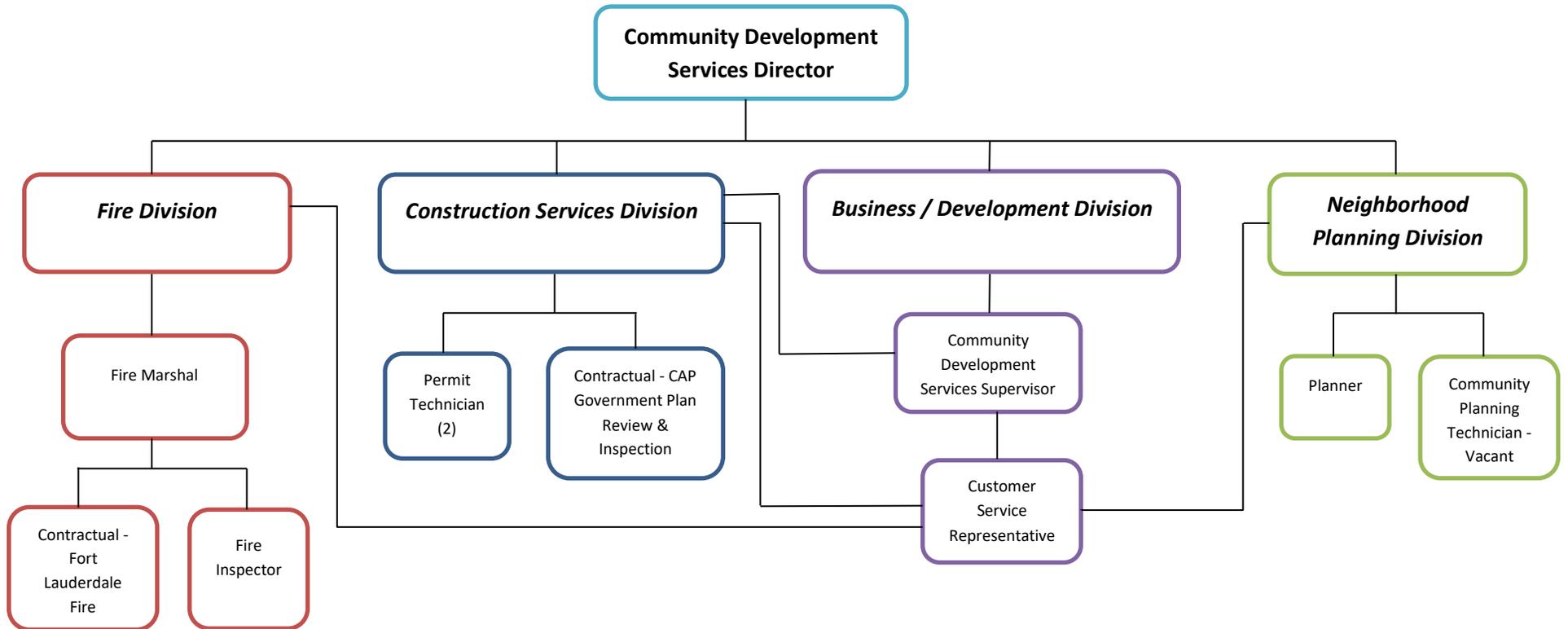
FIRE SPECIAL ASSESSMENT FUND

Under the direction of the City's Community Development Services Department, the mission of the Fire Division is to provide Fire, Emergency Medical Services (EMS), Fire Prevention, and Fire Administration in the most efficient and effective way possible to the citizens of Wilton Manors. Operations are based out of one central fire station located at 533 NE 22 Street. Wilton Manors contracts with the City of Fort Lauderdale Fire-Rescue to provide three (3) Firefighters for an Advanced Life Support (ALS) Engine Company and two (2) Firefighters for an ALS Rescue (EMS). Wilton Manors provides a Fire Marshal, a Fire Inspector, and administrative assistance from the Community Development Services Department. The department strives to do this in the following manner:

- Fire Suppression, Rescue (Emergency Medical Services), Hazardous Materials, Mutual Aid Services - Under a contract with the City of Fort Lauderdale Fire-Rescue Department, through the Contract Administrator (Fire Marshal).
- Fire Prevention and Life Safety - Under the direction of the Fire Marshal, the Fire Prevention Division ensures fire code compliance through inspections, and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and also provides fire public safety education.

All costs associated with the Fire Division's Emergency Medical Services are accounted for in the General Fund's Emergency Medical Services Department. Only costs directly related to fire services are accounted for in the Fire Special Assessment Fund. Revenues to support these fire services are funded primarily through a fire special assessment fee.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



DEPARTMENTAL BUDGET SUMMARY
FIRE ASSESSMENT FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 190,357	\$ 200,529	\$ 196,879
Personnel Benefits	174,974	236,047	187,165
Operating Expenditures	1,742,913	2,035,696	2,757,435
Capital	149,208	305,500	113,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	79,820	-	3,980
TOTAL DEPARTMENT COST	\$ 2,337,272	\$ 2,777,772	\$ 3,258,459

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.20	0.20	0.20	0.20
Fire Marshal (a)	0.90	0.90	0.90	0.90
Fire Inspector	1.00	1.00	1.00	1.00
Business Tax Receipts Officer / Office Manager (a)	0.20	0.20	0.20	0.20
Community Planning Technician (a)	0.10	0.10	0.10	0.10
Permit Technician (a)	0.20	0.20	0.20	0.20
Customer Service Representative (a)	0.10	0.10	0.10	0.10
Total Full Time	2.70	2.70	2.70	2.70
FIRE ASSESSMENT FUND TOTALS	2.70	2.70	2.70	2.70

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Fund 155 - FIRE ASSESSMENT FUND								
Dept 5223 - FIRE PREVENTION								
1	PERSONNEL WAGES						1	
2	155-5223-5121.000	Salaries - Full Time	186,525	197,277	197,277	127,190	193,627	2
3	155-5223-5141.000	Overtime	580	0	0	138	0	3
4	155-5223-5151.000	Cellular Phone Stipend	1,492	1,332	1,332	888	1,332	4
5	155-5223-5153.000	Assignment Pay	(140)	0	0	48	0	5
6	155-5223-5156.000	Academic Incentive Pay	1,900	1,920	1,920	1,280	1,920	6
7	PERSONNEL WAGES		190,357	200,529	200,529	129,544	196,879	7
8								8
9	PERSONNEL BENEFITS							9
10	155-5223-5211.000	FICA	13,885	15,553	15,553	9,773	14,482	10
11	155-5223-5221.000	Pension - WM	27,532	26,822	26,822	26,822	26,746	11
12	155-5223-5222.000	Pension - FRS	19,090	21,167	21,167	13,333	23,380	12
13	155-5223-5231.000	Life & Health Insurance	26,637	28,557	28,557	18,454	35,957	13
14	155-5223-5232.000	Insurance Opt-Out	0	480	480	0	600	14
15	PERSONNEL BENEFITS		87,144	92,579	92,579	68,382	101,165	15
16								16
17	OPERATING EXPENDITURES							17
18	155-5223-5311.000	Professional Services	0	2,000	2,000	360	2,000	18
19	155-5223-5412.000	Postage	244	300	300	125	300	19
20	155-5223-5462.000	Equipment Maint-Repair	7	300	300	0	300	20
21	155-5223-5463.000	Vehicle Maint-Repair	3,023	3,000	3,000	193	1,500	21
22	155-5223-5464.000	Vehicle Operation - Fuel	2,134	3,243	3,243	582	2,883	22
23	155-5223-5465.000	Copy Machine	540	3,000	3,000	108	1,681	23
24	155-5223-5471.000	Printing & Binding	163	900	900	247	900	24
25	155-5223-5521.000	Operating Supplies	380	2,000	2,000	25	2,000	25
26	155-5223-5524.000	Uniforms & Clothing	809	1,500	1,500	296	1,500	26
27	155-5223-5541.000	Subs, Memberships, Dues	320	1,900	1,900	290	1,900	27
28	155-5223-5542.000	Training/Education	1,318	2,500	2,500	954	1,000	28
29	OPERATING EXPENDITURES		8,938	20,643	20,643	3,180	15,964	29
30								30
31	CAPITAL							31
32	155-5223-5641.000	Capital Outlay	29,608	0	0	0	0	32
33	CAPITAL		29,608	0	0	0	0	33
34								34
35	Totals for dept 5223 - FIRE PREVENTION		316,047	313,751	313,751	201,106	314,008	35

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
36						
37	Dept 5225 - FIRE OPERATIONS					
38	PERSONNEL BENEFITS					
39	155-5225-5223.000 Pension - Volunteer Firefighters	87,830	143,468	143,468	83,904	86,000
40	PERSONNEL BENEFITS	87,830	143,468	143,468	83,904	86,000
41						
42	OPERATING EXPENDITURES					
43	155-5225-5311.000 Professional Services	1,663	10,000	10,000	0	12,500
44	155-5225-5312.000 Legal Services - City Attorney	4,586	5,000	5,000	2,647	5,000
45	155-5225-5341.000 Contractual Services	1,613,379	1,693,582	1,693,582	818,168	2,395,956
46	155-5225-5411.000 Telephone	1,028	996	996	677	1,076
47	155-5225-5412.000 Postage	8	100	100	0	0
48	155-5225-5431.000 Utilities	13,042	11,696	11,696	7,973	12,367
49	155-5225-5451.000 Insurance	14,854	10,775	10,775	8,786	16,628
50	155-5225-5462.000 Equipment Maint-Repair	3,307	7,000	7,000	900	10,000
51	155-5225-5466.000 Building Maintenance	13,971	25,000	25,000	5,150	25,000
52	155-5225-5491.000 City Hall Indirect Charges	68,080	156,881	156,881	156,881	168,062
53	155-5225-5521.000 Operating Supplies	57	2,100	2,100	777	1,900
54	155-5225-5541.000 Subs, Memberships, Dues	0	150	150	0	150
55	155-5225-5951.000 Contingencies	0	91,773	91,773	0	92,832
56	OPERATING EXPENDITURES	1,733,975	2,015,053	2,015,053	1,001,959	2,741,471
57						
58	CAPITAL					
59	155-5225-5641.000 Capital Outlay	119,600	165,000	287,500	109,433	95,000
60	155-5225-5690.000 Contribution to Capital Replacement Plan	0	18,000	18,000	0	18,000
61	CAPITAL	119,600	183,000	305,500	109,433	113,000
62						
63	Totals for dept 5225 - FIRE OPERATIONS	1,941,405	2,341,521	2,464,021	1,195,296	2,940,471
64						
65	Dept 5881 - INTERFUND TRANSFERS					
66	TRANSFERS OUT					
67	155-5881-5911.000 Operating Transfers Out	79,820	0	0	0	3,980
68	TRANSFERS OUT	79,820	0	0	0	3,980
69						
70	Totals for dept 5881 - INTERFUND TRANSFERS	79,820	0	0	0	3,980
71						
72						
73						
74	TOTAL FIRE FUND EXPENDITURES	2,337,272	2,655,272	2,777,772	1,396,402	3,258,459

City of Wilton Manors FY21-25 Capital Improvement Program

Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Fire Assessment Fund	\$ 113,000	\$ 68,360	\$ 18,727	\$ 19,102	\$ 19,484	\$ 238,673
Capital Replacement Plan	-	42,714	-	-	-	\$ 42,714
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 113,000	\$ 111,074	\$ 18,727	\$ 19,102	\$ 19,484	\$ 281,387

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 75,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 125,000
Vehicles:	\$ 20,000	\$ 42,714	\$ -	\$ -	\$ -	\$ 62,714
Plans, Studies, Engineering & Architecture:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Computers & Technology:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	\$ 18,000	\$ 18,360	\$ 18,727	\$ 19,102	\$ 19,484	\$ 93,673
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 113,000	\$ 111,074	\$ 18,727	\$ 19,102	\$ 19,484	\$ 281,387

City of Wilton Manors FY21-25 Capital Improvement Program

Fire Assessment Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY 23	FY24	FY25	TOTAL
Fire Assessment Fund	\$ 18,000	\$ 18,360	\$ 18,727	\$ 19,102	\$ 19,484	\$ 93,673
Capital Replacement Plan	-	42,714				\$ 42,714
						\$ -
TOTAL SOURCES:	\$ 18,000	\$ 61,074	\$ 18,727	\$ 19,102	\$ 19,484	\$ 136,387

COSTS PER FISCAL YEAR:	FY21	FY22	FY 23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	42,714	-	-	-	\$ 42,714
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:		-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	\$ 18,000	\$ 18,360	\$ 18,727	\$ 19,102	\$ 19,484	\$ 93,673
TOTAL COSTS:	\$ 18,000	\$ 61,074	\$ 18,727	\$ 19,102	\$ 19,484	\$ 136,387

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY21-25 Capital Improvement Program

Fund: 155 Fire Assessment

Community Development Services Department

Name of Project or Purchase:	Fire Station 16 Front Bay Doors Replacement		
Departmental Division:	CDS - Fire	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Fire Marshal		
Project Location:	Fire Station 16		
Project Status:	In Progress		
Estimated Total Project Cost:	\$75,000		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	9/30/2021		
Expected Life in Years:	15 years		
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:	Fire Station 16 Renovations: FY 2020-2021: \$75,000 for replacement of front three (3) bay doors.		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund						\$ -
Capital Replacement Plan						\$ -
Fire Fund	75,000					\$ 75,000
TOTAL SOURCES:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 75,000					\$ 75,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Future Annual Impact on Operating	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Estimated Revenue Generated from Project:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

Fund: 155 Fire Assessment

Community Development Services Department

Name of Project or Purchase:	Fire Marshal Vehicle Replacement		
Departmental Division:	CDS - Fire	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Community Development Services Director		
Project Location:	Fire Station		
Project Status:	Replacement		
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	4/1/2022		
Expected Life in Years:	10 years		
Estimated Replacement Cost:	\$40,000		
Budget Account:	155-5223-5641.000		
Detailed Description, Explanation, and Justification:	Replacement of 2012 Ford Fusion for 2021 Ford Explorer. VIN # 3FAHPOGA2CR333811. Mileage 4/30/2020: 32,000 miles.		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund						\$ -
Capital Replacement Plan						\$ -
Fire Fund	20,000					\$ 20,000
TOTAL SOURCES:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	20,000					\$ 20,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Estimated Revenue Generated from Project:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

Fund: 155 Fire Assessment

Community Development Services Department

Name of Project or Purchase:	Fire Station 16 Generator		
Departmental Division:	CDS - Fire	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Fire Marshal		
Project Location:	Fire Station 16		
Project Status:	Replacement		
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	9/30/2021		
Expected Life in Years:	15 years		
Estimated Replacement Cost:	\$52,000		
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:	Generator replacement.		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund						\$ -
Capital Replacement Plan						\$ -
Fire Fund		50,000				\$ 50,000
TOTAL SOURCES:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:		\$ 50,000				\$ 50,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Estimated Revenue Generated from Project:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENT FUND

This fund accounts for the acquisition of fixed assets or construction of capital projects financed by the General Fund. Funding for this fund is derived from federal, state, and local grants, and transfers from the General Fund. The fund also accounts for the General Fund's portion of the City's Capital Replacement Plan.

This fund was created as a new, separate fund in FY2019-2020 as an attempt to start bringing more focus and improvements to the City's process for long-term capital planning.

Fund 300 - Capital Improvements Fund
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Library	23
Recreation	26
Parks & Facilities	27

DEPARTMENTAL BUDGET SUMMARY
CAPITAL IMPROVEMENT FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	425,100	409,064
Capital	-	1,633,527	249,495
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ -	\$ 2,058,627	\$ 658,559

This fund was newly created in FY19-20 to account for the General Fund's annual capital expenditures as well as the General Fund's portion of the City's Capital Replacement Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Fund 300 - CAPITAL IMPROVEMENT FUND						
Dept 5112 - CITY MANAGER						
1	CAPITAL					
2	300-5112-5641.000 Capital Outlay	0	120,000	174,270	2,415	0
3	CAPITAL	0	120,000	174,270	2,415	0
5	Totals for dept 5112 - CITY MANAGER	0	120,000	174,270	2,415	0
Dept 5114 - FINANCE						
9	CAPITAL					
10	300-5114-5641.000 Capital Outlay	0	0	0	469	0
11	CAPITAL	0	0	0	469	0
13	Totals for dept 5117 - INFORMATION TECHNOLOGY	0	0	0	469	0
Dept 5117 - INFORMATION TECHNOLOGY						
17	CAPITAL					
18	300-5117-5641.000 Capital Outlay	0	191,712	340,212	8,069	109,642
19	CAPITAL	0	191,712	340,212	8,069	109,642
21	Totals for dept 5117 - INFORMATION TECHNOLOGY	0	191,712	340,212	8,069	109,642
Dept 5118 - NON DEPARTMENTAL ACTIVITIES						
25	OPERATING EXPENDITURES					
26	300-5118-5991.000 Contingency - Fund Balance	0	425,100	425,100	0	409,064
27	OPERATING EXPENDITURES	0	425,100	425,100	0	409,064
29	Totals for dept 5118 - NON DEPARTMENTAL ACTIVITIES	0	425,100	425,100	0	409,064
Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES						
33	CAPITAL					
34	300-5119-5641.000 Capital Outlay	0	253,200	293,178	7,281	27,490
35	CAPITAL	0	253,200	293,178	7,281	27,490
37	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	0	253,200	293,178	7,281	27,490
Dept 5222 - POL NON-SWORN						
41	CAPITAL					
42	300-5222-5641.000 Capital Outlay	0	187,350	207,350	86,926	57,363
43	CAPITAL	0	187,350	207,350	86,926	57,363
45	Totals for dept 5222 - POL NON-SWORN	0	187,350	207,350	86,926	57,363
Dept 5224 - COMMUNITY DEVELOPMENT						
49	CAPITAL					
50	300-5224-5641.000 Capital Outlay	0	32,500	32,500	0	0
51	CAPITAL	0	32,500	32,500	0	0
53	Totals for dept 5224 - COMMUNITY DEVELOPMENT	0	32,500	32,500	0	0

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
54						
55	Dept 5771 - LIBRARY					
56						
57	CAPITAL					
58	300-5771-5661.000 Capital Outlay - Publications	0	35,000	35,000	30,414	0
59	CAPITAL	0	35,000	35,000	30,414	0
60						
61	Totals for dept 5771 - LIBRARY	0	35,000	35,000	30,414	0
62						
63	Dept 5772 - RECREATION					
64						
65	CAPITAL					
66	300-5772-5641.000 Capital Outlay	0	36,000	36,000	0	0
67	CAPITAL	0	36,000	36,000	0	0
68						
69	Totals for dept 5772 - RECREATION	0	36,000	36,000	0	0
70						
71	Dept 5779 - PARKS & FACILITIES					
72						
73	CAPITAL					
74	300-5779-5641.000 Capital Outlay	0	296,860	515,017	108,414	55,000
75	CAPITAL	0	296,860	515,017	108,414	55,000
76						
77	Totals for dept 5779 - PARKS & FACILITIES	0	296,860	515,017	108,414	55,000
78						
79						
80						
81	TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES	0	1,577,722	2,058,627	243,988	658,559

CITY OF WILTON MANORS
FY2021-2025 FIVE YEAR CAPITAL IMPROVEMENT PLAN
REQUESTED BUDGET

Item #	Project Description	Page #	FY2021	FY2022	FY2023	FY2024	FY2025	Total
GOVERNMENTAL FUNDS								
CAPITAL PROJECTS FUND								
Information Technology - 5117								
1	Annual PC Replacements		\$42,000	\$0	\$0	\$0	\$0	\$42,000
2	Core Data Center Switch		\$41,453	\$0	\$0	\$0	\$0	\$41,453
3	Itron/MVRS Upgrade for Utility Billing		\$26,189	\$0	\$0	\$0	\$0	\$26,189
4	Total Information Technology		\$109,642	\$0	\$0	\$0	\$0	\$109,642
5								
Non-Departmental - 5119								
7	Wayfinding Signage Project		\$0	\$217,000	\$131,550	\$44,450	\$50,000	\$443,000
8	1 Handheld Radio & 1 EOC Base Station		\$10,490	\$0	\$0	\$0	\$0	\$10,490
9	2 Full-Matrix Message Boards		\$17,000	\$0	\$0	\$0	\$0	\$17,000
10	Total Non-Departmental		\$27,490	\$217,000	\$131,550	\$44,450	\$50,000	\$470,490
11								
Police Department - 5222								
13	24 Tasers, Year 3 of 5-Year Agreement		\$6,720	\$6,720	\$6,720	\$0	\$0	\$20,160
14	3 In-car Video Cameras, Year 3 of 5-Year Agreement		\$12,393	\$17,772	\$14,265	\$0	\$0	\$44,430
15	1 PD Administration Vehicle 2021 Ford Explorer		\$38,250	\$0	\$0	\$0	\$0	\$38,250
16	Total Police Department		\$57,363	\$24,492	\$20,985	\$0	\$0	\$102,840
17								
Community Development Services - 5224								
19	Contribution for Future Tri-Rail Coastal Station		\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
20	Total Community Development Services		\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
21								
Library - 5771								
23	Library Materials Print and Digital		\$0	\$35,000	\$35,000	\$40,000	\$40,000	\$150,000
24	RFID Security System		\$0	\$20,000	\$20,000	\$0	\$0	\$40,000
25	Total Library		\$0	\$55,000	\$55,000	\$40,000	\$40,000	\$190,000
26								
Parks & Facilities - 5779								
33	Richardson AC Replacements		\$40,000	\$0	\$0	\$0	\$0	\$40,000
34	Hagen Roof Repairs		\$15,000	\$0	\$0	\$0	\$0	\$15,000
35	Jaycee Park Redevelopment Phase 2		\$0	\$110,000	\$0	\$0	\$0	\$110,000
36	Colohatchee Park Improvements		\$0	\$900,000	\$0	\$0	\$0	\$900,000
37	Hagen Park Expansion		\$0	\$0	\$0	\$0	\$0	\$0
38	Colohatchee Boat Ramp Pillars		\$0	\$20,000	\$0	\$0	\$0	\$20,000
39	Colohatchee Boat Ramp Expansion		\$0	\$650,000	\$0	\$0	\$0	\$650,000
40	Carriage House Renovation		\$0	\$0	\$300,000	\$0	\$0	\$300,000
41	Hagen Park Carpet Replacement		\$0	\$0	\$20,000	\$0	\$0	\$20,000
42	Hagen Park Building Expansion		\$0	\$150,000	\$0	\$0	\$0	\$150,000
43	Hagen Park Expansion		\$0	\$2,400,000	\$800,000	\$865,000	\$125,000	\$4,190,000
44	Hagen Park Efficient Lighting		\$0	\$65,000	\$150,000	\$35,000	\$0	\$250,000
45	Hi-Lift		\$0	\$58,000	\$0	\$0	\$0	\$58,000
46	ICPP Floor Replacement		\$0	\$30,000	\$0	\$0	\$0	\$30,000
47	ICPP Kitchen Expansion and Renovations		\$0	\$150,000	\$0	\$0	\$0	\$150,000
48	ICPP Patio and Deck Expansion		\$0	\$0	\$0	\$0	\$0	\$0
49	ICPP Playground Renovations		\$0	\$40,000	\$0	\$0	\$0	\$40,000
50	Library Land Acquisition		\$0	\$350,000	\$650,000	\$0	\$0	\$1,000,000
51	Mickel Park Land Acquisition		\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
52	Mobile Stage		\$0	\$0		\$130,000	\$0	\$130,000
53	Woman's Club Amenities		\$0	\$7,500	\$0	\$0	\$0	\$7,500
54	Total Parks & Facilities		\$55,000	\$5,930,500	\$1,920,000	\$1,030,000	\$125,000	\$9,060,500
55	Total Leisure Services		\$55,000	\$5,985,500	\$1,975,000	\$1,070,000	\$165,000	\$9,250,500
56	Contribution to Capital Replacement Plan		\$500,000	\$510,000	\$520,200	\$530,604	\$541,216	\$2,602,020
57	Total Capital Improvement Fund		\$749,495	\$6,786,992	\$2,697,735	\$1,695,054	\$806,216	\$12,735,492

