

City of Wilton Manors, Florida
Adopted Operating and Capital Budget
Fiscal Year 2021-2022



Prepared by the Finance Department

CITY OF WILTON MANORS

OPERATING AND CAPITAL BUDGET FISCAL YEAR 2021-2022

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CITY OF WILTON MANORS
OPERATING AND CAPITAL BUDGET
FISCAL YEAR 2021-2022



CITY COMMISSION

Scott Newton, Mayor
Paul Rolli, Vice-Mayor
Mike Bracchi, Commissioner
Gary Resnick, Commissioner
Chris Caputo, Commissioner

CITY MANAGER

Leigh Ann Henderson

ASSISTANT CITY MANAGER

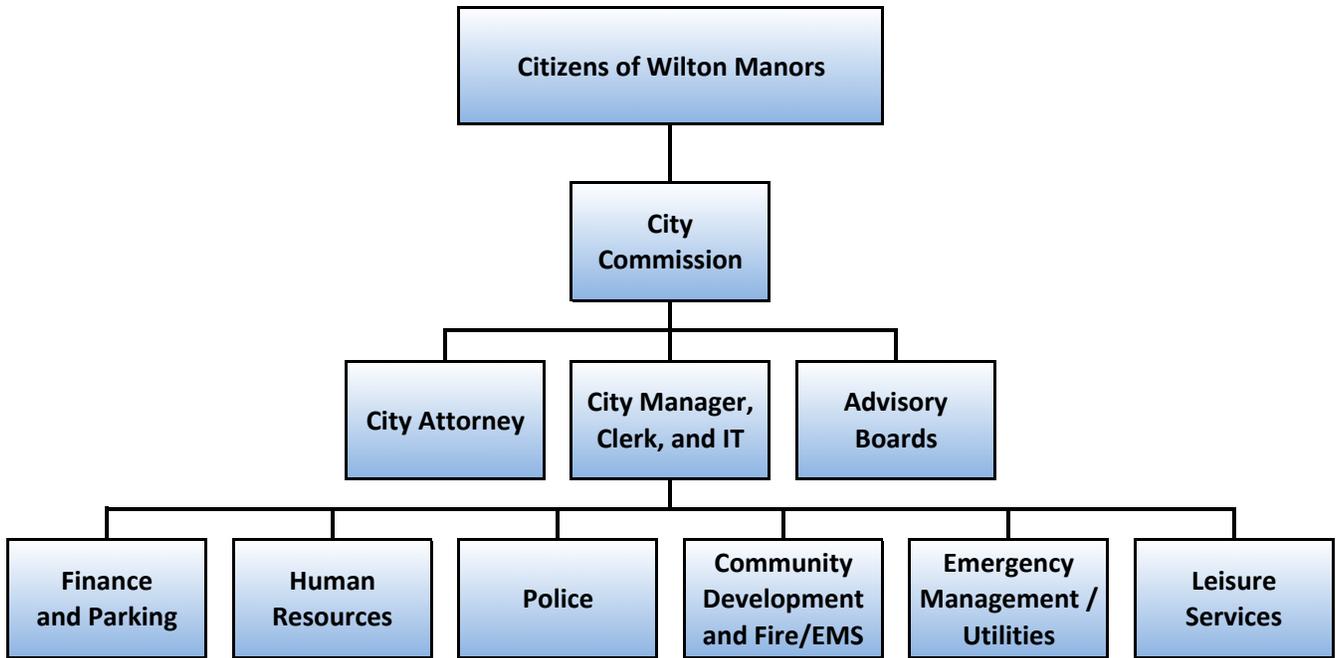
Pamela Landi

DEPARTMENT DIRECTORS

Kerry Ezrol, City Attorney
Faith Lombardo, City Clerk
Pennie Zuercher, Finance Director
Dio Sanchez, Human Resources Director
Gary Blocker, Police Chief
Roberta Moore, Community Development Services Director
Patrick Cann, Leisure Services Director
David Archacki, Emergency Management/Utilities Director



City of Wilton Manors





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Wilton Manors
Florida**

For the Fiscal Year Beginning

October 01, 2020

Christopher P. Morill

Executive Director



The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award for Distinguished Budget Presentation to the City of Wilton Manors, Florida for its annual budget for the fiscal year beginning October 1, 2020.

In order to receive this award, a governmental unit must publish a budget document that meet program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. The City administration believes the current budget continues to conform to program requirements, and is submitting it to GFOA to determine its eligibility for another award.

City of Wilton Manors



Life's Just Better Here

Date: Septmber 21, 2021
To: Mayor and City Commission
From: Leigh Ann Henderson, City Manager
Re: Submittal of Fiscal Year 2021-2022 Budget

Enclosed, you will find the City Commission Budget book in submittal of the adopted budget for Fiscal Year 2021-2022. The Commission's first advertised budget workshop with the Budget Review Committee was held on Tuesday, July 27 at 6:30 pm. The two advertised budget workshops with the City staff were held Wednesday, July 28 and Tuesday, August 24, both at 6:30 pm. All workshops and hearings were held in the Commission Chambers in City Hall.

In similar manner as the prior fiscal years, this budget book includes the newly-updated section on the following pages that provides "Budget Highlights". This section has been prepared to assist you in easily identifying the changes proposed in the submitted budget in the following areas: personnel; major capital items; operating, and revenues.

In addition, the revenues section includes details on the ad valorem rates for the current year (FY 21) and the adopted rates for the upcoming fiscal year (FY 22).

The Commission's two budget hearings with the public were held Tuesday, September 14 and Tuesday, September 21; both at 6:30 pm. As you review the adopted budget, should you have any questions at all, please contact me or Assistant City Manager Pamela Landi. We will be happy to answer your questions at any time either by phone, e-mail or to set up an appointment to meet with you individually or jointly with the City's Finance Director and Departmental staff.

A handwritten signature in black ink, appearing to read 'Leigh Henderson', is positioned above the typed name.

Leigh Ann Henderson
City Manager



City of Wilton Manors

At A Glance



www.wiltonmanors.com

<p>The City of Wilton Manors, located in Broward County, was incorporated in 1947, and was created as a municipality under Chapter 165, Florida Statutes and named the Village of Wilton Manors. The Laws of Florida, 1953, Chapter 29609 established the present municipality, designated it the City of Wilton Manors and enacted its Charter. The City operates under the Commission-City Manager form of government and provides the following services as authorized by its Charter: general government, public safety, public services, transportation, and culture and recreation. The City also provides water distribution, sewer collection, parking solidwaste and drainage services. The City is a Certified Wildlife Community Habitat.</p>	<p>CITY DEMOGRAPHICS <i>(2019 Census Estimates)</i></p> <p>Population: 12,630 Median Age (2019 Census): 42.8 Median HH Income: \$70,465 Average HH Size: 1.88 No. of HH: 6,577 Total Housing Units: 7,971 (HH = Household)</p>	<p>EDUCATION</p> <p>Wilton Manors Elementary Pace Center for Girls Somerset Academy Village Little Flower Montessori School</p>																						
<p>Date of Incorporation:</p>	<p>POLICE AND FIRE</p> <p>Police Station 1 Sworn Officers 34 Non-Sworn Staff 16 Fire Station 1</p> <p>(Fire and Emergency Medical services are contracted to the City of Fort Lauderdale.)</p>	<p>LAND USAGE</p> <p>Residential 90.6% Commercial 5.8% Industrial 0.4% Governmental 0.5% Institutional 0.4% Miscellaneous 2.4%</p> <p>(From Broward County Property Appraiser)</p>																						
<p>Form of Government:</p> <p>Commission-City Manager</p> <p>Area: 1.8 square miles</p>	<p>MAJOR EMPLOYERS</p> <table border="0"> <tr> <td>City of Wilton Manors</td> <td>School Board of Broward County</td> </tr> <tr> <td>Kids In Distress</td> <td>Somerset Charter School</td> </tr> <tr> <td>Marrinson Group</td> <td>Moss Construction</td> </tr> <tr> <td>Pace Center for Girls</td> <td>CSL Plasma</td> </tr> <tr> <td>Publix Supermarkets</td> <td>Wilton Manors Rehabilitation Center</td> </tr> </table>		City of Wilton Manors	School Board of Broward County	Kids In Distress	Somerset Charter School	Marrinson Group	Moss Construction	Pace Center for Girls	CSL Plasma	Publix Supermarkets	Wilton Manors Rehabilitation Center												
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Pace Center for Girls	CSL Plasma																							
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<p>2021-2022 Proposed Budget:</p> <p>\$40,046,620</p>	<p>CITY PARKS</p> <ol style="list-style-type: none"> Andrews Avenue Extension Apache Pass Park Colohatchee Park Colohatchee Boat Ramp Coral Gardens Park Donn Eisele Park Hagen Park / Veterans Memorial Island City Park Preserve Jaycee Park M.E. DePalma Park Mickel Park Rachel Richardson Park Richardson Historic Park & Nature Preserve Snook Creek Boat Ramp Wilton Manors Elementary Waterways Womans Club 	<p>PRINCIPAL TAXPAYERS</p> <table border="0"> <thead> <tr> <th></th> <th>Acres</th> </tr> </thead> <tbody> <tr> <td>Marrinson Group</td> <td>9.6</td> </tr> <tr> <td>Ascend Wilton Twenty Fourth</td> <td>6.8</td> </tr> <tr> <td>Carol S Williams TR</td> <td>5.5</td> </tr> <tr> <td>2262 Wilton Drive Owner LLC</td> <td>5.4</td> </tr> <tr> <td>LG Wilton Park LLC</td> <td>5.1</td> </tr> <tr> <td>2675 N Andrews Ave LLC</td> <td>4.6</td> </tr> <tr> <td>Real Sub LLC</td> <td>4.4</td> </tr> <tr> <td>UDC Manors LLC</td> <td>3.9</td> </tr> <tr> <td>Footbridge Homeowners Assn In</td> <td>3.7</td> </tr> <tr> <td>2701 North Andrews Property</td> <td>3.3</td> </tr> </tbody> </table> <p><i>Based on total owned acreage.</i></p>		Acres	Marrinson Group	9.6	Ascend Wilton Twenty Fourth	6.8	Carol S Williams TR	5.5	2262 Wilton Drive Owner LLC	5.4	LG Wilton Park LLC	5.1	2675 N Andrews Ave LLC	4.6	Real Sub LLC	4.4	UDC Manors LLC	3.9	Footbridge Homeowners Assn In	3.7	2701 North Andrews Property	3.3
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<p>Services</p> <p>Water and wastewater Solid waste 7 recycling Police Fire and emergency medical Code enforcement Recreation Parks & facilities Parking Ride share Emergency management Volunteer boards & committees</p>																								



CITY OF WILTON MANORS

BUDGET HIGHLIGHTS FISCAL YEAR 2021-22 BUDGET

This section of the City's recommended operating and capital budget provides an explanation of significant factors affecting the budget for fiscal year ending September 30, 2022. We encourage readers to consider the information presented here in conjunction with the budget schedules beginning on page B-1.

COVID-19 & Economic Downturn

On March 9, 2020, Governor Ron DeSantis declared a public health emergency in the State of Florida resulting from the spread of the Novel Coronavirus 2019 ("COVID-19"). On March 13, 2020, the President of the United States declared a national state of emergency. On March 18, 2020, the City, along with Broward County, began a shutdown of all non-essential businesses within the city and closed City Hall to non-employees. Citizens were asked to remain in their homes and many businesses closed.

As a result, unemployment climbed to double digits; the stock market experienced multiple days of significant losses; all resulting in an economic downfall locally and nationally. The National Bureau of Economic Research ("NBER") declared the nation in a recession as a result of the shutdown due to the nationwide pandemic.

The reopening of the economy did not begin in Florida until mid-May 2020 with the implementation of phase 1. One year later, the Center for Disease Control (CDC) lifted the mask requirements for fully vaccinated individuals except in limited situations. Following this announcement by the CDC, most businesses that had survived the economic downfall, returned to full operations. However, unemployment remains high (Broward County 5.3%, Florida 4.7%) despite the return to a new normal.

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All-Funds Budget

The FY21-22 Recommended Budget for all funds is \$39,921,235. The tables on the next page compare the adopted FY21-22 budget to the adopted FY20-21 budget.

FY21-22 All-Funds Budget, Summary By Fund

Fund	Adopted FY21-22	Adopted FY20-21	\$ Change	% Change	Fund as % of Budget
General Fund	\$19,946,696	\$18,005,627	\$1,941,069	10.8%	50.1%
Capital Improvement Fund	803,511	676,859	126,652	18.7%	2.0%
Recycling & Solid Waste Fund	3,722,350	3,627,501	94,849	2.6%	9.3%
Fire Rescue Assessment Fund	3,024,998	2,853,511	171,487	6.0%	7.6%
Road Improvement Fund	364,849	262,711	102,138	38.8%	0.9%
Miscellaneous Grants Fund	44,571	68,953	(24,382)	-35.4%	0.1%
Federal Police Forfeiture Fund	10,300	5,000	5,300	106.0%	0.0%
Police Training & Education Fund	6,590	6,631	(41)	-0.6%	0.0%
State Police Forfeiture Fund	106,267	17,050	89,217	523.3%	0.3%
Water and Sewer Utilities Fund	9,596,380	8,690,315	906,065	10.4%	24.0%
Parking Fund	970,600	943,068	27,532	2.9%	2.4%
Drainage Utility Fund	1,219,588	901,521	318,067	35.3%	3.1%
Jenada Fund	8,045	8,097	(52)	-0.6%	0.0%
Wilton Drive Improvement District	96,490	97,176	(686)	-0.7%	0.2%
	\$39,921,235	\$36,164,020	\$3,757,215	10.4%	100%

FY21-22 All-Funds Budget, Summary by Category

Category	Adopted FY21-22	Adopted FY20-21	\$ Change	% Change	Category as % of Budget
Personnel Wages	\$8,888,384	\$8,214,003	\$674,381	8.2%	22.2%
Personnel Benefits	5,553,218	4,992,552	560,666	11.2%	13.9%
Operating Expenditures	19,972,264	17,941,681	2,030,583	11.3%	50.0%
Capital Expenditures	2,264,017	1,405,219	858,798	61.1%	5.7%
Debt Service	829,337	866,026	(36,689)	-4.2%	2.1%
Depreciation	1,036,900	1,015,880	21,020	2.1%	2.6%
Transfers	1,377,115	1,728,659	(351,544)	-20.3%	3.5%
	\$39,921,235	\$36,164,020	\$3,757,215	10.4%	100%

Overall, the FY 2021-22 budget has increased \$3,757,215, or 10.4% over prior year adopted budget. This increase offset the expected decrease in FY 2020-21 resulting from the COVID-19 pandemic and economic downturn, bringing the City back to pre-COVID-19 levels. In addition, the City's proposed budget is 1.53% higher than actual revenues received in FY 2019-20.

In February 2020, the City held a budget workshop with the City Commission to discuss goals and objectives staff should consider as they built the upcoming FY 2021-22 budget. A number of goals and objectives were proposed affecting all areas of the City. City staff then began the preparation of the FY 2021-22 budget, proposing budget items to meet the expressed goals and objectives from the workshop. The resulting requests, operating and capital, totaled approximately \$5 million.

As a result, the City conducted a second budget workshop in early June to gain a more focused view on the goals and objectives of the City Commission. Using the information provided at this workshop, the City Manager and Finance Director narrowed the requests down to those that aligned with the City Commission's expressed goals and objectives, as well as the newly approved strategic plan. Specifics of the new operating requests are described within this overview. Capital requests that were not approved for the FY 2021-22 budget were moved to FY 2022-23 in the Capital Improvement Plan found in Sections R and AA of this book.

The increase in personnel wages is driven by proposed salary increases and the return of vacation / sick leave buy back, frozen and furloughed positions. The increase in personnel benefits is driven by an increase in the Florida Retirement System required contribution, an increase in health insurance, as well as, increases resulting from increased personnel wages.

Drivers for increases in operating and capital expenditures will be discussed in later in this document.

Transfers from the utility accounts, water and drainage, were reduced by 18.7%, or \$194,148, over what was previously planned for FY 2021-22. The revised plan to eliminate this transfer moves the end date up by three (3) years for these transfers. The schedule of planned transfers can be found at the end of this overview.

General Fund Budget

The General Fund is the City's primary fund for the general operations of the City. Its primary source of revenue is ad valorem taxes (property taxes), which accounts for approximately half (50.0%) of total General Fund revenues. In FY 2017-18, the City's taxable property value surpassed the pre-recession high of \$1.266 billion. Taxable property values (see page A-20) have increased, again, for the tenth consecutive year since its lowest point in FY 2011-12 (\$853 million) at the end of the Great Recession. The City's Taxable Value at June 1, 2021 is \$1,688,762,653, a total overall increase of 5.72% over prior year. Since the end of the Great Recession, the City has been in the upper tier of Broward County cities for property value increases, with the City's increase in taxable value this year being above the Broward County average of 4.47%. The increase in property values will bring in additional revenue to the City's General Fund of \$527,190 based on the FY2021-22 proposed millage rate of 5.8360, which is less than the FY 2020-21 millage of 5.9000.

Looking at ad valorem rates historically (see page A-21), total millage rates (operating and debt service) have declined 0.9215 mills (13.2%) since the high of 6.9994 mills in FY 2011-12. The operating millage rate has declined 0.3806 mills, or 6.1%, since the high of 6.2166 in FY 2013-14. From FY 2015-16 through FY 2020-21, the operating millage rate has declined 0.2323 mills or 3.8%.

According to the Broward County Property Appraiser's office, the average taxable value for a single family home in Wilton Manors is \$292,562 as of January 1, 2021. The decline in operating millage, mentioned above, equates to approximately \$66 in annual savings per average single family home, or

one café latte per month at a coffee shop in town. However, the cost of one café latte per month per taxpayer could have provided approximately \$380,000 in additional revenues for the upcoming fiscal year or \$1.1 million over the past five years. These additional funds could have assisted the City in providing new / additional services to residents; improved recreation facilities; and new / additional programs to attract new businesses.

State revenue sharing and the half cent local sales tax revenues, \$440,000 and \$890,000 respectively, make up an additional 6.6% of total General Fund revenues (see page C-1). State revenue sharing is expected to increase by \$88,740 over prior year. The half-cent local sales tax is expected to increase by \$131,821 over prior year, partially driven by new legislation requiring the collection of sales tax on internet sales. Remaining revenues are also expected to improve with the reopening of City facilities and services. A change in accounting principal, at the request of the City of Fort Lauderdale Fire Department, reclassified payments received from insurance for EMS transport from reimbursement of expense to revenues. While this change increased revenues by \$521,400 it washes with the associated increase in EMS transport costs in operating expenses.

The City expects to see an overall increase in revenues of \$1,524,538 (8.3%) as compared to prior year amended budget.

Increases in operating expenditures are driven by, but not limited to, increases in professional services and contractual services as follows:

Description	Amount	Associated Strategic Plan Goal
Traffic Study - Westside	\$35,000	<i>Goal A. Advance Infrastructure Improvements</i>
Transient Oriented Corridor - East Expansion	22,500	<i>Goal B. Promote Economic Development</i>
City Hall property redevelopment	135,000	<i>Goal B. Promote Economic Development</i>
Estimated cost of Fire/EMS services, offsite by increased revenues	610,300	<i>Goal C. Enhance Quality of Life & Livability</i>
Organizational review of two departments	25,000	<i>Goal D. Cultivate Efficient & High Performing Government</i>
Classification / compensation study	30,000	<i>Goal D. Cultivate Efficient & High Performing Government</i>
Telecommunications consultant	25,000	<i>Goal D. Cultivate Efficient & High Performing Government</i>
Vulnerability assessment	25,000	<i>Goal F. Improve Environmental Sustainability</i>
Hazard mitigation / Post disaster redevelopment plan	75,000	<i>Goal F. Improve Environmental Sustainability</i>

Fire and Emergency Medical Services

Since June 2000, the City of Wilton Manors has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). In 2010, this contract was renewed for an additional 5-year term which expired on September 30, 2015. In 2015, a second 5-year renewal of the Fire-EMS contract that was adopted by the City Commissions of both Wilton Manors and Fort Lauderdale and expired September 30, 2020.

In 2020, the City of Wilton Manors and the City of Fort Lauderdale agreed to a third five (5) year renewal of the Fire-EMS contract. The agreement calls for the City of Wilton Manors to pay the actual cost of providing service or a 10% increase in the service fee, whichever is less.

The proposed FY 2021-22 budget reflects a 10% increase to the annual service fee which was less than the actual cost to the City of Fort Lauderdale to provide fire and emergency medical services to the City of Wilton Manors.

While the General Fund accounts for the EMS portion of the CFL contract, the fire portion of the contract expenditures are accounted for in the City's Fire Assessment Fund. The principal source of revenue for this fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures.

The total Fire Assessment is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective property use designation. The Fire Assessment Fees are budgeted to increase in FY22 for single family homeowners from \$260.88 to \$267.36, or \$6.48 annually (2.5%).

The City's Fire Assessment rates are based on the methodology reaffirmed by an assessment allocation study that was completed by an outside consulting firm during the spring of 2021. Below is a table that compares the proposed FY21-22 Fire Assessment Fees to those of last fiscal year.

Wilton Manors Assessment Rates by Property Use Category	Fees for Budget Year FY21-22	FY20-21	Increase (Decrease)	% Change
Residential (per unit)	\$267.36	\$260.88	\$6.48	2.5%
<i>The Rates below are per 100 Square Feet of building space:</i>				
Commercial	\$44.62	\$43.33	\$1.29	3.0%
Industrial/Warehouse	\$9.81	\$8.21	\$1.60	19.56%
Institutional	\$15.39	\$18.32	(\$2.93)	-16.0%
Government	\$43.29	\$48.88	(\$5.59)	-11.4%
Nursing Home	\$90.76	\$93.32	(\$2.56)	-2.7%
Total Fire Services Assessment:	\$2,730,311	\$2,625,628	\$104,683	4.0%

For FY 2021-22, the City's assessment allocation consultant agreed the City could reduce the assessment impact on the City's residents, businesses and other institutions by utilizing approximately \$75,000 of fund balance to assist in covering the cost increase. Even with the use of a portion of fund balance, it is anticipated that fund balance will be \$478,261 or 15.8% of annual expenditures at the end of FY 2021-22.

Utility User Fees

Water and Sewer User Fees must be set to allow prudent and efficient operation of the City's water distribution and sewage collection systems while being sensitive to the rates being charged to utility customers. Revenues to the system must cover the system costs so that the utility can be operated as a going concern that will be able to provide services in perpetuity to the City's residents and businesses.

There are three major components to the costs of the water and sewer system:

- First is the actual cost to produce drinking water and treat sewage. As a very small City with no water treatment plant or sewage treatment plant of our own, Wilton Manors contracts with the City of Fort Lauderdale (CFL) to purchase both drinking water and sewage treatment services.
- Second is the day-to-day cost to operate the City's water distribution and sewage collection systems. This includes the cost of the personnel, equipment, supplies, etc. needed to provide the ongoing maintenance of the systems.
- Third is the cost to continually upgrade the system's infrastructure.

The cost to produce water depends upon the actions of two independent governments – the City of Fort Lauderdale (CFL) and the South Florida Water Management District (SFWMD). As previously mentioned, the City of Wilton Manors contracts with CFL for water purchases and sewer treatment. CFL's rates are determined by their City Commission which in recent years had increased water fees automatically every year by 5%.

Because Wilton Manors had felt that CFL's water rates were unfair to wholesale users like the City, over the last two years Wilton Manors staff has been working with the staff of the City of Oakland Park, another large wholesale water customer of CFL, to influence CFL to re-evaluate their rate structure. In FY 18-19, CFL hired an outside consultant to perform a water and sewer rate study which was completed in April 2019. This study made several findings and recommendations, including:

- Water rate revenues were revealed to be collecting more revenue than the cost to provide water service,
- Wholesale water consumption (usage) rates should be reduced to reflect the cost to provide service,
- Wholesale base rates (per meter size) should be increased,
- Annual water rate adjustment targets should be 3.60%,
- Impact fees for adding new water service should be updated, and should apply to all new services in Fort Lauderdale's service area, including Wilton Manors, and
- It was recommended that Fort Lauderdale charge the State of Florida-authorized surcharge of 25% on all water sold to customers outside the Fort Lauderdale city limits; this surcharge would be added to the recommended new, lower wholesale water usage rates.

The Fort Lauderdale City Commission adopted a new water rate schedule based on the consultant's recommendations in September 2019. At the time of the publication of this Recommended Budget (June, 2021) it is anticipated that a 3.6% increase in water usage rates will be needed for FY22.

The cost of sewage treatment is also determined by CFL, but is based on the actual costs of operating Fort Lauderdale's Central Regional Wastewater System. Sewage treatment rates are not set until August; however Wilton Manors staff attends quarterly meetings to get updates on the wastewater system and its financial trends. At the time of the publication of this Recommended Budget (June, 2021) it is anticipated that a 4.8% increase in sewer usage rates will be needed for FY22.

In the past few years, the City of Wilton Manors notified CFL that lift station flow meters indicated a higher flow into CFL wastewater line than CFL was billing Wilton Manors for. In June 2021, CFL installed a new waste water meter at Wilton Manor's connection with the CFL wastewater line. The flow measured through the new meter fell in line with lift station #11. As a result, the City can expect an increase in the cost of sewage treatment resulting from the increase in metered sewage of approximately two times the gallons previously measured.

Day-to-day operations costs of the water and sewer systems are provided in much greater detail in Section U of this budget. System operating costs are expected to increase slightly in FY22.

Infrastructure renewal costs - October 1, 2017 marked a milestone for the Water & Sewer Utility Fund. On that date the City made its final \$1.2 million annual payment on the 2007 Water & Sewer Bonds. This reduces the amount required to be budgeted for debt service by \$1.2 million annually. During the past two fiscal years the City passed along the full amount of this savings to customers by substantially reducing water and sewer base rates.

During the last several years, the Water & Sewer Utility Fund has been financing needed infrastructure upgrades on a pay-as-you-go basis without incurring additional debt. In order to clearly define the City's future utility infrastructure needs, the City contracted with an outside consultant to develop a Water, Sewer, and Stormwater Master Plan. This plan was completed in January 2020 and identified the future funding needs for the City's utility infrastructure, thus providing a key component of future utility rates. The City is in the process of finalizing its utility rate study, which includes planning for funding of the City's future utility infrastructure needs. It is expected that the utility rate study will be brought back to the City Commission for review and approval by the end of July 2021. As a result, it is expected that the Water & Sewer Utility fund budget for FY 22 will change from what is proposed at this time.

Taking all of these factors into account provides for the following actions on rates. The City's utility rate structure combines both a Base Rate (fixed fee) and a Usage Rate (variable fee), both for water and sewer.

- The estimated Base Rates for both water and sewer will increase by 5.0% for FY22.
- The estimate Variable Sewer Usage Rates will increase by 6.4% to cover the expected rate increase from CFL.
- The estimated Variable Water Usage Rates will increase by 5.0% to cover the expected rate increase from CFL.

All of these rates will be re-evaluated following finalization of the utility rate study and prior to finalizing the budget.

Stormwater Fees - A rate increase of 5% has been adopted for the Drainage Utility Fund (Stormwater) for FY21-22. The City’s stormwater system will also be included in the upcoming Master Plan and Utility Rate Study, enabling the City to set sustainable rates for future years.

Garbage and Recycling Fees – The City contracts with an outside vendor to provide garbage and recycling services. After an RFP process, the City awarded the garbage and recycling contract in 2016 to Waste Management. The 3-year contract expired on September 1, 2019, however, the City successfully negotiated with Waste Management to renew the contract for a 2-year renewal term ending September 1, 2021. The contract has provided stable rates for the last four years, but a rate adjustment limited by certain factors is permitted upon renewal. The rates for FY 21-22 are expected to increase 3.5%.

Personnel

The City’s Human Resources Department strives to maintain competitiveness in employee recruitment and retention. A full compensation and classification study was performed by the City for the FY14-15 budget. Based on the recommendations of the study, the City’s policy is to adjust employee pay ranges every two years by the average of the change in the Consumer Price Index (CPI) over the last two years. Pay ranges were adjusted most recently for FY18-19. No adjustment in pay ranges for general employees were made for FY20-21. A table showing the job classifications and pay ranges can be seen in Section AC of this budget.

- **Number of Positions** (see page A-22)

PERSONNEL POSITIONS	Fiscal Year 21-22		Fiscal Year 20-21	
	Number of Positions	Full Time Equivalent	Number of Positions	Full Time Equivalent
Full Time Positions	111.50	111.38	109.50	109.38
Part Time Positions	47.50	27.19	46.50	26.45
TOTALS	159.00	138.57	156.00	135.83

Changes in personnel include:

- Reclassifying a PD Administrative Coordinator to a Crime Intelligence Officer; this was funded by reducing Non-sworn operating expenses
- Eliminating a part-time Investigative Aide to fund a part-time IT Analyst dedicated to the Police Department
- Adding a part-time Campus Monitor as required by the School Board of Broward County for the City’s after-school programs
- Adding an Administrative Coordinator to the Emergency Management/Utilities department assist with the planned infrastructure work over the next 10 to 30 years as recommended in the utility master plan
- Adding a Code Compliance Officer as requested by the City Commission as part of their goals and objectives
- Transfer of Capital Projects Administrator from Leisure Services to City Manager’s Office

- **Health, Life, and Dental Insurance Costs**

The City offers health, life, and dental insurance to all full time employees. In January 2008, the City implemented an insurance opt-out program for all full time employees participating in the City's health insurance. As an incentive for employees to decline coverage and reduce the City's expenses for health insurance, the City provides employees with the option of receiving \$100 per month if they have insurance coverage under another medical plan. This program is limited to a maximum of fourteen (14) participants citywide.

In 2010, the City made available to all employees a lower-cost High Deductible Health Plan (HDHP). This plan was introduced as an alternative to traditional HMO and POS plans and gained wide acceptance among employees. In FY13-14 the old HMO and POS plans were eliminated and now all employees electing health insurance coverage are enrolled in an HDHP.

Premiums for health, life, dental, and disability insurance are set on a calendar year basis. The budget, therefore, includes premiums at the current calendar year rate for the first three months of FY21-22, and premiums at the projected rate of increase for the last nine months of the fiscal year.

Actual premiums for the coming calendar year are not known until several months after the budget is adopted. For calendar year 2022, the City is budgeting for an anticipated premium increase of 15% for health insurance. No budget increases are being anticipated for dental or life insurance for 2022. With natural employee turnover, the City has also recently seen a trend toward younger employees, many of whom elect for less expensive health insurance coverage such as single coverage rather than full family coverage. Due to a combination of all of the above factors, the City's budget for health, life, and dental insurance is expected to increase by \$221,700 for FY22.

- **Pension Contribution Costs**

The City Commission approved participation in the Florida Retirement System (FRS) during Fiscal Year 2006-07. At that time the City's defined benefit (DB) pension plan was closed to new members. All new employees must participate in the FRS plan and existing employees were given the option of remaining in the City's pension plan or participating in the FRS Plan, with the City paying for five years of past service.

Rates for the FRS plan are set by the state legislature, and are effective for the state's fiscal year from July 1 through June 30. Therefore, rates for the first nine months of FY21-22 (October 1, 2021 through June 30, 2022) have been set, but the rates for the last three months of FY21-22 (July 1, 2022-September 30, 2022) will not be adopted until the spring of 2022.

FRS Rates for the first nine months of FY21-22 increased an average of 8.0% over the FY20-21 rates.

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The table below details the City’s FY22 budgeted pension contributions. The increase shown below is also attributed to the return of vacation / sick leave buy back, frozen and furloughed positions in the FY 2021-22 budget.

<u>Total Budgeted Pension Contributions</u>	FY21-22 Budget	FY20-21 Budget	\$ Change	% Change
General / Non-Sworn:				
Wilton Manors Plan	\$736,408	\$742,185	(\$5,777)	-0.8%
Florida Retirement System (FRS)	1,046,171	761,613	284,558	37.4%
Total Non-Sworn	1,782,579	1,503,798	278,781	18.5%
Sworn:				
Wilton Manors Plan	915,430	943,009	(27,579)	-2.9%
Florida Retirement System (FRS)	613,205	588,627	24,578	4.2%
Total Sworn	1,528,635	1,531,636	(3,001)	-0.2%
TOTALS	\$3,311,214	\$3,035,434	\$275,780	9.1%
By Plan				
Total Wilton Manors Plan	\$1,651,838	\$1,685,194	(\$33,356)	-2.0%
Total Florida Retirement System (FRS)	1,659,376	1,350,240	309,136	22.9%
	\$3,311,214	\$3,035,434	\$275,780	9.1%

Wage Adjustments

The City negotiated a three-year contract with the Broward County Police Benevolent Association (PBA), which represents 39 sworn and non-sworn Police Department employees. This contract became effective October 1, 2020 and will expire on September 30, 2023. The agreement includes a merit adjustment of 2.0% and a cost of living adjustment of 0.5% for FY2021-22. The agreement also guarantees a merit and cola increase for FY 2022-2023.

Management has adopted a compensation policy that calls for future pay increases for General Employees (non-PBA) to include an annual merit adjustments of 0% - 3% based on the results of annual performance reviews, and a cost of living adjustment (COLA) tied to the annual change in the Consumer Price Index (CPI) for the prior year. The policy calls for the COLA to vary between a minimum of 1% and a maximum of 3% when the change in the CPI is positive. No COLA would be granted when the change in the CPI is negative. Compensation for the City Manager is determined by contract and is approved annually by the City Commission as a part of the Adopted Budget. The compensation policy recognizes that all wage increases are subject to both budgetary restrictions and City Commission approval.

The FY 2021-22 budget includes 1.5% for COLA and merit raises for general employees per the City’s compensation policy.

Capital

As part of the City's effort to make improvements to the 5-year Capital Improvement Program (CIP), a new fund was created (Fund 300, Capital Improvements Fund) to consolidate all capital activity previously accounted for in the General Fund. This will increase focus on these general capital expenditures and pave the way for continued improvements in future years to the CIP as a whole. Capital expenditures by fund are shown in the table below.

Capital expenditures are significantly above the prior year budget due to the projected increase in revenues in FY 21-22.

FY21-22 All-Funds Budget, Capital Summary By Fund

Fund	Proposed FY21-22	Adopted FY20-21	\$ Change	% Change	Fund as % of Budget
Capital Improvement Fund	\$703,511	\$267,795	\$435,716	162.7%	31.1%
Recycling Fund	0	2,570	(2,570)	-100.0%	0.0%
Fire Rescue Assessment Fund	170,000	95,000	75,000	78.9%	7.5%
Road Improvement Fund	92,500	125,000	(32,500)	-26.0%	4.1%
Miscellaneous Grants Fund	11,187	18,060	(6,873)	-38.1%	0.5%
Federal Police Forfeiture Fund	0	0	0	0.0%	0.0%
Police Training & Education Fund	0	0	0	0.0%	0.0%
State Police Forfeiture Fund	93,767	6,600	87,167	1320.7%	4.1%
Water and Sewer Utilities Fund	251,772	17,690	234,082	1323.2%	11.1%
Parking Fund	0	0	0	0.0%	0.0%
Drainage Utility Fund	550,000	156,140	393,860	252.2%	24.3%
Jenada Fund	0	5,100	(5,100)	-100.0%	0.0%
Wilton Drive Improvement District	0	12,300	(12,300)	-100.0%	0.0%
Contingencies for Capital Equipment, All Funds	0	10,000	(10,000)	-100.0%	0.0%
Contributions to Capital Replacement Plan, All Funds	391,280	695,564	(304,284)	-43.7%	17.3%
	\$2,264,017	\$1,411,819	\$852,198	60.4%	100%

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In FY 2021-22, the City continues its Capital Replacement Plan (CRP) which is designed to fund the scheduled replacement of vehicles, equipment, and selected infrastructure. Below are each fund's contributions to the CRP for this budget year.

Funding of Capital Replacement Plan

General Fund (Transfer to Capital Improvements Fund)	\$100,000
Recycling Fund	4,500
Fire Assessment Fund	17,500
Road Improvement Fund	14,280
Water and Sewer Utilities Fund	190,000
Parking Fund	30,000
Drainage Fund	35,000
	<u>\$391,280</u>

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**Other Major Budgeted Capital
(\$10,000 and over)**

Vehicles, Equipment & Technology

Citywide PC Replacements	\$17,000
Storage Area Network (SAN)	25,000
Axon In-Car Video Systems	27,009
Code Compliance Ford Ranger	36,378
Marked Police Chevy Tahoe - K9 Unit	58,350
Marked Police Ford Interceptors - three (3)	155,781
Grounds Maintenance Vehicles - two (2)	90,000
2021 Ford Explorer, Fire Marshall Replacement	40,000
Emergency Generator - Hagen Park	65,000
Emergency Generator - Fire Station 16	80,000
Tables and Chairs	10,000
Library Books	46,187
120 Volt Outlets for Wilton Drive Street Light Poles	17,500
Body Worn Cameras	87,439

Total Equipment & Technology	755,944
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Facility Repairs/Improvements

Hagen Park Amenities and Tot Lot	75,000
ICPP Roof Repairs	15,000
Bay Doors at Fire Station #16	50,000
Municipal Complex East Building - Replace Flat Room	100,000
Municipal Complex East Building - Enclose Double Bay	65,000

Facility Repairs/Improvements	305,000
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Transportation & Roadways

Tri-Rail Coastal Link	35,000
NE 29th Street Improvements	25,000

Transportation & Roadways	60,000
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Utility System Repairs/Improvements

Lift Station #11 Force Main Interconnect	83,772
Pump Station 69	550,000

Utility System Repairs/Improvements	633,772
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Others

Surtax Projects	50,000
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Others	50,000
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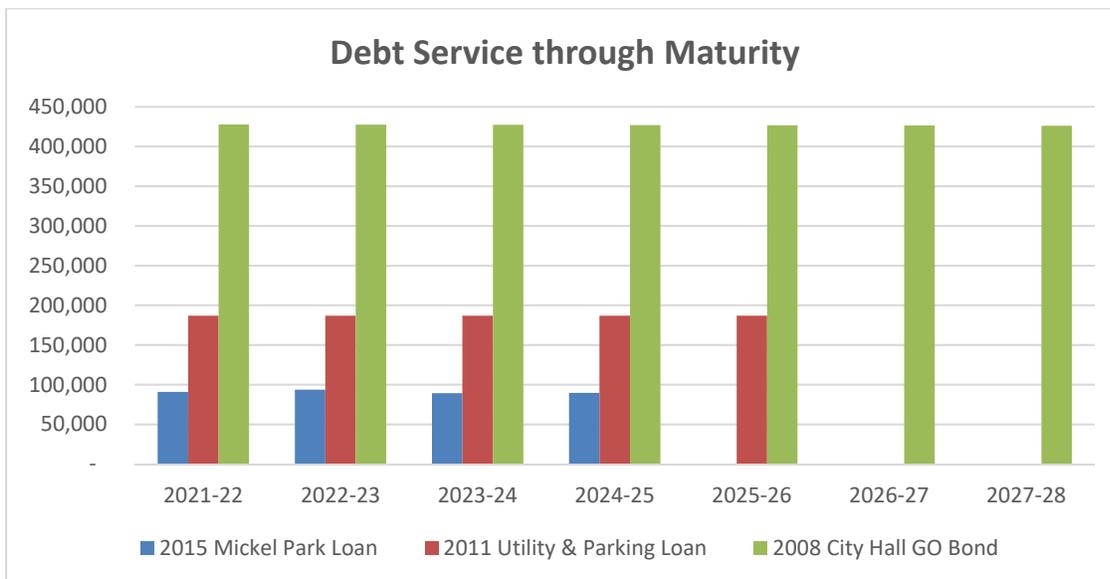
Total Major Projects	\$1,804,716
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Debt Service

During FY18-19, the City purchased two parcels of land to expand Colohatchee Park. Interim financing for this project was accomplished by an internal interfund loan from the Water & Sewer Utility Fund to the General Fund. For FY21-22, assuming the City Commission does not sell the land, it is anticipated that a new bank loan will be secured to permanently finance this property purchase. This proposed financing is highlighted in the table below which also shows the City's remaining budgeted debt service obligations.

In FY20-21, the City refinanced the 2008 City Hall General Obligation Loan. The refinancing will reduce the City's debt service payments over the life of the loan by \$245,104.

Budgeted Debt Service for FY21-22	Annual Payment	Payoff Date	Principal Balance at End of FY21-22
City Hall General Obligation Loan	\$396,306	2/1/2028	\$2,636,366
Utility and Parking Loan	186,894	12/1/2026	954,265
Mickel Park Loan	88,223	6/1/2025	329,000
Proposed New Colohatchee Park Land Loan (Estimate)	73,300	3/1/2030	1,365,000
Totals:	\$744,723		\$5,284,631



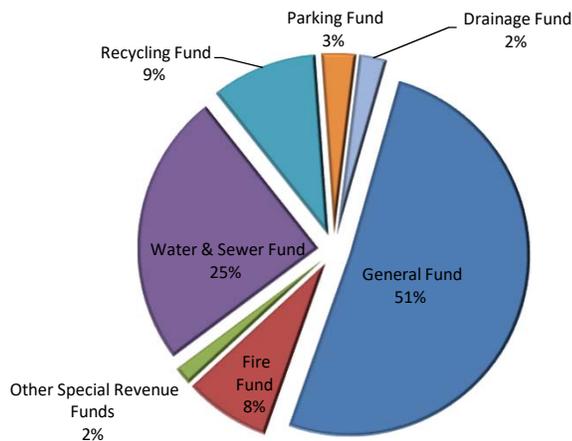
Fund Balance

It is the City's policy to maintain Unassigned Fund Balance in the General Fund at between 15% - 20% of General Fund operating expenditures. The Proposed FY20-21 budget keeps Unassigned Fund Balance at approximately 15% of the General Fund's operating expenditures. A detailed Fund Balance Analysis follows later in this Overview section of the budget.

**City of Wilton Manors
Combined Budget Summary
FY2021-2022**

	General Fund	Fire Fund	Other Special Revenue Funds	Capital Improvement Fund	Water & Sewer Fund	Recycling & Solid Waste Fund	Drainage Fund	Parking Fund	Total
Revenue by Type:									
Ad Valorem Taxes	\$ 9,963,210	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,963,210
Utility Taxes	2,267,050	-	-	-	-	-	-	-	2,267,050
Franchise Fees	1,273,960	-	-	-	-	-	-	-	1,273,960
Permits, Fees & Special Assessments	1,129,670	2,730,311	104,000	-	6,500	-	-	-	3,970,481
Intergovernmental	1,425,200	87,920	264,371	-	-	-	-	-	1,777,491
Charges for Services	2,322,353	105,000	37,749	-	9,025,000	3,693,900	577,900	760,600	16,522,502
Fines and Forfeitures	351,600	-	6,500	-	-	-	-	203,000	561,100
Miscellaneous Revenues	251,240	26,450	2,055	2,990	78,379	28,450	2,730	7,000	399,294
Interfund Transfers In	962,413	-	-	414,702	-	-	-	-	1,377,115
Use of Fund Balance/Net Position	-	75,317	222,437	385,819	486,501	-	638,958	-	1,809,032
Total Revenues	\$ 19,946,696	\$ 3,024,998	\$ 637,112	\$ 803,511	\$ 9,596,380	\$ 3,722,350	\$ 1,219,588	\$ 970,600	\$ 39,921,235

Expenditures by Object:									
City Commission	\$ 207,705	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 207,705
City Manager	1,277,285	-	-	-	-	-	-	-	1,277,285
City Clerk	313,165	-	-	-	-	-	-	-	313,165
Finance	716,259	-	-	-	-	-	-	-	716,259
Human Resources	610,815	-	-	-	-	-	-	-	610,815
City Attorney	349,934	-	-	-	-	-	-	-	349,934
Information Technology	734,335	-	-	53,808	-	-	-	-	788,143
Non-Departmental	1,362,179	-	200	100,000	-	-	-	-	1,462,379
Police	7,026,832	-	156,341	297,203	-	-	-	-	7,480,376
Community Development Services	1,396,182	-	-	35,000	-	-	-	-	1,431,182
Emergency Medical Services	1,489,950	-	-	-	-	-	-	-	1,489,950
Emergency Management/Utilities-Public Services Division	183,948	-	8,045	-	-	-	-	-	191,993
Leisure Services	3,863,405	-	11,187	317,500	-	-	-	-	4,192,092
Fire Services	-	3,024,998	-	-	-	-	-	-	3,024,998
Road Operations	-	-	364,849	-	-	-	-	-	364,849
Wilton Drive Improvement District	-	-	96,490	-	-	-	-	-	96,490
Water & Sewer Utility Operations	-	-	-	-	9,596,380	-	-	-	9,596,380
Drainage Utility Operations	-	-	-	-	-	-	1,219,588	-	1,219,588
Solidwaste Operations	-	-	-	-	-	3,722,350	-	-	3,722,350
Parking Operations	-	-	-	-	-	-	-	970,600	970,600
Interfund Transfers Out	414,702	-	-	-	-	-	-	-	414,702
Total Expenditures	\$ 19,946,696	\$ 3,024,998	\$ 637,112	\$ 803,511	\$ 9,596,380	\$ 3,722,350	\$ 1,219,588	\$ 970,600	\$ 39,921,235



City of Wilton Manors
Summary of Changes to FY21-22 Tentative Budget
For September 13, 2021 Budget Workshop

General Fund Budget Before Proposed Changes:		
General Fund Revenues & Expenditures from Recommended Budget:		\$20,054,581
Proposed Millage Rate:		5.9000
Description of Changes - General Fund	Change in Revenues - Increase (Decrease)	Change in Expenditures - Increase (Decrease)
General Fund		
Change in AD Valorem due to Property Appraiser certification on July 1st	(\$3,080)	
Road Closures for Street Festival (Stonewall \$20K, Wicked Manors \$12K, Rainbow 5K \$3k)		\$35,000
Correct FRS pension for non-sworn Police		(\$131,249)
Reduce Mayor & Commission Meetings & Conference per Budget Workshop 7-28-21		(\$10,700)
Reduce CMO Meetings & Conference per Budget Workshop 7-28-21		(\$1,000)
Reduce ad valorem by .0640	(\$104,805)	
Eliminate Campus Monitor - salary		(\$17,933)
Eliminate Campus Monitor - FICA		(\$1,372)
Eliminate Campus Monitor - FRS		(\$1,940)
Eliminate Campus Monitor - Life Insurance		(\$41)
Contingencies		\$21,350
Changes to Revenues and Expenditures:		(\$107,885) (\$107,885)
GENERAL FUND Budget After Proposed Changes:		
FY21-22 General Fund Annual Budget:		\$19,946,696 \$19,946,696

ALL-FUNDS Budget Before Proposed Changes:		\$40,046,620	
Changes to Other Funds:			
Description of Changes	Change in Revenues	Change in Expenditures	
Road Improvement:			
NE 26th Street MPO/FDOT Grant - will be received in FY 20-21	(\$124,000)		
Appropriation of Fund Balance	\$106,500		
Wilton Drive Street Light Poles (Add 120 V Outlets) - Duplicate with Capital Request		(\$17,500)	
Changes to Revenues and Expenditures:		(\$17,500)	(\$17,500)
Total of Changes to All Funds:		(\$125,385)	(\$125,385)
ALL FUNDS Budget After Proposed Changes:		\$39,921,235	\$39,921,235

PROPERTY VALUE AND MILLAGE RATE SUMMARY

JULY 1, 2021 BCPA CERTIFIED TAXABLE VALUE REPORT

2020 Final Gross Taxable Value	\$ 1,588,137,599
Increase in 2020 Taxable Value due to Reassessments	90,532,367
Current Year Adjusted Taxable Value	\$ 1,678,669,966
2021 Net New Taxable Value	<u>9,554,520</u>
Current Year Gross Taxable Value for Operating Purposes	<u>\$ 1,688,224,486</u>

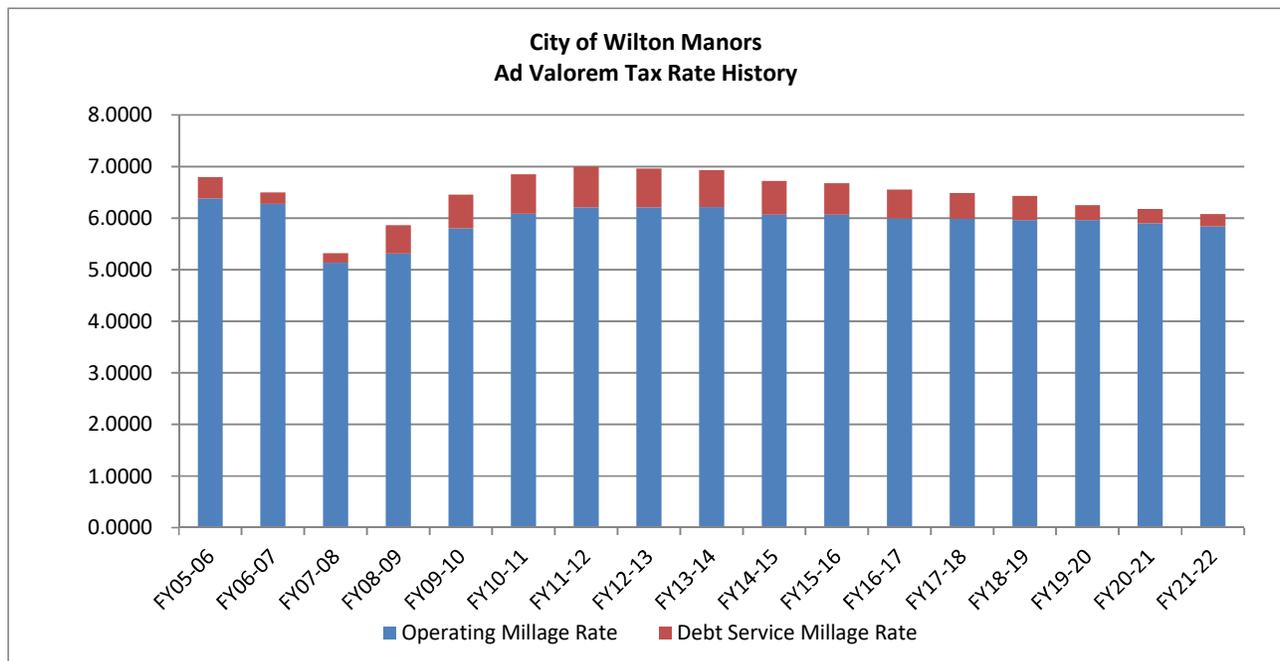
	FY21 TAX RATE	FY21 ROLLED BACK RATE	FY22 PROPOSED TAX RATE	INCREASE (DECREASE) OVER																							
				FY21 RATE	ROLLED BACK RATE																						
Operating Millage	5.9000	5.5818	5.8360	-1.08%	4.55%																						
<table border="1" style="width: 100%; border-collapse: collapse; margin: 0 auto;"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">MILLS</th> <th colspan="2">REVENUES GENERATED</th> </tr> <tr> <th>GROSS</th> <th>NET (3% Discount)</th> </tr> </thead> <tbody> <tr> <td>PROPOSED FY22 OPERATING MILLAGE BUDGET</td> <td style="text-align: center;">5.8360</td> <td style="text-align: right;">\$ 9,852,478</td> <td style="text-align: right;">\$ 9,556,904</td> </tr> <tr> <td>CURRENT YEAR FY21 OPERATING MILLAGE BUDGET</td> <td style="text-align: center;">5.9000</td> <td style="text-align: right;">\$ 9,370,012</td> <td style="text-align: right;">\$ 9,088,911</td> </tr> <tr> <td style="padding-left: 40px;">ROLLED BACK RATE</td> <td style="text-align: center;">5.5818</td> <td style="text-align: right;">\$ 9,423,343</td> <td style="text-align: right;">\$ 9,140,643</td> </tr> <tr> <td>2020 CITY HALL GO BOND DEBT SERVICE MILLAGE</td> <td style="text-align: center;">0.2419</td> <td style="text-align: right;">\$ 408,563</td> <td style="text-align: right;">\$ 396,306</td> </tr> </tbody> </table>							MILLS	REVENUES GENERATED		GROSS	NET (3% Discount)	PROPOSED FY22 OPERATING MILLAGE BUDGET	5.8360	\$ 9,852,478	\$ 9,556,904	CURRENT YEAR FY21 OPERATING MILLAGE BUDGET	5.9000	\$ 9,370,012	\$ 9,088,911	ROLLED BACK RATE	5.5818	\$ 9,423,343	\$ 9,140,643	2020 CITY HALL GO BOND DEBT SERVICE MILLAGE	0.2419	\$ 408,563	\$ 396,306
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	2020-21 Adopted Millage Rates	2021-22 Proposed Millage Rates	Change	% Change
Operating	5.9000	5.8360	(0.0640)	-1.1%
Debt Service - 08 City Hall GO Bond	0.2431	0.2419	(0.0012)	-0.5%
	6.1431	6.0779	(0.0652)	-1.1%

**City of Wilton Manors
FY2021-2022 Budget**

Ad Valorem Tax Rates History

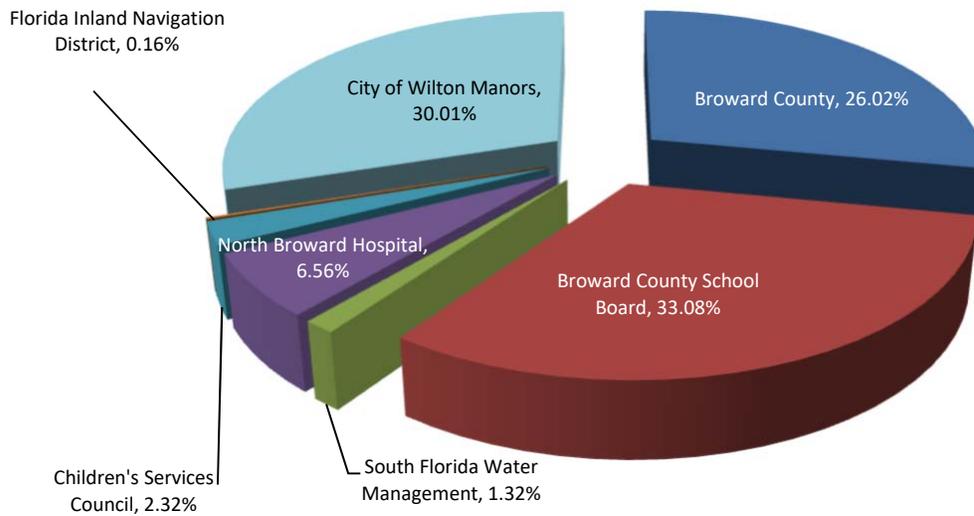
Fiscal Year Ended September 30,	Tax Roll Year	Operating Millage Rate	Debt Service Millage Rate	Total Millage Rate
2006	2005	6.3800	0.4135	6.7935
2007	2006	6.2764	0.2236	6.5000
2008	2007	5.1340	0.1879	5.3219
2009	2008	5.3122	0.5530	5.8652
2010	2009	5.8000	0.6527	6.4527
2011	2010	6.0855	0.7628	6.8483
2012	2011	6.2068	0.7926	6.9994
2013	2012	6.2068	0.7537	6.9605
2014	2013	6.2166	0.7153	6.9319
2015	2014	6.0683	0.6542	6.7225
2016	2015	6.0683	0.6081	6.6764
2017	2016	5.9900	0.5647	6.5547
2018	2017	5.9837	0.5017	6.4854
2019	2018	5.9587	0.4711	6.4298
2020	2019	5.9587	0.2949	6.2536
2021	2020	5.9000	0.2796	6.1796
2022	2021	5.8360	0.2419	6.0779



Where Your Property Tax Dollars Go

Based on 2021-22 Millage Rates

Ad valorem taxes (property taxes) are the General Fund's largest single revenue source, accounting for 50% of the fund's total revenues. The chart below shows the makeup of the total property tax bill received by Wilton Manors Residents. Only about 30 cents of each property tax dollar comes to the City of Wilton Manors.



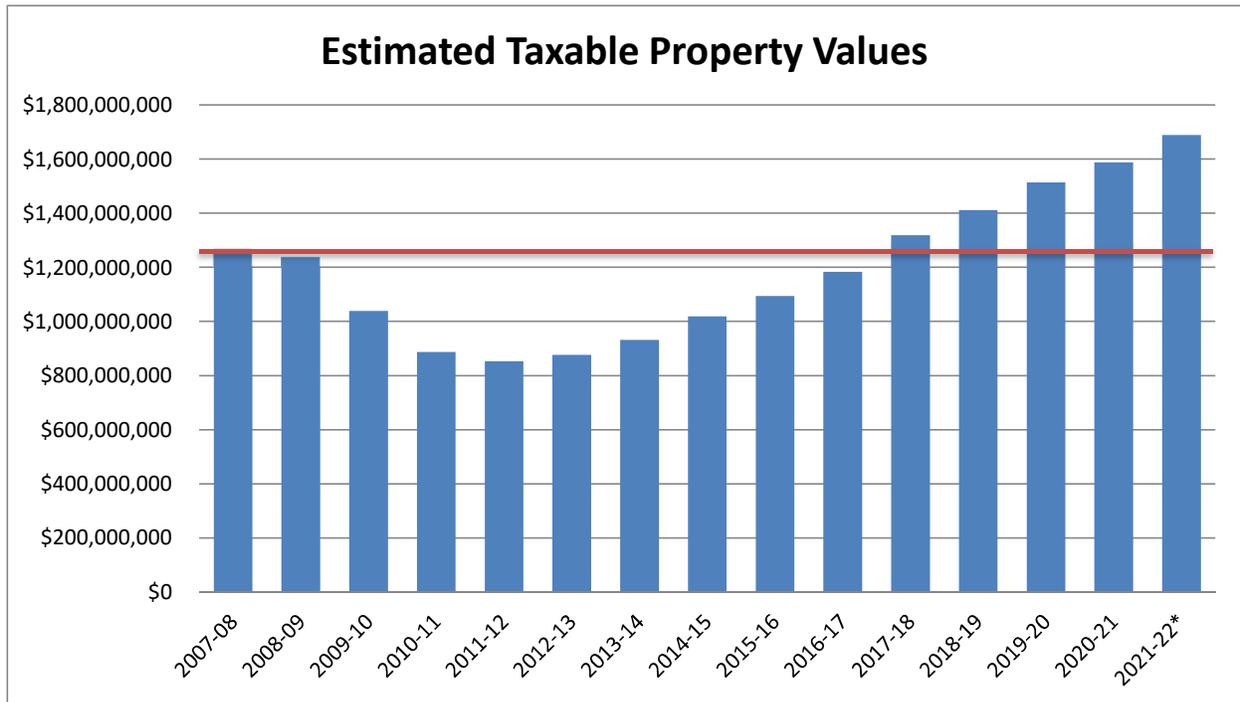
Component of a Wilton Manors Property Tax Bill for FY 2021-22

Broward County	5.6690	27.99%
Broward County School Board	6.4621	31.90%
South Florida Water Management	0.2675	1.32%
North Broward Hospital	1.2770	6.30%
Children's Services Council	0.4699	2.32%
Florida Inland Navigation District	0.0320	0.16%
City of Wilton Manors	6.0779	30.01%
Total Millage Rate	20.2554	100.00%

**City of Wilton Manors
FY2021-22 Budget**

Estimated Actual Taxable Property Value History

Fiscal Year	Estimated Actual Taxable Value	Year-over-Year Change in Taxable Value
2007-08	\$1,266,296,064	
2008-09	\$1,237,347,229	(\$28,948,835)
2009-10	\$1,039,421,516	(\$197,925,713)
2010-11	\$888,120,558	(\$151,300,958)
2011-12	\$853,444,447	(\$34,676,111)
2012-13	\$877,177,625	\$23,733,178
2013-14	\$931,961,518	\$54,783,893
2014-15	\$1,019,730,798	\$87,769,280
2015-16	\$1,094,024,008	\$74,293,210
2016-17	\$1,184,034,874	\$90,010,866
2017-18	\$1,318,634,401	\$134,599,527
2018-19	\$1,411,615,750	\$92,981,349
2019-20	\$1,513,862,086	\$102,246,336
2020-21	\$1,588,431,051	\$74,568,965
2021-22*	\$1,688,762,653	\$100,331,602



* Based on the BCPA June 1, 2021 estimated property values.

CITY OF WILTON MANORS

**FISCAL YEAR 2021-2022 RECOMMENDED BUDGET
STAFFING SUMMARY - ALL FUNDS**

	FY2019-20 *		FY2020-21		FY2021-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
GENERAL FUND						
City Commission	5.00	2.50	5.00	2.50	5.00	2.50
City Manager	4.00	4.00	4.00	4.00	5.00	5.00
City Clerk	3.00	2.88	3.00	2.88	3.00	2.88
Finance	5.45	5.08	5.45	5.08	5.45	5.08
Human Resources	3.00	3.00	3.00	3.00	3.00	3.00
City Attorney	0.00	0.00	0.00	0.00	0.00	0.00
Information Technology & Non-departmental	3.00	3.00	3.00	3.00	3.00	2.74
Non-Departmental/Citywide	1.00	1.00	1.00	1.00	1.00	1.00
Police	52.00	51.10	52.00	51.10	52.00	51.40
Community Development Services	6.30	6.30	6.30	6.30	6.30	6.30
Emergency Medical Services	0.00	0.00	0.00	0.00	0.00	0.00
Emergency Management/Public Services	0.25	0.25	0.25	0.25	0.25	0.25
Leisure Services	59.00	42.73	59.00	42.73	58.00	41.73
TOTAL GENERAL FUND	142.00	121.83	142.00	121.83	142.00	121.87
SPECIAL REVENUE FUNDS						
Fire	2.70	2.70	2.70	2.70	2.70	2.70
Road Improvement	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL SPECIAL REVENUE FUNDS	2.70	2.70	2.70	2.70	2.70	2.70
TOTAL GOVERNMENTAL FUNDS	144.70	124.53	144.70	124.53	144.70	124.57
ENTERPRISE FUNDS						
Water & Sewer Utility Fund	8.00	8.00	8.00	8.00	9.75	9.75
Drainage	2.00	2.00	2.00	2.00	2.00	2.00
Recycling	1.25	1.25	1.25	1.25	1.50	1.50
Parking	0.05	0.05	0.05	0.05	0.05	0.05
TOTAL ENTERPRISE FUNDS	11.30	11.30	11.30	11.30	13.30	13.30
TOTAL - ALL FUNDS	156.00	135.83	156.00	135.83	158.00	137.87

* FY2019-20 reflects a correction to the FY19-20 budget document that incorrectly showed a part-time position as contracted.

**CITY OF WILTON MANORS
FUND BALANCE ANALYSIS
FY2021-2022 BUDGET**

	General Fund	Fire Fund	Non-major Special Revenue Funds (Aggregate)	Capital Improvement Fund	Utility Fund	Recycling Fund	Parking Fund	Non-major Drainage Fund	TOTAL
Fund Balance/Net Position, October 1, 2020	\$ 4,166,627	\$ 550,007	\$ 406,933	\$ 952,454	\$ 23,137,210	\$ (292,950)	\$ 2,344,950	\$ 2,139,025	\$ 33,404,256
Fiscal Year 2020-21 (Estimate)									
Revenues/Sources (Estimate)	18,425,161	2,709,438	420,859	1,488,449	8,690,315	3,627,501	783,068	561,892	36,706,683
Expenditures/Uses	18,422,159	2,705,867	587,732	1,634,888	12,425,320	3,634,001	888,068	1,304,665	41,602,700
FY2021 Change in Fund Balance	3,002	3,571	(166,873)	(146,439)	(3,735,005)	(6,500)	(105,000)	(742,773)	(4,896,017)
Fund Balance, September 30, 2021	4,169,629	553,578	240,060	806,015	19,402,205	(299,450)	2,239,950	1,396,252	28,508,239
Fiscal Year 2021-22 Budget									
Revenues/Sources	20,054,581	2,949,681	419,037	417,692	9,109,879	3,722,350	970,600	580,630	38,224,450
Expenditures/Uses	19,944,488	3,024,998	496,709	803,511	9,596,380	3,692,949	729,213	1,214,598	39,502,846
FY22 Change in Fund Balance	110,093	(75,317)	(77,672)	(385,819)	(486,501)	29,401	241,387	(633,968)	(1,278,396)
Fund Balance, September 30, 2021 (Estimated)	\$ 4,279,722	\$ 478,261	\$ 162,388	\$ 420,196	\$ 18,915,704	\$ (270,049)	\$ 2,481,337	\$ 762,284	\$ 27,229,843
Fund Balance/Net Position:									
Net investment in capital assets	\$ -	\$ -	\$ -		\$ 16,487,461	\$ 112,863	\$ 1,061,104	\$ 716,285	\$ 18,377,713
Non-spendable	75,615	-	-		-	-	-	-	75,615
Restricted	561,026	478,261	-		397,630	-	-	-	1,436,917
Committed	-	-	-		-	-	-	-	-
Assigned	599,531	-	162,388	420,196	-	-	-	-	1,182,115
Unassigned/Unrestricted*	3,043,550	-	-		2,030,613	(382,912)	1,420,233	45,999	6,157,483
Total	\$ 4,279,722	\$ 478,261	\$ 162,388	\$ 420,196	\$ 18,915,704	\$ (270,049)	\$ 2,481,337	\$ 762,284	\$ 27,229,843

* For the General Fund, the City Commission has adopted a fund balance policy to maintain an Unassigned Fund Balance of 15%-20% of budgeted General Fund expenditures. The projected General Fund Unassigned Fund Balance at September 30, 2022 is approximately 16% of FY2021-22 budgeted operating expenditures (excluding transfer to Capital Improvement Fund for budget capital outlay and funding of Capital Replacement Plan).