City of Wilton Manors FY21-25 Capital Improvement Program

Capital Improvements Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvements Fund	\$ 143,056	\$ 6,276,992	\$ 2,177,535	\$ 1,164,450	\$ 265,000	\$ 10,027,033
Capital Replacement Plan	606,439	1,256,659	1,066,997	677,903	1,382,884	\$ 4,990,882
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 749,495	\$ 7,533,651	\$ 3,244,532	\$ 1,842,353	\$ 1,647,884	\$ 15,017,915

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 86,603	\$ 230,192	\$ 35,551	\$ 834,245	\$ 157,472	\$ 1,344,063
Vehicles:	38,250	400,791	376,126	383,893	305,788	\$ 1,504,848
Plans, Studies, Engineering & Architecture:	-	10,000	35,202	165,000	-	\$ 210,202
Computers & Technology:	109,642	218,168	107,590	59,161	151,618	\$ 646,179
Infrastructure	15,000	4,229,500	1,421,550	129,450	100,000	\$ 5,895,500
Capital Replacement Plan	500,000	510,000	562,705	230,604	893,006	\$ 2,696,315
Other:	-	1,935,000	705,808	40,000	40,000	\$ 2,720,808
TOTAL COSTS:	\$ 749,495	\$ 7,533,651	\$ 3,244,532	\$ 1,842,353	\$ 1,647,884	\$ 15,017,915

City of Wilton Manors FY21-25 Capital Improvement Program

Capital Improvements Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvements Fund	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020
TOTAL COSTS:	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY20-24 Capital Improvement Program
Capital Improvement Fund
Information Technology Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 41,453	\$ -	\$ -	\$ -	\$ -	\$ 41,453
Capital Replacement Plan	68,189	165,528	70,944	59,161	151,618	\$ 515,440
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 109,642	\$ 165,528	\$ 70,944	\$ 59,161	\$ 151,618	\$ 556,893

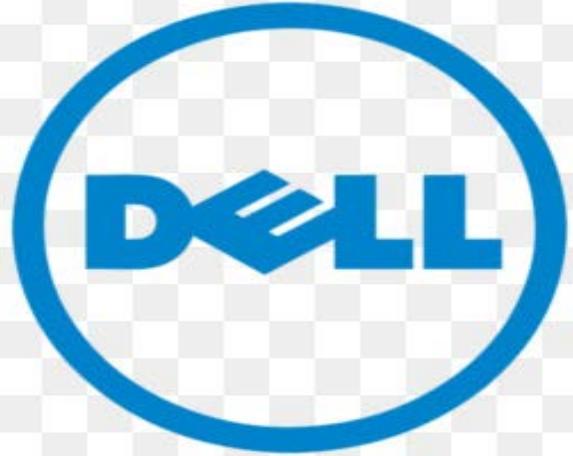
COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	109,642	165,528	70,944	59,161	151,618	\$ 556,893
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 109,642	\$ 165,528	\$ 70,944	\$ 59,161	\$ 151,618	\$ 556,893

City of Wilton Manors FY21-25 Capital Improvement Program

5117 - Information Technology

Information Technology

Name of Project or Purchase:	Annual IT PC Replacement		
Departmental Division:	Information Technology	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	John Anderson		
Project Location:	CW		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$42,000		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	4/1/2021		
Expected Life in Years:	6		
Estimated Replacement Cost:	\$41,945		
Budget Account:	300-5117-5641.000		
Detailed Description, Explanation, and Justification:			
<p>11 City Laptop Computers, 10 Ipad's, 9 PD Rugged Laptops, 22 SSD HD's, 22 Memory Kits Hardware for Annual PC refresh to maintain our 5 year lifecycle replacement. Some of the above items will be used to extend lifecycle to 7 years on desktop PC's.</p>			



FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 42,000					\$ 42,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	42,000					\$ 42,000
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 42,000	\$ -	\$ -	\$ -	\$ -	\$ 42,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

Information Technology

Information Technology

Name of Project or Purchase:	Core Data Center Switch Replacement		
Departmental Division:	IT	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	John Anderson		
Project Location:	City Hall Data Center		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$41,453		
Estimated Start Date:	1/1/2021		
Estimated Completion Date:	2/1/2021		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$42,000		
Budget Account:	5117-5641		
Detailed Description, Explanation, and Justification:	<p>As part of a multi-year server room hardware replacement, the Core Data Center Switch project will utilize the savings from the server room update project from 2020 and add the funds to the 2nd year capital amount of \$30,000.00. The combined amounts will cover the cost of the hardware for the Aruba Switches and the implementation costs of an approved HP Partner.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 41,453					\$ 41,453
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 41,453	\$ -	\$ -	\$ -	\$ -	\$ 41,453

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Telecommunications	41,453					\$ 41,453
TOTAL COSTS:	\$ 41,453	\$ -	\$ -	\$ -	\$ -	\$ 41,453

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

5117-Information Technology

Information Technology

Name of Project or Purchase:	Itron/MVRS Upgrade For Utility Billing		
Departmental Division:	ITron/MVRS Upgrade For Utility Billing	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	John Anderson		
Project Location:	City Hall Main		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$26,189		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/1/2020		
Expected Life in Years:	5		
Estimated Replacement Cost:	\$26,000		
Budget Account:	300-5117-5641.000		
Detailed Description, Explanation, and Justification:	<p>The current water usage and metering system is at end of life and must be replaced to maintain support. The new system will replace the handheld reader units and the radio systems to collect the meter data. The system update also includes a new software version that will be installed and integrated into the BS&A Financials Utility Billing Module.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund						\$ -
Capital Replacement Plan	26,189					\$ 26,189
						\$ -
TOTAL SOURCES:	\$ 26,189	\$ -	\$ -	\$ -	\$ -	\$ 26,189

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	26,189					\$ 26,189
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 26,189	\$ -	\$ -	\$ -	\$ -	\$ 26,189

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
City Hall and Citywide Activities Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 27,490	\$ 217,000	\$ 131,550	\$ 44,450	\$ 50,000	\$ 470,490
Capital Replacement Plan	-	-	42,505	-	351,790	\$ 394,295
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 27,490	\$ 217,000	\$ 174,055	\$ 44,450	\$ 401,790	\$ 864,785

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 27,490	\$ -	\$ -	\$ -	\$ -	\$ 27,490
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	217,000	131,550	44,450	50,000	\$ 443,000
Capital Replacement Plan	-	-	42,505	-	351,790	\$ 394,295
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 27,490	\$ 217,000	\$ 174,055	\$ 44,450	\$ 401,790	\$ 864,785

City of Wilton Manors FY20-24 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Wayfinding Project		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:	26		
Project Manager/Asset Custodian:	Capital Projects and Grants Manager		
Project Location:	Various		
Project Status:	New Project		
Estimated Total Project Cost:	\$552,000		
Estimated Start Date:	Oct, 2019		
Estimated Completion Date:	Nov, 2020		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$600,000		
Budget Account:	300-5119-5641.000		
Detailed Description, Explanation, and Justification:	<p>The project began with a master plan of 107 City wayfinding signs. In FY 2020 a consultant developed detailed plans of the City entryway, and park entrance signs. Each year more signs will be completed based on cost of signs, permitting requirements of FDOT and Broward County. The total funds requested is estimated at \$552,200 over the next five years. The City is applying to the County for Surtax funding to cover the costs.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$109,200	\$ 217,000	\$ 131,550	\$ 44,450	\$ 50,000	\$ 552,200
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 109,200	\$ 217,000	\$ 131,550	\$ 44,450	\$ 50,000	\$ 552,200

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:	Did not fund current year request.					\$ -
Computers & Technology:						\$ -
Infrastructure	\$109,200.00	217,000	131,550	44,450	50,000	\$ 552,200
Other (Specify):						\$ -
TOTAL COSTS:	\$ 109,200	\$ 217,000	\$ 131,550	\$ 44,450	\$ 50,000	\$ 552,200

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Estimated Revenue Generated from Project:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

GENERAL FUND

Emergency Management/Utilities Department

Name of Project or Purchase:	Full-Matrix Message Boards		
Departmental Division:	Emergency Management	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$34,000		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$38,000		
Budget Account:	300-5119-5641.000		
Detailed Description, Explanation, and Justification:			
<p>The department maintains two (2) message boards for public notifications. One is not functional and the other has reached the end of its useful life cycle. Both message boards need to be replaced.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$34,000					\$ 34,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ 34,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$34,000					\$ 34,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ 34,000

Only funding one (1) message board.

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		\$1,900	\$1,900	\$1,900	\$1,900	\$ 7,600
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 1,900	\$ 1,900	\$ 1,900	\$ 1,900	\$ 7,600

City of Wilton Manors FY21-25 Capital Improvement Program

GENERAL FUND

Emergency Management/Utilities Department

Name of Project or Purchase:	Radio Communications		
Departmental Division:	Emergency Management	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	City Hall		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)	3003, 3027		
Estimated Total Project Cost:	\$10,490		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	5-7 Years		
Estimated Replacement Cost:	\$10,800		
Budget Account:	300-5119-5641.000		
Detailed Description, Explanation, and Justification:			
<p>The City operates its radio communication system through an Inter-Local Agreement with the City of Fort Lauderdale. The current operating technology has reached its end-of life cycle, and Fort Lauderdale has been informed by the operator, Motorola Solutions Inc., that the system is being discontinued. The City's current equipment is not compatible with the upgraded technology, and must be replaced accordingly. The General Fund will provide for one (1) radio and one (1) EOC radio base station, which is 29% of the Radio Communications total project cost of \$35,890. The total project cost is shared pro rata among the General, Recycling, Sewer, Water and Drainage Funds based on the type and quantity of equipment provided to each of the respective departments.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$10,490					\$ 10,490
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 10,490	\$ -	\$ -	\$ -	\$ -	\$ 10,490

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	\$10,490					\$ 10,490
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 10,490	\$ -	\$ -	\$ -	\$ -	\$ 10,490

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Police Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 19,113	\$ 24,492	\$ 20,985	\$ -	\$ -	\$ 64,590
Capital Replacement Plan	38,250	400,791	354,278	329,772	295,071	\$ 1,418,162
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 57,363	\$ 425,283	\$ 375,263	\$ 329,772	\$ 295,071	\$ 1,482,752

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 19,113	\$ 24,492	\$ 20,985	\$ -	\$ -	\$ 64,590
Vehicles:	38,250	400,791	354,278	329,772	295,071	\$ 1,418,162
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 57,363	\$ 425,283	\$ 375,263	\$ 329,772	\$ 295,071	\$ 1,482,752

City of Wilton Manors FY21-25 Capital Improvement Program

General

Police

Name of Project or Purchase:	Police AXON X26P Tasers		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$6,720		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	9/30/2021		
Expected Life in Years:	Five		
Estimated Replacement Cost:	\$6,920		
Budget Account:	300.5222.5641.000		
<p>This project will fund year 3 (for 24 tasers), of a 5 year agreement with Axon for X26P Tasers. Total number of tasers under the agreement is 120.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$6,720	\$ 6,720	\$ 6,720			\$ 20,160
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 6,720	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ 20,160

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 6,720	\$ 6,720	\$ 6,720			\$ 20,160
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,720	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ 20,160

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Police

Name of Project or Purchase:	Police In-Car Video-AXON		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$12,393		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	9/30/2021		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$12,765		
Budget Account:	300.5222.5641.000		
<p>This project will fund year 3 (3 in-card video camers), phase 3 of a 5 year agreement with with Axon Inc, for in-car video systems for marked police vehicles. Total number of cameras under the agreement is 20.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$12,393	\$17,772	\$14,265			\$ 44,430
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 12,393	\$ 17,772	\$ 14,265	\$ -	\$ -	\$ 44,430

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 12,393	\$ 17,772	\$ 14,265			\$ 44,430
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 12,393	\$ 17,772	\$ 14,265	\$ -	\$ -	\$ 44,430

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Police

Name of Project or Purchase:	Police Administrative Vehicle		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	3		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police Department		
Project Status:	Replacement		
If replacement, asset tag # (if available)	14-4609		
Estimated Total Project Cost:	\$38,250		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	9/30/2021		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$39,400		
Budget Account:	300.5222.5641.000		

This project will fund the purchase of one (1) 2021 Ford Explorer SUV with all necessary aftermarket emergency equipment and an extended 5 year/75K mile warranty, for the position of Chief of Police, . The existing vehicle for this position, a 2017 Ford Fusion, will be reassigned to the Detective Division to replace a vehicle that was involved in a traffic crash in 2019 (2014 Ford Fusion, VIN: 3FA6POH93ER285170) and deemed "totaled" by the insurance carrier, resulting in a settlement of approximately \$11,000.00.

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund						\$ -
Capital Replacement Plan	38,250					\$ 38,250
						\$ -
TOTAL SOURCES:	\$ 38,250	\$ -	\$ -	\$ -	\$ -	\$ 38,250

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	\$ 38,250					\$ 38,250
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 38,250	\$ -	\$ -	\$ -	\$ -	\$ 38,250

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Community Development Services Department
Department Summary

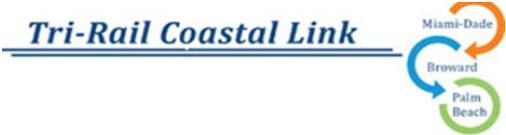
FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	50,000	50,000	50,000	50,000	\$ 200,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000

City of Wilton Manors FY21-25 Capital Improvement Program

Fund: 001 General Fund

Community Development Services Department

Name of Project or Purchase:	Multi-Modal Transportation Fund		
Departmental Division:	CDS	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Community Development Services Director		
Project Location:			
Project Status:	Ongoing		
Estimated Total Project Cost:	TBD		
Estimated Start Date:	TBD		
Estimated Completion Date:	TBD		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5224-5641.000		
Detailed Description, Explanation, and Justification:	<p>Contribution to Tri-Rail Coastal Link Station. This will bring the total contributions towards this project to \$169,000.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Capital Replacement Plan						\$ -
Fire Fund						\$ -
TOTAL SOURCES:	\$ 50,000	\$ 250,000				

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:		\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000	50,000	50,000	50,000	50,000	\$ 250,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ 250,000				

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Estimated Revenue Generated from Project:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Library Division
Department/Division Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ 55,000	\$ 55,000	\$ 40,000	\$ 40,000	\$ 190,000
Capital Replacement Plan	-	17,340	16,646	-	-	\$ 33,986
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 72,340	\$ 71,646	\$ 40,000	\$ 40,000	\$ 223,986

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 17,340	\$ -	\$ -	\$ -	\$ 17,340
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	20,000	36,646	-	-	\$ 56,646
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ 150,000
Other:	-	35,000	35,000	40,000	40,000	<i>#REF!</i>
TOTAL COSTS:	\$ -	\$ 72,340	\$ 71,646	\$ 40,000	\$ 40,000	\$ 223,986

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Books		
Departmental Division:	Library Books	CIP Number:	
Departmental Priority:	L1		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$185,000		
Estimated Start Date:	October, 2020		
Estimated Completion Date:	October, 2024		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5771-5661-000		
Detailed Description, Explanation, and Justification:			
<p>New books and magazines purchases to maintain adequate Library collection of books and materials.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library RFID Security System		
Departmental Division:	Library Books	CIP Number:	
Departmental Priority:	L2		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	October, 2020		
Estimated Completion Date:	December, 2020		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$45,000		
Budget Account:	300-5771-5641-000		
Detailed Description, Explanation, and Justification:	<p>RFID technology allows for item identification in addition to item security. It is also used for checking items in and out, collection inventory, and accurate shelving. The RFID tag contains a microchip and antenna programmed with ID and security information and then affixed to library items. Because tags can be read at a distance and multiple tags read simultaneously, check in, check out, and materials handling tasks are quicker and easier for both users and staff.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 20,000	\$ 20,000				\$ 40,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 20,000	\$ 20,000			\$ 40,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:	2,750	2,750	2,750	2,750	2,750	\$ 13,750
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ 2,750	\$ 13,750				

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Recreation Division
Department/Division Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	154,330	20,808	-	-	\$ 175,138
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 154,330	\$ 20,808	\$ -	\$ -	\$ 175,138

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 121,690	\$ -	\$ -	\$ -	\$ 121,690
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	32,640	-	-	-	\$ 32,640
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	20,808	-	-	\$ 20,808
TOTAL COSTS:	\$ -	\$ 154,330	\$ 20,808	\$ -	\$ -	\$ 175,138

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Parks & Facilities Division
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 55,000	\$ 5,930,500	\$ 1,920,000	\$ 1,030,000	\$ 125,000	\$ 9,060,500
Capital Replacement Plan	-	8,670	41,616	58,366	43,189	\$ 151,841
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 55,000	\$ 5,939,170	\$ 1,961,616	\$ 1,088,366	\$ 168,189	\$ 9,212,341

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 40,000	\$ 66,670	\$ 14,566	\$ 834,245	\$ 157,472	\$ 1,112,953
Vehicles:	-	-	21,848	54,121	10,717	\$ 86,686
Plans, Studies, Engineering & Architecture:	-	10,000	35,202	165,000	-	\$ 210,202
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	15,000	3,962,500	1,240,000	35,000	-	\$ 5,252,500
Capital Replacement Plan	-	-	-	-	-	\$ -
Other (Land Acquisition):	-	1,900,000	650,000	-	-	\$ 2,550,000
TOTAL COSTS:	\$ 55,000	\$ 5,939,170	\$ 1,961,616	\$ 1,088,366	\$ 168,189	\$ 9,212,341