The Budget Process

Budget Preparation

The beginning of the City's Budget process was delayed as a result of the COVID-19 pandemic. The Goals and Objectives workshop between city staff and members of the city commission was cancelled as a result. However, on May 19, 2020, the City Commission held a budget workshop with the setting priorities for the FY 20/21 budget.

In early April, operating and capital budget request forms, data on prior year appropriations, and personnel cost projections are distributed to the City departments through the Finance department. Each department director must then compile a budget request for the upcoming fiscal year. The budget preparation process provides the department directors an opportunity to examine their programs of operation, to propose changes in current services, to recommend revisions in organizations, and to outline requirements for capital outlay items. During the months of May and June, the departmental requests are reviewed and prioritized by the City Manager. The annual budget is a financial plan, operating and capital plan for the coming fiscal year. It is an estimate of proposed spending and the means of paying for the spending.

Mid-June, the City Manager submits to the Wilton Manors City Commission a proposed operating budget and budget timetable for the upcoming fiscal year. From June through September, the proposed budget is discussed during City Commission budget workshops, and staff and committee meetings. The budget workshops provide City Commission members an opportunity to review the budget and ensure that the budget requests meet the best interests of the City of Wilton Manors and its citizens. During the workshops, public input is encouraged. The Budget Review Advisory Committee, comprised of five people who live or work within the City of Wilton Manors, also offers input during this period.

By August 4, the City must submit its tentative and rolled-back millage rates, and the date of the first public hearing on the budget to the Broward County Property Appraiser. The Property Appraiser then must notify all property owners by August 24 of the tentative millage rate and the date of the first public hearing on the mailed Truth in Millage (TRIM) notice.

Budget Adoption

The budget is legally enacted through the passage of resolutions adopting the millage rate, special assessment rates, and the budget. These resolutions are discussed at public hearings during the last two weeks of July (the tentative rates for the special assessments must be set prior to August 4), and during the month of September. During the public hearings, public input is encouraged prior to the adoption of each resolution. Under Florida Statutes, the first public budget hearing must be held between September 3 and September 18. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. The second public hearing

on the budget must be held not less than two days or more than five days after the date of the advertisement.

Budget Amendment

After the budget is formally adopted, the City Manager may approve line item adjustments within a department or a division. Budget adjustments must be approved by the City Commission if there are increases or decreases to total budgeted expenditures within any City department; or if there are increases or decreases to total budgeted revenues within any of the City's funds.

The City Commission may approve supplemental appropriation of revenues and expenditures during the year. Such changes are reflected in an amended budget resolution, which is adopted within sixty days of the end of that fiscal year. The adopted amended budget resolution is posted to the City's website within five days after adoption in accordance with F.S. 166.241(5).

Budget Control and Monitoring

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable laws. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund. The budget is regularly monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Quarterly budget review meetings are held with the City Commission.

Capital Budget Process

The City Manager and the various department directors submit capital plans, which are incorporated as part of the Five-Year Capital Budget. The source of funding is identified five years before the actual expenditures are made. The department directors are also responsible for preparing the annual budget to operate new facilities. Capital expenditures are an integral part of the annual operating budget process.

BUDGET DEVELOPMENT GUIDELINES

The City of Wilton Manors' financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions with the exception of when changes in financial policy are necessary to maintain the integrity of the City and its operations, and in conformance with Generally Accepted Accounting Principles (GAAP) in accordance with the Governmental Accounting Standards Board (GASB). These policies assist the decision making process of the City Commission and the City Administration and provide guidelines for evaluating both current activities and proposals for future programs.

Operating Budget Policies

1. All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
2. The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
3. Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of services areas or service levels previously approved by the City Commission.
4. As required by State Statute and City Charter, the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of unassigned fund balance in any fund to balance the current year budget must be approved by the City Commission.
5. Cash management and investment will be maintained in accordance with State law and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity and financial return.
6. Health and life insurance is a shared responsibility between the City and its employees. In concert with City employees through the Labor/Management Insurance Committee, City expenditures for health insurance will be kept in control by sharing of costs.
7. In an effort to control overtime expenditures, total budgeted overtime shall not exceed 4.5% of total budgeted personnel wages.
8. The City shall support investments that reduce future operating costs. Investing activities shall be in compliance with the City's investment policy.
9. The City shall monitor all expense/expenditure line items. It shall be the goal of the City to operate in the most efficient, cost effective manner possible.

10. The City shall deposit all funds received within 24 hours of receipt.
11. The City shall collect revenues aggressively, including past due bills of any type.
12. The City will not use long-term debt to finance expenditures required for current operations.

Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City shall continue to aggressively seek grant revenue from all available sources.
3. The City shall review user fee charges at least once a year and modify these charges to coincide with the cost of providing services. The City shall consider similar services provided by private industry when establishing new user fee charges.

Capital Budget Policies

1. Annually, the City will prepare a five-year capital improvement plan (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources.
2. Annually, the City will coordinate development of the CIP with the development of the annual operating budget.
3. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required, and additional operating expenses.
4. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and equipment.
5. The City shall support a vehicle acquisition and maintenance policy that is fiscally sound.

Cash Management/Investment Policies

1. The City's order of priority in investing funds over earning investment income is to preserve capital and to insure liquidity.
2. The City has established a maximum maturity date of five years on any investment.

3. The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Equity in Pooled Cash and Cash Equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds.

Debt Policies

1. The City shall not issue notes for the purpose of financing general operating activity.
2. The City shall publish and distribute an official statement for each revenue bond issue.
3. General obligation debt shall not be used for enterprise activities.

Accounting, Auditing, and Financial Reporting Policies

1. An independent audit by a qualified Certified Public Accounting firm will be performed annually.
2. The City shall produce audited annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
3. The annual financial reports shall be issued by March 31st following the end of the fiscal year.
4. The City's financial records shall be maintained at a level that will ensure a smooth and systematic audit process.

Fund Balance Policies

The City shall prepare an annual budget that will safeguard the General Fund's unassigned fund balance. It shall be the City's goal to maintain a minimum fifteen (15) percent unassigned fund balance and to strive to achieve a twenty (20) percent unassigned fund balance in the General Fund. The dollar amount shall be determined by multiplying the total General Fund operating budget by the applicable percentage. These percentages are based on a combination of recommendations made by the Government Finance Officers Association (5 to 15% minimum) and the City's external auditors (20 to 25% minimum) to mitigate future risks, such as revenue shortfalls and unanticipated expenditures, and to ensure stable tax rates. Further, it is the City's intent that fund balance may be expended only for emergency purposes and only with the prior approval of the City Commission. If the unassigned fund balance in the General Fund should fall below the minimum fifteen (15) percent threshold at the conclusion of the most recently audited fiscal year, the City will budget the difference during the next fiscal year's budget process as a contingency amount within the General Fund. As of the date of the last completed audit on September 30, 2019, the General Fund unassigned fund balance was \$2,897,028 – 15.4% of actual General Fund operating expenditures for FY2018-19, and 16.6% of the General Fund operating expenditures budget for FY2019-20. Since the fifteen (15) percent minimum funding goal was met during FY2018-19, the most recently audited fiscal year, no contingency amount has been budgeted for FY2020-21.

Fund Balance Definitions and Classifications

Fund Balance refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories in order from most to least restrictive.

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. The City Commission is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Assigned: Amount in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Commission has by resolution authorized the City Manager to assign fund balance. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

Spending Order of Fund Balance

When expenditure is incurred for the purpose for which both restricted and unrestricted funds are available, the City considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Commission or City Manager has provided otherwise in its commitment or assigned actions.

Fund Structure Overview

The City's budget is divided into funds and departments. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. A fund receives revenues from a specific source(s) and spends them on specific activities. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with the finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements. All funds of the City are appropriated.

The City legally adopts a budget for the following governmental and proprietary fund types:

Governmental Fund Type

Governmental Funds are those funds through which most governmental functions are typically financed. Governmental Funds are subdivided into three types: General Fund, Special Revenue Fund and Capital Project Fund. The City does not have Debt Service Fund and Capital Projects Fund.

1. **General Fund** (always a major fund) - is the City's primary operating fund. It accounts for all financial resources of the City, except those required to be accounted for in another fund. Resources are derived primarily from taxes, franchise and utility taxes, charges for services, and intergovernmental revenues. Expenditures are incurred to provide general government, public safety, community development and culture and recreation services.
2. **Special Revenue Funds** – accounts for revenue sources that are legally restricted to expenditures of specific purposes.
 - a. **Fire Assessment Fund** (major fund) – accounts for the City's revenues and expenditures associated with fire prevention, suppression, and emergency medical services.
 - b. **Miscellaneous Grants Fund** – accounts for the City's grant revenues from federal and state agencies, other governmental units or private organizations.
 - c. **Federal Police Forfeiture Fund** – accounts for monies received for financial transactions involving confiscations through forfeitures.
 - d. **Police Training and Education Fund** – accounts for monies received for training and professional development.
 - e. **Road Improvement Fund** – accounts for the financial resources to be used to pave streets, perform right-of-way grounds maintenance, and purchase and repair of equipment.

- f. **State Police Forfeiture Fund** – accounts for financial transactions involving confiscations through forfeitures.
 - g. **Jenada Assessment Fund** – accounts for special assessment and is limited to residents located in the Jenada Isles neighborhood.
 - h. **Wilton Drive Improvement District Fund** – accounts for special assessment for the purpose of creating a cleaner, safer, and more attractive Wilton Drive.
3. **Capital Improvement Fund** – accounts for the acquisition of fixed assets or construction of capital projects financed by the General Fund. Funding for this fund is derived from federal, state, and local grants, and transfers from the General Fund.

Proprietary Fund Type

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to a commercial enterprise, where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that periodic determination of the revenue earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes.

- 1. **Water & Sewer Utility Fund** (major fund) – use to account for maintaining the financial operations of the City’s water and wastewater transmission lines.
- 2. **Parking Fund** (major fund) – used to account for fees collected for the maintenance and capital improvement of the City’s parking system.
- 3. **Drainage Fund** – used to account for fees collected to maintain the City’s drainage system.
- 4. **Recycling Fund** – accounts for the revenues and expenditures associated with solid waste disposal and recycling. This is the second year this fund is accounted as an enterprise fund.

Budgetary Basis

The budgets of the *governmental funds* are prepared on a modified accrual basis of accounting. This means that revenues must be both measurable and available to liquidate liabilities of the current period. Likewise, expenditures generally are recognized when an event or transaction is expected to draw upon current expendable resources. There are no exception between the basis of budgeting and the basis of accounting for the governmental funds.

Budget for the proprietary funds are adopted using the accrual basis of accounting, which means that transactions and events are recognized as revenues/gains or expenditures/losses

when they occur, regardless of the timing of related cash flows. The following are exceptions to the accrual basis of accounting, in the case of proprietary funds:

- Capital outlays are budgeted as expenditures
- Depreciation is budgeted
- Proceeds from the issuance of debt are considered to be revenues, not an increase in liabilities
- Principal payments are shown as expenditures rather than reduction of liabilities

Departments and Funds Relationships

Governmental Funds		
General Funds (always a major fund)	Special Revenue Funds	CIP Fund
<ul style="list-style-type: none"> • City Manager • City Clerk • Finance • Human Resources & Risk Management • Community Development • Police • Leisure Services • Emergency Mgt./Utilities Dept. - Emergency Management - Public Services (Streets, Signs & Sidewalks) • Non-departmental 	<ul style="list-style-type: none"> • Fire Assessment Fund • Road Improvement <ul style="list-style-type: none"> - Public Services - Parks & Facilities • Miscellaneous Grants <ul style="list-style-type: none"> - Library - Police - Leisure Services • Federal/State Forfeiture & Training Funds <ul style="list-style-type: none"> - Police • Jenada Assessment Fund • Wilton Drive Improvement District Fund 	<ul style="list-style-type: none"> • General Fund Capital Improvement Fund

ENTERPRISE FUNDS			
Water/Sewer Utility Fund (major fund)	Parking Fund (major fund)	Drainage Fund	Recycling Fund
<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. - Water & Sewer Division 	<ul style="list-style-type: none"> • Parking Program (contracted with Lanier Parking) 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Dept. - Streets/Drainage Division 	<ul style="list-style-type: none"> • Emergency Mgt./Utilities Department - Recycling Division



Life's Just Better Here

City of Wilton Manors Five-Year Strategic Plan Process Fiscal Year 2021-2022

The City of Wilton Manors began the process of updating its strategic plan in February 2020. The City hired a consultant to assist in the development of a new strategic plan in an improved format. However, the process of updating its five-year strategic plan for fiscal years 2021 – 2026 was put on hold for several months as a result of the COVID-19 pandemic. When the process was able to begin again, interviews were conducted with the City Commission and staff; the community and staff surveys were conducted; and developed an environmental scan of the City including:

- City demographics
- Financial position of the City
- Public safety
- Strengths and opportunities

In January 2021, a strategic plan workshop was held with the Commission. The Commission was asked to : 1) Affirm the vision, mission, and core organizational values; 2) Develop consensus priorities and goals; 3) Identify key objectives to achieve the goals; and 4) Discuss what success looks like in 2025. An initial draft of the goals and key objectives was developed in April 2021 for review by the Commission and staff. Goals were based on either challenges facing the City and/or what needed to be accomplished in order to fulfill the City's mission statement and reach the City's vision for the future. The final goals and key objectives document was approved by the Commission on June 8, 2021. The approved goals and key objectives can be found on page XX of this budget book.

City staff began working on the implementation action plan (IAP) began shortly after approval of goals and key objectives by the City Commission. A draft was prepared at the end of September 2021. A copy of the draft IAP can be found on page XX of this budget book.

City of Wilton Manors, Florida

Strategic Plan 2021 – 2026

August 2021



Prepared for the City of Wilton Manors by Management Partners



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Message from Mayor Newton



Dear Wilton Manors Community Member:

The City Commission is pleased to present the Wilton Manors Strategic Plan for 2021 through 2026. The City has a history of preparing strategic plans to clearly articulate where Wilton Manors is headed, along with priorities and goals for the future. This Strategic Plan is the City's policy direction for decision-making and the allocation of resources in the years ahead. The process used to prepare it incorporated input from residents, business leaders, and other community stakeholders. This input was used to inform the Commissioners and City leaders in determining a path forward and the objectives required to achieve success.

Over the next five years, the Strategic Plan will help Wilton Manors City leaders prioritize and plan our work. This document is accompanied by an Implementation Action Plan, which we will use to communicate with you regularly about our progress and outcomes for each of the six goals included in the plan.

We are excited about the future of our vibrant *Island City* and look forward to continuing our commitment to diversity, growth, sustainability, transformation and meeting the needs of Wilton Manors residents.

Respectfully,

Scott Newton
Mayor
June 2021



City Commission



Paul Rolli

Vice Mayor



Mike Bracchi

Commissioner



Chris Caputo

Commissioner



Gary Resnick

Commissioner



Background



Introduction

The strategic planning efforts allowed community members and City leaders to establish what is important for future success by identifying opportunities for new initiatives that will support and enhance the desirability and attractiveness of the City as a destination for the LGBTQ community. Under the leadership of Mayor Justin Flippin, an update of the previous Strategic Plan was initiated in 2019. In July 2020, the City Commission agreed to delay its completion until after the November election and the new Mayor and at least one new Commission member were selected. This Strategic Plan is the result of an extensive process that engaged the community, City leaders, and staff to develop this policy and decision-making framework for the future.

Methodology

The process included interviews with the Mayor, Commissioners, City Manager, and leadership team; design and deployment of a community and employee survey; review of local and regional data; and a review of financial trends to lend context to the current and anticipated operating environment.

The resulting Strategic Plan elements (vision, mission, values priorities, goals, and objectives) were crafted during a Commission-led Strategic Planning Workshop held on January 28, 2021. The Plan includes six goals that address infrastructure improvements, economic development, quality of life and livability, efficient and high performing government, fiscal responsibility, and environmental sustainability. Accompanying the goals are key objectives and success measures. A separate Implementation Action Plan has been prepared to guide progress in achieving each goal.



Vision, Mission and Organizational Values



Vision

Wilton Manors is an inclusive, innovative, vibrant City with best-in-class services.

Mission

Improving the quality of life for Wilton Manors residents, businesses, and guests by delivering fiscally-sound, highly responsive services with pride and integrity.

Organizational Values

We Value:

- *Honesty, Integrity, and Respect*
- *Transparency*
- *Cultural Diversity and Inclusion*
- *Fiscal Responsibility*
- *Customer-Friendly Service*
- *Strategic Innovation*
- *Sustainability*
- *Accountability*



City of Wilton Manors Goals



This Strategic Plan has six overarching goals as listed below. Each contains key objectives.

A. Advance Infrastructure Improvements

B. Promote Economic Development

C. Enhance Quality of Life and Livability

D. Cultivate Efficient and High Performing Government

E. Exhibit Fiscal Responsibility

F. Improve Environmental Sustainability



Goal A. Advance Infrastructure Improvements

Key Performance Indicators

- Completed projects in Water Wastewater and Stormwater Master Plan
- Percent reduction in lift station pump run times and flow volume due to improvements
- Percent increase in linear footage of water mains installed to replace aging pipes
- Percent change in number of new bicycle and pedestrian amenities
- Percent changed in miles of repaved roads
- Percent reduction in the number of days of roadway flooding
- Percent of Transportation Surtax projects completed

Key Objectives

1. Improve Water, Stormwater, and Wastewater Infrastructure
2. Improve, Roadway, Pedestrian, and Cyclist Infrastructure and Amenities
3. Identify Opportunities to Improve Transportation Flow



Goal B. Promote Economic Development

Key Performance Indicators

- Percent change in new businesses
- Average business tenure
- Percent change in number of tourists
- Percent change in total private investment for commercial activity

Key Objectives

1. Promote Business Retention and Attraction
2. Increase Density to Accommodate Mixed-Use Commercial and Residential Development
3. Ensure Application of Smart Growth Planning and Land Use Policies
4. Promote Wilton Manors as a Tourist Destination



Goal C. Enhance Quality of Life and Livability

Key Performance Indicators

- Percent of enforcement cases that are closed
- Percent change in annual uniform crime data
- Percent change in recreational program options
- Percent of residents rating the City as good or excellent for addressing service needs
- Creation of an Arts and Culture Policy by 2022

Key Objectives

1. Enhance Beautification through Progressive City Codes and Proactive Enforcement
2. Support Proactive Public Safety
3. Promote the Public Health and Welfare of City Residents
4. Assess and Adapt to the Changing Needs of Residents
5. Support Recreation and Open Space Programs and Initiatives
6. Develop a Public Arts and Culture Policy



Goal D. Cultivate Efficient and High Performing Government

Key Performance Indicators

- Completion of a Technology Master Plan by 2023
- Percent change in social media engagement by the City
- Collect and report benchmark data on four service areas by 2023
- Completion of a compensation and classification study by 2023

Key Objectives

1. Identify Operational Efficiencies and Improvements for City Departments and Programs
2. Develop a Technology Master Plan
3. Enhance Internal and External Communication
4. Achieve Greater Diversity on City Boards and Committees
5. Initiate Municipal Benchmarking
6. Ensure the City is Competitive in Attracting and Retaining a Diverse, High-Quality Workforce



Goal E. Exhibit Fiscal Responsibility

Key Performance Indicators

- Achieve a balanced budget in all fund groups
- Percent of planned infrastructure projects that are funded
- General Fund unassigned fund balance of 15% or higher

Key Objectives

1. Develop a Long-Term Funding Plan for Infrastructure Projects
2. Assess and Evaluate the Use and Necessity of City Owned Real Estate



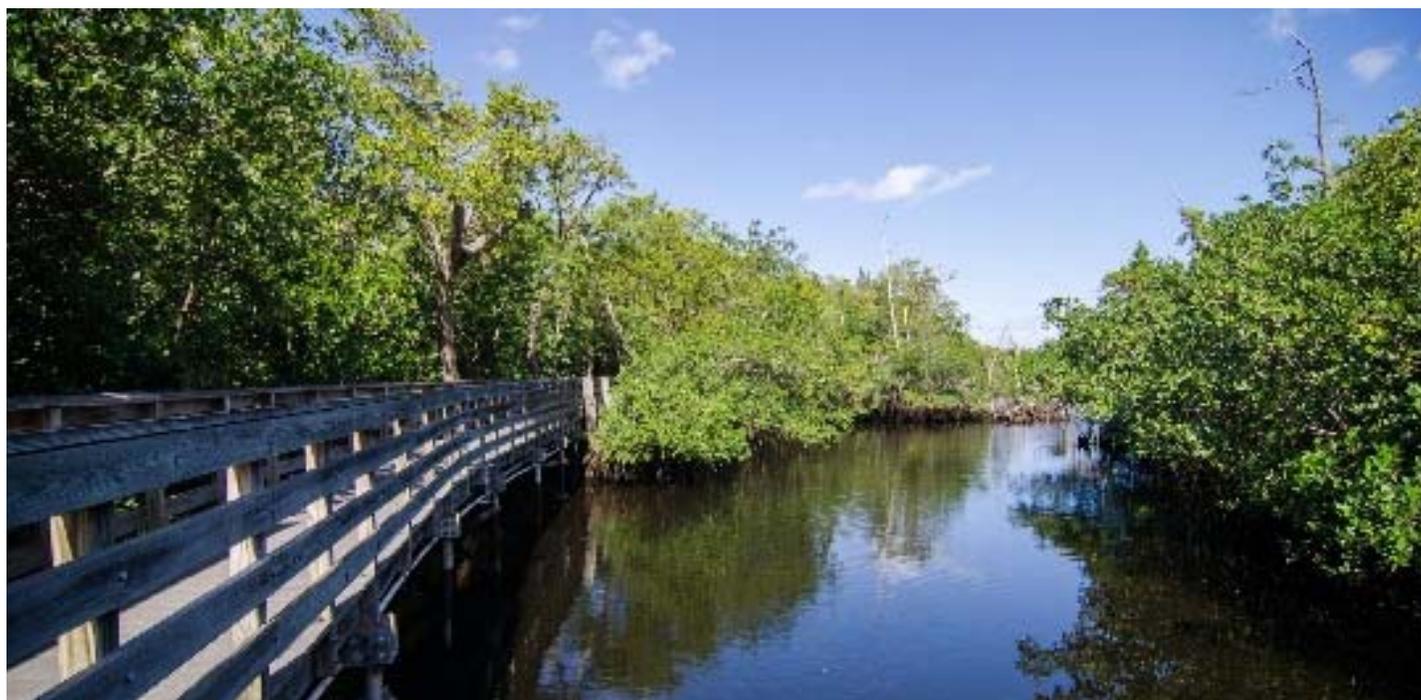
Goal F. Improve Environmental Sustainability

Key Performance Indicators

- Completion of vulnerability assessment by 2023
- Begin a mitigation plan by 2022
- Percent change in community's overall carbon footprint
- Percent of goals achieved in the Climate Resiliency Plan
- Percent change in ride share discounts

Key Objectives

1. Advance City's Climate Resiliency Plan
2. Initiate a Mitigation Plan
3. Reduce the City's Carbon Footprint by at Least 1% Each Year through 2028
4. Identify Resources to Support Climate Resiliency by Residents and Businesses
5. Incentivize Less Dependence on Fossil Fuels



Conclusion



EXECUTIVE LEADERSHIP TEAM

Leigh Ann Henderson
City Manager

Pamela Landi
Assistant City Manager

Faith Lombardo
City Clerk

Roberta Moore
Community Development Services
Director

David J. Archacki
Emergency Management and
Utilities Director

Pennie Zuercher
Finance Director

Dio Sanchez
Human Resources and Risk
Management Director

Michael Shaffer
Human Resources Manager

Patrick Cann
Leisure Services Department
Director

Gary Blocker
Chief of Police

This Strategic Plan provides a clear path forward for the City of Wilton Manors. City leaders are committed to achieving the goals and objectives through the planned allocation of resources over the next five years. Doing so will make Wilton Manors an attractive place for all residents, businesses, and visitors, promote a diversity of businesses, and maintain our critical infrastructure. The City Manager and the Executive Leadership Team will finalize the Implementation Action Plan to guide our actions and track our progress over time. The action plan is a tool that will be reviewed periodically to ensure it remains current with the Commission's policy priorities in future years.

Successful implementation will require a collective effort by City employees in all departments and continued partnerships with external partners. The City of Wilton Manors is committed to working collaboratively with members of our community and periodically communicating with residents and businesses about how we are doing, how we are going about our work, and how well we are meeting the goals of the plan.

We look forward to working with you to ensure our City is vibrant, progressive, and committed to improving the prosperity of all residents.



City of Wilton Manors Strategic Plan Implementation Action Plan for 2021-2026



Life's Just Better Here

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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Implementation Action Plan October 2021

The City of Wilton Manors has developed this Implementation Action Plan to assist with the phasing and scheduling of goals and key objectives included in the 2021 to 2026 Strategic Plan. The purpose of this action plan is to enable staff and City leaders to set priorities, timelines and assignments for each of the objectives included in the Strategic Plan. Prudent implementation of most goals and objectives requires “circling back” after the work of completing strategies has begun and fine-tuning the results based on experience. Doing so will provide a roadmap for accomplishing the goals of the Plan, and a tool to guide work planning. City leaders can use this template as a resource for tracking and reporting progress to the City Commission and public. In addition to providing detailed strategies, the template includes information indicating priority, lead staff person, other departments involved, if the initiative is currently budgeted, and success factors.

The Strategic Plan includes six overarching goals:

- A. Advance infrastructure improvements
- B. Promote economic development
- C. Enhance quality of life and livability
- D. Cultivate efficient and high performing government
- E. Exhibit fiscal responsibility
- F. Improve environmental sustainability

The work involved in implementing the key objectives for each goal begins with defining the strategies required to complete each key objectives. Next, the strategies must be integrated into the other work of one or more city departments and divisions tasked with their completion, along with appropriate assignments of responsibility and realistic milestones.

The discipline of successful project planning is basic to successful execution of the work ahead. This Action Plan will be useful to the successful execution of the work needed to achieve the Strategic Plan goals and objectives.

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL A: ADVANCE INFRASTRUCTURE IMPROVEMENTS				
<p>Key Objective 1: Improve Water, Stormwater, and Wastewater Infrastructure</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Develop a list of potential water, stormwater, and wastewater infrastructure improvement projects • Estimate costs for the identified infrastructure improvement projects • Prioritize the projects • Develop a timeline to complete the infrastructure improvement projects 	<p>September 2021</p> <p>September 2021</p> <p>September 2021</p> <p>October 2023</p>	<p>EMU Director Finance Director City Manager’s Office</p>	<p>Partially</p>	<p>Prioritized list of water, stormwater, and wastewater infrastructure improvement projects with associated cost estimates</p> <p>Funding sources for the high priority projects</p> <p>Approved timeline for infrastructure projects</p> <p>Projects completed on time</p>
<p>Key Objective 2: Improve Roadway, Pedestrian, and Cyclist Infrastructure and Amenities</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Develop a list of potential roadway, pedestrian, and cyclist infrastructure and amenity projects • Estimate costs for the identified infrastructure improvement projects • Prioritize the projects • Identify potential funding sources, including state and federal grants • Develop a timeline to complete the infrastructure and amenity projects 	<p>September 2021</p> <p>September 2022</p> <p>October 2022</p> <p>Ongoing but no later than October 2024</p> <p>October 2024</p>	<p>EMU Director Finance Director City Manager’s Office CDS Director</p>	<p>Partially</p>	<p>Prioritized list of roadway, pedestrian, and cyclist infrastructure and amenity projects</p> <p>Funding commitments for high priority projects</p> <p>Approved timelines for roadway pedestrian infrastructure projects</p> <p>Projects completed on time</p> <p>Utilize pedestrian and bicycle traffic safety data</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
<p>Key Objective 3: Identify Opportunities to Improve Transportation Flow</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Fund and Complete a Transportation Mobility Plan • Determine the traffic corridors in need of improved transportation flow • Research and adopt transportation flow improvement best practices and cutting-edge ideas • Engage community and stakeholders to determine preferred transportation flow improvement options for each corridor • Estimate costs of implementing the transportation improvement flow options • Develop a timeline to complete transportation flow improvement projects 	<p>May 2023</p> <p>June 2023</p> <p>October 2023</p> <p>January 2024</p> <p>June 2024</p> <p>October 2025</p>	<p>EMU Director CDS Director Finance Director City Manager's Office</p>	<p>No</p>	<p>Completion of a Transportation Mobility Plan</p> <p>Prioritized list of transportation improvement projects with associated cost estimates</p> <p>Timeline for project completion</p> <p>Completion of projects</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL B: PROMOTE ECONOMIC DEVELOPMENT

<p>Key Objective 1: Promote Business Retention and Attraction <i>Strategies</i></p> <ul style="list-style-type: none"> • Research and adopt business retention and attraction best practices • Engage with local business owners to identify barriers to operating a business in Wilton Manors • Identify potential funding sources and repurposing existing funds to assist with business retention and attraction • Develop incentives to assist new or existing businesses • Develop market positioning and branding strategies to promote redevelopment along major corridors 	<p>July 2022 Ongoing Ongoing Ongoing March 2022</p>	<p>Economic Development Manager Assistant City Manager Community Development Services Director Assistant Police Chief</p>	<p>Partially</p>	<p>Funding sources and incentives to assist in attracting and retaining businesses Deployment of marketing campaign to support local businesses Impact study of mixed-use projects with crime/traffic safety</p>
<p>Key Objective 2: Increase Density to Accommodate Mixed Use Commercial and Residential Development <i>Strategies</i></p> <ul style="list-style-type: none"> • Identify corridors for mixed-use commercial and residential development • Promote new development policies to attract corridor revitalization • Initiate zoning changes, as appropriate • Incentivize development on TOCs to allow greater height in exchange for added public benefit 	<p>August 2021 September 2021 October 2022 October 2024</p>	<p>Community Development Services Director Assistant City Manager Economic Development Manager</p>	<p>No</p>	<p>Proposals support adopted Urban Form and Density Code Use of incentives to leverage development New development</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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<p>Key Objective 3: Ensure Application of Smart Growth Planning and Land Use Policies</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Assess the use of Smart growth policies Recommend Smart growth polices for adoption Incorporate adopted policies into citywide development practices and procedures 	<p>December 2021 April 2022 June 2022</p>	<p>Community Development Services Director</p>	<p>No</p>	<p>Adoption of Smart growth policies</p>
<p>Key Objective 4: Promote Wilton Manors as a Tourist Destination</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Engage local business and other organizations to develop a comprehensive destination marketing campaign Develop tools and resources to support tourism marketing Work with Visit Florida and Visit Lauderdale to actively promote Wilton Manors Create strategies to support the hospitality industry in the City Research best practices to enhance visitor experience in the City 	<p>October 2021 June 2022 June 2022 October 2022 January 2023</p>	<p>Economic Development Manager Leisure Services</p>	<p>Partially</p>	<p>Tourism focused branding and marketing</p> <p>Crime prevention programs specifically targeting tourists and identifying programs to avoid being a crime victim</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL C: ENHANCE QUALITY OF LIFE AND LIVABILITY

<p>Key Objective 1: Enhance Beautification through Progressive City Codes and Proactive Enforcement</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Research best practices legislation for updating city codes to enhance beautification • Identify the legislation best suited for Wilton Manors • Engage with the City Commission to pass identified legislation • Research best practices for proactive code enforcement • Determine the best practices most suited for Wilton Manors • Adjust code enforcement procedures to include proactive enforcement practices 	<p>December 2021</p> <p>June 2022</p> <p>September 2022</p> <p>December 2023</p> <p>January 2023</p> <p>June 2023</p>	<p>Community Development Services Director Police Chief Code Supervisor</p>	<p>No</p>	<p>Updated maintenance and beautification codes</p> <p>Procedures to promote proactive enforcement</p> <p>90%+ approval levels on biannual Resident Satisfaction Survey</p>
<p>Key Objective 2: Support Proactive Public Safety</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Determine appropriate proactive public safety measures (such as license readers, increased neighborhood patrols, etc.) • Assess current public safety technology and determine if there is a need for upgraded technology • Identify funding including repurposing of existing funding to support the identified 	<p>October 2021</p> <p>March 2022</p> <p>October 2023</p>	<p>Police Chief</p>	<p>Partial</p>	<p>Procedures that promote proactive public safety measures</p> <p>Acquisition of technology that provides transparency to the public and confidence in police officers to engage in proactive policing concepts</p> <p>Successful grant funding that enhances public safety</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
proactive public safety measures and technology improvements				
<p>Key Objective 3: Promote the Public Health and Welfare of City Residents</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Identify city and county health and wellness partner organizations and wellness initiatives Develop a plan for communicating and updating health and wellness resources for residents and visitors Initiate campaign Complete Campaign 	<p>September 2021</p> <p>November 2021</p> <p>December 2021</p> <p>June 2022</p> <hr/>	<p>Leisure Services Director</p> <p>Parks & Recreation Director</p> <p>Assistant City Manager</p>	<p>No</p>	<p>Dedicated health and wellness campaigns targeting families with children and seniors</p> <p>Public Outreach Campaign</p> <p>Increased participation in programs and facilities</p> <p>90%+ approval levels on biannual Resident Satisfaction Survey</p>
<p>Key Objective 4: Adapt to the Changing Needs of Residents</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Develop a survey of residents to understand their needs Deploy the survey to residents through the newsletter and social media Analyze the results to understand resident needs Develop programs and policies to address the changing needs of residents 	<p>May 2022</p> <p>October 2022</p> <p>January 2023</p> <p>May 2023</p>	<p>Assistant City Manager</p>	<p>No</p>	<p>New and improved programs and services that address resident needs</p> <p>90%+ approval levels on biannual Resident Satisfaction Survey</p>
<p>Key Objective 5: Support Recreation and Open Space Programs and Initiatives</p> <p><i>Strategies</i></p>	<p>February 2022</p> <p>May 2022</p> <p>July 2022</p>	<p>Leisure Services Director</p>	<p>No</p>	<p>New and improved leisure services offerings resulting from community partnerships</p>

City of Wilton Manors Implementation Action Plan

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
<ul style="list-style-type: none"> Engage with residents to identify their preferred recreation and open space programs and initiatives Identify existing city facilities or land that can support the preferred recreation and open space programs and initiatives Incorporate the identified recreational activities and programs into the City's leisure services offerings Partner with community groups to support existing recreational and open space programs 	October 2023			
<p>Key Objective 6: Develop a Public Arts and Culture Policy</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Engage the local arts community to create a public arts and culture community group Research ideas for public arts and culture policies from other jurisdictions Partner with the new community group to develop a public arts and culture policy best suited for Wilton Manors 	<p>June 2022</p> <p>May 2023</p> <p>April 2024</p>	<p>Leisure Services Director Assistant City Manager</p>	No	Public Arts and culture policy completed in 2022

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL D: CULTIVATE EFFICIENT AND HIGH PERFORMING GOVERNMENT

<p>Key Objective 1: Identify Operational Efficiencies and Improvements for City Departments and Programs</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Develop a timeline for all departmental reviews • Develop an RFP to solicit proposals from vendors to conduct department organization analyses • Review proposals and select vendor • Engage with the vendor to provide organization analyses of each department • Discuss analyses with departments • Prioritize implementation of recommendations • Fund prioritized recommendations • Implement prioritized recommendations 	<p>September 2021</p> <p>September 2021</p> <p>November 2021</p> <p>February 2022</p> <p>March 2022</p> <p>October 2023</p> <p>Same timeline for subsequent department analyses</p>	<p>Human Resources Director Assistant City Manager</p>	<p>Partially FY 21- 22 include s \$25k for LS and EMU</p>	<p>Approved schedule for analyzing departments and programs</p> <p>Approved schedule for implementation of recommendations for each department</p>
<p>Key Objective 2: Develop a Technology Master Plan</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Develop an RFP to solicit proposals from vendors to assist in the development of a technology master plan • Review proposals and select vendor 	<p>September 2021</p> <p>December 2021</p> <p>June 2022</p>	<p>IT Director Assistant City Manager</p>	<p>Partially</p>	<p>Technology Master Plan completed in 2022</p>

City of Wilton Manors Implementation Action Plan

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
<ul style="list-style-type: none"> Engage with the vendor to develop a technology master plan 				
<p>Key Objective 3: Enhance Internal and External Communication</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Identify gaps in internal communication by soliciting the feedback of city staff and reviewing best practices Determine if technology upgrades can improve internal communication Develop a plan to implement internal communication changes reflecting the feedback provided by staff Engage with the community to determine preferences for receiving communications and information needs Modify external communication practices and media to meet the needs of the community 	<p>January 2022</p> <p>May 2022</p> <p>June 2022</p> <p>October 2022</p> <p>January 2023</p>	<p>Assistant City Manager</p>	<p>No</p>	<p>Communicate improvements to the public</p> <p>Inform city employees on communication best practices</p> <p>90%+ approval levels on biannual Resident Satisfaction Survey</p>
<p>Key Objective 4: Achieve Greater Diversity on City Boards and Committees</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Determine if the board and committee appointment procedures promote diversity and, if not, modify the appointment procedures to help ensure greater diversity Engage with residents and community groups that are not typically involved in the board and committee process 	<p>October 2020</p> <p>March 2021</p>	<p>City Clerk</p>	<p>No</p>	<p>Annual increase in appointment of board and committee members from diverse groups</p>

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
<ul style="list-style-type: none"> Promote the work of boards and committees to engender excitement in potential new, diverse members 	<p>October 2021</p> <p>Ongoing</p>			
<p>Key Objective 5: Initiate Municipal Benchmarking</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Identify local government agencies that are similar to Wilton Manors (population, size, growth rate, median income, services offered, etc.) Identify the four service level areas that will be included in the benchmarking Develop a survey for inputting the data Engage the identified peer agencies to return the data Compile, analyze and report the benchmarking data Create a dashboard for a visual comparison of the data 	<p>January 2022</p> <p>January 2022</p> <p>May 2022</p> <p>July 2022</p> <p>October 2022</p> <p>January 2023</p>	<p>Assistant City Manager Human Resources Manager</p>	<p>Initial funding Will require recur line item</p>	<p>Benchmarking for four service areas initiated by 2023</p> <p>Creation of report detailing benchmarks</p> <p>Creation of dashboard</p> <p>Plan to create change where below benchmarks</p>
<p>Key Objective 6: Ensure the City is Competitive in Attracting and Retaining a Diverse, High-Quality Workforce</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Develop an RFP to solicit proposals from vendors to conduct a classification and compensation study Review proposals and select vendor Engage with the vendor to conduct the study Report finalized study to City Commission 	<p>October 2021</p> <p>December 2021</p> <p>February 2022</p> <p>August 2022</p> <p>October 2023</p>	<p>Human Resources Director</p>	<p>C& C Study funded FY 21-22 Recur funds needed for reccos</p>	<p>Classification and compensation study completed by 2023</p> <p>Implementation cost of Classification & Compensation Study presented to and understood by Commission</p> <p>Recruitment/hiring diversity statistics align with City's EEO Plan within acceptable margins</p> <p>Finalized benefits benchmarking report complete by 2023</p> <p>Implementation of city government leadership</p>

City of Wilton Manors Implementation Action Plan

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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<ul style="list-style-type: none"> • Prioritize implementation of recommendations • Fund prioritized recommendations • Implement prioritized recommendations • Conduct employee benefits benchmarking with similar sized municipalities • Develop a city government leadership training program • Identify opportunities for city leaders to attend change management training 	<p>November 2023 August 2022</p> <p>October 2023</p> <p>October 2023</p> <p>October 2023</p>			<p>training, inclusive of change management training</p>
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Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL E: EXHIBIT FISCAL RESPONSIBILITY

<p>Key Objective 1: Develop a Long-Term Funding Plan for Infrastructure Projects</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Assess ARPA funds availability for water, wastewater and stormwater infrastructure projects Research other state and federal grant/matching opportunities for water, wastewater and stormwater infrastructure projects Identify projects with the potential for public-private partnerships Work with financial advisor Ford and Associates to assist in the development of a long-term funding plan for infrastructure projects 	<p>June 2021</p> <hr/> <p>November 2021</p> <p>February 2022</p> <p>June 2022</p> <p>Ocotber 2022</p>	<p>Finance Director City Manager's Office EMU Director</p>	<p>No</p>	<p>Funding plan for infastructure projects completed in 2022</p>
<p>Key Objective 2: Assess and Evaluate the Use and Necessity of City Owned Real Estate</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Inventory all city owned real estate Determine the uses for all city owned real estate Determine the necessity for the identified real estate Present findings to City Commission for Approval 	<p>November 2022</p> <p>February 2022</p> <p>June 2022</p> <p>October 2023</p> <p>October 2023</p>	<p>Finance Director Leisure Services Director EMU Director</p>	<p>No</p>	<p>Recommendations for city real estate completed in 2024</p>

City of Wilton Manors Implementation Action Plan

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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<ul style="list-style-type: none"> Develop a plan to sell or dispose of city owned real estate properties that are no longer in use or past their useful life 				
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Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
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GOAL F: IMPROVE ENVIRONMENTAL SUSTAINABILITY

<p>Key Objective 1: Advance City’s Climate Resiliency Plan</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Identify funding sources or repurposing of existing funds to implement the City’s climate resiliency plan Ensure climate resiliency planning is a part of citywide programmatic decision making Update Climate Action Plan 	<p>March 2022 April 2022</p>	<p>Assistant City Manager Finance Director EMU Director</p>	<p>No</p>	<p>Updated Climate Action Plan</p> <p>Completed Policy documents</p>
<p>Key Objective 2: Initiate a Mitigation Plan</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Develop a mitigation plan Identify funding to implement the mitigation plan 	<p>October 2022 October 2023</p>	<p>EMU Director Assistant City Manager</p>	<p>No</p>	<p>Mitigation plan initiated in 2023</p>
<p>Key Objective 3: Reduce the City’s Carbon Footprint by at Least 1% Each Year through 2028</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> Determine practical methods of reducing the City’s carbon footprint Estimate the cost impact and savings from implementing the identified methods Prioritize the identified options Identify funding to implement the identified options 	<p>October 2022 January 2023 May 2023 October 2023</p>	<p>Assistant City Manager All Departments</p>	<p>No</p>	<p>Initiate plan for reducing the carbon footprint in 2024</p>

City of Wilton Manors Implementation Action Plan

Goals and Key Objectives	Timeline	Lead Staff Person Other Departments Involved	Budget	Success Factors
<p>Key Objective 4: Identify Resources to Support Climate Resiliency by Residents and Businesses</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Identify opportunities to assist residents and businesses with climate resiliency (i.e., rebates, incentives, education) • Determine appropriate mechanisms for funding the identified initiatives • Identify partners to promote climate resiliency 	<p>May 2022 October 2022 January 2023</p>	<p>Assistant City Manager</p>	<p>No</p>	<ul style="list-style-type: none"> • Create a Resource document to offer residents and businesses • Create incentives for residents and businesses to reduce GHG and make property more resilient
<p>Key Objective 5: Incentivize Less Dependence on Fossil Fuels</p> <p><i>Strategies</i></p> <ul style="list-style-type: none"> • Research best practices for incentivizing residents and businesses to reduce their dependence on fossil fuels • Determine those best practices most suited for Wilton Manors • Develop an incentive program • Communicate the program to residents and businesses • Update Community wide Greenhouse Gas Inventory • Complete fossil fuel reduction plan 	<p>January 2022 May 2022 October 2023 December 2023 January 2025 October 2023</p>	<p>Assistant City Manager Econ Devel. Leisure Services Utilities</p>	<p>No</p>	<ul style="list-style-type: none"> • Toolbox of incentives and mitigation practices in place • Reduced GHG • Minimal impact to business operations • Complete public outreach campaign



Life's Just Better Here

2021 Strategic Plan Accomplishments

Advance Infrastructure Improvements

- The Commission began establishing the funding strategy to implement the water, wastewater, and stormwater master plan. A Commission workshop was held in April to review rate strategies, funding resources, and debt structuring.
- Completed over \$3 million in utility infrastructure improvements, including:
 - The Jenada Isle Utility Improvement Project consisting of replacing water lines and the sewer pump station in the neighborhood.
 - Replaced the sewer lift station in the Townhouse Isle neighborhood
 - Installation of a new stormwater drainage system in west Wilton Manors

Promote Economic Development

- Updated land use and zoning regulations to allow for revitalization of commercial corridors. Following a thorough process that ensured extensive public outreach and participation, the Commission increased maximum residential density allowed within the mixed-use districts and adopted development regulations that will ensure walkability, green building elements, public space, and protect residential neighborhoods from over development.
- Rezoned the properties on the Andrews Avenue and Oakland Park Boulevard corridors to allow for mixed use development under the newly adopted development regulations.
- The Commission established technical assistance grants for businesses in Wilton Manors to receive specialized training in marketing, business operations, financial management, economic recovery, and COVID-19 safety measures.
- The Commission dedicated Justin Flippen Park in memory of the City's late Mayor.
- Partnered with volunteer organizations to support public art throughout the city.
- Established a resident parking permit allowing Wilton Manors residents to purchase low-cost parking permits usable in city lots.
- Relaunched Island City University where we host 20 residents in a six-week program to provide an in-depth education on city operations

Enhance Quality of Life and Livability

- Established a Historic Preservation Board and Historic Preservation Program to preserve and protect historic and archaeologically significant properties in the City. *pending second reading*
- The City hosted a vaccination pod for six consecutive weeks in 2021 at Richardson Historic Park where we vaccinated 540 members of our community. The entire operation was run by volunteers.
- The City participated in a weekly free food distribution and delivery program through May, 2021.
- Established a utility assistance fund to support residents experiencing financial hardship related to the pandemic pay their past-due water bills.
- Coordinated a partnership with the Florida Initiative for Suicide Prevention and the City of Oakland Park to host a virtual Suicide Prevention Town Hall.
- Worked with staff to establish a new reporting system for code violations at vacation rental properties.
- The City was awarded a perfect 100 score and 18 bonus points for our highest ever raw score in the Human Rights Campaign's Municipal Equality Index (MEI). The MEI is an annual nationwide evaluation of municipal laws, policies, and services affecting the LGBTQ community.

Cultivate Efficient and High Performing Government

- The Commission adopted a new five-year Strategic Plan focusing on six key areas: Advancing Infrastructure Improvements; Promoting Economic Development; Enhancing Quality of Life and Livability; Cultivating Efficient and High Performing Government; Exhibiting Fiscal Responsibility; and Improving Environmental Sustainability.
- Adopted by ordinance changes to the City's charter to remove gender-specific pronouns, correct outdated sections, and repeal outdated language, as recommended by the Charter Review Board.
- The Commission adopted a new process for the review and reduction of code enforcement liens.
- The Commission held a workshop to provide direction to staff as they complete a comprehensive review and rewrite of the City's Code of Ordinances.
- Adopted standardized procedures for the conduct and reporting of board and committee meetings.
- The Commission sought to ensure greater diversity in representation on volunteer boards and committees and adopted a new policy for board appointment and a definition of diversity. The City also implemented broader outreach practices and recruitment efforts for volunteers. The Commission adopted term limits for board members to ensure opportunities for new, qualified applicants.

Exhibit Fiscal Responsibility

- Awarded over \$4.4 million in surtax funds for city transportation-related projects
- Awarded approximately \$450,000 from state and federal funding for stormwater upgrades on the westside
- Awarded \$35,000 from the state for economic development efforts
- Awarded \$11,339 in state funds to support library operations.
- Adopted a policy for providing support to non-profit organizations serving the Wilton Manors community. *this will be adopted October 12th*
- At the onset of the pandemic, city staff created a tracking system to document every unanticipated expense related to the pandemic, prior to there being any indication of funding reimbursement from the federal government. Months later, Congress adopted the CARES Act, authorizing funding to states and counties. The City, through the Broward City Managers Association and the Broward League of Cities, successfully lobbied the County to allocate a portion of its funds to cities. Wilton Manors' successful documentation of expenditures resulted in reimbursement of expenses in excess of \$500,000 in 2021.
- Approved a funding agreement with the State to receive approximately \$6.4 million from the American Rescue Plan Act.
- Received a clean, unqualified audit for the Fiscal Year ending September 30, 2020.
- The City was awarded the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- The Commission amended its budget preparation process to hold more public meetings and allow earlier opportunities for the Commission to establish funding goals and priorities.
- Adopted the Fiscal Year 2021 Budget with a reduced millage rate.

Improve Environmental Sustainability

Applied for a grant to complete a Sea Level Rise Vulnerability Assessment

CITY OF WILTON MANORS
BUDGET TIMETABLE
FISCAL YEAR 2021-22
REVISED 6/24/2021

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Tuesday, February 2, 2021	6:30 PM	Chambers / Zoom	Commission Goals & Objectives Workshop
Tuesday, May 18, 2021	6:30 PM	Chambers / Zoom	Departmental Budgets and Capital Request Review with Commission
Wednesday, June 2, 2021	6:30 PM	Chambers / Zoom	Budget Workshop - Overview of FY 2122 Budget
Tuesday, June 22, 2021	7:00 PM	Chambers / Zoom	Budget Update to Commission
Monday, July 12, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #1 - Revenues; Mayor & City Commission; City Manager; City Clerk; City Attorney; and Human Resources
Wednesday, July 14, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #2 - Finance; Non-departmental; Parking; Capital Projects; and Information Technology
Thursday, July 15, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #3 - Police Department; Community Development; EMS; and Fire
Monday, July 19, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #4 - Emergency Management/Utilities (Recycling & Solid Waste; Utilities; and Drainage); and Leisure Services (Library; Recreation; and Parks & Facilities
Tuesday, July 20, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #5 - Preparation of Final Report.
Tuesday, July 27, 2021	6:30 PM	Chambers / Zoom	City Commission Budget Workshop with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.
Wednesday, July 28, 2021	6:30 PM	Chambers / Zoom	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop.
Tuesday, August 24, 2021	6:30 PM	Chambers / Zoom	City Commission Budget Workshop (Prior to regularly-scheduled Commission meeting).
Monday, September 13, 2021	6:30 PM	Chambers / Zoom	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Monday, September 20, 2021	6:30 PM	Chambers / Zoom	Final Budget Public Hearing - Adoption of Final Budget and Millages.

11/1/2021

CITY OF WILTON MANORS
BUDGET TIMETABLE
FISCAL YEAR 2021-22
REVISED 6/24/2021

NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Tuesday, February 2, 2021	6:30 PM	Chambers / Zoom	Commission Goals & Objectives Workshop
Monday, March 15, 2021			Budget Software Unlocked for Department Budget Entry; Budget Forms Distributed to Department Directors
Thursday, April 1, 2021			Any requested personnel changes submitted to Human Resources for approval
Thursday, April 15, 2021			Requested Budget Due to Finance Department; Budget Software Locked (Must have prior HR approval for any requested personnel changes.)
Wednesday, April 21, 2021	9:00 AM	EOC	Departmental Review with City Manager - City Commission, City Manager, City Clerk, City Attorney and non-departmental
Wednesday, April 21, 2021	1:30 PM	EOC	Departmental Reviews with City Manager - Human Resources Department, Finance, Parking and Revenues
Wednesday, April 21, 2021	3:00 PM	EOC	Departmental Review with City Manager - Emergency Mgmt / Utilities Department
Thursday, April 22, 2021	8:00 AM	EOC	Departmental Review with City Manager - Police Department
Thursday, April 22, 2021	9:30 AM	EOC	Departmental Review with City Manager - Leisure Services Department and Community Development Services.
Tuesday, May 18, 2021	6:30 PM	Chambers / Zoom	Departmental Budgets and Capital Request Review with Commission
Tuesday, June 1, 2021			Property Appraiser notifies taxing authorities of estimate of taxable value. Statutory deadline is June 1st.
Wednesday, June 2, 2021	6:30 PM	Chambers / Zoom	Budget Workshop - Overview of FY 2122 Budget
Tuesday, June 22, 2021	7:00 PM	Chambers / Zoom	Budget Update to Commission
Saturday, June 12 through Wednesday, June 16			FGFOA Annual Conference, Orlando, FL
Monday, June 28, 2021			Proposed Budget Distributed to City Commission, City Departments, and Budget Review Advisory Committee
Thursday, July 1, 2021			Property Appraiser submits Certification of Values to ad valorem taxing authorities.
Monday, July 12, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #1 - Revenues; Mayor & City Commission; City Manager; City Clerk; City Attorney; and Human Resources
Wednesday, July 14, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #2 - Finance; Non-departmental; Parking; Capital Projects; and Information Technology
Thursday, July 15, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #3 - Police Department; Community Development; EMS; and Fire
Monday, July 19, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #4 - Emergency Management/Utilities (Recycling & Solid Waste; Utilities; and Drainage); and Leisure Services (Library; Recreation; and Parks & Facilities
Tuesday, July 20, 2021	6:30 PM	EOC / Zoom	Budget Review Advisory Committee Meeting #5 - Preparation of Final Report.
Tuesday, July 27, 2021	6:30 PM	Chambers / Zoom	City Commission Budget Workshop with the Budget Review Advisory Committee, Prior to the Regular Commission meeting.

**CITY OF WILTON MANORS
BUDGET TIMETABLE
FISCAL YEAR 2021-22
REVISED 6/24/2021**

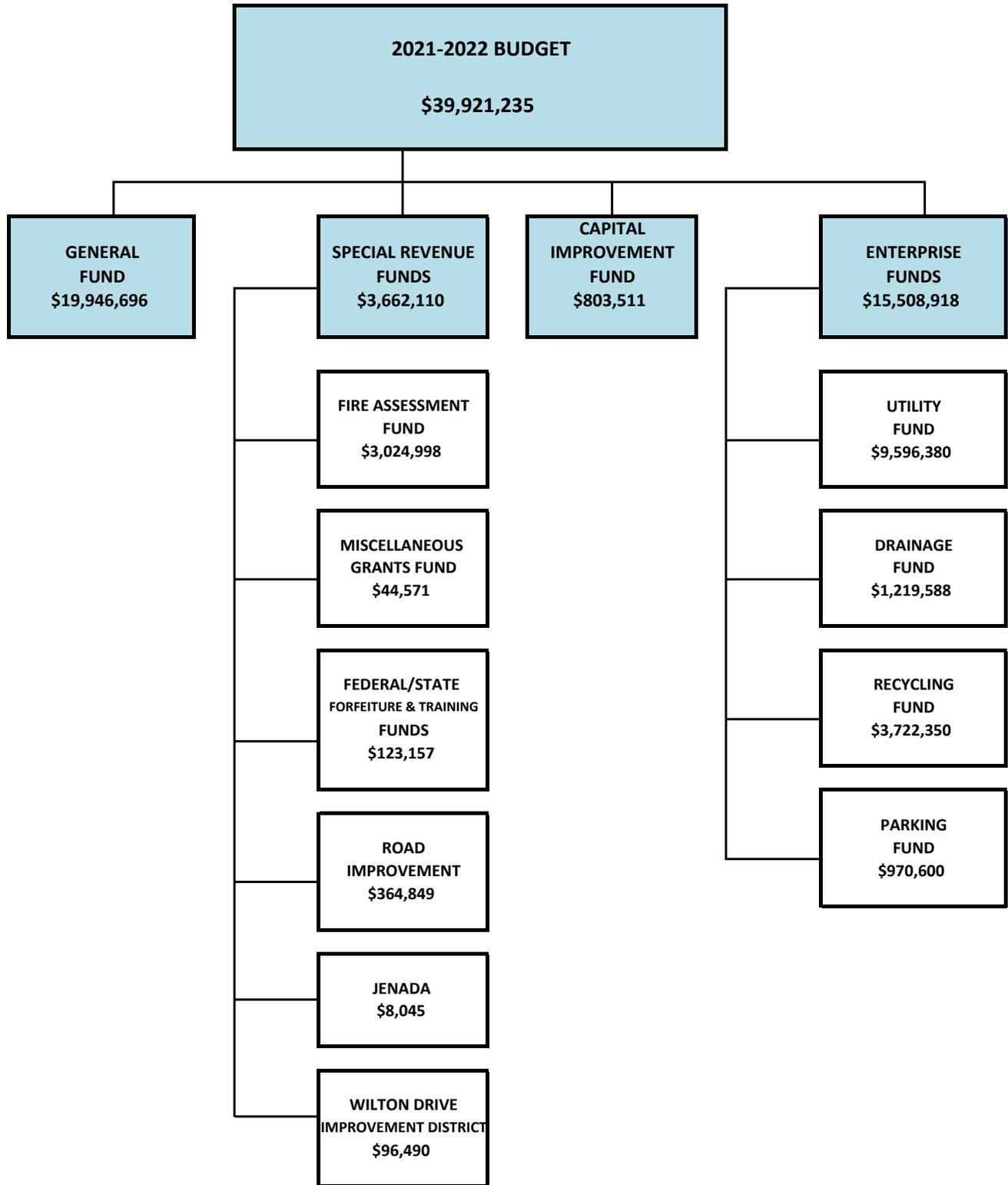
NOTE: City Commission meetings are printed in red. Budget Review Advisory Committee meetings are printed in blue.

Date	Time	Location	Event
Wednesday, July 28, 2021	6:30 PM	Chambers / Zoom	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates followed by City Commission Budget Workshop. (Subject to change)
Tuesday, August 3, 2021		School Board Office	Broward County School Board First Public Hearing Date
Wednesday, August 4, 2021			Ad valorem taxing authorities to certify their roll-back rate, proposed millage rate, and time, date, and place of the first required public hearing via DOR's etrim application. Taxing authorities to certify proposed non-ad valorem rates to the Property Appraiser.
Friday, August 13, 2021			Property Appraiser begins to mail Proposed Property Tax Notices (TRIM Notices).
Wednesday, August 25, 2021			Advertisement in Sun-Sentinel of September 14th Final Public Hearing for Fire and Jenada Special Assessments.
Wednesday, August 25, 2021			Last day for advertisement for September 14th Final Public Hearing on the Fire and Jenada Special Assessments
Saturday, April 24, 2021			Last day for Property Appraiser to mail TRIM Notices.
Tuesday, August 24, 2021	6:30 PM	Chambers / Zoom	City Commission Budget Workshop (Prior to regularly-scheduled Commission meeting).
Friday, September 3, 2021			Earliest Date to Hold First Public Hearing for the Budget (no sooner than 10 days after the TRIM notice is mailed). Hearing must be held between September 3 and September 18.
Tuesday, September 14, 2021		School Board Office	Broward County School Board Final Public Hearing
Thursday, September 9, 2021		Broward Commission Chambers	Broward County Commission First Public Hearing Date
Monday, September 13, 2021	6:30 PM	Chambers / Zoom	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments. (Subject to change)
Wednesday, September 15, 2021			Statutory deadline to advise Broward Tax Collector and Property Appraiser of final special assessment rates.
Saturday, September 18, 2021			Statutory Deadline to Hold First Budget Public Hearing
Saturday, September 18, 2021			Advertisement in Sun-Sentinel of Final Public Hearing for millages and budget.
Monday, September 20, 2021	6:30 PM	Chambers / Zoom	Final Budget Public Hearing - Adoption of Final Budget and Millages. (Subject to change)
Tuesday, September 21, 2021		Broward Commission Chambers	Broward County Commission Final Public Hearing Date
Thursday, September 23, 2021			Last day to deliver the resolution adopting final millage to Property Appraiser, Tax Collector, and Department of Revenue.
Friday, October 22, 2021			Tax Roll Certified to Revenue Collector Except for Value Adjustment Board Cases
Monday, October 25, 2021			Statutory Deadline to Certify TRIM compliance to the Department of Revenue on Form DR-487. Must be certified within thirty days of Final Budget Public Hearing. Adopted Budget must also be posted to the City's website within 30 days after adoption.

11/1/2021

CITY OF WILTON MANORS

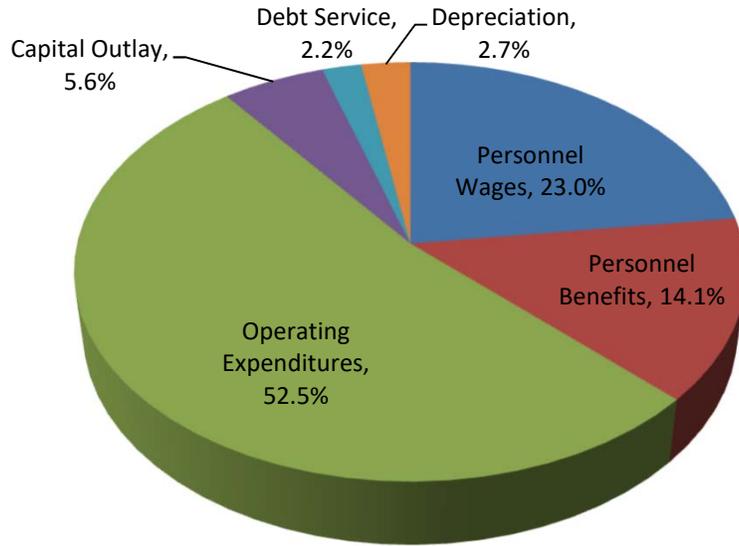
FUND STRUCTURE OVERVIEW - REVENUE



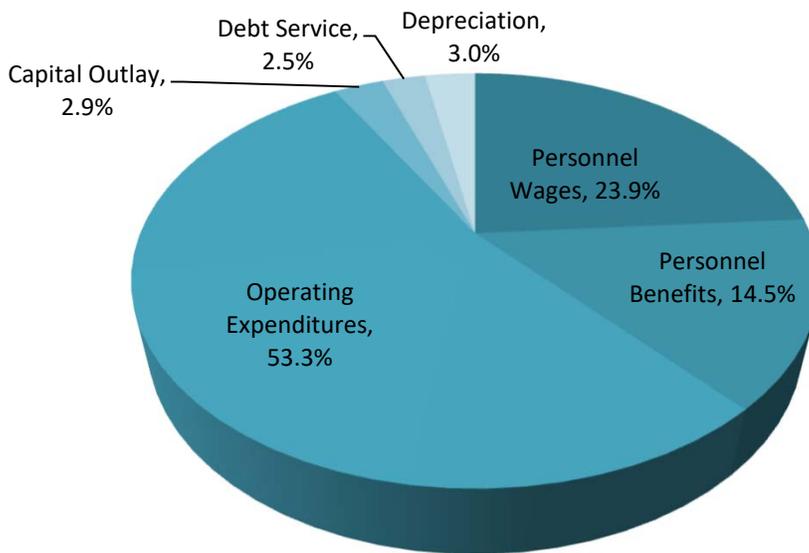
CITY OF WILTON MANORS, FLORIDA

EXPENDITURES BY OBJECT - ALL FUNDS

FISCAL YEAR 2021-2022 - \$39,921,235



FISCAL YEAR 2020-2021 - \$36,164,020



CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2021-2022 BUDGET**

	FY2019-20 ACTIVITY	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 ACTIVITY THRU 9/30/2021	FY2020-22 RECOMMENDED BUDGET
GENERAL FUND					
Personnel Wages	\$ 7,498,754	\$ 7,369,387	\$ 7,357,387	\$ 7,219,135	\$ 7,967,566
Personnel Benefits	4,737,169	4,486,836	4,486,836	4,762,257	4,886,170
Total Wages and Benefits	12,235,923	11,856,223	11,844,223	11,981,392	12,853,736
Operating Expenditures	3,892,458	4,949,071	5,370,777	4,662,962	6,040,750
Capital Outlay	8,615	-	6,826	12,002	-
Debt Service	3,529,680	673,300	673,300	491,294	637,508
Sub-Total	19,666,676	17,478,594	17,895,126	17,147,650	19,531,994
Transfers In/Out	1,430,922	527,033	527,033	527,030	414,702
TOTALS	\$ 21,097,598	\$ 18,005,627	\$ 18,422,159	\$ 17,674,680	\$ 19,946,696
FIRE ASSESSMENT					
Personnel Wages	\$ 200,764	\$ 193,627	\$ 193,627	\$ 160,092	\$ 163,621
Personnel Benefits	260,390	190,417	190,417	179,032	159,315
Total Wages and Benefits	461,154	384,044	384,044	339,124	322,936
Operating Expenditures	1,842,388	2,352,487	2,353,087	2,422,576	2,510,594
Capital Outlay	108,980	113,000	113,000	784	187,500
Debt Service	-	-	-	-	-
Sub-Total	2,412,522	2,849,531	2,850,131	2,762,484	3,021,030
Transfers In/Out	-	3,980	3,980	3,983	3,968
TOTALS	\$ 2,412,522	\$ 2,853,511	\$ 2,854,111	\$ 2,766,467	\$ 3,024,998
MISCELLANEOUS GRANTS					
Personnel Wages	\$ 25,517	\$ 28,181	\$ 28,181	\$ 10,900	\$ 30,826
Personnel Benefits	2,296	2,155	2,155	835	2,358
Total Wages and Benefits	27,813	30,336	30,336	11,735	33,184
Operating Expenditures	24,675	20,557	55,557	18,746	200
Capital Outlay	101,681	18,060	27,679	14,825	11,187
Sub-Total	154,169	68,953	113,572	45,306	44,571
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 154,169	\$ 68,953	\$ 113,572	\$ 45,306	\$ 44,571
FEDERAL POLICE FORFEITURE					
Personnel Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Total Wages and Benefits	-	-	-	-	-
Operating Expenditures	-	5,000	5,000	-	10,300
Capital Outlay	-	-	-	-	-
Sub-Total	-	5,000	5,000	-	10,300
Transfers In/Out	-	-	-	-	-
TOTALS	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 10,300
POLICE TRAINING & EDUCATION					
Operating Expenditures	\$ 11,105	\$ 6,631	\$ 6,631	\$ 983	\$ 6,590
Capital Outlay	-	-	-	-	-
Sub-Total	11,105	6,631	6,631	983	6,590
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 11,105	\$ 6,631	\$ 6,631	\$ 983	\$ 6,590

CITY OF WILTON MANORS, FLORIDA

**EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2021-2022 BUDGET**

	FY2019-20 ACTIVITY	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 ACTIVITY THRU 9/30/2021	FY2020-22 RECOMMENDED BUDGET
ROAD IMPROVEMENT					
Operating Expenditures	\$ 181,191	\$ 122,711	\$ 142,189	\$ 144,190	\$ 258,069
Capital Outlay	998,606	140,000	300,295	5,857	106,780
Sub-Total	1,179,797	262,711	442,484	150,047	364,849
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 1,179,797	\$ 262,711	\$ 442,484	\$ 150,047	\$ 364,849
STATE POLICE FORFEITURE					
Operating Expenditures	\$ 28,599	\$ 10,450	\$ 10,450	\$ 15,751	\$ 12,500
Capital Outlay	-	-	68,600	22,695	93,767
Sub-Total	28,599	10,450	79,050	38,446	106,267
Transfers In/Out	-	6,600	-	-	-
TOTALS	\$ 28,599	\$ 17,050	\$ 79,050	\$ 38,446	\$ 106,267
JENADA GATEHOUSE SPECIAL ASSESSMENT					
Operating Expenditures	\$ 2,934	\$ 2,997	\$ 2,997	\$ 3,380	\$ 8,045
Capital Outlay	-	5,100	15,100	1,513	-
TOTALS	\$ 2,934	\$ 8,097	\$ 18,097	\$ 4,893	\$ 8,045
WILTON DRIVE IMPROVEMENT DISTRICT					
Personnel Wages	\$ -	\$ -	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-	-	-
Total Wages and Benefits	-	-	-	-	-
Operating Expenditures	59,649	84,876	84,876	77,045	96,490
Capital Outlay/Contingency	-	12,300	12,300	1,258	-
Debt Service	-	-	-	-	-
Depreciation	-	-	-	-	-
Sub-Total	59,649	97,176	97,176	78,303	96,490
Transfers In/Out	-	-	-	-	-
TOTALS	\$ 59,649	\$ 97,176	\$ 97,176	\$ 78,303	\$ 96,490
CAPITAL IMPROVEMENT FUND					
Operating Expenditures	\$ -	\$ 409,064	\$ 409,064	\$ -	\$ 100,000
Capital Outlay	457,942	267,795	1,225,824	321,996	703,511
TOTALS	\$ 457,942	\$ 676,859	\$ 1,634,888	\$ 321,996	\$ 803,511
UTILITIES FUND					
Personnel Wages	\$ 501,404	\$ 470,710	\$ 470,710	\$ 478,346	\$ 533,395
Personnel Benefits	322,224	234,418	234,418	262,691	279,803
Total Wages and Benefits	823,628	705,128	705,128	741,037	813,198
Operating Expenditures	4,128,471	5,910,170	6,683,363	5,615,326	6,566,883
Capital Outlay/Contingency	-	157,690	3,392,243	1,457,366	441,772
Debt Service	14,772	78,825	78,825	78,824	78,458
Depreciation	809,986	819,380	819,380	-	880,100
Sub-Total	5,776,857	7,671,193	11,678,939	7,892,553	8,780,411
Transfers In/Out	1,079,594	1,019,122	1,019,122	1,019,123	815,969
TOTALS	\$ 6,856,451	\$ 8,690,315	\$ 12,698,061	\$ 8,911,676	\$ 9,596,380

CITY OF WILTON MANORS, FLORIDA

EXPENDITURES SUMMARIES BY OBJECT - ALL FUNDS
FISCAL YEAR 2021-2022 BUDGET

	FY2019-20 ACTIVITY	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 ACTIVITY THRU 9/30/2021	FY2020-22 RECOMMENDED BUDGET
DRAINAGE UTILITY					
Personnel Wages	\$ 73,812	\$ 81,818	\$ 81,818	\$ 79,395	\$ 89,707
Personnel Benefits	53,544	44,358	44,358	48,318	47,287
Total Wages and Benefits	127,356	126,176	126,176	127,713	136,994
Operating Expenditures	230,081	411,715	438,586	248,486	398,204
Capital Outlay	-	235,140	978,299	113,584	585,000
Debt Service	-	-	-	-	-
Depreciation	94,509	123,500	123,500	-	94,400
Sub-Total	451,946	896,531	1,666,561	489,783	1,214,598
Transfers In/Out	4,990	4,990	4,990	4,991	4,990
TOTALS	\$ 456,936	\$ 901,521	\$ 1,671,551	\$ 494,774	\$ 1,219,588
RECYCLING & SOLID WASTE FUND					
Personnel Wages	\$ 69,835	\$ 63,732	\$ 63,732	\$ 70,459	\$ 78,502
Personnel Benefits	56,758	30,290	30,290	53,623	39,747
Total Wages and Benefits	126,593	94,022	94,022	124,082	118,249
Operating Expenditures	3,189,847	3,345,539	3,345,539	3,278,721	3,452,779
Capital Outlay	-	7,070	13,570	2,246	4,500
Debt Service	-	-	-	-	-
Depreciation	18,303	23,000	23,000	-	18,400
Sub-Total	3,334,743	3,469,631	3,476,131	3,405,049	3,593,928
Transfers In/Out	177,503	157,870	157,870	157,871	128,422
TOTALS	\$ 3,512,246	\$ 3,627,501	\$ 3,634,001	\$ 3,562,920	\$ 3,722,350
PARKING					
Personnel Wages	\$ 6,887	\$ 6,548	\$ 6,548	\$ 6,763	\$ 6,834
Personnel Benefits	6,979	4,078	4,078	4,688	3,936
Total Wages and Benefits	13,866	10,626	10,626	11,451	10,770
Operating Expenditures	394,832	719,477	719,477	471,579	763,395
Capital Outlay	-	40,000	40,000	1,579	30,000
Debt Service	21,346	113,901	113,901	113,900	113,371
Depreciation	44,093	50,000	50,000	-	44,000
Sub-Total	474,137	934,004	934,004	598,509	961,536
Transfers In/Out	34,215	9,064	9,064	9,061	9,064
TOTALS	\$ 508,352	\$ 943,068	\$ 943,068	\$ 607,570	\$ 970,600
TOTALS - ALL FUNDS					
Personnel Wages	\$ 8,376,973	\$ 8,214,003	\$ 8,202,003	\$ 8,025,090	\$ 8,870,451
Personnel Benefits	5,439,360	4,992,552	4,992,552	5,311,444	5,418,616
Total Wages and Benefits	13,816,333	13,206,555	13,194,555	13,336,534	14,289,067
Operating Expenditures	13,986,230	18,350,745	19,627,593	16,959,745	20,224,799
Capital Outlay	1,675,824	996,155	6,193,736	1,955,705	2,164,017
Debt Service	3,565,798	866,026	866,026	684,018	829,337
Depreciation	966,891	1,015,880	1,015,880	-	1,036,900
Sub-Total	34,011,076	34,435,361	40,897,790	32,936,002	38,544,120
Transfers Out	2,727,224	1,728,659	1,722,059	1,722,059	1,377,115
TOTALS	\$ 36,738,300	\$ 36,164,020	\$ 42,619,849	\$ 34,658,061	\$ 39,921,235

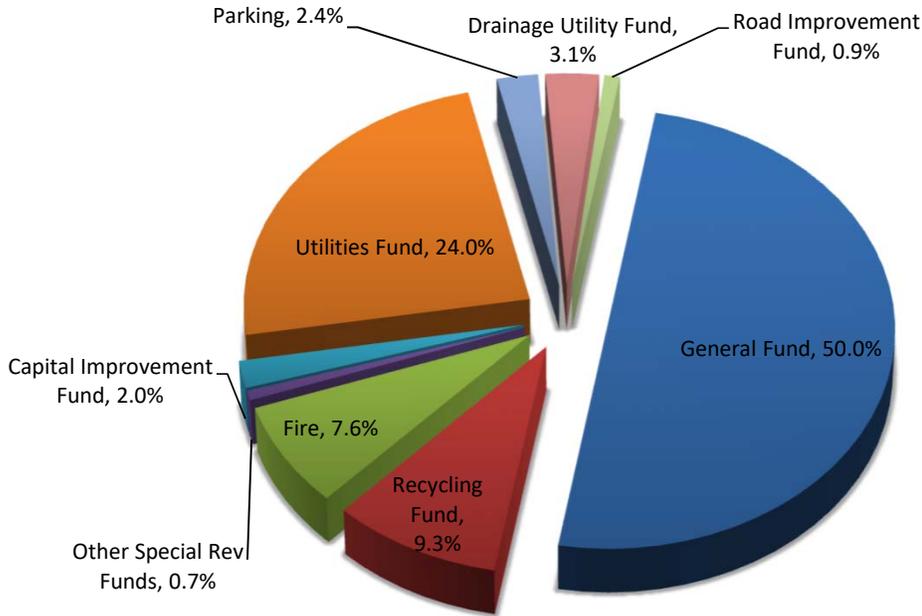
CITY OF WILTON MANORS, FLORIDA

FY2021-2022 BUDGET

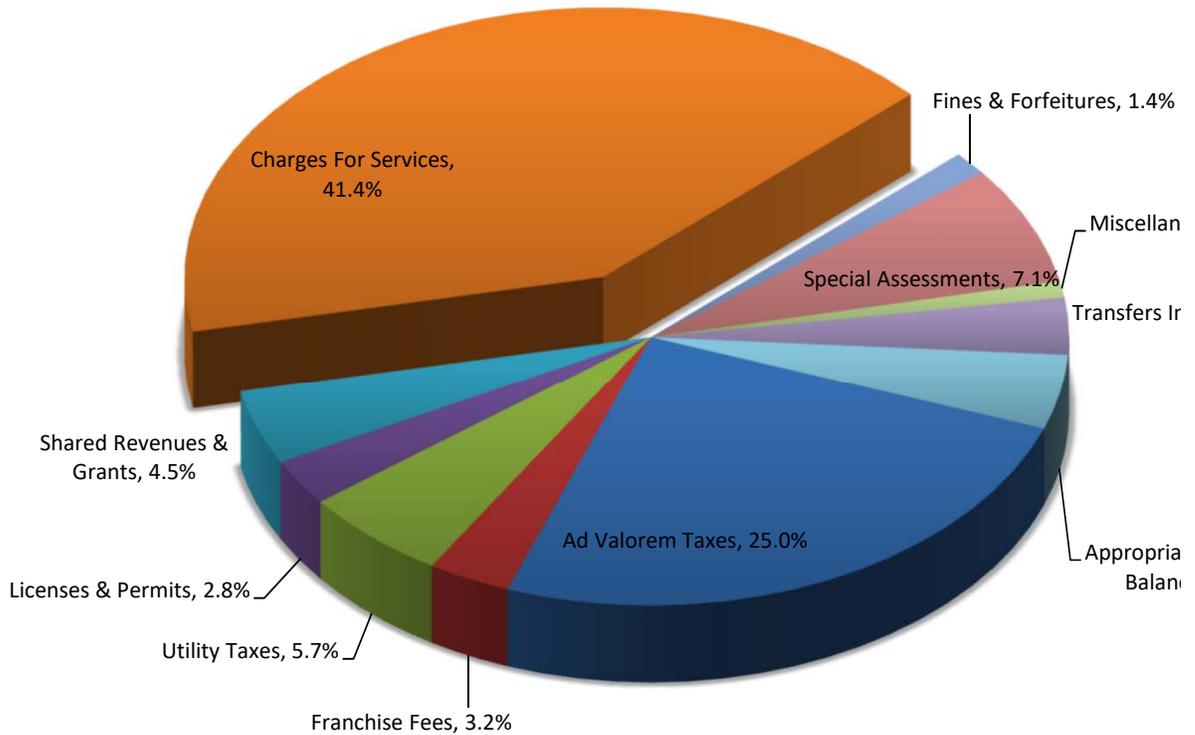
REVENUE BUDGET SUMMARY

\$40,046,620

REVENUES BY FUND



REVENUES BY SOURCE



CITY OF WILTON MANORS, FLORIDA

FY2021-2022 BUDGET

REVENUE SUMMARIES- ALL FUNDS

	FY2019-20 ACTIVITY	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 ACTIVITY THRU 9/30/2021	FY2021-22 RECOMMENDED BUDGET
GENERAL FUND					
Ad-Valorem Taxes	\$ 9,049,908	\$ 9,507,644	\$ 9,507,644	\$ 9,432,931	\$ 9,963,210
Franchise Fees	1,210,100	1,173,960	1,173,960	1,082,773	1,273,960
Utility Taxes	2,023,432	2,021,213	2,021,213	2,081,113	2,267,050
Licenses, Permits, & Fees	1,013,409	848,950	848,950	1,232,111	1,129,670
Shared Revenues and Grants	1,392,049	1,204,689	1,204,689	1,879,809	1,425,200
Charges For Services	304,276	1,629,542	1,629,542	1,910,735	2,322,353
Fines and Forfeitures	205,049	226,000	226,000	163,703	351,600
Miscellaneous	290,720	198,603	198,603	194,011	251,240
Debt proceeds	2,993,370	-	-	-	-
Transfers In	2,636,150	1,195,026	1,195,026	1,195,030	962,413
Appropriation of Fund Balance	-	-	416,531	-	-
TOTALS	\$ 21,118,463	\$ 18,005,627	\$ 18,422,158	\$ 19,172,216	\$ 19,946,696
FIRE ASSESSMENT FUND					
Shared Revenues and Grants	\$ 169,908	\$ 87,920	\$ 87,920	\$ 97,346	\$ 87,920
Charges for Services	101,788	105,000	105,000	103,783	105,000
Special Assessments	2,280,435	2,625,628	2,625,628	2,662,444	2,730,311
Miscellaneous	47,075	34,963	34,963	30,284	26,450
Appropriation of Fund Balance	-	-	600	-	75,317
TOTALS	\$ 2,599,206	\$ 2,853,511	\$ 2,854,111	\$ 2,893,857	\$ 3,024,998
MISCELLANEOUS GRANTS					
Shared Revenues and Grants	\$ 164,386	\$ 68,671	\$ 103,671	\$ 53,017	\$ 44,371
Miscellaneous	392	282	282	106	200
Transfer In	25,000	-	-	-	-
Appropriation of Fund Balance	-	-	9,619	-	-
TOTALS	\$ 189,778	\$ 68,953	\$ 113,572	\$ 53,123	\$ 44,571
FEDERAL POLICE FORFEITURE					
Fines and forfeitures	\$ -	\$ -	\$ -	\$ 13,630	\$ -
Miscellaneous	1,721	1,229	1,229	223	250
Appropriation of Fund Balance	-	3,771	3,771	-	10,050
TOTALS	\$ 1,721	\$ 5,000	\$ 5,000	\$ 13,853	\$ 10,300
POLICE TRAINING & EDUCATION					
Fines and Forfeiture	\$ 3,441	\$ 6,500	\$ 6,500	\$ 1,882	\$ 6,500
Miscellaneous	171	131	131	84	90
Appropriation of Fund Balance	-	-	-	-	-
TOTALS	\$ 3,612	\$ 6,631	\$ 6,631	\$ 1,966	\$ 6,590
ROAD IMPROVEMENT					
Shared Revenues and Grants	\$ 854,714	\$ 199,351	\$ 199,351	\$ 351,980	\$ 220,000
Charges for Services	35,178	36,906	36,906	35,038	37,749
Miscellaneous	1,290	263	263	533	600
Transfers In	-	-	-	-	-
Appropriation of Fund Balance	-	26,191	205,964	-	106,500
TOTALS	\$ 891,182	\$ 262,711	\$ 442,484	\$ 387,551	\$ 364,849
STATE POLICE FORFEITURE					
Fines and Forfeitures	\$ 3,949	\$ -	\$ -	\$ 13,051	\$ -
Miscellaneous	3,008	2,253	2,253	330	380
Appropriation of Fund Balance	-	14,797	76,797	-	105,887
TOTALS	\$ 6,957	\$ 17,050	\$ 79,050	\$ 13,381	\$ 106,267

CITY OF WILTON MANORS, FLORIDA

FY2021-2022 BUDGET

REVENUE SUMMARIES- ALL FUNDS

	FY2019-20 ACTIVITY	FY2020-21 ADOPTED BUDGET	FY2020-21 AMENDED BUDGET	FY2020-21 ACTIVITY THRU 9/30/2021	FY2021-22 RECOMMENDED BUDGET
JENADA ASSESSMENT					
Special Assessments	\$ 7,705	\$ 8,000	\$ 8,000	\$ 7,708	\$ 8,000
Miscellaneous	142	97	97	42	45
Appropriation of Fund Balance	-	-	10,000	-	-
TOTALS	\$ 7,847	\$ 8,097	\$ 18,097	\$ 7,750	\$ 8,045
WILTON DRIVE IMPROVEMENT DISTRICT					
Special Assessments	\$ 96,120	\$ 96,000	\$ 96,000	\$ 95,878	\$ 96,000
Miscellaneous	1,811	1,176	1,176	969	490
TOTALS	\$ 97,931	\$ 97,176	\$ 97,176	\$ 96,847	\$ 96,490
CAPITAL IMPROVEMENT FUND					
Transfer In - Contribution to Capital Imp Fund	\$ 1,405,922	\$ 527,033	\$ 891,757	\$ 527,030	\$ 414,702
Miscellaneous	4,474	3,387	3,387	2,904	2,990
Appropriation of Fund Balance	-	146,439	739,744	-	385,819
TOTALS	\$ 1,410,396	\$ 676,859	\$ 1,634,888	\$ 529,934	\$ 803,511
UTILITIES FUND					
Charges For Services	8,177,253	8,540,180	8,540,180	8,624,488	9,025,000
Licenses, Permits & Fees	13,034	5,000	5,000	26,980	6,500
Miscellaneous	179,565	145,135	145,135	67,150	78,379
Appropriation of Fund Balance	-	-	4,007,746	-	486,501
TOTALS	\$ 8,369,852	\$ 8,690,315	\$ 12,698,061	\$ 8,718,618	\$ 9,596,380
DRAINAGE UTILITY FUND					
Shared Revenues and Grants	\$ -	\$ -	\$ 358,235	\$ 61,307	\$ -
Charges For Services	498,881	551,613	551,613	552,464	577,900
Miscellaneous	15,035	10,279	10,279	15,500	2,730
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	339,629	751,424	-	638,958
TOTALS	\$ 513,916	\$ 901,521	\$ 1,671,551	\$ 629,271	\$ 1,219,588
RECYCLING & SOLIDWASTE FUND					
Licenses, Permits & Fees	\$ -	\$ 4,000	\$ 4,000	\$ -	\$ -
Charges For Services	3,471,201	3,595,700	3,595,700	3,605,819	3,693,900
Miscellaneous	33,115	27,801	27,801	29,977	28,450
Appropriation of fund Balance R/E	-	-	6,500	-	-
TOTALS	\$ 3,504,316	\$ 3,627,501	\$ 3,634,001	\$ 3,635,796	\$ 3,722,350
PARKING					
Licenses, Permits & Fees	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Charges For Services	394,437	726,100	726,100	660,062	760,600
Fines and Forfeitures	128,210	201,500	201,500	169,943	203,000
Miscellaneous	20,841	15,468	15,468	5,819	7,000
Appropriation of Fund Balance	-	-	-	-	-
TOTALS	\$ 603,488	\$ 943,068	\$ 943,068	\$ 835,824	\$ 970,600
GRAND TOTAL - ALL FUNDS	\$ 39,318,665	\$ 36,164,020	\$ 42,619,848	\$ 36,989,987	\$ 39,921,235

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
FUND 001-GENERAL FUND					
AD VALOREM TAXES					
001-0000-3110.001	Current Ad Valorem	8,625,847	9,029,714	9,029,714	9,556,904
001-0000-3110.002	Delinquent Ad-Valorem	(2,615)	50,000	50,000	10,000
001-0000-3110.044	Ad Val Debt Svc 99 Parks GOB	0	0	0	0
001-0000-3110.045	Ad Val Debt Svc 08 City HallGO	426,676	427,930	427,930	396,306
AD VALOREM TAXES		9,049,908	9,507,644	9,507,644	9,963,210
PERMITS, FEES, & SPECIAL ASSESSMENTS					
001-0000-3160.010	Local Bus Lic Tax Receipt	105,981	90,000	90,000	115,420
001-0000-3220.000	Building Permits	723,189	585,000	585,000	792,500
001-0000-3220.100	DEVELOPMENT REVIEW FEE	25,450	20,000	20,000	35,000
001-0000-3230.100	FRANCHISE FEE - ELECTRICITY	745,057	708,860	708,860	805,300
001-0000-3230.700	FRANCHISE FEE - SOLID WASTE	395,000	395,000	395,000	395,000
001-0000-3230.701	FRANCHISE FEE - RECYCLING	2,500	2,500	2,500	2,500
001-0000-3230.900	Franchise Fees - Misc.	67,543	67,600	67,600	71,160
001-0000-3290.003	Letters of Determination	75	250	250	250
001-0000-3290.005	Vacant Property Registration	1,050	1,500	1,500	1,500
001-0000-3290.006	Bonds Administrative Fee	800	0	0	500
001-0000-3290.007	Specific Use Permits-Alc Sales	0	100	100	0
001-0000-3290.013	VACATION RENTAL REGISTRATION FEE	31,873	47,500	47,500	75,000
001-0000-3630.220	Public Safety Impact Fees	1,291	0	0	0
001-0000-3630.270	Culture/Rec Impact Fees	7,579	0	0	0
001-0000-3630.291	Aff. Housing Impact Fees	5,776	0	0	0
001-0000-3670.000	Other Non-Bus License/Permits	480	500	500	500
001-0000-3670.001	Residential Rental License	105,865	100,000	100,000	105,000
001-0000-3670.003	SOLID WASTE COLL LICENSE FEE	4,000	4,100	4,100	4,000
PERMITS, FEES, & SPECIAL ASSESSMENTS		2,223,509	2,022,910	2,022,910	2,403,630
UTILITY SERVICES TAXES					
001-0000-3140.100	UTILITY TAX - ELECTRIC	1,108,497	1,125,983	1,125,983	1,239,800
001-0000-3140.300	UTILITY TAX - WATER	412,711	426,000	426,000	462,400
001-0000-3140.400	UTILITY TAX - GAS	52,009	54,400	54,400	65,000
001-0000-3150.000	Communications Service Tax	450,215	414,830	414,830	499,850
UTILITY SERVICES TAXES		2,023,432	2,021,213	2,021,213	2,267,050
INTERGOVERNMENTAL					
001-0000-3310.204	FEDERAL DISASTER GRANT-H. IRMA	73,840	0	0	0
001-0000-3310.219	SCHOOL RESOURCE OFFICER GRANT	44,760	60,000	60,000	60,000
001-0000-3340.208	STATE DISASTER GRANT-H. IRMA	12,307	0	0	0
001-0000-3350.120	State Revenue Sharing	437,222	351,260	351,260	440,000
001-0000-3350.140	Mobile Home License	166	250	250	200
001-0000-3350.150	Alcoholic Beverage License	28,019	35,000	35,000	35,000
001-0000-3350.180	1/2 Cent Local Sales Tax	783,735	758,179	758,179	890,000
001-0000-3370.204	BROWARD COUNTY ILA COVID-19	12,000	0	0	0
INTERGOVERNMENTAL		1,392,049	1,204,689	1,204,689	1,425,200
CHARGES FOR SERVICES					
001-0000-3400.001	Tennis Court Fees	17,222	14,250	14,250	20,000
001-0000-3400.002	Vending/Concessions	774	250	250	500
001-0000-3400.003	Adult Athletics	500	200	200	500
001-0000-3400.005	Special Events	15,017	15,000	15,000	25,000
001-0000-3400.006	Youth Classes	382	200	200	200
001-0000-3400.007	Adult Classes	8,154	12,000	12,000	20,000
001-0000-3400.008	Senior Activities	1,189	300	300	300
001-0000-3400.009	Summer Youth Activities	8,591	80,000	80,000	89,600
001-0000-3400.010	After School Program	122,158	144,000	144,000	163,500
001-0000-3400.011	Advertising Fees	11,208	6,000	6,000	10,000
001-0000-3400.012	Dog Park Registration Fees	6,285	0	0	8,700
001-0000-3400.014	BEFORE SCHOOL CARE	18,463	8,000	8,000	23,500
001-0000-3400.015	After School Late Pickup Fees	1,475	1,000	1,000	800
001-0000-3410.300	ADMINISTRATIVE SERVICE FEES	3,600	3,600	3,600	3,600
001-0000-3410.301	INDIRECT COST REIMBURSEMENTS	0	1,263,642	1,263,642	1,330,643
001-0000-3410.910	Lobbyist Registration Fees	750	1,500	1,500	2,500
001-0000-3420.100	Fingerprinting	250	500	500	2,500
001-0000-3420.600	EMS TRANSPORT FEES	0	0	0	521,400

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
001-0000-3420.910	Alarm Registration Fees	3,050	2,500	2,500	2,950
001-0000-3420.920	Alarm Civil Penalties	15,850	8,000	8,000	12,960
001-0000-3420.930	Alarm Late Charge Assessments	0	100	100	100
001-0000-3470.101	FEES FOR COPIES - LIBRARY	2,102	2,500	2,500	5,000
001-0000-3470.102	MISCELLANEOUS FEES - LIBRARY	453	200	200	100
001-0000-3470.500	Fitness Center Membership	9,403	6,000	6,000	13,000
001-0000-3490.100	Lien Search Fees	57,400	59,800	59,800	65,000
CHARGES FOR SERVICES		304,276	1,629,542	1,629,542	2,322,353
FINES & FORFEITS					
001-0000-3500.000	Fines & Forfeits	135,886	150,000	150,000	200,000
001-0000-3520.000	Library Fines	2,048	1,000	1,000	4,000
001-0000-3540.000	Code Enforcement Fines	66,915	75,000	75,000	147,600
001-0000-3540.001	FINES - CANNABIS	200	0	0	0
FINES & FORFEITS		205,049	226,000	226,000	351,600
OTHER & MISCELLANEOUS					
001-0000-3600.000	Miscellaneous Income	32,916	30,000	30,000	60,000
001-0000-3600.002	Vending Machines - City Hall	542	1,000	1,000	500
001-0000-3600.020	Fees for Copies	1,389	2,000	2,000	2,500
001-0000-3610.100	Interest Earned	89,445	65,732	65,732	24,740
001-0000-3620.000	Facility Rentals	55,420	45,000	45,000	100,000
001-0000-3640.000	Sale of Fixed Assets	21,261	20,000	20,000	15,000
001-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	21,746	5,250	5,250	3,500
001-0000-3660.003	DONATIONS - LS SPONSORSHIPS	6,825	6,000	6,000	10,000
001-0000-3660.006	DONATIONS - WD BEAUTIFICATION PROJECT	8,377	0	0	0
001-0000-3690.904	P-CARD REBATE	32,074	23,621	23,621	35,000
001-0000-3690.906	RECOVERY OF BAD DEBTS	51	0	0	0
001-0000-3693.301	INSURANCE SETTLEMENTS	20,674	0	0	0
001-0000-3810.001	Transfers In	2,636,150	1,195,026	1,195,026	962,413
001-0000-3840.000	Debt Proceeds	2,993,370	0	0	0
001-0000-3890.901	Approp Fund Balance R/E	0	0	416,531	0
OTHER & MISCELLANEOUS		5,920,240	1,393,629	1,810,160	1,213,653
ESTIMATED REVENUES - FUND 001		21,118,463	18,005,627	18,422,158	19,946,696
Fund 155 - FIRE ASSESSMENT					
INTERGOVERNMENTAL					
155-0000-3120.510	INSURANCE PREMIUM TAX	168,066	86,000	86,000	86,000
155-0000-3350.210	FIREFIGHTER SUPPLEMENTAL COMPENSATION	1,842	1,920	1,920	1,920
INTERGOVERNMENTAL		169,908	87,920	87,920	87,920
PERMITS, FEES, & SPECIAL ASSESSMENTS					
155-0000-3630.112	Fire Special Assessments	2,280,435	2,625,628	2,625,628	2,730,311
PERMITS, FEES, & SPECIAL ASSESSMENTS		2,280,435	2,625,628	2,625,628	2,730,311
CHARGES FOR SERVICES					
155-0000-3400.020	Fire Protection Services	101,788	105,000	105,000	105,000
CHARGES FOR SERVICES		101,788	105,000	105,000	105,000
OTHER & MISCELLANEOUS					
155-0000-3610.100	Interest Earned	16,313	11,141	11,141	2,450
155-0000-3690.904	P-CARD REBATE	30,762	23,822	23,822	24,000
155-0000-3890.901	Appropriate Fund Balance	0	0	600	75,317
OTHER & MISCELLANEOUS		47,075	34,963	35,563	101,767
ESTIMATED REVENUES - FUND 155		2,599,206	2,853,511	2,854,111	3,024,998

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
Fund 157 - GRANTS - MISC					
INTERGOVERNMENTAL					
157-0000-3310.202	Bulletproof Vest Grant	2,172	6,360	6,360	0
157-0000-3310.708	CDBG 44TH YEAR	74,770	0	0	0
157-0000-3340.501	COMPETITIVE FL PARTERSHIP GRANT	0	0	35,000	0
157-0000-3370.202	Metro Broward Drug Task Force	15,448	13,915	13,915	0
157-0000-3370.705	BROWARD PARK BOND PROGRAM GRANT	22,710	0	0	0
157-0000-3370.902	Broward EMLEG Grant	31,809	30,336	30,336	33,184
157-0000-3470.100	State Aid to Libraries	17,477	18,060	18,060	11,187
INTERGOVERNMENTAL		164,386	68,671	103,671	44,371
OTHER & MISCELLANEOUS					
157-0000-3610.100	Interest Earned	10	0	0	0
157-0000-3690.904	P-CARD REBATE	382	282	282	200
157-0000-3810.001	Transfers In	25,000	0	0	0
157-0000-3890.901	Appropriation of Fund Balance	0	0	9,619	0
OTHER & MISCELLANEOUS		25,392	282	9,901	200
ESTIMATED REVENUES - FUND 157		189,778	68,953	113,572	44,571
Fund 158 - FEDERAL POLICE FORFEITURE FUND					
OTHER & MISCELLANEOUS					
158-0000-3610.100	Interest Earned	1,721	1,229	1,229	250
158-0000-3890.901	Appropriate Fund Balance	0	3,771	3,771	10,050
OTHER & MISCELLANEOUS		1,721	5,000	5,000	10,300
ESTIMATED REVENUES - FUND 158		1,721	5,000	5,000	10,300
Fund 161 - POLICE TRAINING/EDUCATION					
FINES & FORFEITS					
161-0000-3510.300	\$2 Education Assessment	3,441	6,500	6,500	6,500
FINES & FORFEITS		3,441	6,500	6,500	6,500
OTHER & MISCELLANEOUS					
161-0000-3610.100	Interest Earned	51	36	36	0
161-0000-3690.904	P-CARD REBATE	120	95	95	90
OTHER & MISCELLANEOUS		171	131	131	90
ESTIMATED REVENUES - FUND 161		3,612	6,631	6,631	6,590
Fund 163 - ROAD IMPROVEMENT					
INTERGOVERNMENTAL					
163-0000-3120.410	1st Loc Opt Fuel Tax 1-6 cents	120,284	116,724	116,724	130,000
163-0000-3120.420	2nd Loc Opt Fuel Tax 1-5 cents	84,796	82,627	82,627	90,000
163-0000-3310.496	NE 26TH STREET MPO/FDOT GRANT	649,634	0	0	0
INTERGOVERNMENTAL		854,714	199,351	199,351	220,000
CHARGES FOR SERVICES					
163-0000-3440.910	Other Transportation Revenue	35,178	36,906	36,906	37,749
CHARGES FOR SERVICES		35,178	36,906	36,906	37,749
OTHER & MISCELLANEOUS					
163-0000-3610.100	Interest Earned	817	0	0	0
163-0000-3690.904	P-CARD REBATE	473	263	263	600
163-0000-3890.901	Appropriate Fund Balance	0	26,191	205,964	106,500
OTHER & MISCELLANEOUS		1,290	26,454	206,227	107,100

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
ESTIMATED REVENUES - FUND 163		891,182	262,711	442,484	364,849
Fund 165 - STATE POLICE FORFEITURE FUND					
FINES & FORFEITS					
165-0000-3510.201	Confiscated Property	3,949	0	0	0
FINES & FORFEITS		3,949	0	0	0
OTHER & MISCELLANEOUS					
165-0000-3610.100	Interest Earned	2,660	1,909	1,909	380
165-0000-3690.904	P-CARD REBATE	348	344	344	0
165-0000-3890.901	Appropriate Fund Balance	0	14,797	76,797	105,887
OTHER & MISCELLANEOUS		3,008	17,050	79,050	106,267
ESTIMATED REVENUES - FUND 165		6,957	17,050	79,050	106,267
Fund 601 - JENADA SPECIAL ASSESSMENT					
OTHER & MISCELLANEOUS					
601-0000-3610.100	Interest Earned	131	87	87	25
601-0000-3630.113	Jenada Isles Assessments	7,705	8,000	8,000	8,000
601-0000-3690.904	P-CARD REBATE	11	10	10	20
601-0000-3890.901	Appropriate Fund Balance	0	0	10,000	0
OTHER & MISCELLANEOUS		7,847	8,097	18,097	8,045
ESTIMATED REVENUES - FUND 601		7,847	8,097	18,097	8,045
Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT					
PERMITS, FEES, & SPECIAL ASSESSMENTS					
602-0000-3290.012	SPECIAL ASSESSMENT - BID	96,120	96,000	96,000	96,000
PERMITS, FEES, & SPECIAL ASSESSMENTS		96,120	96,000	96,000	96,000
OTHER & MISCELLANEOUS					
602-0000-3610.100	Interest Earned	1,600	1,176	1,176	290
602-0000-3690.904	P-CARD REBATE	211	0	0	200
OTHER & MISCELLANEOUS		1,811	1,176	1,176	490
ESTIMATED REVENUES - FUND 602		97,931	97,176	97,176	96,490
Fund 300 - CAPITAL IMPROVEMENT FUND					
OTHER & MISCELLANEOUS					
300-0000-3610.100	Interest Earned	4,309	3,222	3,222	1,490
300-0000-3690.904	P-CARD REBATE	165	165	165	1,500
300-0000-3810.003	TRANSFERS IN - CONT TO CAP IMP FUND	1,405,922	527,033	527,033	414,702
300-0000-3890.901	Appropriate Fund Balance	0	146,439	1,104,468	385,819
OTHER & MISCELLANEOUS		1,410,396	676,859	1,634,888	803,511
ESTIMATED REVENUES - FUND 300		1,410,396	676,859	1,634,888	803,511
Fund 401 - UTILITY FUND					
PERMITS, FEES, & SPECIAL ASSESSMENTS					
401-0000-3290.011	BACK-FLOW INSPECTION FEE	6,394	5,000	5,000	6,500
401-0000-3630.235	SEWER CONNECTION CHARGE	6,640	0	0	0
PERMITS, FEES, & SPECIAL ASSESSMENTS		13,034	5,000	5,000	6,500
CHARGES FOR SERVICES					
401-0000-3400.038	Water Sales	4,242,135	4,256,060	4,256,060	4,624,000
401-0000-3400.039	Water Meters Installed	5,600	4,000	4,000	5,000
401-0000-3400.040	Fire Line Fees	7,650	9,000	9,000	9,000
401-0000-3400.042	Sewer Charges	3,921,868	4,271,120	4,271,120	4,387,000
CHARGES FOR SERVICES		8,177,253	8,540,180	8,540,180	9,025,000

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
OTHER & MISCELLANEOUS					
401-0000-3600.000	Miscellaneous Income	(2,514)	0	0	0
401-0000-3600.010	ATTORNEY'S FEES REVENUE	1,329	1,500	1,500	2,000
401-0000-3600.030	Dishonored Check Fees	1,643	2,000	2,000	2,000
401-0000-3610.100	Interest Earned	76,593	54,535	54,535	11,340
401-0000-3620.010	Rental & Leases	36,060	37,108	37,108	22,039
401-0000-3690.904	P-CARD REBATE	63,979	49,992	49,992	41,000
401-0000-3690.906	RECOVERY OF BAD DEBTS	2,475	0	0	0
401-0000-3890.901	Approp Fund Bal R/E	0	0	4,007,746	486,501
OTHER & MISCELLANEOUS		179,565	145,135	4,152,881	564,880
ESTIMATED REVENUES - FUND 401		8,369,852	8,690,315	12,698,061	9,596,380
Fund 450 - DRAINAGE UTILITY FUND					
INTERGOVERNMENTAL					
Revenue					
450-0000-3310.391	CDBG 45TH YR	0	0	61,307	0
450-0000-3340.392	FDEP RESILIENCE IMPLEMENTATION GRANT	0	0	296,928	0
TOTAL REVENUE		0	0	358,235	0
CHARGES FOR SERVICES					
450-0000-3430.330	Drainage Utility Fee	498,881	551,613	551,613	577,900
CHARGES FOR SERVICES		498,881	551,613	551,613	577,900
OTHER & MISCELLANEOUS					
450-0000-3610.100	Interest Earned	14,609	9,975	9,975	2,430
450-0000-3690.904	P-CARD REBATE	411	304	304	300
450-0000-3690.906	RECOVERY OF BAD DEBTS	15	0	0	0
450-0000-3890.901	Approp Fund Bal R/E	0	339,629	751,424	638,958
OTHER & MISCELLANEOUS		15,035	349,908	761,703	641,688
ESTIMATED REVENUES - FUND 450		513,916	901,521	1,671,551	1,219,588
Fund 151 - RECYCLING					
PERMITS, FEES, & SPECIAL ASSESSMENTS					
151-0000-3670.003	SOLID WASTE COLL LICENSE FEE	0	4,000	4,000	0
PERMITS, FEES, & SPECIAL ASSESSMENTS		0	4,000	4,000	0
CHARGES FOR SERVICES					
151-0000-3430.401	SPECIAL BULK PICK UP	8,700	0	0	10,000
151-0000-3430.402	SOLID WASTE COLLECTION CHARGES	1,877,922	1,977,100	1,977,100	2,026,500
151-0000-3430.403	RECYCLING CHARGES	278,148	283,900	283,900	291,500
151-0000-3430.404	HOUSEHOLD HAZARDOUS WASTE	93,434	95,600	95,600	98,000
151-0000-3430.405	SOLID WASTE CHARGES - RESIDENTIAL	1,117,997	1,144,100	1,144,100	1,172,900
151-0000-3490.101	ADMIN COST REIMBURSEMENT FEE	95,000	95,000	95,000	95,000
CHARGES FOR SERVICES		3,471,201	3,595,700	3,595,700	3,693,900
OTHER & MISCELLANEOUS					
151-0000-3610.100	Interest Earned	831	436	436	450
151-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	20,000	20,000	20,000	20,000
151-0000-3690.904	P-CARD REBATE	10,161	7,365	7,365	8,000
151-0000-3690.906	RECOVERY OF BAD DEBTS	2,123	0	0	0
151-0000-3890.901	Approp Fund Balance R/E	0	0	6,500	0
OTHER & MISCELLANEOUS		33,115	27,801	34,301	28,450
ESTIMATED REVENUES - FUND 151		3,504,316	3,627,501	3,634,001	3,722,350
Fund 406 - PARKING FUND					
PERMITS, FEES, & SPECIAL ASSESSMENTS					
406-0000-3290.004	Payment in Lieu of Parking	60,000	0	0	0
TOTAL REVENUE		60,000	0	0	0
CHARGES FOR SERVICES					
406-0000-3440.500	Parking Meter Revenue	67,311	100,000	100,000	180,000
406-0000-3440.501	Parking Permit Revenue	1,447	1,600	1,600	1,600

**CITY OF WILTON MANORS
REVENUE ESTIMATES
2021-22 BUDGET**

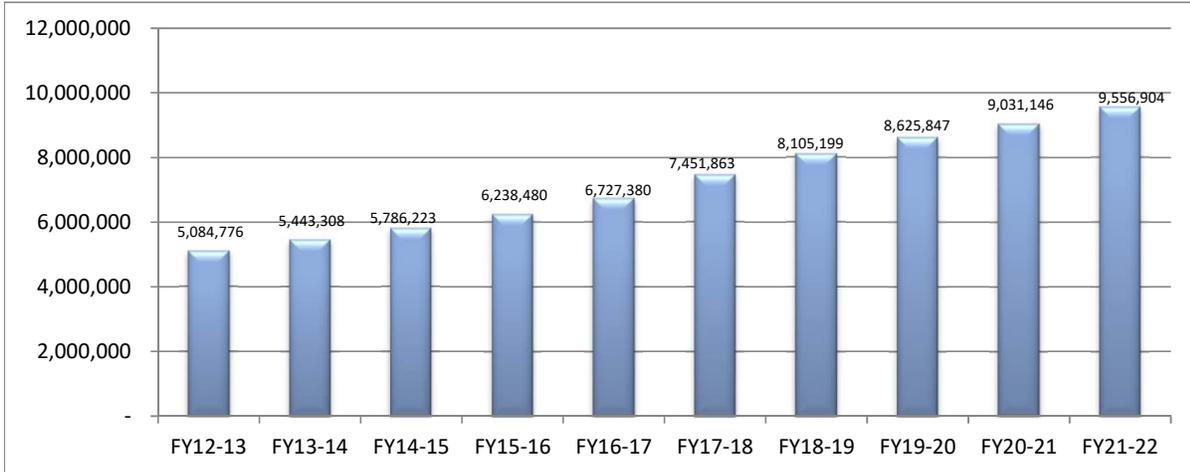
GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2021-22 ADOPTED BUDGET
406-0000-3440.505	HAGEN PAYSTATION REVENUES	30,762	125,000	125,000	115,000
406-0000-3440.510	RICHARDSON PAYSTATION REVENUES	4,404	16,500	16,500	21,000
406-0000-3440.511	NE 8TH TERRACE LOT REVENUES	9,904	34,000	34,000	31,000
406-0000-3440.512	SPECIAL EVENT - STONEWALL	0	0	0	3,500
406-0000-3440.513	SPECIAL EVENT - HALLOWEEN	7,137	7,000	7,000	3,500
406-0000-3440.516	NE 11 AVE/ROSIE'S METER REVENUE	4,480	0	0	0
406-0000-3440.520	PARKMOBILE REVENUE - METERS	152,120	210,000	210,000	210,000
406-0000-3440.521	PARKMOBILE REVENUE HAGEN	54,414	130,000	130,000	110,000
406-0000-3440.522	PARKMOBILE REVENUE - RICHARDSON	22,918	25,000	25,000	23,000
406-0000-3440.523	PARKMOBILE REVENUE - NE 8TH TERRACE	16,880	35,000	35,000	31,000
406-0000-3440.525	PARKMOBILE REVENUE - NE 23RD DRIVE	10,306	35,000	35,000	25,000
406-0000-3440.526	PARKMOBILE REVENUE-SUSHI ROCK	5,066	7,000	7,000	6,000
406-0000-3440.528	NE 11 AE/ROSIE'S PARKMOBILE REVENUE	7,288	0	0	0
	CHARGES FOR SERVICES	394,437	726,100	726,100	760,600
FINES & FORFEITS					
406-0000-3510.510	Citations - Parking Mgt. Co.	126,792	200,000	200,000	200,000
406-0000-3510.530	PARKING CITATIONS - COUNTY CLERK	1,418	1,500	1,500	3,000
	FINES & FORFEITS	128,210	201,500	201,500	203,000
OTHER & MISCELLANEOUS					
406-0000-3610.100	Interest Earned	14,933	11,141	11,141	2,000
406-0000-3690.904	P-CARD REBATE	5,908	4,327	4,327	5,000
	OTHER & MISCELLANEOUS	20,841	15,468	15,468	7,000
ESTIMATED REVENUES - FUND 406		603,488	943,068	943,068	970,600
<hr/>					
ESTIMATED REVENUES - ALL FUNDS		39,318,665	36,164,020	42,619,848	39,921,235

**CITY OF WILTON MANORS
2021-2022 BUDGET**

MAJOR REVENUE SOURCES

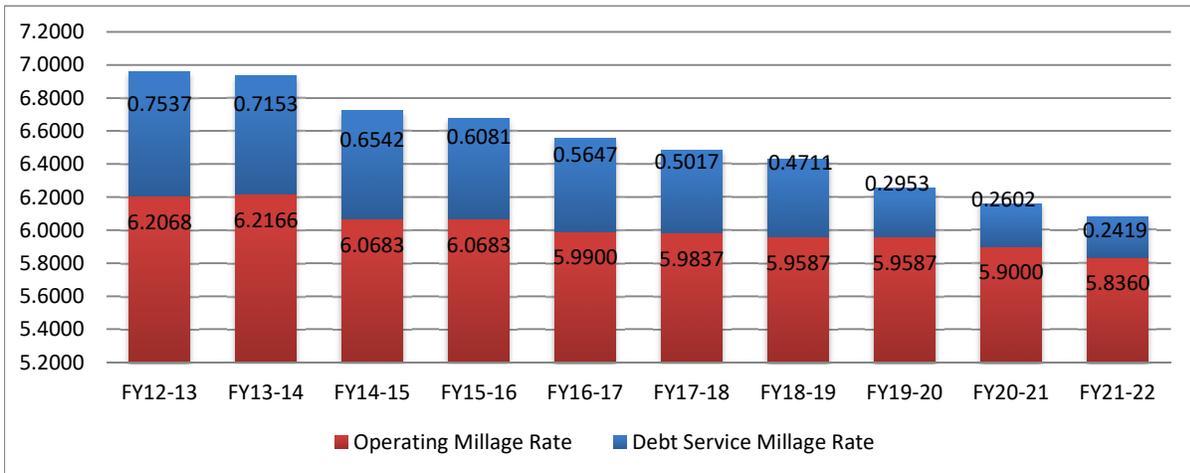
Governmental Funds

Property Tax - Operating Current

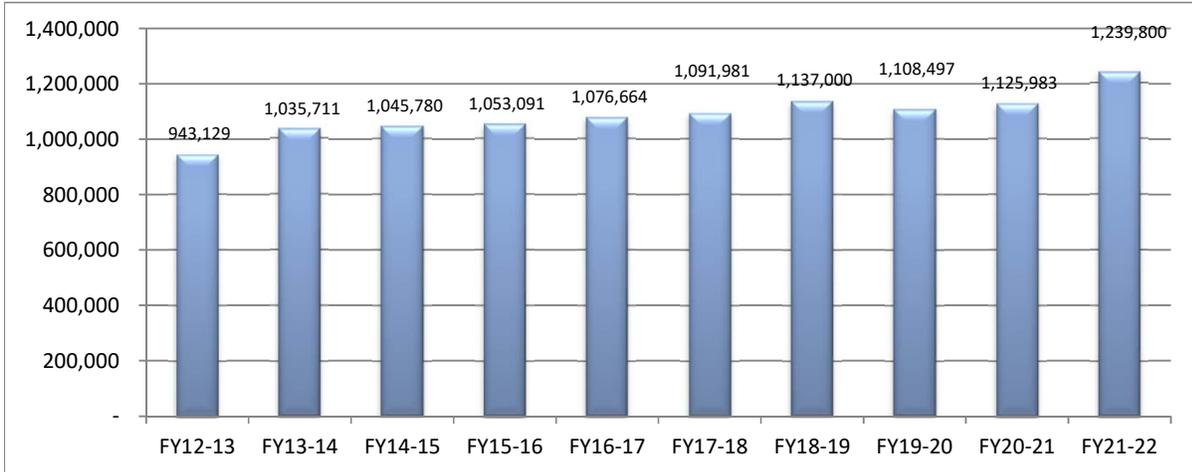


The major revenue source funding of the City of Wilton Manor's general operations continues to be property taxes. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The City's Taxable Value at June 1, 2021 is \$1,688,762,653, a total overall increase of 6.32% over last year. The recommended millage rate for operating purposes is 5.8360, the same as last year. The increase in property values brings in additional revenue of \$527,190.

Ad Valorem Tax Rate History

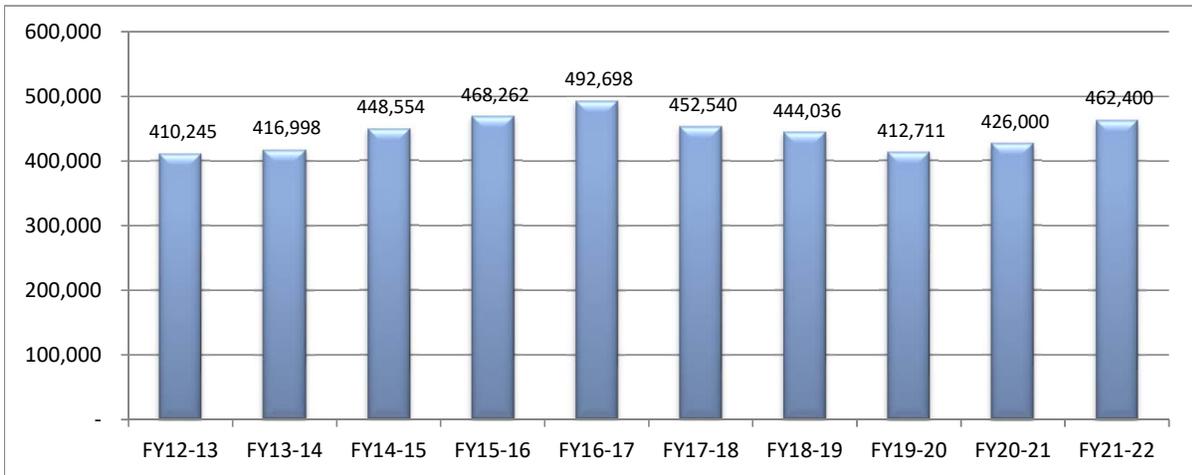


10% Utility Tax - Electric



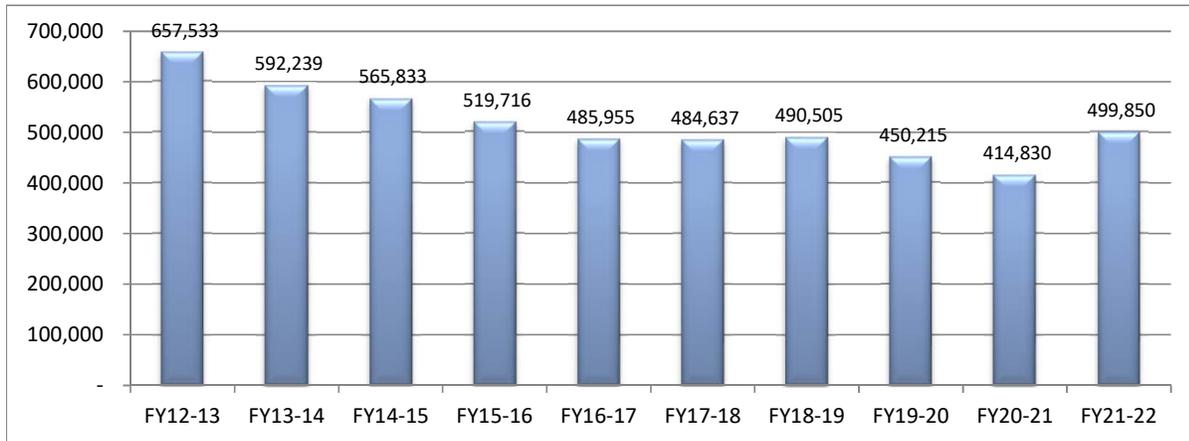
Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on electricity provided by FPL to the residents of the city.

10% Utility Tax - Water



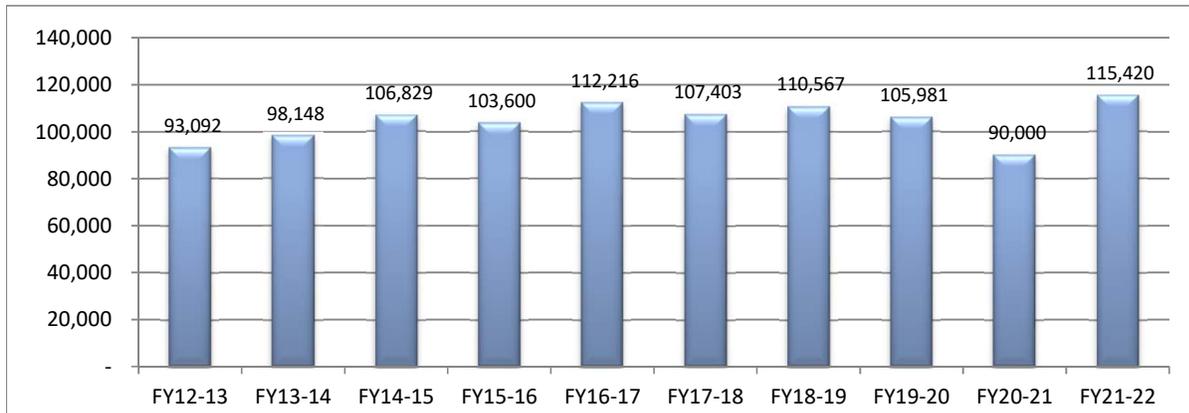
The City levies the 10% utility tax on water services. The revenue estimate is 10% of projected water revenue of the Utility Fund.

Communication Service Tax



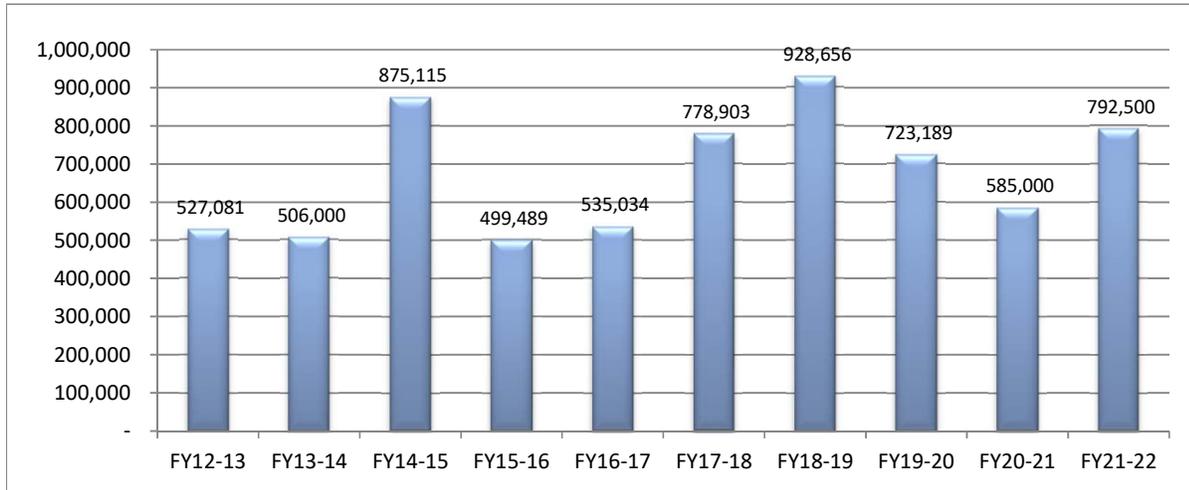
Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite, and related services. The tax is imposed on retail sales of communications services which originate and terminate in the state and are billed to an address within the state. The CST revenue is collected and distributed by the State of Florida.

Local Business Tax



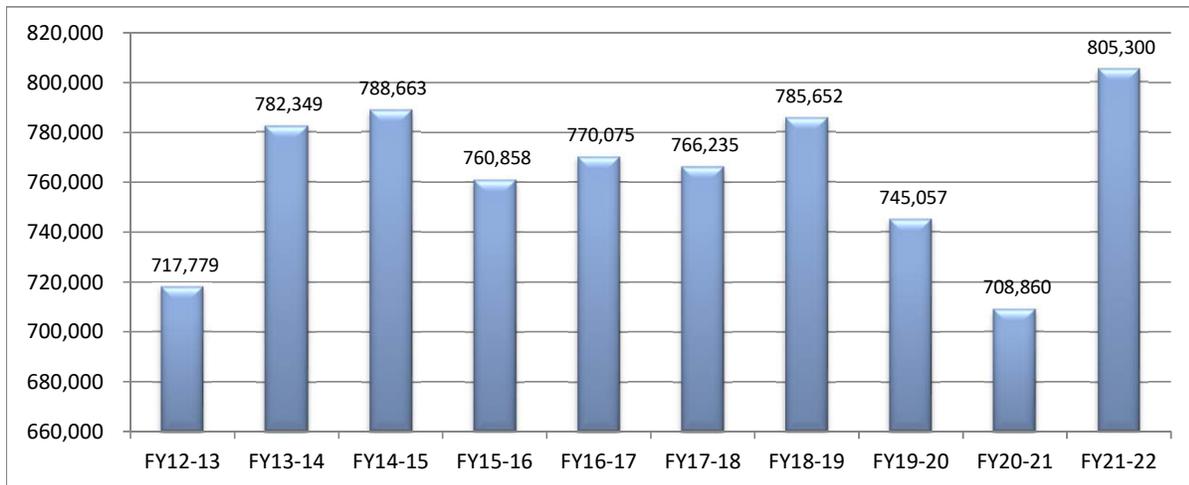
Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession, or occupation within the City. Business tax receipt fees vary based on the type of business.

Building Permits



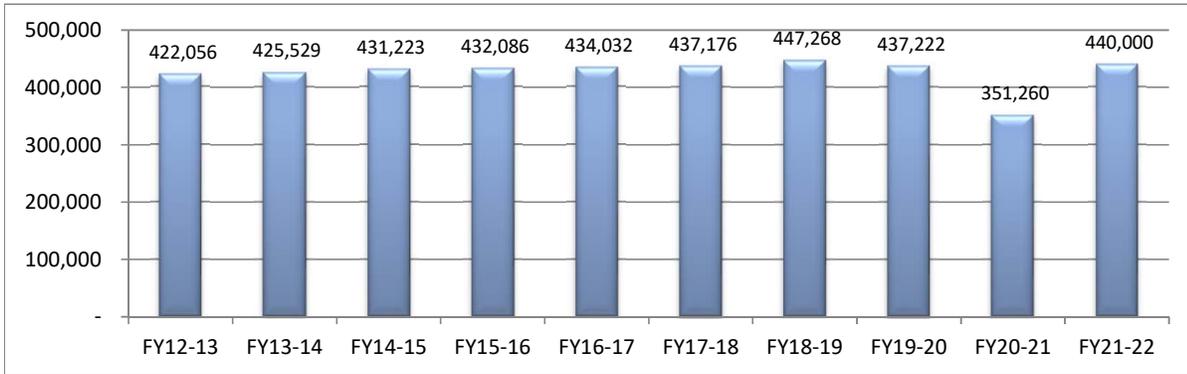
Permits must be obtained by individuals or businesses that perform construction work within City limits. These permits are issued for construction such as plumbing, electrical, structural, mechanical, etc. The fees are set by Ordinance or Resolution. A significant increase in revenue occurred in 2015 as a result of the construction of a 179-unit rental community during that year. Revenues increased again in FY17-18 due to increase in fees.

Franchise Fee - Electric



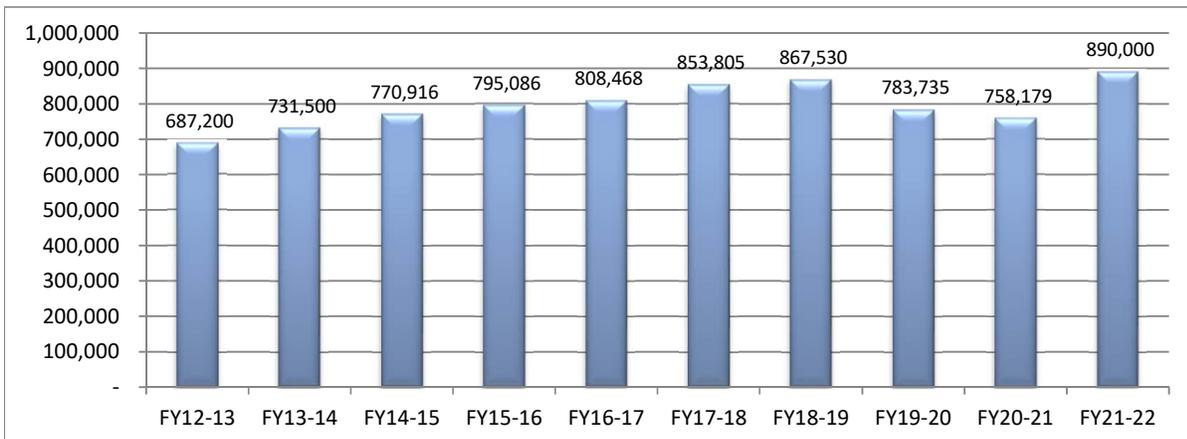
A city may charge electric companies for the use of its right-of-way per Florida Statute 166.021 and 337.401. The City enacted Ordinance 927 granting Florida Power and Light Company an electric franchise in exchange for a 5.9% fee.

State Revenue Sharing



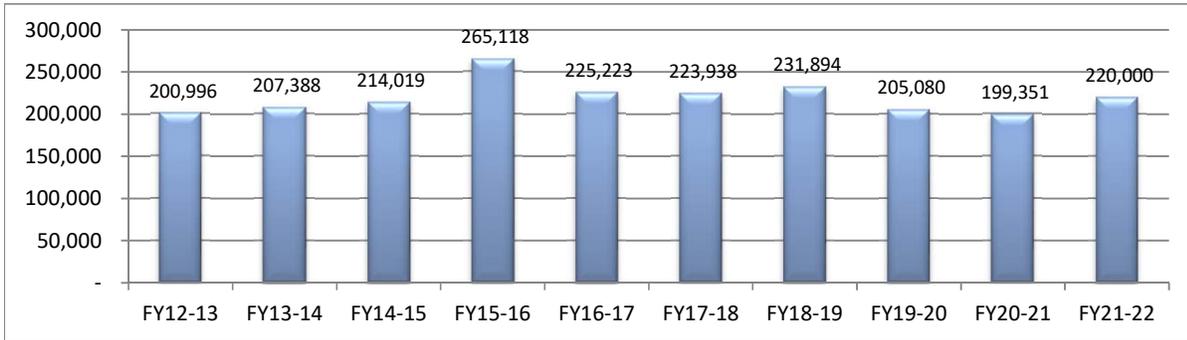
The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities, which currently receives 1.3653 percent of sales and use tax collections and the net collections from the one-cent municipal fuel tax. B166 Effective January 1, 2014, the trust fund no longer receives 12.5 percent of the state alternative fuel user decal fee collections due to the repeal of the annual decal fee program for motor vehicles powered by alternative fuels. However, beginning January 1, 2019, 25 percent of the 4 cents of excise tax levied upon each motor fuel equivalent gallon of natural gas fuel, pursuant to s. 206.9955(2)(a), F.S. shall be transferred to the trust fund. (Source: Local Government Financial Information Handbook, Office of Economic and Demographic Research)

Half Cent Sales Tax



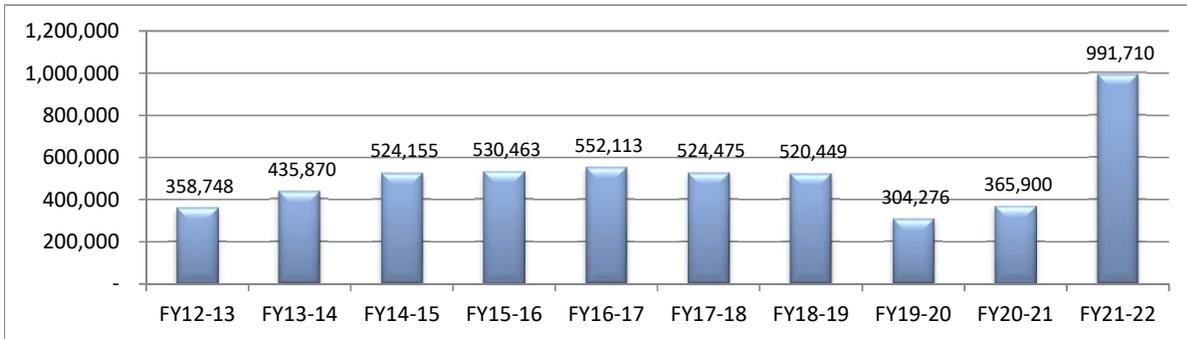
Authorized in 1982, the Local Government Half-Cent Sales Tax Program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. Additionally, the program distributes a portion of communications services tax revenue to eligible local governments. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenue for local programs. (Source: Local Government Financial Information Handbook, Office of Economic and Demographic Research)

Local Option Fuel Taxes



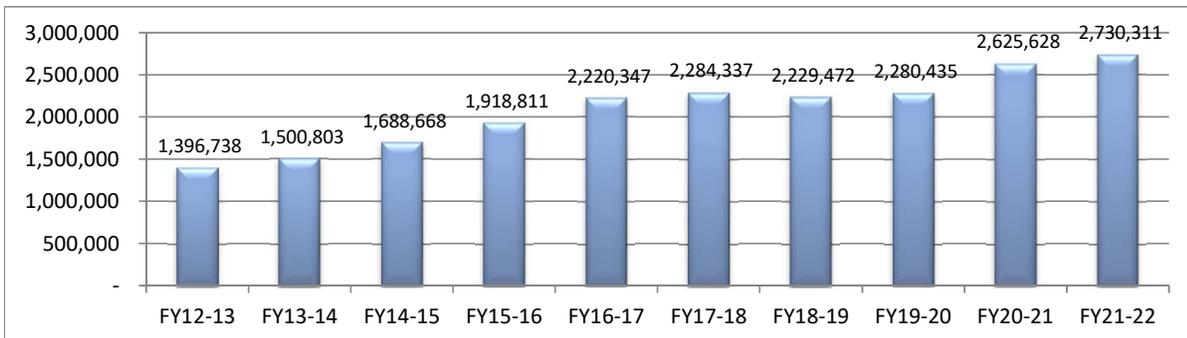
A county's proceeds from the 1 to 6 cents and 1 to 5 cents fuel taxes are distributed by the State according to the distribution factors determined at the local level by inter-local agreement between county and municipalities within the county's boundaries. These funds must be used for transportation related expenditures and transportation expenditures need to meet the requirements of the capital improvements elements of an adopted comprehensive plan.