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Richardson Historic Park AC Units		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Richardson		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	December, 2020		
Estimated Completion Date:	January, 2021		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$46,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for the replacements of four AC units at the Richardson Park Manor House and the Richardson Park Carriage House. They are all more than 10 years old and due for replacement. Richardson Historic Park and Nature Preserve is a high demand rental facility and contributes \$50,000 annually in facility rental revenue.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ -					\$ -
Capital Replacement Plan	40,000					\$ 40,000
Grant						\$ -
TOTAL SOURCES:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 40,000					\$ 40,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Community Center Roof Repairs		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	17		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$15,000		
Estimated Start Date:	January, 2021		
Estimated Completion Date:	February, 2021		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$20,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This project consists of the repairs to the existing Hagen Park Community Center roof.			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	15,000					\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Jaycee Park Redevelopment Phase 2			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				Jaycee Park
Project Status:				New Construction
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$110,000
Estimated Start Date:				January, 2022
Estimated Completion Date:				May, 2023
Expected Life in Years:				25
Estimated Replacement Cost:				
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>The second phase of redevelopment at Jaycee Park will consist of a new plaza, seating, additional landscaping, and lighting.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 110,000				\$ 110,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		10,000				\$ 10,000
Computers & Technology:						\$ -
Infrastructure		100,000				\$ 100,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ 110,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Community Center Carpet Replacement		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	January, 2023		
Estimated Completion Date:	February, 2023		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$22,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the replacement of the existing carpeting at Hagen Park Community Center.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund			\$ 20,000			\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			20,000			\$ 20,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Energy Efficient Lighting		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$250,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$285,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the installation of energy efficient lighting for the basketball courts for the upcoming fiscal year, and additional energy efficient lighting for tennis and volleyball courts in subsequent years. It is anticipated that the cost of the lighting will be recovered in five years due to the advanced technology and savings in energy costs.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 65,000	\$ 150,000	\$ 35,000		\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		65,000	150,000	35,000		\$ 250,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 65,000	\$ 150,000	\$ 35,000	\$ -	\$ 250,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Floors		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	Maintenance		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$30,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$35,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the replacements of existing floor areas at ICPP.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 30,000				\$ 30,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		30,000				\$ 30,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hi Lift		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$58,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$60,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project consists of the purchase of a mobile lift. Currently, it is necessary to rent a hi lift for lighting replacements, and tree trimming, throughout fifteen City parks and parking lots. This equipment will assist with the installation and removal of banners. Based on rental fees and the frequency of a lift rental, the Department spends approximately \$7,000 a year for lift rentals. The cost of the proposed lift will be recovered in six years. This purchase will result in improved customer service to residents by allowing staff to address lighting and other issues in a more timely fashion.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 58,000				\$ 58,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:		\$ 58,000				\$ 58,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mobile Stage		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$130,000		
Estimated Start Date:	November, 2024		
Estimated Completion Date:	November, 2025		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$140,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the purchase of a mobile stage. The stage will be utilized at various City events and will eliminate the need to rent a stage from other agencies. The stage will also promote the City brand providing name recognition throughout the year.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund				\$ 130,000		\$ 130,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:				\$ 130,000		\$ 130,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Park Expansion			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				Colohatchee Park
Project Status:				New Construction
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$900,000
Estimated Start Date:				Mar, 2022
Estimated Completion Date:				August, 2022
Expected Life in Years:				25
Estimated Replacement Cost:				NA
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>This is for the development of the newly acquired Colohatchee "expansion parcel". Development of the parcel will include grading, landscaping, the installation of a new parking lot and restroom building, connecting pedestrian entrance into Colohatchee Park, and the addition of small recreational facilities, a trail head, and river overlook structure. The City is applying to the County for penny surtax funding. If funding is approved, City funds will not be necessary.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 900,000				\$ 900,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ 900,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		900,000				\$ 900,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 900,000	\$ -	\$ -	\$ -	\$ 900,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Building Expansion			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				Hagen Park
Project Status:				New Project
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$150,000
Estimated Start Date:				Mar, 2022
Estimated Completion Date:				August, 2022
Expected Life in Years:				20
Estimated Replacement Cost:				\$165,000
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>This project is for the expansion of the existing Hagen Park Community Center building. Additional space will be used for office, fitness programming, and storage.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 150,000				\$ 150,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		150,000				\$ 150,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Hagen Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$4,190,000		
Estimated Start Date:	Jan, 2022		
Estimated Completion Date:	Sep, 2026		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project will provide for the acquisition of six real estate parcels between FY 2022 and FY 2026 at \$3,200,000 to expand Hagen Park. Construction costs include the construction of two additional Hydro-Grid tennis courts at a cost of \$200,000. Additional construction costs include demolition of existing buildings (\$75,000), retention facilities, sidewalks, landscaping and irrigation (\$90,000), the addition of 50 new parking lot spaces and meters (\$175,000), and additional lighting, a shelter, shade structures, bleachers, and benches (\$325,000). The expansion will also provide a staging area for street festivals and parades.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 2,400,000	\$ 800,000	\$ 865,000	\$ 125,000	\$ 4,190,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 2,400,000	\$ 800,000	\$ 865,000	\$ 125,000	\$ 4,190,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:				\$ 700,000	\$ 125,000	\$ 825,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:				165,000		\$ 165,000
Computers & Technology:						\$ -
Infrastructure		2,400,000	800,000			\$ 3,200,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 2,400,000	\$ 800,000	\$ 865,000	\$ 125,000	\$ 4,190,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Boat Ramp Pillars		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Colohatchee Boat Ramp		
Project Status:	Maintenance		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$20,000		
Estimated Start Date:	Dec, 2021		
Estimated Completion Date:	Jan, 2022		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$22,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for the replacement of the existing boat ramp pillars.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 20,000				\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		20,000				\$ 20,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Kitchen Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$150,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$130,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for renovations to the existing kitchen at Island City Park Preserve. The project will include the addition of cabinets and counter space.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 150,000				\$ 150,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		150,000				\$ 150,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Playground Renovations/Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	ICPP		
Project Status:	Maintenance		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$50,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project will consist of upgrading the playground facilities at Island City Park Preserve. New equipment will be installed and the playground area will be expanded.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 40,000				\$ 40,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		40,000				\$ 40,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Land Acquisition		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Library		
Project Status:	Land Acquisition		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,000,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	Jun, 2023		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This purchase, if available, is for parcels adjacent to the Library.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 350,000	\$ 650,000			\$ 1,000,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ -	\$ 350,000	\$ 650,000	\$ -	\$ -	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		350,000	650,000			\$ 1,000,000
TOTAL COSTS:	\$ -	\$ 350,000	\$ 650,000	\$ -	\$ -	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Boat Ramp Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Colohatchee Boat Ramp		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$650,000		
Estimated Start Date:	Jan, 2022		
Estimated Completion Date:	Jun, 2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project includes land acquisition and construction of an improved boat ramp, including pilings, infrastructure, and decking to expand the existing boat ramp and waterfront park at Colohatchee Boat Ramp/Park.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 650,000				\$ 650,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		100,000				\$ 100,000
Other (Land Acquisition):		550,000				\$ 550,000
TOTAL COSTS:	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ 650,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Park Land Acquisition		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Mickel Park		
Project Status:	Land Acquisition		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,000,000		
Estimated Start Date:	Jan, 2022		
Estimated Completion Date:	Jun, 2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This purchase, if available, is for parcels adjacent to Mickel Park, in accordance with the Parks Master Plan.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 1,000,000				\$ 1,000,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Land Acquisition):		1,000,000				\$ 1,000,000
TOTAL COSTS:	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Woman's Club Improvements			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				Woman's Club
Project Status:				New Project
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$7,500
Estimated Start Date:				January, 2022
Estimated Completion Date:				March, 2022
Expected Life in Years:				20
Estimated Replacement Cost:				\$8,000
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>This project is for improvements to the Woman's Club building and exterior grounds area.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund		\$ 7,500				\$ 7,500
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		7,500				\$ 7,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	Richardson Park Carriage House Renovations			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				Richardson Park
Project Status:				New Project
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$300,000
Estimated Start Date:				Jan, 2023
Estimated Completion Date:				Jul, 2023
Expected Life in Years:				20
Estimated Replacement Cost:				\$325,000
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>This project is for the renovation of the second floor of the Richardson Park Carriage House. Staff intends to apply for a Florida Historic Preservation Grant to offset the cost of the project.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund			\$ 150,000			\$ 150,000
Capital Replacement Plan						\$ -
Grant			150,000			\$ 150,000
TOTAL SOURCES:	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:			30,000			\$ 30,000
Computers & Technology:						\$ -
Infrastructure			270,000			\$ 270,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MISCELLANEOUS GRANTS FUND

This fund's revenues come from grants awarded to the City from federal and state agencies, local governmental entities, and occasionally from private organizations. Grant revenues received may be spent only for purposes specified in the grant agreements and must meet compliance and reporting requirements.

It should be noted that the City receives additional grants that are accounted for in other funds, most notably the General Fund and the Road Improvement Fund.

DEPARTMENTAL BUDGET SUMMARY
MISCELLANEOUS GRANTS FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 26,046	\$ 35,277	\$ 28,181
Personnel Benefits	1,841	2,699	2,155
Operating Expenditures	10,212	70,523	45,557
Capital	156,750	83,118	18,060
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 194,849	\$ 191,617	\$ 93,953

NOTE: This Fund has no permanently-assigned employees. Some Personnel Wages and Benefits costs for employees assigned to other funds are accounted for in the Miscellaneous Grants Fund when grant reimbursements are available to cover those costs.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Fund 157 - MISCELLANEOUS GRANTS FUND						
1	Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES					
2						
3	OPERATING EXPENDITURES					
4	157-5119-5951.000 Contingencies	0	25,248	25,248	0	25,282
5	OPERATING EXPENDITURES	0	25,248	25,248	0	25,282
6						
7	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	0	25,248	25,248	0	25,282
8						
9	Dept 5210 - Police					
10	OPERATING EXPENDITURES					
11	157-5210-5802.004 Bulletproof Vest Grant Expense	1,728	6,360	6,360	0	6,360
12	157-5210-5807.008 Metro Broward Drug Task Force	6,486	13,915	13,915	0	13,915
13	OPERATING EXPENDITURES	8,214	20,275	20,275	0	20,275
14						
15	Totals for dept 5210 - Police	8,214	20,275	20,275	0	20,275
16						
17	Dept 5221 - POLICE SWORN					
18	PERSONNEL WAGES					
19	157-5221-5141.000 EMLEG Grant Overtime	24,241	35,277	35,277	13,916	28,181
20	PERSONNEL WAGES	24,241	35,277	35,277	13,916	28,181
21						
22	PERSONNEL BENEFITS					
23	157-5221-5211.000 EMLEG Grant FICA	1,841	2,699	2,699	1,065	2,155
24	PERSONNEL BENEFITS	1,841	2,699	2,699	1,065	2,155
25						
26	OPERATING EXPENDITURES					
27	157-5221-5542.000 EMLEG Training/Education	1,998	0	0	0	0
28	OPERATING EXPENDITURES	1,998	0	0	0	0
29						
30	Totals for dept 5221 - POLICE SWORN	28,080	37,976	37,976	14,981	30,336
31						
32	Dept 5222 - POL NON-SWORN					
33	PERSONNEL WAGES					
34	157-5222-5490.006 USF Pedestrian & Bicycle Safety	1,805	0	0	0	0
35	PERSONNEL WAGES	1,805	0	0	0	0
36						
37	Totals for dept 5222 - POL NON-SWORN	1,805	0	0	0	0
38						
39	Dept 5712 - Library					
40	CAPITAL					
41	157-5712-5802.001 State Aid to Libraries	17,039	18,060	18,060	3,821	18,060
42	CAPITAL	17,039	18,060	18,060	3,821	18,060
43						
44	Totals for dept 5712 - Library	17,039	18,060	18,060	3,821	18,060

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
45						
46	Dept 5772 - RECREATION					
47	OPERATING EXPENDITURES					
48	157-5772-5490.009 Broward CVB - Pride of The Americas	0	25,000	25,000	0	0
49	OPERATING EXPENDITURES	0	25,000	25,000	0	0
50						
51	Totals for dept 5772 - RECREATION	0	25,000	25,000	0	0
52						
53	Dept 5779 - PARKS & FACILITIES					
54	CAPITAL					
55	157-5779-5601.015 CDBG 43RD Year	66,186	0	0	0	0
56	157-5779-5601.016 CDBG 44TH Year	0	65,058	65,058	0	0
57	157-5779-5601.017 Tree Trust Fund Phase 6 Exp	23,525	0	0	0	0
58	157-5779-5630.001 FRDAP Colohatchee Grant	50,000	0	0	0	0
59	CAPITAL	139,711	65,058	65,058	0	0
60						
61	Totals for dept 5779 - PARKS & FACILITIES	139,711	65,058	65,058	0	0
62						
63						
64						
65	TOTAL MISCELLANEOUS GRANTS FUND EXPENDITURES	194,849	191,617	191,617	18,802	93,953

City of Wilton Manors FY21-25 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Miscellaneous Grants Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	18,000	18,000	18,000	18,000	\$ 72,000
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	<u>\$ -</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 72,000</u>

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 72,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	<u>\$ -</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 18,000</u>	<u>\$ 72,000</u>

ROAD IMPROVEMENT FUND

The revenue from this fund is generated through a State and Local Option Gas Tax. The City uses this money to overlay streets, install traffic calming devices, perform right-of-way grounds maintenance, and for purchasing related right-of-way maintenance equipment, supplies, and materials.

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. The Fund has no permanently-assigned employees. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house by employees of the Emergency Management/Utilities Department. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars.

Right-of-way mowing and landscape maintenance is performed by contractors and by employees of the Leisure Services Department's Parks and Facilities Division.

This fund also accounts for road improvement project made possible through grant funding from transportation agencies such as the Florida Department of Transportation.

2019-2020 Strategic Plan Accomplishments

- 1) Completed pipe-bursting replacement of NE 6 Avenue and NE 26 Street water mains (6,325 L.F.).
- 2) Completed the first phase (Coral Gardens area) of the Five-Year plan for roadway resurfacing and striping (2.48 Mi).
- 3) Received approval for roadway and drainage maintenance and improvement projects funded by the state penny sales tax distribution.
- 4) Began planning for the installation of sidewalks funded by the state penny sales tax distribution.

DEPARTMENTAL BUDGET SUMMARY
ROAD IMPROVEMENT FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	346,237	391,906	122,711
Capital (a)	144,499	1,343,931	140,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 490,736	\$ 1,735,837	\$ 262,711

(a) There was a sharp increase in capital expenditures during FY18-19 due to a large grant-funded road improvement project.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
Fund 163 - ROAD IMPROVEMENT FUND						
Dept 5441 - ROAD IMP/PUBLIC SERVICES						
1	OPERATING EXPENDITURES					
2	163-5441-5302.000 Road Imprvmt Operations	301,631	209,350	257,556	92,897	54,500
3	163-5441-5491.000 City Hall Indirect Chgs	10,235	43,348	43,348	43,348	25,850
4	163-5441-5496.000 Year End Inventory Adjmt	1,411	0	0	0	0
5	163-5441-5951.000 Contingencies	0	46,160	46,160	0	0
6	OPERATING EXPENDITURES	313,277	298,858	347,064	136,245	80,350
7						
8	CAPITAL					
9	163-5441-5641.000 Capital Outlay	144,499	1,140,000	1,328,931	915,093	125,000
10	163-5441-5690.000 Contribution to Capital Replacement Plan	0	15,000	15,000	0	15,000
11	CAPITAL	144,499	1,155,000	1,343,931	915,093	140,000
12						
13	Totals for dept 5441 - ROAD IMP/PUBLIC SERVICES	457,776	1,453,858	1,690,995	1,051,338	220,350
14						
15	Dept 5779 - PARKS & FACILITIES					
16						
17	OPERATING EXPENDITURES					
18	163-5779-5341.000 Contractual Services	10,252	19,750	19,750	6,824	19,750
19	163-5779-5467.000 Right-of-Way Maintenance	22,708	25,092	25,092	13,522	22,611
20	OPERATING EXPENDITURES	32,960	44,842	44,842	20,346	42,361
21						
22	Totals for dept 5779 - PARKS & FACILITIES	32,960	44,842	44,842	20,346	42,361
23						
24						
25						
26	TOTAL ROAD FUND EXPENDITURES	490,736	1,498,700	1,735,837	1,071,684	262,711

City of Wilton Manors FY21-25 Capital Improvement Program

Road Improvement Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Road Improvement Fund	\$ 140,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 203,060
Capital Replacement Plan	-	91,760	-	-	-	\$ 91,760
Grants	-	-	-	-	-	\$ -
Other	140,000	107,060	15,606	15,918	16,236	\$ 294,820
TOTAL SOURCES:	\$ 280,000	\$ 214,120	\$ 31,212	\$ 31,836	\$ 32,472	\$ 589,640

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	125,000	-	-	-	-	\$ 125,000
Infrastructure	-	89,760	-	-	-	\$ 89,760
Capital Replacement Plan	140,000	15,300	15,606	15,918	16,236	\$ 203,060
Other:	15,000	107,060	15,606	15,918	16,236	\$ 169,820
TOTAL COSTS:	\$ 280,000	\$ 214,120	\$ 31,212	\$ 31,836	\$ 32,472	\$ 589,640

City of Wilton Manors FY21-25 Capital Improvement Program

Road Improvement Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY24	TOTAL
Road Improvement Fund	\$ 15,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 78,060
Capital Replacement Plan		91,760				\$ 91,760
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 15,000	\$ 107,060	\$ 15,606	\$ 15,918	\$ 16,236	\$ 169,820

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY24	TOTAL
Equipment/Furnishings:		\$ 2,000				\$ 2,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		89,760				\$ 89,760
Capital Replacement Plan	15,000	15,300	15,606	15,918	16,236	\$ 78,060
TOTAL COSTS:	\$ 15,000	\$ 107,060	\$ 15,606	\$ 15,918	\$ 16,236	\$ 169,820

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY21-25 Capital Improvement Program

General Fund

Leisure Services Department

Name of Project or Purchase:	NW 29th Street Improvements			
Departmental Division:	Non Departmental	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Capital Projects and Grants Manager
Project Location:				NW 29th Street
Project Status:				New Project
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$75,000
Estimated Start Date:				Jan, 2021
Estimated Completion Date:				Jul, 2023
Expected Life in Years:				20
Estimated Replacement Cost:				\$325,000
Budget Account:	163-5441-5641-000			
Detailed Description, Explanation, and Justification:	<p>The City has received grants through the MPO CSLIP program which is funded by the FDOT to fund complete street designs on NE 26th Street and NW 29th Street. The City will be responsible for contingency costs and ineligible items.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
General Fund	\$ 75,000					\$ 75,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	75,000					\$ 75,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY21-25 Capital Improvement Program

Road Fund

Leisure Services Department

Name of Project or Purchase:	Surtax Projects		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:	8		
Project Manager/Asset Custodian:	Capital Projects and Grants Manager		
Project Location:	Various		
Project Status:	New Projects		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	Jan, 2021		
Estimated Completion Date:	Sep, 2023		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	163-5441-5641-000		
Detailed Description, Explanation, and Justification:	<p>The City is anticipating to receive funding for several City projects through the Broward County Surtax program. Although funding is expected to cover the costs of any approved project, it is unclear whether contingency costs are eligible expenses or if portions of any given project may have ineligible costs.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Road Fund	\$ 50,000					\$ 50,000
Capital Replacement Plan						\$ -
Grant						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000					\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

WATER & SEWER UTILITIES FUND

Emergency Management/Utilities Department

The Emergency Management/Utilities Department is responsible for the water distribution network and the sanitary sewer collection system. The Finance Department is responsible for the preparation and collection of utility bills.

WATER DISTRIBUTION

The City of Wilton Manors receives its water from the City of Fort Lauderdale through a 20 year large user agreement. The water plant named "Five Ash" is located at NW 9th Avenue and 38th Street, and water is distributed to Wilton Manors through three 8" master meters (similar to a standard house meter but larger) located on NW 9th Avenue, N Andrews Avenue and NE 11th Avenue. The City of Fort Lauderdale invoices the City of Wilton Manors for the consumption monthly.

The water meter program includes meter reading; meter repairs and replacement; turn ons/off; non-payment tags, leak detection; pressure checks; meter read checks; backflow certification; and general customer complaints response.

The water distribution program includes service line replacement (between the main and meter); fire hydrant flow testing, repair and replacement; installing hydrant isolation valves, exercise hydrants and valves; and painting valve boxes, hydrants and marking locations in street and main line repairs.

The backflow and cross-connection program is a statutory requirement and it is monitored on an annual basis.

SEWER COLLECTION

The City of Wilton Manors contracts with the City of Fort Lauderdale to treat all sewage that is generated in the City of Wilton Manors. Usage is tracked through one sewer meter 16" in diameter, which is located in the City of Oakland Park at NE 16th Avenue and 42nd Street. This meter is read on a monthly basis for the purposes of billing. After sewage is pumped through the meter, it is sent to a transfer station that pumps it to the George T. Lohmeyer Regional Wastewater Treatment Plant in Port Everglades for the required treatment by the Florida Department of Environmental Protection.

The sewer lift station program provides continual maintenance to the City's twelve stations. The various internal functions of the stations are monitored via a computerized telemetry

system. The telemetry system provides the field personnel with a daily record of these functions. Other elements of this program include the biannual cleaning of the station wet well using a vacuum truck, and repairing/replacing valves, motors, pump parts and electrical panels. Routine lift station maintenance is performed at least once a month.

The sewer collection system televideo, smoke testing, and sealing programs are designed to address the sewer system's infiltration in aggregate. This program operates on a continuous schedule until the entire system has been televised and repaired. The process addresses main lines as well as the house service laterals.

The lateral repair and replacement program is an on-going project. Sewer laterals are repaired or replaced on an "as-needed" basis. Laterals have been long identified as a major infiltration contributor to the sewer system. System expansion is necessary to provide adequate space for redevelopment.

UTILITY BILLING

Utility Billing is responsible for the timely preparation and distribution of the monthly utility bills for all water, sewer, stormwater, recycling and solid waste customers. Customer service personnel field all utility related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler, processing utility liens, and maintaining the timely collection of utility payments. The Utility Billing office is located in City Hall and is administered as part of the Finance Department.

Department's Core Operational Mission and Key Roles and Functions

Core Operational Mission:

The Emergency Management/Utilities Department's mission is to provide quality services to City residents, businesses and visitors, in a professional and timely manner.

Key Roles and Functions:

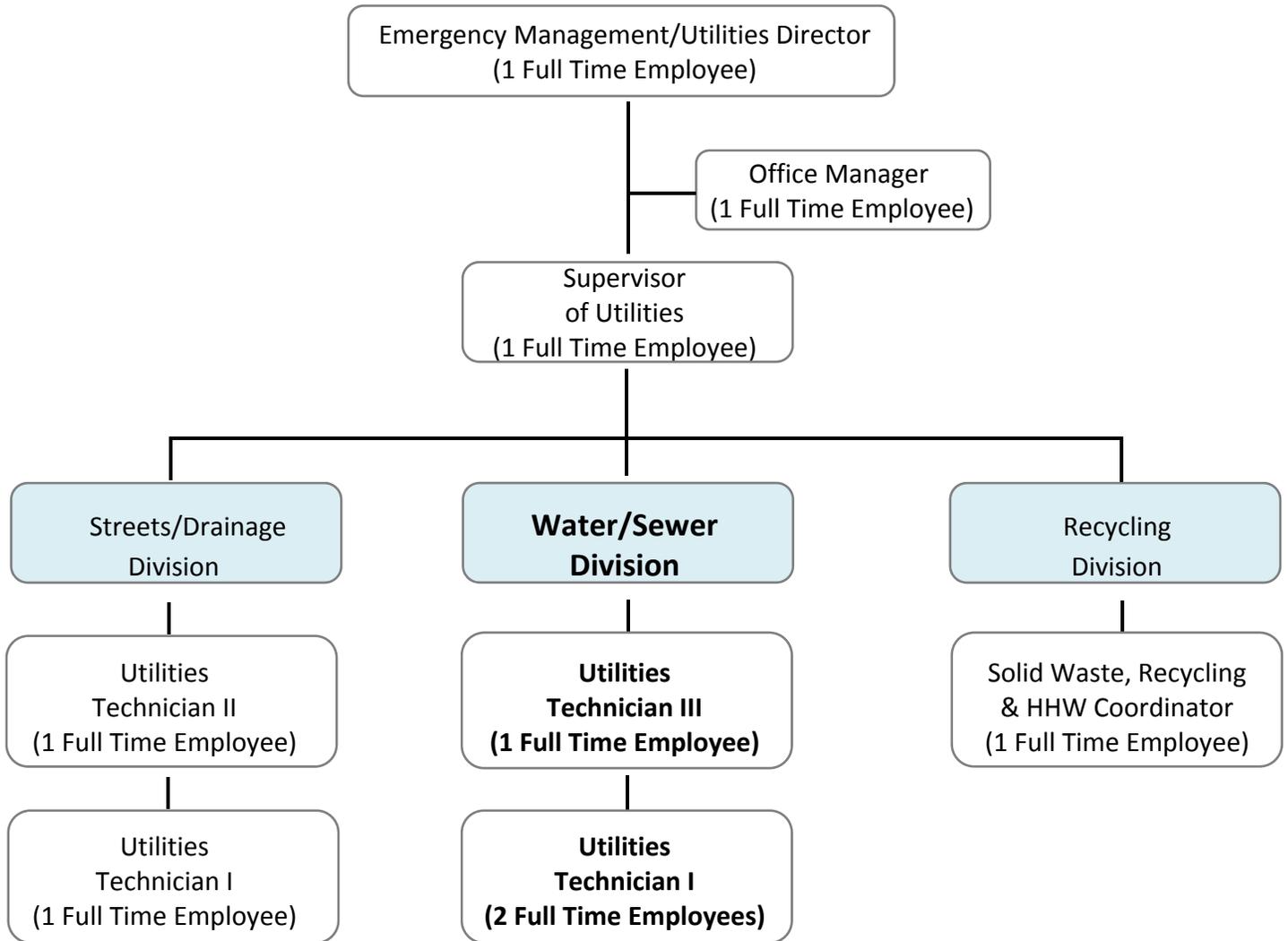
Key roles and functions of the Emergency Management/Utilities Department are:

- 1) operation and maintenance of the potable water distribution network;
- 2) operation and maintenance of the sanitary sewer collection system;
- 3) traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signage);
- 4) maintenance of the stormwater drainage network;
- 5) administration of the recycling and solid waste contracts;
- 6) plan reviews and various inspections; and
- 7) emergency preparedness and response.

2019-2020 Strategic Plan Accomplishments

- 1) Completed pipe-bursting replacement of NE 6 Avenue and NE 26 Street water mains (6,325 L.F.).
- 2) Completed inspection, cleaning and lining of storm system drain pipe (668 L.F.).
- 3) Replaced five existing (5) fire hydrants and installed five (5) new fire hydrants.
- 4) Entered permitting phase for the Lift Station #2/Force Main and the Lift Station #12/Force Main replacement projects.
- 5) Entered permitting phase for Jenada Isle water main and fire hydrant replacement project.
- 6) Final report with recommendations completed for the Utilities Master Plan for the City's utilities infrastructure and staffing.
- 7) Received approval for roadway and drainage maintenance and improvement projects funded by the state penny sales tax distribution.
- 8) Two department employees completed the Florida Water Distribution System Operator/Class 3 course for licensing.
- 9) Two department employees completed Public Works Certifications for safety and training.

Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY
WATER AND SEWER UTILITIES FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 495,226	\$ 485,145	\$ 473,126
Personnel Benefits	326,193	234,200	232,002
Operating Expenditures	4,232,213	4,796,228	5,910,170
Capital	-	3,871,416	157,690
Debt Service	17,757	79,160	78,825
Depreciation	820,493	752,266	819,380
Interfund Transfers	1,103,522	1,079,594	1,019,122
TOTAL DEPARTMENT COST	\$ 6,995,404	\$ 11,298,009	\$ 8,690,315

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities (a)	0.75	0.75	0.75	0.75
Office Manager (b)	0.75	0.75	0.75	0.75
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Supervisor of Utilities	1.00	1.00	1.00	1.00
Utilities Technician III	1.00	1.00	1.00	1.00
Utilities Technician II	1.00	1.00	1.00	1.00
Utilities Technician I	1.00	1.00	1.00	1.00
Total Full Time	7.50	7.50	7.50	7.50
Part Time Customer Service Representative (a)	0.50	0.50	0.50	0.50
Total Part Time	0.50	0.50	0.50	0.50
WATER AND SEWER UTILITIES FUND TOTALS	8.00	8.00	8.00	8.00

(a) Payroll costs are allocated between the General Fund and the Water and Sewer Utilities Fund.

(b) Payroll costs are allocated between the Recycling Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Fund 401 - WATER & SEWER UTILITY FUND								
Dept 5330 - WATER U/B PERSONNEL								
1	PERSONNEL WAGES						1	
2	401-5330-5121.000	Salaries - Full Time	68,805	68,493	68,493	44,931	67,022	2
3	401-5330-5122.000	Curr Lia-Compensated Abs	1,409	0	0	0	0	3
4	401-5330-5141.000	Overtime	93	750	750	8	792	4
5	PERSONNEL WAGES		70,307	69,243	69,243	44,939	67,814	5
6								6
7	PERSONNEL BENEFITS							7
8	401-5330-5211.000	FICA	4,907	5,371	5,371	2,948	4,956	8
9	401-5330-5221.000	Pension - WM	9,608	9,312	9,312	9,312	9,177	9
10	401-5330-5222.000	Pension - FRS	2,715	3,023	3,023	1,876	3,444	10
11	401-5330-5224.000	Pension - GASB 68	92,140	0	0	0	0	11
12	401-5330-5231.000	Life & Health Insurance	17,273	17,565	17,565	12,950	16,069	12
13	PERSONNEL BENEFITS		126,643	35,271	35,271	27,086	33,646	13
14								14
15	Totals for dept 5330 - WATER U/B PERSONNEL		196,950	104,514	104,514	72,025	101,460	15
16								16
17	Dept 5331 - SEWER U/B PERSONNEL							
18								18
19	PERSONNEL WAGES							19
20	401-5331-5121.000	Salaries - Full Time	67,548	68,493	68,493	44,876	67,022	20
21	401-5331-5122.000	Curr Lia-Compensated Abs	1,409	0	0	0	0	21
22	401-5331-5141.000	Overtime	93	750	750	8	792	22
23	PERSONNEL WAGES		69,050	69,243	69,243	44,884	67,814	23
24								24
25	PERSONNEL BENEFITS							25
26	401-5331-5211.000	FICA	4,547	5,371	5,371	3,119	4,956	26
27	401-5331-5221.000	Pension - WM	9,608	9,312	9,312	9,312	26,900	27
28	401-5331-5222.000	Pension - FRS	2,715	3,023	3,023	1,876	3,444	28
29	401-5331-5231.000	Life & Health Insurance	17,274	17,565	17,565	12,950	16,069	29
30	PERSONNEL BENEFITS		34,144	35,271	35,271	27,257	51,369	30
31								31
32	Totals for dept 5331 - SEWER U/B PERSONNEL		103,194	104,514	104,514	72,141	119,183	32

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
33						
34	Dept 5332 - SEWER OPERATIONS					
35						
36	PERSONNEL WAGES					
37	401-5332-5121.000 Salaries - Full Time	202,642	205,147	205,147	133,702	197,684
38	401-5332-5122.000 Curr Lia-Compensated Abs	4,567	0	0	0	0
39	401-5332-5141.000 Overtime	15,619	10,400	10,400	10,024	12,250
40	401-5332-5151.000 Cellular Phone Stipend	1,277	1,575	1,575	973	1,598
41	401-5332-5154.000 Duty Pay	5,888	7,800	7,800	3,913	7,800
42	PERSONNEL WAGES	229,993	224,922	224,922	148,612	219,332
43						
44	PERSONNEL BENEFITS					
45	401-5332-5211.000 FICA	15,781	17,428	17,428	10,310	14,721
46	401-5332-5221.000 Pension - WM	28,397	27,892	27,892	27,892	9,177
47	401-5332-5222.000 Pension - FRS	20,780	21,788	21,788	14,811	22,865
48	401-5332-5231.000 Life & Health Insurance	39,099	35,072	35,072	31,082	41,739
49	401-5332-5232.000 Insurance Opt-Out	0	900	900	0	0
50	PERSONNEL BENEFITS	104,057	103,080	103,080	84,095	88,502
51						
52	OPERATING EXPENDITURES					
53	401-5332-5311.000 Professional Services	55,105	35,800	35,800	85,704	1,000
54	401-5332-5312.000 Legal Services - City Attorney	2,764	5,000	5,000	747	5,000
55	401-5332-5321.000 Audit & Accounting	10,950	10,140	10,140	7,500	10,444
56	401-5332-5341.000 Contractual Services	6,530	28,658	28,658	7,442	4,660
57	401-5332-5342.000 Contractual - Waste Water	1,050,830	1,367,400	1,367,400	617,817	1,463,118
58	401-5332-5401.000 Meetings & Conferences	24	1,950	1,950	493	0
59	401-5332-5411.000 Telephone	2,250	2,196	2,196	1,187	2,186
60	401-5332-5412.000 Postage	9,521	14,100	14,100	5,547	13,400
61	401-5332-5431.000 Utilities	68,358	73,696	73,696	42,851	71,345
62	401-5332-5451.000 Insurance	28,182	29,466	29,466	18,967	23,064
63	401-5332-5462.000 Equipment Maint-Repair	8,649	12,300	12,300	2,947	12,300
64	401-5332-5463.000 Vehicle Maint-Repair	4,574	6,100	6,100	2,723	3,400
65	401-5332-5464.000 VEHICLE OPERATION-FUEL	7,023	6,861	6,861	2,478	6,776
66	401-5332-5466.000 Building Maintenance	2,547	9,000	9,000	901	7,500
67	401-5332-5469.000 System Maintenance	63,411	192,100	238,911	19,447	233,500
68	401-5332-5471.000 Printing & Binding	1,116	0	0	0	0
69	401-5332-5491.000 City Hall Indirect Chgs	229,709	363,937	363,937	242,625	328,517
70	401-5332-5511.000 Office Supplies	924	3,000	3,000	621	3,000
71	401-5332-5521.000 Operating Supplies	4,138	4,500	4,500	5,110	6,500
72	401-5332-5524.000 Uniforms & Clothing	1,572	1,840	1,840	818	1,840
73	401-5332-5541.000 Subs, Memberships, Dues	0	1,312	1,312	0	1,312
74	401-5332-5542.000 Training/Education	979	11,700	11,700	75	6,200
75	401-5332-5544.000 Tuition Reimbursement	0	350	350	0	0
76	OPERATING EXPENDITURES	1,559,156	2,181,406	2,228,217	1,066,000	2,205,062
77						
78	CAPITAL					
79	401-5332-5690.000 Contribution to Capital Replacement Plai	0	70,000	70,000	0	70,000
80	401-5332-5954.000 Conting -Cap/Equipment	0	25,000	25,000	0	0
81	401-5332-5955.000 Current Year Capital Expenditure	0	165,700	1,697,410	34,875	7,710
82	CAPITAL	0	260,700	1,792,410	34,875	77,710
83						
84	DEBT SERVICE					
85	401-5332-5701.000 Debt Service	17,757	79,160	79,160	39,629	78,825
86	DEBT SERVICE	17,757	79,160	79,160	39,629	78,825
87						
88	DEPRECIATION					
89	401-5332-5992.000 Depreciation Expense	1,120	0	0	0	0
90	401-5332-5994.000 Dep Exp-Furn & Equipment	64,959	32,237	32,237	0	64,960
91	401-5332-5995.000 Depr Exp - Sewer	379,268	206,300	206,300	0	379,270
92	401-5332-5997.000 Dep Exp - Sys Imp Proj	7,157	169,960	169,960	0	7,160
93	401-5332-5998.000 Dep Exp - Buildings	9,850	0	0	0	9,850
94	DEPRECIATION	462,354	408,497	408,497	0	461,240
95						
96	Totals for dept 5332 - SEWER OPERATIONS	2,373,317	3,257,765	4,836,286	1,373,211	3,130,671

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET
97						97
98	Dept 5333 - WATER OPERATIONS					98
99						99
100	PERSONNEL WAGES					100
101	401-5333-5121.000 Salaries - Full Time	114,297	114,742	114,742	75,175	110,665
102	401-5333-5122.000 Curr Lia-Compensated Abs	3,375	0	0	0	0
103	401-5333-5141.000 Overtime	5,788	3,600	3,600	3,439	4,083
104	401-5333-5151.000 Cellular Phone Stipend	703	795	795	527	818
105	401-5333-5154.000 Duty Pay	1,713	2,600	2,600	1,238	2,600
106	PERSONNEL WAGES	125,876	121,737	121,737	80,379	118,166
107						107
108	PERSONNEL BENEFITS					108
109	401-5333-5211.000 FICA	9,058	9,438	9,438	5,906	8,202
110	401-5333-5221.000 Pension - WM	15,964	15,601	15,601	15,601	15,119
111	401-5333-5222.000 Pension - FRS	15,995	16,138	16,138	11,475	16,487
112	401-5333-5231.000 Life & Health Insurance	20,335	19,101	19,101	15,829	18,677
113	401-5333-5232.000 Insurance Opt-Out	300	300	300	0	0
114	401-5333-5260.000 Other Post Employment Benefits	(303)	0	0	0	0
115	PERSONNEL BENEFITS	61,349	60,578	60,578	48,811	58,485
116						116
117	OPERATING EXPENDITURES					117
118	401-5333-5311.000 Professional Services	35,045	36,500	36,500	85,704	1,500
119	401-5333-5312.000 Legal Services - City Attorney	2,764	5,000	5,000	747	5,000
120	401-5333-5321.000 Audit & Accounting	10,950	10,140	10,140	7,500	10,444
121	401-5333-5341.000 Contractual Services	25,171	46,102	46,102	14,415	25,602
122	401-5333-5401.000 Meetings & Conferences	24	2,850	2,850	493	900
123	401-5333-5411.000 Telephone	1,517	1,596	1,596	984	1,654
124	401-5333-5412.000 Postage	9,404	11,100	11,100	5,547	11,500
125	401-5333-5432.000 Water Purchases	2,229,964	1,951,580	1,951,580	1,093,009	2,021,924
126	401-5333-5451.000 Insurance	20,910	25,279	25,279	15,697	18,436
127	401-5333-5462.000 Equipment Maint-Repair	4,451	5,450	5,450	5,113	6,950
128	401-5333-5463.000 Vehicle Maint-Repair	5,730	10,250	10,250	1,933	5,300
129	401-5333-5464.000 Vehicle Operation - Fuel	2,209	2,277	2,277	1,136	2,636
130	401-5333-5466.000 Building Maintenance	3,132	9,200	9,200	0	5,200
131	401-5333-5469.000 System Maintenance	56,916	63,600	68,485	11,789	70,700
132	401-5333-5471.000 Printing & Binding	1,116	850	850	0	1,200
133	401-5333-5491.000 City Hall Indirect Chgs	253,384	363,937	363,937	242,625	328,517
134	401-5333-5494.000 Miscellaneous Expense	100	0	0	0	0
135	401-5333-5496.000 Year End Inventory Adjmt	(585)	0	0	0	0
136	401-5333-5511.000 Office Supplies	887	3,700	3,700	471	3,500
137	401-5333-5521.000 Operating Supplies	4,137	4,800	4,800	2,716	5,900
138	401-5333-5524.000 Uniforms & Clothing	1,025	1,840	1,840	754	1,840
139	401-5333-5541.000 Subs, Memberships, Dues	1,518	1,825	1,825	245	1,825
140	401-5333-5542.000 Training/Education	3,288	4,900	4,900	475	4,650
141	401-5333-5544.000 Tuition Reimbursement	0	350	350	0	0
142	401-5333-5991.000 Contingency - Fund Balance	0	0	0	0	1,169,930
143	OPERATING EXPENDITURES	2,673,057	2,563,126	2,568,011	1,491,353	3,705,108
144						144
145	CAPITAL					145
146	401-5333-5690.000 Contribution to Capital Replacement Plai	0	70,000	70,000	0	70,000
147	401-5333-5954.000 Conting -Cap/Equipment	0	25,000	25,000	0	0
148	401-5333-5955.000 Current Year Capital Expenditure	0	913,500	1,984,006	583,144	9,980
149	CAPITAL	0	1,008,500	2,079,006	583,144	79,980
150						150
151	DEPRECIATION					151
152	401-5333-5992.000 Depreciation Expense	842	0	0	0	840
153	401-5333-5993.000 Dep Exp -System & Improvements	229,479	195,250	195,250	0	229,480
154	401-5333-5994.000 Dep Exp - Fire Hydrants	15,559	21,455	21,455	0	15,560
155	401-5333-5995.000 Dep Exp - Autos & Trucks	12,460	7,350	7,350	0	12,460
156	401-5333-5996.000 Dep Exp - Furn & Equipment	89,501	86,306	86,306	0	89,500
157	401-5333-5997.000 Dep Exp - Sys Imp Proj	7,509	31,663	31,663	0	7,510
158	401-5333-5998.000 Dep Exp - Buildings	2,789	1,745	1,745	0	2,790
159	DEPRECIATION	358,139	343,769	343,769	0	358,140
160						160
161	Totals for dept 5333 - WATER OPERATIONS	3,218,421	4,097,710	5,173,101	2,203,687	4,319,879

CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
162							162
163	Dept 5881 - INTERFUND TRANSFERS						163
164	TRANSFERS OUT						164
165	401-5881-5911.000 Operating Transfers Out	1,103,522	1,079,594	1,079,594	719,729	1,019,122	165
166	TRANSFERS OUT	1,103,522	1,079,594	1,079,594	719,729	1,019,122	166
167							167
168	Totals for dept 5881 - INTERFUND TRANSFERS	1,103,522	1,079,594	1,079,594	719,729	1,019,122	168
169							169
170							170
171							171
172	TOTAL WATER & SEWER UTILITY FUND EXPENDITURES	6,995,404	8,644,097	11,298,009	4,440,793	8,690,315	172

City of Wilton Manors FY21-25 Capital Improvement Program

Water & Sewer Utility Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Water & Sewer Utility Fund	\$ 157,690	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 746,256
Capital Replacement Plan	-	97,512	287,462	7,897	453,973	\$ 846,844
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 157,690	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,593,100

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 17,690	\$ 97,512	\$ 100,190	\$ 7,897	\$ 453,973	\$ 677,262
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	187,272	-	-	\$ 187,272
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 157,690	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,593,100

City of Wilton Manors FY21-25 Capital Improvement Program

Water & Sewer Utility Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Water & Sewer Utility Fund	\$ 140,000	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 728,566
Capital Replacement Plan	-	97,512	287,462	7,897	453,973	\$ 846,844
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 140,000	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,575,410

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	-	97,512	100,190	7,897	453,973	\$ 659,572
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			187,272			\$ 187,272
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
TOTAL COSTS:	\$ 140,000	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,575,410

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY21-25 Capital Improvement Program
Water & Sewer Utility Fund
Sewer Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Water & Sewer Utility Fund	\$ 7,710	\$ -	\$ -	\$ -	\$ -	\$ 7,710
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	<u>\$ 7,710</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,710</u>

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 7,710	\$ -	\$ -	\$ -	\$ -	\$ 7,710
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	<u>\$ 7,710</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 7,710</u>

City of Wilton Manors FY21-25 Capital Improvement Program

UTILITY FUND (Sewer)

Emergency Management/Utilities Department

Name of Project or Purchase:	Radio Communications		
Departmental Division:	Sewer	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)	3004, 3005, 5187		
Estimated Total Project Cost:	\$7,710		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	5-7 Years		
Estimated Replacement Cost:	\$8,100		
Budget Account:	401-5332-5955.000		
Detailed Description, Explanation, and Justification:			
<p>The City operates its radio communication system through an Inter-Local Agreement with the City of Fort Lauderdale. The current operating technology has reached its end-of life cycle, and Fort Lauderdale has been informed by the operator, Motorola Solutions Inc., that the system is being discontinued. The City's current equipment is not compatible with the upgraded technology, and must be replaced accordingly. The Sewer Utility Fund will provide for three (3) radios, which is 21% of the Radio Communications total project cost of \$35,890. The total project cost is shared pro rata among the General, Recycling, Sewer, Water and Drainage Funds based on the type and quantity of equipment provided to each of the respective departments.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Utility Fund (Sewer)	\$7,710					\$ 7,710
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 7,710	\$ -	\$ -	\$ -	\$ -	\$ 7,710

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$7,710					\$ 7,710
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	\$0					\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 7,710	\$ -	\$ -	\$ -	\$ -	\$ 7,710

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		\$1,350	\$1,350	\$1,350	\$1,350	\$ 5,400
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 1,350	\$ 1,350	\$ 1,350	\$ 1,350	\$ 5,400

City of Wilton Manors FY21-25 Capital Improvement Program
Water & Sewer Utility Fund
Water Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Water & Sewer Utility Fund	\$ 9,980	\$ -	\$ -	\$ -	\$ -	\$ 9,980
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	<u>\$ 9,980</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,980</u>

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 9,980	\$ -	\$ -	\$ -	\$ -	\$ 9,980
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	<u>\$ 9,980</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,980</u>

City of Wilton Manors FY21-25 Capital Improvement Program

UTILITY FUND (Water)

Emergency Management/Utilities Department

Name of Project or Purchase:	Radio Communications		
Departmental Division:	Water	CIP Number:	
Departmental Priority:	1	 	
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)	3007, 3011		
Estimated Total Project Cost:	\$9,980		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	5-7 Years		
Estimated Replacement Cost:	\$10,500		
Budget Account:	401-5333-5955.000		
Detailed Description, Explanation, and Justification:			
<p>The City operates its radio communication system through an Inter-Local Agreement with the City of Fort Lauderdale. The current operating technology has reached its end-of life cycle, and Fort Lauderdale has been informed by the operator, Motorola Solutions Inc., that the system is being discontinued. The City's current equipment is not compatible with the upgraded technology, and must be replaced accordingly. The Water Utility Fund will provide for two (2) radios and one (1) Utility Billing radio base station, which is 28% of the Radio Communications total project cost of \$35,890. The total project cost is shared pro rata among the General, Recycling, Sewer, Water and Drainage Funds based on the type and quantity of equipment provided to each of the respective departments.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Utility Fund (Water)	\$9,980					\$ 9,980
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 9,980	\$ -	\$ -	\$ -	\$ -	\$ 9,980

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$9,980					\$ 9,980
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	\$0					\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 9,980	\$ -	\$ -	\$ -	\$ -	\$ 9,980

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		\$1,750	\$1,750	\$1,750	\$1,750	\$ 7,000
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 1,750	\$ 1,750	\$ 1,750	\$ 1,750	\$ 7,000

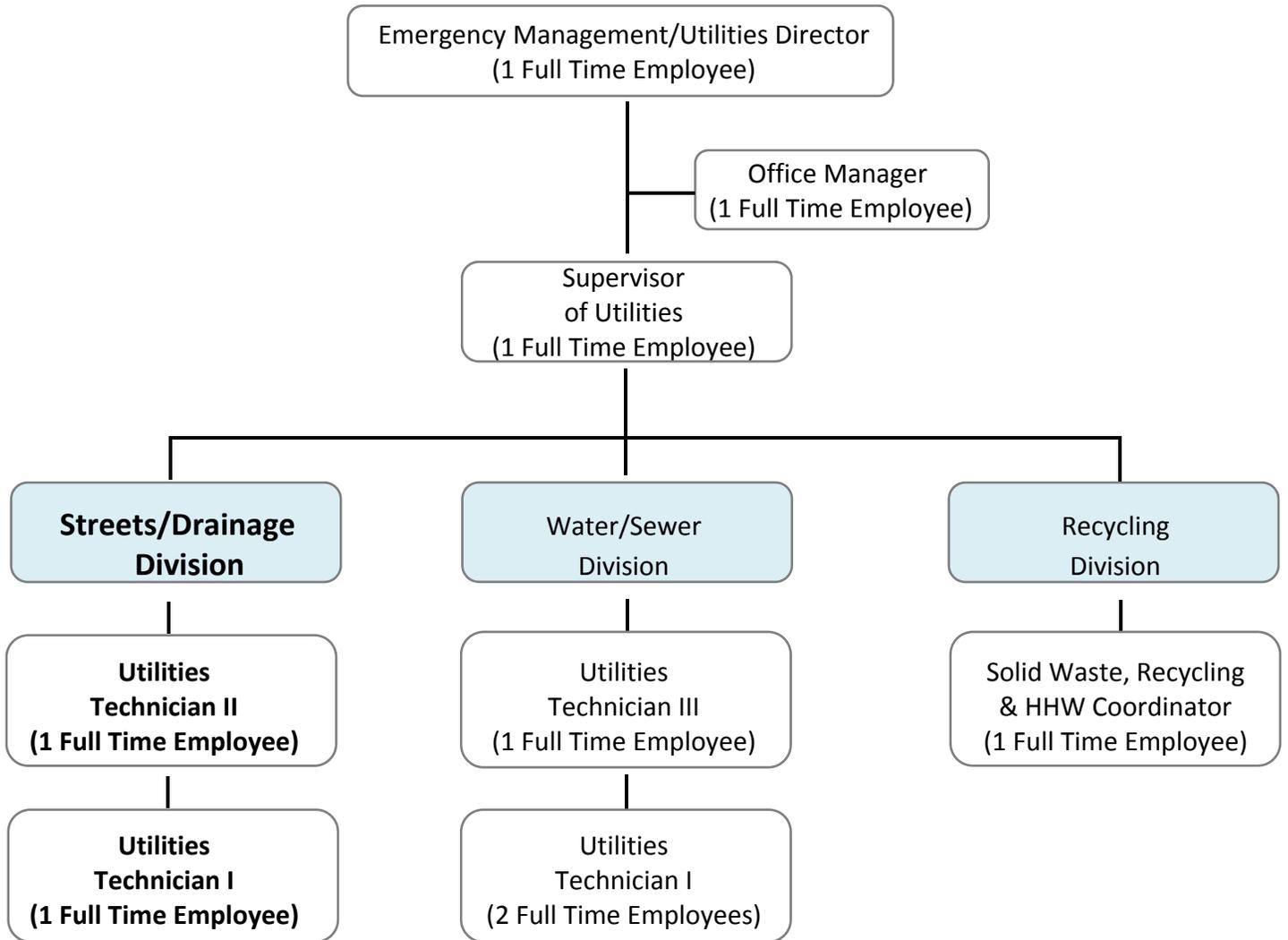
DRAINAGE UTILITY FUND

The stormwater system rehabilitation program consists of replacing outdated catch basins as well as the associated undersized drainage pipes. The program also addresses the continuing maintenance of the network such as cleaning debris out of the catch basins and associated piping, the repair of broken or cracked pipes, and addressing the quality of water entering canals. The City is a co-permittee in Broward County Inter-local Agreement NPDES-00016 for state-mandated maintenance activities and sediment control standards in the City's waterways, thereby reducing the amount of sediment entering the City's drainage system and waterways.