Charges for Services - General Fund



Significant portion of the City's charges for services are fees from child and youth care programs offered by the Leisure Services department. These programs include before and after school care, summer programs, special camps and school day out camps. Approximately \$521,000 of the budget in FY22 is EMS Fees payments from the City of Fort Lauderdale (FLL). The city contracts with FLL for FLL to provide Fire and EMS services. Under the current contract, EMS fees collected by FLL are paid to the City on a quarterly basis. In the past, FLL billed the City for services under the contract, net of the EMS fees collected.

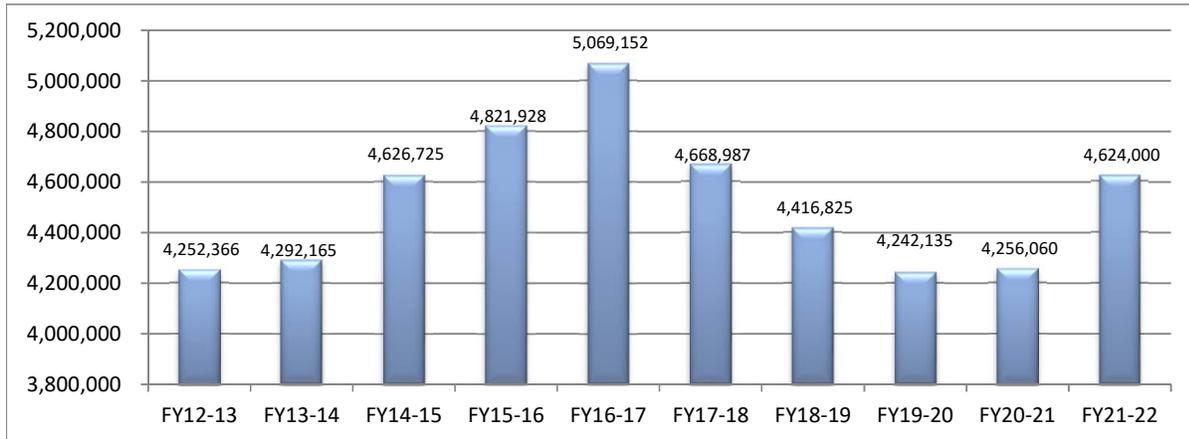
Fire Assessment Fees



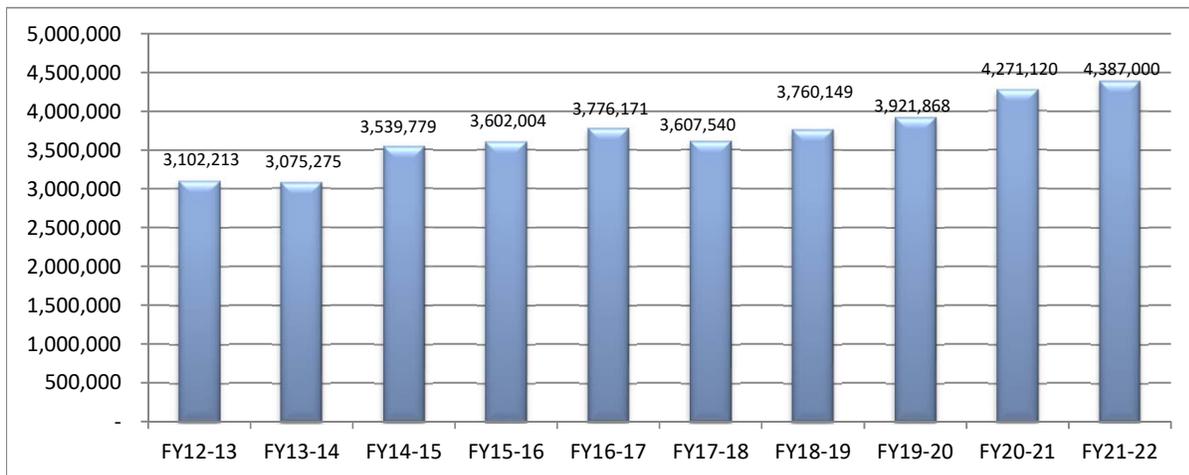
The City has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). The principal source of revenue for the Fire Assessment Fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures. The proposed fire assessment fee for single family homeowners for FY22 is \$267.36.

Enterprise Funds

Charges for Services - Water

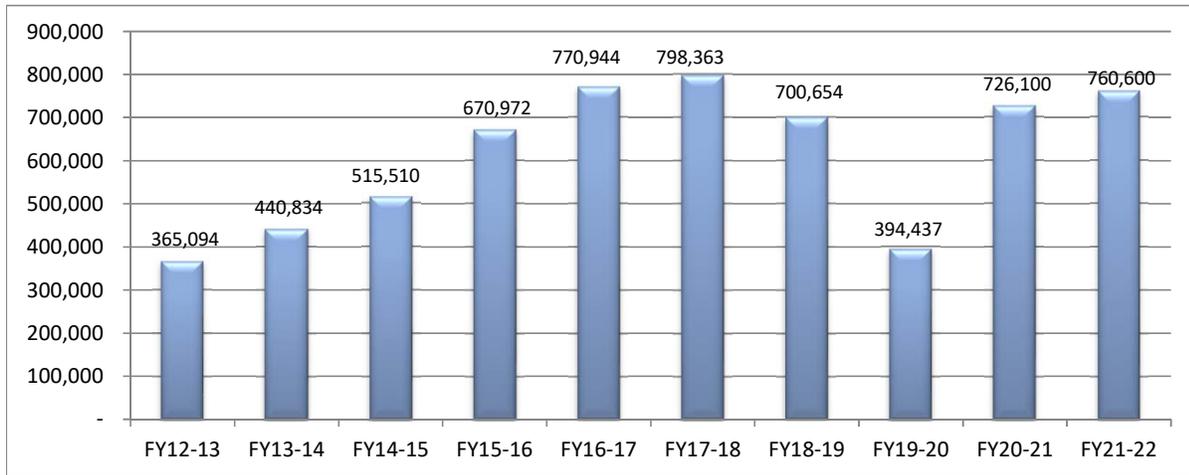


Charges for Services - Sewer



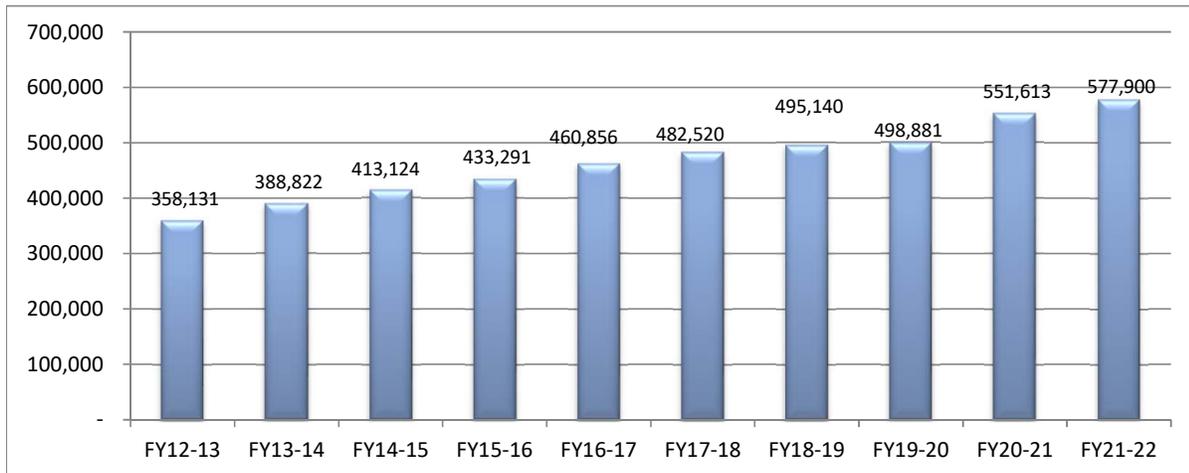
Users of water and sewer services are charged an appropriate amount to pay the cost providing and maintaining the City's water and sewer distribution systems. Costs are reviewed annually and fees are adjusted as needed. The City has no water or sewer treatment facilities of its own. Water is supplied and sewage is treated by the City of Fort Lauderdale (CFL) through contractual agreements. The fee that Wilton Manors pays to the City of Fort Lauderdale is a major item to be considered when determining the City's water and sewer rate structure. The proposed rate increase is 5% for both water and sewer for FY22.

Charges for Services - Parking



The City maintains on-street parking spaces and several public parking lots for access to various city locations in the Arts & Entertainment District along Wilton Drive. The City's metered parking program began in 2007 and was greatly expanded in 2010. Since 2010 the City has expanded parking space inventory from 390 to 494 spaces by adding two new parking lots and additional parking spaces in appropriate locations.

Charges for Services - Stormwater (Drainage) Fee



The stormwater fee is collected to maintain the City's stormwater collection system and to support the requirements of a federally mandated National Pollutant Discharge Elimination System Permit. The drainage fee is charged to residential and commercial dwellings. The revenue from stormwater fee is estimated based on a 5% rate increase.

Long-Range Operating Financial Plan for General Fund

07/06/2021 General Fund Long-Term Budget Forecast

DESCRIPTION	Actual 2016-17	Actual 2017-18	Actual 2018-19	Actual 2019-20	Amended Bgt 2020-21	Proposed Bgt 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25	Projected 2025-26
AD VALOR - AD VALOREM TAXES	7,480,408	8,243,228	8,748,807	9,049,908	9,507,644	10,071,095	10,882,345	11,616,183	12,177,045	12,765,950
UTILITY - UTILITY SERVICES TAXES	2,115,441	2,090,420	2,079,275	2,023,432	2,021,213	2,267,050	2,456,531	2,496,170	2,536,601	2,577,842
PERM&FEE - PERMITS, FEES, & SPECIAL ASSESSMENTS	1,655,444	1,958,945	2,581,288	2,223,509	2,022,910	2,403,630	2,728,512	2,967,353	3,171,447	3,351,098
INTERGOV - INTERGOVERNMENTAL	1,504,174	1,470,341	2,041,801	1,392,049	1,204,689	1,425,200	1,560,650	1,635,013	1,714,374	1,794,432
CHARGES - CHARGES FOR SERVICES	552,113	524,475	520,449	304,276	1,629,542	2,322,353	2,322,353	2,322,353	2,322,353	2,322,353
FINES - FINES & FORFEITS	363,939	569,090	686,717	205,049	226,000	351,600	439,500	527,401	606,510	667,161
OTHER - OTHER & MISCELLANEOUS	2,244,341	2,258,935	1,870,600	5,920,240	1,810,160	1,213,653	1,062,846	871,417	680,562	424,104
TOTAL Revenues	15,915,860	17,115,434	18,528,937	21,118,463	18,422,158	20,054,581	21,452,737	22,435,890	23,208,892	23,902,940
TRANSFER - TRANSFERS OUT	25,000	25,000	25,000	1,430,922	527,033	414,702	0	0	0	0
WAGES - PERSONNEL WAGES	7,124,480	7,256,722	7,489,797	7,498,754	7,357,387	7,985,501	8,225,066	8,471,815	8,725,971	8,987,749
BENEFITS - PERSONNEL BENEFITS	4,265,330	4,341,742	4,456,953	4,660,422	4,486,836	5,020,772	5,322,021	5,641,340	5,979,822	6,338,605
OPERATIN - OPERATING EXPENDITURES	3,292,347	3,617,663	3,676,162	3,969,205	5,370,777	5,996,098	6,175,986	6,361,268	6,552,110	6,748,665
CAPITAL - CAPITAL	37,598	70,887	164,428	8,615	6,826	0	0	0	0	0
DEBT - DEBT SERVICE	731,710	733,621	746,587	3,529,680	673,300	637,508	709,766	709,846	708,870	709,852
TOTAL Expenditures	15,476,465	16,045,635	16,558,927	21,097,598	18,422,159	20,054,581	20,432,839	21,184,269	21,966,773	22,784,871
NET OF REVENUES/APPROPRIATIONS	(219,161)	457,604	(317,239)	20,871		0	1,019,898	1,251,621	1,242,119	1,118,069
BEGINNING FUND BALANCE	4,224,558	4,005,397	4,463,001	4,145,762	4,166,633	4,166,633	4,166,635	4,925,896	6,111,025	7,480,811
ENDING FUND BALANCE	4,005,397	4,463,001	4,145,762	4,166,633	4,166,633	4,166,633	5,186,533	6,177,517	7,353,144	8,598,880
FUND BAL. AS % BDGT	25.17	26.08	22.37	19.73	22.62	20.78	20.09	19.49	19.05	18.80

	Percent Change Year-Over-Year			
AD VALOR - AD VALOREM TAXES	8.06	6.74	4.83	4.84
UTILITY - UTILITY SERVICES TAXES	8.36	1.61	1.62	1.63
PERM&FEE - PERMITS, FEES, & SPECIAL ASSESSM	13.52	8.75	6.88	5.66
INTERGOV - INTERGOVERNMENTAL	9.50	4.76	4.85	4.67
CHARGES - CHARGES FOR SERVICES	0.00	0.00	0.00	0.00
FINES - FINES & FORFEITS	25.00	20.00	15.00	10.00
OTHER - OTHER & MISCELLANEOUS	0.27	0.22	0.27	0.20
WAGES - PERSONNEL WAGES	3.00	3.00	3.00	3.00
BENEFITS - PERSONNEL BENEFITS	6.00	6.00	6.00	6.00
OPERATIN - OPERATING EXPENDITURES	3.00	3.00	3.00	3.00

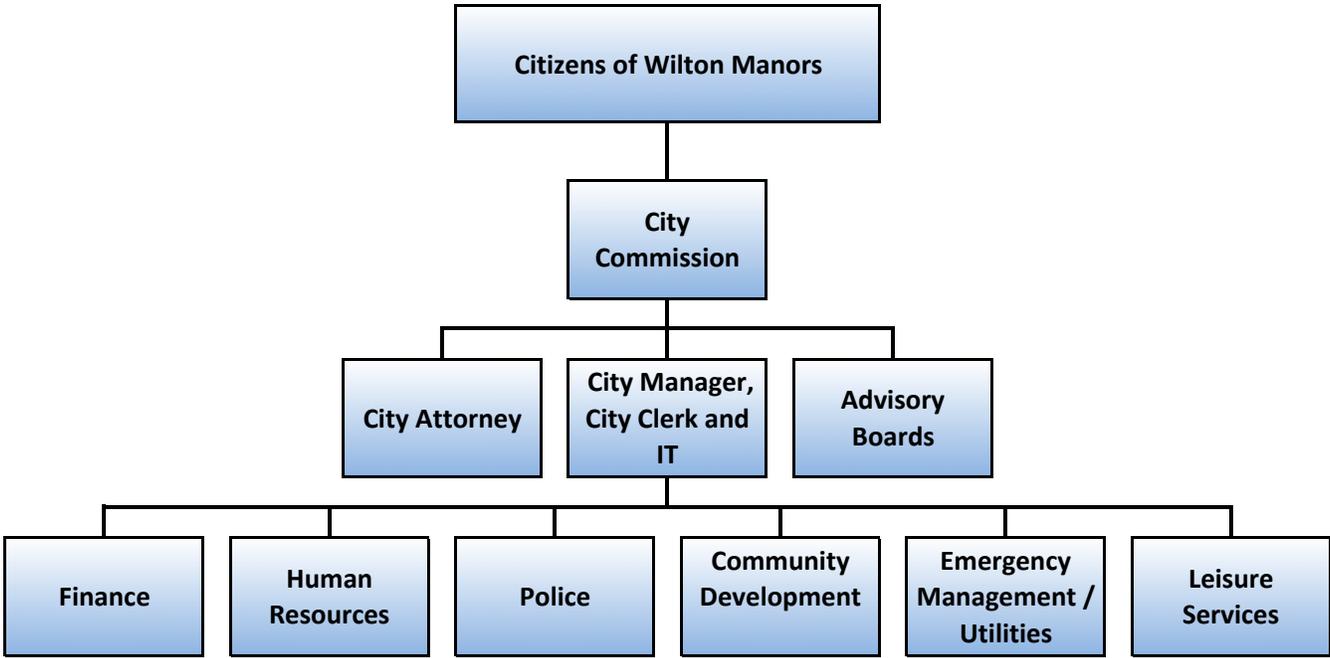
MAYOR AND CITY COMMISSION

The City Commission of the City of Wilton Manors is composed of a Mayor and four Commissioners. The Mayor is elected for a two-year term and Commissioners are elected for four-year staggered terms. The City Commission is responsible to the citizens of Wilton Manors for the establishment of policy and the overview of the operation of the City, which is performed by the City Manager and the various operating departments.

The City Commission holds regular meetings on the second and fourth Tuesdays of each month, at which time City policy is established through the passage of ordinances and resolutions. Additional Commission meetings and special meetings are held periodically as required.

The duties of the City Commission include attendance at regular and special Commission meetings and workshop meetings; public hearings; passage of ordinances and resolutions; acting on items required by City Charter such as acceptance of proposals, grants, agreements, proclamations, awards, etc.; and dealing with citizens on a daily basis both formally and informally. The Commission also has a primary responsibility for the establishment of the annual City budget and the provision of revenues sufficient for the effective operation of City government.

City of Wilton Manors



**DEPARTMENTAL BUDGET SUMMARY
MAYOR AND CITY COMMISSION**

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 46,418	\$ 53,400	\$ 53,400
Personnel Benefits	\$ 52,698	69,716	109,650
Operating Expenditures	\$ 21,137	30,405	33,955
Capital	\$ -	-	-
Debt Service	\$ -	-	-
Depreciation	\$ -	-	-
Interfund Transfers	\$ -	-	-
TOTAL DEPARTMENT COST	\$ 120,253	\$ 153,521	\$ 197,005

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Mayor	1.00	0.50	1.00	0.50
Vice Mayor	1.00	0.50	1.00	0.50
Commissioner	3.00	1.50	3.00	1.50
Total Part Time	5.00	2.50	5.00	2.50
MAYOR AND COMMISSION TOTALS	5.00	2.50	5.00	2.50

NOTE: The Mayor and City Commission are salaried positions. An assumption of 1,040 annual hours (20 hours per week) was made to calculate the number of full time equivalents.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5111 - MAYOR/COMMISSION						
1	PERSONNEL WAGES					
2	001-5111-5111.000 Executive Salaries	43,688	50,250	50,250	48,375	50,250
3	001-5111-5151.000 Cellular Phone Stipend	1,980	2,400	2,400	2,280	2,400
4	001-5111-5157.000 Tax Equity Stipends	750	750	750	750	750
5	PERSONNEL WAGES	46,418	53,400	53,400	51,405	53,400
6						
7	PERSONNEL BENEFITS					
8	001-5111-5211.000 FICA	3,588	3,845	3,845	2,969	3,844
9	001-5111-5222.000 Pension - FRS	19,472	24,713	24,713	24,072	25,839
10	001-5111-5231.000 Life & Health Insurance	26,738	38,758	38,758	64,053	79,967
11	001-5111-5232.000 Insurance Opt-Out	2,900	2,400	2,400	400	0
12	PERSONNEL BENEFITS	52,698	69,716	69,716	91,494	109,650
13						
14	OPERATING EXPENDITURES					
15	001-5111-5401.000 Meetings & Conferences	6,808	8,850	8,850	349	9,000
16	001-5111-5411.000 Telephone	369	425	425	413	425
17	001-5111-5412.000 Postage	369	330	330	120	330
18	001-5111-5481.000 Promotional Activities	4,094	10,000	10,000	6,060	14,700
19	001-5111-5511.000 Office Supplies	0	400	400	192	400
20	001-5111-5521.000 Operating Supplies	0	400	400	806	400
21	001-5111-5541.000 Subs, Memberships, Dues	9,497	10,000	10,000	7,585	8,700
22	OPERATING EXPENDITURES	21,137	30,405	30,405	15,525	33,955
23						
24	Totals for dept 5111 - MAYOR/COMMISSION	120,253	153,521	153,521	158,424	197,005

CITY MANAGER

The City Manager is responsible for the supervision and efficient operation of all City departments, in accordance with the policies established by the City Commission. Serving at the pleasure of the City Commission, the City Manager is the chief administrative official of the City and directs the operation of all municipal functions. The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. Working closely with the City's department directors, the City Manager coordinates the provision of services to the residents of the City. As the chief administrative officer of the City, the City Manager is responsible to the City Commission for the preparation and monitoring of the City's annual budget. Additionally, the City Manager is responsible for all personnel and purchasing functions.

Department's Core Operational Mission and Key Roles and Functions

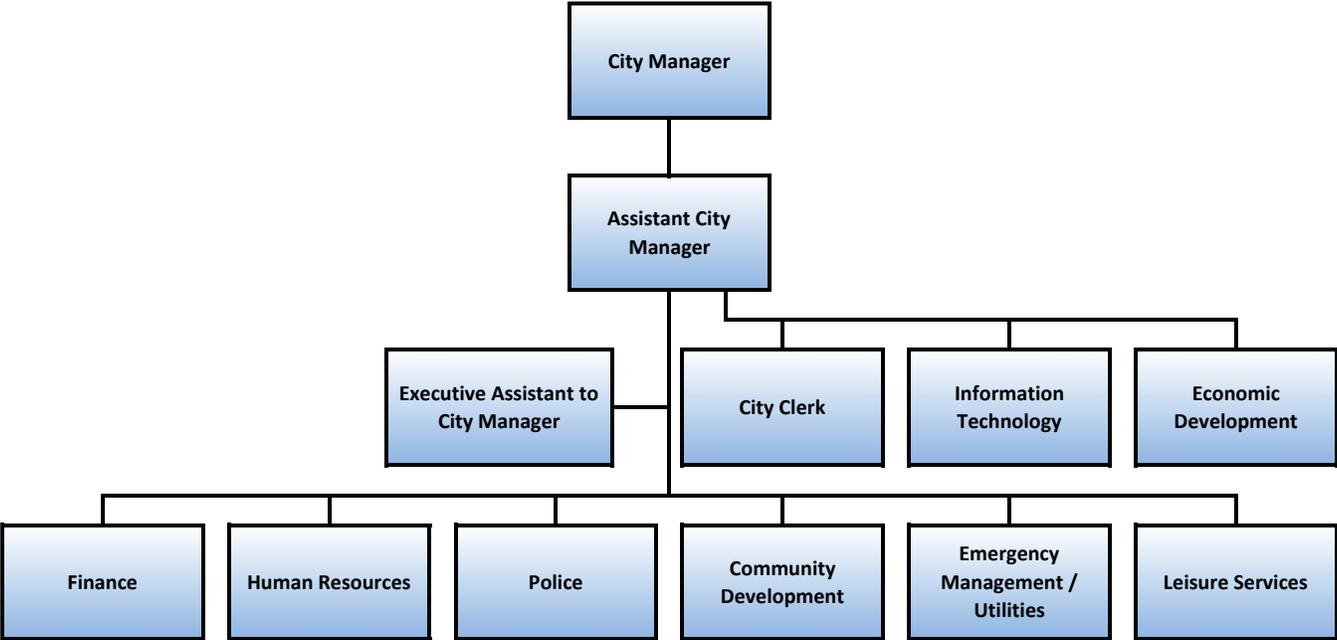
The City Manager ensures the implementation of the policy directives of the City Commission and proper management of city operations. The City Manager provides oversight of all city departments and guides and assists all departments in achieving their annual Goals and Objectives. The City Manager's Office includes the Information Technology Department and the Clerk's Office.

In addition to the operational mission noted above, the primary overarching goals that drive our work are providing leadership in maintaining the City's small town sensibility while driving the redevelopment and revitalization of the City's commercial corridors, ensuring public safety, maintaining fiscal integrity, improving the resiliency of the City's infrastructure, and reducing our carbon footprint.

2021 Strategic Plan Accomplishments

- Established a plan of action for responding to the COVID-19 pandemic and ultimate economic downturn with minimal impact to essential services to residents
- Established technical assistance grants for businesses in Wilton Manors to receive specialised training in marketing, business operations, financial management, economic recovery and COVID-19 safety measures
- Established a Historic Preservation Board and Historic Preservation Program to preserve and protect historic and archeologically significant properties in the City
- Participated in weekly free food distribution and delivery program through May 2021.
- Partnered with the Florida Initiative for Suicide Prevention and the City of Oakland Park to host a Virtual Suicide Prevention Town Hall
- Awarded \$35,000 from the State for economic development efforts
- Approved a funding agreement with the State to receive approximately \$6.4 million from the American Rescue Plan Act

City Manager



DEPARTMENTAL BUDGET SUMMARY
CITY MANAGER

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 408,300	\$ 467,751	\$ 597,507
Personnel Benefits	219,569	247,826	321,096
Operating Expenditures	145,610	568,953	357,682
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 773,479	\$ 1,284,530	\$ 1,276,285

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
City Manager Department:				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00
Capital Projects Administrator*	0.00	0.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Total Full Time	4.00	4.00	5.00	5.00
CITY MANAGER TOTALS	4.00	4.00	5.00	5.00

* Position was transferred from Leisure Services to City Manager's Office

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5112 - CITY MANAGER						
1	PERSONNEL WAGES					
2	001-5112-5121.000 Salaries - Full Time	399,812	456,291	456,291	469,665	585,507
3	001-5112-5141.000 Overtime	893	3,000	3,000	1,012	3,000
4	001-5112-5151.000 Cellular Phone Stipend	1,595	2,460	2,460	2,545	3,000
5	001-5112-5155.000 Vehicle Allowance	6,000	6,000	6,000	6,500	6,000
6	PERSONNEL WAGES	408,300	467,751	467,751	479,722	597,507
7						
8	PERSONNEL BENEFITS					
9	001-5112-5211.000 FICA	25,561	30,184	30,184	32,172	39,606
10	001-5112-5221.000 Pension - WM	62,230	61,981	61,981	61,981	74,033
11	001-5112-5222.000 Pension - FRS	90,626	102,078	102,078	104,032	128,539
12	001-5112-5231.000 Life & Health Insurance	41,152	53,583	53,583	60,913	78,918
13	PERSONNEL BENEFITS	219,569	247,826	247,826	259,098	321,096
14						
15	OPERATING EXPENDITURES					
16	001-5112-5311.000 Professional Services	59,863	72,000	107,725	90,506	130,000
17	001-5112-5341.000 Contractual Services	10,000	0	0	0	25,000
18	001-5112-5401.000 Meetings & Conferences	3,311	400	400	275	12,300
19	001-5112-5411.000 Telephone	1,231	1,445	1,445	1,252	982
20	001-5112-5412.000 Postage	83	200	200	174	200
21	001-5112-5471.000 Printing & Binding	0	0	0	47	0
22	001-5112-5481.000 Promotional Activities	6,500	13,000	61,000	8,019	16,000
23	001-5112-5483.000 Economic Development	52,654	230,000	385,723	53,405	160,000
24	001-5112-5511.000 Office Supplies	2,737	1,300	1,300	1,524	1,300
25	001-5112-5521.000 Operating Supplies	2,525	600	600	440	600
26	001-5112-5541.000 Subs, Memberships, Dues	5,456	9,480	10,560	11,534	11,300
27	001-5112-5542.000 Training/Education	1,250	0	0	670	0
28	OPERATING EXPENDITURES	145,610	328,425	568,953	167,846	357,682
29						
30	Totals for dept 5112 - CITY MANAGER	773,479	1,044,002	1,284,530	906,666	1,276,285

CITY CLERK

Under the administrative direction of the City Manager, the City Clerk is the official Records Custodian for the City, serves as the municipal Supervisor of Elections, is custodian of the City seal, Clerk to the City Commission, and carries out other functions as set forth in the City Charter and City Code. Responsibilities include attending Commission meetings, managing the preparation of meeting agendas and minutes, certifying ordinances and resolutions, organizing and supervising municipal elections, preparing and publishing legal notices. As the City's Records Custodian, the Clerk's office oversees record retention of City documents as well as Public Record Requests. The City Clerk also serves as registrar for lobbyists and assists in the compliance of the Broward County Ethics Code. The City Clerk performs other work as required.

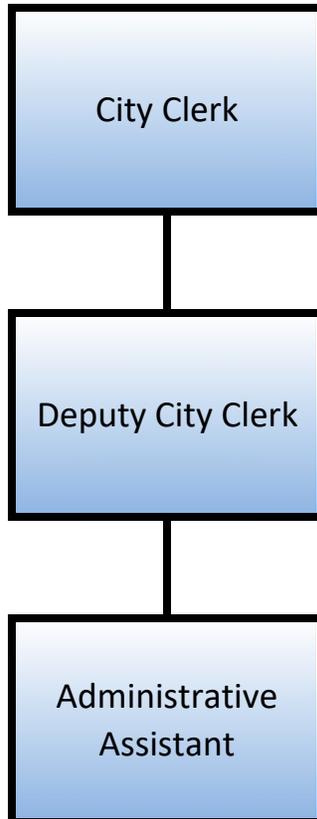
Department's Core Operational Mission and Key Roles and Functions

The City Clerk's office continues to strive to provide expeditious responses to the requests of our constituents and fellow staff members. The City Clerk's office is the official records keeper, elections administrator, advisory board administrator, ethics filing officer and secretariat to the City Commission. The office also prepares and publishes the agenda for City Commission meetings and facilitates all City Commission meetings. The City Clerk's office continues to move forward by improving processes and productivity while remaining fiscally responsible.

2021 Accomplishments

- Established procedures to conduct virtual commission meetings and workshops during the COVID-19 pandemic, ensuring available of public participation through the virtual meeting, by phone, or by email
- Relaunched Island City University where the City hosts 20 residents in a six-week program to provide an in-depth education on City operations
- Adopted standardized procedures for the conduct and reporting of board and committee meetings
- Sought to ensure greater diversity in representation on volunteer boards and committees and adopted new policy for board appointments
- Implemented broader outreach practices and recruitment efforts for volunteers
- Established term limits for board members to ensure opportunities for new, qualified applicants

City Clerk



DEPARTMENTAL BUDGET SUMMARY
CITY CLERK

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 160,008	\$ 152,427	\$ 168,199
Personnel Benefits	80,630	90,151	96,076
Operating Expenditures	37,320	54,440	48,890
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 277,958	\$ 297,018	\$ 313,165

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
City Clerk Department:				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Amin Assistant	1.00	0.88	1.00	0.88
Total Full Time	3.00	2.88	3.00	2.88
CITY CLERK TOTALS	3.00	2.88	3.00	2.88

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET	
Dept 5113 - CITY CLERK							
1	PERSONNEL WAGES						1
2	001-5113-5121.000 Salaries - Full Time	157,281	150,887	150,887	152,051	166,659	2
3	001-5113-5141.000 Overtime	717	1,000	1,000	1,891	1,000	3
4	001-5113-5151.000 Cellular Phone Stipend	540	540	540	585	540	4
5	001-5113-5153.000 Assignment Pay	1,470	0	0	1,530	0	5
6	PERSONNEL WAGES	160,008	152,427	152,427	156,057	168,199	6
7							7
8	PERSONNEL BENEFITS						8
9	001-5113-5211.000 FICA	11,903	11,748	11,748	11,632	12,433	9
10	001-5113-5221.000 Pension - WM	17,315	21,491	21,491	21,491	21,073	10
11	001-5113-5222.000 Pension - FRS	25,421	27,964	27,964	28,049	31,970	11
12	001-5113-5231.000 Life & Health Insurance	25,991	27,748	27,748	28,430	30,600	12
13	001-5111-5232.000 Insurance Opt-Out	0	1,200	1,200	0	0	13
14	PERSONNEL BENEFITS	80,630	90,151	90,151	89,602	96,076	14
15							15
16	OPERATING EXPENDITURES						16
17	001-5113-5341.000 Contractual Services	12,014	20,600	20,600	12,354	19,600	17
18	001-5113-5401.000 Meetings & Conferences	638	500	500	600	2,900	18
19	001-5113-5411.000 Telephone	797	790	790	832	790	19
20	001-5113-5412.000 Postage	677	500	500	253	500	20
21	001-5113-5462.000 Equipment Maint-Repair	0	250	250	0	250	21
22	001-5113-5481.000 Promotional	209	2,000	2,000	(886)	2,000	22
23	001-5113-5482.000 Advertising	17,068	12,000	12,000	11,602	10,000	23
24	001-5113-5492.000 Elections	(450)	5,000	5,000	4,700	0	24
25	001-5113-5493.000 Codification	4,118	10,000	10,000	11,220	10,000	25
26	001-5113-5511.000 Office Supplies	1,619	1,000	1,000	404	1,000	26
27	001-5113-5521.000 Operating Supplies	0	500	500	908	500	27
28	001-5113-5541.000 Subs, Memberships, Dues	630	550	550	440	600	28
29	001-5113-5542.000 Training/Education	0	750	750	550	750	29
30	OPERATING EXPENDITURES	37,320	54,440	54,440	42,977	48,890	30
31							31
32	Totals for dept 5113 - CITY CLERK	277,958	297,018	297,018	288,636	313,165	32

FINANCE DEPARTMENT

Accounting and Financial Services include maintaining a system to assure accountability in compliance with legal provisions and in accordance with generally accepted accounting principles. Supporting documents for revenues, expenditures, encumbrances and accounts receivable are reviewed for correctness, legality, adherence to contracts, agreements, and City purchasing procedures, as well as for compliance with the City Commission adopted budget. Financial and management reports indicating financial status are prepared to provide timely information to the City Commission, City Manager, Department Directors, and the general public.

Records for accounts payable are maintained and vendor checks are issued on a weekly basis. Utility billing records reflect the monthly issuance of water, sewer, solid waste, recycling, and stormwater invoices. Fixed asset records are maintained and reviewed annually for internal control purposes and to insure adequate insurance coverages.

In addition to accounting and financial services, the **Utility Billing Customer Service** personnel field all utility-related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler; processing lien searches; filing utility liens; and insuring the timely collection of utility payments. The Utility Billing Customer Service personnel additionally field all incoming calls from the City's main telephone lines.

The Finance Department, under the direction of the City Manager, is responsible for the preparation and coordination of the **Annual Operating Budget** and five-year capital improvement program for all funds. This process must be monitored for compliance with the State's Truth in Millage (TRIM) laws. The Department also oversees the implementation of the budget after adoption by the City Commission through appropriate internal accounting control measures.

Cash Management and Revenue Collection. The Finance Department is responsible for the collection and recording of all City revenues. The Department prepares cash reconciliations and internal audits of City revenue accounts to insure that projected revenue targets are being met and recorded properly. Responsibilities also include the investment of all City funds, as well as the coordination of various banking services.

Purchasing. The Finance Department acts as liaison to all City departments for items that require formal bids, proposals, or bulk ordering, and assists in providing resources for the competitive pricing of merchandise.

Parking. The Finance Department is responsible for oversight of the City's parking program. The day-to-day management of the parking program is performed by a major parking corporation under contract to the City.

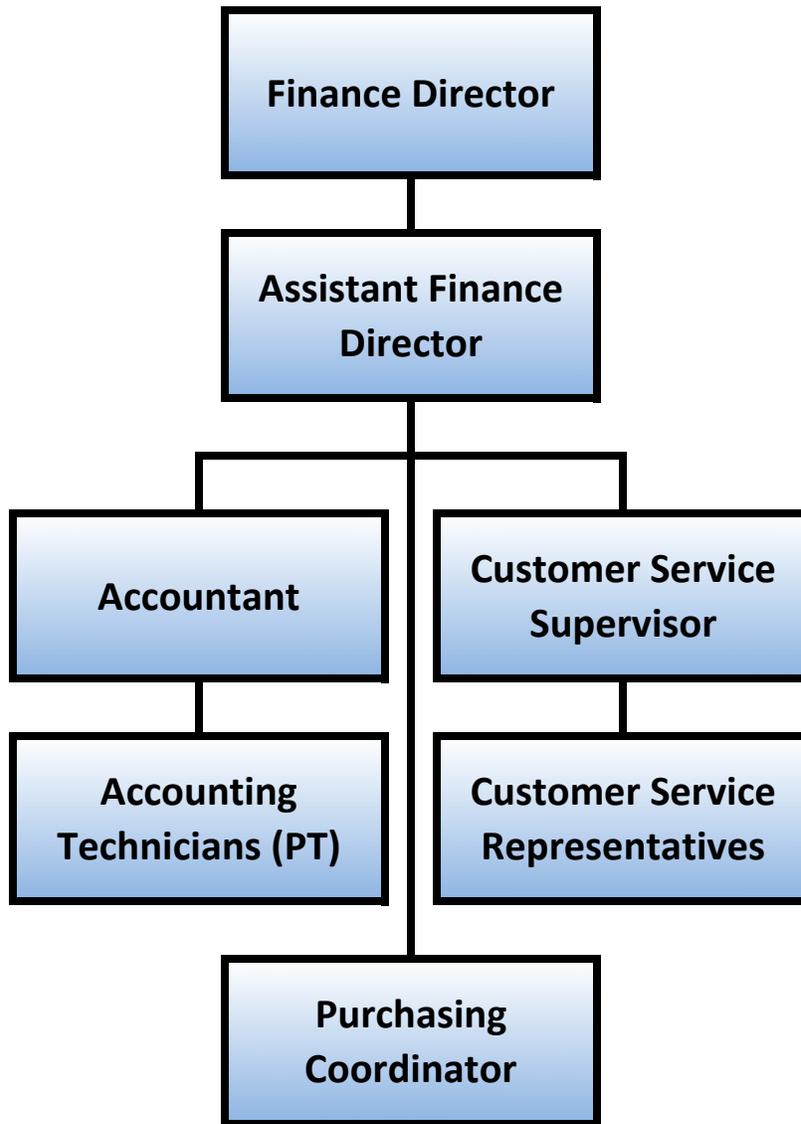
Department's Core Operational Mission and Key Roles and Functions

The Finance Department serves the Wilton Manors community by safeguarding the City's assets, maximizing the use of City revenue and efficiently providing accurate and timely information to the City Commission, City management and the general public. As such, it is the department's responsibility to plan for the City's future financial needs and to implement responsible fiscal strategies for the City's operation. The Finance Department has responsibility for the City's utility billing, accounts payable and receivable, financial reporting, budgeting, purchasing, and oversight of the City's parking program.

2021 Accomplishments

- Assisted in the implementation of a plan action to mitigate the adverse financial impacts resulting from the COVID-19 pandemic and economic downturn
- Created a tracking system to document unanticipated expenses related to the COVID-19 pandemic
- Successfully documented expenditures resulted in reimbursement of COVID_19 related expenses
- Established a funding strategy to implement the water, wastewater, and stormwater master plan
- Established a resident parking permit allowing Wilton Manors residents to purchase low-cost parking permits usable in City lots
- Established a utility assistance fund to support residents experiencing financial hardship related to the COVID-19 pandemic
- Established a policy for providing support to non-profit organizations serving the Wilton Manors community
- Received a clean, unqualified audit for fiscal year ending September 30, 2020
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA) for Fiscal Year 2020-21
- Received the Excellence in Financial Reporting Certificate from the GFOS for fiscal year ending September 30, 2020
- Developed and implemented a purchasing manual that governs procurement in all forms and aligns with City code of ordinances

Finance



DEPARTMENTAL BUDGET SUMMARY
FINANCE

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 410,330	\$ 412,424	\$ 428,877
Personnel Benefits	231,282	219,906	237,009
Operating Expenditures	60,164	52,299	50,373
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 701,776	\$ 684,629	\$ 716,259

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Department:				
Finance Director	0.95	0.95	0.95	0.95
Assistant Finance Director	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Purchasing Coordinator	1.00	1.00	1.00	1.00
Accounting Technician	0.50	0.50	0.50	0.50
Total Full Time	4.45	4.45	4.45	4.45
Part Time Accounting Technician	1.00	0.625	1.00	0.625
Total Part Time	1.00	0.625	1.00	0.625
FINANCE TOTALS	5.45	5.075	5.45	5.075

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET	
Dept 5114 - FINANCE							
1	PERSONNEL WAGES						1
2	001-5114-5121.000 Salaries - Full Time	395,600	387,749	387,749	393,145	415,549	2
3	001-5114-5131.000 Salaries - Part Time	13,363	22,854	22,854	6,653	11,424	3
4	001-5114-5141.000 Overtime	17	417	417	113	500	4
5	001-5114-5151.000 Cellular Phone Stipend	1,350	1,404	1,404	1,008	1,404	5
6	PERSONNEL WAGES	410,330	412,424	412,424	400,919	428,877	6
7							7
8	PERSONNEL BENEFITS						8
9	001-5114-5211.000 FICA	29,073	28,886	28,886	29,019	31,264	9
10	001-5114-5211.005 FICA Part Time	1,022	1,748	1,748	20	901	10
11	001-5114-5221.000 Pension - WM	52,994	55,748	55,748	55,748	54,038	11
12	001-5114-5222.000 Pension - FRS	80,362	82,190	82,190	79,472	92,991	12
13	001-5114-5231.000 Life & Health Insurance	67,831	51,334	51,334	76,530	57,815	13
14	PERSONNEL BENEFITS	231,282	219,906	219,906	240,789	237,009	14
15							15
16	OPERATING EXPENDITURES						16
17	001-5114-5311.000 Professional Services	35,769	12,815	23,815	13,583	14,315	17
18	001-5114-5321.000 Audit & Accounting	12,120	13,926	13,926	18,760	14,400	18
19	001-5114-5341.000 Contractual Services	(19)	0	0	0	0	19
20	001-5114-5401.000 Meetings & Conferences	1,343	1,140	1,140	0	9,140	20
21	001-5114-5411.000 Telephone	1,479	1,568	1,568	1,663	1,568	21
22	001-5114-5412.000 Postage	2,082	1,770	1,770	2,322	1,770	22
23	001-5114-5471.000 Printing & Binding	94	2,125	2,125	636	2,125	23
24	001-5114-5511.000 Office Supplies	2,590	1,600	1,600	3,203	1,600	24
25	001-5114-5521.000 Operating Supplies	928	1,050	1,050	755	450	25
26	001-5114-5541.000 Subs, Memberships, Dues	1,979	1,805	1,805	1,670	1,805	26
27	001-5114-5542.000 Training/Education	1,799	3,300	3,300	1,428	3,000	27
28	001-5114-5543.000 Books & Manuals	0	200	200	0	200	28
29	OPERATING EXPENDITURES	60,164	41,299	52,299	44,020	50,373	29
30							30
31	Totals for dept 5114 - FINANCE	701,776	673,629	684,629	685,728	716,259	31

HUMAN RESOURCES DEPARTMENT

The Human Resources Department (HR) is dedicated to serving the needs of City employees in the most efficient and fair manner, to attract and retain the most qualified employees for the City, to be a leader and change agent, and to be a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, behavioral needs, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

The Human Resources Department is responsible for:

Personnel Functions HR is responsible for the traditional personnel roles of recruitment, assessment and examination, selection, placement, orientation and exit interviews. HR is responsible for maintenance of the Personnel Rules and Safety Regulations. HR must remain current in Public Records Law and maintain all personnel and related records. HR is responsible for the administration and maintenance of the Classification and Compensation Plan.

Payroll/Pension HR is responsible for all payroll records, input of payroll into the ADP payroll system, monitoring of FLSA rules and regulations, and accuracy in employee payroll deductions. HR maintains the payroll related pension records and performs most of the administration of the pension plan, such as estimate of benefits, employee contributions and credited service, and final retirement benefits.

Labor Relations HR is responsible for negotiations with the union, administration of the Collective Bargaining Agreement, the City representative to the General Employee Quality of Work Life Committee, oversight of the EEOC Plan, acts as Critical Incident Coordinator, acts as liaison to Labor Relations Board and Civil Service Board. HR is an active participant in all employee discipline and grievances; EEOC and civil employee lawsuits; and investigates harassment complaints.

Benefits HR is responsible for procuring and administration of Group Medical and Life Insurance, Dental Insurance, Long Term Disability Insurance, State-mandated insurance coverage for law enforcement officers, administration of COBRA, and implementation of Health Insurance Portability and Accountability Act Rules. HR acts as Privacy Officers under the HIPAA Rules and Medical Review Officers for exposure incidents. HR correlates the annual enrollment for all insurances as well as the 125 Cafeteria Plan and voluntary insurance policies. HR

administers the Employee Assistance Plan and is responsible for referrals to the EAP. HR is responsible for administration of the two 457 Deferred Compensation Plans and the Executive 401(a) Plan. HR is responsible for accuracy of benefit accruals, adherence to leave rules, as well as the end- of- year reallocation of unused hours and reestablishment of leave banks for the new calendar year.

Training and Development HR is responsible for in-service training of all employees for Harassment, Diversity, Sensitivity, etc. HR maintains records of all required training of employees and HR must approve tuition reimbursement requests.

Risk Management HR is responsible for all Risk Management functions such as maintaining the City's property, flood, liability, and worker's compensation insurance coverage. HR will review annually for competitive pricing and adequate insurance coverage. HR is responsible for all records relating to vehicle accidents, liability and injury claims against the City and all other Risk Management functions. The HR/Risk Director is now responsible for appraisals of City owned property together with the assistance of the Florida League of Cities. HR administers the Safety and Security Committee and all required safety awareness training.

Department's Core Operational Mission and Key Roles and Functions

Operational Mission: The Human Resources Department is dedicated to serving the needs of City employees in the most efficient and fair manner, to attracting and retaining the most qualified employees for the City, to being a leader and change agent, and to being a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

Key Roles and Functions: Personnel management; payroll; pension programs; benefits management; risk management; training and development; labor relations.

2021 Accomplishments

- Hosted a vaccination pod for six consecutive weeks where 540 community members were vaccinated against COVID-19
- Successfully negotiated a three-year labor agreement with the police union
- Successfully negotiated health insurance renewal rates below current rates

Human Resources



DEPARTMENTAL BUDGET SUMMARY
HUMAN RESOURCES

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 290,845	\$ 281,618	\$ 299,831
Personnel Benefits	151,310	155,550	168,192
Operating Expenditures	78,642	89,298	142,792
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 520,797	\$ 526,466	\$ 610,815

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Human Resources Department:				
Human Resources Director	1.00	1.00	1.00	1.00
Human Resources Manager	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
HUMAN RESOURCES TOTALS	3.00	3.00	3.00	3.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5115 - HUMAN RESOURCES						
1	PERSONNEL WAGES					
2	001-5115-5121.000 Salaries - Full Time	289,405	279,428	279,428	283,341	297,641
3	001-5115-5141.000 Overtime	0	750	750	367	750
4	001-5115-5151.000 Cellular Phone Stipend	1,440	1,440	1,440	1,560	1,440
5	PERSONNEL WAGES	290,845	281,618	281,618	285,268	299,831
6						
7	PERSONNEL BENEFITS					
8	001-5115-5211.000 FICA	22,028	20,720	20,720	21,637	22,149
9	001-5115-5221.000 Pension - WM	38,237	38,163	38,163	38,163	37,634
10	001-5115-5222.000 Pension - FRS	61,512	65,650	65,650	67,128	75,391
11	001-5115-5231.000 Life & Health Insurance	29,533	31,017	31,017	32,143	33,018
12	PERSONNEL BENEFITS	151,310	155,550	155,550	159,071	168,192
13						
14	OPERATING EXPENDITURES					
15	001-5115-5311.000 Professional Services	42,014	56,840	56,840	68,410	90,423
16	001-5115-5341.000 Contractual Services	0	273	273	0	273
17	001-5115-5401.000 Meetings & Conferences	985	0	0	0	3,000
18	001-5115-5411.000 Telephone	1,352	1,406	1,406	1,528	1,406
19	001-5115-5412.000 Postage	662	1,200	1,200	260	1,200
20	001-5115-5441.000 Equipment Rental	4,380	4,380	4,380	4,380	4,380
21	001-5115-5463.000 Vehicle Maint-Repair	94	750	750	789	750
22	001-5115-5464.000 Vehicle Operation-Fuel	750	907	907	841	1,100
23	001-5115-5471.000 Printing & Binding	531	1,000	1,000	385	1,000
24	001-5115-5482.000 Advertising	3,132	3,000	3,000	2,428	3,000
25	001-5115-5511.000 Office Supplies	1,414	1,500	1,500	1,365	1,500
26	001-5115-5521.000 Operating Supplies	1,003	1,675	1,675	1,210	1,675
27	001-5115-5541.000 Subs, Memberships, Dues	1,249	973	973	350	973
28	001-5115-5542.000 Training/Education	240	2,000	2,000	3,789	7,800
29	001-5115-5543.000 Books & Manuals	0	500	500	0	500
30	001-5115-5544.000 Tuition Reimbursement	20,836	12,894	12,894	10,182	23,812
31	OPERATING EXPENDITURES	78,642	89,298	89,298	95,917	142,792
32						
33	Totals for dept 5115 - HUMAN RESOURCES	520,797	526,466	526,466	540,256	610,815

CITY ATTORNEY

The City Attorney is responsible to the City Commission for the proper administration of all City legal matters. A major portion of the City Attorney's effort is directed in providing on-going legal counsel to the City Commission, City Manager and staff. The City Attorney attends all City Commission meetings and various Advisory Board meetings on an as needed basis. The City Attorney also provides routine guidance to administration in the proper handling of municipal operations. Additionally, the City Attorney represents the City in litigation when such need arises.

A major program objective, developed on a cooperative basis with administration, is to practice "preventative law". It is our goal to eliminate as much as possible situations that have the potential to develop into legal action.

The City Attorney is a contracted position.

DEPARTMENTAL BUDGET SUMMARY
CITY ATTORNEY

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	284,886	330,374	349,934
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 284,886</u>	 <u>\$ 330,374</u>	 <u>\$ 349,934</u>

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5116 - CITY ATTORNEY						
1	OPERATING EXPENDITURES					
2	001-5116-5312.000 Legal Services - City Attorney	278,488	330,374	330,374	349,180	349,934
3	001-5116-5315.000 Legal Services - Risk Prot Orders	6,398	0	0	0	0
4	OPERATING EXPENDITURES	284,886	330,374	330,374	349,180	349,934
5						
6	Totals for dept 5116 - CITY ATTORNEY	284,886	330,374	330,374	349,180	349,934

INFORMATION TECHNOLOGY

In FY 2016-17, for the first time, the City consolidated all of its Information Technology (IT) activity into one location. Since the IT Division is an internal service activity, its costs are fully allocated to other departments throughout the City.

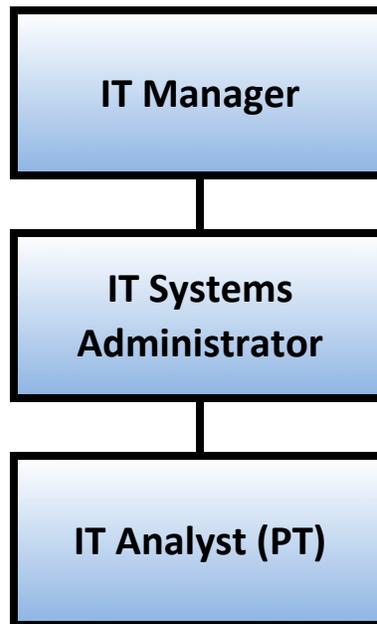
Department's Core Operational Mission and Key Roles and Functions

Technology is the cornerstone of the City's business operations and an essential component in staff's ability to provide service. The IT Department's core mission is to maintain the utilized technology, ensure ongoing viability, and plan to ensure the workforce of the future will have the necessary tools.

2021 Accomplishments

- Procured and implemented technology in order to conduct virtual commission meetings and workshops during the COVID-19 pandemic
- Procured and implemented technology in order to allow the City to continue functioning during the lockdown caused by the COVID-19 pandemic, including working from home

Information Technology



DEPARTMENTAL BUDGET SUMMARY
INFORMATION TECHNOLOGY

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 171,687	\$ 168,908	\$ 221,814
Personnel Benefits	57,610	45,888	79,349
Operating Expenditures	297,653	369,958	433,172
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL BUDGETED DEPARTMENT COST	\$ 526,950	\$ 584,754	\$ 734,335

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Information Technnology Manager	1.00	1.00	1.00	1.00
Information Technology Support Analyst	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
Part Time Computer Technician	0.00	0.00	1.00	0.74
Total Part Time	0.00	0.00	1.00	0.74
INFORMATION TECHNOLOGY TOTALS	2.00	2.00	3.00	2.74

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET	
Dept 5117 - INFORMATION TECHNOLOGY							
1	PERSONNEL WAGES						1
2	001-5117-5121.000 Salaries - Full Time	170,117	167,148	167,148	161,491	220,054	2
3	001-5117-5141.000 Overtime	310	500	500	1,524	500	3
4	001-5117-5151.000 Cellular Phone Stipend	1,260	1,260	1,260	1,365	1,260	4
5	PERSONNEL WAGES	171,687	168,908	168,908	164,380	221,814	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5117-5211.000 FICA	12,914	12,463	12,463	12,869	16,410	8
9	001-5117-5221.000 Pension - WM	5,549	5,342	5,342	5,341	27,791	9
10	001-5117-5222.000 Pension - FRS	14,708	16,764	16,764	17,245	23,689	10
11	001-5117-5231.000 Life & Health Insurance	23,239	10,119	10,119	25,066	10,259	11
12	001-5117-5232.000 Insurance Opt-Out	1,200	1,200	1,200	1,300	1,200	12
13	PERSONNEL BENEFITS	57,610	45,888	45,888	61,821	79,349	13
14							14
15	OPERATING EXPENDITURES						15
16	001-5117-5311.000 Professional Services	0	5,000	5,000	0	33,000	16
17	001-5117-5341.000 Contractual Services	55,706	50,000	50,000	50,135	50,000	17
18	001-5117-5401.000 Meetings & Conferences	0	0	0	0	2,500	18
19	001-5117-5411.000 Telephone	28,607	27,346	27,346	30,780	34,282	19
20	001-5117-5413.000 Communication Services	49,709	55,588	55,588	69,255	73,195	20
21	001-5117-5461.000 Computer Maintenance	4,171	7,220	7,220	10,912	10,700	21
22	001-5117-5462.000 Equipment Maint-Repair	297	3,000	3,000	8,680	10,000	22
23	001-5117-5490.007 Software Licenses & Renewal	155,810	206,609	212,604	146,166	209,795	23
24	001-5117-5511.000 Office Supplies	582	0	0	1,151	500	24
25	001-5117-5521.000 Operating Supplies	944	5,000	5,000	1,670	5,000	25
26	001-5117-5521.002 Computer Hardware	1,527	3,000	3,000	8,967	3,000	26
27	001-5117-5541.000 Subs, Memberships, Dues	300	200	200	799	200	27
28	001-5117-5542.000 Training/Education	0	1,000	1,000	0	1,000	28
29	OPERATING EXPENDITURES	297,653	363,963	369,958	328,515	433,172	29
30							30
31	Totals for dept 5117 - INFORMATION TECHNOLOGY	526,950	578,759	584,754	554,716	734,335	31

NON-DEPARTMENTAL

The Non-Departmental budget includes the costs associated with items that are for services and/or equipment utilized by all City Departments but not directly related to a specific department. These items include courier services; insurance; copying and printing; disaster preparedness; utilities for, and maintenance of the City Hall building and grounds; and waterway maintenance, among others. The Non-Departmental budget is divided into three divisions:

- 5118 – Non-Departmental Activities
- 5119 – City Hall and other Citywide Activities
- 5881 – Interfund Transfers

Division 5118, Non-Departmental Activities, accounts for the City's support to charitable organizations and City boards and debt service on the City Hall general obligation loan. Division 5118 costs are not allocated to other departments.

Division 5119, City Hall and Citywide Activities, accounts for the City's courier, maintenance for City Hall building and grounds, City Hall utilities, insurance, copying and printing, citywide emergency preparedness, waterway maintenance, and the General Fund's contribution toward the fire assessment fee of exempt properties. Division 5119 costs are allocated to other departments throughout the City.

Division 5881, Interfund Transfers, accounts for direct transfers made from the General Fund to other funds. For Fiscal Year 2021-22 the transfers are of two types:

- A transfer to Fund 300 for General Fund's annual contribution to the Capital Replacement Plan.
- A transfer to Fund 300, Capital Improvement Fund, to fund FY21-22's new general capital expenditures.

DEPARTMENTAL BUDGET SUMMARY
NON-DEPARTMENTAL (5118 & 5119)

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 43,345	\$ 40,688	\$ 43,668
Personnel Benefits	50,133	40,941	34,241
Operating Expenditures	813,802	1,110,006	2,017,200
Capital	-	-	-
Debt Service	3,421,515	427,929	396,306
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 4,328,795	\$ 1,619,564	\$ 2,491,415

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Courier	1.00	1.00	1.00	1.00
Total Full Time	1.00	1.00	1.00	1.00
	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
NON-DEPARTMENTAL TOTALS	1.00	1.00	1.00	1.00

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY DISASTER RELIEF

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	85,362	6,826	-
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 85,362	\$ 6,826	\$ -

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5118 - NON DEPARTMENTAL ACTIVITIES						
1	OPERATING EXPENDITURES					
2	001-5118-5820.000 Contribution to Private Organizations	3,000	0	0	0	0
3	001-5118-5821.000 Women In Distress	0	3,000	3,000	0	0
4	001-5118-5822.000 Aging & Disab Res Centr	0	12,016	12,016	0	0
5	001-5118-5824.003 Contributions - Broward 211	0	1,500	1,500	0	0
6	001-5118-5824.010 Other Charitable Organizations	0	13,870	13,870	0	15,000
7	001-5118-5826.000 Comm Affairs Advisory Bd	2,251	0	0	0	3,000
8	001-5118-5991.000 Contingency - Fund Balance	0	185,103	193,959	8,856	131,443
9	OPERATING EXPENDITURES	5,251	215,489	224,345	8,856	149,443
10						
11	DEBT SERVICE					
12	001-5118-5702.00 Debt Issuance Cost	37,600	0	0	0	0
13	001-5118-5711.000 Principal Payments	3,268,150	324,000	324,000	357,004	360,446
14	001-5118-5721.000 Interest Payments	115,765	103,929	103,929	41,218	35,860
15	DEBT SERVICE	3,421,515	427,929	427,929	398,222	396,306
16						
17	Totals for dept 5118 - NON DEPARTMENTAL ACTIVITIES	3,426,766	643,418	652,274	407,078	545,749

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES						
1	PERSONNEL WAGES					
2	001-5119-5121.000 Salaries - Full Time	42,811	39,188	39,188	39,368	41,467
3	001-5119-5121.000 Salaries - Part Time	54	0	0	0	0
4	001-5119-5141.000 Overtime	480	1,500	1,500	2,402	2,200
5	PERSONNEL WAGES	43,345	40,688	40,688	41,770	43,667
6						
7	PERSONNEL BENEFITS					
8	001-5119-5211.000 FICA	3,085	2,912	2,912	3,125	3,086
9	001-5119-5221.000 Pension - WM	22,543	22,709	22,709	22,709	5,243
10	001-5119-5231.000 Life & Health Insurance	9,754	10,320	10,320	9,321	10,912
11	001-5119-5251.000 Unemployment Compensation	14,751	5,000	5,000	6,710	15,000
12	PERSONNEL BENEFITS	50,133	40,941	40,941	41,865	34,241
13						
14	OPERATING EXPENDITURES					
15	001-5119-5313.000 Fire Services	94,264	112,895	112,895	112,895	97,766
16	001-5119-5341.000 Contractual Services	61,702	96,000	96,000	58,901	94,400
17	001-5119-5411.000 Telephone	544	529	529	0	529
18	001-5119-5431.000 Utilities	65,432	57,736	57,736	50,859	63,900
19	001-5119-5451.000 Insurance	426,708	454,162	454,162	454,377	466,480
20	001-5119-5462.000 Equipment Maint-Repair	7,152	4,500	4,500	4,028	4,500
21	001-5119-5463.000 Vehicle Maint-Repair	1,261	1,800	1,800	0	2,100
22	001-5119-5464.000 Vehicle Operation-Fuel	335	2,317	2,317	50	2,700
23	001-5119-5465.000 Copy Machine	13,198	9,772	9,772	13,891	9,772
24	001-5119-5466.000 Building Maintenance	109,892	109,075	118,815	127,847	92,700
25	001-5119-5467.000 Grounds Maintenance	9,590	12,400	16,375	7,069	19,700
26	001-5119-5468.000 Waterway Maintenance	603	3,000	3,000	3,491	3,950
27	001-5119-5471.000 Printing & Binding	2,254	0	0	0	0
28	001-5119-5521.000 Operating Supplies	14,155	3,400	3,400	5,573	3,400
29	001-5119-5522.000 Emergency Management	1,461	4,360	4,360	655	4,360
30	001-5119-5542.000 Training/Education	0	0	0	0	1,500
31	OPERATING EXPENDITURES	808,551	871,946	885,661	839,636	867,757
32						
33	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	902,029	953,575	967,290	923,271	945,665

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5227 - EMERGENCY-DISASTER RELIEF						
1	OPERATING EXPENDITURES					1
2	001-52275311.000 Professional Services	18,383	0	0	4,652	0
3	001-5227-5341.000 Contractual Services	1,250	0	0	23,909	0
4	001-5227-5521.000 Operating Supplies	57,114	0	0	28,582	0
5	001-5227-5641.000 Capital Outlay	7,419	0	6,826	12,005	0
6	001-5227-5641.001 Capital Outlay Non-Capitalizable	1,196	0	0	0	0
7	OPERATING EXPENDITURES	85,362	0	6,826	69,148	0
8						8
9	Totals for dept 5227 - EMERGENCY-DISASTER RELIEF	85,362	0	6,826	69,148	0

DEPARTMENTAL BUDGET SUMMARY
INTERFUND TRANSFERS OUT

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	-	-
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	1,430,922	527,033	414,702
TOTAL DEPARTMENT COST	<u>\$ 1,430,922</u>	<u>\$ 527,033</u>	<u>\$ 414,702</u>

POLICE DEPARTMENT

*The Wilton Manors Police Department
Is Dedicated to Policing with a Passion for our Profession
And
Compassion for Those We Serve*

The mission, function and objectives of the Police Department are conducted by three Bureaus (see attached Departmental Organization Chart). The Police Department operates in unison with other City Departments to enhance our community's quality of life.

Office of the Police Chief

The Office of the Police Chief provides the vision, leadership and direction for the Police Department. All of our Police Officers and all of our support staff must create a direct and personal relationship with our citizens in order to achieve our goal and earn the respect and trust of our community. Policing truly is a Partnership between the Police and the members of the community. Only in this way can law enforcement succeed in its mission to serve and protect our community. The Code Compliance Unit reports directly to the Chief of Police, maintaining uniform enforcement of City Codes and Ordinances.