2019-2020 Strategic Plan Accomplishments

- ✓ Final report with recommendations completed for the Utilities Master Plan for the City's utilities infrastructure and staffing.
- ✓ Received approval for roadway and drainage maintenance and improvement projects funded by the state penny sales tax distribution.
- ✓ Two department employees completed the Florida Water Distribution System Operator/Class 3 course for licensing.
- ✓ Two department employees completed Public Works Certifications for safety and training.

Emergency Management/Utilities Department



DEPARTMENTAL BUDGET SUMMARY
DRAINAGE FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 84,295	\$ 80,485	\$ 82,538
Personnel Benefits	55,748	40,474	43,638
Operating Expenditures	189,392	419,016	411,715
Capital	-	197,000	235,140
Debt Service	-	-	-
Depreciation	123,457	114,849	123,500
Interfund Transfers	-	4,990	4,990
TOTAL DEPARTMENT COST	\$ 452,892	\$ 856,814	\$ 901,521

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Utility Technician II	1.00	1.00	1.00	1.00
Utility Technician I	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
DRAINAGE FUND TOTALS	2.00	2.00	2.00	2.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET		
Fund 450 - DRAINAGE UTILITY FUND								
Dept 5336 - DRAINAGE OPERATIONS								
1	PERSONNEL WAGES						1	
2	450-5336-5121.000	Salaries - Full Time	73,732	73,165	73,165	45,564	72,551	2
3	450-5336-5122.000	Curr Lia-Compensated Abs	1,559	0	0	0	0	3
4	450-5336-5141.000	Overtime	5,584	4,000	4,000	2,892	6,667	4
5	450-5336-5151.000	Cell Phone Stipend	720	720	720	430	720	5
6	450-5336-5154.000	Duty Pay	2,700	2,600	2,600	1,400	2,600	6
7	PERSONNEL WAGES		84,295	80,485	80,485	50,286	82,538	7
8								8
9	PERSONNEL BENEFITS							9
10	450-5336-5211.000	FICA	6,125	6,236	6,236	3,717	5,390	10
11	450-5336-5221.000	Pension - WM	10,294	9,948	9,948	9,948	9,890	11
12	450-5336-5222.000	Pension - FRS	6,552	6,928	6,928	4,379	8,182	12
13	450-5336-5224.000	Pension - GASB 68	14,453	0	0	0	0	13
14	450-5336-5231.000	Life & Health Insurance	18,371	17,362	17,362	13,455	20,176	14
15	450-5336-5260.000	OTHER POST EMPLOYMENT BENEFITS (O	(47)	0	0	0	0	15
16	PERSONNEL BENEFITS		55,748	40,474	40,474	31,499	43,638	16
17								17
18	OPERATING EXPENDITURES							18
19	450-5336-5311.000	Professional Services	27,532	11,000	11,000	17,391	1,200	19
20	450-5336-5341.000	Contractual Services	13,784	37,866	37,866	9,411	35,220	20
21	450-5336-5401.000	Meetings & Conferences	0	1,200	1,200	0	0	21
22	450-5336-5411.000	Telephone	227	228	228	151	240	22
23	450-5336-5412.000	Postage	0	50	50	0	100	23
24	450-5336-5451.000	Insurance	10,000	2,507	2,507	2,546	3,501	24
25	450-5336-5462.000	Equipment Maint-Repair	10,267	10,000	10,000	4,564	9,700	25
26	450-5336-5463.000	Vehicle Maint-Repair	4,450	2,600	2,600	1,858	2,900	26
27	450-5336-5464.000	Vehicle Operation - Fuel	4,778	4,170	4,170	2,307	3,959	27
28	450-5336-5469.000	System Maintenance	74,027	128,500	166,076	1,067	171,000	28
29	450-5336-5491.000	City Hall Indirect Chgs	42,314	171,179	171,179	171,179	168,294	29
30	450-5336-5521.000	Operating Supplies	404	4,500	4,500	259	4,500	30
31	450-5336-5524.000	Uniforms & Clothing	984	1,690	1,690	659	1,690	31
32	450-5336-5541.000	Subs, Memberships, Dues	550	1,000	1,000	925	1,000	32
33	450-5336-5542.000	Training/Education	75	4,950	4,950	595	4,750	33
34	450-5336-5951.000	Contingencies	0	0	0	0	3,661	34
35	OPERATING EXPENDITURES		189,392	381,440	419,016	212,912	411,715	35
36								36
37	CAPITAL							37
38	450-5336-5690.000	Contribution to Capital Replacement	0	79,000	79,000	0	79,000	38
39	450-5336-5954.000	Conting - Cap/Equipment	0	20,000	20,000	0	0	39
40	450-5336-5955.000	Current Year Capital Expenditure	0	60,000	98,000	0	156,140	40
41	CAPITAL		0	159,000	197,000	0	235,140	41
42								42
43	DEPRECIATION							43
44	450-5336-5992.000	Depreciation Expense	33	0	0	0	0	44
45	450-5336-5993.000	Dep Exp -System & Improvements	73,571	58,224	58,224	0	73,600	45
46	450-5336-5994.000	Dep Exp - Furn & Equipment	45,534	11,678	11,678	0	45,540	46
47	450-5336-5995.000	Dep Exp - Autos & Trucks	4,352	23,582	23,582	0	4,360	47
48	450-5336-5996.000	Dep Exp - Sys Imp Proj	0	21,365	21,365	0	0	48
49	DEPRECIATION		123,457	114,849	114,849	0	123,500	49
50								50
51	Totals for dept 5336 - DRAINAGE OPERATIONS		452,892	776,248	851,824	294,697	896,531	51
52								52
53	Dept 5881 - INTERFUND TRANSFERS							53
54	TRANSFERS OUT							54
55	450-5881-5911.000	Operating Transfers Out	0	4,990	4,990	4,990	4,990	55
56	TRANSFERS OUT		0	4,990	4,990	4,990	4,990	56
57								57
58	Totals for dept 5881 - INTERFUND TRANSFERS		0	4,990	4,990	4,990	4,990	58
59								59
60								60
61								61
62	TOTAL DRAINAGE FUND EXPENDITURES		452,892	781,238	856,814	299,687	901,521	62

City of Wilton Manors FY21-25 Capital Improvement Program

Drainage Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Drainage Fund	\$ 160,568	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 492,687
Capital Replacement Plan	-	-	-	36,414	378,851	\$ 415,265
Grants	74,572	-	-	-	-	\$ 74,572
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 235,140	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 982,524

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 5,140	\$ -	\$ -	\$ 36,414	\$ 378,851	\$ 420,405
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	151,000	-	-	-	-	\$ 151,000
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
Other:						\$ -
TOTAL COSTS:	\$ 235,140	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 982,524

City of Wilton Manors FY21-25 Capital Improvement Program

Drainage Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Drainage Fund	\$ 79,000	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 411,119
Capital Replacement Plan	-			36,414	378,851	\$ 415,265
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 79,000	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 826,384

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:				\$ 36,414	\$ 378,851	\$ 415,265
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
TOTAL COSTS:	\$ 79,000	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 826,384

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

**City of Wilton Manors FY21-25 Capital Improvement Program
DRAINAGE FUND
Emergency Management/Utilities Department**

Name of Project or Purchase:	NW 8 Avenue Drainage - Phase I		
Departmental Division:	Drainage	CIP Number:	
Departmental Priority:	1		Area of completed three-phase project
Project Manager/Asset Custodian:	Department Director		
Project Location:	NW 8 Avenue		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$151,000		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	50		
Estimated Replacement Cost:	\$200,000		
Budget Account:	450-5336-5955.000		
Detailed Description, Explanation, and Justification:	<p>The NW 8 Avenue Drainage Project identifies an area which has seen significant increased flooding and stormwater drainage issues. The area includes integrated segments of NW 8 Avenue, NW 24 Street and NW 26 Street, just east of N Powerline Road. Completion of the project will provide relief from roadway flooding. The completed project will be constructed over a three (3) year, three (3) phase construction schedule. The estimated construction cost of \$151,000 for Phase I will be off-set by an approved Community Development Block Grant of \$74,572.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Drainage Fund	\$76,428					\$ 76,428
Capital Replacement Plan						\$ -
CDBG Grant	\$74,572					\$ 74,572
TOTAL SOURCES:	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ 151,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$151,000					\$ 151,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 151,000	\$ -	\$ -	\$ -	\$ -	\$ 151,000

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		\$4,000	\$4,000	\$4,000	\$4,000	\$ 16,000
Other Cost (Specify):						\$ -

**City of Wilton Manors FY21-25 Capital Improvement Program
DRAINAGE FUND
Emergency Management/Utilities Department**

Name of Project or Purchase:	Radio Communications		
Departmental Division:	Drainage	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)	3008, 3009		
Estimated Total Project Cost:	\$5,140		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	5-7 Years		
Estimated Replacement Cost:	\$5,400		
Budget Account:	450-5336-5955.000		
Detailed Description, Explanation, and Justification:			
<p>The City operates its radio communication system through an Inter-Local Agreement with the City of Fort Lauderdale. The current operating technology has reached its end-of life cycle, and Fort Lauderdale has been informed by the operator, Motorola Solutions Inc., that the system is being discontinued. The City's current equipment is not compatible with the upgraded technology, and must be replaced accordingly. The Drainage Fund will provide for two (2) radios, which is 14% of the Radio Communications total project cost of \$35,890. The total project cost is shared pro rata among the General, Recycling, Sewer, Water and Drainage Funds based on the type and quantity of equipment provided to each of the respective departments.</p>			

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Drainage Fund	\$5,140					\$ 5,140
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 5,140	\$ -	\$ -	\$ -	\$ -	\$ 5,140

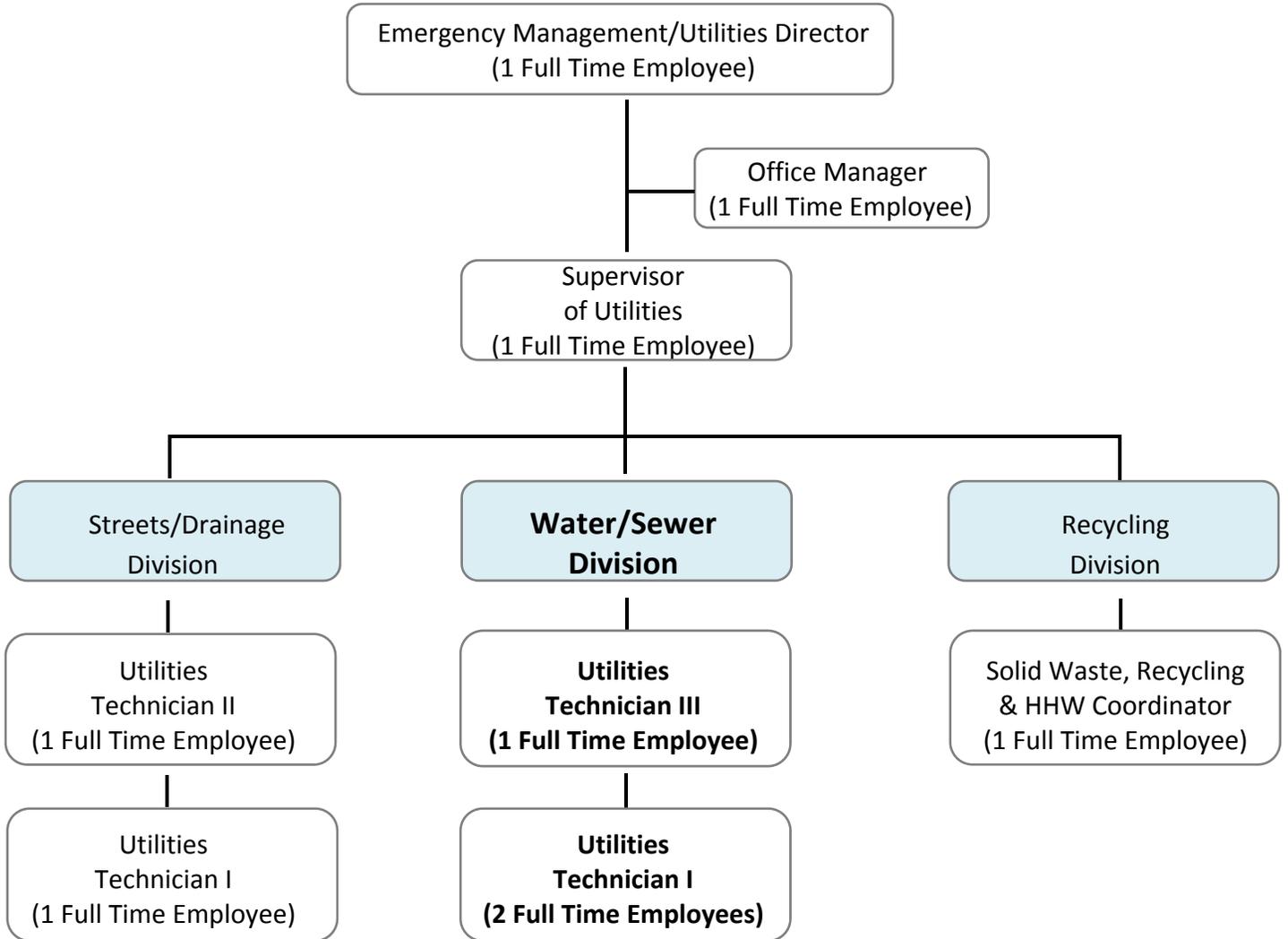
COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$5,140					\$ 5,140
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 5,140	\$ -	\$ -	\$ -	\$ -	\$ 5,140

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

RECYCLING AND SOLID WASTE FUND

The City of Wilton Manors contracts with Waste Management for garbage and recycling collections. This program also provides At Your Door collection of household hazardous waste. This fund also provides for the promotion of recycling within the community, as well as monitoring of recycling programs for contamination and container replacement; commercial solid waste audits; and maintenance of the recycling drop-off center. This program is managed by the Emergency Management & Utilities department.

Emergency Management/Utilities Department



**DEPARTMENTAL BUDGET SUMMARY
RECYCLING & SOLID WASTE FUND**

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 66,070	\$ 63,815	\$ 63,837
Personnel Benefits	55,642	42,483	30,185
Operating Expenditures (b)	3,095,612	3,214,627	3,283,730
Capital	-	122,971	68,879
Debt Service	-	-	-
Depreciation	18,034	22,991	23,000
Interfund Transfers	196,324	177,503	157,870
TOTAL DEPARTMENT COST	\$ 3,431,682	\$ 3,644,390	\$ 3,627,501

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Recycling, Solid Waste, & HHW Coordinator (b)	1.00	1.00	1.00	1.00
Office Manager (a)	0.25	0.25	0.25	0.25
Total Full Time	1.25	1.25	1.25	1.25
RECYCLING FUND TOTALS	1.25	1.25	1.25	1.25

- (a) This position is allocated between the Recycling Fund and the Water and Sewer Utilities Fund.
- (d) During FY16-17 the Recycling and Code Compliance Officer position was reclassified as Recycling, Solid Waste, and Household Hazardous Waste (HHW) Coordinator.
- (c) For the first time in the FY16-17 budget, the Recycling Fund was accounted for as an enterprise fund, (a business-type fund). Because of this the revenues and expenditures of the new fund will be accounted for differently, therefore sharply increasing both operating revenues and expenditures.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Fund 151 - RECYCLING & SOLID WASTE FUND							
Departments 5334 & 5335 - RECYCLING & SOLID WASTE OPERATIONS							
1	PERSONNEL WAGES						
2	151-5334-5121.000	Salaries - Full Time	64,343	63,355	63,355	41,973	63,482
3	151-5334-5122.000	Curr Lia-Compensated Abs	907	0	0	0	0
4	151-5334-5141.000	Overtime	250	250	250	549	250
5	151-5334-5151.000	Cellular Phone Stipend	570	210	210	380	105
6	PERSONNEL WAGES		66,070	63,815	63,815	42,902	63,837
8	PERSONNEL BENEFITS						
9	151-5334-5211.000	FICA	5,205	4,950	4,950	3,491	4,708
10	151-5334-5221.000	Pension - WM	8,846	8,614	8,614	8,614	8,668
11	151-5334-5222.000	Pension - FRS	5,976	5,531	5,531	4,267	5,146
12	151-5334-5224.000	Pension - GASB 68	13,031	0	0	0	0
13	151-5334-5231.000	Life & Health Insurance	22,627	23,388	23,388	16,918	11,663
14	151-5334-5260.000	Other Post Employment Benefits	(43)	0	0	0	0
15	PERSONNEL BENEFITS		55,642	42,483	42,483	33,290	30,185
17	Totals for dept 5334 - RECYCLING PERSONNEL		121,712	106,298	106,298	76,192	94,022
19	OPERATING EXPENDITURES						
20	151-5335-5312.000	LEGAL SERVICES - CITY ATTORNEY	495	0	0	0	0
21	151-5335-5341.000	Contractual Services	2,959,501	2,962,800	2,962,800	1,772,133	3,043,000
22	151-5335-5401.000	Meetings & Conferences	555	1,200	1,200	0	0
23	151-5335-5412.000	Postage	0	100	100	0	100
24	151-5335-5431.000	Utilities	283	300	300	173	275
25	151-5335-5451.000	Insurance	2,727	13,309	13,309	5,880	2,041
26	151-5335-5462.000	Equipment Maint-Repair	717	3,000	3,000	0	2,050
27	151-5335-5463.000	Vehicle Maint-Repair	305	800	800	329	800
28	151-5335-5464.000	VEHICLE OPERATION-FUEL	1,509	2,373	2,373	787	1,896
29	151-5335-5471.000	Printing & Binding	2,059	2,200	2,200	0	1,200
30	151-5335-5472.000	Town Crier	28,704	38,956	38,956	15,332	38,956
31	151-5335-5491.000	City Hall Indirect Charges	97,255	185,954	185,954	185,954	190,282
32	151-5335-5521.000	Operating Supplies	107	1,900	1,900	29	1,600
33	151-5335-5524.000	Uniforms & Clothing	588	935	935	490	980
34	151-5335-5541.000	Subs, Memberships, Dues	300	300	300	300	300
35	151-5335-5542.000	Training/Education	507	500	500	0	250
36	OPERATING EXPENDITURES		3,095,612	3,214,627	3,214,627	1,981,407	3,283,730
38	CAPITAL						
39	151-5335-5690.000	Contribution to Capital Replacement Pla	0	4,500	4,500	0	4,500
40	151-5335-5951.000	Contingencies	0	111,971	111,971	0	61,809
41	151-5335-5955.000	Current Year Capital Expenditures	0	6,500	6,500	0	2,570
42	CAPITAL		0	122,971	122,971	0	68,879
44	DEPRECIATION						
45	151-5335-5990.000	Depreciation Expense	17,495	22,991	22,991	0	23,000
46	151-5335-5992.000	Depreciation Expense	539	0	0	0	0
47	DEPRECIATION		18,034	22,991	22,991	0	23,000
49	Totals for dept 5335 - RECYCLING& SOLID WASTE OPERATIONS		3,113,646	3,360,589	3,360,589	1,981,407	3,375,609
51	Dept 5881 - INTERFUND TRANSFERS						
52	TRANSFERS OUT						
53	151-5881-5911.000	Operating Transfers Out	196,324	177,503	177,503	177,503	157,870
54	TRANSFERS OUT		196,324	177,503	177,503	177,503	157,870
56	Totals for dept 5881 - INTERFUND TRANSFERS		196,324	177,503	177,503	177,503	157,870
58							
59							
60	TOTAL RECYCLING & SOLID WASTE FUND EXPENDITURES		3,431,682	3,644,390	3,644,390	2,235,102	3,627,501

City of Wilton Manors FY21-25 Capital Improvement Program

Recycling Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Recycling Fund	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 25,988
Capital Replacement Plan	-	-	-	-	7,036	\$ 7,036
Grants	-	-	-	-	-	\$ -
Other						\$ -
TOTAL SOURCES:	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 33,024

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 2,570	\$ -	\$ -	\$ -	\$ 7,036	\$ 9,606
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:						\$ -
TOTAL COSTS:	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 33,024

City of Wilton Manors FY21-25 Capital Improvement Program

Recycling Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY 23	FY 24	FY 25	TOTAL
Recycling Fund	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418
Capital Replacement Plan	-	-	-	-	7,036	\$ 7,036
	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 30,454

COSTS PER FISCAL YEAR:	FY21	FY22	FY 23	FY 24	FY 25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ 7,036	\$ 7,036
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
TOTAL COSTS:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 30,454

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY21-25 Capital Improvement Program

RECYCLING FUND

Emergency Management/Utilities Department

Name of Project or Purchase:	Radio Communications		
Departmental Division:	Recycling	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Purchase		
If replacement, asset tag # (if available)	3006		
Estimated Total Project Cost:	\$2,570		
Estimated Start Date:	10/1/2020		
Estimated Completion Date:	12/31/2020		
Expected Life in Years:	5-7 Years		
Estimated Replacement Cost:	\$2,700		
Budget Account:	151-5335-5955.000		
Detailed Description, Explanation, and Justification:	<p>The City operates its radio communication system through an Inter-Local Agreement with the City of Fort Lauderdale. The current operating technology has reached its end-of life cycle, and Fort Lauderdale has been informed by the operator, Motorola Solutions Inc., that the system is being discontinued. The City's current equipment is not compatible with the upgraded technology, and must be replaced accordingly. The Recycling Fund will provide for one (1) radio, which is 7% of the Radio Communications total project cost of \$35,890. The total project cost is shared pro rata among the General, Recycling, Sewer, Water and Drainage Funds based on the type and quantity of equipment provided to each of the respective departments.</p>		

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Recycling Fund	\$2,570					\$ 2,570
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 2,570	\$ -	\$ -	\$ -	\$ -	\$ 2,570

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$2,570					\$ 2,570
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 2,570	\$ -	\$ -	\$ -	\$ -	\$ 2,570

Future Annual Impact on Operating Budget (positive or negative):	FY21	FY22	FY23	FY24	FY25	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PARKING FUND

The City is committed to increasing the amount of parking available to citizens patronizing the businesses in the Arts & Entertainment District along Wilton Drive.