Administration Bureau

The Administrative Bureau is responsible for the coordination of all police support services provided by the Department. This is accomplished by the management of sub-divisions within the Bureau which include Records Management, Front Desk Services, Fleet Management, Grant Management, Accreditation, Budget Review / Control and Inventory Control. Cost effective planning is critical in maintaining a balanced budget while meeting the needs of the Department.

Investigations Bureau

The Investigations Bureau is responsible for all criminal investigations in "property crime" such as larceny, burglary and computer crimes. In addition, this Bureau is tasked with investigations of all "persons crime" such as assault, battery, all sex crimes and other crimes of violence. Long term narcotics investigations (through Task Force assignment) are also a critical part of this Bureau as such activity can be directly related to crimes of violence. Property and Evidence is managed by the Investigations Bureau.

Operations Bureau

The Operations Bureau oversees all Uniformed Patrol functions in an effort to respond to all police calls for service in a timely manner. This Bureau works to maintain quality of life issues alongside not just “state of the art” law enforcement techniques but also with a “state of mind” approach to our ever changing and ever challenging function. WMPD works with the community to create a safer and more secure environment in which to live, work and play. It includes Road Patrol, Crime Prevention, Marine Patrol, Canine Drug Detection, Bicycle Patrol, Training (such as continuing education and all FTO functions), Community Policing Officer and our School Resource Officer (who works with our school children teaching D.A.R.E., GREAT and computer safety).

FUNDING SOURCES

Most Police Department activities are funded through the City’s General Fund. The Department receives supplemental support from three additional funds:

Federal Equitable Sharing Forfeiture Fund

Through this program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The funds are for use by the law enforcement agency to enhance law enforcement operations not otherwise available through general funding sources.

State Law Enforcement Forfeiture Trust Fund

Florida State Statute 932.7055 was established to allow law enforcement agencies to seize and forfeit any contraband assets that have been used in the commissions of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other item of value. After a final legal settlement or judgment is obtained, the cash or proceeds from the sale of the seized items go into the Law Enforcement Forfeiture Trust Fund account for use by the law enforcement agency. Like the federal forfeiture funds, these state-authorized forfeiture funds are designed to enhance law enforcement operations not otherwise available through general funding sources.

Police Training & Education Fund

Florida State Statute 938.15 provides funding for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator. The source of this funding comes from a surcharge on traffic citations.

Additionally the Police Department actively seeks all available grant funding.

Department's Core Operational Mission and Key Roles and Functions

The Mission Statement of the Wilton Manors Police Department is *"Policing with a Passion for Our Profession and with Compassion for Those We Serve."* To maintain our focus on this Mission Statement the Wilton Manors Police Department continuously strives to obtain and maintain a fully staffed, well trained and fully accredited Department. Our emphasis has been and will continue to be on training and retaining our personnel as well as providing competent and professional law enforcement services to the members of our community.

The WMPD is charged with providing public safety, code compliance and administrative services to the members of our community through proactive and innovative measures. We accomplish these tasks via the five main components of our Agency: The Office of the Chief, Operations Division, Criminal Investigations Division, Code Compliance Division and Administrative Division. Through these divisions we continuously endeavor to provide outstanding customer service to our residents and visitors alike.

2021 Accomplishments

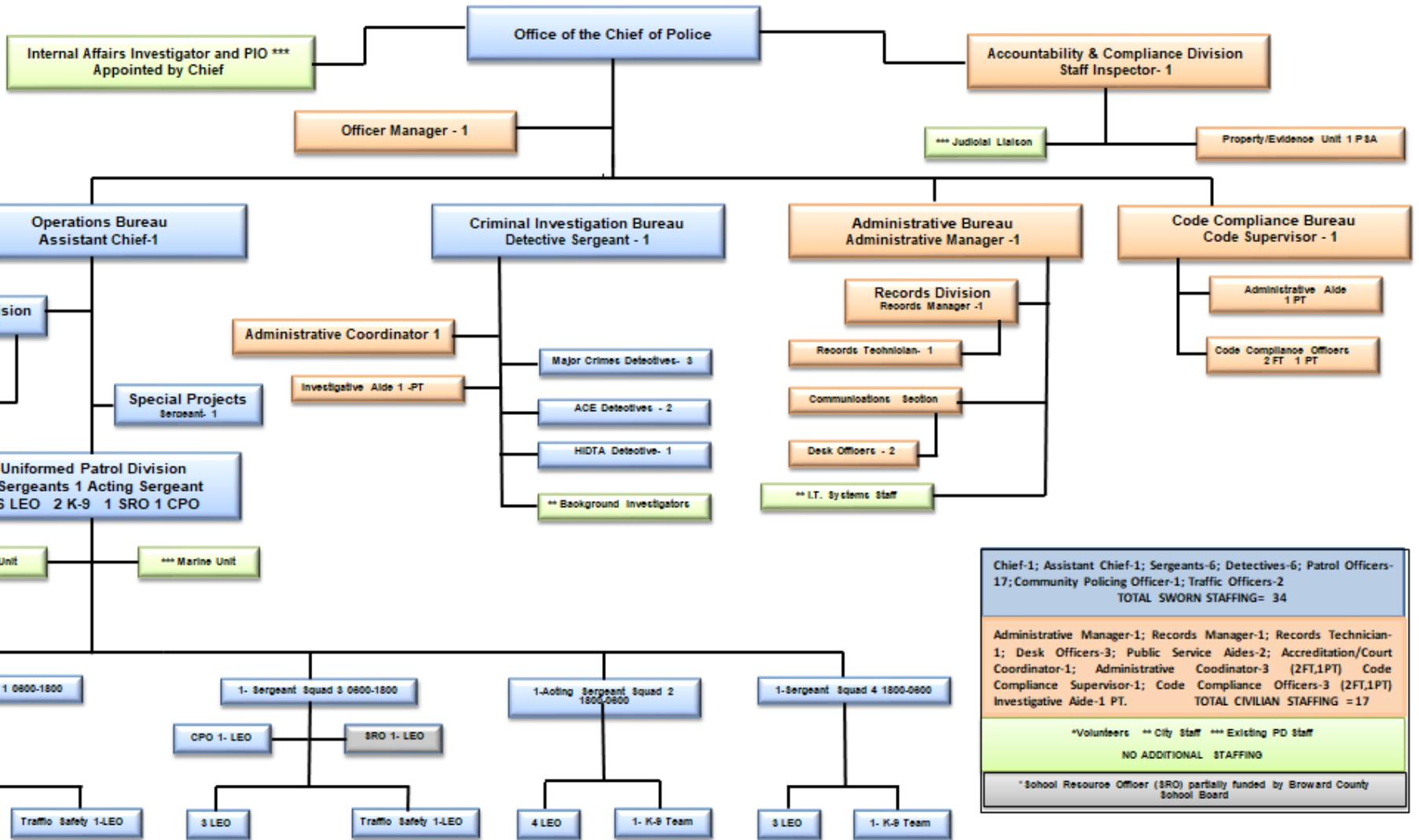
- Assisted in implementing public safety protocols during the COVID-19 pandemic
- Worked with staff to establish a new reporting system for code violations at vacation rental properties
- Developed a new process for the review and reduction of code enforcement liens



POLICE

WILTON MANORS

ORGANIZATIONAL CHART



Chief-1; Assistant Chief-1; Sergeants-6; Detectives-6; Patrol Officers-17; Community Policing Officer-1; Traffic Officers-2
TOTAL SWORN STAFFING= 34

Administrative Manager-1; Records Manager-1; Records Technician-1; Desk Officers-3; Public Service Aides-2; Accreditation/Court Coordinator-1; Administrative Coordinator-3 (2FT,1PT) Code Compliance Supervisor-1; Code Compliance Officers-3 (2FT,1PT) Investigative Aide-1 PT.
TOTAL CIVILIAN STAFFING =17

*Volunteers ** City Staff *** Existing PD Staff
NO ADDITIONAL STAFFING

* School Resource Officer (SRO) partially funded by Broward County School Board

DEPARTMENTAL BUDGET SUMMARY
POLICE DEPARTMENT
GENERAL FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 3,909,926	\$ 3,656,997	\$ 3,828,498
Personnel Benefits	2,717,146	2,497,535	2,629,702
Operating Expenditures	320,285	404,210	437,383
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 6,947,357	\$ 6,558,742	\$ 6,895,583

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	6.00	6.00	6.00	6.00
Police Officer	17.00	17.00	17.00	17.00
Community Policing Officer	1.00	1.00	1.00	1.00
School Resource Officer	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	2.00	2.00	2.00	2.00
Total Sworn	35.00	35.00	35.00	35.00
Administrative Manager	1.00	1.00	1.00	1.00
Accreditation Coordinator	1.00	1.00	1.00	1.00
Police Aide / Road Duties	2.00	2.00	2.00	2.00
Police Aide / Desk Officer	3.00	3.00	3.00	3.00
Records Manager / Criminal Analyst	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Administrative Coordinator	2.00	2.00	2.00	2.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
Code Compliance Officer	2.00	2.00	3.00	3.00
Total Non-Sworn Full Time	14.00	14.00	15.00	15.00
Part Time Investigative Aide	1.00	0.70	0.00	0.00
Part Time Code Compliance Officer	1.00	0.70	1.00	0.70
Part Time Code Compliance Admin. Asst.	1.00	0.70	1.00	0.70
Total Non-Sworn Part Time	3.00	2.10	2.00	1.40
Total Non-Sworn	17.00	16.10	17.00	16.40
POLICE TOTALS	52.00	51.10	52.00	51.40

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET		
Dept 5221 - POLICE SWORN								
1	PERSONNEL WAGES						1	
2	001-5221-5121.000	Salaries - Full Time	2,644,016	2,448,018	2,448,018	2,532,650	2,547,709	2
3	001-5221-5131.000	Salaries - Part Time	0	0	0	0	0	3
4	001-5221-5141.000	Overtime	261,383	242,280	242,280	262,987	240,000	4
5	001-5221-5142.000	O/T Traffic Enforcement	3,292	6,000	6,000	0	0	5
6	001-5221-5151.000	Cellular Phone Stipend	12,000	12,780	12,780	12,945	12,060	6
7	001-5221-5153.000	Assignment Pay	50,378	60,378	60,378	62,320	56,419	7
8	001-5221-5156.000	Academic Incentive Pay	25,660	25,680	25,680	26,000	25,560	8
9	001-5221-5157.000	Tax Equity Stipends	0	0	0	0	0	9
10	001-5221-5152.000	PBA Longevity Pay	9,400	9,667	9,667	1,665	13,925	10
11	001-5221-5158.000	Local Residency Stipend	10,750	12,000	12,000	11,750	12,000	11
12	PERSONNEL WAGES		3,016,879	2,816,803	2,816,803	2,910,317	2,907,673	12
13								13
14	PERSONNEL BENEFITS							14
15	001-5221-5211.000	FICA	222,622	179,094	179,094	202,363	188,231	15
16	001-5221-5211.005	FICA Part Time	0	0	0	0	0	16
17	001-5221-5221.000	Pension - WM	937,038	943,009	943,009	943,009	915,430	17
18	001-5221-5222.000	Pension - FRS	655,130	588,627	588,627	629,780	481,956	18
19	001-5221-5224.001	Unemployment Comp Reimburse	0	0	0	(8,070)	0	19
20	001-5221-5231.000	Life & Health Insurance	471,861	365,453	365,453	491,784	406,951	20
21	001-5221-5232.000	Insurance Opt-Out	2,200	1,600	1,600	2,300	2,400	21
22	PERSONNEL BENEFITS		2,288,851	2,077,783	2,077,783	2,261,166	1,994,968	22
23								23
24	Totals for dept 5221 - POLICE SWORN		5,305,730	4,894,586	4,894,586	5,171,483	4,902,641	24

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5222 - POL NON-SWORN						
1	PERSONNEL WAGES					
2	001-5222-5121.000 Salaries - Full Time	809,227	782,764	770,764	705,278	823,980
3	001-5222-5131.000 Salaries - Part Time	57,012	35,998	35,998	31,970	57,736
4	001-5222-5141.000 Overtime	19,875	24,682	24,682	26,328	25,000
5	001-5222-5151.000 Cellular Phone Stipend	2,640	3,450	3,450	2,575	3,450
6	001-5222-5152.000 PBA Longevity Pay	1,750	2,250	2,250	875	3,300
7	001-5222-5153.000 Assignment Pay	1,793	2,300	2,300	3,455	6,609
8	001-5222-5157.000 Tax Equity Stipends	750	750	750	813	750
9	PERSONNEL WAGES	893,047	852,194	840,194	771,294	920,825
10						
11	PERSONNEL BENEFITS					
12	001-5222-5211.000 FICA	61,409	58,178	58,178	63,888	61,967
13	001-5222-5211.005 FICA - Part Time	4,180	2,754	2,754	2,500	4,417
14	001-5222-5221.000 Pension - WM	118,206	117,407	117,407	117,407	107,005
15	001-5222-5222.000 Pension - FRS	73,903	84,303	84,303	80,418	245,359
16	001-5222-5231.000 Life & Health Insurance	169,397	155,910	155,910	179,681	215,986
17	001-5222-5232.000 Insurance Opt Out	1,200	1,200	1,200	900	0
18	PERSONNEL BENEFITS	428,295	419,752	419,752	444,794	634,734
19						
20	OPERATING EXPENDITURES					
21	001-5222-5311.000 Professional Services	19,870	42,088	42,088	30,435	42,229
22	001-5222-5341.000 Contractual Services	37,363	56,580	56,580	45,885	58,849
23	001-5222-5401.000 Meetings & Conferences	936	0	0	595	10,367
24	001-5222-5411.000 Telephone	12,941	9,254	9,254	11,720	9,254
25	001-5222-5412.000 Postage	6,892	6,000	6,000	4,240	6,000
26	001-5222-5441.000 Equipment Rental	7,133	10,000	10,000	10,658	10,000
27	001-5222-5462.000 Equipment Maint-Repair	22,993	10,015	10,015	6,069	11,000
28	001-5222-5463.000 Vehicle Maint-Repair	48,422	46,355	48,355	35,636	50,875
29	001-5222-5464.000 Vehicle Operation-Fuel	53,602	83,614	80,614	57,063	98,120
30	001-5222-5465.000 Copy Machine	14,328	12,194	12,194	6,823	11,842
31	001-5222-5471.000 Printing & Binding	4,906	5,500	5,500	3,228	5,563
32	001-5222-5490.002 Code Violation Expenses	318	1,000	1,000	587	960
33	001-5222-5491.000 City Hall Indirect Charges	0	0	0	0	0
34	001-5222-5495.000 Investigative Expense	5,018	6,250	6,250	5,951	6,850
35	001-5222-5521.000 Operating Supplies	40,291	44,330	46,397	45,783	42,585
36	001-5222-5524.000 Uniforms & Clothing	24,784	28,510	30,073	19,467	31,497
37	001-5222-5541.000 Subs, Memberships, Dues	9,377	11,375	11,375	9,665	12,877
38	001-5222-5542.000 Training/Education	10,781	26,600	26,600	20,923	26,600
39	001-5222-5543.000 Books & Manuals	330	1,915	1,915	1,107	1,915
40	OPERATING EXPENDITURES	320,285	401,580	404,210	315,835	437,383
41						
42	Totals for dept 5222 - POL NON-SWORN	1,641,627	1,673,526	1,664,156	1,531,923	1,992,942

DEPARTMENTAL BUDGET SUMMARY
 FEDERAL POLICE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	5,000	10,300
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers		-	-
TOTAL DEPARTMENT COST	\$ -	\$ 5,000	\$ 10,300

DEPARTMENTAL BUDGET SUMMARY
POLICE TRAINING AND EDUCATION FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	11,105	6,631	6,590
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 11,105	\$ 6,631	\$ 6,590

DEPARTMENTAL BUDGET SUMMARY
POLICE STATE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	28,599	10,450	12,500
Capital	-	68,600	93,767
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 28,599	\$ 79,050	\$ 106,267

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 05/31/21	2021-22 RECOMMENDED BUDGET	
Fund 158 - FEDERAL POLICE FORFEITURE FUND							
Dept 5221 - POLICE SWORN							
1	OPERATING EXPENDITURES						1
2	158-5221-5582.000 Contributions	0	5,000	5,000	0	10,300	2
3	OPERATING EXPENDITURES	0	5,000	5,000	0	10,300	3
4							4
5	CAPITAL						5
6	158-5221-5641.000 Capital Outlay	0	0	0	0	0	6
7	CAPITAL	0	0	0	0	0	7
8							8
9	Totals for dept 5221 - POLICE SWORN	0	5,000	5,000	0	10,300	9
10							10
11	TOTAL FEDERAL POLICE FORFEITURE FUND EXPENDITURES	0	5,000	5,000	0	10,300	11
12							12
13							13
14							14
15							15
16							16
17							17
18	Fund 161 - POLICE TRAINING/EDUCATION						
19							19
20	Dept 5221 - POLICE SWORN						
21							21
22	OPERATING EXPENDITURES						22
23	161-5221-5542.000 Training/Education	11,105	1,000	1,000	193	1,000	23
24	161-5221-5991.000 Contingency - Fund Balance	0	5,631	5,631	0	5,590	24
25	OPERATING EXPENDITURES	11,105	6,631	6,631	193	6,590	25
26							26
27	Totals for dept 5221 - POLICE SWORN	11,105	6,631	6,631	193	6,590	27
28							28
29	TOTAL POLICE TRAINING/EDUCATION FUND EXPENDITURES	11,105	6,631	6,631	193	6,590	29
30							30
31							31
32							32
33							33
34							34
35							35
36	Fund 165 - STATE POLICE FORFEITURE FUND						
37							37
38	APPROPRIATIONS						38
39	Dept 5221 - POLICE SWORN						
40	OPERATING EXPENDITURES						40
41	165-5221-5301.006 Confiscated Expenditure	18,999	6,700	6,700	10,451	0	41
42	165-5221-5582.000 Contributions	9,600	3,750	3,750	3,100	12,500	42
43	OPERATING EXPENDITURES	28,599	10,450	10,450	13,551	12,500	43
44							44
45	CAPITAL						45
46	163-5441-5641.000 Capital Outlay	0	6,600	68,600	0	93,767	46
47	CAPITAL	0	6,600	68,600	0	93,767	47
48							48
49	Totals for dept 5221 - POLICE SWORN	28,599	17,050	79,050	13,551	106,267	49
50							50
51	TOTAL STATE POLICE FORFEITURE FUND EXPENDITURES	28,599	17,050	79,050	13,551	106,267	51

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

The Community Development Services Department is responsible for improving the quality of life for all City residents, businesses and visitors through a high level of customer service and professional environment. The Department encompasses three (3) Divisions which include the Business Development Division, Construction Services Division, and Neighborhood Planning Division.

The Business Development Division proactively attracts economic development investors to the City, assists existing businesses thrive and seeks to market the City of Wilton Manors as a stable residential community and destination for visitors. The Division also provides administrative support to the City's Economic Development Task Force. The Economic Development Consultant and Business Tax Receipt Administrator are part of the Business Development Division.

The Construction Services Division is responsible for the administration of the Florida Building Code, issuance of building permits and job-site inspections. The Fire Marshal and Building Plans Review and Inspection provider are part of the Construction Services Division.

The Neighborhood Planning Division implements creative solutions to improve the quality of life for all City residents, businesses, and visitors. Through the City's Unified Land Development Regulations, the Comprehensive Plan and neighborhood improvement programs, the Neighborhood Planning Division strives for a multi-generational and sustainable community and promotes environmentally friendly programs and processes. The Division also provides administrative support to the City's Development Review Committee (DRC) and the Planning and Zoning Board (PZB). The Planner and Community Planning Technician are part of the Neighborhood Planning Division.

The Fire Division is responsible for the administration of the fire code through inspections and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and provides fire public safety education. The Fire Marshal and Fire Inspector provider are part of the Fire Division.

Department's Core Operational Mission and Key Roles and Functions

The Goals of the Community Development Services Department are reflected in the Department's Mission Statement:

Community Development Services is a customer focused department that facilitates investment in the City in order to create a balanced, sustainable community that enhances the overall quality of life for our residents, business owners and visitors.

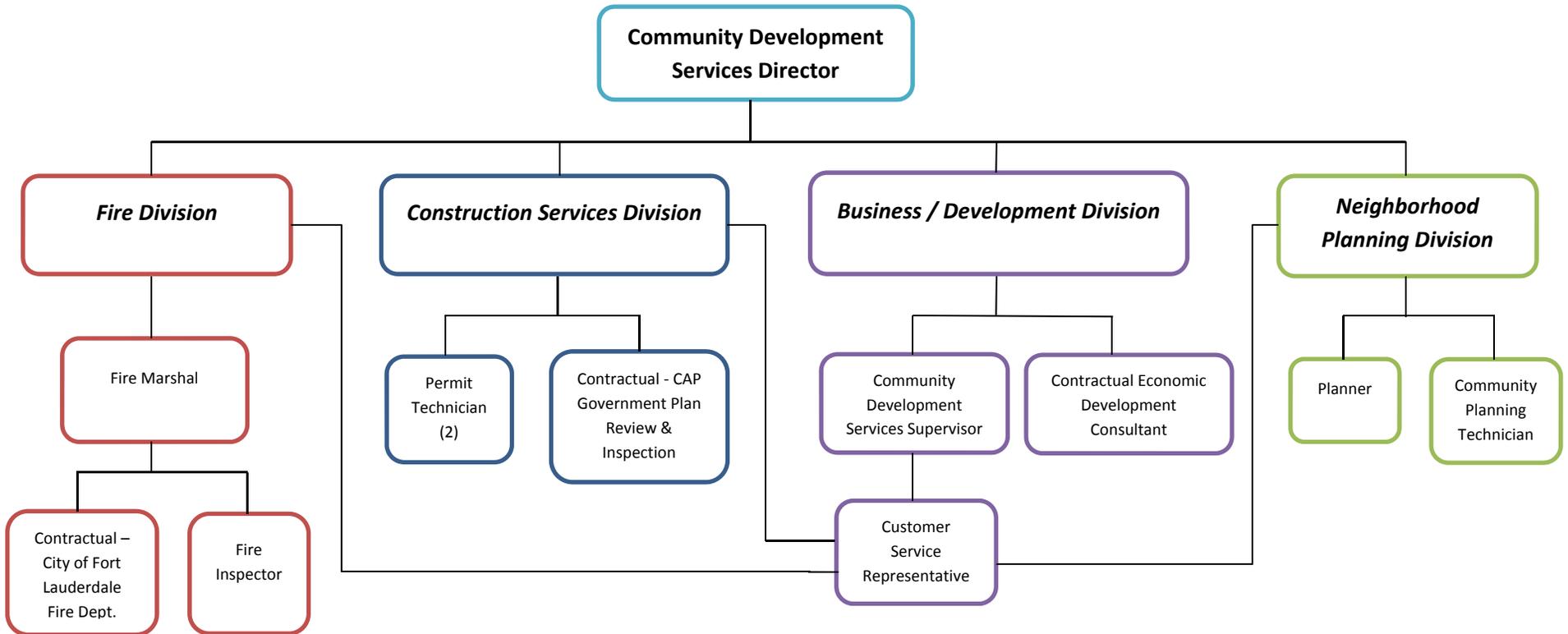
With this as the department's guiding principle, the staff continues to:

- ✓ Proactively attract economic development investors;
- ✓ Implement creative solutions to continue to improve the quality of life for residents, businesses, and visitors;
- ✓ Promote environmentally friendly programs and processes;
- ✓ Strive for a multi-generational friendly community; and
- ✓ Improve internal Departmental operations and customer service.

2021 Accomplishments

- Updated land use and zoning regulations to allow for revitalization of commercial corridors
- Rezoned properties along the Andrews Avenue and Oakland Park Boulevard corridors to allow for mixed use development

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



**DEPARTMENTAL BUDGET SUMMARY
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 353,011	\$ 332,054	\$ 390,847
Personnel Benefits	162,867	162,010	189,174
Operating Expenditures	662,482	803,735	816,161
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,178,360	\$ 1,297,799	\$ 1,396,182

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.80	0.80	0.80	0.80
Fire Marshal (a)	0.10	0.10	0.10	0.10
City Planner	1.00	1.00	1.00	1.00
Community Planning Technician (a)	0.90	0.90	0.90	0.90
Business Tax Receipts Officer / Office Manager (a, b)	0.80	0.80	0.00	0.00
Community Development Services Supervisor (b)	0.00	0.00	0.80	0.80
Customer Service Representative (a)	0.90	0.90	0.90	0.90
Permit Technician (a)	1.80	1.80	1.80	1.80
Total Full Time	6.30	6.30	6.30	6.30
COMMUNITY DEVELOPMENT SERVICES TOTALS	6.30	6.30	6.30	6.30

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund

(b) For FY18 the job title for Business Tax Receipts Officer / Office Manager was changed to Community Development Services Supervisor.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5224 - COMMUNITY DEVELOPMENT						
1	PERSONNEL WAGES					
2	001-5224-5121.000 Salaries - Full Time	350,498	331,406	331,406	339,442	388,818
3	001-5224-5141.000 Overtime	0	0	0	508	733
4	001-5224-5151.000 Cellular Phone Stipend	1,368	648	648	1,368	1,296
5	001-5224-5153.000 Assignment Pay	1,145	0	0	0	0
6	PERSONNEL WAGES	353,011	332,054	332,054	341,318	390,847
7						
8	PERSONNEL BENEFITS					
9	001-5224-5211.000 FICA	26,646	24,750	24,750	24,428	29,041
10	001-5224-5221.000 Pension - WM	50,550	49,609	49,609	49,609	49,296
11	001-5224-5222.000 Pension - FRS	45,483	48,443	48,443	49,689	60,021
12	001-5224-5231.000 Life & Health Insurance	38,988	36,208	36,208	37,028	47,816
13	001-5224-5232.000 Insurance Opt-Out	1,200	3,000	3,000	3,000	3,000
14	PERSONNEL BENEFITS	162,867	162,010	162,010	163,754	189,174
15						
16	OPERATING EXPENDITURES					
17	001-5224-5311.000 Professional Services	146,114	215,000	331,881	82,912	302,500
18	001-5224-5341.000 Contractual Services	495,246	431,050	443,050	616,134	480,000
19	001-5224-5401.000 Meetings & Conferences	266	0	0	0	1,000
20	001-5224-5411.000 Telephone	2,828	2,911	2,911	3,185	2,911
21	001-5224-5412.000 Postage	2,704	5,000	5,000	4,570	5,000
22	001-5224-5462.000 Equipment Maint-Repair	0	0	0	815	0
23	001-5224-5465.000 Copy Machine	4,217	4,818	4,818	9,934	6,500
24	001-5224-5471.000 Printing & Binding	1,790	3,000	3,000	1,906	3,500
25	001-5224-5483.000 Economic Development	1,543	0	0	0	0
26	001-5224-5490.008 Licenses & Permit Fees	188	0	0	86	0
27	001-5224-5511.000 Office Supplies	4,827	5,000	5,000	5,111	5,000
28	001-5224-5521.000 Operating Supplies	1,520	2,500	2,500	1,946	3,000
29	001-5224-5524.000 Uniforms & Clothing	0	1,000	1,000	500	1,500
30	001-5224-5541.000 Subs, Memberships, Dues	1,107	2,825	2,825	512	3,250
31	001-5224-5542.000 Training/Education	0	1,250	1,250	0	1,250
32	001-5224-5543.000 Books & Manuals	132	500	500	0	750
33	OPERATING EXPENDITURES	662,482	674,854	803,735	727,611	816,161
34						
35	Totals for dept 5224 - COMMUNITY DEVELOPMENT	1,178,360	1,168,918	1,297,799	1,232,683	1,396,182

EMERGENCY MEDICAL SERVICES

This Division details those expenditures associated with costs for the delivery of emergency medical services (paramedic/emergency medical technicians) to the residents and visitors of the City. These services are provided under contract with the City of Fort Lauderdale. These charges had been billed to the residents in prior years through a special assessment. Pursuant, however, to rulings by the courts, EMS services were deemed to be inappropriate for assessment through special assessment districts and for many years have been funded through the City's General Fund.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MEDICAL SERVICES

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	625,215	879,670	1,489,950
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 625,215	\$ 879,670	\$ 1,489,950

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5440 - PUBLIC SERVICES						
1	PERSONNEL WAGES					
2	001-5440-5121.000 Salaries - Full Time	35,821	32,485	32,485	34,241	34,374
3	001-5440-5151.000 Cellular Phone Stipend	180	180	180	600	180
4	PERSONNEL WAGES	36,001	32,665	32,665	34,841	34,554
5						
6	PERSONNEL BENEFITS					
7	001-5440-5211.000 FICA	2,502	2,392	2,392	2,486	2,558
8	001-5440-5221.000 Pension - WM	4,651	4,466	4,466	4,466	4,346
9	001-5440-5222.000 Pension - FRS	8,823	8,865	8,865	4,151	10,153
10	001-5440-5231.000 Life & Health Insurance	5,377	2,235	2,235	5,849	2,512
11	PERSONNEL BENEFITS	21,353	17,958	17,958	16,952	19,569
12						
13	OPERATING EXPENDITURES					
14	001-5440-5341.000 Contractual Services	610	1,200	1,200	787	1,200
15	001-5440-5431.000 Utilities	94,432	106,237	106,237	117,046	116,500
16	001-5440-5441.000 Equipment Rental	2,596	2,200	2,200	1,510	2,200
17	001-5440-5462.000 Equipment Maint-Repair	3,354	3,350	3,350	4,089	2,750
18	001-5440-5463.000 Vehicle Maint-Repair	623	1,050	1,050	1,059	1,050
19	001-5440-5464.000 Vehicle Operation-Fuel	658	1,397	1,397	1,005	1,400
20	001-5440-5467.000 Ground Maintenance	564	0	0	0	0
21	001-5440-5496.000 Year-End Inventory Adjustment	(15)	0	0	0	0
22	001-5440-5521.000 Operating Supplies	2,274	3,800	3,800	3,116	3,800
23	001-5440-5524.000 Uniforms & Clothing	445	180	180	5	175
24	001-5440-5541.000 Subs, Memberships, Dues	0	250	250	0	250
25	001-5440-5542.000 Training/Education	5	500	500	0	500
26	OPERATING EXPENDITURES	105,546	120,164	120,164	128,617	129,825
27						
28	Totals for dept 5440 - PUBLIC SERVICES	162,900	170,787	170,787	180,410	183,948

EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT

The Emergency Management/Utilities Department is responsible for the water distribution network, the sanitary sewer collection system, traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signs), drainage maintenance, administration of the recycling and solid waste contracts, plan review, various inspections, and emergency preparedness and response. A detailed description of these Emergency Management/Utilities Department responsibilities is listed under separate City funds (Recycling, Utilities, and Drainage Utility). The following is a program description of only the traditional public works functions:

Public Services Division

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars. The budget for these street and sidewalk expenditures is shared with the Road Improvement Fund, and the employees performing these duties are assigned to the Emergency Management/Utilities Department. Part of the salary of the Emergency Management/Utilities Director is allocated to Public Services.

DEPARTMENTAL BUDGET SUMMARY
EMERGENCY MANAGEMENT & UTILITIES DEPARTMENT
PUBLIC SERVICES DIVISION

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 36,001	\$ 32,665	\$ 34,554
Personnel Benefits	21,353	17,958	19,569
Operating Expenditures	105,546	120,164	129,825
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 162,900	\$ 170,787	\$ 183,948

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Emergency Management & Utilities Director (a)	0.25	0.25	0.25	0.25
Total Full Time	0.25	0.25	0.25	0.25
PUBLIC SERVICES DIVISION TOTALS	0.25	0.25	0.25	0.25

(a) This position is allocated between the General Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 05/31/21	2021-22 RECOMMENDED BUDGET	
Dept 5440 - PUBLIC SERVICES							
1	PERSONNEL WAGES						1
2	001-5440-5121.000 Salaries - Full Time	35,821	32,485	32,485	21,747	34,374	2
3	001-5440-5151.000 Cellular Phone Stipend	180	180	180	300	180	3
4	PERSONNEL WAGES	36,001	32,665	32,665	22,047	34,554	4
5							5
6	PERSONNEL BENEFITS						6
7	001-5440-5211.000 FICA	2,502	2,392	2,392	1,577	2,558	7
8	001-5440-5221.000 Pension - WM	4,651	4,466	4,466	4,466	4,346	8
9	001-5440-5222.000 Pension - FRS	8,823	8,865	8,865	4,151	10,153	9
10	001-5440-5231.000 Life & Health Insurance	5,377	2,235	2,235	4,005	2,512	10
11	PERSONNEL BENEFITS	21,353	17,958	17,958	14,199	19,569	11
12							12
13	OPERATING EXPENDITURES						13
14	001-5440-5341.000 Contractual Services	610	1,200	1,200	787	1,200	14
15	001-5440-5431.000 Utilities	94,432	106,237	106,237	70,054	116,500	15
16	001-5440-5441.000 Equipment Rental	2,596	2,200	2,200	990	2,200	16
17	001-5440-5462.000 Equipment Maint-Repair	3,354	3,350	3,350	808	2,750	17
18	001-5440-5463.000 Vehicle Maint-Repair	623	1,050	1,050	674	1,050	18
19	001-5440-5464.000 Vehicle Operation-Fuel	658	1,397	1,397	534	1,400	19
20	001-5440-5467.000 Ground Maintenance	564	0	0	0	0	20
21	001-5440-5496.000 Year-End Inventory Adjustment	(15)	0	0	0	0	21
22	001-5440-5521.000 Operating Supplies	2,274	3,800	3,800	2,475	3,800	22
23	001-5440-5524.000 Uniforms & Clothing	445	180	180	5	175	23
24	001-5440-5541.000 Subs, Memberships, Dues	0	250	250	0	250	24
25	001-5440-5542.000 Training/Education	5	500	500	0	500	25
26	OPERATING EXPENDITURES	105,546	120,164	120,164	76,327	129,825	26
27							27
28	Totals for dept 5440 - PUBLIC SERVICES	162,900	170,787	170,787	112,573	183,948	28

LEISURE SERVICES DEPARTMENT

Department's Core Operational Mission

The Leisure Services Department's responsibility is to serve all residents, local, regional, and international communities, tourists and diverse participants who will benefit from our amenities, facilities, programs, and services. We are dedicated to providing a safe and clean environment with creative dedicated employees and partners, who are qualified to provide outstanding program delivery in leisure activities, special events, and multitude of services that meet the diverse needs of our Guests.

Our emphasis is to apply accredited standards among library, parks, facilities, and recreation establishments. We will continue to provide well-planned and organized programs including; athletics, boating, child care and youth development, cultural, education, information resources, entertainment, environmental protection, health and fitness, historical, mentoring, safety, adult and older adult programming, transportation, and other essential services.

Partnerships, volunteers, sponsorships, grants, donations, and participant fees will support, sustain and enhance our continued high quality programs, amenities, and services. We will apply automated resources for effective communication.

We shall preserve and protect our small town Island City heritage by taking a leadership role in community building by implementing forums for effective communication; creating a festive atmosphere through cultural and diverse events and offering activities that promote family/community bonding, historical and natural areas preservation. Uniting all people as one community and raising the level of consciousness to enhance the quality of life is our main objective. Our common desire is to lead and serve residents toward displaying passion and commitment towards community building to achieve our full potential.

Key Roles and Functions

The Leisure Services Department provides key functions including administration, budgeting, planning, organizing, leadership, and performance measurements for parks and facilities, recreation, library, grants, capital projects, medians and right of ways, waterways, and public facilities. Additional functions include establishing and enforcing policies and procedures, leading department emergency management plan, leisure services management, natural resources management, and leisure services program delivery.

The Leisure Services Department ensures fiscal prudence of City resources and seeks out alternative resources for social, economic, and environmental sustainability. Leisure Services ensures quality opportunities in a broad range of programs, amenities, and services that enhance quality of life. Additionally, the department is also the liaison of six (6) ongoing boards and committees and participates in more than 35 active organizations ranging from homeowner and

resident associations, grant providers, event committees, Broward County, school board and schools, FRPA, NRPA, ISA, APWA, CPRS, FFEA, Naturescape, Non-profits, and many others.

CAPITAL PROJECTS AND GRANTS

The Leisure Services Department coordinates multiple grants including completing and submitting applications, making presentations to the grant providing organizations and provides grant monitoring and compliance. Additionally, the department completes the closeouts for City grants. Some of the current grants still active include the 44th Year, 45th and 46th Year Community Development Block Grants, projects funded by the Florida Recreation and Development Assistance Program (Colohatchee Park expansion), Treasure Coast Planning Council (Train Station Master Plan), FDOT Complete Streets, Florida Recreational Trails Program, Florida Inland Navigation District, Florida Communities Trust, Broward Boating Improvement Program, and the Broward County Tree Trust Fund.

Additionally, the Leisure Services Department is responsible for multiple capital projects. Some of these projects include the City Wayfinding program, Jaycee Park redevelopment, (site design to include art features, landscaping, lighting, and assembly areas), landscaping improvements, the installation of a storage facility at Mickel Park, Colohatchee Park expansion to improve accessibility, change the park entrance location, and add a pedestrian access, Hagen Park expansion (improved accessibility, added amenities and landscaping), land acquisition, and negotiating access easement agreements for future park and library expansions.

CONTRACTS AND EVENTS

The Leisure Services Department manages multiple contracts including the bus bench advertisements, eco-bin advertisements, bus shelter advertisement, snack and beverage vending, cell tower, and many contractual agreements with consultants, contractors and program providers such as Jazzercise, Dance, Tennis Professional, Yoga, Boot Camp, kayak and stand up paddleboard rentals, Older Adult Activities and Art Lessons.

The Leisure Services Department is also the steward of all special events held in the City and is Chair of an events committee with appropriate city departments for city-wide community events. The Leisure Services Department develops and provides Event Permits, for the Art Walk, Vibes on the Drive, Stonewall Parade and Street Festival, Wicked Manors Halloween Street Festival, 5K Rainbow Run/Walk, Hawaiian Festival and other related events. The department is host to many City and Community events including the Equality Garden Club Plant Fair, Arts and Crafts Fair, Community Grand Openings, and other major events on Wilton Drive and in City parks. The department also administers Specific Use and Facility Use Permits as part of the daily operations.

LIBRARY DIVISION

The Richard C. Sullivan Public Library of Wilton Manors provides library service to the residents and business owners of Wilton Manors and surrounding area. The division provides an important service to the community, using accepted library standards as well as innovative planning. The Library is an institution that prides itself in helping patrons, young and old, with their information and leisure needs. Library service currently available includes patron's access to books, DVDs,

books-on-CD, large print books, a children's collection, magazines, eBooks, and local and national newspapers. Computers are available to the public in both the adult's and children's areas. High speed Internet access is made available free of charge.

- The Friends of the Library provides funding for children's programs. The support group also purchases the DVDs and books-on-CD for the collection. They meet on a regular basis and provide social events and activities for Library patrons.
- Other services to the community include use of a fax machine and copier; and book delivery to home bound residents. A meeting room is available for local organizations and city boards.

RECREATION DIVISION

Recreation provides a variety of affordable leisure opportunities to all the residents of the community. The recreation program offers a diverse range of services including: youth, adult and senior recreation activities, social services, facility/equipment rentals, athletics, special events, cultural enrichment activities, after school, before school, school days out, and seasonal camps. All of these programs, although different, have the common purpose of providing safe, enjoyable programs and facilities to all facets of the community. Programs offered to the community are designed based on recommendations received from participants, advisory boards, interest groups, and City staff. All programs are evaluated annually and changes are implemented when appropriate as determined by trained qualified team members based on input from participant interest, recreation advisory board and budget considerations.

- Youth, adult and senior recreation activities offer leisure time activities, childcare, and skill improvement programs. Programs are developed to meet the community needs, especially when their needs and interests are not being achieved through school, church or other public and private establishments. Programs are conducted through contractual instructors and City employees.
- Facility rentals include renting community facilities and pavilions at Hagen Park, Woman's Club, Island City Park Preserve, Richardson Historic Park, Mickel Park, and Richard C. Sullivan Library. When facilities are not in use with regular contractual classes, league sports or club meetings, facility rentals, and equipment are the best uses of these resources.
- The Fitness Center at Hagen Park has completed thirteen (13) successful years of operation. This program has enhanced quality of living with an emphasis on a healthy Wilton Manors Community. An additional outdoor Fitness Zone has been implemented at Colohatchee Park, joining Island City Park Preserve and Mickel Park facilities that promote free fitness opportunities.
- Youth athletics provide residents with the opportunity to learn and experience the

fundamentals of sports and enjoy the social exchange. The focus is on learning and having fun at the instructional level. However, the concentration includes attention to adaptability and development at the more advanced level of participation. Through sports, participants can develop and maintain an enthusiasm for active participation, which becomes the basis for life-long interest in personal fitness and good health. Current program offerings include: basketball, baseball, soccer, softball, tennis, and volleyball. The Leisure Services Department currently partners with Northeast Little League Baseball, I-9 Sports, Super Soccer Club, and other non-profit organizations that provide youth athletics.

- Adult Athletics consist of softball practice, volleyball open play, and basketball open play. There are currently eight (8) softball teams that use our ball fields. Many residents use our volleyball courts. However, participants travel from as far as South Beach to play beach volleyball here in Wilton Manors and afterwards patronize our local restaurants.
- Tennis programs are offered for seniors, adults and juniors on four (4) lighted hard surface courts and two (2) lighted hydro-grid clay surface courts. A contracted tennis professional provides all tennis programs. These include court rentals, private lessons, group lessons, league play, tournaments, and monthly socials.
- Special events are developed to provide opportunities for social exchanges that promote a festive environment. Special events contribute towards multi-generational gatherings, uniting our families, and strengthening our neighborhoods. Most special event programs provide activities or entertainment for all ages although some are aimed at specific age groups. The department has prioritized key events with a focus on cultural diversity, partnerships, street festivals, and community collaboration.

PARKS AND FACILITIES DIVISION

Parks and Facilities provides services in six (6) main areas of maintenance, which includes buildings/facilities/fleet service/trades, grounds and irrigation, custodial, program support, waterway and emergency management. Working with a broad range of maintenance areas, the key components of maintenance include routine, housekeeping, preventive, program support, and specialty projects.

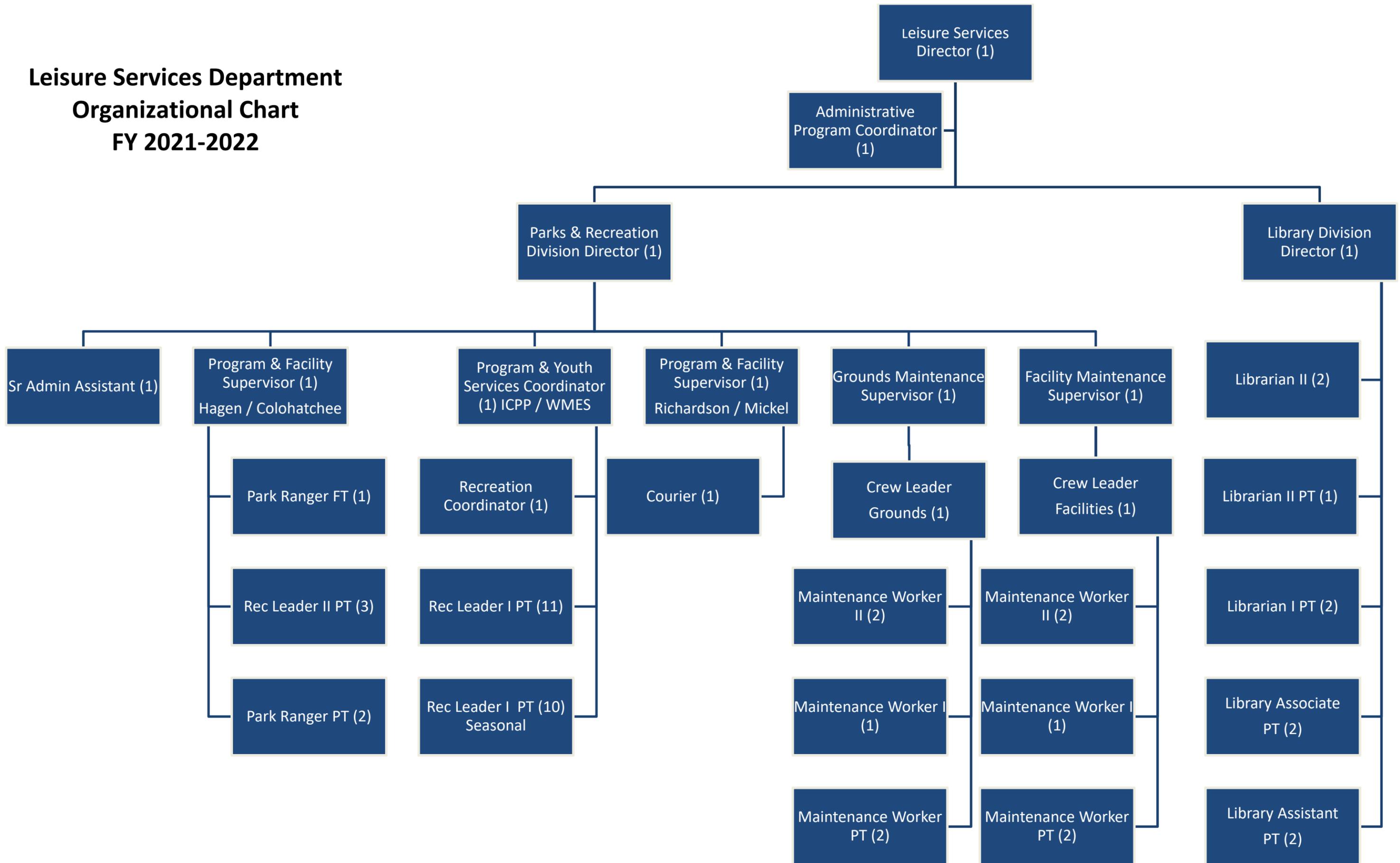
- The Building/Facility/Fleet Service and Trade Maintenance consists of maintaining buildings, docks, boat ramps, boardwalks, pavilions, indoor fitness equipment, outdoor fitness equipment, basketball courts, tennis courts, playgrounds, splash pad, lighting, bus shelters, structures, vehicles, and equipment within the City. This work deals with plumbing, HVAC, elevator, electrical, mechanical, carpentry, painting, and general repairs to the structures. There are 25 buildings and/or structures that require on-going building maintenance and the department fleet of trucks, vans, utility vehicles, trailers, boat, and mowers. The fleet services are

outsourced by the most reliable and efficient providers.

- The Grounds and Irrigation Maintenance consists of maintaining approximately 36 acres of parks, dog play areas, baseball/softball fields, sand volleyball courts, green areas and 42 medians and right-of-way areas through staff and the supervision of contractual maintenance. Maintenance of these areas includes mowing, trimming, edging, pest control, turf management, weed control, fertilization, ballfield maintenance, sprinkler and irrigation systems maintenance, fence and gate repairs, sidewalks, walkways, debris removal, sodding, mulching, tree trimming, etc. Maintenance emphasis is directed toward excellent city entry ways, medians, and public areas. Also, a strong focus is placed on planting native vegetation that are drought and salt tolerant and flood resilient and provide value to wildlife.
- The Custodial Maintenance consists of ensuring the cleanliness of 25 buildings and structures. This involves daily cleaning, dusting, polishing, and trash removal at all sites and a regular schedule for mopping, vacuuming, waxing, and window cleaning. Other areas include adding supplies and cleaning products, paper towels, etc. The key buildings and facilities cleaned daily consists of 69,500 Square Feet and includes City Hall, Public Safety, City Hall Annex which houses the Leisure Services Department Maintenance Division and Emergency Management and Utility Services Department, Hagen Park, Women's Club, Island City Park Preserve, Richardson Historic Park Manor House, Carriage House and restroom building, Colohatchee Park, Colohatchee Boat Ramp, Mickel Park, Wilton Manors Elementary School (portion used by After School and Summer Camp), and City Library.
- The Program Support Maintenance includes providing set-up, break down, preparation logistical support, clean-up, and various tasks to support activities, special events, and programs, which include facility rentals, recreation programs such as line dancing, yoga, dog obedience, and concerts in the park. Functions also include preparation for city-wide meetings, Block Parties, ballfield maintenance, courts, playgrounds, and pavilions. Additionally, responsibilities include assisting other departments with citywide functions, and work requests.
- The Waterway Maintenance includes maintaining approximately thirteen and a half (13.5) miles of navigable waterways on an extremely limited basis with a small boat. Primary emphasis is placed on debris removal, tree trimming, and flood/erosion prevention; all while ensuring safe and navigable waterways. Waterway maintenance is conducted on a quarterly basis, during the Annual Waterway Cleanup or on an as needed basis.
- The Emergency Management Maintenance includes preventive measures before storms and related emergencies and providing clean-up after storms and related emergencies. This area has been much more active the past several years with Hurricane Irma causing major damage with the loss of significant tree canopy,

fencing, and some structural damage. When the City goes into emergency mode, steps are taken from the department emergency management plan to brace for emergencies and to get back to operational mode as quickly as possible after the emergency. The Leisure Services Department assists with clearing the roadways for public accessibility and then opening public facilities, the library, and parks.

**Leisure Services Department
Organizational Chart
FY 2021-2022**



**DEPARTMENTAL BUDGET SUMMARY
LEISURE SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Adopted Budget
Personnel Wages	\$ 1,749,010	\$ 1,841,875	\$ 1,988,908
Personnel Benefits	835,697	855,935	913,576
Operating Expenditures	439,716	557,265	733,433
Capital	-	-	-
Debt Service	108,165	245,371	241,202
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 3,132,588	\$ 3,500,446	\$ 3,877,119

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Leisure Services (a)	1.00	1.00	1.00	1.00
Library Division Director	1.00	1.00	1.00	1.00
Parks and Recreation Division Director (b)	1.00	1.00	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00
Capital Projects & Grants Manager (c)	1.00	1.00	0.00	0.00
Administrative Program Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Program and Youth Services Coordinator	1.00	1.00	1.00	1.00
Program / Facility Supervisor	2.00	2.00	2.00	2.00
Recreation Program Coordinator	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00
Maintenance Crew Leader	2.00	2.00	2.00	2.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Maintenance Worker I	2.00	2.00	2.00	2.00
Total Full Time	22.00	22.00	21.00	21.00
Part Time Librarian II	1.00	0.6875	1.00	0.6875
Part Time Librarian I	2.00	0.9500	2.00	0.9500
Part Time Library Associate	2.00	1.3625	2.00	1.3625
Part Time Library Technical Assistant	2.00	1.3250	2.00	1.3250
Part Time Maintenance Worker	4.00	2.80	4.00	2.80
Part Time Park Ranger	1.00	0.70	1.00	0.70
Part Time Recreation Leader II	5.00	3.50	5.00	3.50
Part Time Recreation Leader I	10.00	7.00	10.00	7.00
Part Time Recreation Leader I (seasonal) (d)	10.00	2.40	10.00	2.40
Total Part Time	37.00	20.725	37.00	20.725
LEISURE SERVICES TOTALS	59.00	42.725	58.00	41.725

(a) The salary of the Director of Leisure Services is allocated 1/3 each to the Library, Recreation, and Parks and Facilities Divisions.

(b) The Parks and Recreation Division Director was funded only for a half year during FY16-17.

(c) Position was retitled to Capital Projects Administrator and transferred to City Manager's Office.

(d) Seasonal Recreation Leaders I are hired on an as-needed basis to assist with summer camp and other activities when enrollment in these programs warrants.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Dept 5771 - LIBRARY						
1	PERSONNEL WAGES					
2	001-5771-5121.000 Salaries - Full Time	287,091	278,632	278,632	275,093	294,168
3	001-5771-5131.000 Salaries - Part Time	118,632	191,875	191,875	88,842	221,513
4	001-5771-5141.000 Overtime	0	295	295	225	295
5	001-5771-5151.000 Cellular Phone Stipend	960	958	958	860	958
6	PERSONNEL WAGES	406,683	471,760	471,760	365,020	516,934
7						
8	PERSONNEL BENEFITS					
9	001-5771-5211.000 FICA	20,404	20,239	20,239	20,316	21,544
10	001-5771-5211.005 FICA Part Time	9,084	14,677	14,677	6,796	16,946
11	001-5771-5221.000 Pension - WM	66,863	66,294	66,294	66,294	65,205
12	001-5771-5222.000 Pension - FRS	57,388	71,669	71,669	62,690	83,707
13	001-5771-5231.000 Life & Health Insurance	41,726	41,391	41,391	45,600	44,508
14	PERSONNEL BENEFITS	195,465	214,270	214,270	201,696	231,910
15						
16	OPERATING EXPENDITURES					
17	001-5771-5401.000 Meetings & Conferences	336	350	350	189	350
18	001-5771-5411.000 Telephone	1,411	1,433	1,433	1,653	1,450
19	001-5771-5412.000 Postage	402	558	558	612	558
20	001-5771-5431.000 Utilities	11,951	13,641	13,641	11,446	15,200
21	001-5771-5462.000 Equipment Maint-Repair	255	300	300	230	300
22	001-5771-5465.000 Copy Machine	1,673	1,883	1,883	1,699	1,900
23	001-5771-5511.000 Office Supplies	283	600	600	337	600
24	001-5771-5521.000 Operating Supplies	5,283	6,000	7,677	3,134	6,150
25	001-5771-5541.000 Subs, Memberships, Dues	2,784	2,540	2,540	2,400	2,600
26	OPERATING EXPENDITURES	24,378	27,305	28,982	21,700	29,108
27						
28	Totals for dept 5771 - LIBRARY	626,526	713,335	715,012	588,416	777,952

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET	
Dept 5772 - RECREATION							
1	PERSONNEL WAGES						
2	001-5772-5121.000	Salaries - Full Time	463,860	483,023	483,023	503,677	437,454
3	001-5772-5131.000	Salaries - Part Time	211,714	284,076	284,076	142,249	354,237
4	001-5772-5141.000	Overtime	9,356	7,800	7,800	11,729	8,500
5	001-5772-5151.000	Cellular Phone Stipend	3,654	3,208	3,208	2,935	2,668
6	PERSONNEL WAGES		688,584	778,107	778,107	660,590	802,859
7							
8	PERSONNEL BENEFITS						
9	001-5772-5211.000	FICA	36,191	35,634	35,634	38,896	32,593
10	001-5772-5211.005	FICA Part Time	16,299	21,731	21,731	10,912	27,099
11	001-5772-5221.000	Pension - WM	114,167	110,843	110,843	110,843	103,133
12	001-5772-5222.000	Pension - FRS	74,043	79,196	79,196	74,091	88,868
13	001-5772-5231.000	Life & Health Insurance	94,653	95,392	95,392	100,264	106,026
13	001-5772-5232.000	Insurance Opt-Out	0	0	0	1,300	1,200
14	PERSONNEL BENEFITS		335,353	342,796	342,796	336,306	358,919
15							
16	OPERATING EXPENDITURES						
17	001-5772-5311.000	Professional Services	235	2,200	2,200	694	3,000
18	001-5772-5341.000	Contractual Services	13,621	17,800	17,800	15,016	16,700
19	001-5772-5401.000	Meetings, Conferences, Schools	0	250	250	0	500
20	001-5772-5411.000	Telephone	5,597	5,741	5,741	5,938	6,000
21	001-5772-5412.000	Postage	354	1,100	1,100	9	1,100
22	001-5772-5431.000	Utilities	113,323	133,512	133,512	127,669	153,400
23	001-5772-5462.000	Equipment Maint-Repair	39	675	675	616	1,500
24	001-5772-5463.000	Vehicle Maint-Repair	1,759	5,200	5,200	1,715	5,200
25	001-5772-5464.000	Vehicle Operation-Fuel	2,223	4,122	4,122	4,401	4,840
26	001-5772-5465.000	Copy Machine	5,199	7,774	7,774	4,988	8,000
27	001-5772-5471.000	Printing & Binding	353	1,000	1,000	200	2,000
28	001-5772-5481.000	Adult Athletics (was PromAct.)	0	1,400	1,400	78	2,000
29	001-5772-5511.000	Office Supplies	2,743	3,500	3,500	2,825	3,500
30	001-5772-5521.000	Operating Supplies	3,053	3,400	11,824	11,968	3,500
31	001-5772-5524.000	Uniforms & Clothing	2,867	2,800	2,800	3,716	3,850
32	001-5772-5525.000	Program Operations	996	1,575	1,575	1,170	1,400
33	001-5772-5525.001	Youth Athletics	0	600	600	0	1,000
34	001-5772-5525.002	Tennis	1,695	1,300	1,300	4,143	2,250
35	001-5772-5525.003	Special Events	43,275	12,400	12,400	18,646	75,600
36	001-5772-5525.004	Summer Youth Activities	3,237	55,000	55,000	9,284	57,150
37	001-5772-5525.005	New Program Expenditures	4,364	4,000	4,000	4,611	3,000
38	001-5772-5525.006	After School Program	25,416	37,005	37,005	10,164	37,850
39	001-5772-5541.000	Subs, Memberships, Dues	1,305	2,350	2,350	970	3,470
40	001-5772-5542.000	Training/Education	1,860	4,252	4,252	1,815	13,900
41	001-5772-5544.000	Tuition Reimbursement	2,212	0	0	0	0
42	OPERATING EXPENDITURES		235,726	308,956	317,380	230,636	410,710
43							
44	Totals for dept 5772 - RECREATION		1,259,663	1,429,859	1,438,283	1,227,532	1,572,488

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET		
Dept 5779 - PARKS & FACILITIES								
1	PERSONNEL WAGES						1	
2	001-5779-5121.000	Salaries - Full Time	504,077	483,048	483,048	497,811	554,132	2
3	001-5779-5131.000	Salaries - Part Time	125,242	89,465	89,465	116,546	94,838	3
4	001-5779-5141.000	Overtime	22,324	17,900	17,900	22,361	18,550	4
5	001-5779-5151.000	Cellular Phone Stipend	2,100	1,595	1,595	2,930	1,595	5
6	PERSONNEL WAGES		653,743	592,008	592,008	639,648	669,115	6
7								7
8	PERSONNEL BENEFITS							8
9	001-5779-5211.000	FICA	38,316	38,139	38,139	38,146	41,269	9
10	001-5779-5211.005	FICA PART-TIME	9,660	6,845	6,845	8,989	7,256	10
11	001-5779-5221.000	Pension - WM	85,107	81,575	81,575	81,575	82,207	11
12	001-5779-5222.000	Pension - FRS	58,358	65,043	65,043	67,923	75,692	12
13	001-5779-5231.000	Life & Health Insurance	112,238	106,067	106,067	112,437	115,123	13
14	001-5779-5232.000	Insurance Opt-Out	1,200	1,200	1,200	1,300	1,200	14
15	PERSONNEL BENEFITS		304,879	298,869	298,869	310,370	322,747	15
16								16
17	OPERATING EXPENDITURES							17
18	001-5779-5311.000	Professional Services	0	0	0	0	30,000	18
19	001-5779-5341.000	Contractual Services	46,570	56,750	56,750	39,465	54,825	19
20	001-5779-5401.000	Meetings, Conferences, Schools	5,196	250	250	0	250	20
21	001-5779-5411.000	Telephone	1,226	1,192	1,192	1,380	1,250	21
22	001-5779-5412.000	Postage	1	240	240	0	275	22
23	001-5779-5431.000	Utilities	7,939	7,056	7,056	8,350	27,230	23
24	001-5779-5462.000	Equipment Maint-Repair	9,183	8,300	8,300	4,162	10,500	24
25	001-5779-5463.000	Vehicle Maint-Repair	7,994	9,940	9,940	7,248	10,450	25
26	001-5779-5464.000	Vehicle Operation-Fuel	11,309	15,225	15,225	11,952	17,800	26
27	001-5779-5466.000	Building Maintenance	256	15,000	15,000	587	15,000	27
28	001-5779-5467.000	Grounds Maintenance	80,838	74,750	74,750	66,368	103,600	28
29	001-5779-5471.000	Printing & Binding	10	120	120	10	150	29
30	001-5779-5511.000	Office Supplies	239	150	150	158	150	30
31	001-5779-5521.000	Operating Supplies	4,612	8,850	8,850	7,571	6,200	31
32	001-5779-5524.000	Uniforms & Clothing	1,600	5,680	5,680	3,627	4,535	32
33	001-5779-5525.000	Program Operations	546	800	800	791	800	33
34	001-5779-5541.000	Subs, Memberships, Dues	923	900	900	0	900	34
35	001-5779-5542.000	Training/Education	1,170	5,700	5,700	680	9,700	35
36	OPERATING EXPENDITURES		179,612	210,903	210,903	152,349	293,615	36
37								37
38	DEBT SERVICE							38
39	001-5779-5711.000	Principal Payments	73,000	142,000	142,000	75,000	145,000	39
40	001-5779-5721.000	Interest Payments	35,165	103,371	103,371	18,072	96,202	40
41	DEBT SERVICE		108,165	245,371	245,371	93,072	241,202	41
42								42
43	Totals for dept 5779 - PARKS & FACILITIES		1,246,399	1,347,151	1,347,151	1,195,439	1,526,679	43
44								44
45								45
46								46
47	TOTALS FOR LEISURE SERVICES DEPARTMENT		3,132,588	3,490,345	3,500,446	3,011,387	3,877,119	47

FIRE SPECIAL ASSESSMENT FUND

Under the direction of the City's Community Development Services Department, the mission of the Fire Division is to provide Fire, Emergency Medical Services (EMS), Fire Prevention, and Fire Administration in the most efficient and effective way possible to the citizens of Wilton Manors. Operations are based out of one central fire station located at 533 NE 22 Street. Wilton Manors contracts with the City of Fort Lauderdale Fire-Rescue to provide three (3) Firefighters for an Advanced Life Support (ALS) Engine Company and two (2) Firefighters for an ALS Rescue (EMS). Wilton Manors provides a Fire Marshal, a Fire Inspector, and administrative assistance from the Community Development Services Department. The department strives to do this in the following manner:

- Fire Suppression, Rescue (Emergency Medical Services), Hazardous Materials, Mutual Aid Services - Under a contract with the City of Fort Lauderdale Fire-Rescue Department, through the Contract Administrator (Fire Marshal).
- Fire Prevention and Life Safety - Under the direction of the Fire Marshal, the Fire Prevention Division ensures fire code compliance through inspections, and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and also provides fire public safety education.

All costs associated with the Fire Division's Emergency Medical Services are accounted for in the General Fund's Emergency Medical Services Department. Only costs directly related to fire services are accounted for in the Fire Special Assessment Fund. Revenues to support these fire services are funded primarily through a fire special assessment fee.

DEPARTMENTAL BUDGET SUMMARY
FIRE ASSESSMENT FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 204,016	\$ 196,879	\$ 166,945
Personnel Benefits	257,138	187,165	155,991
Operating Expenditures	1,842,388	2,353,087	2,510,594
Capital	108,980	113,000	187,500
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	3,980	3,968
TOTAL DEPARTMENT COST	\$ 2,412,522	\$ 2,854,111	\$ 3,024,998

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services (a)	0.20	0.20	0.20	0.20
Fire Marshal (a)	0.90	0.90	0.90	0.90
Fire Inspector	1.00	1.00	1.00	1.00
Business Tax Receipts Officer / Office Manager (a)	0.20	0.20	0.20	0.20
Community Planning Technician (a)	0.10	0.10	0.10	0.10
Permit Technician (a)	0.20	0.20	0.20	0.20
Customer Service Representative (a)	0.10	0.10	0.10	0.10
Total Full Time	2.70	2.70	2.70	2.70
FIRE ASSESSMENT FUND TOTALS	2.70	2.70	2.70	2.70

(a) Payroll costs are allocated between the Community Development Services Department and the Fire Assessment Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 155 - FIRE ASSESSMENT FUND						
Dept 5223 - FIRE PREVENTION						
1	PERSONNEL WAGES					
2	155-5223-5121.000 Salaries - Full Time	200,578	193,627	193,627	160,092	163,354
3	155-5223-5141.000 Overtime	138	0	0	0	267
4	155-5223-5151.000 Cellular Phone Stipend	1,332	1,332	1,332	1,062	1,404
5	155-5223-5153.000 Assignment Pay	48	0	0	0	0
6	155-5223-5156.000 Academic Incentive Pay	1,920	1,920	1,920	1,730	1,920
7	PERSONNEL WAGES	204,016	196,879	196,879	162,884	166,945
8						
9	PERSONNEL BENEFITS					
10	155-5223-5211.000 FICA	15,423	14,482	14,482	14,116	12,224
11	155-5223-5221.000 Pension - WM	26,882	26,746	26,746	26,746	20,670
12	155-5223-5222.000 Pension - FRS	21,239	23,380	23,380	21,262	21,966
13	155-5223-5231.000 Life & Health Insurance	25,528	35,957	35,957	18,055	14,531
14	155-5223-5232.000 Insurance Opt-Out	0	600	600	600	600
15	PERSONNEL BENEFITS	89,072	101,165	101,165	80,779	69,991
16						
17	OPERATING EXPENDITURES					
18	155-5223-5311.000 Professional Services	360	2,000	2,000	19,500	2,000
19	155-5223-5412.000 Postage	164	300	300	82	300
20	155-5223-5462.000 Equipment Maint-Repair	636	300	300	220	500
21	155-5223-5463.000 Vehicle Maint-Repair	193	1,500	1,500	128	1,500
22	155-5223-5464.000 Vehicle Operation - Fuel	778	2,883	2,883	1,083	2,840
23	155-5223-5465.000 Copy Machine	108	1,681	1,681	0	3,000
24	155-5223-5471.000 Printing & Binding	247	900	900	143	1,000
25	155-5223-5521.000 Operating Supplies	193	2,000	2,000	0	2,000
26	155-5223-5524.000 Uniforms & Clothing	468	1,500	1,500	504	1,500
27	155-5223-5541.000 Subs, Memberships, Dues	360	1,900	1,900	739	2,000
28	155-5223-5542.000 Training/Education	954	1,000	1,000	464	2,500
29	OPERATING EXPENDITURES	4,461	15,964	15,964	22,863	19,140
30						
31	CAPITAL					
32	155-5223-5641.000 Capital Outlay	0	0	0	0	0
33	CAPITAL	0	0	0	0	0
34						
35	Totals for dept 5223 - FIRE PREVENTION	297,549	314,008	314,008	266,526	256,076

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
36						
37	Dept 5225 - FIRE OPERATIONS					
38	PERSONNEL BENEFITS					
39	155-5225-5223.000 Pension - Volunteer Firefighters	168,066	86,000	86,000	95,461	86,000
40	PERSONNEL BENEFITS	168,066	86,000	86,000	95,461	86,000
41						
42	OPERATING EXPENDITURES					
43	155-5225-5311.000 Professional Services	0	12,500	12,500	0	12,500
44	155-5225-5312.000 Legal Services - City Attorney	4,582	5,000	5,000	4,668	5,250
45	155-5225-5341.000 Contractual Services	1,636,060	2,032,223	2,032,223	2,180,199	2,235,200
46	155-5225-5411.000 Telephone	1,100	1,076	1,076	1,244	1,076
47	155-5225-5412.000 Postage	1	0	0	2	0
48	155-5225-5431.000 Utilities	13,018	12,367	12,367	12,889	13,400
49	155-5225-5451.000 Insurance	10,958	16,628	16,628	16,687	16,670
50	155-5225-5462.000 Equipment Maint-Repair	2,250	10,000	10,600	900	17,500
51	155-5225-5466.000 Building Maintenance	12,048	25,000	25,000	13,966	25,000
52	155-5225-5491.000 City Hall Indirect Charges	156,881	168,062	168,062	168,061	162,708
53	155-5225-5521.000 Operating Supplies	1,029	1,900	1,900	1,097	2,000
54	155-5225-5541.000 Subs, Memberships, Dues	0	150	150	0	150
55	155-5225-5951.000 Contingencies	0	51,617	51,617	0	0
56	OPERATING EXPENDITURES	1,837,927	2,336,523	2,337,123	2,399,713	2,491,454
57						
58	CAPITAL					
59	155-5225-5641.000 Capital Outlay	108,980	95,000	95,000	784	170,000
60	155-5225-5690.000 Contribution to Capital Replacement Pla	0	18,000	18,000	0	17,500
61	CAPITAL	108,980	113,000	113,000	784	187,500
62						
63	Totals for dept 5225 - FIRE OPERATIONS	2,114,973	2,535,523	2,536,123	2,495,958	2,764,954
64						
65	Dept 5881 - INTERFUND TRANSFERS					
66	TRANSFERS OUT					
67	155-5881-5911.000 Operating Transfers Out	0	3,980	3,980	3,983	3,968
68	TRANSFERS OUT	0	3,980	3,980	3,983	3,968
69						
70	Totals for dept 5881 - INTERFUND TRANSFERS	0	3,980	3,980	3,983	3,968
71						
72						
73						
74	TOTAL FIRE FUND EXPENDITURES	2,412,522	2,853,511	2,854,111	2,766,467	3,024,998

City of Wilton Manors FY22-26 Capital Improvement Program

Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Fire Assessment Fund	\$ 147,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 321,071
Capital Replacement Plan	40,000	-	-	-	-	\$ 40,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 187,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 361,071

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Vehicles:	40,000	-	-	-	-	\$ 40,000
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	50,000	50,000	25,000	25,000	-	\$ 150,000
Capital Replacement Plan	17,500	17,850	18,207	18,571	18,943	\$ 91,071
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 187,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 361,071

City of Wilton Manors FY22-26 Capital Improvement Program

Fire Assessment Fund

Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Fire Assessment Fund	\$ 17,500	\$ 17,850	\$ 18,207	\$ 18,571	\$ 18,943	\$ 91,071
Capital Replacement Plan	40,000	-	-	13,265	8,659	\$ 61,924
						\$ -
TOTAL SOURCES:	\$ 57,500	\$ 17,850	\$ 18,207	\$ 31,836	\$ 27,602	\$ 152,995

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	40,000	-	-	-	-	\$ 40,000
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	13,265	8,659	\$ 21,924
Capital Replacement Plan	17,500	17,850	18,207	18,571	18,943	\$ 91,071
TOTAL COSTS:	\$ 57,500	\$ 17,850	\$ 18,207	\$ 31,836	\$ 27,602	\$ 152,995

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fire Operations

Community Development Services

Name of Project or Purchase:	Replacement of Three (3) Bay Doors at FS 16		
Departmental Division:	CDS / Fire Operations	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	David Nilio, Fire Marshal		
Project Location:	Fire Station 16		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	12/31/2021		
Expected Life in Years:	15-20 years		
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:	Replacement of front three (3) bay doors at Fire Station 16.		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 50,000					\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 50,000					\$ 50,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fire Operations

Community Development Services

Name of Project or Purchase:	Fire Marshal Vehicle Replacement		
Departmental Division:	CDS / Fire Operations	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	David Nilio, Fire Marshal		
Project Location:	Fire Station 16		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	4/1/2022		
Expected Life in Years:	10 years		
Estimated Replacement Cost:	\$40,000		
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			
<p>Replacement of 2012 Ford Fusion. VIN# 3FAHPOGA2CR333811 \$20,000 funded in FY2020-2021 Budget.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	25,000					\$ 25,000
						\$ -
TOTAL SOURCES:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	25,000					\$ 25,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fire Operations

Community Development Services

Name of Project or Purchase:	Replacement of Generator for FS 16		
Departmental Division:	CDS / Fire Operations	CIP Number:	
Departmental Priority:	3		
Project Manager/Asset Custodian:	David Nilio, Fire Marshal		
Project Location:	Fire Station 16		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$80,000		
Estimated Start Date:	10/1/2022		
Estimated Completion Date:	12/31/2022		
Expected Life in Years:	10-15 years		
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			
Replacement of generator at Fire Station 16.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 80,000					\$ 80,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 80,000					\$ 80,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fire Operations

Community Development Services

Name of Project or Purchase:	Replacement of Perimeter Fencing for FS 16		
Departmental Division:	CDS / Fire Operations	CIP Number:	
Departmental Priority:	4		
Project Manager/Asset Custodian:	David Nilio, Fire Marshal		
Project Location:	Fire Station 16		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	10/1/2022		
Estimated Completion Date:	12/31/2022		
Expected Life in Years:	10-15 years		
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			
Replacement of perimeter fencing at Fire Station 16.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 50,000				\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		50,000				\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fire Operations

Community Development Services

Name of Project or Purchase:	Resurfacing Parking Lot Of Fire Station 16		
Departmental Division:	CDS / Fire Operations	CIP Number:	
Departmental Priority:	5		
Project Manager/Asset Custodian:	David Nilio, Fire Marshal		
Project Location:	Fire Station 16		
Project Status:			
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	10/1/2022		
Estimated Completion Date:	2/15/2023		
Expected Life in Years:	10-15 years		
Estimated Replacement Cost:			
Budget Account:	155-5225-5641.000		
Detailed Description, Explanation, and Justification:			
Resurfacing of parking lot at Fire Station 16.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund			\$ 25,000	\$ 25,000		\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure			25,000	25,000		\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

MISCELLANEOUS GRANTS FUND

This fund's revenues come from grants awarded to the City from federal and state agencies, local governmental entities, and occasionally from private organizations. Grant revenues received may be spent only for purposes specified in the grant agreements and must meet compliance and reporting requirements.

It should be noted that the City receives additional grants that are accounted for in other funds, most notably the General Fund and the Road Improvement Fund.

DEPARTMENTAL BUDGET SUMMARY
MISCELLANEOUS GRANTS FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 25,517	\$ 28,181	\$ -
Personnel Benefits	2,296	2,155	-
Operating Expenditures	24,675	55,557	200
Capital	101,681	27,679	44,371
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 154,169	\$ 113,572	\$ 44,571

NOTE: This Fund has no permanently-assigned employees. Some Personnel Wages and Benefits costs for employees assigned to other funds are accounted for in the Miscellaneous Grants Fund when grant reimbursements are available to cover those costs.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 157 - MISCELLANEOUS GRANTS FUND						
1	Dept 5112 - CITY MANGER'S OFFICE					
2						
3	OPERATING EXPENDITURES					
4	157-5112-5311.000 Professional Services	0	0	35,000	0	0
5	OPERATING EXPENDITURES	0	0	35,000	0	0
6						
7	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	0	0	35,000	0	0
8						
9	Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES					
10						
11	OPERATING EXPENDITURES					
12	157-5119-5951.000 Contingencies	0	282	282	0	200
13	OPERATING EXPENDITURES	0	282	282	0	200
14						
15	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	0	282	282	0	200
16						
17	Dept 5210 - Police					
18	OPERATING EXPENDITURES					
19	157-5210-5802.004 Bulletproof Vest Grant Expense	2,172	6,360	6,360	7,597	0
20	157-5210-5807.008 Metro Broward Drug Task Force	15,448	13,915	13,915	11,149	0
21	OPERATING EXPENDITURES	17,620	20,275	20,275	18,746	0
22						
23	Totals for dept 5210 - Police	17,620	20,275	20,275	18,746	0
24						
25	Dept 5221 - POLICE SWORN					
26	PERSONNEL WAGES					
27	157-5221-5141.000 EMLEG Grant Overtime	25,517	28,181	28,181	10,900	33,184
28	PERSONNEL WAGES	25,517	28,181	28,181	10,900	33,184
29						
30	PERSONNEL BENEFITS					
31	157-5221-5211.000 EMLEG Grant FICA	2,296	2,155	2,155	835	0
32	PERSONNEL BENEFITS	2,296	2,155	2,155	835	0
33						
34	OPERATING EXPENDITURES					
35	157-5221-5542.000 EMLEG Training/Education	3,996	0	0	0	0
36	OPERATING EXPENDITURES	3,996	0	0	0	0
37						
38	Totals for dept 5221 - POLICE SWORN	31,809	30,336	30,336	11,735	33,184
39						
40	Dept 5712 - LIBRARY					
41	CAPITAL					
42	157-5712-5802.001 State Aid to Libraries	4,201	18,060	27,679	14,825	11,187
43	CAPITAL	4,201	18,060	27,679	14,825	11,187
44						
45	Totals for dept 5712 - Library	4,201	18,060	27,679	14,825	11,187
46						
47	Dept 5771- LIBRARY					
48	OPERATING EXPENDITURES					
49	157-5771-5521.000 Operating Supplies	3,059	0	0	0	0
50	OPERATING EXPENDITURES	3,059	0	0	0	0
51						
52	Totals for dept 5771 - LIBRARY	3,059	0	0	0	0
53						
54	Dept 5779 - PARKS & FACILITIES					
55	CAPITAL					
56	157-5779-5601.016 CDBG 44TH Year	74,770	0	0	0	0
57	157-5779-5601.019 2000 Broward Parks Bond Program	22,710	0	0	0	0
58	157-5779-5630.001 FRDAP Colohatchee Grant	0	0	0	0	0
59	CAPITAL	97,480	0	0	0	0
60						
61	Totals for dept 5779 - PARKS & FACILITIES	97,480	0	0	0	0
62						
63						

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
64	TOTAL MISCELLANEOUS GRANTS FUND EXPENDITURES	154,169	68,953	113,572	45,306	44,571

City of Wilton Manors FY22-26 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Miscellaneous Grants Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	11,187	-	-	-	-	\$ 11,187
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 11,187	\$ -	\$ -	\$ -	\$ -	\$ 11,187

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 11,187	\$ -	\$ -	\$ -	\$ -	\$ 11,187
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 11,187	\$ -	\$ -	\$ -	\$ -	\$ 11,187

ROAD IMPROVEMENT FUND

The revenue from this fund is generated through a State and Local Option Gas Tax. The City uses this money to overlay streets, install traffic calming devices, perform right-of-way grounds maintenance, and for purchasing related right-of-way maintenance equipment, supplies, and materials.

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. The Fund has no permanently-assigned employees. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house by employees of the Emergency Management/Utilities Department. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars.

Right-of-way mowing and landscape maintenance is performed by contractors and by employees of the Leisure Services Department's Parks and Facilities Division.

This fund also accounts for road improvement project made possible through grant funding from transportation agencies such as the Florida Department of Transportation.

2019-2020 Strategic Plan Accomplishments

- 1) Completed pipe-bursting replacement of NE 6 Avenue and NE 26 Street water mains (6,325 L.F.).
- 2) Completed the first phase (Coral Gardens area) of the Five-Year plan for roadway resurfacing and striping (2.48 Mi).
- 3) Received approval for roadway and drainage maintenance and improvement projects funded by the state penny sales tax distribution.
- 4) Began planning for the installation of sidewalks funded by the state penny sales tax distribution.

DEPARTMENTAL BUDGET SUMMARY
ROAD IMPROVEMENT FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	181,191	142,189	258,069
Capital (a)	998,606	300,295	106,780
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 1,179,797	\$ 442,484	\$ 364,849

(a) There was a sharp increase in capital expenditures during FY18-19 due to a large grant-funded road improvement project.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 163 - ROAD IMPROVEMENT FUND						
Dept 5441 - ROAD IMP/PUBLIC SERVICES						
1	OPERATING EXPENDITURES					
2	163-5441-5302.000 Road Imprmnt Operations	97,019	54,500	72,655	70,888	196,500
3	163-5441-5311.000 Professional Services	3,678	0	1,323	895	0
4	163-5441-5491.000 City Hall Indirect Chgs	43,348	25,850	25,850	25,849	15,725
5	163-5441-5496.000 Year End Inventory Adjmt	(516)	0	0	0	0
6	163-5441-5951.000 Contingencies	0	0	0	0	1,764
7	OPERATING EXPENDITURES	143,529	80,350	99,828	97,632	213,989
8						
9	CAPITAL					
10	163-5441-5641.000 Capital Outlay	995,912	125,000	285,295	5,857	42,500
10	163-5441-5641.001 Capital Outlay Non Capitalizable	2,694	0	0	0	0
11	163-5441-5690.000 Contribution to Capital Replacement Pla	0	15,000	15,000	0	14,280
12	CAPITAL	998,606	140,000	300,295	5,857	56,780
13						
14	Totals for dept 5441 - ROAD IMP/PUBLIC SERVICES	1,142,135	220,350	400,123	103,489	270,769
15						
16	Dept 5779 - PARKS & FACILITIES					
17						
18	OPERATING EXPENDITURES					
19	163-5779-5341.000 Contractual Services	13,354	19,750	19,750	15,235	19,750
20	163-5779-5467.000 Right-of-Way Maintenance	24,308	22,611	22,611	31,323	24,330
21	OPERATING EXPENDITURES	37,662	42,361	42,361	46,558	44,080
22						
23	CAPITAL					
24	163-5441-5641.000 Capital Outlay	0	0	0	0	50,000
25	CAPITAL	0	0	0	0	50,000
26						
27	Totals for dept 5779 - PARKS & FACILITIES	37,662	42,361	42,361	46,558	94,080
28						
29						
30						
31	TOTAL ROAD FUND EXPENDITURES	1,179,797	262,711	442,484	150,047	364,849

City of Wilton Manors FY22-26 Capital Improvement Program

Road Improvement Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Road Improvement Fund	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	50,000	-	-	-	-	\$ 50,000
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	25,000	-	-	-	-	\$ 25,000
Capital Replacement Plan	14,280	14,566	14,857	15,154	15,457	\$ 74,314
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814

City of Wilton Manors FY22-26 Capital Improvement Program

Road Improvement Fund

Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Road Improvement Fund	\$ 14,280	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 74,314
Capital Replacement Plan		91,760				\$ 91,760
						\$ -
TOTAL SOURCES:	\$ 14,280	\$ 106,326	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,074

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 2,000				\$ 2,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		89,760				\$ 89,760
Capital Replacement Plan	\$ 14,280	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 74,314
TOTAL COSTS:	\$ 14,280	\$ 106,326	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,074

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Surtax Projects		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:	16		
Project Manager/Asset Custodian:	Capital Projects Administrator		
Project Location:	Various		
Project Status:	New Projects		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	September, 2024		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	163-5441-5641-000		
Detailed Description, Explanation, and Justification:			
<p>The City is anticipating receiving funding for several projects through the Broward County Surtax program. Although funding is expected to cover the costs of most approved projects, there may be ineligible costs on any given project. The City would be responsible to cover those costs.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 50,000					\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000					\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	NW 29th Street Improvements		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Capital Projects Administrator		
Project Location:	NW 29th Street		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$25,000		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	June, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	163-5441-5641-000		
Detailed Description, Explanation, and Justification:	<p>The City has received grants through the MPO CSLIP program which is funded by the FDOT to fund complete street designs on NE 26th Street and NW 29th Street. The City will be responsible for contingency costs and ineligible items.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$25,000					\$ 25,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$25,000					\$ 25,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

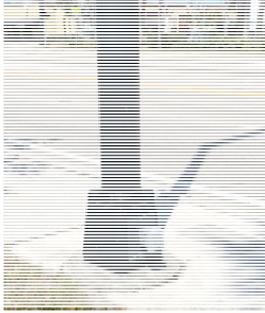
Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Road Improvement Fund

Emergency Management/Utilities

Name of Project or Purchase:	120 Volt Outlets for Wilton Drive Street Light Pole		
Departmental Division:	Road Improvement	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Wilton Drive		
Project Status:	Improvement Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$17,500		
Estimated Start Date:	FY21-22 Qtr 1		
Estimated Completion Date:	FY21-22 Qtr 1		
Expected Life in Years:	20 Years		
Estimated Replacement Cost:	\$19,250		
Budget Account:	163-5441-5641		
Detailed Description, Explanation, and Justification:	<p>One duplex electrical receptacle outlet (120 volt) will be installed on each of thirty (30) street light poles along Wilton Drive, exclusive of pedestrian fixtures. The outlets will be available for use during special street events, and to power seasonal/holiday lighting. The outlets will be locked and secured for safety when not in use.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Road Improvement Fund	\$ 17,500					\$ 17,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	17,500					\$ 17,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		963	963	963	963	\$ 3,852
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 963	\$ 963	\$ 963	\$ 963	\$ 3,852

**JENADA
SPECIAL ASSESSMENT FUND**

The Jenada Special Assessment budget provides for the maintenance and utilities of the entry gates of the Jenada Isle neighborhood, and is funded by the residents of Jenada Isle through a special assessment.

DEPARTMENTAL BUDGET SUMMARY
JENADA GATEHOUSE ASSESSMENT FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	2,934	2,997	8,045
Capital	-	15,100	
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 2,934	\$ 18,097	\$ 8,045

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 05/31/21	2021-22 RECOMMENDED BUDGET
Fund 601 - JENADA SPECIAL ASSESSMENT FUND						
Dept 5440 - PUBLIC SERVICES						
1	OPERATING EXPENDITURES					
2	601-5440-5312.000 Legal & Administrative Services	1,120	2,100	2,100	603	2,100
3	601-5440-5466.000 Jenada Gate Maintnace	1,814	897	897	1,673	770
4	601-5440-5991.000 Contingency - Fund Balance	0	0	0	0	5,175
5	OPERATING EXPENDITURES	2,934	2,997	2,997	2,276	8,045
6						
7	CAPITAL					
8	601-5440-5641.000 Capital Outlay	0	5,100	15,100	1,513	0
9	CAPITAL	0	5,100	15,100	1,513	0
10						
11	Totals for dept 5440 - PUBLIC SERVICES	2,934	8,097	18,097	3,789	8,045
12						
13						
14						
15	TOTAL JENADA SPECIAL ASSESSMENT FUND EXPENDITURES	2,934	8,097	18,097	3,789	8,045

JENADA SPECIAL ASSESSMENT RATE HISTORY

Land Designation	FISCAL YEAR 20-21			FISCAL YEAR 21-22			Change From Prior Year	
	Allocation Percent	Cost Per Designation	Cost Per Unit	Allocation Percent	Cost Per Designation	Cost Per Unit	Amount	Percentage
	Residential	100.0%	\$8,000.37	\$98.77	100.0%	\$8,000.37	\$98.77	\$0.00

Land Designation	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
	Cost Per Unit							
Residential	\$ 100.77	\$ 103.09	\$ 103.09	\$ 100.00	\$ 98.77	\$ 98.77	\$ 98.77	\$ 98.77
	\$ 8,162.37	\$ 8,350.29	\$ 8,350.29	\$ 8,100.00	\$ 8,000.37	\$ 8,000.37	\$ 8,000.37	\$ 8,000.37

WILTON DRIVE IMPROVEMENT DISTRICT

In 2014 the City Commission adopted an ordinance creating the Wilton Drive Improvement District (WDID) to work toward creating a cleaner, safer, more attractive, and economically viable Wilton Drive. The District consists of 56 parcels of commercial property that border Wilton Drive. The district has the power to levy non-ad valorem assessments up to \$100,000 annually to fund its operations. WDID is a dependent special district under Chapter 189 of Florida Statutes, and is a Component Unit of the City for financial reporting purposes.

The District's board is comprised of seven members appointed by the City Commission.

DEPARTMENTAL BUDGET SUMMARY
WILTON DRIVE IMPROVEMENT DISTRICT

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	59,649	84,876	96,490
Capital	-	12,300	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 59,649	\$ 97,176	\$ 96,490

NOTE: The Wilton Drive Improvement District is newly created district with a budget for the first time in FY16-17.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET	
Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT							
Dept 5520 - WDID							
1	OPERATING EXPENDITURES						1
2	602-5520-5311.000 Professional Services	3,706	3,700	3,700	3,696	3,700	2
3	602-5520-5312.000 Legal Services - City Attorney	12,425	16,176	16,176	11,475	15,290	3
4	602-5520-5341.000 Contractual Services	23,050	30,000	30,000	31,900	34,000	4
5	602-5520-5451.000 Insurance	2,409	3,000	3,000	2,529	3,500	5
6	602-5520-5481.000 Promotional Activities	17,884	28,000	28,000	27,081	28,000	6
7	602-5520-5482.000 Advertising	0	3,000	3,000	0	3,000	7
8	602-5520-5490.008 Licenses & Permit Fees	0	0	0	0	500	8
9	602-5520-5521.000 Operating Supplies	175	1,000	1,000	364	1,200	9
10	602-5520-5525.003 Special Events	0	0	0	0	7,300	10
11	OPERATING EXPENDITURES	59,649	84,876	84,876	77,045	96,490	11
12							12
13	CAPITAL						13
14	602-5520-5641.000 Capital Outlay	0	12,300	12,300	1,258	0	14
15	CAPITAL	0	12,300	12,300	1,258	0	15
16							16
17	Totals for dept 5520 - WDID	59,649	97,176	97,176	78,303	96,490	17
18							18
19							19
20							20
21	TOTAL WILTON DRIVE IMPROVEMENT DISTRICT EXPENDITURES	59,649	97,176	97,176	78,303	96,490	21

GENERAL CAPITAL IMPROVEMENT FUND

This fund accounts for the acquisition of fixed assets or construction of capital projects financed by the General Fund. Funding for this fund is derived from federal, state, and local grants, and transfers from the General Fund. The fund also accounts for the General Fund's portion of the City's Capital Replacement Plan.

This fund was created as a new, separate fund in FY2019-2020 as an attempt to start bringing more focus and improvements to the City's process for long-term capital planning.

DEPARTMENTAL BUDGET SUMMARY
CAPITAL IMPROVEMENT FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	-	-
Capital	457,942	1,634,888	803,511
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
TOTAL DEPARTMENT COST	\$ 457,942	\$ 1,634,888	\$ 803,511

This fund was newly created in FY19-20 to account for the General Fund's annual capital expenditures as well as the General Fund's portion of the City's Capital Replacement Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 300 - CAPITAL IMPROVEMENT FUND						
Dept 5112 - CITY MANAGER						
1	CAPITAL					
2	300-5112-5641.000 Capital Outlay	9,295	0	134,976	300	0
3	CAPITAL	9,295	0	134,976	300	0
4						
5	Totals for dept 5112 - CITY MANAGER	9,295	0	134,976	300	0
6						
7	Dept 5117 - INFORMATION TECHNOLOGY					
8						
9	CAPITAL					
10	300-5117-5641.000 Capital Outlay	68,223	109,642	327,538	116,922	45,300
11	300-5117-5641.001 Capital Outlay Non Capitalizable	7,254	0	0	0	8,508
12	CAPITAL	75,477	109,642	327,538	116,922	53,808
13						
14	Totals for dept 5117 - INFORMATION TECHNOLOGY	75,477	109,642	327,538	116,922	53,808
15						
16	Dept 5118 - NON DEPARTMENTAL ACTIVITIES					
17						
18	OPERATING EXPENDITURES					
19	300-5118-5991.000 Contingency - Fund Balance	0	409,064	409,064	0	100,000
20	OPERATING EXPENDITURES	0	409,064	409,064	0	100,000
21						
22	Totals for dept 5118 - NON DEPARTMENTAL ACTIVITIES	0	409,064	409,064	0	100,000
23						
24	Dept 5119 - CITY HALL & CITYWIDE ACTIVITIES					
25						
26	CAPITAL					
27	300-5119-5641.000 Capital Outlay	17,911	27,490	313,779	36,004	0
28	300-5119-5641.001 Capital Outlay Non Capitalizable	3,212	0	0	0	0
29	CAPITAL	21,123	27,490	313,779	36,004	0
30						
31	Totals for dept 5119 - CITY HALL & CITYWIDE ACTIVITIES	21,123	27,490	313,779	36,004	0
32						
33	Dept 5222 - POL NON-SWORN					
34						
35	CAPITAL					
36	300-5222-5641.000 Capital Outlay	161,495	57,363	112,191	106,529	297,203
37	300-5222-5641.001 Capital Outlay Non Capitalizable	962	0	0	0	0
38	CAPITAL	162,457	57,363	112,191	106,529	297,203
39						
40	Totals for dept 5222 - POL NON-SWORN	162,457	57,363	112,191	106,529	297,203
41						
42	Dept 5224 - COMMUNITY DEVELOPMENT					
43						
44	CAPITAL					
45	300-5224-5641.000 Capital Outlay	0	0	0	0	35,000
46	300-5224-5641.001 Capital Outlay Non Capitalizable	461	0	0	0	0
47	CAPITAL	461	0	0	0	35,000
48						
49	Totals for dept 5224 - COMMUNITY DEVELOPMENT	461	0	0	0	35,000
50						
51	Dept 5771 - LIBRARY					
52						
53	CAPITAL					
54	300-5224-5641.000 Capital Outlay	0	0	845	0	0
55	300-5771-5661.000 Capital Outlay - Publications	38,791	18,300	18,300	18,064	35,000
56	CAPITAL	38,791	18,300	19,145	18,064	35,000
57						
58	Totals for dept 5771 - LIBRARY	38,791	18,300	19,145	18,064	35,000

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
59						59
60	Dept 5772 - RECREATION					60
61						61
62	CAPITAL					62
63	300-5772-5641.000 Capital Outlay	33,433	0	0	969	0
64	CAPITAL	33,433	0	0	969	0
65						65
66	Totals for dept 5772 - RECREATION	33,433	0	0	969	0
67						67
68	Dept 5779 - PARKS & FACILITIES					68
69						69
70	CAPITAL					70
71	300-5779-5641.000 Capital Outlay	97,827	55,000	318,195	43,208	282,500
72	300-5779-5641.001 Capital Outlay Non Capitalizable	19,078	0	0	0	0
73	CAPITAL	116,905	55,000	318,195	43,208	282,500
74						74
75	Totals for dept 5779 - PARKS & FACILITIES	116,905	55,000	318,195	43,208	282,500
76						76
77						77
78						78
79	TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES	457,942	676,859	1,634,888	321,996	803,511

CITY OF WILTON MANORS
FY2022-2026 FIVE YEAR CAPITAL IMPROVEMENT PLAN
NEW CAPITAL PROJECTS
REQUESTED BUDGET

Line #	Project Description	Page #	FY2022	FY2023	FY2024	FY2025	FY2026	Total
GOVERNMENTAL FUNDS								
CAPITAL PROJECTS FUND								
Information Technology - 5117								
1	CRP - Annual Computer Update & Replacment	R-11	\$17,300					\$17,300
2	CRP - Storage Area Network (SAN)	R-12	\$25,000	\$25,000	\$25,000	\$25,000		\$100,000
3	PD Emergency Call Box	R-13	\$3,000					\$3,000
4	Wireless Access Improvement Project	R-14	\$5,808					\$5,808
5	PD Records and City Records Scanning	R-15	\$2,700					\$2,700
6	Integrated Camera System	R-16		\$100,000	\$100,000	\$50,000		\$250,000
7	City Fiber	R-17		\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
8								\$0
9	Total Information Technology		\$53,808	\$250,000	\$250,000	\$200,000	\$125,000	\$878,808
10								
Police Department - 5222								
12	CRP - Code Compliance Ford Ranger	R-19	\$36,378					\$36,378
13	CRP - Marked Police Chevy Tahoe - K9 Unit	R-20	\$58,350					\$58,350
14	CRP - Three (3) Marked Police Ford Interceptors	R-21	\$155,781					\$155,781
15	Axon In-Car Video Systems	R-22	\$27,009	\$36,495	\$38,457			\$101,961
16	Axon X26P Tasers	R-23	\$6,720	\$6,720				\$13,440
17	Five (5) Daniel Defense Rifles each year	R-24	\$6,245	\$6,245				\$12,490
18	Sixteen (16) Automated External Defibrillators	R-25	\$6,720					\$6,720
19	Public Safety Technology Future Funding	R-26		\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
20	Two (2) Message Boards	R-27		\$39,000				\$39,000
21	Two (2) Recon Power Bikes	R-28		\$8,000				\$8,000
22	Vehicle Wrap Public Safety Initiative	R-29		\$2,160				\$2,160
23								\$0
24	Total Police Department		\$297,203	\$123,620	\$63,457	\$25,000	\$25,000	\$534,280
25								
Community Development Services - 5224								
27	Tri-Rail Coastal Link	R-31	\$35,000	\$55,000	\$55,000	\$55,000	\$50,000	\$250,000
28								\$0
29	Total Community Development Services		\$35,000	\$55,000	\$55,000	\$55,000	\$50,000	\$250,000
30								
Library - 5771								
32	Library Books	R-33	\$35,000	\$35,000	\$35,000	\$40,000	\$40,000	\$185,000
33	Library RFID Security System	R-34		\$20,000				\$20,000
34	Library Parking Lot Striping	R-35		\$9,000				\$9,000
35	Library Lighting	R-36		\$7,000				\$7,000
36	Library ADA Door	R-37		\$4,500				\$4,500
37								\$0
38	Total Library		\$35,000	\$75,500	\$35,000	\$40,000	\$40,000	\$225,500
39								
Parks & Facilities - 5779								
41	CRP - Two (2) Replacement Vehicles for Grounds Maintenance	R-39	\$90,000					\$90,000
42	CRP - Fitness Equipment	R-40	\$6,000					\$6,000
43	Hagen Park Amenities (pickleball, volleyball, basketball)	R-41	\$50,000	\$50,000	\$50,000			\$150,000
44	Hagen Park Playground Tot Lot	R-42	\$25,000					\$25,000
45	Emergency Generator Repair - Hagen Park	R-43	\$65,000					\$65,000
46	Powerline Road Bridge Painting	R-44	\$5,000					\$5,000
47	ICPP Roof Repairs	R-45	\$15,000					\$15,000
48	Tables and Chairs	R-46	\$10,000					\$10,000
49	Donn Eisele Fencing	R-47	\$9,000					\$9,000
50	Menorah Kenorah Replacement	R-48	\$7,500					\$7,500
51	K-9 Turf at Colohatchee	R-49		\$50,000	\$50,000	\$24,000		\$124,000
52	ICPP Basketball Court Replacement	R-50		\$15,000				\$15,000
53	Hagen Park Energy Efficient Lighting	R-51		\$30,000	\$30,000	\$30,000		\$90,000
54	Hagen Park Connective Trails/Signage	R-52		\$21,000				\$21,000
55	K-9 Turf at 811 Property	R-53		\$23,500				\$23,500
56	Access Between ICPP and 811	R-54		\$12,000				\$12,000
57	Transfer Swiches at Mickel and Library	R-55		\$30,000				\$30,000
58	Pressure Washer	R-56		\$20,000				\$20,000

**CITY OF WILTON MANORS
FY2022-2026 FIVE YEAR CAPITAL IMPROVEMENT PLAN
NEW CAPITAL PROJECTS
REQUESTED BUDGET**

Line #	Project Description	Page #	FY2022	FY2023	FY2024	FY2025	FY2026	Total
59	Park Site Master Plan Hagen, Colohatchee Parks & Total Park System	R-57		\$25,000	\$20,000	\$20,000		\$65,000
60	Turf Management Equipment	R-58		\$44,000				\$44,000
61	City Hall and Hagen Parking Lot Striping	R-59		\$21,500				\$21,500
62	Mickel Substation Building Roof Repairs	R-60		\$47,000				\$47,000
63	Snook Creek Boat Ramp Repairs	R-61		\$15,000				\$15,000
64	Portable Air Conditioner	R-62		\$2,600				\$2,600
65	Richardson Park Lighting	R-63		\$10,000				\$10,000
66	Hagen Carpet Replacement	R-64		\$13,500				\$13,500
67	ICPP and Hagen Park Interior Painting	R-65		\$16,000				\$16,000
68	Woman's Club Upgrades	R-66		\$9,000				\$9,000
69	Bus Shelter Painting	R-67		\$27,500				\$27,500
70	Mickel Pavillion Upgrade	R-68		\$8,000				\$8,000
71	Outdoor Furnishings	R-69		\$10,000				\$10,000
72	Hi Lift	R-70		\$58,000				\$58,000
73	ICPP Floors	R-71		\$34,000				\$34,000
74	Hagen Roof Repairs	R-72		\$15,000				\$15,000
75	ICPP Patio and Deck Expansion	R-73		\$39,000				\$39,000
76	Colohatchee Boat Ramp Building Roof Repairs	R-74		\$15,000				\$15,000
77	Colohatchee Boat Ramp Repairs	R-75		\$20,000				\$20,000
78	Ranger Vehicle	R-76		\$30,000				\$30,000
79	Colohatchee Park Dock	R-77		\$100,000				\$100,000
80	Colohatchee Park Expansion and Access	R-78		\$450,000	\$450,000			\$900,000
81	Hagen Building Expansion	R-79		\$150,000				\$150,000
82	Hagen Park Expansion	R-80			\$600,000	\$1,800,000	\$1,790,000	\$4,190,000
83	ICPP Kitchen Expansion	R-81			\$150,000			\$150,000
84	ICPP Playground	R-82			\$40,000			\$40,000
85	Library Expansion	R-83				\$350,000	\$650,000	\$1,000,000
86	Colohatchee Boat Ramp Expansion	R-84				\$650,000		\$650,000
87	Mickel Park Land Acquisition	R-85					\$1,000,000	\$1,000,000
88	Richardson Park Carriage House Renovations	R-86					\$350,000	\$350,000
89								\$0
90	Total Parks & Facilities		\$282,500	\$1,411,600	\$1,390,000	\$2,874,000	\$3,790,000	\$9,748,100
91	Total Leisure Services		\$317,500	\$1,487,100	\$1,425,000	\$2,914,000	\$3,830,000	\$9,973,600
92	Contribution to Capital Replacement Plan		\$100,000	\$535,500	\$546,210	\$557,134	\$568,277	\$2,307,121
93	Total Capital Improvement Fund		\$803,511	\$2,451,220	\$2,339,667	\$3,751,134	\$4,598,277	\$13,943,809

City of Wilton Manors FY22-26 Capital Improvement Program

Capital Improvements Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvements Fund	\$ 314,702	\$ 1,890,720	\$ 1,768,457	\$ 3,169,000	\$ 4,030,000	\$ 11,172,879
Capital Replacement Plan	488,809	560,500	571,210	582,134	568,277	\$ 2,770,930
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 803,511	\$ 2,451,220	\$ 2,339,667	\$ 3,751,134	\$ 4,598,277	\$ 13,943,809

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 135,194	\$ 233,220	\$ 38,457	\$ -	\$ -	\$ 406,871
Vehicles:	340,509	30,000	-	-	-	\$ 370,509
Plans, Studies, Engineering & Architecture:	-	25,000	20,000	20,000	-	\$ 65,000
Computers & Technology:	53,808	295,000	275,000	225,000	150,000	\$ 998,808
Infrastructure	139,000	847,500	375,000	109,000	50,000	\$ 1,520,500
Capital Replacement Plan	100,000	535,500	546,210	557,134	568,277	\$ 2,307,121
Other:	35,000	485,000	1,085,000	2,840,000	3,830,000	\$ 8,275,000
TOTAL COSTS:	\$ 803,511	\$ 2,451,220	\$ 2,339,667	\$ 3,751,134	\$ 4,598,277	\$ 13,943,809

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvements Fund
Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvements Fund	\$ 100,000	\$ 535,500	\$ 546,210	\$ 557,134	\$ 568,277	\$ 2,307,121
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 100,000	\$ 535,500	\$ 546,210	\$ 557,134	\$ 568,277	\$ 2,307,121

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	\$ 100,000	\$ 535,500	\$ 546,210	\$ 557,134	\$ 568,277	\$ 2,307,121
TOTAL COSTS:	\$ 100,000	\$ 535,500	\$ 546,210	\$ 557,134	\$ 568,277	\$ 2,307,121

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvement Fund
Information Technology Department
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvement Fund	\$ 11,508	\$ 225,000	\$ 225,000	\$ 175,000	\$ 125,000	\$ 761,508
Capital Replacement Plan	42,300	25,000	25,000	25,000	-	\$ 117,300
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 53,808	\$ 250,000	\$ 250,000	\$ 200,000	\$ 125,000	\$ 878,808

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	53,808	250,000	250,000	200,000	125,000	\$ 878,808
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 53,808	\$ 250,000	\$ 250,000	\$ 200,000	\$ 125,000	\$ 878,808

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Name of Project or Purchase:	Annual Dell PC Update and Replacement		
Departmental Division:	Information Technology	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	IT Director		
Project Location:	All city facilities		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$17,300		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	1/31/2022		
Expected Life in Years:	7		
Estimated Replacement Cost:			
Budget Account:	001-300-5117		
Detailed Description, Explanation, and Justification:	<p>This project covers the cost of replacing several out of support laptops and the update of 10 desktop PC's that will extend their useful service life from 5 years to 7 years.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	17,300					\$ 17,300
						\$ -
TOTAL SOURCES:	\$ 17,300	\$ -	\$ -	\$ -	\$ -	\$ 17,300

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	\$17,300					\$ 17,300
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 17,300	\$ -	\$ -	\$ -	\$ -	\$ 17,300

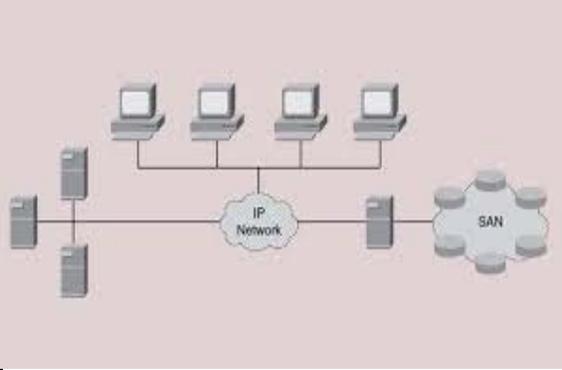
Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Name of Project or Purchase:	Storage Area Network						
Departmental Division:	Information Technology				CIP Number:		
Departmental Priority:							
Project Manager/Asset Custodian:							IT Director
Project Location:							City Hall
Project Status:							Replacement
If replacement, asset tag # (if available)							
Estimated Total Project Cost:							\$100,000
Estimated Start Date:							1/1/2025
Estimated Completion Date:							U/K
Expected Life in Years:							7-10 years
Estimated Replacement Cost:							U/K
Budget Account:	001-300-5641						
Detailed Description, Explanation, and Justification:	<p>A SAN (storage area network) is a network of data storage devices. By taking storage devices and storage traffic off the Local Area Network (LAN), another network is created specifically for storage data. SAN storage solutions can range from a few servers accessing a central pool of storage devices to thousands of servers accessing TBs or more of storage. The City's SAN is 6 years old and will need to be replaced no later than 2025.</p>						

TOTAL SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$25,000	\$25,000	\$25,000	\$25,000		\$ 100,000
						\$ -
TOTAL SOURCES:	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 100,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	25,000	25,000	25,000	25,000		\$ 100,000
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 100,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Name of Project or Purchase:	Police Department Emergency Call Box		
Departmental Division:	Informatin Technology	CIP Number:	
Departmental Priority:	7		
Project Manager/Asset Custodian:	IT Director		
Project Location:	Wilton Drive outside PD door		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$3,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	12/31/2021		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-300-5117-5641		
Detailed Description, Explanation, and Justification:	<p>Since City hall opened the Police Department has had a call box outside the Police Department for access after hours. 2 years ago the call box was destroyed by an act of vandalism. PD believes that the restoration of the call box comports with the city's small town sensibility. The phone will be integrated into existing phone system.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 3,000					\$ 3,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	1,700					\$ 1,700
Other (Specify):	1,300	labor				\$ 1,300
TOTAL COSTS:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Name of Project or Purchase:	Wireless Access Improvement Project		
Departmental Division:	Information Technology	CIP Number:	
Departmental Priority:	4		
Project Manager/Asset Custodian:	IT Director		
Project Location:	City Hall		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$4,800		
Estimated Start Date:	1/1/2022		
Estimated Completion Date:	4/1/2022		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5117		
Detailed Description, Explanation, and Justification:			
<p>The addition of several (8) wireless access points will better distribute wireless signal in the city hall structure. This will allow for a more trouble free wireless connection for the end user when using cloud applications and zoom mneetings.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 5,808					\$ 5,808
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 5,808	\$ -	\$ -	\$ -	\$ -	\$ 5,808

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	5,808					\$ 5,808
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 5,808	\$ -	\$ -	\$ -	\$ -	\$ 5,808

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Name of Project or Purchase:	PD Records and City Records Scanning		
Departmental Division:	Information Technology/PD/Clerk	CIP Number:	
Departmental Priority:	6		
Project Manager/Asset Custodian:	IT Director		
Project Location:	City Hall		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$2,700		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	12/31/2021		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-300-5117		
Detailed Description, Explanation, and Justification:			
<p>This is for 3 new Fujitsu sheet feed scanners. 1 for the City Clerk which is a new item and the 2 for PD Records are new items. This will allow them (PD-RM) to more effectively scan police reports and crash diagrams into the Records Management System which requires a scanning device connected to the user PC.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	2,700					\$ 2,700
						\$ -
TOTAL SOURCES:	\$ 2,700	\$ -	\$ -	\$ -	\$ -	\$ 2,700

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:	2,700					\$ 2,700
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 2,700	\$ -	\$ -	\$ -	\$ -	\$ 2,700

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Information Technology

Revised for future funding per CM 6-15-21

Name of Project or Purchase:	Integrated Camera System				
Departmental Division:	Information Technology	CIP Number:			
Departmental Priority:	3				
Project Manager/Asset Custodian:	IT Director				
Project Location:	City Hall, Hagen Park				
Project Status:	Replacement/New				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$250,000				
Estimated Start Date:	11/1/2021				
Estimated Completion Date:	9/30/2025				
Expected Life in Years:					
Estimated Replacement Cost:					
Budget Account:	001-300-5117				
Detailed Description, Explanation, and Justification:	<p>The city is seeking to implement an integrated enterprise IP camera system in order to offer full transparency and peace of mind to residents, businesses, and visitors. This component of the plan would provide for replacing the outdated and out of support coaxial Honeywell system with IP and infrared capable, Milestone/Axis security camera system, on City owned properties. This project component calls for 96 cameras at 2 sites, (City Hall and Hagen Park). The department will be allocating funding to the system over the next three years. In addition to the allocation, this year the plan calls for an expense of \$17,000 for the repair and replacement of a camera system at Mickel Park which will integrate with the system at ICPP and allow for direct motoring by the Police Department. The Security Committee supports this request.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 100,000	\$ 100,000	\$ 50,000		\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 100,000	\$ 100,000	\$ 50,000	\$ -	\$ 250,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		100,000	100,000	50,000		\$ 250,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 100,000	\$ 100,000	\$ 50,000	\$ -	\$ 250,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Capital Replacement Plan

Information Technology

Revised for future funding per CM 6-15-21

Name of Project or Purchase:	City Fiber		
Departmental Division:	Information Technology	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	IT Director		
Project Location:	Citywide		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$500,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	U/K		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	001-300-5641		
Detailed Description, Explanation, and Justification:			
<p>From a safety perspective, underground fiber is an essential component to a multilayered and redundant telecommunications system to ensure ongoing functionality of communication between the city properties. The City must determine whether to utilize a managed campus network by a vendor or to create a city owned and managed system. The telecommunications consultant will assist in determining which choice is appropriate.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$125,000	\$125,000	\$125,000	\$ 125,000	\$ 500,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 500,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		125,000	125,000	125,000	125,000	\$ 500,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 500,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvement Fund
Police Department
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvement Fund	\$ 46,694	\$ 123,620	\$ 63,457	\$ 25,000	\$ 25,000	\$ 283,771
Capital Replacement Plan	250,509	-	-	-	-	\$ 250,509
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 297,203	\$ 123,620	\$ 63,457	\$ 25,000	\$ 25,000	\$ 534,280

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 46,694	\$ 98,620	\$ 38,457			\$ 183,771
Vehicles:	250,509	-	-	-	-	\$ 250,509
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	25,000	25,000	25,000	25,000	\$ 100,000
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 297,203	\$ 123,620	\$ 63,457	\$ 25,000	\$ 25,000	\$ 534,280

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Name of Project or Purchase:	Code Compliance Ford Ranger		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	8		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$36,378		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$38,196		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of one (1) 2022 Ford Ranger code compliance vehicle, with all necessary aftermarket code equipment, and an extended 5 year/75K mile warranty. This vehicle will replace one (1) 2014 Ford Escape that has reached its useful lifespan based upon a variety of factors to include; age and model year, mileage, crash history, mechanical condition, and general appearance condition.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$36,378					\$ 36,378
						\$ -
TOTAL SOURCES:	\$ 36,378	\$ -	\$ -	\$ -	\$ -	\$ 36,378

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	\$36,378					\$ 36,378
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 36,378	\$ -	\$ -	\$ -	\$ -	\$ 36,378

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Name of Project or Purchase:	Marked Police Chevy Tahoe		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	7		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$58,350		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$64,267		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of one (1) 2022 Chevy Tahoe marked police pursuit K9 vehicle, with all necessary aftermarket emergency equipment, graphics, and an extended 5 year/75K mile warranty. This vehicle will replace one (1) 2016 Chevy Tahoe based upon a variety of factors to include; age and model year, mileage, crash history, and mechanical condition. There are currently two (2) K9 vehicles in the fleet, equal to the amount of K9 members in the unit. Both K9 vehicles have been experiencing extensive mechanical issues and the one set to be replaced is out of warranty during FY 20/21. The 2016 vehicle will be repurposed as a spare vehicle that will keep the K9 and road patrol units fully operational during maintenance service.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$58,350					\$ 58,350
						\$ -
TOTAL SOURCES:	\$ 58,350	\$ -	\$ -	\$ -	\$ -	\$ 58,350

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	\$58,350					\$ 58,350
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 58,350	\$ -	\$ -	\$ -	\$ -	\$ 58,350

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Name of Project or Purchase:	Three (3) Marked Police Ford Interceptors		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	6		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$155,781		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$163,570		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of three (3) 2022 Ford Interceptor Hybrid marked police pursuit vehicles, with all necessary aftermarket emergency equipment, and an extended 5 year/75K mile warranty. These vehicles will replace three (3) 2013 Ford Interceptors that have reached their useful lifespan based upon a variety of factors to include; age and model year, mileage, crash history, mechanical condition and general appearance condition. All three (3) vehicles are out of warranty and have been experiencing mechanical issues.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$155,781					\$ 155,781
						\$ -
TOTAL SOURCES:	\$ 155,781	\$ -	\$ -	\$ -	\$ -	\$ 155,781

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	\$155,781					\$ 155,781
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 155,781	\$ -	\$ -	\$ -	\$ -	\$ 155,781

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Revised 4/22/21 for pricing

Name of Project or Purchase:	AXON In-Car Video Systems		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	2		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$36,495		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Seven		
Estimated Replacement Cost:	\$38,319		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund year four (4) of a five (5) year agreement with Axon In-Car Video Systems for marked police vehicles. Total number of cameras under the agreement is 20. Year four (4) of the contract includes four (4) cameras with all necessary evidence storage and equipment, equal to the amount of marked vehicles requested. The in-car camera covers the road ahead, recording incidents and assisting officers to secure evidence and convictions.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$27,009	\$ 36,495	\$ 38,457			\$ 101,961
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 27,009	\$ 36,495	\$ 38,457	\$ -	\$ -	\$ 101,961

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$27,009	\$ 36,495	\$ 38,457			\$ 101,961
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 27,009	\$ 36,495	\$ 38,457	\$ -	\$ -	\$ 101,961

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Name of Project or Purchase:	AXON X26P Tasers		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	1		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$6,720		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Five		
Estimated Replacement Cost:	\$7,056		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:	<p>This project will fund year four (4) of a five (5) year agreement with Axon for X26P Tasers. Total number of tasers under the agreement is 120. The purpose of the Taser is to provide the Department's sworn officers with an alternative less-lethal extended range weapon when attempting to control a violent or potentially violent offender or one who resists arrest or other lawful commands, while at the same time preventing injury to the subject involved, the sworn members involved and other persons present.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$6,720	\$ 6,720				\$ 13,440
Capital Replacement Plan	\$ -	\$ -				\$ -
TOTAL SOURCES:	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ -	\$ 13,440

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$6,720	\$ 6,720				\$ 13,440
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,720	\$ 6,720	\$ -	\$ -	\$ -	\$ 13,440

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Spread over two years per CM 6-15-21

Name of Project or Purchase:	Ten (10) Daniel Defense Rifles		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	10		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$12,490		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Ten		
Estimated Replacement Cost:			
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of ten (10) short barrel rifles. Rifles are an unfortunate necessity in the law enforcement profession, and this industry standard weapon will outfit our law enforcement personnel in order to protect our community, and themselves. This purchase will extend our compliment of rifles to seventeen (17) total which is a sufficient number when considering daily operational equipment needs, needs when a rifle needs to be repaired, or seized as evidence in an investigation.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 6,245	\$ 6,245				\$ 12,490
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 6,245	\$ 6,245	\$ -	\$ -	\$ -	\$ 12,490

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	6,245	\$ 6,245				\$ 12,490
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,245	\$ 6,245	\$ -	\$ -	\$ -	\$ 12,490

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Name of Project or Purchase:	Automated External Defibrillators		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	3		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Multiple		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$6,780		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Eight		
Estimated Replacement Cost:	\$7,119		
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase 16 Powerheart G5 AEDs to be assigned to the following departments: seven (7) Police Department, eight (8) Leisure Services, and one (1) Public Utilities. The Powerheart G5 AED is the latest AED to be produced by Cardiac Science. It is making waves for being the first AED to combine real-time CPR feedback, automatic shock delivery, variable escalating energy, and quick shock times. The Florida Health Emergency Medical Services Grant covers 75% of costs with a 25% City contribution. Total cost before the grant amounts to \$1,695 each, totaling \$27,120.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$6,720					\$ 6,720
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 6,720	\$ -	\$ -	\$ -	\$ -	\$ 6,720

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$6,720					\$ 6,720
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,720	\$ -	\$ -	\$ -	\$ -	\$ 6,720

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Revised to future funding per CM 06-15-21

Name of Project or Purchase:	Public Safety Technology Future Funding		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	4		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Citywide		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$100,000		
Estimated Start Date:			
Estimated Completion Date:			
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300.5222.5461.000		
Detailed Description, Explanation, and Justification:			
<p>We look to enhance the safety of our community through the acquisition of public safety technologies. We will look to fortify our City with technologies to enhance real time crime detection solutions, and to bolster our criminal investigative efforts. We must also look to employ other real time crime deterrent and detecting solutions, and these initiatives will look to decrease crime rates and improve case solvability percentages. This initial amount will not totally fund larger more complex projects such as License Plate Reader and video surveillance systems in total, but will look toward the future to in our endeavor to fund and implement this important technology.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Moved to future funding per CM 6-15-21

Name of Project or Purchase:	Two (2) Wanco Message Boards		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	9		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$19,500		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Ten		
Estimated Replacement Cost:			
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of two (2) Wanco Mini Matrix Message Boards PD Package. This project will replace two (2) existing message boards that are over ten (10) years old and have reached their useful lifespan by becoming inoperable. The message boards are essential to traffic control, checkpoints and emergencies, crowd direction and special events. Wanco Mini Matrix Message Boards are smaller than full-size signs, making them easy to maneuver and deploy. This model, designed specifically for law enforcement and public safety, provides ease of programming, features a blue-and-white color scheme, and offers many additional options to extend functionality.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 39,000				\$ 39,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 39,000	\$ -	\$ -	\$ -	\$ 39,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 39,000				\$ 39,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 39,000	\$ -	\$ -	\$ -	\$ 39,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Moved to future funding per CM 6-15-21

Name of Project or Purchase:	Recon Power Bikes		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	12		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	New		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$8,000		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Seven		
Estimated Replacement Cost:			
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of two (2) Recon Power Bikes that features a 1,000 watt mid drive motor, powered by a 48 volt lithium ion battery. These bikes will enable traditional patrol speeds through neighborhoods and business districts to monitor activities while also facilitating expeditious response to incidents when necessary. The electric direct drive motor can assist in faster response and less fatigue when arriving on scene that equals a safer, efficient, and more successful patrol. This innovative bicycle cultivates community engagement opportunities through public interest and curiosity.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 8,000				\$ 8,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 8,000				\$ 8,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General

Police

Moved to future funding per CM 6-15-21

Name of Project or Purchase:	Vehicle Wrap Public Safety Initiative		
Departmental Division:	Police	CIP Number:	
Departmental Priority:	13		
Project Manager/Asset Custodian:	Administrative Manager		
Project Location:	Police		
Project Status:	Replacement		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$2,160		
Estimated Start Date:	10/1/2021		
Estimated Completion Date:	9/30/2022		
Expected Life in Years:	Three		
Estimated Replacement Cost:			
Budget Account:	300.5222.5641.000		
Detailed Description, Explanation, and Justification:			
<p>This project will fund the purchase of one (1) vehicle wrap that will replace an existing wrap that is currently on a 2013 vehicle scheduled to be surplus. Vehicle wraps are an innovative tool to promote public safety initiatives and interactions within the community.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$0	\$ 2,160				\$ 2,160
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 2,160	\$ -	\$ -	\$ -	\$ 2,160

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):	-	2,160				\$ 2,160
TOTAL COSTS:	\$ -	\$ 2,160	\$ -	\$ -	\$ -	\$ 2,160

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvement Fund
Community Development Services Department
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvement Fund	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	35,000	55,000	55,000	55,000	50,000	\$ 250,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Fund: 001 General Fund

Community Development Services

Revised to lower the current year amount per CM 6-15-21

Name of Project or Purchase:	Multi-Modal Transportation Fund		
Departmental Division:	CDS	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Community Development Services Director		
Project Location:			
Project Status:	Ongoing		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	TBD		
Estimated Start Date:	TBD		
Estimated Completion Date:	TBD		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5224-5641.000		
Detailed Description, Explanation, and Justification:			
Contribution to Tri-Rail Coastal Link Station.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	35,000	55,000	55,000	55,000	50,000	\$ 250,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 35,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 50,000	\$ 250,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Library Division
Department/Division Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvement Fund	\$ 35,000	\$ 75,500	\$ 35,000	\$ 40,000	\$ 40,000	\$ 225,500
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 35,000	\$ 75,500	\$ 35,000	\$ 40,000	\$ 40,000	\$ 225,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	20,000	-	-	-	\$ 20,000
Infrastructure	-	20,500	-	-	-	\$ 20,500
Capital Replacement Plan	-	-	-	-	-	\$ 185,000
Other:	35,000	35,000	35,000	40,000	40,000	\$ 225,500
TOTAL COSTS:	\$ 35,000	\$ 75,500	\$ 35,000	\$ 40,000	\$ 40,000	\$ 225,500

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Books		
Departmental Division:	Library	CIP Number:	
Departmental Priority:	L1		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$185,000		
Estimated Start Date:	October, 2021		
Estimated Completion Date:	September, 2025		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5771-5661-000		
Detailed Description, Explanation, and Justification:			
<p>New book and manazine purchases to maintain adequate Library collection of books and materials.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 35,000	\$ 35,000	\$ 35,000	\$ 40,000	\$ 40,000	\$ 185,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	Lilibrary RFID Security System		
Departmental Division:	Library	CIP Number:	
Departmental Priority:	L2		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$40,000		
Estimated Start Date:	October, 2021		
Estimated Completion Date:	Deember, 2021		
Expected Life in Years:	10		
Estimated Replacement Cost:	\$45,000		
Budget Account:	300-5771-5641-000		
Detailed Description, Explanation, and Justification:			
<p>RFID technology allows for item identification in addition to item security. It is also used for checking items in and out, collection inventory, and accurate shelving.</p> <p>The RFID tag contains a microchip and antenna programmed with ID and security information and then affixed to library items. Because tags can be read at a distance and multiple tags read simultaneously, check in, check out, and materials handling tasks are quicker and easier for both users and staff. The project was partially funded in FY 20. The remainder of the funds are being requested in this fiscal year.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 20,000	\$ 2,750	\$ 2,750	\$ 2,750	\$ 28,250
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 20,000	\$ 2,750	\$ 2,750	\$ 2,750	\$ 28,250

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ 20,000	\$ 2,750	\$ 2,750	\$ 2,750	\$ 28,250
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ 2,750	\$ 2,750	\$ 2,750	\$ 28,250

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:			2,750	2,750	2,750	\$ 8,250
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ 2,750	\$ 2,750	\$ 2,750	\$ 8,250

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Asset to be Repaired/Maintained	Library Parking Lot Striping	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	L3		
Project Manager/Asset Custodian:	Library Director		
Asset Location:	Library		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$9,000		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	December, 2021		
Expected Increase in Life in Years:	10		
Estimated Replacement Cost:	\$9,500		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the restriping of the existing parking lot adjacent to the Wilton Manors Library.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 9,000				\$ 9,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		9,000				\$ 9,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 9,000	\$ 9,000	\$ -	\$ -	\$ -	\$ 18,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	Library Lighting		
Departmental Division:	Library	CIP Number:	
Departmental Priority:	L4		
Project Manager/Asset Custodian:	Library Director		
Project Location:	Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$7,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$9,000		
Budget Account:	300-5771-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the installation of external lighting in front of the existing Library building.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 7,000				\$ 7,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		7,000				\$ 7,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	Library ADA Door				
Departmental Division:	Library	CIP Number:			
Departmental Priority:	L5				
Project Manager/Asset Custodian:	Library Director				
Project Location:	Library				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$4,500				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	February, 2022				
Expected Life in Years:	25				
Estimated Replacement Cost:	\$5,000				
Budget Account:	300-5771-5641-000				
Detailed Description, Explanation, and Justification:	This is for the installation of an ADA accessible door at the Library.				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$0	\$ 4,500				\$ 4,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		4,500				\$ 4,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ 4,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program
Capital Improvement Fund
Leisure Services Department - Parks & Facilities Division
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvement Fund	\$ 186,500	\$ 1,411,600	\$ 1,390,000	\$ 2,874,000	\$ 3,790,000	\$ 9,652,100
Capital Replacement Plan	96,000	-	-	-	-	\$ 96,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 282,500	\$ 1,411,600	\$ 1,390,000	\$ 2,874,000	\$ 3,790,000	\$ 9,748,100

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 88,500	\$ 134,600	\$ -	\$ -	\$ -	\$ 223,100
Vehicles:	90,000	30,000	-	-	-	\$ 120,000
Plans, Studies, Engineering & Architecture:	-	25,000	20,000	20,000	-	\$ 65,000
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	104,000	772,000	320,000	54,000	-	\$ 1,250,000
Capital Replacement Plan	-	-	-	-	-	\$ -
Other (Land Acquisition):	-	450,000	1,050,000	2,800,000	3,790,000	\$ 8,090,000
TOTAL COSTS:	\$ 282,500	\$ 1,411,600	\$ 1,390,000	\$ 2,874,000	\$ 3,790,000	\$ 9,748,100

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Two (2) Replacement Vehicles for Grounds Maintenance				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	3				
Project Manager/Asset Custodian:	Capital Projects Administrator				
Project Location:	Maintenance				
Project Status:	Replacement				
If replacement, asset tag # (if available)	339 & 340				
Estimated Total Project Cost:	\$90,000				
Estimated Start Date:	November, 2021				
Estimated Completion Date:	December, 2021				
Expected Life in Years:	10				
Estimated Replacement Cost:	\$100,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>These are replacement vehicles for Ground Maintenance staff, replacing two 2008 F250 pick ups with dump beds. #339 2008 F250 with 50,389 miles and #340 2008 F250 with 57,517 miles.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	90,000					\$ 90,000
TOTAL SOURCES:	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:	\$90,000					\$ 90,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Name of Asset to be Repaired/Maintained:	Fitness Equipment	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	29		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Hagen		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$6,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Increase in Life in Years:	12		
Estimated Replacement Cost:	\$7,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the replacement of existing fitness equipment at the Hagen Park Community Fitness Center.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund						\$ -
Capital Replacement Plan	\$6,000					\$ 6,000
						\$ -
TOTAL SOURCES:	\$6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$6,000					\$ 6,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Hagen amenity requests combined into one and spread into future funding periods per CM 6-15-21

Name of Project or Purchase:	Hagen Park Amenities				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	4				
Project Manager/Asset Custodian:	Capital Projects Administrator				
Project Location:	Hagen Park				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$75,000				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	April, 2022				
Expected Life in Years:	20				
Estimated Replacement Cost:	\$173,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	This project is for the installation of new or renovated facilities, such as pickleball, volleyball and basket ball amenities at Hagen Park				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$50,000	\$ 50,000	\$ 50,000			\$75,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$75,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$50,000	50,000	5,000			\$ 75,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ 50,000	\$ 5,000	\$ -	\$ -	\$ 75,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Playground at Hagen Park				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	6				
Project Manager/Asset Custodian:	Leisure Services Director				
Project Location:	Hagen Park				
Project Status:	New Construction				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$25,000				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	April, 2022				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$35,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project consists of the constructing a new tot lot at Hagen Park. The existing tot lot is 19 years old, well past its life expectancy and unsafe for use. The tot lot is an important attraction at Hagen Park and serves residents within the Central Area and throughout the City.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$25,000					\$25,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$25,000	\$ -	\$ -	\$ -	\$ -	\$25,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$25,000					\$ 25,000
Other (Specify):						\$ -
TOTAL COSTS:	\$25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Name of Asset to be Repaired/Maintained:	Emergency Generator Replacement	Asset Number:	
Departmental Division:	Non Departmental		
Departmental Priority:	10		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Hagen		
Asset Status:	Significnat Repair		
Estimated Total Cost:	\$65,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$70,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is to replace the emergency generator at Hagen Park, which is used during emergency operations as the City cafeteria, rest area, and charging radios and phones of all City personnel. The current generator is 19 years old, exceeding life expectancy and is very noisy. Replacing the unit with an updated quiet generator will operate more efficiently without disturbing the surrounding residents, especailly during power outages when windows remain opened.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 65,000					\$ 65,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	<u>\$ 65,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$65,000					\$ 65,000
Other (Specify):						\$ -
TOTAL COSTS:	<u>\$ 65,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 65,000</u>