In 2007, the City installed parking paystations at Richardson and Hagen Park parking lots and began to charge for parking during peak evening hours. In 2010 the City's parking program was expanded to include on-street meters along Wilton Drive and connecting side streets. Hours for paid parking at these meters were also expanded.

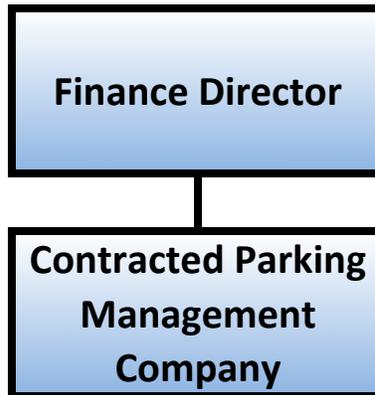
In May, 2014, the City opened a new 42-space parking lot on the corner of NE 8th Terrace and NE 26th Street as part of its commitment to increase parking to serve the north end of Wilton Drive. In May, 2018 a 23-space parking lot was opened on the corner of NE 23rd Drive and NE 11th Avenue to serve the north end of Wilton Drive. An additional 5 spaces were also added at Jaycee Park adjacent to Wilton Drive at NE 21st Court.

In 2019, the City's "downtown" thoroughfare, Wilton Drive, underwent an extensive renovation under the Complete Streets concept. "The Drive" was converted from a four-lane thoroughfare to a pedestrian friendly two-lane street with bike lanes, wider sidewalks, and landscaping. The renovation of Wilton Drive also added additional on-street parking.

Since FY13, parking revenues and expenditures have been accounted for in the Parking Fund. Revenue for this enterprise fund is generated through user fees from parking meter and permit payment, as well as fines and forfeitures from parking citations. Fees and fines for parking were suspended during the COVID-19 shutdown and remain suspended through Phase I of the reopening in FY 19-20.

Management of the City's parking program is contracted out to a commercial vendor. The City's Finance Director acts as Parking Contract Administrator.

Parking



DEPARTMENTAL BUDGET SUMMARY
PARKING FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ 8,358	\$ 5,871	\$ 6,584
Personnel Benefits	6,852	3,213	4,042
Operating Expenditures	513,808	763,210	719,477
Capital	-	60,170	40,000
Debt Service	25,658	114,384	113,901
Depreciation	46,086	70,000	50,000
Interfund Transfers	25,000	34,215	9,064
TOTAL DEPARTMENT COST	\$ 625,762	\$ 1,051,063	\$ 943,068

PERSONNEL POSITIONS	Fiscal Year 19-20		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Director (a)	0.05	0.05	0.05	0.05
Total Full Time	0.05	0.05	0.05	0.05
Temporary, Part Time Shuttle Driver	2.00	0.20	0.00	0.00
Total Part Time	2.00	0.20	0.00	0.00
WATER AND SEWER UTILITIES FUND TOTALS	2.05	0.25	0.05	0.05

(a) Payroll costs are allocated between the General Fund and the Parking Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Fund 406 - PARKING FUND							
Dept 5450 - PARKING							
1	PERSONNEL WAGES						1
2	406-5450-5121.000	Salaries - Full Time	9,808	5,835	5,835	3,885	6,548
3	406-5450-5122.000	Curr Lia-Compensated Abs	(1,486)	0	0	0	0
4	406-5450-5151.000	Cell Phone Stipend	36	36	36	18	36
5	PERSONNEL WAGES		8,358	5,871	5,871	3,903	6,584
6							6
7	PERSONNEL BENEFITS						7
8	406-5450-5211.000	FICA	602	455	455	289	494
9	406-5450-5211.005	FICA PART-TIME	19	0	0	0	0
10	406-5450-5221.000	Pension - WM	1,194	793	793	793	880
11	406-5450-5222.000	Pension - FRS	1,601	1,522	1,522	1,255	1,787
12	406-5450-5224.000	Pension - GASB 68	2,991	0	0	0	0
13	406-5450-5231.000	Life & Health Insurance	457	443	443	500	881
14	406-5450-5260.000	Other Post Employment Benefits	(12)	0	0	0	0
15	PERSONNEL BENEFITS		6,852	3,213	3,213	2,837	4,042
16							16
17	OPERATING EXPENDITURES						17
18	406-5450-5311.000	Professional Services	2,071	55,000	55,000	0	0
19	406-5450-5312.000	Legal Services - City Attorney	1,845	0	0	0	0
20	406-5450-5341.000	Contractual Services	84,219	97,191	97,191	54,242	79,600
21	406-5450-5343.000	Contractual Services	335,034	334,537	334,537	181,867	334,537
22	406-5450-5401.000	Meetings & Conferences	0	2,500	2,500	0	0
23	406-5450-5411.000	Telephone	1,402	1,308	1,308	722	1,312
24	406-5450-5431.000	Utilities	2,828	4,428	4,428	1,644	2,750
25	406-5450-5451.000	Insurance	963	265	265	481	571
26	406-5450-5462.000	Equipment Maint-Repair	0	5,000	5,000	220	5,000
27	406-5450-5463.000	Vehicle Maint-Repair	3,052	3,000	3,000	1,097	3,000
28	406-5450-5464.000	Vehicle Operation - Fuel	176	441	441	74	273
29	406-5450-5467.001	Grounds Maintenance	5,340	12,000	12,000	2,245	12,000
30	406-5450-5485.000	Ride Sharing Incentives	11,035	46,800	46,800	6,218	19,200
31	406-5450-5491.000	City Hall Indirect Charges	53,987	54,612	54,612	54,612	54,120
32	406-5450-5511.000	Office Supplies	0	500	500	0	500
33	406-5450-5521.000	Operating Supplies	11,756	10,000	10,000	8,952	10,000
34	406-5450-5541.000	Subs, Memberships, Dues	100	600	600	0	600
35	406-5450-5542.000	Training & Education	0	1,000	1,000	0	500
36	406-5450-5951.000	Contingencies	0	134,028	134,028	0	195,514
37	OPERATING EXPENDITURES		513,808	763,210	763,210	312,374	719,477
38							38
39	CAPITAL						39
40	406-5450-5690.000	Contribution to Capital Replacement Plan	0	30,000	30,000	0	30,000
41	406-5450-5954.000	Conting - Cap/Equipment	0	10,000	10,000	0	10,000
42	406-5450-5955.000	Current Year Capital Expenditure	0	0	20,170	20,099	0
43	CAPITAL		0	40,000	60,170	20,099	40,000
44							44
45	DEBT SERVICE						45
46	406-5450-5711.000	Principal Payments	0	92,117	92,117	45,770	94,453
47	406-5450-5721.000	Interest Payments	25,658	22,267	22,267	11,494	19,448
48	DEBT SERVICE		25,658	114,384	114,384	57,264	113,901
49							49
50	DEPRECIATION						50
51	406-5450-5992.000	Depreciation Expense	46,086	70,000	70,000	0	50,000
52	DEPRECIATION		46,086	70,000	70,000	0	50,000
53							53
54	Totals for dept 5450 - PARKING		600,762	996,678	1,016,848	396,477	934,004

CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
55							55
56	Dept 5881 - INTERFUND TRANSFERS						56
57	TRANSFERS OUT						57
58	406-5881-5911.000 Operating Transfers Out	25,000	34,215	34,215	34,215	9,064	58
59	TRANSFERS OUT	25,000	34,215	34,215	34,215	9,064	59
60							60
61	Totals for dept 5881 - INTERFUND TRANSFERS	25,000	34,215	34,215	34,215	9,064	61
62							62
63							63
64							64
65	TOTAL PARKING FUND EXPENDITURES	625,762	1,030,893	1,051,063	430,692	943,068	65

City of Wilton Manors FY21-25 Capital Improvement Program

Parking Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Parking Fund	\$ 40,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 166,121
Capital Replacement Plan	-	-	-	53,165	10,824	\$ 63,989
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 40,000	\$ 30,600	\$ 31,212	\$ 85,001	\$ 43,297	\$ 230,110

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ 53,165	\$ -	\$ 53,165
Vehicles:	-	-	-	-	10,824	\$ 10,824
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
Other:	10,000	-	-	-	-	\$ 10,000
TOTAL COSTS:	\$ 40,000	\$ 30,600	\$ 31,212	\$ 85,001	\$ 43,297	\$ 230,110

City of Wilton Manors FY21-25 Capital Improvement Program

Parking Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Parking Fund	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
TOTAL COSTS:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

**JENADA
SPECIAL ASSESSMENT FUND**

The Jenada Special Assessment budget provides for the maintenance and utilities of the entry gates of the Jenada Isle neighborhood, and is funded by the residents of Jenada Isle through a special assessment.

DEPARTMENTAL BUDGET SUMMARY
JENADA GATEHOUSE ASSESSMENT FUND

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	3,647	6,812	2,997
Capital	940	1,500	5,100
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 4,587	\$ 8,312	\$ 8,097

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19	2019-20	2019-20	2019-20	2020-21
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 05/31/20	RECOMMENDED BUDGET
Fund 601 - JENADA SPECIAL ASSESSMENT FUND						
Dept 5440 - PUBLIC SERVICES						
1	OPERATING EXPENDITURES					
2	601-5440-5312.000 Legal & Administrative Services	1,550	2,100	2,100	400	2,100
3	601-5440-5466.000 Jenada Gate Maintnance	2,097	4,712	4,712	789	897
4	OPERATING EXPENDITURES	3,647	6,812	6,812	1,189	2,997
5						
6	CAPITAL					
7	601-5440-5641.000 Capital Outlay	940	1,500	1,500	0	5,100
8	CAPITAL	940	1,500	1,500	0	5,100
9						
10	Totals for dept 5440 - PUBLIC SERVICES	4,587	8,312	8,312	1,189	8,097
11						
12						
13						
14	TOTAL JENADA SPECIAL ASSESSMENT FUND EXPENDITURES	4,587	8,312	8,312	1,189	8,097

JENADA SPECIAL ASSESSMENT RATE HISTORY

Land Designation	FISCAL YEAR 19-20			FISCAL YEAR 20-21			Change From Prior Year	
	Allocation Percent	Cost Per Designation	Cost Per Unit	Allocation Percent	Cost Per Designation	Cost Per Unit	Amount	Percentage
	Residential	100.0%	\$8,000.37	\$98.77	100.0%	\$8,000.37	\$98.77	\$0.00

Land Designation	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21
	Cost Per Unit							
Residential	\$ 110.13	\$ 100.77	\$ 103.09	\$ 103.09	\$ 100.00	\$ 98.77	\$ 98.77	\$ 98.77
	\$ 8,920.53	\$ 8,162.37	\$ 8,350.29	\$ 8,350.29	\$ 8,100.00	\$ 8,000.37	\$ 8,000.37	\$ 8,000.37

WILTON DRIVE IMPROVEMENT DISTRICT

In 2014 the City Commission adopted an ordinance creating the Wilton Drive Improvement District (WDID) to work toward creating a cleaner, safer, more attractive, and economically viable Wilton Drive. The District consists of 56 parcels of commercial property that border Wilton Drive. The district has the power to levy non-ad valorem assessments up to \$100,000 annually to fund its operations. WDID is a dependent special district under Chapter 189 of Florida Statutes, and is a Component Unit of the City for financial reporting purposes.

The District's board is comprised of seven members appointed by the City Commission.

DEPARTMENTAL BUDGET SUMMARY
WILTON DRIVE IMPROVEMENT DISTRICT

Type of Budgeted Expenditure	FY18-19 Actual Expenditures	FY19-20 Amended Budget	FY20-21 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	69,971	79,415	84,876
Capital	-	17,785	12,300
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 69,971	\$ 97,200	\$ 97,176

NOTE: The Wilton Drive Improvement District is newly created district with a budget for the first time in FY16-17.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2020-2021**

GL NUMBER	DESCRIPTION	2018-19 ACTIVITY	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	2019-20 ACTIVITY THRU 05/31/20	2020-21 RECOMMENDED BUDGET	
Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT							
Dept 5520 - WDID							
1	OPERATING EXPENDITURES						1
2	602-5520-5311.000 Professional Services	3,701	3,700	3,700	3,706	3,700	2
3	602-5520-5312.000 Legal Services - City Attorney	11,775	15,000	15,000	5,325	16,176	3
4	602-5520-5341.000 Contractual Services	22,862	27,115	27,115	15,400	30,000	4
5	602-5520-5451.000 Insurance	2,350	2,600	2,600	2,409	3,000	5
6	602-5520-5481.000 Promotional Activities	26,092	28,000	28,000	12,140	28,000	6
7	602-5520-5482.000 Advertising	2,871	2,000	2,000	0	3,000	7
8	602-5520-5521.000 Operating Supplies	320	1,000	1,000	175	1,000	8
9	OPERATING EXPENDITURES	69,971	79,415	79,415	39,155	84,876	9
10							10
11	CAPITAL						11
12	602-5520-5641.000 Capital Outlay	0	17,785	17,785	0	12,300	12
13	CAPITAL	0	17,785	17,785	0	12,300	13
14							14
15	Totals for dept 5520 - WDID	69,971	97,200	97,200	39,155	97,176	15
16							16
17							17
18							18
19	TOTAL WILTON DRIVE IMPROVEMENT DISTRICT EXPENDITURES	69,971	97,200	97,200	39,155	97,176	19



FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

FY2021 – FY2025



FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

As part of the City's continuing compliance with the comprehensive plan requirements of the State Growth Management Act, City staff has prepared the following five year capital improvement program (CIP). These budget projections represent an overview of anticipated capital expenditures in years to come and serve as a guide for the City in developing proposed programs and operations as funding sources become available. The CIP concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. Since the City's funding capability for major capital programs is severely limited, staff will continue to formulate suggestions and recommendations relative to potential funding sources.

The purpose of the Capital Improvement Program includes the development of a long-range framework in which projects are planned, evaluated, and presented in an order of sequence; the coordination of the capital related projects of the City departments to ensure equitable distributions of projects with regard to the needs of the community, the timing of related projects, and the fiscal ability of the City to undertake the projects; and the assistance of City staff and City Commission members in the determination of project requests and funding with regard to short and long-range plans; and the provision of information regarding the planned capital projects to the residents of the City of Wilton Manors.

In accordance with the City's Comprehensive Plan, capital improvements projects shall be prioritized in accordance with the estimated extent of their contribution to the following, or in order of importance:

- a. Elimination of existing health and safety problems;
- b. Elimination of infrastructure deficiencies which would impeded the rehabilitation or redevelopment of blighted areas within the city;
- c. Elimination of existing deficiencies in infrastructure;
- d. Maximum cost savings with minimum budget impact, and financial feasibility in eliminating existing deficiencies;
- e. Coordination with the plans of other agencies that provide public facilities within Wilton Manors;
- f. Minimizing impacts on the natural environment;
- g. Avoidance of projected health and safety problems;
- h. Avoidance of projected deficiencies in the infrastructure; and
- i. Enhancing or implementing other City plans and policies adopted in the Comprehensive Plan.

A Capital improvement is defined as a capital expenditure of \$500 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, building or improvements, more or less permanent in character, and durable equipment with a life expectancy of more than one (1) year.

**CITY OF WILTON MANORS
FY2021-2025 FIVE YEAR CAPITAL IMPROVEMENT PLAN
REQUESTED BUDGET**

Item #	Project Description	Page #	FY2021	FY2022	FY2023	FY2024	FY2025	Total
GOVERNMENTAL FUNDS								
CAPITAL PROJECTS FUND								
Information Technology - 5117								
1	Annual PC Replacements	R - 10	\$42,000	\$0	\$0	\$0	\$0	\$42,000
2	Core Data Center Switch	R - 11	\$41,453	\$0	\$0	\$0	\$0	\$41,453
3	Itron/MVRS Upgrade for Utility Billing	R - 12	\$26,189	\$0	\$0	\$0	\$0	\$26,189
4	Total Information Technology		\$109,642	\$0	\$0	\$0	\$0	\$109,642
5								
Non-Departmental - 5119								
7	Wayfinding Signage Project	R - 14	\$0	\$217,000	\$131,550	\$44,450	\$50,000	\$443,000
8	1 Handheld Radio & 1 EOC Base Station	R - 15	\$10,490	\$0	\$0	\$0	\$0	\$10,490
9	1 Full-Matrix Message Board	R - 16	\$17,000	\$0	\$0	\$0	\$0	\$17,000
10	Total Non-Departmental		\$27,490	\$217,000	\$131,550	\$44,450	\$50,000	\$470,490
11								
Police Department - 5222								
13	24 Tasers, Year 3 of 5-Year Agreement	R - 18	\$6,720	\$6,720	\$6,720	\$0	\$0	\$20,160
14	3 In-car Video Cameras, Year 3 of 5-Year Agreement	R - 19	\$12,393	\$17,772	\$14,265	\$0	\$0	\$44,430
15	1 PD Administration Vehicle 2021 Ford Explorer	R - 20	\$38,250	\$0	\$0	\$0	\$0	\$38,250
16	Total Police Department		\$57,363	\$24,492	\$20,985	\$0	\$0	\$102,840
17								
Community Development Services - 5224								
19	Contribution for Future Tri-Rail Coastal Station	R - 22	\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
20	Total Community Development Services		\$0	\$50,000	\$50,000	\$50,000	\$50,000	\$200,000
21								
Library - 5771								
23	Library Materials Print and Digital	R - 24	\$0	\$35,000	\$35,000	\$40,000	\$40,000	\$150,000
24	RFID Security System	R - 25	\$0	\$20,000	\$20,000	\$0	\$0	\$40,000
25	Total Library		\$0	\$55,000	\$55,000	\$40,000	\$40,000	\$190,000
26								
Parks & Facilities - 5779								
33	Richardson AC Replacements	R - 28	\$40,000	\$0	\$0	\$0	\$0	\$40,000
34	Hagen Roof Repairs	R - 29	\$15,000	\$0	\$0	\$0	\$0	\$15,000
35	Jaycee Park Redevelopment Phase 2	R - 30	\$0	\$110,000	\$0	\$0	\$0	\$110,000
36	Colohatchee Park Expansion	R - 36	\$0	\$900,000	\$0	\$0	\$0	\$900,000
37	Colohatchee Boat Ramp Pillars	R - 39	\$0	\$20,000	\$0	\$0	\$0	\$20,000
38	Colohatchee Boat Ramp Expansion	R - 43	\$0	\$650,000	\$0	\$0	\$0	\$650,000
39	Carriage House Renovation	R - 46	\$0	\$0	\$300,000	\$0	\$0	\$300,000
40	Hagen Park Carpet Replacement	R - 31	\$0	\$0	\$20,000	\$0	\$0	\$20,000
41	Hagen Park Building Expansion	R - 37	\$0	\$150,000	\$0	\$0	\$0	\$150,000
42	Hagen Park Expansion	R - 38	\$0	\$2,400,000	\$800,000	\$865,000	\$125,000	\$4,190,000
43	Hagen Park Efficient Lighting	R - 32	\$0	\$65,000	\$150,000	\$35,000	\$0	\$250,000
44	Hi-Lift	R - 34	\$0	\$58,000	\$0	\$0	\$0	\$58,000
45	ICPP Floor Replacement	R - 33	\$0	\$30,000	\$0	\$0	\$0	\$30,000
46	ICPP Kitchen Expansion and Renovations	R - 40	\$0	\$150,000	\$0	\$0	\$0	\$150,000
47	ICPP Playground Renovations	R - 41	\$0	\$40,000	\$0	\$0	\$0	\$40,000
48	Library Land Acquisition	R - 42	\$0	\$350,000	\$650,000	\$0	\$0	\$1,000,000
49	Mickel Park Land Acquisition	R - 44	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
50	Mobile Stage	R - 35	\$0	\$0	\$0	\$130,000	\$0	\$130,000
51	Woman's Club Amenities	R - 45	\$0	\$7,500	\$0	\$0	\$0	\$7,500
52	Total Parks & Facilities		\$55,000	\$5,930,500	\$1,920,000	\$1,030,000	\$125,000	\$9,060,500
53	Total Leisure Services		\$55,000	\$5,985,500	\$1,975,000	\$1,070,000	\$165,000	\$9,250,500
54	Contribution to Capital Replacement Plan		\$500,000	\$510,000	\$520,200	\$530,604	\$541,216	\$2,602,020
55	Total Capital Improvement Fund		\$749,495	\$6,786,992	\$2,697,735	\$1,695,054	\$806,216	\$12,735,492
56								
Fire Fund - 155								

**CITY OF WILTON MANORS
FY2021-2025 FIVE YEAR CAPITAL IMPROVEMENT PLAN
REQUESTED BUDGET**

Item #	Project Description	Page #	FY2021	FY2022	FY2023	FY2024	FY2025	Total
58	3 Bay Doors Replacement		\$75,000			\$0	\$0	\$75,000
59	2021 Ford Explorer, Fire Marshall Replacement		\$20,000			\$0	\$0	\$20,000
60	Generator, Replacement			\$50,000		\$0	\$0	\$50,000
61	Contribution to Capital Replacement Plan		\$18,000			\$0	\$0	\$18,000
62	Total Fire Fund		\$113,000	\$50,000	\$0	\$0	\$0	\$163,000
63								
64	Road Fund - 163							
65	NE 29th Street Improvement Grant-ineligible cost		\$75,000			\$0		\$75,000
66	Surtax Projects		\$50,000					\$50,000
67	Contribution to Capital Replacement Fund		\$15,000			\$0	\$0	\$15,000
68	Total Road Fund		\$140,000	\$0	\$0	\$0	\$0	\$140,000
69								
70	STATE FORFEITURE FUND - 165							
71	(1) Police Ballistic Shield		\$6,600	\$0	\$0	\$0	\$0	\$6,600
72	Total STATE FORFEITURE FUND		\$6,600	\$0	\$0	\$0	\$0	\$6,600
73								
74	JENADA - 602							
75	Video & DVR Replacement		\$5,100	\$0	\$0	\$0	\$0	\$5,100
76	Total JENADA		\$5,100	\$0	\$0	\$0	\$0	\$5,100
77								
78	WILTON DRIVE IMPROVEMENT DISTRICT							
79	Landscape/Streetscape Construction		\$12,300	\$0	\$0	\$0	\$0	\$12,300
80	Total Wilton Drive Improvement District		\$12,300	\$0	\$0	\$0	\$0	\$12,300
81								
82	Total Governmental Funds		\$1,026,495	\$6,836,992	\$2,697,735	\$1,695,054	\$806,216	\$13,062,492
83								
84	ENTERPRISE FUNDS							
85	Water/Sewer Utility Fund - 401							
86	(3) Handheld Radios		\$7,710				\$0	\$7,710
87	(2) Handheld Radios & (1) Radio Base Station		\$9,980				\$0	\$9,980
88	Contribution to Capital Replacement Plan		\$140,000				\$0	\$140,000
89	Total Water/Sewer Utility Fund		\$157,690	\$0	\$0	\$0	\$0	\$157,690
90								
91	Drainage Fund - 450							
92	(2) Handheld Radios		\$5,140					\$5,140
93	NW 8 Avenue Drainage System - Phase I, New		\$151,000					\$151,000
94	Contribution to Capital Replacement Fund		\$79,000					\$79,000
95	Total Drainage Fund		\$235,140	\$0	\$0	\$0	\$0	\$235,140
96								
97	Recycling & Solid Waste Fund - 151							
98	Contribution to Capital Replacement Fund		\$4,500					\$4,500
99	1 Handheld Radio, Replacement		\$2,570					\$2,570
100	Total Recycling & Solid WasteFund		\$7,070	\$0	\$0	\$0	\$0	\$7,070
101								
102	Parking Fund - 406							
103	Contribution to Capital Replacement Fund		\$30,000					\$30,000
104	Contingencies Capital Expenditures		\$10,000					\$10,000
105	Total Parking Fund		\$40,000	\$0	\$0	\$0	\$0	\$40,000
106								
107	Total Enterprise Funds		\$439,900	\$0	\$0	\$0	\$0	\$439,900
108								
109	GRAND TOTALS		\$1,466,395	\$6,836,992	\$2,697,735	\$1,695,054	\$806,216	\$13,502,392

Capital Improvement Program 2020-2021 Major Capital Projects

Equipment & Technology

Citywide PC Replacements	\$	42,000
Core Data Center Switch		41,453
Itron/MVRS Upgrade for Utility Billing		26,189
Handheld Radios and Base Station		35,890
Full-Matrix Message Board		17,000
Three (3) In-car Video Cameras		12,393
PD Administration Vehicle 2021 Ford Explorer		38,250
2021 Ford Explorer, Fire Marshall Replacement		20,000
Total Equipment & Technology		233,175

Facility Repairs/Improvements

Richardson AC Replacements		40,000
Hagen Roof Repairs		15,000
Fire Station 16 Bay Doors Replacement		75,000
Facility Repairs/Improvements		130,000

Transportation & Roadways

NE 29th Street Improvement Grant - ineligible cost		75,000
Transportation & Roadways		75,000

Utility System Repairs/Improvements

NW 8th Avenue Drainage System - Phase I New		151,000
Utility System Repairs/Improvements		151,000

Others

Surtax Projects		50,000
Landscape/Streetscape Construction		12,300
Others		62,300

Total Major Projects

\$ 651,475

City of Wilton Manors FY21-25 Capital Improvement Program

Citywide Summary

All Funds

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Individual Fund Resources	\$ 853,356	\$ 6,619,222	\$ 2,475,610	\$ 1,468,485	\$ 575,117	\$ 11,991,790
Capital Replacement Plan	606,439	1,488,645	1,354,459	775,379	2,247,098	\$ 6,472,020
Grants	-	18,000	18,000	18,000	18,000	\$ 72,000
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 1,459,795	\$ 8,125,867	\$ 3,848,069	\$ 2,261,864	\$ 2,840,215	\$ 18,535,810

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 117,103	\$ 399,618	\$ 153,741	\$ 949,721	\$ 1,028,862	\$ 2,649,045
Vehicles:	58,250	441,591	376,126	383,893	316,612	\$ 1,576,472
Plans, Studies, Engineering & Architecture:	-	10,000	35,202	165,000	-	\$ 210,202
Computers & Technology:	109,642	218,168	107,590	59,161	151,618	\$ 646,179
Infrastructure	378,300	4,319,260	1,608,822	129,450	100,000	\$ 6,535,832
Capital Replacement Plan	786,500	802,230	860,780	534,639	1,203,123	\$ 4,187,272
Other:	10,000	1,935,000	705,808	40,000	40,000	\$ 2,730,808
TOTAL COSTS:	\$ 1,459,795	\$ 8,125,867	\$ 3,848,069	\$ 2,261,864	\$ 2,840,215	\$ 18,535,810

City of Wilton Manors FY21-25 Capital Improvement Program

Capital Improvements Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvements Fund	\$ 143,056	\$ 6,276,992	\$ 2,177,535	\$ 1,164,450	\$ 265,000	\$ 10,027,033
Capital Replacement Plan	606,439	1,256,659	1,066,997	677,903	1,382,884	\$ 4,990,882
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 749,495	\$ 7,533,651	\$ 3,244,532	\$ 1,842,353	\$ 1,647,884	\$ 15,017,915

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 86,603	\$ 230,192	\$ 35,551	\$ 834,245	\$ 157,472	\$ 1,344,063
Vehicles:	38,250	400,791	376,126	383,893	305,788	\$ 1,504,848
Plans, Studies, Engineering & Architecture:	-	10,000	35,202	165,000	-	\$ 210,202
Computers & Technology:	109,642	218,168	107,590	59,161	151,618	\$ 646,179
Infrastructure	15,000	4,229,500	1,421,550	129,450	100,000	\$ 5,895,500
Capital Replacement Plan	500,000	510,000	562,705	230,604	893,006	\$ 2,696,315
Other:	-	1,935,000	705,808	40,000	40,000	\$ 2,720,808
TOTAL COSTS:	\$ 749,495	\$ 7,533,651	\$ 3,244,532	\$ 1,842,353	\$ 1,647,884	\$ 15,017,915

City of Wilton Manors FY21-25 Capital Improvement Program

Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Fire Assessment Fund	\$ 113,000	\$ 68,360	\$ 18,727	\$ 19,102	\$ 19,484	\$ 238,673
Capital Replacement Plan		42,714	-	-	13,530	\$ 56,244
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 113,000	\$ 111,074	\$ 18,727	\$ 19,102	\$ 33,014	\$ 294,917

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 51,914	\$ -	\$ -	\$ 13,530	\$ 65,444
Vehicles:	20,000	40,800	-	-	-	\$ 60,800
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	75,000	-	-	-	-	\$ 75,000
Capital Replacement Plan	18,000	18,360	18,727	19,102	19,484	\$ 93,673
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 113,000	\$ 111,074	\$ 18,727	\$ 19,102	\$ 33,014	\$ 294,917

City of Wilton Manors FY21-25 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Miscellaneous Grants Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	18,000	18,000	18,000	18,000	\$ 72,000
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 72,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 72,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ -	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 72,000

City of Wilton Manors FY21-25 Capital Improvement Program

Road Improvement Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Road Improvement Fund	\$ 140,000	\$ 15,300	\$ 15,606	\$ 15,918	\$ 16,236	\$ 203,060
Capital Replacement Plan	-	91,760	-	-	-	\$ 91,760
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 140,000	\$ 107,060	\$ 15,606	\$ 15,918	\$ 16,236	\$ 294,820

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 2,000	\$ -	\$ -	\$ -	\$ 2,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	125,000	89,760	-	-	-	\$ 214,760
Capital Replacement Plan	15,000	15,300	15,606	15,918	16,236	\$ 78,060
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 140,000	\$ 107,060	\$ 15,606	\$ 15,918	\$ 16,236	\$ 294,820

City of Wilton Manors FY21-25 Capital Improvement Program

Water & Sewer Utility Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Water & Sewer Utility Fund	\$ 157,690	\$ 142,800	\$ 145,656	\$ 148,569	\$ 151,541	\$ 746,256
Capital Replacement Plan	-	97,512	287,462	7,897	453,973	\$ 846,844
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 157,690	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,593,100

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 17,690	\$ 97,512	\$ 100,190	\$ 7,897	\$ 453,973	\$ 677,262
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	187,272	-	-	\$ 187,272
Capital Replacement Plan	140,000	142,800	145,656	148,569	151,541	\$ 728,566
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 157,690	\$ 240,312	\$ 433,118	\$ 156,466	\$ 605,514	\$ 1,593,100

City of Wilton Manors FY21-25 Capital Improvement Program

Recycling Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Recycling Fund	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 25,988
Capital Replacement Plan	-	-	-	-	7,036	\$ 7,036
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 33,024

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 2,570	\$ -	\$ -	\$ -	\$ 7,036	\$ 9,606
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 7,070	\$ 4,590	\$ 4,682	\$ 4,775	\$ 11,907	\$ 33,024

City of Wilton Manors FY21-25 Capital Improvement Program

Drainage Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Drainage Fund	\$ 235,140	\$ 80,580	\$ 82,192	\$ 83,835	\$ 85,512	\$ 567,259
Capital Replacement Plan	-	-	-	36,414	378,851	\$ 415,265
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 235,140	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 982,524

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 5,140	\$ -	\$ -	\$ 36,414	\$ 378,851	\$ 420,405
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	151,000	-	-	-	-	\$ 151,000
Capital Replacement Plan	79,000	80,580	82,192	83,835	85,512	\$ 411,119
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 235,140	\$ 80,580	\$ 82,192	\$ 120,249	\$ 464,363	\$ 982,524

City of Wilton Manors FY21-25 Capital Improvement Program

Parking Fund Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Parking Fund	\$ 40,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 166,121
Capital Replacement Plan	-	-	-	53,165	10,824	\$ 63,989
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 40,000	\$ 30,600	\$ 31,212	\$ 85,001	\$ 43,297	\$ 230,110

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ 53,165	\$ -	\$ 53,165
Vehicles:	-	-	-	-	10,824	\$ 10,824
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
Other:	10,000	-	-	-	-	\$ 10,000
TOTAL COSTS:	\$ 40,000	\$ 30,600	\$ 31,212	\$ 85,001	\$ 43,297	\$ 230,110

City of Wilton Manors FY21-25 Capital Improvement Program

Jenada Assessment Fund

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Jenada Assessment Fund	\$ 5,100					\$ 5,100
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 5,100	\$ -	\$ -	\$ -	\$ -	\$ 5,100

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 5,100					\$ 5,100
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 5,100	\$ -	\$ -	\$ -	\$ -	\$ 5,100

City of Wilton Manors FY21-25 Capital Improvement Program

Wilton Drive Improvement District

Fund Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Wilton Drive Improvement District	\$ 12,300					\$ 12,300
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 12,300	\$ -	\$ -	\$ -	\$ -	\$ 12,300

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	12,300					\$ 12,300
Capital Replacement Plan						\$ -
Other:						\$ -
TOTAL COSTS:	\$ 12,300	\$ -	\$ -	\$ -	\$ -	\$ 12,300

City of Wilton Manors FY21-25 Capital Improvement Program

Capital Improvements Fund

Capital Replacement Plan

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvements Fund	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020
TOTAL COSTS:	\$ 500,000	\$ 510,000	\$ 520,200	\$ 230,604	\$ 541,216	\$ 2,302,020

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY20-24 Capital Improvement Program
Capital Improvement Fund
Information Technology Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 41,453	\$ -	\$ -	\$ -	\$ -	\$ 41,453
Capital Replacement Plan	68,189	165,528	70,944	59,161	151,618	\$ 515,440
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 109,642	\$ 165,528	\$ 70,944	\$ 59,161	\$ 151,618	\$ 556,893

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	109,642	165,528	70,944	59,161	151,618	\$ 556,893
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 109,642	\$ 165,528	\$ 70,944	\$ 59,161	\$ 151,618	\$ 556,893

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
City Hall and Citywide Activities Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 27,490	\$ 217,000	\$ 131,550	\$ 44,450	\$ 50,000	\$ 470,490
Capital Replacement Plan	-	-	42,505	-	351,790	\$ 394,295
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 27,490	\$ 217,000	\$ 174,055	\$ 44,450	\$ 401,790	\$ 864,785

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 27,490	\$ -	\$ -	\$ -	\$ -	\$ 27,490
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	217,000	131,550	44,450	50,000	\$ 443,000
Capital Replacement Plan	-	-	42,505	-	351,790	\$ 394,295
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 27,490	\$ 217,000	\$ 174,055	\$ 44,450	\$ 401,790	\$ 864,785

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Police Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 19,113	\$ 24,492	\$ 20,985	\$ -	\$ -	\$ 64,590
Capital Replacement Plan	38,250	400,791	354,278	329,772	295,071	\$ 1,418,162
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 57,363	\$ 425,283	\$ 375,263	\$ 329,772	\$ 295,071	\$ 1,482,752

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 19,113	\$ 24,492	\$ 20,985	\$ -	\$ -	\$ 64,590
Vehicles:	38,250	400,791	354,278	329,772	295,071	\$ 1,418,162
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 57,363	\$ 425,283	\$ 375,263	\$ 329,772	\$ 295,071	\$ 1,482,752

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Community Development Services Department
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	50,000	50,000	50,000	50,000	\$ 200,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Library Division
Department/Division Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ 55,000	\$ 55,000	\$ 40,000	\$ 40,000	\$ 190,000
Capital Replacement Plan	-	17,340	16,646	-	-	\$ 33,986
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 72,340	\$ 71,646	\$ 40,000	\$ 40,000	\$ 223,986

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 17,340	\$ -	\$ -	\$ -	\$ 17,340
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	20,000	36,646	-	-	\$ 56,646
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ 150,000
Other:	-	35,000	35,000	40,000	40,000	<i>#REF!</i>
TOTAL COSTS:	\$ -	\$ 72,340	\$ 71,646	\$ 40,000	\$ 40,000	\$ 223,986

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Recreation Division
Department/Division Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	154,330	20,808	-	-	\$ 175,138
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ -	\$ 154,330	\$ 20,808	\$ -	\$ -	\$ 175,138

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ -	\$ 121,690	\$ -	\$ -	\$ -	\$ 121,690
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	32,640	-	-	-	\$ 32,640
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	20,808	-	-	\$ 20,808
TOTAL COSTS:	\$ -	\$ 154,330	\$ 20,808	\$ -	\$ -	\$ 175,138

City of Wilton Manors FY21-25 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Parks & Facilities Division
Department Summary

FUNDING SOURCES:	FY21	FY22	FY23	FY24	FY25	TOTAL
Capital Improvement Fund	\$ 55,000	\$ 5,930,500	\$ 1,920,000	\$ 1,030,000	\$ 125,000	\$ 9,060,500
Capital Replacement Plan	-	8,670	41,616	58,366	43,189	\$ 151,841
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 55,000	\$ 5,939,170	\$ 1,961,616	\$ 1,088,366	\$ 168,189	\$ 9,212,341

COSTS PER FISCAL YEAR:	FY21	FY22	FY23	FY24	FY25	TOTAL
Equipment/Furnishings:	\$ 40,000	\$ 66,670	\$ 14,566	\$ 834,245	\$ 157,472	\$ 1,112,953
Vehicles:	-	-	21,848	54,121	10,717	\$ 86,686
Plans, Studies, Engineering & Architecture:	-	10,000	35,202	165,000	-	\$ 210,202
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	15,000	3,962,500	1,240,000	35,000	-	\$ 5,252,500
Capital Replacement Plan	-	-	-	-	-	\$ -
Other (Land Acquisition):	-	1,900,000	650,000	-	-	\$ 2,550,000
TOTAL COSTS:	\$ 55,000	\$ 5,939,170	\$ 1,961,616	\$ 1,088,366	\$ 168,189	\$ 9,212,341

City of Wilton Manors Capital Replacement Plan

Summary Of Funding Needs For All Funds:		Total Current Replace- ment Cost	Annual Replace- ment Share	9/30/19 Committed Fund Balance or Restricted Net Assets	Added in FY20	Estimated Amount Used in FY20	FY20 Year- End Committed Fund Balance or Restricted Net Assets	Average # of Years for Replace- ment	FY21 Contri-bu- tion Require-ment	FY21 Withdrawal From Capital Replace- ment Plan	Estimated FY20 Year- End Committed Fund Balance	
1	Capital Improvement Fund	300	6,420,575	535,186	264,397	425,000	353,612	335,785	12	500,000	(603,150)	232,635
2	Recycling	151	71,000	4,676	-	4,500	-	4,500	15	4,500	-	9,000
3	Fire	155	207,914	17,755	3,500	7,500	30,000	(19,000)	12	18,000	-	(1,000)
4	Roads	163	148,500	13,812	16,500	15,000	-	31,500	11	15,000	-	46,500
5	Water & Sewer	401	12,326,600	190,546	360,164	140,000	9,722	490,442	65	140,000	(47,100)	583,342
6	Parking	406	196,160	31,448	84,200	30,000	30,000	84,200	6	30,000	(133,060)	(18,860)
7	Drainage	450	864,000	34,985	68,524	79,000	-	147,524	25	79,000	-	226,524
8			20,234,749	828,408	797,285	701,000	423,334	1,074,951	146	786,500	(783,310)	1,078,141

11 **City of Wilton Manors**
12 **Capital Replacement Plan**

	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31
15 Capital Improvement Fund											
16 Beginning Balance:	335,785		Calculated Annual Replacement Share:				-	Required Annual Replacement Share:			
17 Annual Contribution:	500,000	510,000	520,200	530,604	541,216	552,040	563,081	574,343	585,830	597,546	609,497
18 Annual Purchases:	146,439	746,659	635,315	447,297	841,669	451,309	491,258	492,971	715,442	532,940	427,323
19 Year-End Balance:	689,346	452,687	337,572	420,879	120,427	221,158	292,982	374,353	244,740	309,347	491,521
20	Minimum Year-End Balance:				120,427	Maximum Year-End Balance:				689,346	
22 Recycling Fund:											
23 Beginning Balance:	10,500		Calculated Annual Replacement Share:				4,091	Required Annual Replacement Share:			
24 Annual Contribution:	4,500	4,590	4,682	4,775	4,871	4,968	5,068	5,169	5,272	5,378	5,485
25 Annual Purchases:	-	-	-	-	7,036	-	-	7,466	52,725	-	-
26 Year-End Balance:	15,000	19,590	24,272	29,047	26,882	31,851	36,918	34,621	(12,831)	(7,453)	(1,968)
27	Minimum Year-End Balance:				(12,831)	Maximum Year-End Balance:				36,918	
30 Fire Fund:											
31 Beginning Balance:	21,500		Calculated Annual Replacement Share:				17,755	Required Annual Replacement Share:			
32 Annual Contribution:	18,000	18,360	18,727	19,102	19,484	19,873	20,271	20,676	21,090	21,512	21,942
33 Annual Purchases:	-	42,714	-	-	13,530	14,905	-	28,717	-	-	-
34 Year-End Balance:	39,500	15,146	33,873	52,975	58,928	63,897	84,168	76,127	97,217	118,728	140,670
35	Minimum Year-End Balance:				15,146	Maximum Year-End Balance:				140,670	
38 Road Fund:											
39 Beginning Balance:	31,500		Calculated Annual Replacement Share:				13,812	Required Annual Replacement Share:			
40 Annual Contribution:	15,000	15,300	15,606	15,918	16,236	16,561	16,892	17,230	17,575	17,926	18,285
41 Annual Purchases:	-	91,760	-	-	-	-	-	-	1,172	-	15,237
42 Year-End Balance:	46,500	(29,960)	(14,354)	1,564	17,801	34,362	51,254	68,485	84,888	102,814	105,862
43	Minimum Year-End Balance:				(29,960)	Maximum Year-End Balance:				105,862	
46 W&S Utilities Fund:											
47 Beginning Balance:	500,164		Calculated Annual Replacement Share:				190,546	Required Annual Replacement Share:			
48 Annual Contribution:	140,000	142,800	145,656	148,569	151,541	154,571	157,663	160,816	164,032	167,313	170,659
49 Annual Purchases:	47,100	97,512	287,463	7,895	453,972	104,888	61,939	51,691	70,300	20,317	18,285
50 Year-End Balance:	593,064	638,352	496,545	637,219	334,788	384,471	480,195	589,320	683,053	830,049	982,424
51	Minimum Year-End Balance:				334,788	Maximum Year-End Balance:				982,424	

	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31
Parking Fund:											
Beginning Balance:	114,200		Calculated Annual Replacement Share:			34,954	Required Annual Replacement Share:				
Annual Contribution:	30,000	30,600	31,212	31,836	32,473	33,122	33,785	34,461	35,150	35,853	36,570
Annual Purchases:	133,060	12,240	53,164	-	10,824	-	-	-	-	-	-
Year-End Balance:	11,140	29,500	7,548	39,384	61,032	94,155	127,940	162,400	197,550	233,403	269,973
Minimum Year-End Balance:					7,548	Maximum Year-End Balance:					269,973
Drainage Fund:											
Beginning Balance:	147,524		Calculated Annual Replacement Share:			34,954	Required Annual Replacement Share:				
Annual Contribution:	79,000	226,524	307,104	352,882	436,717	143,378	190,853	279,820	370,566	463,127	557,540
Annual Purchases:	-	80,580	82,192	83,835	85,512	87,222	88,967	90,746	92,561	94,412	96,301
Year-End Balance:	226,524	-	36,414	-	378,851	39,747	-	-	-	-	-
Minimum Year-End Balance:					143,378	Maximum Year-End Balance:					653,840
Total Citywide Contributions:											
Capital Improvement Fund	500,000	510,000	520,200	530,604	541,216	552,040	563,081	574,343	585,830	597,546	609,497
Recycling Fund:	4,500	4,590	4,682	4,775	4,871	4,968	5,068	5,169	5,272	5,378	5,485
Fire Fund:	18,000	18,360	18,727	19,102	19,484	19,873	20,271	20,676	21,090	21,512	21,942
Road Fund:	15,000	15,300	15,606	15,918	16,236	16,561	16,892	17,230	17,575	17,926	18,285
W&S Utilities Fund:	140,000	142,800	145,656	148,569	151,541	154,571	157,663	160,816	164,032	167,313	170,659
Parking Fund:	30,000	30,600	31,212	31,836	32,473	33,122	33,785	34,461	35,150	35,853	36,570
Drainage Fund:	79,000	80,580	82,192	83,835	85,512	87,222	88,967	90,746	92,561	94,412	96,301
Total:	786,500	802,230	818,275	834,640	851,333	868,360	885,727	903,441	921,510	939,940	958,739
Total Citywide Purchases:											
Capital Improvement Fund	146,439	746,659	635,315	447,297	841,669	451,309	491,258	492,971	715,442	532,940	427,323
Recycling Fund:	-	-	-	-	7,036	-	-	7,466	52,725	-	-
Fire Fund:	-	42,714	-	-	13,530	14,905	-	28,717	-	-	-
Road Fund:	-	91,760	-	-	-	-	-	-	1,172	-	15,237
W&S Utilities Fund:	47,100	97,512	287,463	7,895	453,972	104,888	61,939	51,691	70,300	20,317	18,285
Parking Fund:	133,060	12,240	53,164	-	10,824	-	-	-	-	-	-
Drainage Fund:	-	-	36,414	-	378,851	39,747	-	-	-	-	-
Total:	326,599	990,885	1,012,356	455,192	1,705,883	610,849	553,197	580,846	839,638	553,256	460,846
Total Citywide Year-End Reserve Balances:											
Capital Improvement Fund	689,346	452,687	337,572	420,879	120,427	221,158	292,982	374,353	244,740	309,347	491,521
Recycling Fund:	15,000	19,590	24,272	29,047	26,882	31,851	36,918	34,621	(12,831)	(7,453)	(1,968)
Fire Fund:	39,500	15,146	33,873	52,975	58,928	63,897	84,168	76,127	97,217	118,728	140,670
Road Fund:	46,500	(29,960)	(14,354)	1,564	17,801	34,362	51,254	68,485	84,888	102,814	105,862
W&S Utilities Fund:	593,064	638,352	496,545	637,219	334,788	384,471	480,195	589,320	683,053	830,049	982,424
Parking Fund:	11,140	29,500	7,548	39,384	61,032	94,155	127,940	162,400	197,550	233,403	269,973
Drainage Fund:	226,524	307,104	352,882	436,717	143,378	190,853	279,820	370,566	463,127	557,540	653,840
Total:	1,621,074	1,432,419	1,238,337	1,617,785	763,236	1,020,747	1,353,277	1,675,873	1,757,744	2,144,428	2,642,322
Minimum Year-End Balance:					763,236						

**FY2020-2021 BUDGET
DEBT ADMINISTRATION**

The following pages contain information on the City’s debt philosophy, bond covenants, and outstanding debt obligations. There is no legal debt margin established either by City Charter or by Florida Statutes.