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	<u>\$ -</u>					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Powerline Road Bridge Painting		
Departmental Division:	Non Departmental	CIP Number:	
Departmental Priority:	19		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	Hagen Park & City Hall		
Project Status:	Maintenance		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$5,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	January, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$5,500		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the painting of the existing bridge on Powerline Road. The City will request design options from local artists and attempt to have the paint donated.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$5,000					\$5,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$30,000	\$ -	\$ -	\$ -	\$ -	\$5,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$5,000					\$ 5,000
Other (Specify):						\$ -
TOTAL COSTS:	\$5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Name of Asset to be Repaired/Maintained	ICPP Roof Repairs	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	26		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	ICPP		
Asset Status:	Replacement		
Estimated Total Cost:	\$15,000		
Estimated Start Date:	October, 2021		
Estimated Completion Date:	November, 2021		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$17,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	This is for repairs to the existing ICPP roof.		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 15,000					\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$15,000					\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Tables and Chairs				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	31				
Project Manager/Asset Custodian:	Facilities Supervisor				
Project Location:	Various				
Project Status:	New Purchase				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$10,000				
Estimated Start Date:	November, 2021				
Estimated Completion Date:	November, 2021				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$12,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of new tables and chairs to be used for City functions and rentals.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$10,000					\$10,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$10,000	\$ -	\$ -	\$ -	\$ -	\$10,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 10,000					\$ 10,000
Vehicles:						
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Name of Asset to be Repaired/Maintained:	Donn Eisele Fencing	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	36		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Donn Eisele		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$9,000		
Estimated Start Date:	February, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$10,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This is for the installation of new fencing at Donn Eisele Park.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 9,000					\$ 9,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	\$9,000					\$ 9,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Asset to be Repaired/Maintained:	Menorah Kenorah Replacement	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	50		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Flippen Park		
Asset Status:	Replacement		
Estimated Total Cost:	\$7,500		
Estimated Start Date:	October, 2021		
Estimated Completion Date:	October, 2021		
Expected Increase in Life in Years:	10		
Estimated Replacement Cost:	\$8,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the purchase of a replacement menorah and a replacement kenorah. These are used during the December holidays and placed at Jaycee Park for a month. The existing ornaments are 17 years old and have exceeded their life expectancy.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ 7,500					\$ 7,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 7,500					\$ 7,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						
Other (Specify):						\$ -
TOTAL COSTS:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ 7,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	K-9 Turf at Colohatchee Dog Park				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	1				
Project Manager/Asset Custodian:	Capital Projects Administrator				
Project Location:	Colohatchee Park				
Project Status:	New Construction				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$124,000				
Estimated Start Date:	December, 2021				
Estimated Completion Date:	January, 2022				
Expected Life in Years:	20				
Estimated Replacement Cost:	\$150,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project is for the installation of K-9 artificial turf for the small and large dog areas in Colohatchee Park. The existing areas require extensive care and sod replacement throughout the year. The K-9 turf is more durable and requires little maintenance compared to the extensive maintenance needed to maintain turf including, watering, mowing, aerating, fertilizing, top dressing, and resodding.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 50,000	\$ 50,000	\$ 24,000		\$124,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ 50,000	\$ 50,000	\$ 24,000	\$ -	\$124,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		50,000	50,000	24,000		\$ 124,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 50,000	\$ 50,000	\$ 24,000	\$ -	\$ 124,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Asset to be Repaired/Maintained	ICPP Basketball Court Repair	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	2		
Project Manager/Asset Custodian:	Grounds Supervisor		
Asset Location:	ICPP		
Asset Status:	Significant Repair		
Estimated Total Cost:	\$15,000		
Estimated Start Date:	February, 2022		
Estimated Completion Date:	April, 2022		
Expected Increase in Life in Years:	20		
Estimated Replacement Cost:	\$20,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>The ICPP basketball court has undergone damage due to large tree root damage. The tree needs to be root pruned or removed. The court surface needs to be repaired.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	Hagen Park Energy Efficient Lighting		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	9		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Hagen Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$90,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$90,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the installation of energy efficient lighting for the basketball court, tennis, and volleyball court. It is anticipated that the cost of the lighting will be recovered in five years due to the advanced technology and savings in energy costs.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 30,000	\$ 30,000	\$ 30,000		\$ 90,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 90,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		30,000	30,000	30,000		\$ 90,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	\$ 90,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Revised for future year funding per CM 6-15-21

Name of Project or Purchase:	Hagen Park Connective Trails/Signage				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	11				
Project Manager/Asset Custodian:	Capital Projects Administrator				
Project Location:	Hagen Park				
Project Status:	New Construction				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$21,000				
Estimated Start Date:	February, 2022				
Estimated Completion Date:	May, 2022				
Expected Life in Years:	25				
Estimated Replacement Cost:	\$23,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project is to create a connective trail around Hagen Park. The trail will consist of existing and proposed new segments and include interpretive signage.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 21,000				\$21,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		21,000				\$ 21,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 21,000	\$ -	\$ -	\$ -	\$ 21,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved to future year funding per CM 6-15-21

Name of Project or Purchase:	K-9 Turf at 811 Property		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	12		
Project Manager/Asset Custodian:	Grounds Supervisor		
Project Location:	811/ICPP		
Project Status:	New Construction		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$23,500		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	January, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$25,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the installation of K-9 artificial turf for the small dog play area at the 811 property. The existing area requires extensive care and sod replacement throughout the year. The K-9 turf is more durable and requires little maintenance.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 23,500				\$23,500
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 23,500	\$ -	\$ -	\$ -	\$23,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		23,500				\$ 23,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 23,500	\$ -	\$ -	\$ -	\$ 23,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Access between ICPP and 811				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	13				
Project Manager/Asset Custodian:	Capital Projects Administrator				
Project Location:	811/ICPP				
Project Status:	New Construction				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$12,000				
Estimated Start Date:	February, 2022				
Estimated Completion Date:	March, 2022				
Expected Life in Years:	25				
Estimated Replacement Cost:	\$15,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project is for the creating of an access path between Island City Park Preserve and the 811 property. The City received an access easement from Casa Sevilla condominiums to construct this access. The project will consist of fence removal/replacement, a concrete path, and some minor landscaping work.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 12,000				\$12,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$12,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		12,000				\$ 12,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Transfer Switches and Mickel and Library		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	14		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Mickel and Library		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$30,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$35,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the installation of one 3-phase 400 amp main disconnect and one 3-phase 400 amp manual transfer switch to connect a generator to the Library building for temporary power outages. This is also for the installation of one 1-phase 400 amp main disconnect and one 1-phase 400 amp manual transfer switch to connect a generator to the building for temporary power during temporary power outages at Mickel Park. Also proposed is the purchase of nine 15 foot cables with Cam-Lock to connect a generator to the switches.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 30,000				\$30,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$30,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		30,000				\$ 30,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Pressure Washer				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	15				
Project Manager/Asset Custodian:	Grounds Supervisor				
Project Location:	Various				
Project Status:	New Purchase				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$20,000				
Estimated Start Date:	November, 2021				
Estimated Completion Date:	November, 2021				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$25,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a pressure washer to use at all City facilities and properties, including facility entrances, sidewalks, concrete medians, pavilion surfaces, courtyards, tennis, pickle ball and basketball courts, and related facilities and structures.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 20,000				\$20,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$20,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 20,000				\$ 20,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Park Site Master Plan Hagen, Colohatchee Parks & Total Park System				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	17				
Project Manager/Asset Custodian:	Leisure Services Director				
Project Location:	Hagen and Colohatchee				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$65,000				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	August, 2022				
Expected Life in Years:	10				
Estimated Replacement Cost:	\$70,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the development of a Park Site Master Plan for both Hagen Park and Colohatchee Park, as well as completing the funding for the total park master plan. The plan for Colohatchee Park will focus on the use of the expansion parcel, access issues, and the boat ramp area. The Hagen Park plan will focus on best recreational uses that include tennis, basketball, pickleball, playground, pavilions and facilities and amenities. It will also look into land acquisition, the use of adjacent properties, and developing a trail system within and/or adjacent to the existing park.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 25,000	\$ 20,000	\$ 20,000		\$30,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 25,000	\$ 20,000	\$ 20,000	\$ -	\$30,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:		25,000	20,000	20,000		\$ 30,000
Computers & Technology:						\$ -
Infrastructure						
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 25,000	\$ 20,000	\$ 20,000	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Turf Management Equipment				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	18				
Project Manager/Asset Custodian:	Grounds Supervisor				
Project Location:	Various				
Project Status:	New Purchase				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$44,000				
Estimated Start Date:	November, 2021				
Estimated Completion Date:	December, 2021				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$45,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the purchase turf management equipment to use at various City parks and grounds. This will include a utility cart and an aerator. The utility cart may also be used by staff during events and within park facilities instead of using a truck. The utility vehicle will also be used to remove palm branches and debris from City parks to prevent using a heavy truck.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 44,000				\$44,000
Capital Replacement Plan						0
						0
TOTAL SOURCES:	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$44,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 24,500				\$ 24,500
Vehicles:		19,500				\$ 19,500
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ 44,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved to future year funding per CM 6-15-21

Name of Asset to be Repaired/Maintained:	City Hall and Hagen Parking Lot Striping	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	20		
Project Manager/Asset Custodian:	Grounds Supervisor		
Asset Location:	ICPP		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$21,500		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	10		
Estimated Replacement Cost:	\$23,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This is for the restriping of the existing parking areas at the City Hall/Hagen Park municipal lot.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 21,500				\$ 21,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 21,500	\$ -	\$ -	\$ -	\$ 21,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		21,500				\$ 21,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 21,500	\$ -	\$ -	\$ -	\$ 21,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved to future year funding per CM 6-15-21

Name of Asset to be Repaired/Maintained	Mickel Substation Building Roof Repairs	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	16		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Mickel		
Asset Status:	Major Repair		
Estimated Total Cost:	\$47,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	21		
Estimated Replacement Cost:	\$50,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This is for roof repairs to the existing Mickel Park Police Substation Building.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 47,000				\$ 47,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 47,000	\$ -	\$ -	\$ -	\$ 47,000
	\$ 47,000					

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		47,000				\$ 47,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 47,000	\$ -	\$ -	\$ -	\$ 47,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved to future year funding per CM 6-15-21

Name of Asset to be Repaired/Maintained	Snook Creek Boat Ramp Repairs	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	22		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Snook Creek		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$15,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	20		
Estimated Replacement Cost:	\$17,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This project is for repairs needed to the existing boardwalk and dock at Snook Creek Boat Ramp.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Move to funding to future year per CM 6-15-21

Name of Project or Purchase:	Portable Air Conditioner		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	23		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$2,600		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$3,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a spot cooler. This portabale air conditioning unit can be used at various facilities in case there is a problem with the exsiting air condition system at any given time.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 2,600				\$ 2,600
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 2,600	\$ -	\$ -	\$ -	\$ 2,600

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 2,600				\$ 2,600
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 2,600	\$ -	\$ -	\$ -	\$ 2,600

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Move to funding to future year per CM 6-15-21

Name of Project or Purchase:	Richardson Park Lighting		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	24		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Richardson		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	January, 2021		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$12,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the installation of outdoor lighting at Richardson Park.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 10,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$10,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		10,000				\$ 10,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Asset to be Repaired/Maintained:	Hagen Carpeting Replacement	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	25		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Hagen		
Asset Status:	Significnat Repair		
Estimated Total Cost:	\$13,500		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$15,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This is for the replacement of the existing carpeting at the Hagen Park Community Center.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 13,500				\$ 13,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ 13,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		13,500				\$ 13,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ 13,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Asset to be Repaired/Maintained	ICPP and Hagen Park Interior Painting	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	27		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	ICPP and Hagen		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$16,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$17,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	This is for the interior painting at the ICPP and Hagen Park Community Centers.		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 16,000				\$ 16,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		16,000				\$ 16,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Asset to be Repaired/Maintained:	Woman's Club Upgrades	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	30		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Woman's Club		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$9,000		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	February, 2022		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$10,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for improvement to the Woman's Club. The project includes interior painting, ceiling repairs, and an upgraded parking area.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 9,000				\$ 9,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		9,000				\$ 9,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Funding moved to future year per CM 6-15-21

Name of Asset to be Repaired/Maintained	Bus Shelter Painting	Asset Number:			
Departmental Division:	Non Departmental				
Departmental Priority:	37				
Project Manager/Asset Custodian:	Facilities Supervisor				
Asset Location:	Bus Shelters				
Asset Status:	Minor Repair				
Estimated Total Cost:	\$27,500				
Estimated Start Date:	February, 2022				
Estimated Completion Date:	February, 2022				
Expected Increase in Life in Years:	10				
Estimated Replacement Cost:	\$29,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	This is for the painting of all 12 City bus shelters.				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 27,500				\$ 27,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 27,500	\$ -	\$ -	\$ -	\$ 27,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		27,500				\$ 27,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 27,500	\$ -	\$ -	\$ -	\$ 27,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Asset to be Repaired/Maintained:	Mickel Pavilion Upgrade	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	38		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Mickel Park		
Asset Status:	Minor Repair		
Estimated Total Cost:	\$8,000		
Estimated Start Date:	December, 2021		
Estimated Completion Date:	January, 2021		
Expected Increase in Life in Years:	15		
Estimated Replacement Cost:	\$9,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
This is for repairs and upgrading of the existing large stage pavilion at Mickel Park.			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 8,000				\$ 8,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		8,000				\$ 8,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Project or Purchase:	Outdoor Furnishings		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	39		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$10,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	March, 2022		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$11,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for the purchase of various outdoor furnishings (benches, trash receptacles, etc.) at the various parks and public areas throughout the City.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$0	\$ 10,000				\$ 10,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$10,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 10,000				\$ 10,000
Vehicles:						
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 6-15-21

Name of Project or Purchase:	Hi Lift		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	40		
Project Manager/Asset Custodian:	Facilities Supervisor		
Project Location:	Various		
Project Status:	New Purchase		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$58,000		
Estimated Start Date:	November, 2021		
Estimated Completion Date:	November, 2021		
Expected Life in Years:	15		
Estimated Replacement Cost:	\$60,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project consists of the purchase of a mobile lift. Currently, it is necessary to rent a hi lift for lighting replacements, and tree trimming, throughout fifteen City parks and parking lots. This equipment will also assist with the installation and removal of banners. Based on rental fees and the frequency of a lift rental, the Department spends approximately \$7,000 a year for lift rentals. The cost of the proposed lift will be recovered in eight years. This purchase will result in improved customer service to residents by allowing staff to address lighting and other issues in a more timely fashion.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 58,000				\$ 58,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$58,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 58,000				\$ 58,000
Vehicles:						
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Revised 4/29/21 to reflect correct funding source.

Name of Asset to be Repaired/Maintained	ICPP Floors	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	42		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	ICPP		
Asset Status:	Major Repair		
Estimated Total Cost:	\$34,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Increase in Life in Years:	20		
Estimated Replacement Cost:	\$36,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	This is for the replacement of floors in the foyer, game room, main room and offices at ICPP.		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund	\$ -	\$ 34,000				\$ 34,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ 34,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		34,000				\$ 34,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ 34,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future ear per CM 6-15-21

Name of Asset to be Repaired/Maintained	Hagen Roof Repairs	Asset Number:			
Departmental Division:	Parks and Facilities				
Departmental Priority:	44				
Project Manager/Asset Custodian:	Facilities Supervisor				
Asset Location:	Hagen Park				
Asset Status:	Major Repair				
Estimated Total Cost:	\$15,000				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	March, 2022				
Expected Increase in Life in Years:	20				
Estimated Replacement Cost:	\$18,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:					
This is for repairs to the existing roof at the Hagen Park Community Center.					

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Project or Purchase:	ICPP Patio and Deck Expansion				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	45				
Project Manager/Asset Custodian:	Facilities Supervisor				
Project Location:	ICPP				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$39,000				
Estimated Start Date:	January, 2022				
Estimated Completion Date:	April, 2022				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$45,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the the expansion of the outdoor patio deck at ICPP to better accommodate rental needs and related activities at the facility.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 39,000				\$39,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ 39,000	\$ -	\$ -	\$ -	\$39,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		39,000				\$ 39,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 39,000	\$ -	\$ -	\$ -	\$ 39,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Asset to be Repaired/Maintained	Colohatchee Boat Ramp Building Roof Repairs	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	46		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Colohatchee Boat Ramp		
Asset Status:	Major Repair		
Estimated Total Cost:	\$15,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Increase in Life in Years:	20		
Estimated Replacement Cost:	\$18,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This is for necessary repairs to the existing building at the Colohatchee Boat Ramp. Facility rental revenue has contributed more than \$107,000 due to the quality facilities and accommodating amenities.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 15,000				\$ 15,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		15,000				\$ 15,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Repair and Maintenance Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Asset to be Repaired/Maintained:	Colohatchee Boat Ramp Repairs	Asset Number:	
Departmental Division:	Parks and Facilities		
Departmental Priority:	47		
Project Manager/Asset Custodian:	Facilities Supervisor		
Asset Location:	Colohatchee Boat Ramp		
Asset Status:	Major Repair		
Estimated Total Cost:	\$20,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	March, 2022		
Expected Increase in Life in Years:	20		
Estimated Replacement Cost:	\$23,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This is for necessary repairs to the Colohatchee Boat Ramp dock area.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 20,000				\$ 20,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		20,000				\$ 20,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Project or Purchase:	Ranger Vehicle				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:	48				
Project Manager/Asset Custodian:	Facilities Supervisor				
Project Location:	Various				
Project Status:	New Purchase				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$30,000				
Estimated Start Date:	November, 2021				
Estimated Completion Date:	November, 2021				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$35,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the purchase of a new vehicle for staff providing programming and rangers duties at City Parks.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 30,000				\$30,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$30,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:		30,000				\$ 30,000
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Moved funding to future year per CM 06-15-21

Name of Project or Purchase:	Colohatchee Park Dock		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:	49		
Project Manager/Asset Custodian:	Capital Projects Administrator		
Project Location:	Colohatchee Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$100,000		
Estimated Start Date:	January, 2022		
Estimated Completion Date:	April, 2022		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$115,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is for the installation of a floating dock and connecting path to the existing parking lot at Colohatchee Park. The City will apply for state funding to cover at least half of the cost. If the City is not awarded this grant, the project will be moved to a future fiscal year.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 100,000				\$100,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$100,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		100,000				\$ 100,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Building Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Capital Projects Administrator		
Project Location:	Hagen Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$150,000		
Estimated Start Date:	Mar, 2023		
Estimated Completion Date:	August, 2023		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$165,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project is to expand the Hagen Park Community Center programming areas.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 150,000				\$150,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:		\$ 150,000	\$ -	\$ -	\$ -	\$150,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		150,000				\$ 150,000
Other (Specify):						\$ -
TOTAL COSTS:		\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Spread funding over more than one year per CM 06-15-21

Name of Project or Purchase:	Colohatchee Park Expansion & Access				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:					
Project Manager/Asset Custodian:	Capital Projects Director				
Project Location:	Colohatchee Park				
Project Status:	New Construction				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$900,000				
Estimated Start Date:	Mar, 2023				
Estimated Completion Date:	August, 2023				
Expected Life in Years:	25				
Estimated Replacement Cost:					
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This is for the development of the newly acquired Colohatchee "expansion parcel". Development of the parcel will include grading, landscaping, the installation of a new parking lot and restroom building, connecting pedestrian entrance into Colohatchee Park, and the addition of small recreational facilities, a trail head, and river overlook structure. The City is applying for alternative funding sources. If funding is approved, most of the request will not be necessary.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund		\$ 450,000	\$ 450,000			\$900,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$900,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		450,000	450,000			\$ 900,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ 450,000	\$ 450,000	\$ -	\$ -	\$ 900,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Hagen Park Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Hagen Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$4,190,000		
Estimated Start Date:	Jan, 2023		
Estimated Completion Date:	Sep, 2027		
Expected Life in Years:	20		
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:	<p>This project will provide for the acquisition of six real estate parcels between FY 2023 and FY 2027 at \$3,200,000 to expand Hagen Park. Construction costs will be determined after a Hagen Park Site Master Plan. However, Some construction costs will include demolition of existing buildings (\$75,000), retention facilities, sidewalks, landscaping and irrigation (\$90,000), the addition of new parking spaces and meters (\$175,000), and additional lighting, a shelter, shade structures, furnishings, bleachers, and benches (\$325,000). The expansion will also potentially provide a staging area for street festivals and parades.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund			\$ 600,000	\$ 1,800,000	\$ 1,790,000	\$4,190,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 600,000	\$ 1,800,000	\$ 1,790,000	\$4,190,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:			\$ 600,000	\$ 700,000	\$ 125,000	\$ 825,000
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:				165,000		\$ 165,000
Computers & Technology:						\$ -
Infrastructure			600,000	935,000	1,665,000	\$ 3,200,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 1,200,000	\$ 1,800,000	\$ 1,790,000	\$ 4,190,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Kitchen Expansion				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:					
Project Manager/Asset Custodian:	Facilities Supervisor				
Project Location:	ICPP				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$150,000				
Estimated Start Date:	January, 2023				
Estimated Completion Date:	April, 2023				
Expected Life in Years:	20				
Estimated Replacement Cost:	\$175,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project is for renovations to the existing kitchen at Island City Park Preserve. The project will include the addition of cabinets and counter space.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund			\$ 150,000			\$150,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$150,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						
Computers & Technology:						\$ -
Infrastructure			150,000			\$ 150,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	ICPP Playground				
Departmental Division:	Parks and Facilities	CIP Number:			
Departmental Priority:					
Project Manager/Asset Custodian:	Facilities Supervisor				
Project Location:	ICPP				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$40,000				
Estimated Start Date:	January, 2023				
Estimated Completion Date:	April, 2023				
Expected Life in Years:	15				
Estimated Replacement Cost:	\$50,000				
Budget Account:	300-5779-5641-000				
Detailed Description, Explanation, and Justification:	<p>This project will consist of upgrading the playground facilities at Island City Park Preserve. New equipment will be installed and the playground area will be expanded.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund			\$ 40,000			\$40,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$40,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						
Computers & Technology:						\$ -
Infrastructure			40,000			\$ 40,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Library Expansion		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Library		
Project Status:	Land Acquisition		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,000,000		
Estimated Start Date:	January, 2023		
Estimated Completion Date:	April, 2023		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This purchase, if available, is for parcels adjacent to the Library.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund				\$ 350,000	\$ 650,000	\$ 1,000,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ 350,000	\$ 650,000	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						
Computers & Technology:						\$ -
Infrastructure						
Other (Land Acquisition):				350,000	650,000	\$ 1,000,000
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ 350,000	\$ 650,000	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Colohatchee Boat Ramp Expansion			
Departmental Division:	Parks and Facilities	CIP Number:		
Departmental Priority:				
Project Manager/Asset Custodian:				Facilities Supervisor
Project Location:				Colohatchee Boat Ramp
Project Status:				New Project
If replacement, asset tag # (if available)				
Estimated Total Project Cost:				\$650,000
Estimated Start Date:				January, 2023
Estimated Completion Date:				Jun, 2023
Expected Life in Years:				30
Estimated Replacement Cost:				\$800,000
Budget Account:	300-5779-5641-000			
Detailed Description, Explanation, and Justification:	<p>This project includes land acquisition and construction of an improved boat ramp, including pilings, infrastrucutre, and decking to expand the existing boat ramp and waterfront park at Colohatchee Boat Ramp/Park.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund				\$ 650,000		\$650,000
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$650,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						
Computers & Technology:						\$ -
Infrastructure				100,000		\$ 100,000
Other (Land Acquisition):				550,000		\$ 550,000
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$ 650,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Mickel Park Land Acquisition		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Leisure Services Director		
Project Location:	Mickel Park		
Project Status:	Land Acquisition		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,000,000		
Estimated Start Date:	January, 2023		
Estimated Completion Date:	April, 2023		
Expected Life in Years:			
Estimated Replacement Cost:			
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			
<p>This purchase, if available, is for parcels adjacent to Mickel Park, in accordance with the Parks Master Plan.</p>			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund					\$ 1,000,000	\$ 1,000,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						
Computers & Technology:						\$ -
Infrastructure						
Other (Land Acquisition):					1,000,000	\$ 1,000,000
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 1,000,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

General Fund

Leisure Services Department

Name of Project or Purchase:	Richardson Park Carriage House Renovations		
Departmental Division:	Parks and Facilities	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Capital Projects Administrator		
Project Location:	Richardson Park		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$350,000		
Estimated Start Date:	January, 2024		
Estimated Completion Date:	August, 2024		
Expected Life in Years:	20		
Estimated Replacement Cost:	\$375,000		
Budget Account:	300-5779-5641-000		
Detailed Description, Explanation, and Justification:			

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
General Fund					\$ 175,000	\$ 175,000
Capital Replacement Plan						\$ -
Grant					175,000	\$ 175,000
TOTAL SOURCES:	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:					40,000	\$ 40,000
Computers & Technology:						\$ -
Infrastructure					310,000	\$ 310,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:						\$ -
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -					

WATER & SEWER UTILITIES FUND

Emergency Management/Utilities Department

The Emergency Management/Utilities Department is responsible for the water distribution network and the sanitary sewer collection system. The Finance Department is responsible for the preparation and collection of utility bills.

WATER DISTRIBUTION

The City of Wilton Manors receives its water from the City of Fort Lauderdale through a 20 year large user agreement. The water plant named "Five Ash" is located at NW 9th Avenue and 38th Street, and water is distributed to Wilton Manors through three 8" master meters (similar to a standard house meter but larger) located on NW 9th Avenue, N Andrews Avenue and NE 11th Avenue. The City of Fort Lauderdale invoices the City of Wilton Manors for the consumption monthly.

The water meter program includes meter reading; meter repairs and replacement; turn ons/off; non-payment tags, leak detection; pressure checks; meter read checks; backflow certification; and general customer complaints response.

The water distribution program includes service line replacement (between the main and meter); fire hydrant flow testing, repair and replacement; installing hydrant isolation valves, exercise hydrants and valves; and painting valve boxes, hydrants and marking locations in street and main line repairs.

The backflow and cross-connection program is a statutory requirement and it is monitored on an annual basis.

SEWER COLLECTION

The City of Wilton Manors contracts with the City of Fort Lauderdale to treat all sewage that is generated in the City of Wilton Manors. Usage is tracked through one sewer meter 16" in diameter, which is located in the City of Oakland Park at NE 16th Avenue and 42nd Street. This meter is read on a monthly basis for the purposes of billing. After sewage is pumped through the meter, it is sent to a transfer station that pumps it to the George T. Lohmeyer Regional Wastewater Treatment Plant in Port Everglades for the required treatment by the Florida Department of Environmental Protection.

The sewer lift station program provides continual maintenance to the City's twelve stations. The various internal functions of the stations are monitored via a computerized telemetry

system. The telemetry system provides the field personnel with a daily record of these functions. Other elements of this program include the biannual cleaning of the station wet well using a vacuum truck, and repairing/replacing valves, motors, pump parts and electrical panels. Routine lift station maintenance is performed at least once a month.

The sewer collection system televideo, smoke testing, and sealing programs are designed to address the sewer system's infiltration in aggregate. This program operates on a continuous schedule until the entire system has been televised and repaired. The process addresses main lines as well as the house service laterals.

The lateral repair and replacement program is an on-going project. Sewer laterals are repaired or replaced on an "as-needed" basis. Laterals have been long identified as a major infiltration contributor to the sewer system. System expansion is necessary to provide adequate space for redevelopment.

UTILITY BILLING

Utility Billing is responsible for the timely preparation and distribution of the monthly utility bills for all water, sewer, stormwater, recycling and solid waste customers. Customer service personnel field all utility related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler, processing utility liens, and maintaining the timely collection of utility payments. The Utility Billing office is located in City Hall and is administered as part of the Finance Department.

Department's Core Operational Mission and Key Roles and Functions

Core Operational Mission:

The Emergency Management/Utilities Department's mission is to provide quality services to City residents, businesses and visitors, in a professional and timely manner.

Key Roles and Functions:

Key roles and functions of the Emergency Management/Utilities Department are:

- 1) operation and maintenance of the potable water distribution network;
- 2) operation and maintenance of the sanitary sewer collection system;
- 3) traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signage);
- 4) maintenance of the stormwater drainage network;
- 5) administration of the recycling and solid waste contracts;
- 6) plan reviews and various inspections; and
- 7) emergency preparedness and response.

**DEPARTMENTAL BUDGET SUMMARY
WATER AND SEWER UTILITIES FUND**

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 503,654	\$ 473,126	\$ 535,811
Personnel Benefits	319,974	232,002	277,387
Operating Expenditures	4,128,471	6,683,363	6,566,883
Capital		3,392,243	441,772
Debt Service	14,772	78,825	78,458
Depreciation	809,986	819,380	880,100
Interfund Transfers	1,079,594	1,019,122	815,969
TOTAL DEPARTMENT COST	\$ 6,856,451	\$ 12,698,061	\$ 9,596,380

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities (a)	0.75	0.75	0.75	0.75
Office Manager (b)	0.75	0.75	0.75	0.75
Administrative Coordinator (b)	0.00	0.00	0.75	0.75
Customer Service Supervisor	1.00	1.00	1.00	1.00
Customer Service Representative	1.00	1.00	1.00	1.00
Supervisor of Utilities	1.00	1.00	1.00	1.00
Utilities Technician III	2.00	2.00	2.00	2.00
Utilities Technician II	1.00	1.00	1.00	1.00
Utilities Technician I	1.00	1.00	1.00	1.00
Total Full Time	8.50	8.50	9.25	9.25
Part Time Customer Service Representative (a)	0.50	0.50	0.50	0.50
Total Part Time	0.50	0.50	0.50	0.50
WATER AND SEWER UTILITIES FUND TOTALS	9.00	9.00	9.75	9.75

(a) Payroll costs are allocated between the General Fund and the Water and Sewer Utilities Fund.

(b) Payroll costs are allocated between the Recycling Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 401 - WATER & SEWER UTILITY FUND						
Dept 5330 - WATER U/B PERSONNEL						
1	PERSONNEL WAGES					
2	401-5330-5121.000 Salaries - Full Time	70,120	67,022	67,022	76,699	59,041
3	401-5330-5122.000 Curr Lia-Compensated Abs	1,203	0	0	0	0
4	401-5330-5131.000 Salaries - Part-Time	0	0	0	112	5,712
5	401-5330-5141.000 Overtime	8	792	792	24	750
6	PERSONNEL WAGES	71,331	67,814	67,814	76,835	65,503
7						
8	PERSONNEL BENEFITS					
9	401-5330-5211.000 FICA	4,751	4,956	4,956	5,757	4,393
10	401-5330-5211.005 FICA Part-Time	0	0	0	7	437
11	401-5330-5221.000 Pension - WM	9,372	9,177	9,177	9,177	8,209
12	401-5330-5222.000 Pension - FRS	3,024	3,444	3,444	3,136	3,267
13	401-5330-5224.000 Pension - GASB 68	75,275	0	0	0	0
14	401-5330-5231.000 Life & Health Insurance	18,375	16,069	16,069	13,072	17,950
15	401-5330-5232.000 Insurance Opt-out	0	0	0	353	0
16	PERSONNEL BENEFITS	110,797	33,646	33,646	31,502	34,256
17						
18	Totals for dept 5330 - WATER U/B PERSONNEL	182,128	101,460	101,460	108,337	99,759
19						
20	Dept 5331 - SEWER U/B PERSONNEL					
21						
22	PERSONNEL WAGES					
23	401-5331-5121.000 Salaries - Full Time	70,065	67,022	67,022	56,484	59,041
24	401-5331-5122.000 Curr Lia-Compensated Abs	1,203	0	0	0	0
25	401-5331-5131.000 Salaries - Part-Time	0	0	0	112	5,712
26	401-5331-5141.000 Overtime	8	792	792	23	750
27	PERSONNEL WAGES	71,276	67,814	67,814	56,619	65,503
28						
29	PERSONNEL BENEFITS					
30	401-5331-5211.000 FICA	4,922	4,956	4,956	4,035	4,393
31	401-5331-5211.005 FICA Part-Time	0	0	0	7	437
32	401-5331-5221.000 Pension - WM	9,491	26,900	26,900	25,012	29,005
33	401-5331-5222.000 Pension - FRS	3,024	3,444	3,444	3,136	3,267
34	401-5331-5231.000 Life & Health Insurance	18,330	16,069	16,069	13,072	17,951
35	401-5331-5232.000 Insurance Opt-out	0	0	0	47	0
36	PERSONNEL BENEFITS	35,767	51,369	51,369	45,309	55,053
37						
38	Totals for dept 5331 - SEWER U/B PERSONNEL	107,043	119,183	119,183	101,928	120,556

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
39						
40	Dept 5332 - SEWER OPERATIONS					
41						
42	PERSONNEL WAGES					
43	401-5332-5121.000 Salaries - Full Time	206,305	197,684	197,684	197,192	229,381
44	401-5332-5122.000 Curr Lia-Compensated Abs	3,699	0	0	0	0
45	401-5332-5141.000 Overtime	16,377	12,250	12,250	18,100	12,219
46	401-5332-5151.000 Cellular Phone Stipend	1,453	1,598	1,598	1,940	1,598
47	401-5332-5154.000 Duty Pay	6,427	7,800	7,800	3,986	7,800
48	PERSONNEL WAGES	234,261	219,332	219,332	221,218	250,998
49						
50	PERSONNEL BENEFITS					
51	401-5332-5211.000 FICA	15,998	14,721	14,721	15,167	17,147
52	401-5332-5221.000 Pension - WM	27,992	9,177	9,177	9,177	8,209
53	401-5332-5222.000 Pension - FRS	22,472	22,865	22,865	24,237	30,398
54	401-5332-5231.000 Life & Health Insurance	41,394	41,739	41,739	62,182	54,664
55	401-5332-5232.000 Insurance Opt-Out	0	0	0	0	0
56	PERSONNEL BENEFITS	107,856	88,502	88,502	110,763	110,418
57						
58	OPERATING EXPENDITURES					
59	401-5332-5311.000 Professional Services	85,704	1,000	36,000	23,149	1,200
60	401-5332-5312.000 Legal Services - City Attorney	1,378	5,000	5,000	7,455	0
61	401-5332-5321.000 Audit & Accounting	9,090	10,444	10,444	10,320	10,500
62	401-5332-5341.000 Contractual Services	26,157	4,660	4,660	18,685	4,660
63	401-5332-5342.000 Contractual - Waste Water	1,087,437	1,463,118	1,463,118	2,029,709	2,132,500
64	401-5332-5401.000 Meetings & Conferences	493	0	0	0	1,200
65	401-5332-5411.000 Telephone	2,020	2,186	2,186	2,930	2,186
66	401-5332-5412.000 Postage	8,619	13,400	13,400	9,160	250
67	401-5332-5431.000 Utilities	69,829	71,345	71,345	73,400	72,800
68	401-5332-5451.000 Insurance	26,401	23,064	23,064	22,940	23,300
69	401-5332-5462.000 Equipment Maint-Repair	9,290	12,300	12,300	11,519	8,300
70	401-5332-5463.000 Vehicle Maint-Repair	3,569	3,400	3,400	3,087	3,700
71	401-5332-5464.000 VEHICLE OPERATION-FUEL	3,975	6,776	6,776	5,154	4,400
72	401-5332-5466.000 Building Maintenance	4,654	7,500	7,500	8,902	7,500
73	401-5332-5469.000 System Maintenance	34,435	233,500	927,203	626,323	1,436,000
74	401-5332-5471.000 Printing & Binding	1,093	0	0	1,519	1,250
75	401-5332-5491.000 City Hall Indirect Chgs	363,937	328,517	328,517	328,514	367,067
76	401-5332-5511.000 Office Supplies	711	3,000	3,000	161	3,000
77	401-5332-5521.000 Operating Supplies	6,325	6,500	6,500	4,699	9,300
78	401-5332-5524.000 Uniforms & Clothing	1,421	1,840	1,840	742	1,840
79	401-5332-5541.000 Subs, Memberships, Dues	0	1,312	1,312	30	1,312
80	401-5332-5542.000 Training/Education	75	6,200	6,200	1,008	4,200
81	401-5332-5544.000 Tuition Reimbursement	0	0	0	0	0
82	OPERATING EXPENDITURES	1,746,613	2,205,062	2,933,765	3,189,406	4,096,465
83						
84	CAPITAL					
85	401-5332-5690.000 Contribution to Capital Replacement Pla	0	70,000	70,000	0	95,000
86	401-5332-5954.000 Conting -Cap/Equipment	0	0	0	0	0
87	401-5332-5955.000 Current Year Capital Expenditure	0	7,710	1,840,841	538,478	167,772
88	CAPITAL	0	77,710	1,910,841	538,478	262,772
89						
90	DEBT SERVICE					
91	401-5332-5701.000 Debt Service	14,772	78,825	78,825	78,824	78,458
92	DEBT SERVICE	14,772	78,825	78,825	78,824	78,458
93						
94	DEPRECIATION					
95	401-5332-5992.000 Depreciation Expense	4,206	0	0	0	4,200
96	401-5332-5994.000 Dep Exp-Furn & Equipment	35,444	64,960	64,960	0	35,000
97	401-5332-5995.000 Depr Exp - Sewer	379,466	379,270	379,270	0	380,000
98	401-5332-5997.000 Dep Exp - Sys Imp Proj	7,157	7,160	7,160	0	7,200
99	401-5332-5998.000 Dep Exp - Buildings	9,849	9,850	9,850	0	9,800
100	DEPRECIATION	436,122	461,240	461,240	0	436,200
101						
102	Totals for dept 5332 - SEWER OPERATIONS	2,539,624	3,130,671	5,692,505	4,138,689	5,235,311

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
103						
104	Dept 5333 - WATER OPERATIONS					
105						
106	PERSONNEL WAGES					
107	401-5333-5121.000 Salaries - Full Time	116,043	110,665	110,665	116,715	146,254
108	401-5333-5122.000 Curr Lia-Compensated Abs	2,731	0	0	0	0
109	401-5333-5141.000 Overtime	5,339	4,083	4,083	7,637	4,135
110	401-5333-5151.000 Cellular Phone Stipend	797	818	818	270	818
111	401-5333-5154.000 Duty Pay	1,876	2,600	2,600	1,262	2,600
112	PERSONNEL WAGES	126,786	118,166	118,166	125,884	153,807
113						
114	PERSONNEL BENEFITS					
115	401-5333-5211.000 FICA	9,057	8,202	8,202	8,567	10,076
116	401-5333-5221.000 Pension - WM	15,606	15,119	15,119	15,119	18,472
117	401-5333-5222.000 Pension - FRS	17,516	16,487	16,487	18,858	22,916
118	401-5333-5231.000 Life & Health Insurance	21,623	18,677	18,677	29,224	26,196
119	401-5333-5232.000 Insurance Opt-Out	0	0	0	0	0
120	401-5333-5260.000 Other Post Employment Benefits	1,752	0	0	0	0
121	PERSONNEL BENEFITS	65,554	58,485	58,485	71,768	77,660
122						
123	OPERATING EXPENDITURES					
124	401-5333-5311.000 Professional Services	85,704	1,500	26,500	23,149	1,500
125	401-5333-5312.000 Legal Services - City Attorney	1,378	5,000	5,000	7,118	5,000
126	401-5333-5321.000 Audit & Accounting	10,118	10,444	10,444	10,320	10,500
127	401-5333-5341.000 Contractual Services	39,287	25,602	25,602	57,291	25,602
128	401-5333-5432.000 Water Purchases	1,804,587	2,021,924	2,021,924	1,912,804	1,934,300
129	401-5333-5401.000 Meetings & Conferences	493	900	900	0	2,100
130	401-5333-5411.000 Telephone	1,598	1,654	1,654	2,357	1,654
131	401-5333-5412.000 Postage	8,874	11,500	11,500	9,219	500
132	401-5333-5451.000 Insurance	22,101	18,436	18,436	18,547	18,230
133	401-5333-5462.000 Equipment Maint-Repair	5,752	6,950	6,950	1,474	3,650
134	401-5333-5463.000 Vehicle Maint-Repair	2,580	5,300	5,300	961	3,550
135	401-5333-5464.000 Vehicle Operation - Fuel	1,726	2,636	2,636	1,550	2,500
136	401-5333-5466.000 Building Maintenance	45	5,200	5,200	2,835	5,200
137	401-5333-5469.000 System Maintenance	20,527	70,700	90,190	38,269	70,700
138	401-5333-5471.000 Printing & Binding	1,093	1,200	1,200	1,519	2,450
139	401-5333-5491.000 City Hall Indirect Chgs	363,937	328,517	328,517	328,514	367,067
140	401-5333-5494.000 Miscellaneous Expense	0	0	0	0	0
141	401-5333-5496.000 Year End Inventory Adjmt	3,231	0	0	0	0
142	401-5333-5511.000 Office Supplies	471	3,500	3,500	469	3,500
143	401-5333-5521.000 Operating Supplies	5,499	5,900	5,900	7,158	6,100
144	401-5333-5524.000 Uniforms & Clothing	1,123	1,840	1,840	1,194	1,840
145	401-5333-5541.000 Subs, Memberships, Dues	1,183	1,825	1,825	1,059	1,825
146	401-5333-5542.000 Training/Education	551	4,650	4,650	113	2,650
147	401-5333-5544.000 Tuition Reimbursement	0	0	0	0	0
148	401-5333-5991.000 Contingency - Fund Balance	0	1,169,930	1,169,930	0	0
149	OPERATING EXPENDITURES	2,381,858	3,705,108	3,749,598	2,425,920	2,470,418
150						
151	CAPITAL					
152	401-5333-5690.000 Contribution to Capital Replacement Pla	0	70,000	70,000	0	95,000
153	401-5333-5954.000 Conting -Cap/Equipment	0	0	0	0	0
154	401-5333-5955.000 Current Year Capital Expenditure	0	9,980	1,411,402	924,607	84,000
155	CAPITAL	0	79,980	1,481,402	924,607	179,000
156						
157	DEPRECIATION					
158	401-5333-5992.000 Depreciation Expense	21,497	840	840	0	21,500
159	401-5333-5993.000 Dep Exp -System & Improvements	229,432	229,480	229,480	0	299,400
160	401-5333-5994.000 Dep Exp - Fire Hydrants	15,372	15,560	15,560	0	15,400
161	401-5333-5995.000 Dep Exp - Autos & Trucks	12,460	12,460	12,460	0	12,500
162	401-5333-5996.000 Dep Exp - Furn & Equipment	86,251	89,500	89,500	0	86,300
163	401-5333-5997.000 Dep Exp - Sys Imp Proj	7,509	7,510	7,510	0	7,500
164	401-5333-5998.000 Dep Exp - Buildings	1,343	2,790	2,790	0	1,300
165	DEPRECIATION	373,864	358,140	358,140	0	443,900
166						
167	Totals for dept 5333 - WATER OPERATIONS	2,948,062	4,319,879	5,765,791	3,548,179	3,324,785

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
168						
169	Dept 5881 - INTERFUND TRANSFERS					
170	TRANSFERS OUT					
171	401-5881-5911.000 Operating Transfers Out	1,079,594	1,019,122	1,019,122	1,019,123	815,969
172	TRANSFERS OUT	1,079,594	1,019,122	1,019,122	1,019,123	815,969
173						
174	Totals for dept 5881 - INTERFUND TRANSFERS	1,079,594	1,019,122	1,019,122	1,019,123	815,969
175						
176						
177	TOTAL WATER & SEWER UTILITY FUND EXPENDITURES	6,856,451	8,690,315	12,698,061	8,916,256	9,596,380

City of Wilton Manors FY22-26 Capital Improvement Program

Water & Sewer Utility Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	248,772	-	-	-	-	\$ 248,772
Capital Replacement Plan	190,000	193,800	197,676	201,630	205,662	\$ 988,768
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540

City of Wilton Manors FY22-26 Capital Improvement Program

Water & Sewer Utility Fund

Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 190,000	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 988,768
Capital Replacement Plan		410,723	7,744	445,071	102,831	\$ 966,369
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 190,000	\$ 604,523	\$ 205,420	\$ 646,701	\$ 308,493	\$ 1,955,137

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 6,243		\$ 58,366		\$ 64,609
Vehicles:		339,959		371,423	97,419	\$ 808,801
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:		64,521	7,744	15,282	5,412	\$ 92,959
Infrastructure						\$ -
Capital Replacement Plan	190,000	193,800	197,676	201,630	205,662	\$ 988,768
TOTAL COSTS:	\$ 190,000	\$ 604,523	\$ 205,420	\$ 646,701	\$ 308,493	\$ 1,955,137

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY22-26 Capital Improvement Program

Water & Sewer Utility Fund

Proposed Master Plan Infrastructure

Information Only, Not Included in the Recommended Budget

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 541,700	\$ 559,600	\$ 135,600	\$ 4,414,600	\$ 2,056,400	\$ 7,707,900
Capital Replacement Plan	121,800	303,400	8,400	506,000	120,000	\$ 1,059,600
Debt	13,621,100	15,397,800	2,176,000	-	-	\$ 31,194,900
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 14,284,600	\$ 16,260,800	\$ 2,320,000	\$ 4,920,600	\$ 2,176,400	\$ 39,962,400

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Infrastructure	14,284,600	16,260,800	2,320,000	4,920,600	2,176,400	\$ 39,962,400
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 14,284,600	\$ 16,260,800	\$ 2,320,000	\$ 4,920,600	\$ 2,176,400	\$ 39,962,400

As of the date of publishing, the City Commission, City Manager, and Staff are in the process of finalizing the schedule of infrastructure projects nor the financing plan to pay for them. Further discussion by the City Commission will occur in late July, following which a financing plan to pay for the infrastructure projects will be presented to the City Commission for approval.

City of Wilton Manors FY21-26 Capital Improvement Program
Water & Sewer Utility Fund
Sewer Department
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 262,772	\$ 96,900	\$ 98,838	\$ 100,815	\$ 102,831	\$ 662,156
Capital Replacement Plan						\$ -
Grants						\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	<u>\$ 262,772</u>	<u>\$ 96,900</u>	<u>\$ 98,838</u>	<u>\$ 100,815</u>	<u>\$ 102,831</u>	<u>\$ 662,156</u>

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 1,500					\$ 1,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	166,272					\$ 166,272
Capital Replacement Plan	95,000	96,900	98,838	100,815	102,831	\$ 494,384
Other:						\$ -
TOTAL COSTS:	<u>\$ 262,772</u>	<u>\$ 96,900</u>	<u>\$ 98,838</u>	<u>\$ 100,815</u>	<u>\$ 102,831</u>	<u>\$ 662,156</u>

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Sewer)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex East Building - Replace Flat Roofing		
Departmental Division:	Sewer	CIP Number:	
Departmental Priority:	6		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	FY21-22 Qtr 2		
Estimated Completion Date:	FY21-22 Qtr 2		
Expected Life in Years:	25 Years		
Estimated Replacement Cost:	\$57,500		
Budget Account:	401-5332-5955		
Detailed Description, Explanation, and Justification:	<p>The flat-surface roofing of the Municipal Complex's east building has reach its useful life span and needs to be replaced. The total budget of \$100,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 50,000					\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000					\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		2,300	2,300	2,300	2,300	\$ 9,200
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 9,200

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Sewer)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex East Building - Enclose Double Bay		
Departmental Division:	Sewer	CIP Number:	
Departmental Priority:	7		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$32,500		
Estimated Start Date:	FY21-22 Qtr 3		
Estimated Completion Date:	FY21-22 Qtr 3		
Expected Life in Years:	50 Years		
Estimated Replacement Cost:	\$39,000		
Budget Account:	401-5332-5955		
Detailed Description, Explanation, and Justification:	<p>The double bay of the Municipal Complex's east building is open-air and should be enclosed for additional security. The total budget of \$65,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 32,500					\$ 32,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	32,500					\$ 32,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		780	780	780	780	\$ 3,120
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 780	\$ 780	\$ 780	\$ 780	\$ 3,120

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Sewer)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex - Office Furniture		
Departmental Division:	Sewer	CIP Number:	
Departmental Priority:	8		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,500		
Estimated Start Date:	FY21-22 Qtr 1		
Estimated Completion Date:	FY21-22 Qtr 1		
Expected Life in Years:	10 Years		
Estimated Replacement Cost:	\$1,800		
Budget Account:	401-5332-5955		
Detailed Description, Explanation, and Justification:	<p>Additional desk and storage is needed for the EMU office. The total budget of \$3,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 1,500					\$ 1,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	1,500					\$ 1,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		180	180	180	180	\$ 720
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 180	\$ 180	\$ 180	\$ 180	\$ 720

City of Wilton Manors FY22-26 Capital Improvement Program
Water & Sewer Utility Fund
Water Department
Department Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 179,000	\$ 96,900	\$ 98,838	\$ 100,815	\$ 102,831	\$ 578,384
Capital Replacement Plan						\$ -
Grants						\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	<u>\$ 179,000</u>	<u>\$ 96,900</u>	<u>\$ 98,838</u>	<u>\$ 100,815</u>	<u>\$ 102,831</u>	<u>\$ 578,384</u>

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 1,500					\$ 1,500
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	82,500					\$ 82,500
Capital Replacement Plan	95,000	96,900	98,838	100,815	102,831	\$ 494,384
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	<u>\$ 179,000</u>	<u>\$ 96,900</u>	<u>\$ 98,838</u>	<u>\$ 100,815</u>	<u>\$ 102,831</u>	<u>\$ 578,384</u>

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Water)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex East Building - Replace Flat Roofing		
Departmental Division:	Water	CIP Number:	
Departmental Priority:	5		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	Replacement Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$50,000		
Estimated Start Date:	FY21-22 Qtr 2		
Estimated Completion Date:	FY22-23 Qtr 2		
Expected Life in Years:	25 Years		
Estimated Replacement Cost:	\$57,500		
Budget Account:	401-5332-5955		
Detailed Description, Explanation, and Justification:	<p>The flat surface roofing of the Municipal Complex's east building has reach its useful life span and needs to be replaced. The total budget of \$100,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 50,000					\$ 50,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	50,000					\$ 50,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		2,300	2,300	2,300	2,300	\$ 9,200
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ 9,200

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Water)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex East Building - Enclose Large Bay				
Departmental Division:	Water	CIP Number:			
Departmental Priority:	6				
Project Manager/Asset Custodian:	Department Director				
Project Location:	Municipal Complex				
Project Status:	New Project				
If replacement, asset tag # (if available)					
Estimated Total Project Cost:	\$32,500				
Estimated Start Date:	FY21-22 Qtr 3				
Estimated Completion Date:	FY21-22 Qtr 3				
Expected Life in Years:	50 Years				
Estimated Replacement Cost:	\$39,000				
Budget Account:	401-5332-5955				
Detailed Description, Explanation, and Justification:	<p>The large bay of the Municipal Complex's east building is open-air and should be enclosed for additional security. The total budget of \$65,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>				

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 32,500					\$ 32,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	32,500					\$ 32,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ 32,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		780	780	780	780	\$ 3,120
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 780	\$ 780	\$ 780	\$ 780	\$ 3,120

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Utility Fund (Water)

Emergency Management/Utilities

Name of Project or Purchase:	Municipal Complex - Office Furniture		
Departmental Division:	Water	CIP Number:	
Departmental Priority:	7		
Project Manager/Asset Custodian:	Department Director		
Project Location:	Municipal Complex		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$1,500		
Estimated Start Date:	FY21-22 Qtr 1		
Estimated Completion Date:	FY21-22 Qtr 1		
Expected Life in Years:	10 Years		
Estimated Replacement Cost:	\$1,800		
Budget Account:	401-5333-5955		
Detailed Description, Explanation, and Justification:	<p>Additional desk and storage is needed for the EMU office. The total budget of \$3,000 will be shared 1/2 Sewer Division and 1/2 Water Division.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 1,500					\$ 1,500
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	1,500					\$ 1,500
Other (Specify):						\$ -
TOTAL COSTS:	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ 1,500

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						\$ -
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		180	180	180	180	\$ 720
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 180	\$ 180	\$ 180	\$ 180	\$ 720

DRAINAGE UTILITY FUND

The stormwater system rehabilitation program consists of replacing outdated catch basins as well as the associated undersized drainage pipes. The program also addresses the continuing maintenance of the network such as cleaning debris out of the catch basins and associated piping, the repair of broken or cracked pipes, and addressing the quality of water entering canals. The City is a co-permittee in Broward County Inter-local Agreement NPDES-00016 for state-mandated maintenance activities and sediment control standards in the City's waterways, thereby reducing the amount of sediment entering the City's drainage system and waterways.

DEPARTMENTAL BUDGET SUMMARY
DRAINAGE FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 74,382	\$ 82,538	\$ 90,427
Personnel Benefits	52,974	43,638	46,567
Operating Expenditures	230,081	438,586	398,204
Capital	-	978,299	585,000
Debt Service	-	-	-
Depreciation	94,509	123,500	94,400
Interfund Transfers	4,990	4,990	4,990
TOTAL DEPARTMENT COST	\$ 456,936	\$ 1,671,551	\$ 1,219,588

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Utility Technician II	1.00	1.00	1.00	1.00
Utility Technician I	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
DRAINAGE FUND TOTALS	2.00	2.00	2.00	2.00

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 450 - DRAINAGE UTILITY FUND						
Dept 5336 - DRAINAGE OPERATIONS						
1	PERSONNEL WAGES					
2	450-5336-5121.000 Salaries - Full Time	67,536	72,551	72,551	69,662	79,524
3	450-5336-5122.000 Curr Lia-Compensated Abs	(171)	0	0	0	0
4	450-5336-5141.000 Overtime	4,247	6,667	6,667	6,733	7,583
5	450-5336-5151.000 Cell Phone Stipend	570	720	720	630	720
6	450-5336-5154.000 Duty Pay	2,200	2,600	2,600	3,000	2,600
7	PERSONNEL WAGES	74,382	82,538	82,538	80,025	90,427
8						
9	PERSONNEL BENEFITS					
10	450-5336-5211.000 FICA	5,501	5,390	5,390	6,846	6,000
11	450-5336-5221.000 Pension - WM	10,003	9,890	9,890	9,890	10,057
12	450-5336-5222.000 Pension - FRS	6,763	8,182	8,182	7,878	9,688
13	450-5336-5224.000 Pension - GASB 68	11,608	0	0	0	0
14	450-5336-5231.000 Life & Health Insurance	18,828	20,176	20,176	23,074	20,822
15	450-5336-5260.000 OTHER POST EMPLOYMENT BENEFITS (O	271	0	0	0	0
16	PERSONNEL BENEFITS	52,974	43,638	43,638	47,688	46,567
17						
18	OPERATING EXPENDITURES					
19	450-5336-5311.000 Professional Services	17,391	1,200	6,200	0	1,200
20	450-5336-5341.000 Contractual Services	18,573	35,220	39,800	13,659	27,270
21	450-5336-5401.000 Meetings & Conferences	0	0	0	0	1,200
22	450-5336-5411.000 Telephone	244	240	240	277	240
23	450-5336-5412.000 Postage	0	100	100	0	100
24	450-5336-5451.000 Insurance	3,232	3,501	3,501	3,417	3,200
25	450-5336-5462.000 Equipment Maint-Repair	8,068	9,700	9,700	5,265	10,200
26	450-5336-5463.000 Vehicle Maint-Repair	2,679	2,900	2,900	2,400	3,000
27	450-5336-5464.000 Vehicle Operation - Fuel	3,726	3,959	3,959	4,892	4,700
28	450-5336-5469.000 System Maintenance	1,505	171,000	188,291	45,118	172,500
29	450-5336-5491.000 City Hall Indirect Chgs	171,179	168,294	168,294	168,298	164,454
30	450-5336-5521.000 Operating Supplies	1,060	4,500	4,500	2,384	4,500
31	450-5336-5524.000 Uniforms & Clothing	904	1,690	1,690	985	1,690
32	450-5336-5541.000 Subs, Memberships, Dues	925	1,000	1,000	925	1,000
33	450-5336-5542.000 Training/Education	595	4,750	4,750	866	2,950
34	450-5336-5951.000 Contingencies	0	3,661	3,661	0	0
35	OPERATING EXPENDITURES	230,081	411,715	438,586	248,486	398,204
36						
37	CAPITAL					
38	450-5336-5601.018 CDBG 45th Year Expenditure	0	0	61,307	0	0
39	450-5336-5690.000 Contribution to Capital Replacement	0	79,000	79,000	0	35,000
40	450-5336-5954.000 Conting - Cap/Equipment	0	0	0	0	0
41	450-5336-5955.000 Current Year Capital Expenditure	0	156,140	837,992	113,584	550,000
42	CAPITAL	0	235,140	978,299	113,584	585,000
43						
44	DEPRECIATION					
45	450-5336-5992.000 Depreciation Expense	80	0	0	0	0
46	450-5336-5993.000 Dep Exp -System & Improvements	70,075	73,600	73,600	0	70,000
47	450-5336-5994.000 Dep Exp - Furn & Equipment	20,002	45,540	45,540	0	20,000
48	450-5336-5995.000 Dep Exp - Autos & Trucks	4,352	4,360	4,360	0	4,400
49	450-5336-5996.000 Dep Exp - Sys Imp Proj	0	0	0	0	0
50	DEPRECIATION	94,509	123,500	123,500	0	94,400
51						
52	Totals for dept 5336 - DRAINAGE OPERATIONS	451,946	896,531	1,666,561	489,783	1,214,598
53						
54	Dept 5881 - INTERFUND TRANSFERS					
55	TRANSFERS OUT					
56	450-5881-5911.000 Operating Transfers Out	4,990	4,990	4,990	4,991	4,990
57	TRANSFERS OUT	4,990	4,990	4,990	4,991	4,990
58						
59	Totals for dept 5881 - INTERFUND TRANSFERS	4,990	4,990	4,990	4,991	4,990
60						
61						
62	TOTAL DRAINAGE FUND EXPENDITURES	456,936	901,521	1,671,551	494,774	1,219,588

City of Wilton Manors FY22-26 Capital Improvement Program

Drainage Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	550,000	-	-	-	-	\$ 550,000
Capital Replacement Plan	35,000	35,700	36,414	37,142	37,885	\$ 182,141
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141

City of Wilton Manors FY22-26 Capital Improvement Program

Drainage Fund

Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund	\$ 35,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 182,141
Capital Replacement Plan		1,058,131		371,423	38,967	\$ 1,468,521
Capital Replacement Plan						\$ -
TOTAL SOURCES:	\$ 35,000	\$ 1,093,831	\$ 36,414	\$ 408,565	\$ 76,852	\$ 1,650,662

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:					\$ 1,082	\$ 1,082
Vehicles:		37,142		371,423	37,885	\$ 446,450
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure		1,020,989				\$ 1,020,989
Capital Replacement Plan	35,000	35,700	36,414	37,142	37,885	\$ 182,141
TOTAL COSTS:	\$ 35,000	\$ 1,093,831	\$ 36,414	\$ 408,565	\$ 76,852	\$ 1,650,662

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.

City of Wilton Manors FY22-26 Capital Improvement Program

Drainage Fund

Proposed Master Plan Infrastructure

Information Only, Not Included in the Recommended Budget

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund	\$ -		\$ 365,700		\$ 365,100	\$ 730,800
Capital Replacement Plan	164,400			165,000		\$ 329,400
Debt	7,602,100	8,103,100				\$ 15,705,200
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 7,766,500	\$ 8,103,100	\$ 365,700	\$ 165,000	\$ 365,100	\$ 16,765,400

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Infrastructure	7,766,500	8,103,100	365,700	165,000	365,100	\$ 16,765,400
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 7,766,500	\$ 8,103,100	\$ 365,700	\$ 165,000	\$ 365,100	\$ 16,765,400

As of the date of publishing, the City Commission, City Manager, and Staff are in the process of finalizing the schedule of infrastructure projects nor the financing plan to pay for them. Further discussion by the City Commission will occur in late July, following which a financing plan to pay for the infrastructure projects will be presented to the City Commission for approval.

City of Wilton Manors FY22-26 Capital Improvement Program

Proposed Capital Projects

Drainage Utility Fund

Emergency Management/Utilities

Name of Project or Purchase:	Pump Station-69		
Departmental Division:	Drainage	CIP Number:	
Departmental Priority:			
Project Manager/Asset Custodian:	Department Director		
Project Location:	2200 Block NE 26 Street		
Project Status:	New Project		
If replacement, asset tag # (if available)			
Estimated Total Project Cost:	\$550,000		
Estimated Start Date:	FY21-22 Qtr 3		
Estimated Completion Date:	FY22-23 Qtr 1		
Expected Life in Years:	40 Years		
Estimated Replacement Cost:	\$660,000		
Budget Account:	450-5336-5955		
Detailed Description, Explanation, and Justification:	<p>The Water, Wastewater & Stormwater Integrated Master Plan has recommended stormwater pump stations be installed in various lower-elevation locations throughout the City. While the master plan recommends pump stations be included in the 20-Year CIP Plan, Pump Station-69 has been prioritized for this fiscal year to avoid redundancy of expenditures recommended in the 10-Year CIP.</p>		

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Utility Fund	\$ 550,000					\$ 550,000
Capital Replacement Plan						\$ -
						\$ -
TOTAL SOURCES:	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure	550,000					\$ 550,000
Other (Specify):						\$ -
TOTAL COSTS:	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000

Future Annual Impact on Operating Budget (positive or negative):	FY22	FY23	FY24	FY25	FY26	TOTAL
Estimated Revenue Generated from Project:						\$ -
Additional FTE's Needed for the Project:						-
Personnel Cost:						\$ -
Operating Cost:						\$ -
Replacement Costs:		16,500	16,500	16,500	16,500	\$ 66,000
Other Cost (Specify):						\$ -
TOTAL ANNUAL IMPACT:	\$ -	\$ 16,500	\$ 16,500	\$ 16,500	\$ 16,500	\$ 66,000

RECYCLING AND SOLID WASTE FUND

The City of Wilton Manors contracts with Waste Management for garbage and recycling collections. This program also provides At Your Door collection of household hazardous waste. This fund also provides for the promotion of recycling within the community, as well as monitoring of recycling programs for contamination and container replacement; commercial solid waste audits; and maintenance of the recycling drop-off center. This program is managed by the Emergency Management & Utilities department.

**DEPARTMENTAL BUDGET SUMMARY
RECYCLING & SOLID WASTE FUND**

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 70,405	\$ 63,837	\$ 78,607
Personnel Benefits	56,188	30,185	39,642
Operating Expenditures (b)	3,189,847	3,283,730	3,423,378
Capital	-	75,379	33,901
Debt Service	-	-	-
Depreciation	18,303	23,000	18,400
Interfund Transfers	177,503	157,870	128,422
TOTAL DEPARTMENT COST	\$ 3,512,246	\$ 3,634,001	\$ 3,722,350

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Recycling, Solid Waste, & HHW Coordinator (b)	1.00	1.00	1.00	1.00
Administrative Coordinator (a)	0.00	0.00	0.25	0.25
Office Manager (a)	0.25	0.25	0.25	0.25
Total Full Time	1.25	1.25	1.50	1.50
RECYCLING FUND TOTALS	1.25	1.25	1.50	1.50

- (a) This position is allocated between the Recycling Fund and the Water and Sewer Utilities Fund.
- (d) During FY16-17 the Recycling and Code Compliance Officer position was reclassified as Recycling, Solid Waste, and Household Hazardous Waste (HHW) Coordinator.
- (c) For the first time in the FY16-17 budget, the Recycling Fund was accounted for as an enterprise fund, (a business-type fund). Because of this the revenues and expenditures of the new fund will be accounted for differently, therefore sharply increasing both operating revenues and expenditures.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 151 - RECYCLING & SOLID WASTE FUND						
Departments 5334 & 5335 - RECYCLING & SOLID WASTE OPERATIONS						
1	PERSONNEL WAGES					
2	151-5334-5121.000	Salaries - Full Time	66,177	63,482	63,482	65,684
3	151-5334-5122.000	Curr Lia-Compensated Abs	2,390	0	0	0
4	151-5334-5141.000	Overtime	1,268	250	250	4,575
5	151-5334-5151.000	Cellular Phone Stipend	570	105	105	458
6	151-5334-5153.000	Assignment Pay	0	0	0	200
7	PERSONNEL WAGES		70,405	63,837	63,837	70,917
8						
9	PERSONNEL BENEFITS					
10	151-5334-5211.000	FICA	5,443	4,708	4,708	5,243
11	151-5334-5221.000	Pension - WM	8,786	8,668	8,668	8,668
12	151-5334-5222.000	Pension - FRS	6,745	5,146	5,146	12,950
13	151-5334-5224.000	Pension - GASB 68	10,724	0	0	0
14	151-5334-5231.000	Life & Health Insurance	24,241	11,663	11,663	26,304
15	151-5334-5260.000	Other Post Employment Benefits	249	0	0	0
16	PERSONNEL BENEFITS		56,188	30,185	30,185	53,165
17						
18	Totals for dept 5334 - RECYCLING PERSONNEL		126,593	94,022	94,022	124,082
19						
20	OPERATING EXPENDITURES					
21	151-5335-5312.000	Legal Services - Attorney	158	0	0	158
22	151-5335-5341.000	Contractual Services	2,973,848	3,043,000	3,043,000	3,061,837
23	151-5335-5401.000	Meetings & Conferences	0	0	0	0
24	151-5335-5412.000	Postage	0	100	100	0
25	151-5335-5431.000	Utilities	262	275	275	274
26	151-5335-5451.000	Insurance	9,196	2,041	2,041	1,464
27	151-5335-5462.000	Equipment Maint-Repair	809	2,050	2,050	2,195
28	151-5335-5463.000	Vehicle Maint-Repair	329	800	800	293
29	151-5335-5464.000	Vehicle Operation - Fuel	1,319	1,896	1,896	1,581
30	151-5335-5469.000	System Maintenance	453	0	0	515
31	151-5335-5471.000	Printing & Binding	0	1,200	1,200	4,709
32	151-5335-5472.000	Town Crier	15,332	38,956	38,956	13,962
33	151-5335-5491.000	City Hall Indirect Charges	185,954	190,282	190,282	190,283
34	151-5335-5521.000	Operating Supplies	602	1,600	1,600	188
35	151-5335-5524.000	Uniforms & Clothing	1,285	980	980	962
36	151-5335-5541.000	Subs, Memberships, Dues	300	300	300	300
37	151-5335-5542.000	Training/Education	0	250	250	0
38	OPERATING EXPENDITURES		3,189,847	3,283,730	3,283,730	3,278,721
39						
40	CAPITAL					
41	151-5335-5690.000	Contribution to Capital Replacement Pla	0	4,500	4,500	0
42	151-5335-5951.000	Contingencies	0	61,809	61,809	0
43	151-5335-5955.000	Current Year Capital Expenditures	0	2,570	9,070	2,246
44	CAPITAL		0	68,879	75,379	2,246
45						
46	DEPRECIATION					
47	151-5335-5990.000	Depreciation Expense	17,495	23,000	23,000	0
48	151-5335-5992.000	Depreciation Expense	808	0	0	0
49	DEPRECIATION		18,303	23,000	23,000	0
50						
51	Totals for dept 5335 - RECYCLING& SOLID WASTE OPERATIONS		3,208,150	3,375,609	3,382,109	3,280,967
52						
53	Dept 5881 - INTERFUND TRANSFERS					
54	TRANSFERS OUT					
55	151-5881-5911.000	Operating Transfers Out	177,503	157,870	157,870	157,871
56	TRANSFERS OUT		177,503	157,870	157,870	157,871
57						
58	Totals for dept 5881 - INTERFUND TRANSFERS		177,503	157,870	157,870	157,871
59						
60						
61	TOTAL RECYCLING & SOLID WASTE FUND EXPENDITURES		3,512,246	3,627,501	3,634,001	3,562,920

City of Wilton Manors FY22-26 Capital Improvement Program

Recycling Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Recycling Fund	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:						\$ -
TOTAL COSTS:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418

PARKING FUND

The City is committed to increasing the amount of parking available to citizens patronizing the businesses in the Arts & Entertainment District along Wilton Drive.

In 2007, the City installed parking paystations at Richardson and Hagen Park parking lots and began to charge for parking during peak evening hours. In 2010 the City's parking program was expanded to include on-street meters along Wilton Drive and connecting side streets. Hours for paid parking at these meters were also expanded.

In May, 2014, the City opened a new 42-space parking lot on the corner of NE 8th Terrace and NE 26th Street as part of its commitment to increase parking to serve the north end of Wilton Drive. In May, 2018 a 23-space parking lot was opened on the corner of NE 23rd Drive and NE 11th Avenue to serve the north end of Wilton Drive. An additional 5 spaces were also added at Jaycee Park adjacent to Wilton Drive at NE 21st Court.

In 2019, the City's "downtown" thoroughfare, Wilton Drive, underwent an extensive renovation under the Complete Streets concept. "The Drive" was converted from a four-lane thoroughfare to a pedestrian friendly two-lane street with bike lanes, wider sidewalks, and landscaping. The renovation of Wilton Drive also added additional on-street parking.

Since FY13, parking revenues and expenditures have been accounted for in the Parking Fund. Revenue for this enterprise fund is generated through user fees from parking meter and permit payment, as well as fines and forfeitures from parking citations. Fees and fines for parking were suspended during the COVID-19 pandemic. The parking program reopened November 1, 2020.

Management of the City's parking program is contracted out to a commercial vendor. The City's Finance Director acts as Parking Contract Administrator.

DEPARTMENTAL BUDGET SUMMARY
PARKING FUND

Type of Budgeted Expenditure	FY19-20 Actual Expenditures	FY20-21 Amended Budget	FY21-22 Recommended Budget
Personnel Wages	\$ 6,917	\$ 6,584	\$ 6,870
Personnel Benefits	6,949	4,042	3,900
Operating Expenditures	394,832	719,477	763,395
Capital	-	40,000	30,000
Debt Service	21,346	113,901	113,371
Depreciation	44,093	50,000	44,000
Interfund Transfers	34,215	9,064	9,064
TOTAL DEPARTMENT COST	\$ 508,352	\$ 943,068	\$ 970,600

PERSONNEL POSITIONS	Fiscal Year 20-21		Fiscal Year 21-22	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Finance Director (a)	0.05	0.05	0.05	0.05
Total Full Time	0.05	0.05	0.05	0.05
Temporary, Part Time Shuttle Driver	0.00	0.00	0.00	0.00
Total Part Time	0.00	0.00	0.00	0.00
WATER AND SEWER UTILITIES FUND TOTALS	0.05	0.05	0.05	0.05

(a) Payroll costs are allocated between the General Fund and the Parking Fund.

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
Fund 406 - PARKING FUND						
Dept 5450 - PARKING						
1	PERSONNEL WAGES					
2	406-5450-5121.000	Salaries - Full Time	6,651	6,548	6,548	6,763
3	406-5450-5122.000	Curr Lia-Compensated Abs	236	0	0	0
4	406-5450-5151.000	Cell Phone Stipend	30	36	36	552
5	PERSONNEL WAGES		6,917	6,584	6,584	7,315
6						6,834
7	PERSONNEL BENEFITS					
8	406-5450-5211.000	FICA	494	494	494	542
9	406-5450-5211.005	FICA PART-TIME	0	0	0	0
10	406-5450-5221.000	Pension - WM	857	880	880	880
11	406-5450-5222.000	Pension - FRS	1,864	1,787	1,787	1,682
12	406-5450-5224.000	Pension - GASB 68	2,920	0	0	0
13	406-5450-5231.000	Life & Health Insurance	746	881	881	1,032
14	406-5450-5260.000	Other Post Employment Benefits	68	0	0	0
15	PERSONNEL BENEFITS		6,949	4,042	4,042	4,136
16						3,900
17	OPERATING EXPENDITURES					
18	406-5450-5311.000	Professional Services	0	0	0	0
19	406-5450-5312.000	Legal Services - City Attorney	45	0	0	0
20	406-5450-5341.000	Contractual Services	63,742	79,600	79,600	82,623
21	406-5450-5343.000	Contractual Services	246,707	334,537	334,537	306,997
22	406-5450-5401.000	Meetings & Conferences	0	0	0	0
23	406-5450-5411.000	Telephone	1,313	1,312	1,312	1,306
24	406-5450-5431.000	Utilities	2,637	2,750	2,750	3,495
25	406-5450-5451.000	Insurance	595	571	571	488
26	406-5450-5462.000	Equipment Maint-Repair	220	5,000	5,000	3,572
27	406-5450-5463.000	Vehicle Maint-Repair	1,097	3,000	3,000	3,411
28	406-5450-5464.000	Vehicle Operation - Fuel	74	273	273	118
29	406-5450-5467.001	Grounds Maintnace	4,685	12,000	12,000	8,000
30	406-5450-5485.000	Ride Sharing Incentives	10,029	19,200	19,200	6,573
31	406-5450-5491.000	City Hall Indirect Charges	54,612	54,120	54,120	54,120
32	406-5450-5511.000	Office Supplies	0	500	500	0
33	406-5450-5521.000	Operating Supplies	9,076	10,000	10,000	876
34	406-5450-5541.000	Subs, Memberships, Dues	0	600	600	0
35	406-5450-5542.000	Training & Education	0	500	500	0
36	406-5450-5951.000	Contingencies	0	195,514	195,514	0
37	OPERATING EXPENDITURES		394,832	719,477	719,477	471,579
38						763,395
39	CAPITAL					
40	406-5450-5690.000	Contribution to Capital Replacement Pla	0	30,000	30,000	0
41	406-5450-5954.000	Conting - Cap/Equipment	0	10,000	10,000	0
42	406-5450-5955.000	Current Year Capital Expenditure	0	0	0	1,579
43	CAPITAL		0	40,000	40,000	1,579
44						30,000
45	DEBT SERVICE					
46	406-5450-5711.000	Principal Payments	0	94,453	94,453	94,453
47	406-5450-5721.000	Interest Payments	21,346	19,448	19,448	19,447
48	DEBT SERVICE		21,346	113,901	113,901	113,900
49						96,849
50	DEPRECIATION					
51	406-5450-5992.000	Depreciation Expense	44,093	50,000	50,000	0
52	DEPRECIATION		44,093	50,000	50,000	0
53						44,000
54	Totals for dept 5450 - PARKING		474,137	934,004	934,004	598,509
						961,536

**CITY OF WILTON MANORS
ANNUAL EXPENDITURE ESTIMATES
FISCAL YEAR 2021-2022**

GL NUMBER	DESCRIPTION	2019-20 ACTIVITY	2020-21 ORIGINAL BUDGET	2020-21 AMENDED BUDGET	2020-21 ACTIVITY THRU 09/30/21	2021-22 ADOPTED BUDGET
55						
56	Dept 5881 - INTERFUND TRANSFERS					
57	TRANSFERS OUT					
58	406-5881-5911.000 Operating Transfers Out	34,215	9,064	9,064	9,061	9,064
59	TRANSFERS OUT	34,215	9,064	9,064	9,061	9,064
60						
61	Totals for dept 5881 - INTERFUND TRANSFERS	34,215	9,064	9,064	9,061	9,064
62						
63						
64						
65	TOTAL PARKING FUND EXPENDITURES	508,352	943,068	943,068	607,570	970,600

City of Wilton Manors FY22-26 Capital Improvement Program

Parking Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Parking Fund	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$ 156,121
Capital Replacement Plan						\$ -
Grants						\$ -
Other						\$ -
TOTAL SOURCES:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:						\$ -
Vehicles:						\$ -
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$ 156,121
Other:						\$ -
TOTAL COSTS:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

City of Wilton Manors FY22-26 Capital Improvement Program

Parking Fund

Capital Replacement Plan

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Parking Fund	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$ 156,121
Capital Replacement Plan		10,746		10,612		\$ 21,358
						\$ -
TOTAL SOURCES:	\$ 30,000	\$ 41,346	\$ 31,212	\$ 42,448	\$ 32,473	\$ 177,479

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:		\$ 10,746				\$ 10,746
Vehicles:				10,612		\$ 10,612
Plans, Studies, Engineering & Architecture:						\$ -
Computers & Technology:						\$ -
Infrastructure						\$ -
Capital Replacement Plan	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$ 156,121
TOTAL COSTS:	\$ 30,000	\$ 41,346	\$ 31,212	\$ 42,448	\$ 32,473	\$ 177,479

In FY13 the City began a Capital Replacement Plan (CRP) that is intended to provide an orderly method of funding for the planned replacement of vehicles, equipment, technology, and selected infrastructure throughout the City. Each fund makes contributions every year to the CRP in amounts designed to keep the plan solvent over the long term. The monies in the Capital Replacement Plan are accounted for as Committed Fund Balance (in governmental funds) or Restricted Net Position (in business-type funds). The monies needed for planned capital purchases during each fiscal year are withdrawn from the Plan and budgeted as Appropriation of Fund Balance (in governmental funds) or Appropriation of Net Position (in business-type funds). More information on the Capital Replacement Plan can be found in the Five-Year Capital Improvement Program section of this budget book.



FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM

FY2022 – FY2026



FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

As part of the City's continuing compliance with the comprehensive plan requirements of the State Growth Management Act, City staff has prepared the following five year capital improvement program (CIP). These budget projections represent an overview of anticipated capital expenditures in years to come and serve as a guide for the City in developing proposed programs and operations as funding sources become available. The CIP concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. Since the City's funding capability for major capital programs is severely limited, staff will continue to formulate suggestions and recommendations relative to potential funding sources.

The purpose of the Capital Improvement Program includes the development of a long-range framework in which projects are planned, evaluated, and presented in an order of sequence; the coordination of the capital related projects of the City departments to ensure equitable distributions of projects with regard to the needs of the community, the timing of related projects, and the fiscal ability of the City to undertake the projects; and the assistance of City staff and City Commission members in the determination of project requests and funding with regard to short and long-range plans; and the provision of information regarding the planned capital projects to the residents of the City of Wilton Manors.

In accordance with the City's Comprehensive Plan, capital improvements projects shall be prioritized in accordance with the estimated extent of their contribution to the following, or in order of importance:

- a. Elimination of existing health and safety problems;
- b. Elimination of infrastructure deficiencies which would impede the rehabilitation or redevelopment of blighted areas within the city;
- c. Elimination of existing deficiencies in infrastructure;
- d. Maximum cost savings with minimum budget impact, and financial feasibility in eliminating existing deficiencies;
- e. Coordination with the plans of other agencies that provide public facilities within Wilton Manors;
- f. Minimizing impacts on the natural environment;
- g. Avoidance of projected health and safety problems;
- h. Avoidance of projected deficiencies in the infrastructure; and
- i. Enhancing or implementing other City plans and policies adopted in the Comprehensive Plan.

A Capital improvement is defined as a capital expenditure of \$1,000 or more, resulting in the acquisition, improvement or addition to fixed assets in the form of land, building or improvements, more or less permanent in character, and durable equipment with a life expectancy of more than one (1) year.

**CITY OF WILTON MANORS
FY2022-2026 FIVE YEAR CAPITAL IMPROVEMENT PLAN
NEW CAPITAL PROJECTS
REQUESTED BUDGET**

Line #	Project Description	FY2022	FY2023	FY2024	FY2025	FY2026	Total
GOVERNMENTAL FUNDS							
CAPITAL PROJECTS FUND							
Information Technology - 5117							
1	CRP - Annual Computer Update & Replacement	\$17,300					\$17,300
2	CRP - Storage Area Network (SAN)	\$25,000	\$25,000	\$25,000	\$25,000		\$100,000
3	PD Emergency Call Box	\$3,000					\$3,000
4	Wireless Access Improvement Project	\$5,808					\$5,808
5	PD Records and City Records Scanning	\$2,700					\$2,700
6	Integrated Camera System		\$100,000	\$100,000	\$50,000		\$250,000
7	City Fiber		\$125,000	\$125,000	\$125,000	\$125,000	\$500,000
8							\$0
9	Total Information Technology	\$53,808	\$250,000	\$250,000	\$200,000	\$125,000	\$878,808
10							
Police Department - 5222							
12	CRP - Code Compliance Ford Ranger	\$36,378					\$36,378
13	CRP - Marked Police Chevy Tahoe - K9 Unit	\$58,350					\$58,350
14	CRP - Three (3) Marked Police Ford Interceptors	\$155,781					\$155,781
15	Axon In-Car Video Systems	\$27,009	\$36,495	\$38,457			\$101,961
16	Axon X26P Tasers	\$6,720	\$6,720				\$13,440
17	Five (5) Daniel Defense Rifles each year	\$6,245	\$6,245				\$12,490
18	Sixteen (16) Automated External Defibrillators	\$6,720					\$6,720
19	Public Safety Technology Future Funding		\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
20	Two (2) Message Boards		\$39,000				\$39,000
21	Two (2) Recon Power Bikes		\$8,000				\$8,000
22	Vehicle Wrap Public Safety Initiative		\$2,160				\$2,160
23							\$0
24	Total Police Department	\$297,203	\$123,620	\$63,457	\$25,000	\$25,000	\$534,280
25							
Community Development Services - 5224							
27	Tri-Rail Coastal Link	\$35,000	\$55,000	\$55,000	\$55,000	\$50,000	\$250,000
28							\$0
29	Total Community Development Services	\$35,000	\$55,000	\$55,000	\$55,000	\$50,000	\$250,000
30							
Library - 5771							
New Capital Projects							
33	Library Books	\$35,000	\$35,000	\$35,000	\$40,000	\$40,000	\$185,000
34	Library RFID Security System		\$20,000				\$20,000
35	Library Parking Lot Striping		\$9,000				\$9,000
36	Library Lighting		\$7,000				\$7,000
37	Library ADA Door		\$4,500				\$4,500
38							\$0
39	Total Library	\$35,000	\$75,500	\$35,000	\$40,000	\$40,000	\$225,500
40							
Parks & Facilities - 5779							
42	CRP - Two (2) Replacement Vehicles for Grounds Maintenance	\$90,000					\$90,000
43	CRP - Fitness Equipment	\$6,000					\$6,000
44	Hagen Park Amenities (pickleball, volleyball, basketball)	\$50,000	\$50,000	\$50,000			\$150,000
45	Hagen Park Playground Tot Lot	\$25,000					\$25,000
46	Emergency Generator Repair - Hagen Park	\$65,000					\$65,000
47	Powerline Road Bridge Painting	\$5,000					\$5,000
48	ICPP Roof Repairs	\$15,000					\$15,000
49	Tables and Chairs	\$10,000					\$10,000
50	Donn Eisele Fencing	\$9,000					\$9,000
51	Menorah Kenorah Replacement	\$7,500					\$7,500
52	K-9 Turf at Colohatchee		\$50,000	\$50,000	\$24,000		\$124,000
53	ICPP Basketball Court Replacement		\$15,000				\$15,000
54	Hagen Park Energy Efficient Lighting		\$30,000	\$30,000	\$30,000		\$90,000
55	Hagen Park Connective Trails/Signage		\$21,000				\$21,000
56	K-9 Turf at 811 Property		\$23,500				\$23,500
57	Access Between ICPP and 811		\$12,000				\$12,000
58	Transfer Switches at Mickel and Library		\$30,000				\$30,000

CITY OF WILTON MANORS
FY2022-2026 FIVE YEAR CAPITAL IMPROVEMENT PLAN
NEW CAPITAL PROJECTS
REQUESTED BUDGET

Line #	Project Description	FY2022	FY2023	FY2024	FY2025	FY2026	Total
59	Pressure Washer		\$20,000				\$20,000
60	Park Site Master Plan Hagen, Colohatchee Parks & Total Park System		\$25,000	\$20,000	\$20,000		\$65,000
61	Turf Management Equipment		\$44,000				\$44,000
62	City Hall and Hagen Parking Lot Striping		\$21,500				\$21,500
63	Mickel Substation Building Roof Repairs		\$47,000				\$47,000
64	Snook Creek Boat Ramp Repairs		\$15,000				\$15,000
65	Portable Air Conditioner		\$2,600				\$2,600
66	Richardson Park Lighting		\$10,000				\$10,000
67	Hagen Carpet Replacement		\$13,500				\$13,500
68	ICPP and Hagen Park Interior Painting		\$16,000				\$16,000
69	Woman's Club Upgrades		\$9,000				\$9,000
70	Bus Shelter Painting		\$27,500				\$27,500
71	Mickel Pavilion Upgrade		\$8,000				\$8,000
72	Outdoor Furnishings		\$10,000				\$10,000
73	Hi Lift		\$58,000				\$58,000
74	ICPP Floors		\$34,000				\$34,000
75	Hagen Roof Repairs		\$15,000				\$15,000
76	ICPP Patio and Deck Expansion		\$39,000				\$39,000
77	Colohatchee Boat Ramp Building Roof Repairs		\$15,000				\$15,000
78	Colohatchee Boat Ramp Repairs		\$20,000				\$20,000
79	Ranger Vehicle		\$30,000				\$30,000
80	Colohatchee Park Dock		\$100,000				\$100,000
81	Colohatchee Park Expansion and Access		\$450,000	\$450,000			\$900,000
82	Hagen Building Expansion		\$150,000				\$150,000
83	Hagen Park Expansion			\$600,000	\$1,800,000	\$1,790,000	\$4,190,000
84	ICPP Kitchen Expansion			\$150,000			\$150,000
85	ICPP Playground			\$40,000			\$40,000
86	Library Expansion				\$350,000	\$650,000	\$1,000,000
87	Colohatchee Boat Ramp Expansion				\$650,000		\$650,000
88	Mickel Park Land Acquisition					\$1,000,000	\$1,000,000
89	Richardson Park Carriage House Renovations					\$350,000	\$350,000
90							\$0
91	Total Parks & Facilities	\$282,500	\$1,411,600	\$1,390,000	\$2,874,000	\$3,790,000	\$9,748,100
92	Total Leisure Services	\$317,500	\$1,487,100	\$1,425,000	\$2,914,000	\$3,830,000	\$9,973,600
93	Contribution to Capital Replacement Plan	\$100,000	\$535,500	\$546,210	\$557,134	\$568,277	\$2,307,121
94	Total Capital Improvement Fund	\$803,511	\$2,451,220	\$2,339,667	\$3,751,134	\$4,598,277	\$13,943,809
95							
96	Fire Fund - 155						
97	CRP - Fire Marshall Vehicle Replacement	\$40,000					\$40,000
98	Replacement of 3 Bay Doors at FS #16	\$50,000					\$50,000
99	Replacement of Generator for FS #16	\$80,000					\$80,000
100	Replacement of Perimeter Fencing for FS #16		\$50,000				\$50,000
101	Resurfacing Parking Lot for FS #16			\$25,000	\$25,000		\$50,000
102	Contribution to Capital Replacement Plan	\$17,500	\$17,850	\$18,207	\$18,571	\$18,943	\$91,071
103	Total Fire Fund	\$187,500	\$67,850	\$43,207	\$43,571	\$18,943	\$361,071
104							
105	Grants Fund - 157						
106	State Aid to Libraries	\$11,187					\$11,187
107							
108	Total Grants Fund	\$11,187	\$0	\$0	\$0	\$0	\$11,187
109							
110	Road Improvement Fund - 163						
111	Surtax Projects	\$50,000					\$50,000
112	NW 29th Street Improvements	\$25,000					\$25,000
113	120 Volt Outlets for Wilton Drive Street Light Pole	\$17,500					\$17,500
114	Contribution to Capital Replacement Plan	\$14,280	\$14,566	\$14,857	\$15,154	\$15,457	\$74,314
115	Total Road Fund	\$106,780	\$14,566	\$14,857	\$15,154	\$15,457	\$166,814
116							
117	State Police Forfeiture Funds - 165						
118	Body Worn Cameras	\$87,439	\$46,812	\$46,812	\$46,812	\$46,812	\$274,687
119	Finger Print Scanners	\$6,328					\$6,328

**CITY OF WILTON MANORS
FY2022-2026 FIVE YEAR CAPITAL IMPROVEMENT PLAN
NEW CAPITAL PROJECTS
REQUESTED BUDGET**

Line #	Project Description	FY2022	FY2023	FY2024	FY2025	FY2026	Total
120							\$0
121	Total State Police Forfeiture Funds	\$93,767	\$46,812	\$46,812	\$46,812	\$46,812	\$281,015
122							
123	Total Governmental Funds	\$1,202,745	\$2,580,448	\$2,444,543	\$3,856,671	\$4,679,489	\$14,763,896
124							
125	ENTERPRISE FUNDS						
126							
127	Recycling & Solid Waste Fund - 151						
128	Contribution to Capital Replacement Plan	\$4,500	\$4,590	\$4,682	\$4,775	\$4,871	\$23,418
129	Total Recycling and Solid Waste Fund	\$4,500	\$4,590	\$4,682	\$4,775	\$4,871	\$23,418
130							
131	Water/Sewer Utility Fund - 401						
132	Lift Station # 11 Force Main Interconnect	\$83,772					\$83,772
133	Municipal Complex East Building - Replace Flat Roof	\$100,000					\$100,000
134	Municipal Complex East Building - Enclose Double Bay	\$65,000					\$65,000
135	Municipal Complex - Office Furniture	\$3,000					\$3,000
136	Contribution to Capital Replacement Plan	\$190,000	\$193,800	\$197,676	\$201,630	\$205,662	\$988,768
137	Total Water/Sewer Utility Fund	\$441,772	\$193,800	\$197,676	\$201,630	\$205,662	\$1,240,540
138							
139	Parking Fund - 406						
140	Contribution to Capital Replacement Plan	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$156,121
141	Total Parking Fund	\$30,000	\$30,600	\$31,212	\$31,836	\$32,473	\$156,121
142							
143	Drainage Fund - 450						
144	Pump Station-69	\$550,000					\$550,000
145	Contribution to Capital Replacement Plan	\$35,000	\$35,700	\$36,414	\$37,142	\$37,885	\$182,141
146	Total Drainage Fund	\$585,000	\$35,700	\$36,414	\$37,142	\$37,885	\$732,141
147							
148	Total Enterprise Funds	\$1,061,272	\$264,690	\$269,984	\$275,383	\$280,891	\$2,152,220
149							
150	GRAND TOTALS	\$2,264,017	\$2,845,138	\$2,714,527	\$4,132,054	\$4,960,380	\$16,916,116

**Capital Improvement Program
2021-2022 Major Capital Projects**

	Amount
Vehicles, Equipment & Technology	
Citywide PC Replacements	\$ 17,300
Storage Area Network (SAN)	25,000
Axon In-Car Video Systems	27,009
Code Compliance Ford Ranger	36,378
Marked Police Chevy Tahoe - K9 Unit	58,350
Marked Police Ford Interceptors - three (3)	155,781
Grounds Maintenance Vehicles - two (2)	90,000
2021 Ford Explorer, Fire Marshall Replacement	40,000
Emergency Generator - Hagen Park	65,000
Emergency Generator - Fire Station 16	80,000
Tables and Chairs	10,000
Library Books	46,187
120 Volt Outlets for Wilton Drive Street Light Poles	17,500
Body Worn Cameras	87,439
Total Equipment & Technology	755,944
Facility Repairs/Improvements	
Hagen Park Amenities and Tot Lot	75,000
ICPP Roof Repairs	15,000
Bay Doors at Fire Station #16	50,000
Municipal Complex East Building - Replace Flat Room	100,000
Municipal Complex East Building - Enclose Double Bay	65,000
Facility Repairs/Improvements	305,000
Transportation & Roadways	
Tri-Rail Coastal Link	35,000
NE 29th Street Improvements	25,000
Transportation & Roadways	60,000
Utility System Repairs/Improvements	
Lift Station #11 Force Main Interconnect	83,772
Pump Station 69	550,000
Utility System Repairs/Improvements	633,772
Others	
Surtax Projects	50,000
Others	50,000
Total Major Projects	\$ 1,804,716

City of Wilton Manors FY22-26 Capital Improvement Program

Citywide Summary

All Funds

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Individual Fund Resources	\$ 1,724,021	\$ 2,284,638	\$ 2,143,317	\$ 3,549,920	\$ 4,392,103	\$ 14,093,999
Capital Replacement Plan	528,809	560,500	571,210	582,134	568,277	\$ 2,810,930
Grants	11,187	-	-	-	-	\$ 11,187
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 2,264,017	\$ 2,845,138	\$ 2,714,527	\$ 4,132,054	\$ 4,960,380	\$ 16,916,116

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 235,694	\$ 233,220	\$ 38,457	\$ -	\$ -	\$ 507,371
Vehicles:	380,509	30,000	-	-	-	\$ 410,509
Plans, Studies, Engineering & Architecture:	50,000	25,000	20,000	20,000	-	\$ 115,000
Computers & Technology:	147,575	341,812	321,812	271,812	196,812	\$ 1,279,823
Infrastructure	1,012,772	897,500	400,000	134,000	50,000	\$ 2,494,272
Capital Replacement Plan	391,280	832,606	849,258	866,242	883,568	\$ 3,822,954
Other:	46,187	485,000	1,085,000	2,840,000	3,830,000	\$ 8,286,187
TOTAL COSTS:	\$ 2,264,017	\$ 2,845,138	\$ 2,714,527	\$ 4,132,054	\$ 4,960,380	\$ 16,916,116

City of Wilton Manors FY22-26 Capital Improvement Program

Capital Improvements Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Capital Improvements Fund	\$ 314,702	\$ 1,890,720	\$ 1,768,457	\$ 3,169,000	\$ 4,030,000	\$ 11,172,879
Capital Replacement Plan	488,809	560,500	571,210	582,134	568,277	\$ 2,770,930
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 803,511	\$ 2,451,220	\$ 2,339,667	\$ 3,751,134	\$ 4,598,277	\$ 13,943,809

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 135,194	\$ 233,220	\$ 38,457	\$ -	\$ -	\$ 406,871
Vehicles:	340,509	30,000	-	-	-	\$ 370,509
Plans, Studies, Engineering & Architecture:	-	25,000	20,000	20,000	-	\$ 65,000
Computers & Technology:	53,808	295,000	275,000	225,000	150,000	\$ 998,808
Infrastructure	139,000	847,500	375,000	109,000	50,000	\$ 1,520,500
Capital Replacement Plan	100,000	535,500	546,210	557,134	568,277	\$ 2,307,121
Other:	35,000	485,000	1,085,000	2,840,000	3,830,000	\$ 8,275,000
TOTAL COSTS:	\$ 803,511	\$ 2,451,220	\$ 2,339,667	\$ 3,751,134	\$ 4,598,277	\$ 13,943,809

City of Wilton Manors FY22-26 Capital Improvement Program

Fire Assessment Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Fire Assessment Fund	\$ 147,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 321,071
Capital Replacement Plan	40,000	-	-	-	-	\$ 40,000
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 187,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 361,071

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Vehicles:	40,000	-	-	-	-	\$ 40,000
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	50,000	50,000	25,000	25,000	-	\$ 150,000
Capital Replacement Plan	17,500	17,850	18,207	18,571	18,943	\$ 91,071
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 187,500	\$ 67,850	\$ 43,207	\$ 43,571	\$ 18,943	\$ 361,071

City of Wilton Manors FY22-26 Capital Improvement Program

Miscellaneous Grants Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Miscellaneous Grants Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	11,187	-	-	-	-	\$ 11,187
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 11,187	\$ -	\$ -	\$ -	\$ -	\$ 11,187

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	11,187	-	-	-	-	\$ 11,187
TOTAL COSTS:	\$ 11,187	\$ -	\$ -	\$ -	\$ -	\$ 11,187

City of Wilton Manors FY22-26 Capital Improvement Program

Road Improvement Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Road Improvement Fund	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 17,500	\$ -	\$ -	\$ -	\$ -	\$ 17,500
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	50,000	-	-	-	-	\$ 50,000
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	25,000	-	-	-	-	\$ 25,000
Capital Replacement Plan	14,280	14,566	14,857	15,154	15,457	\$ 74,314
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 106,780	\$ 14,566	\$ 14,857	\$ 15,154	\$ 15,457	\$ 166,814

City of Wilton Manors FY22-26 Capital Improvement Program

State Police Forfeiture Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
State Police Forfeiture Fund	\$ 93,767	\$ 46,812	\$ 46,812	\$ 46,812	\$ 46,812	\$ 281,015
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 93,767	\$ 46,812	\$ 46,812	\$ 46,812	\$ 46,812	\$ 281,015

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	93,767	46,812	46,812	46,812	46,812	\$ 281,015
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	-	-	-	-	-	\$ -
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 93,767	\$ 46,812	\$ 46,812	\$ 46,812	\$ 46,812	\$ 281,015

City of Wilton Manors FY22-26 Capital Improvement Program

Water & Sewer Utility Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Water & Sewer Utility Fund	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	248,772	-	-	-	-	\$ 248,772
Capital Replacement Plan	190,000	193,800	197,676	201,630	205,662	\$ 988,768
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 441,772	\$ 193,800	\$ 197,676	\$ 201,630	\$ 205,662	\$ 1,240,540

City of Wilton Manors FY22-26 Capital Improvement Program

Recycling Fund

Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Recycling Fund	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	4,500	4,590	4,682	4,775	4,871	\$ 23,418
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 4,500	\$ 4,590	\$ 4,682	\$ 4,775	\$ 4,871	\$ 23,418

City of Wilton Manors FY22-26 Capital Improvement Program

Drainage Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Drainage Fund	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	550,000	-	-	-	-	\$ 550,000
Capital Replacement Plan	35,000	35,700	36,414	37,142	37,885	\$ 182,141
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 585,000	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885	\$ 732,141

City of Wilton Manors FY22-26 Capital Improvement Program

Parking Fund Fund Summary

FUNDING SOURCES:	FY22	FY23	FY24	FY25	FY26	TOTAL
Parking Fund	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121
Capital Replacement Plan	-	-	-	-	-	\$ -
Grants	-	-	-	-	-	\$ -
Other	-	-	-	-	-	\$ -
TOTAL SOURCES:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

COSTS PER FISCAL YEAR:	FY22	FY23	FY24	FY25	FY26	TOTAL
Equipment/Furnishings:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Vehicles:	-	-	-	-	-	\$ -
Plans, Studies, Engineering & Architecture:	-	-	-	-	-	\$ -
Computers & Technology:	-	-	-	-	-	\$ -
Infrastructure	-	-	-	-	-	\$ -
Capital Replacement Plan	30,000	30,600	31,212	31,836	32,473	\$ 156,121
Other:	-	-	-	-	-	\$ -
TOTAL COSTS:	\$ 30,000	\$ 30,600	\$ 31,212	\$ 31,836	\$ 32,473	\$ 156,121

City of Wilton Manors Capital Replacement Plan

Summary Of Funding Needs For All Funds:	Total Current Replace- ment Cost	Annual Replace- ment Share	9/30/20 Committed Fund Balance or Restricted Net Assets	Added in FY21	Estimated Amount Used in FY21	FY21 Year- End Committed Fund Balance or Restricted Net Assets	Average # of Years for Replace- ment	FY22 Contribu-tion Require- ment	FY22 Withdrawal From Capital Replacement Plan	Estimated FY22 Year- End Committed Fund Balance	
1 Capital Improvement Fund	300	6,545,049	528,880	739,744	409,064	120,250	1,028,558	12	100,000	(392,774)	735,784
2 Recycling	151	71,000	4,676	6,000	4,500	-	10,500	15	4,500	-	15,000
3 Fire	155	207,914	17,755	3,500	18,000	-	21,500	12	17,500	(25,000)	14,000
4 Roads	163	148,500	13,812	16,500	15,000	-	31,500	11	14,000	-	45,500
5 Water & Sewer	401	12,326,600	190,546	360,164	140,000	26,189	473,975	65	190,000	-	663,975
6 Parking	406	196,160	31,448	84,200	30,000	-	114,200	6	30,000	-	144,200
7 Drainage	450	864,000	34,985	68,524	79,000	-	147,524	25	35,000	-	182,524
		20,359,223	822,102		695,564	146,439	1,827,757	25	391,000	(417,774)	1,800,983
City of Wilton Manors											
Capital Replacement Plan											
	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32
Capital Improvement Fund											
Beginning Balance:	1,028,558					528,880					525,000
Annual Contribution:	100,000	535,500	546,210	557,134	568,277	579,642	591,235	603,060	615,121	627,424	639,972
Annual Purchases:	392,774	817,549	412,475	842,072	469,610	394,162	490,940	397,427	189,941	121,278	47,567
Year-End Balance:	735,784	453,735	587,470	302,532	401,199	586,680	686,975	892,608	1,317,788	1,823,933	2,416,338
					302,532						2,416,338
Recycling Fund:											
Beginning Balance:	10,500					4,676					4,500
Annual Contribution:	4,500	4,590	4,682	4,775	4,871	4,968	5,068	5,169	5,272	5,378	5,485
Annual Purchases:	-	-	-	6,898	-	-	7,320	51,691	-	-	-
Year-End Balance:	15,000	19,590	24,272	22,149	27,020	31,989	29,736	(16,785)	(11,513)	(6,135)	(650)
					(16,785)						31,989
Fire Fund:											
Beginning Balance:	21,500					17,755					17,500
Annual Contribution:	17,500	17,850	18,207	18,571	18,943	19,321	19,708	20,102	20,504	20,914	21,332
Annual Purchases:	25,000	-	-	13,265	14,613	-	28,154	-	-	-	-
Year-End Balance:	14,000	31,850	50,057	55,363	59,693	79,014	70,568	90,670	111,174	132,088	153,421
					14,000						153,421
Road Fund:											
Beginning Balance:	31,500					13,812					14,000
Annual Contribution:	14,000	14,280	14,566	14,857	15,154	15,457	15,766	16,082	16,403	16,731	17,066
Annual Purchases:	-	91,760	-	-	-	-	-	1,149	-	14,939	-
Year-End Balance:	45,500	(31,980)	(17,414)	(2,557)	12,597	28,054	43,820	58,753	75,156	76,949	94,015
					(31,980)						94,015
W&S Utilities Fund:											
Beginning Balance:	473,975					190,546					190,000
Annual Contribution:	190,000	193,800	197,676	201,630	205,662	209,775	213,971	218,250	222,615	227,068	231,609
Annual Purchases:	-	410,724	7,741	445,071	102,831	60,724	50,677	68,921	19,918	17,926	18,285
Year-End Balance:	663,975	447,051	636,987	393,545	496,376	645,427	808,721	958,050	1,160,747	1,369,888	1,583,212
					393,545						1,583,212
Parking Fund:											
Beginning Balance:	114,200					31,448					30,000
Annual Contribution:	30,000	30,600	31,212	31,836	32,473	33,122	33,785	34,461	35,150	35,853	36,570
Annual Purchases:	-	10,746	-	10,612	-	-	-	-	-	-	-
Year-End Balance:	144,200	164,054	195,266	216,490	248,963	282,086	315,871	350,331	385,481	421,334	457,904
					144,200						457,904
Drainage Fund:											
Beginning Balance:	147,524					34,954					35,000
Annual Contribution:	35,000	35,700	36,414	37,142	37,885	38,643	39,416	40,204	41,008	41,828	42,665
Annual Purchases:	-	1,058,131	-	371,423	38,968	-	-	-	-	-	262,084
Year-End Balance:	182,524	(839,907)	(803,493)	(1,137,774)	(1,138,856)	(1,100,213)	(1,060,798)	(1,020,594)	(979,585)	(937,757)	(1,157,176)
					(1,157,176)						185,254
Total Citywide Contributions:											
Capital Improvement Fund	100,000	535,500	546,210	557,134	568,277	579,642	591,235	603,060	615,121	627,424	639,972
Recycling Fund:	4,500	4,590	4,682	4,775	4,871	4,968	5,068	5,169	5,272	5,378	5,485
Fire Fund:	17,500	17,850	18,207	18,571	18,943	19,321	19,708	20,102	20,504	20,914	21,332
Road Fund:	14,000	14,280	14,566	14,857	15,154	15,457	15,766	16,082	16,403	16,731	17,066
W&S Utilities Fund:	190,000	193,800	197,676	201,630	205,662	209,775	213,971	218,250	222,615	227,068	231,609
Parking Fund:	30,000	30,600	31,212	31,836	32,473	33,122	33,785	34,461	35,150	35,853	36,570
Drainage Fund:	35,000	35,700	36,414	37,142	37,885	38,643	39,416	40,204	41,008	41,828	42,665
Total:	391,000	832,320	848,966	865,946	883,265	900,930	918,949	937,328	956,074	975,196	994,699
Total Citywide Purchases:											
Capital Improvement Fund	392,774	817,549	412,475	842,072	469,610	394,162	490,940	397,427	189,941	121,278	47,567
Recycling Fund:	-	-	-	6,898	-	-	7,320	51,691	-	-	-
Fire Fund:	25,000	-	-	13,265	14,613	-	28,154	-	-	-	-
Road Fund:	-	91,760	-	-	-	-	-	1,149	-	14,939	-
W&S Utilities Fund:	-	410,724	7,741	445,071	102,831	60,724	50,677	68,921	19,918	17,926	18,285
Parking Fund:	-	10,746	-	10,612	-	-	-	-	-	-	-
Drainage Fund:	-	1,058,131	-	371,423	38,968	-	-	-	-	-	262,084
Total:	417,774	2,388,910	420,215	1,689,341	626,022	454,886	577,092	519,188	209,859	154,143	327,936
Total Citywide Year-End Reserve Balances:											
Capital Improvement Fund	735,784	453,735	587,470	302,532	401,199	586,680	686,975	892,608	1,317,788	1,823,933	2,416,338
Recycling Fund:	15,000	19,590	24,272	22,149	27,020	31,989	29,736	(16,785)	(11,513)	(6,135)	(650)
Fire Fund:	14,000	31,850	50,057	55,363	59,693	79,014	70,568	90,670	111,174	132,088	153,421
Road Fund:	45,500	(31,980)	(17,414)	(2,557)	12,597	28,054	43,820	58,753	75,156	76,949	94,015
W&S Utilities Fund:	663,975	447,051	636,987	393,545	496,376	645,427	808,721	958,050	1,160,747	1,369,888	1,583,212
Parking Fund:	144,200	164,054	195,266	216,490	248,963	282,086	315,871	350,331	385,481	421,334	457,904
Drainage Fund:	182,524	(839,907)	(803,493)	(1,137,774)	(1,138,856)	(1,100,213)	(1,060,798)	(1,020,594)	(979,585)	(937,757)	(1,157,176)
Total:	1,800,983	244,393	673,144	(150,251)	106,992	553,036	894,893	1,313,033	2,059,247	2,880,300	3,547,063
					(150,251)						

**FY2021-2022 BUDGET
DEBT ADMINISTRATION**

The following pages contain information on the City’s debt philosophy, bond covenants, and outstanding debt obligations. There is no legal debt margin established either by City Charter or by Florida Statutes.

DEBT PHILOSOPHY

It is the City’s policy to structure debt to carefully match the benefits derived from the financing. For example, the repayment schedule of the recently-retired 2007 Water and Sewer Revenue Refunding Bonds coincided with the estimated asset life of the repaired system. The annual principal and interest payments were also calculated to remain constant over the payback period. All of the current debt obligations conform to the City’s debt philosophy of cost-benefit matching and level repayment schedules.

SUMMARY OF OUTSTANDING DEBT

Budgeted Debt Service for FY20-22	Annual Payment	Payoff Date	Principal	Interest	Total
City Hall General Obligation Loan	396,306	2/1/2028	\$2,636,366	\$136,950	\$2,773,316
Utility and Parking Loan	186,894	12/1/2026	\$954,265	\$73,648	\$1,027,913
Mickel Park Loan	88,223	6/1/2025	\$329,000	\$25,914	\$354,914
Totals:	\$671,423		\$3,919,631	\$236,512	\$4,156,143

**FY2021-2022 BUDGET
PURPOSE OF BONDS/LOANS**

2008 CITY HALL GENERAL OBLIGATION NOTE

A referendum was approved by the voters on March 14, 2006 allowing the City to issue a \$6,000,000 general obligation bond for the construction of the New City Hall and Public Safety Complex. The debt has an interest rate of 3.72% payable semi-annually; principal is payable annually in varying amounts through 2028. During 2020, this note was fully refunded by the 2020 General Obligation Refunding Note.

2011 UTILITY AND PARKING BANK NOTE

In December 2011, the City issued 2011 Utility and Parking Revenue Bonds in the amount of \$2,230,500 to fund the construction of a sewer lift station and surface parking facilities. The revenue bond was issued at an interest rate of 3.06% and is secured by the City's share of the communication services taxes from the State of Florida. Principal and interest payments are due June 1st and December 1st of each year through 2026. Outstanding balance at September 30, 2021 is \$954,265.

2015 MICKEL PARK REPURPOSING BANK NOTE

In March 2015, the City entered into a bank loan agreement in the amount of \$744,200 to finance the repurposing of Mickel Park. The loan bears interest at 4.17% with principal and interest payments due June 1 and December 1. Outstanding balance at September 30, 2021 is \$329,000.

2020 GENERAL OBLIGATION REFUNDING NOTE

On July 31, 2020, the City issued \$2,993,370 in General Obligation Refunding Bonds, Series 2020 for the purpose of refunding the 2008 City Hall General Obligation Note. The debt has an interest rate of 1.46% payable semi-annually; principal is payable annually in varying amounts through 2028. Outstanding balance at September 20, 2021 is \$2,636,366.

SCHEDULE OF FUTURE DEBT SERVICE

FISCAL YEAR	2020 CITY HALL REFUNDING LOAN		2011 UTILITY/PARKING LOAN		2015 MICKEL PARK LOAN		TOTAL		TOTAL
	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	PRINCIPAL	INTEREST	
2022	360,446	35,859	163,872	23,022	78,000	10,616	602,318	69,497	671,815
2023	365,709	30,559	168,028	18,866	81,000	7,923	614,737	57,348	672,085
2024	371,048	25,181	172,288	14,605	83,000	5,128	626,336	44,914	671,250
2025	376,465	19,724	176,657	10,236	87,000	2,247	640,122	32,207	672,329
2026	381,962	14,187	181,136	5,756	-	-	563,098	19,943	583,041
2027	387,539	8,570	92,284	1,163	-	-	479,823	9,733	489,556
2028	<u>393,197</u>	<u>2,870</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>393,197</u>	<u>2,870</u>	<u>396,067</u>
	<u>2,636,366</u>	<u>136,950</u>	<u>954,265</u>	<u>73,648</u>	<u>329,000</u>	<u>25,914</u>	<u>3,919,631</u>	<u>236,512</u>	<u>4,156,143</u>

COLOHATCHEE PARK LAND PURCHASE

In June 2019, for \$1,365,000, the City purchased two parcels of land to expand Colohatchee Park. Interim financing was provided by an interfund loan from the Water & Sewer Utility Fund to the General Fund. The interest rate is variable and is tied to the Florida Prime monthly participant return, most recently 0.11%. This budget includes debt service of \$73,300, principal and interest, for FY22 in anticipation of procuring a bank loan as permanent financing for this land purchase.

**CITY OF WILTON MANORS
PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

October 1, 2020

Sorted by Pay Grade, Role, and Level

Job Title	FLSA	Role & Level	Grade	FY2020-21 Minimum	FY2020-21 Midpoint	FY2020-21 Maximum	Min Hourly	Mid Hourly	Max Hourly
Recreation Leader I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Courier	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Maintenance Worker I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Utility Technician I	N	A1	1	\$24,749	\$31,968	\$39,186	\$11.90	\$15.37	\$18.84
Customer Service Representative	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Administrative Assistant - Code Compliance	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Administrative Assistant - City Clerk	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Library Technical Assistant	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Recreation Leader II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Maintenance Worker II	N	A2	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Utility Technician II	N	T1	2	\$27,843	\$36,093	\$44,342	\$13.39	\$17.35	\$21.32
Assistant City Clerk	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Investigative Aide	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Permit Technician	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Senior Administrative Assistant	N	A3	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Accounting Technician	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Code Compliance Officer	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$34,030	\$44,342	\$54,654	\$16.36	\$21.32	\$26.28
Human Resources Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Administrative Coordinator	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Crew Leader	N	A4	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Community Planning Technician	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Library Associate	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Utility Technician III	N	T3	4	\$36,092	\$46,920	\$57,748	\$17.35	\$22.56	\$27.76
Accreditation Coordinator	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Office Manager	N	P1	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Customer Service Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Code Compliance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Fire Inspector	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
IT Systems Administrator	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Community Development Services Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Facilities Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Grounds Maintenance Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Utility Supervisor	N	T5	6	\$43,311	\$54,654	\$65,997	\$20.82	\$26.28	\$31.73
Program & Facility Supervisor	N	L1	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Accountant	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Purchasing Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Librarian I	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Administrative Program Coordinator	N	P2	7	\$46,404	\$57,748	\$69,091	\$22.31	\$27.76	\$33.22
Program & Youth Services Supervisor	N	L2	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Librarian II	N	P3	8	\$49,498	\$61,873	\$74,247	\$23.80	\$29.75	\$35.70
Police Administrative Manager	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Parks & Recreation Division Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Library Director	E	L3	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Clerk	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Economic Development Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Human Resources Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Fire Marshal	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
City Planner	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
Capital Projects/Grants Manager	E	P4	9	\$64,966	\$81,466	\$97,965	\$31.23	\$39.17	\$47.10
IT Manager	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Finance Director	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Assistant Police Chief	E	L4	10	\$76,310	\$94,872	\$113,433	\$36.69	\$45.61	\$54.54
Human Resources Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Community Development Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Leisure Services Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Utilities/Emergency Mgmt Director	E	L5	11	\$86,622	\$108,277	\$129,932	\$41.65	\$52.06	\$62.47
Finance Director	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Chief of Police	E	L6	12	\$105,183	\$130,964	\$156,744	\$50.57	\$62.96	\$75.36
Assistant City Manager	E	L7	13	\$109,308	\$137,151	\$164,994	\$52.55	\$65.94	\$79.32
The positions below are part of the collective bargaining unit represented by the Broward Police Benevolent Association. The pay ranges are determined through contract negotiations:									
Police Aide	N	PBA1	PBA1	\$42,331	\$53,627	\$64,923	\$20.35	\$25.78	\$31.21
Police Service Aide	N	PBA1	PBA1	\$42,331	\$53,627	\$64,923	\$20.35	\$25.78	\$31.21
Police Records Technician	N	PBA2	PBA2	\$46,214	\$58,547	\$70,880	\$22.22	\$28.15	\$34.08
Police Records Manager/Criminal Analyst	N	PBA3	PBA3	\$51,537	\$65,289	\$79,041	\$24.78	\$31.39	\$38.00
Police Patrol Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Community Policing Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Detective	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police School Resource Officer	N	PBA4	PBA4	\$54,142	\$68,590	\$83,037	\$26.03	\$32.98	\$39.92
Police Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05
Police Detective Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05
Police Training Sergeant	N	PBA5	PBA5	\$65,172	\$82,563	\$99,954	\$31.33	\$39.69	\$48.05

FLSA: E = Exempt from Fair Labor Standards Act overtime rules; N = Non-Exempt
Roles: A = Administrative; L = Leader; P = Professional; and T = Technical

BUDGET GLOSSARY

Account – An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account types include: revenue, expense/expenditure, asset, liability and equity.

Accounting Period – A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

Accounting Standards – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

Accounting System – Organized set of manual and computerized accounting methods, procedures, and controls established to record, classify, analyze, summarize and report financial information of a government or any of its funds or organizations components.

Accrual Basis of Accounting – A basis of accounting which reports revenues when earned and expenses when incurred regardless of the related cash flows.

Accrued Interest – The dollar amount of interest, based on the stated interest rate, which has accumulated on a bond from (and including) the most recent interest date or other date, up to (but not including the due date of the interest payment).

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and applying a specific millage rate.

Adopted Budget – The City Commission approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution and ordinance.

Advance Refunding – A bond refunding in which the proceeds of new debt are placed in an interest-bearing escrow account pending the call dates or maturity dates of the old debt.

Agency Fund – An agency fund is used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

Amended Budget – The original budget plus any amendments passed as of a certain date.

Amortization – The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

Appropriation – An authorization made by the City Commission, which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations usually are made for fixed amounts and typically are granted for a one-year period.

Assessed Valuation – The appraised valuation, less any exemptions, set by the Broward County Property Appraiser upon real estate or other property; used as a basis for levying ad valorem taxes.

Asset – Tangible or intangible resources owned or held by a government which possess service potentials that generally are utilized (consumed) in the delivery of municipal services.

Audit – An annual examination of the City’s financial statements performed by independent certified public accountants for the purpose of ascertaining whether the financial statements fairly present the City’s financial positions and results of operations. The audit also includes a review of the City’s internal control system and compliance with certain provision of laws, regulations, contracts, and grant agreements.

Authorized Positions – Employee positions which are approved and funded in the adopted budget.

Balanced Budget – A budget in which estimated revenues and other available funds equal or exceed estimated expenditures.

Basis of Accounting – The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For Example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis that is, (when cash is received or paid). Basis of accounting is an essential part of measurement focus, because a particular timing of recognition is necessary to accomplish a particular measurement focus.

Benefits – Contributions made by the City to meet commitments or obligations for employee fringe benefits including the City’s share of costs for various pension, medical, and life insurance plans.

Bond – A long-term debt obligation primarily used to finance capital projects or other long-term obligations. A bond represents a promise to repay a specified sum of money called the face value of principal amount at a specified maturity date or dates in the future, together with periodic interest at a specified rate.

Bond Proceeds – The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for

which the bonds were issued and to pay certain costs of issuance.

Bond Refinancing – The refunding (current or advanced) from the proceeds of a new issue, to reduce debt service costs, i.e. interest, realign maturities and/or modify or remove restrictive bond covenants.

Budget – A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them. It is the primary means by which most of the expenditures of a government are controlled. The budget matches projected revenues and planned expenditures to municipal services, goals, and objectives.

Budget Adjustment or Amendment – A legal procedure use by the City staff and the City Commission to revise a budget appropriation during the fiscal year. The City Commission must approve a budget adjustment by adopting a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure accounts) for any interdepartmental or inter-fund adjustment.

City staff has the authority to adjust expenditures within a departmental budget.

Budgetary Basis of Accounting – This refers to the basis of accounting used to estimate when revenues and expenditures are recognized for budgetary purposes. This generally takes one of three forms: GAAP, cash, or modified accrual.

Budgetary Control – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. Budgetary control is exercised at the department level, at which point expenditures cannot legally exceed the appropriated amount.

Budget Document – The official written

statement prepared by the City Manager and the Finance Department that presents the proposed budget to the City Commission.

Budget Message – The opening section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager’s transmittal letter.

Budget Schedule or Calendar – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Business Tax – A tax imposed for the privilege of doing business in Wilton Manors. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.

Capital Assets – Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called “fixed assets” and may include land, improvements to land, easements, buildings, building improvements, machinery, equipment, vehicles, infrastructure, and all other tangible or intangible assets that are used in operations and have initial lives extending beyond a single reporting period.

Capital Budget – A plan of proposed capital expenditures and the means of financing them; usually based on the first year of the Capital Improvement Program (CIP) and typically enacted as part of the complete annual budget, which includes both operating and capital outlays.

Capital Improvement Program (CIP) – All capital expenditures planned for the next five years. The program specifies both projects and the resources estimated to be available to fund

projected expenditures. The CIP outlines the capital requirements arising from the City’s long-term needs and addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

Capital Outlay – Expenditures that result in the acquisition of or addition to capital assets that have a value of \$500 or more and have a useful life of more than one year.

Capital Projects – Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or infrastructure.

Capitalization Threshold – The dollar value at which the City elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives of more than one year. Currently, this amount is \$500 or more.

Cash Basis of Accounting – A basis of accounting in which transactions or events are recognized when related cash amounts are received or disbursed.

Cash Management – is the process of collecting, managing and investing cash. Also includes the activities of forecasting the inflows and outflows of cash and establishing and maintaining banking relationships.

Charges for Services – These refer to program revenues, which finance in part or in whole the provision of a particular service.

Chart of Accounts – A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

City Commission – Legislative branch of local government; for the City of Wilton Manors, it consists of one mayor and four Commission members. The mayor serves a two-year term while the Commission members serve four-year terms.

City Manager – The chief administrative officer of the City.

Collective Bargaining Agreement (CBA) – A legal contract between the City and a recognized bargaining unit for specific terms and conditions of employment (hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

Community Development Block Grants (CDBG) Program – Federal funds available to provide communities with resources to address a wide range of unique community development needs.

Comprehensive Annual Financial Report (CAFR) – A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

Consumer Price Index (CPI) – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase or decrease in the cost of living (i.e., economic inflation or deflation).

Contingencies – A budgetary reserve set aside for emergencies or unanticipated, non-recurring expenditures not otherwise budgeted for during the fiscal year.

Contractual Services – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

Cost-of-living Adjustment (COLA) – An increase in salaries to offset the adverse effect of inflation on compensation.

Current – A term denoting the present fiscal period as opposed to past or future periods. It is often used to refer to items likely to be used up or converted into cash within one year.

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services on credit. Debt instrument used by the City of Wilton Manors may include general obligation bonds and revenue bonds. The City Commission must approve all debt instruments. All General Obligation (G.O.) bonds must be approved by the voters in a referendum.

Debt Limit – The maximum amount of debt that the City is permitted to incur under constitutional, statutory or charter provisions.

Debt Service – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Requirements – The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of bonds.

Debt Service Reserve – Funds used to pay debt service if the source of the pledged revenues does not generate sufficient funds to satisfy the debt service requirements. It is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

Deficit – The amount by which expenditures exceed revenues during a single accounting period.

Department – A major administrative division of the City that indicates overall management

responsibility for an operation or group of related operations within a functional area. Departments define and organize City operations and functions.

Depreciation – The process of estimating and recording the lost usefulness or expired useful life of a capital asset that cannot or will not be restored by repair. Depreciation can be attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and/or obsolescence.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

Division – A sub-section within a City department that furthers the objectives of the City Commission by providing specific services or a product.

Encumbrance – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. Committed funds become encumbered when a purchase requisition becomes an actual purchase order. Encumbrances lapse at year's end and require Commission action to re-appropriate funds to cover any remaining encumbrances.

Enterprise Fund – A fund established to account for operations that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has the following enterprise funds: Utilities, Drainage, Parking and Recycling.

Estimated Revenues – The budgeted projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures; a formal estimate of how much revenue will be earned from specific revenue sources for some future period, typically a future fiscal year.

Expenditure – The outflow of funds paid, or to be paid, for goods and services received during the current period. Budgetary expenditures represent decreases in fund balance.

Fiduciary Fund – Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. In the city, fiduciary funds include the employee pension funds.

Final Millage Rate – The tax rate adopted in the final public budget hearing of a taxing authority.

Fiscal Year – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Wilton Manors is October 1 through September 30.

Fixed rate – an interest rate on a security that does not change for the life of the security.

Franchise Fee – A fee levied by the City Commission on businesses that use the City's rights-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

Full Time Equivalent (FTE) – A conversion of part time personnel hours to full time personnel hours. The full time equivalent for one full time employee is 2,080 hours per year (40 hours per week times 52 weeks per year). Example: the full time equivalent for one part time employee working 1,040 hours per year would be .5 FTE (1,040 hours per year divided by 2,080 hours per year for one full time employee).

Fund – An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses that are segregated for the purpose of carrying out a specific purpose or range of activities.

Fund Balance – The difference between the assets and fund liabilities in the governmental funds balance sheet as is referred to as fund equity. Fund balance could be classified as nonspendable, restricted, committed, assigned and unassigned.

- Nonspendable fund balance – portion of fund balance that is not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted fund balance – portion of fund balance that is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance – portion of fund balance that is constrained to specific purposes by a government itself, using its highest level of decision-making authority. The highest level of decision-making authority of the City is the City Commission.
- Assigned – portion of fund balance that a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned fund balance – portion of fund balance that is available for any purpose.

General Fund – The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. Ad Valorem (property) taxes, licenses and permits, charges for services, franchise fees, and utility taxes are typically accounted under the General Fund.

General Obligation Bonds (GO Bonds) – debt instruments issued to finance public projects. GO Bonds are backed by the full faith and credit of the issuing municipality. This means that the issuing municipality commits its full resources to paying bondholders including general taxation and the ability to raise more funds through credit.

Generally Accepted Accounting Principles (GAAP) – A uniform minimum standard for financial accounting and recording as set forth by the Governmental Accounting Standards Board (GASB).

Goal – A statement that describes the purpose toward which an endeavor is directed, such as a target or target area; a statement of broad direction, purpose or intent based on the needs of the community.

Governmental Accounting Standards Board (GASB) – The authoritative accounting and financial reporting standard-setting body of governmental agencies.

Government Finance Officers Association (GFOA) – An association of public finance professionals. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

Governmental Fund Type – A general classification of funds into the following two categories: General Fund and Special Revenue Funds (i.e. Miscellaneous Grants, Fire Rescue

Special Assessment, and Jenada Special Assessment Funds).

Grant – An award of financial assistance, to a recipient, to carry out a specific purpose. Grants require some level of compliance and reporting.

Homestead Exemption – A state program that permits up to a \$50,000 reduction from the assessed value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. Additional exemptions are available for qualified seniors, the disabled, the blind, and widows/widowers.

Impact Fees – Fee imposed by a local government on a new or proposed project to pay for all or a portion of the costs of providing public services to the new development. These fees are implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth resulting from the new or proposed project.

Indirect Cost – A cost necessary for the functioning of the City as a whole, but which cannot be directly associated with a particular functional category.

Infrastructure – Long lived capital assets that are usually stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. (e.g. water and sewer systems, streets, parks, drainage systems and lighting systems).

Inter-fund Transfers – Budgeted amounts transferred from one fund to another.

Internal Control – A systematic measures (such as review, checks and balances, methods and procedures) put in place by an entity to (1) conduct its business in an orderly and efficient manner, (2) safeguard its assets and resources, (3) deter and detect error, fraud and theft, (4) ensure accuracy and completeness of

accounting data, (5) produce reliable and timely financial information and, and (6) ensure adherence to its policies and procedures.

Levy – To impose taxes, special assessments, or charges for services for the support of City activities.

Liability – Debt or other legal obligations, arising from past transactions or events, which must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

Line Item Budget – The presentation of the City's budget in a format that displays each department's expenditures by specific accounts along with the amount budgeted for each account. The City currently uses a Line Item Budget.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance. Ordinarily used to finance long-lived assets or other long-term obligations.

Major Fund – A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.

Mandate – A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

Millage Rate – Rate used in calculating taxes based upon the value of property, expressed in mills per dollar or property value; a mill is equal to 1/1,000 of a dollar or \$.001.

Modified Accrual Basis – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures

are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

Municipal Code – A book containing the City Commission approved ordinances currently in effect.

Non-Departmental – Includes the costs associated with items that are for services and/or equipment not directly related to a specific department but rather utilized by all City departments.

Objective – Something to be accomplished in specific, well defined, and measurable terms, and that is achievable within a specific time frame.

Non-Major Fund - A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.

Operating Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which government and its departments operate.

Operating Expenditures – Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs for capital assets.

Operating Revenue – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day

services.

Ordinance – A formal legislative enactment by the City Commission that has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has higher legal standing than a resolution.

Overtime – Compensation for hours worked beyond 40 hours within a specific workweek.

Pay-as-you-go Basis – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Performance Budget – A budget format that relates the input of resources and the output of services for each organizational unit individually. Performance budgeting facilitates the evaluation of program efficiency and effectiveness.

Performance Measure – Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services – Costs related to compensating employees, including salaries and wages and fringe benefit costs.

Principal – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

Prior Year Encumbrance – Unpaid, legally binding obligation from the previous fiscal year in the form of purchase orders, contracts or salary commitments which are chargeable to a prior appropriation.

Program – A sub-section of a department division that provides specific services or a product; a program is the smallest unit of service. There may be one or more programs within a division.

Program Budget – A budget that allocates resources to the functions of activities or a group of activities with a common focus for the attainment of specific objectives.

Proposed Budget – The status of an annual budget which has been submitted by the City Manager and is pending public review and City Commission adoption.

Proposed Millage Rate – The tax rate certified to a Property Appraiser by each taxing authority within a county.

Proprietary (Enterprise) Fund – accounts services provided to the public and exist primarily by charging user-fees for those goods and services.

Property Taxes – See Ad Valorem Taxes.

Purchase Order – A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding Purchase Orders are called encumbrances.

Purchase Requisition – A written request from a department to the Finance Department for specific goods or services. This action precedes the authorization of a purchase order.

Resolution – A formal special order of the City Commission. A resolution has a lower legal standing than an ordinance.

Special Revenue Fund – A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds include the following funds: Fire Fund, Recycling Fund, Road Improvement Fund, Miscellaneous Grants Fund, Federal Forfeiture Fund, State Forfeiture Fund, Police Training/Education Fund and Jenada Assessment Fund.

Revenue – Inflows of resources to finance the

operations of government.

Revenue Bonds – Bonds that pledge a particular source of revenue, usually generated by the new asset funded by the revenue bonds proceeds, as the means of repayment.

Revenue Estimate (see Estimated Revenues)

Risk Management – An organized formal process to protect a government's assets against accidental loss, utilizing the most economical methods.

Rolled Back Millage Rate – The millage rate that will bring in the same amount of taxes as levied the prior year when applied to the current year's tax base. Newly constructed property is not included in the computation of the rate.

Shared Revenue – Revenue that is earned by one governmental unit but that is shared, usually on a predetermined basis, with other units or classes of governments.

Special Assessment Funds – A governmental accounting fund used to account for a compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The City's Special Assessment Funds include the following: Fire Rescue Special Assessment, and Jenada Gatehouse Special Assessment.

Tax Base – The total property valuations within the City's legal boundaries on which the City levies its tax rates.

Tax Rate Limit – The maximum legal rate at which a locality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

Tax Roll – The master list of the assessed value of all taxable properties within the City's jurisdiction. For all local taxing authorities, the

Property Appraiser certifies the list on July 1 of each year.

Unit Cost – The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

Taxable Value – The assessed value less homestead and other exemptions, if applicable.

Taxes – Charges levied by a government for the purpose of financing services for the common benefit of the people. Taxes are an involuntary exaction on form of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business).

Trust (Agency) Funds – Funds that are established to collect and distribute monies for a specific function or operation, and are used to account for assets held by the City in a trustee capacity. Trust Funds are classified as either expendable or non-expendable.

Truth in Millage – The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring specific method of tax rate calculation, form of notice, public hearing requirement, and advertised specifications prior to the adoption of a budget tax rate.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Utility Tax – Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

WDID – Wilton Drive Improvement District.