DEBT PHILOSOPHY

It is the City’s policy to structure debt to carefully match the benefits derived from the financing. For example, the repayment schedule of the recently-retired 2007 Water and Sewer Revenue Refunding Bonds coincided with the estimated asset life of the repaired system. The annual principal and interest payments were also calculated to remain constant over the payback period. All of the current debt obligations conform to the City’s debt philosophy of cost-benefit matching and level repayment schedules.

SUMMARY OF OUTSTANDING DEBT

Budgeted Debt Service for FY20-21	Annual Payment	Payoff Date	Principal	Interest	Total
City Hall General Obligation Loan	427,928	9/30/2028	\$2,955,770	\$460,872	\$3,416,642
Utility and Parking Loan	186,894	12/1/2026	\$1,114,084	\$100,722	\$1,214,806
Mickel Park Loan	88,223	6/1/2025	\$404,000	\$39,137	\$443,137
Totals:	\$703,045		\$4,473,854	\$600,731	\$5,074,585

**FY2020-2021 BUDGET
PURPOSE OF BONDS/LOANS**

2008 CITY HALL GENERAL OBLIGATION NOTE

A referendum was approved by the voters on March 14, 2006 allowing the City to issue a \$6,000,000 general obligation bond for the construction of the New City Hall and Public Safety Complex. The debt has an interest rate of 3.72% payable semi-annually; principal is payable annually in varying amounts through 2028. Outstanding principal as of September 30, 2021 is \$2,955,770.

2011 UTILITY AND PARKING BANK NOTE

In December 2011, the City issued 2011 Utility and Parking Revenue Bonds in the amount of \$2,230,500 to fund the construction of a sewer lift station and surface parking facilities. The revenue bond was issued at an interest rate of 3.06% and is secured by the City's share of the communication services taxes from the State of Florida. Principal and interest payments are due June 1st and December 1st of each year through 2026. Outstanding balance as of September 30, 2021 is \$1,114,084.

2015 MICKEL PARK REPURPOSING BANK NOTE

In March 2015, the City entered into a bank loan agreement in the amount of \$744,200 to finance the re-purposing of Mickel Park. The loan bears interest at 4.17% with principal and interest payments due June 1 and December 1. Outstanding balance as of September 30, 2021 is \$404,000.

SCHEDULE OF FUTURE DEBT SERVICE

FISCAL YEAR	2008 CITY HALL BOND		2011 UTILITY/PARKING LOAN		2015 MICKEL PARK LOAN		TOTAL		
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	TOTAL
2021	324,000	103,928	159,819	27,074	75,000	13,223	558,819	144,225	703,044
2022	336,050	91,651	163,872	23,022	78,000	10,616	577,922	125,289	703,211
2023	348,550	78,918	168,028	18,866	81,000	7,923	597,578	105,707	703,285
2024	361,520	65,710	172,288	14,605	83,000	5,128	616,808	85,443	702,251
2025	374,970	52,012	176,657	10,236	87,000	2,247	638,627	64,495	703,122
2026	388,910	37,804	181,136	5,756	-	-	570,046	43,560	613,606
2027	403,380	23,067	92,284	1,163	-	-	495,664	24,230	519,894
2028	418,390	7,782	-	-	-	-	418,390	7,782	426,172
2029	-	-	-	-	-	-	-	-	-
	<u>2,955,770</u>	<u>460,872</u>	<u>1,114,084</u>	<u>100,722</u>	<u>404,000</u>	<u>39,137</u>	<u>4,473,854</u>	<u>600,731</u>	<u>5,074,585</u>

COLOHATCHEE PARK LAND PURCHASE

In June 2019, for \$1,365,000, the City purchased two parcels of land to expand Colohatchee Park. Interim financing was provided by an interfund loan from the Water & Sewer Utility Fund to the General Fund. The interest rate is variable and is tied to the Florida Prime monthly participant return, most recently 0.95%. This budget includes debt service of \$10,300, interest only, for FY21 in anticipation of procuring a bank loan as permanent financing for this land purchase.

**CITY OF WILTON MANORS
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2020

Sorted by Pay Grade, Role, and Level

Job Title	FLSA	Role & Level	Grade	FY2020-21 Minimum	FY2020-21 Midpoint	FY2020-21 Maximum	Min Hourly	Mid Hourly	Max Hourly
Recreation Leader I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Courier	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Maintenance Worker I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Utility Technician I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Customer Service Representative	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Administrative Assistant - Code Compliance	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Administrative Assistant - City Clerk	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Library Technical Assistant	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Recreation Leader II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Maintenance Worker II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Utility Technician II	N	T1	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Assistant City Clerk	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Investigative Aide	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Permit Technician	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Senior Administrative Assistant	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Accounting Technician	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Code Compliance Officer	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Human Resources Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Crew Leader	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Community Planning Technician	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Library Associate	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Utility Technician III	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Accreditation Coordinator	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Office Manager	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Customer Service Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Code Compliance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Fire Inspector	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
IT Systems Administrator	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Community Development Services Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Facilities Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Grounds Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Utility Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Program & Facility Supervisor	N	L1	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Accountant	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Purchasing Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Librarian I	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Administrative Program Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Program & Youth Services Supervisor	N	L2	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Librarian II	N	P3	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Police Administrative Manager	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Parks & Recreation Division Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Library Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Clerk	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Economic Development Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Human Resources Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Fire Marshal	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Planner	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Capital Projects/Grants Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
IT Manager	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Finance Director	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Police Chief	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Human Resources Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Community Development Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Leisure Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Utilities/Emergency Mgmt Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Finance Director	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Chief of Police	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Assistant City Manager	E	L7	13	\$109,308	\$137,151	\$164,994	\$52.55	\$65.94	\$79.32
The positions below are part of the collective bargaining unit represented by the Broward Police Benevolent Association. The pay ranges are determined through contract negotiations:									
Police Aide	N	PBA1	PBA1	\$42,331	\$53,627	\$64,923	\$20.35	\$25.78	\$31.21
Police Service Aide	N	PBA1	PBA1	\$42,331	\$53,627	\$64,923	\$20.35	\$25.78	\$31.21
Police Records Technician	N	PBA2	PBA2	\$46,214	\$58,547	\$70,880	\$22.22	\$28.15	\$34.08
Police Records Manager/Criminal Analyst	N	PBA3	PBA3	\$51,537	\$65,289	\$79,041	\$24.78	\$31.39	\$38.00
Police Patrol Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Community Policing Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Detective	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police School Resource Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05
Police Detective Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05
Police Training Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt
Roles: A = Administrative; L = Leader; P = Professional; and T = Technical

BUDGET GLOSSARY

Account – An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account types include: revenue, expense/expenditure, asset, liability and equity.

Accounting Period – A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

Accounting Standards – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

Accounting System – Organized set of manual and computerized accounting methods, procedures, and controls established to record, classify, analyze, summarize and report financial information of a government or any of its funds or organizations components.

Accrual Basis of Accounting – A basis of accounting which reports revenues when earned and expenses when incurred regardless of the related cash flows.

Accrued Interest – The dollar amount of interest, based on the stated interest rate, which has accumulated on a bond from (and including) the most recent interest date or other date, up to (but not including the due date of the interest payment.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and applying a specific millage rate.

Adopted Budget – The City Commission approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution and ordinance.

Advance Refunding – A bond refunding in which the proceeds of new debt are placed in an interest-bearing escrow account pending the call dates or maturity dates of the old debt.

Agency Fund – An agency fund is used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

Amended Budget – The original budget plus any amendments passed as of a certain date.

Amortization – The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appropriation – An authorization made by the City Commission, which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations usually are made for fixed amounts and typically are granted for a one-year period.

Assessed Valuation – The appraised valuation, less any exemptions, set by the Broward County Property Appraiser upon real estate or other property; used as a basis for levying ad valorem taxes.

Asset – Tangible or intangible resources owned or held by a government which possess service potentials that generally are utilized (consumed) in the delivery of municipal services.

Audit – An annual examination of the City’s financial statements performed by independent certified public accountants for the purpose of ascertaining whether the financial statements fairly present the City’s financial positions and results of operations. The audit also includes a review of the City’s internal control system and compliance with certain provision of laws, regulations, contracts, and grant agreements.

Authorized Positions – Employee positions which are approved and funded in the adopted budget.

Balanced Budget – A budget in which estimated revenues and other available funds equal or exceed estimated expenditures.

Basis of Accounting – The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For Example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis that is, (when cash is received or paid). Basis of accounting is an essential part of measurement focus, because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits including the City’s share of costs for various pension, medical, and life insurance plans.

Bond – A long-term debt obligation primarily used to finance capital projects or other long-term obligations. A bond represents a promise to repay a specified sum of money called the face value of principal amount at a specified maturity date or dates in the future, together with periodic interest at a specified rate.

Bond Proceeds – The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for

which the bonds were issued and to pay certain costs of issuance.

Bond Refinancing – The refunding (current or advanced) from the proceeds of a new issue, to reduce debt service costs, i.e. interest, realign maturities and/or modify or remove restrictive bond covenants.

Budget – A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them. It is the primary means by which most of the expenditures of a government are controlled. The budget matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Budget Adjustment or Amendment – A legal procedure use by the City staff and the City Commission to revise a budget appropriation during the fiscal year. The City Commission must approve a budget adjustment by adopting a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure accounts) for any interdepartmental or inter-fund adjustment.

City staff has the authority to adjust expenditures within a departmental budget.

Budgetary Basis of Accounting – This refers to the basis of accounting used to estimate when revenues and expenditures are recognized for budgetary purposes. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. Budgetary control is exercised at the department level, at which point expenditures cannot legally exceed the appropriated amount.

Budget Document – The official written

statement prepared by the City Manager and the Finance Department that presents the proposed budget to the City Commission.

Budget Message – The opening section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager’s transmittal letter.

Budget Schedule or Calendar – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Business Tax – A tax imposed for the privilege of doing business in Wilton Manors. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.

Capital Assets – Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called “fixed assets” and may include land, improvements to land, easements, buildings, building improvements, machinery, equipment, vehicles, infrastructure, and all other tangible or intangible assets that are used in operations and have initial lives extending beyond a single reporting period.

Capital Budget – A plan of proposed capital expenditures and the means of financing them; usually based on the first year of the Capital Improvement Program (CIP) and typically enacted as part of the complete annual budget, which includes both operating and capital outlays.

Capital Improvement Program (CIP) – All capital expenditures planned for the next five years. The program specifies both projects and the resources estimated to be available to fund

projected expenditures. The CIP outlines the capital requirements arising from the City’s long-term needs and addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Capital Outlay – Expenditures that result in the acquisition of or addition to capital assets that have a value of \$500 or more and have a useful life of more than one year.

Capital Projects – Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or infrastructure.

Capitalization Threshold – The dollar value at which the City elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives of more than one year. Currently, this amount is \$500 or more.

Cash Basis of Accounting – A basis of accounting in which transactions or events are recognized when related cash amounts are received or disbursed.

Cash Management – is the process of collecting, managing and investing cash. Also includes the activities of forecasting the inflows and outflows of cash and establishing and maintaining banking relationships.

Charges for Services – These refer to program revenues, which finance in part or in whole the provision of a particular service.

Chart of Accounts – A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

City Commission – Legislative branch of local government; for the City of Wilton Manors, it consists of one mayor and four Commission members. The mayor serves a two-year term while the Commission members serve four-year terms.

City Manager – The chief administrative officer of the City.

Collective Bargaining Agreement (CBA) – A legal contract between the City and a recognized bargaining unit for specific terms and conditions of employment (hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Community Development Block Grants (CDBG) Program – Federal funds available to provide communities with resources to address a wide range of unique community development needs.

Comprehensive Annual Financial Report (CAFR) – A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase or decrease in the cost of living (i.e., economic inflation or deflation).

Contingencies – A budgetary reserve set aside for emergencies or unanticipated, non-recurring expenditures not otherwise budgeted for during the fiscal year.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Cost-of-living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Current – A term denoting the present fiscal period as opposed to past or future periods. It is often used to refer to items likely to be used up or converted into cash within one year.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services on credit. Debt instrument used by the City of Wilton Manors may include general obligation bonds and revenue bonds. The City Commission must approve all debt instruments. All General Obligation (G.O.) bonds must be approved by the voters in a referendum.

Debt Limit – The maximum amount of debt that the City is permitted to incur under constitutional, statutory or charter provisions.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Requirements – The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of bonds.

Debt Service Reserve – Funds used to pay debt service if the source of the pledged revenues does not generate sufficient funds to satisfy the debt service requirements. It is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

Deficit – The amount by which expenditures exceed revenues during a single accounting period.

Department – A major administrative division of the City that indicates overall management

responsibility for an operation or group of related operations within a functional area. Departments define and organize City operations and functions.

Depreciation – The process of estimating and recording the lost usefulness or expired useful life of a capital asset that cannot or will not be restored by repair. Depreciation can be attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and/or obsolescence.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Division – A sub-section within a City department that furthers the objectives of the City Commission by providing specific services or a product.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. Committed funds become encumbered when a purchase requisition becomes an actual purchase order. Encumbrances lapse at year's end and require Commission action to re-appropriate funds to cover any remaining encumbrances.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has the following enterprise funds: Utilities, Drainage, Parking and Recycling.

Estimated Revenues – The budgeted projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures; a formal estimate of how much revenue will be earned from specific revenue sources for some future period, typically a future fiscal year.

Expenditure – The outflow of funds paid, or to be paid, for goods and services received during the current period. Budgetary expenditures represent decreases in fund balance.

Fiduciary Fund – Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. In the city, fiduciary funds include the employee pension funds.

Final Millage Rate – The tax rate adopted in the final public budget hearing of a taxing authority.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Wilton Manors is October 1 through September 30.

Fixed rate – an interest rate on a security that does not change for the life of the security.

Franchise Fee – A fee levied by the City Commission on businesses that use the City's rights-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

Full Time Equivalent (FTE) – A conversion of part time personnel hours to full time personnel hours. The full time equivalent for one full time employee is 2,080 hours per year (40 hours per week times 52 weeks per year). Example: the full time equivalent for one part time employee working 1,040 hours per year would be .5 FTE (1,040 hours per year divided by 2,080 hours per year for one full time employee).

Fund – An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses that are segregated for the purpose of carrying out a specific purpose or range of activities.

Fund Balance – The difference between the assets and fund liabilities in the governmental funds balance sheet as is referred to as fund equity. Fund balance could be classified as nonspendable, restricted, committed, assigned and unassigned.

- Nonspendable fund balance – portion of fund balance that is not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted fund balance – portion of fund balance that is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance – portion of fund balance that is constrained to specific purposes by a government itself, using its highest level of decision-making authority. The highest level of decision-making authority of the City is the City Commission.
- Assigned – portion of fund balance that a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned fund balance – portion of fund balance that is available for any purpose.

General Fund – The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. Ad Valorem (property) taxes, licenses and permits, charges for services, franchise fees, and utility taxes are typically accounted under the General Fund.

General Obligation Bonds (GO Bonds) – debt instruments issued to finance public projects. GO Bonds are backed by the full faith and credit of the issuing municipality. This means that the issuing municipality commits its full resources to paying bondholders including general taxation and the ability to raise more funds through credit.

Generally Accepted Accounting Principles (GAAP) – A uniform minimum standard for financial accounting and recording as set forth by the Governmental Accounting Standards Board (GASB).

Goal – A statement that describes the purpose toward which an endeavor is directed, such as a target or target area; a statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body of governmental agencies.

Government Finance Officers Association (GFOA) – An association of public finance professionals. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

Governmental Fund Type – A general classification of funds into the following two categories: General Fund and Special Revenue Funds (i.e. Miscellaneous Grants, Fire Rescue

Special Assessment, and Jenada Special Assessment Funds).

Grant – An award of financial assistance, to a recipient, to carry out a specific purpose. Grants require some level of compliance and reporting.

Homestead Exemption – A state program that permits up to a \$50,000 reduction from the assessed value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. Additional exemptions are available for qualified seniors, the disabled, the blind, and widows/widowers.

Impact Fees – Fee imposed by a local government on a new or proposed project to pay for all or a portion of the costs of providing public services to the new development. These fees are implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth resulting from the new or proposed project.

Indirect Cost – A cost necessary for the functioning of the City as a whole, but which cannot be directly associated with a particular functional category.

Infrastructure – Long lived capital assets that are usually stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. (e.g. water and sewer systems, streets, parks, drainage systems and lighting systems).

Inter-fund Transfers – Budgeted amounts transferred from one fund to another.

Internal Control – A systematic measures (such as review, checks and balances, methods and procedures) put in place by an entity to (1) conduct its business in an orderly and efficient manner, (2) safeguard its assets and resources, (3) deter and detect error, fraud and theft, (4) ensure accuracy and completeness of

accounting data, (5) produce reliable and timely financial information and, and (6) ensure adherence to its policies and procedures.

Levy – To impose taxes, special assessments, or charges for services for the support of City activities.

Liability – Debt or other legal obligations, arising from past transactions or events, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Line Item Budget – The presentation of the City's budget in a format that displays each department's expenditures by specific accounts along with the amount budgeted for each account. The City currently uses a Line Item Budget.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance. Ordinarily used to finance long-lived assets or other long-term obligations.

Major Fund – A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

Millage Rate – Rate used in calculating taxes based upon the value of property, expressed in mills per dollar or property value; a mill is equal to 1/1,000 of a dollar or \$.001.

Modified Accrual Basis – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures

are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code – A book containing the City Commission approved ordinances currently in effect.

Non-Departmental – Includes the costs associated with items that are for services and/or equipment not directly related to a specific department but rather utilized by all City departments.

Objective – Something to be accomplished in specific, well defined, and measurable terms, and that is achievable within a specific time frame.

Non-Major Fund - A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.

Operating Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which government and its departments operate.

Operating Expenditures – Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs for capital assets.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day

services.

Ordinance – A formal legislative enactment by the City Commission that has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has higher legal standing than a resolution.

Overtime – Compensation for hours worked beyond 40 hours within a specific workweek.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Budget – A budget format that relates the input of resources and the output of services for each organizational unit individually. Performance budgeting facilitates the evaluation of program efficiency and effectiveness.

Performance Measure – Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services – Costs related to compensating employees, including salaries and wages and fringe benefit costs.

Principal – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prior Year Encumbrance – Unpaid, legally binding obligation from the previous fiscal year in the form of purchase orders, contracts or salary commitments which are chargeable to a prior appropriation.

Program – A sub-section of a department division that provides specific services or a product; a program is the smallest unit of service. There may be one or more programs within a division.

Program Budget – A budget that allocates resources to the functions of activities or a group of activities with a common focus for the attainment of specific objectives.

Proposed Budget – The status of an annual budget which has been submitted by the City Manager and is pending public review and City Commission adoption.

Proposed Millage Rate – The tax rate certified to a Property Appraiser by each taxing authority within a county.

Proprietary (Enterprise) Fund – accounts services provided to the public and exist primarily by charging user-fees for those goods and services.

Property Taxes – See Ad Valorem Taxes.

Purchase Order – A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding Purchase Orders are called encumbrances.

Purchase Requisition – A written request from a department to the Finance Department for specific goods or services. This action precedes the authorization of a purchase order.

Resolution – A formal special order of the City Commission. A resolution has a lower legal standing than an ordinance.

Special Revenue Fund – A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds include the following funds: Fire Fund, Recycling Fund, Road Improvement Fund, Miscellaneous Grants Fund, Federal Forfeiture Fund, State Forfeiture Fund, Police Training/Education Fund and Jenada Assessment Fund.

Revenue – Inflows of resources to finance the

operations of government.

Revenue Bonds – Bonds that pledge a particular source of revenue, usually generated by the new asset funded by the revenue bonds proceeds, as the means of repayment.

Revenue Estimate (see Estimated Revenues)

Risk Management – An organized formal process to protect a government's assets against accidental loss, utilizing the most economical methods.

Rolled Back Millage Rate – The millage rate that will bring in the same amount of taxes as levied the prior year when applied to the current year's tax base. Newly constructed property is not included in the computation of the rate.

Shared Revenue – Revenue that is earned by one governmental unit but that is shared, usually on a predetermined basis, with other units or classes of governments.

Special Assessment Funds – A governmental accounting fund used to account for a compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The City's Special Assessment Funds include the following: Fire Rescue Special Assessment, and Jenada Gatehouse Special Assessment.

Tax Base – The total property valuations within the City's legal boundaries on which the City levies its tax rates.

Tax Rate Limit – The maximum legal rate at which a locality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Tax Roll – The master list of the assessed value of all taxable properties within the City's jurisdiction. For all local taxing authorities, the

Property Appraiser certifies the list on July 1 of each year.

Unit Cost – The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

Taxable Value – The assessed value less homestead and other exemptions, if applicable.

Taxes – Charges levied by a government for the purpose of financing services for the common benefit of the people. Taxes are an involuntary exaction on form of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business).

Trust (Agency) Funds – Funds that are established to collect and distribute monies for a specific function or operation, and are used to account for assets held by the City in a trustee capacity. Trust Funds are classified as either expendable or non-expendable.

Truth in Millage – The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring specific method of tax rate calculation, form of notice, public hearing requirement, and advertised specifications prior to the adoption of a budget tax rate.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Utility Tax – Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

WDID – Wilton Drive Improvement District.